

Town of **Belmont** MASSACHUSETTS



2012 ANNUAL REPORT



2012 Annual Report

TABLE OF CONTENTS:

Introduction:

Town Contact Information 3

Community Profile 4

Belmont’s History 5

Government Organization Chart 6

Elected Officials and Boards:

List of Elected Officials..... 7

List of Elected Town Meeting Members..... 8

Board of Selectmen 12

School Committee 15

Board of Assessors..... 30

Board of Cemetery Commissioners..... 32

Board of Health..... 34

Board of Library Trustees 40

Housing Authority..... 50

Town Clerk..... 51

Town Treasurer..... 53

 Capital Endowment Fund 63

Appointed Committees, Boards, and Individuals:

List of Moderator Appointees 63

Moderator Appointed Committee Reports

 Capital Budget Committee 64

 Electronic Voting Committee 65

 Highland Meadow Cemetery Building
 Committee 65

 Permanent Building Advisory Committee . 65

 Senior Center Building Committee 66

Warrant Committee 67

Wellington School Building Committee 68

List of Selectmen Appointees 69

Selectmen Appointed Committee Reports

 Belmont Energy Committee 73

 Belmont Housing Trust 74

 Belmont Vision 21 Implementation
 Committee 76

 Bylaw Review Committee 77

 Cable Television Advisory Committee 77

 Community Path Advisory Committee 77

 Community Preservation Committee 80

 Conservation Commission 81

 Cultural Council..... 84

 Disability Access Commission 84

 Economic Development Advisory Committee
 85

 Education Scholarship Committee..... 86

 Government Structure Review Committee 87

 Historic District Commission..... 88

 Human Rights Commission 89

 Information Technology Advisory
 Committee 91

 Land Management Committee for Lone Tree
 Hill 92

 Municipal Light Advisory Board 93

 MWRA Advisory Board 94

 Permanent Audit Committee..... 96

 Planning Board..... 97



Property and Casualty Insurance Advisory Committee..... 98

Registrars of Voters 98

Shade Tree Committee 99

Traffic Advisory Committee 99

Water Advisory Board 100

Zoning Board of Appeals 101

Town Departments:

Please Note: Departments led by an elected board or individual are shown in the Elected Officials section of this report.

General Government

Accounting and Finance 102

Human Resources 113

Information Technology 114

Public Safety

Emergency Management 116

Fire Department 118

Local Emergency Planning Committee 125

Police Department 126

Public Safety Communications 133

Public Services

Building Services 134

Community Development 136

Department of Public Works 139

Human Services

Council on Aging 148

Culture and Recreation

Recreation Commission 151

Municipal Light Department

Municipal Light Department 160

Affiliated Organizations:

Belmont Media Center..... 163

Metropolitan Area Planning Council 165

Minuteman Regional School District..... 169

Retirement Board 172

2012 Election Results:

January 10, 2012 174

March 6, 2012 175

April 2, 2012 184

September 6, 2012..... 191

November 6, 2012 198

2012 Town Meeting Warrants and Results:

Warrant; January 18th Special Meeting..... 201

Results; January 18th Special Meeting 216

Warrant; April 23rd Annual Meeting..... 217

Results; April 23rd Annual Meeting 230

Warrant; May 14th Special Meeting 231

Results; May 14th Special Meeting 243

Financial Statements:

Audited Financial Statements 244

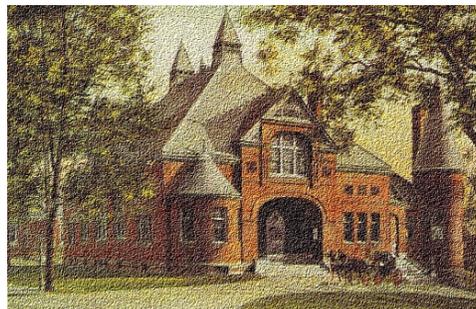


2012 Annual Report

TOWN PHONE LISTING BY DEPARTMENT

Department:	Number: (617)
Town's Main Phone Line	993-2600
<u>ACCOUNTING</u>	993-2620
<u>ASSESSORS</u>	993-2630
<u>BUILDING SERVICES</u>	993-2640
<u>COMMUNITY DEVELOPMENT</u>	993-2650
<i>BUILDING</i>	993-2664
<i>ENGINEERING</i>	993-2665
<i>PLANNING</i>	993-2666
<i>PLUMBING</i>	993-2662
<i>INSPECTION LINE</i>	993-2663
<u>COUNCIL ON AGING</u>	993-2970
<u>CREDIT UNION</u>	993-2790
<u>FIRE DEPT</u>	993-2200
<i>Fire Prevention</i>	993-2210
<u>BELMONT HOUSING AUTH</u>	484-1411
<u>EMERGENCY MANAGEMENT</u>	993-2260
<u>HEALTH</u>	993-2720
<i>VETERANS AGENT</i>	993-2725

Department:	Number: (617)
<u>HUMAN RESOURCES</u>	993-2740
<u>INFORMATION TECH</u>	993-2750
<u>LIBRARY</u>	993-2850
<u>LIGHT</u>	993-2800
<u>POLICE</u>	993-2501
<i>Traffic Division</i>	993-2530
<u>PUBLIC WORKS</u>	993-2680
<i>Snow Emergency Hotline</i>	993-2698
<i>Parks</i>	484-2538
<i>Cemetery</i>	993-2710
<i>Recreation</i>	993-2760
<i>Water</i>	993-2700
<u>RETIREMENT</u>	993-2792
<u>SCHOOL DEPT</u>	993-5400
<u>SELECTMEN</u>	993-2610
<u>TOWN CLERK</u>	993-2600
<u>TREASURERS</u>	993-2770
<u>PARKING CLERK</u>	993-2770



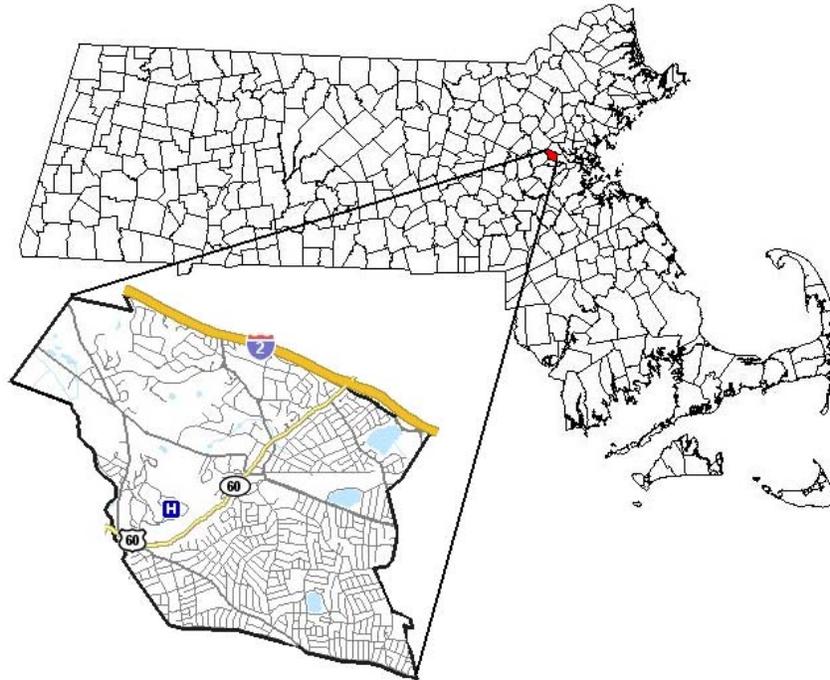
Belmont Town Hall
455 Concord Avenue
Belmont, Massachusetts 02478

Board of Selectmen and Town Administration
Office general E-mail: selectmen@belmont-ma.gov

Town Website: www.belmont-ma.gov



COMMUNITY PROFILE:



LOCATION:

The Town of Belmont is suburban community located in heart of the Greater Boston Metropolitan Area. Known to longtime residents as “The Town of Homes”, Belmont is a primarily residential community located in close proximity to the region’s economic centers. A part of Middlesex County, Massachusetts, Belmont is situated on Cambridge’s western border and is just 8 miles from Downtown Boston. The Town is also bordered by Watertown, Waltham, Lexington and Arlington.

HISTORICAL:

First Settlers	1639
Town Incorporated	1859

GEOGRAPHIC LOCATION:

Latitude	42° 23' 46"
Longitude	71° 10' 33"

ELEVATION ABOVE SEA LEVEL:

High Point	341.2 feet
Low Point	6.8 feet

AREA DATA:

Area in Square Miles	4.655
Total Acreage	2,978.95
Land Surface Acreage	2,946.40
Water Surface Acreage	32.55

REAL ESTATE IN FY13:

Real Estate Valuation (total)	\$	5,361,777,401
Personal Property	\$	43,888,150
Total Valuation	\$	5,405,665,551
FY13 Tax Rate per Thousand	\$	13.33

POPULATION:

Federal Census, 1970	28,285
Federal Census, 1980	26,100
Federal Census, 1990	24,720
Federal Census, 2000	24,194
Town Census, 2010	26,170
Town Census, 2012	24,119

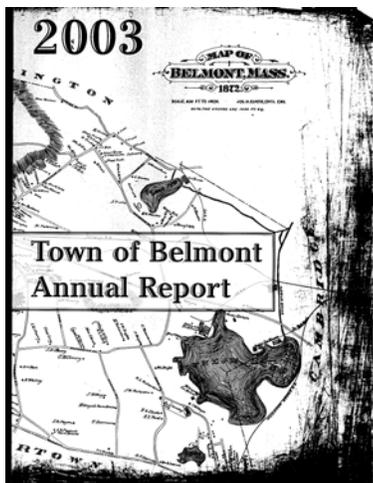


2012 Annual Report

HISTORY OF BELMONT:

By Richard Betts

Settlement in the area that now includes Belmont began in 1630, when Sir Richard Saltonstall and approximately 40 families separated from the first settlers of the Massachusetts Bay Colony and moved inland to start an agricultural community. Originally called Pequotette after the local Indian tribe, the name of the new town soon changed to Watertown. In 1638, by order of the General Court, Watertown paid the Pequotette Indians the sum of 13 pounds, 7 shillings and 6 pence for the land.



The original settlement spread inland extensively into the present towns of Watertown, Waltham, Weston, Lincoln, and parts of Cambridge and Belmont. In 1738, Waltham seceded from Watertown, and the future Belmont was now part of three towns.

In 1805, Frederick Tudor began cutting ice on Fresh Pond. As his business grew, he decided to build a railroad from his wharves in Charlestown to Fresh Pond. This line was built about 1843.

With the railroad so near, the citizens of Waltham clamored to have it extended to their village which was granted and the line ran through what was to become the Town of Belmont. The railroad made the purely agricultural community available for residences of well-to-do Bostonians. Settlements centered around Wellington Station (now Belmont Center), Waverley Station, and Hill's crossing station.

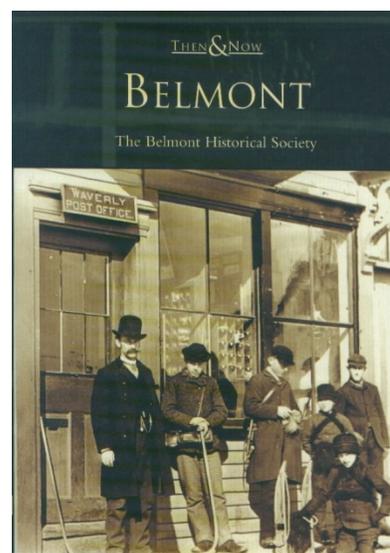
Those settlements grew into villages, but local government arrangements were annoying because citizens had to go to Watertown, Waltham, or West Cambridge (now Arlington) to vote and attend town meetings. A group of about 1,000 people joined together in the early 1850's and announced their desire to form a separate town. One of the most enthusiastic advocates was John Perkins Cushing, the largest taxpayer of the proposed town, who gave generously and openly to the incorporation expense on the condition that it be named after his 200 acre estate "Bellmont."

The towns of Watertown, Waltham, and West Cambridge fought the proposed creation of a new town, but in the end the battle was won and on March 18, 1859 the Town of Belmont was born. Of the then total area of 5 square miles, 2.26 were taken from Watertown, 0.67 from Waltham, and 2.82 from West Cambridge. The population was 1,175 of whom 170 were registered voters and 325 were school children. The new town was a widespread collection of fruit farms and market gardens. Produce from Belmont farms was sold at Faneuil Hall market. Specialties included celery, tomatoes, cucumbers, berries, and small fruits. In fact, "Belmont" became a term of distinction indicating quality and large size.

The original town included a part of present day Cambridge including half of Fresh Pond. Because of a controversy over a slaughter house erected in Belmont on the banks of the pond which was the drinking water supply for Cambridge, 0.89 square mile of Belmont was annexed in 1880 to that city.

This left Belmont with a total area of 4.676 square miles. Minor adjustments due to various Route 2 widenings makes the total area 4.655 square miles today.

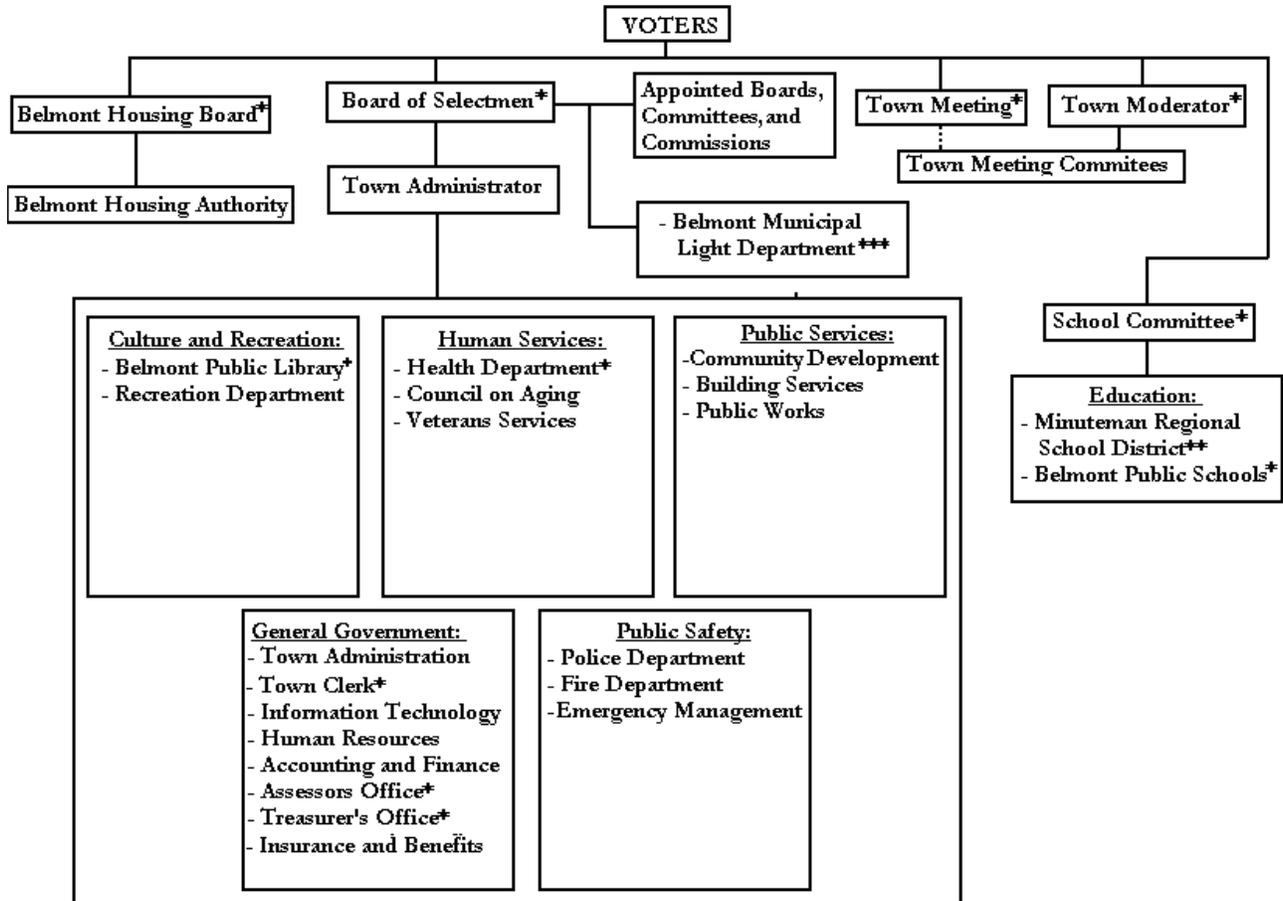
In the 1900's, the large number of artists, authors, educators, physicians, and scientists moving to the town doubled its population. As a result, the farming community disappeared. Belmont today, with a population of 25,349, is almost entirely residential and is known as "*The Town of Homes.*"





GOVERNMENT ORGANIZATION:

Below is an organizational chart which classifies departments with regard to budget function which differs in some cases from reporting structure. Elected Department Heads and Boards identified with an asterisk and maintain management authority over their respective departments. Department Heads who are elected include the Town Treasurer and the Town Clerk. Departments with elected management Boards include the Cemetery Division, Health Department, Assessors Office, and Belmont Public Library. Please note that space restrictions prevent all appointed committees and boards from being listed independently but they derive power from their appointing authority.



Notes:

* Elected directly by the voters in annual Town elections. When in reference to a Department, the Department Head or Board is elected and has management authority over the department, placement on this chart only reflects budget function.

**Regional Organization of which Belmont is a Member Community. Governed by a Committee on which Belmont has representation.

*** Department in which the Board of Selectmen acts as the managing board.



2012 Annual Report

TOWNWIDE ELECTED OFFICIALS:

Below is a list of the officials who are elected directly the voters of Belmont. The year to the right of the official's name is the year their position will be next up for election. These positions are elected by the entire Town, elected Town Meeting Members who are elected in their respective precincts are listed by their respective precincts further on in this report. The records below came from the database maintained by the Town Clerk's Office in February of 2013.

Board of Assessors:

Martin Millane	2015
Charles Laverty	2013
Robert P. Reardon	2014

Board of Cemetery Commissioners:

Alexander Corbett	2014
Charles Laverty, III	2013
Ellen O'Brien Cushman	2015

Board of Health:

David Alper	2015
Donna David	2014
Robert Eisendrath	2013

Board of Library Trustees:

Matthew Sullivan	2014
Elaine Alligood	2015
Matthew Lowrie	2015
Mark Carthy	2013
Sarah Phillips	2013
Mary Keenan	2014

Board of Selectmen:

Mark Paolillo	2013
Ralph Jones	2014
Andres Rojas	2015

Housing Authority:

Donald Becker	2014
Donna Brescia	2015
Sallye Bleiberg	2013
Charles Laverty, III	2016
Leo Saidnaway	<i>State Appointee</i>

School Committee:

Kevin Cunningham	2014
Anne Lougee	2015
Pascha Griffiths	2015
Daniel Scharfman	<i>(Deceased 2013)</i>
Laurie Slap	2013
Laurie Graham	2014

Town Clerk:

Ellen O'Brien Cushman	2013
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Town Moderator:

Michael Widmer	2014
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Town Treasurer:

Floyd Carman	2014
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State Representative:

David Rogers	2014
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State Senator:

William Brownsberger	2014
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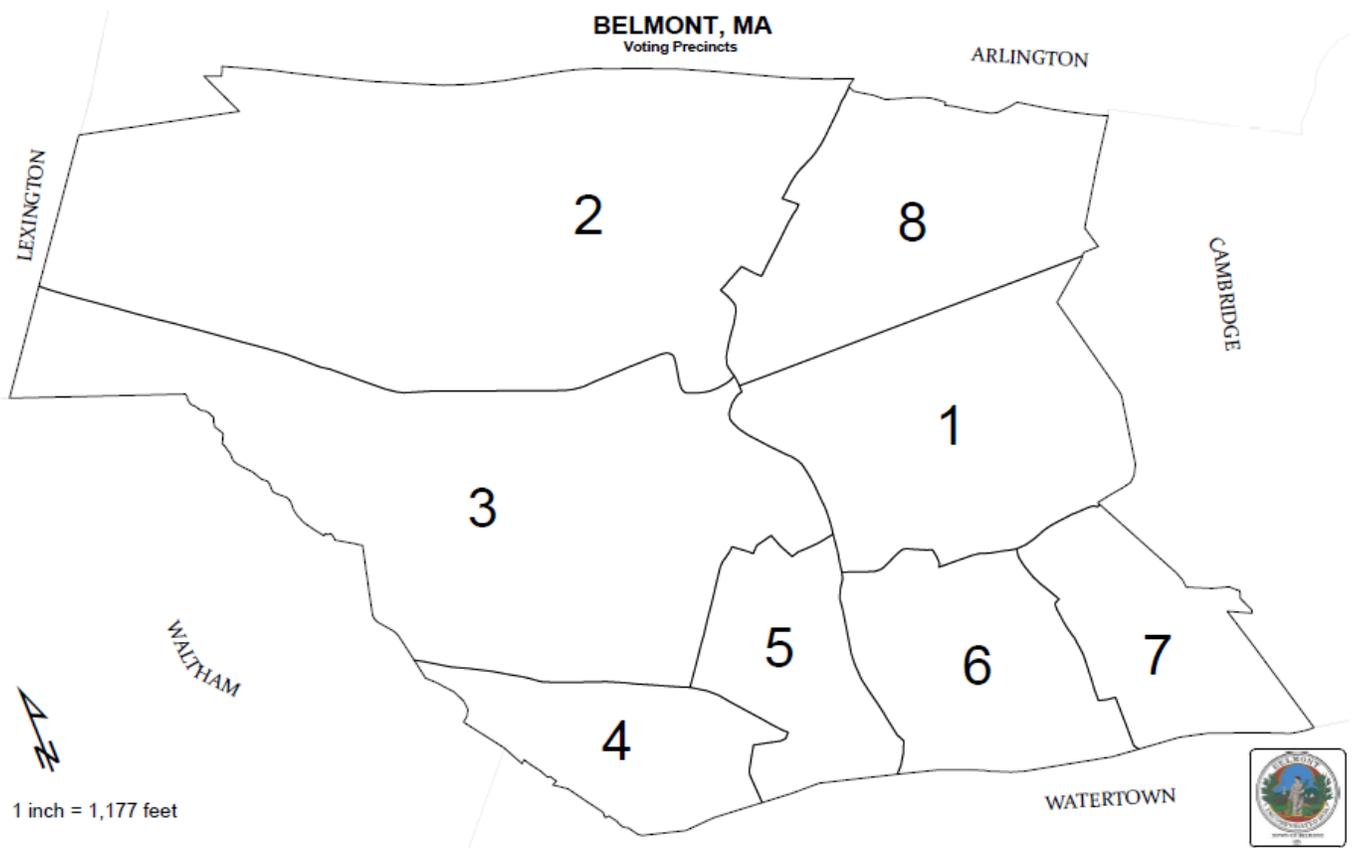




ELECTED TOWN MEETING MEMBERS:

The Town of Belmont is governed by a Representative Town Meeting similar to other towns in the Commonwealth of Massachusetts. Members of Belmont’s Town Meeting are elected by popular vote from within the precinct they reside. Elections are held as a part of the Annual Town Election in early April; elected members participate in the Annual Town Meeting, beginning late that month. In total each Precinct elects 12 Town Meeting Members each year to three year terms for a total of 36 Town Meeting Members per precinct. In addition to these Town Meeting Members there are several “At Large” Town Meeting Members who represent the entire Town. The “At Large” Town Meeting Members are selected because of their elected or appointed position with either the Town or State government. The Annual Town Meeting is held beginning in late April and continues until the necessary business has been resolved. If there is a need, Special Town Meetings maybe held at other points throughout the year.

Precinct GIS Map:



Belmont GIS Map produced by Todd Consentino, Information Technology Department

Above is a map of the Town of Belmont showing the locations of each of the eight voting precincts. Maps detailing each of these individual precincts can be found after the list of Town Meeting Members from that Precinct.



2012 Annual Report

AT-LARGE:

Town Treasurer:

Floyd S. Carman 184 Brighton St

Town Clerk:

Ellen O'Brien Cushman 38 Scott Rd

Town Counsel:

George A. Hall Jr.

Chairman, Board of Selectmen:

Mark A. Paolillo 42 Pilgrim Rd

Town Moderator:

Michael J. Widmer, 126 Gilbert Rd

State Representative:

*William N. Brownsberger 120 Gilbert Rd.

**Resigned his seat in early 2012 upon election to State Senate*

*David M. Rogers 18 Richard Ave
Cambridge

**Elected in Nov 2012 and will officially take office in Jan 2013*

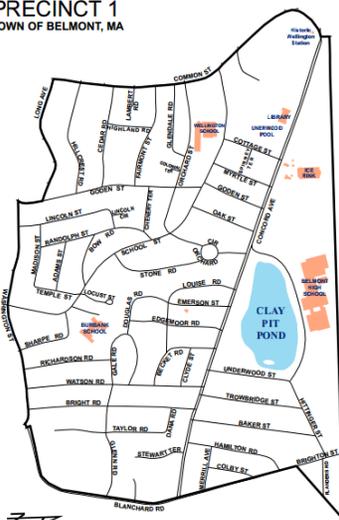
PRECINCT ONE

Alcock, John P.	42 Madison St
Bishop, Carolyn J.	7 Orchard St
Borelli, John A.	290 School St
Carthy, Mark	21 Stone Rd
Dash, Adam	12 Goden St
Donohue, Anne E.	175 Goden St
Doyle, Christine M.	15 Cedar Rd
Fallon, Jennifer M.	30 Richardson Rd
Freidberg, Karen	43 Douglas Rd
Gavin, Mary	12 Long Ave
Golding, Helen E.	18 Louise Rd
Hamann, Charles M.	28 Temple St
Hayes, Jocelyn C.	5 Colonial Ter
Kendall, Sandra J.	74 Fairmont St
Libenson, Michael D.	74 Hillcrest Rd
Lind, Katherine A.	68 Fairmont St
Mahoney, Anne Marie S.	24 Goden St
Matzko, Claudia	35 Oak St
McCarthy, Theresa F.	82 Lincoln St
McClain, Gretchen	87 School St
McGaw, Eloise See	23 Louise Rd
McGaw, Robert E.	23 Louise Rd
Miranda, Barbara E.	22 Myrtle St
Muson, Holly Hart	29 Louise Rd
Ogilby, Lydia Phippen	306 Washington St
Paulsen, Frederick S.	90 School St
Poole, Adriana	53 Louise Rd
Pullen, Lucy J.	83 School St
Reppucci, Nancy Madanian	21 Emerson St
Scharfman, Daniel D.	79 School St
Staton, James H.	92 Long Ave
Stievater, David	34 Long Ave
Tebagy, Joan	154 Washington St
Tenney, Yvette J.	70 Bow Rd
Tomczyk, Stephen	47 Hamilton Rd
Weis, John J.	30 Cheney Ter

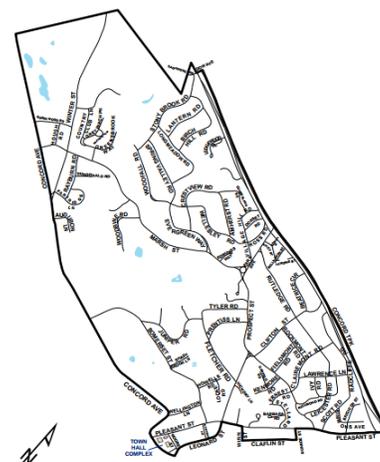
PRECINCT TWO

Aitken, Leslie	70 Evergreen Way
Banker, James	79 Scott Rd
Banker, Michele	79 Scott Rd
Berger, Rachel J.	33 Stella Rd
Bing, Edward A.	86 Juniper Rd
Brown, W. Sumner	35 Ross Rd
Brusch, M. Patricia	52 Radcliffe Rd
Corbett, Julia	48 Stella Rd
Counselman, Eleanor F.	42 Crestview Rd
DeNovellis, Vincent	35 Clifton St
DeStefano, Joseph G.	25 Somerset St
Dreier, Katharine E.	11 Howells Rd
Gammill, James F.	19 Dorset Rd
Geiger, Ronald H.	27 Stella Rd
Huang, Caroline Bing-Yen	39 Howells Rd
Hurley, David	20 Birch Hill Rd
Jones, Ralph T.	26 Prentiss Ln
Keohane, Kathleen	19 Rutledge Rd
Lynch, William	10 Dorset Rd
Magni, Peter R.	140 Radcliffe Rd
Malliris, Evanthia K.	618 Pleasant St
Masucci, Sara M.	5 Scott Rd
McAlpin, John B.	59 Winter St
McLaughlin, Robert E.	81 Wellesley Rd
McSwain, Judith A.	35 Ross Rd
Millane, Noreen M.	56 Radcliffe Rd
Moustakas, Demetri T.	367 Pleasant St
Ostayan, Karnig	35 Lantern Rd
Pew, Elizabeth W.	27 Wellington Ln
Robotham, John	19 Scott Rd
Robotham, Suzanne H.	19 Scott Rd
Scali, Joseph A.	19 Prospect St
Scali, Maryann	19 Prospect St
Skolnick, David C.	14 Crestview Rd
Valiant, Gayle L.	50 Tyler Rd
Weeks, Julia H.	585 Concord Ave

PRECINCT 1
TOWN OF BELMONT, MA



PRECINCT 2
TOWN OF BELMONT, MA





2012 Annual Report

PRECINCT THREE

Alcorn, Anthony J.	172 Waverley St
Allen, Anne C.	580 Concord Ave
Allison, Liz	69 Pinehurst Rd
Barton, Julie T.	16 Charles St
Bass, Suzanne	530 Concord Ave
Blamphin, Carlee	79 Brookside Ave
Chase David R.	14 Waverley Ter
Cohen, Martin L.	21 Dunbarton Rd
D'Andrea, Mark M., Jr.	97 Waverley St
Dieckmann, John T.	47 Lorimer Rd
Friedman, Bonnie	16 Hay Rd
Goodman-Belkadi, Ariane	12 Woodland St
Hegarty, Margaret	267 Waverley St
Jansen, Ann M.	59 Lorimer Rd
Kennedy, Mary K.	11 Lorimer Rd
Kennedy, Robert V.	11 Lorimer Rd
Klimasmith, Elizabeth M.	17 Edward St
Kruse, Janet M.	13 Grant Ave
Madden, Richard K.	707 Pleasant St
Manjikian, Raffi M.	12 Pearl St
Mayer, John H.	194 Orchard St
McVay, Christine Marie	109 Brookside Ave
Moore, Martha	331 Waverley St
Murphy, John C.	168 Beech St
Murphy, Maria L.	36 Stanley Rd
O'Connor, John M.	28 Waverley St
Oteri, Lisa	31 Waverley Ter
Page, Jennifer A.	15 Stanley Rd
Palmer, Diane N.	69 Waverley St
Parmett, Karen S.	86 Clark St
Sarno, Judith Ananian	30 Waverley Ter
Sarno, Robert L.	30 Waverly Ter
Stanton, Vincent P.	32 Royal Rd
Tomford, Heli	72 Pinehurst Rd
Vose, Rebecca S.	48 Clark St
Wolman, Marc	17 Woodland St

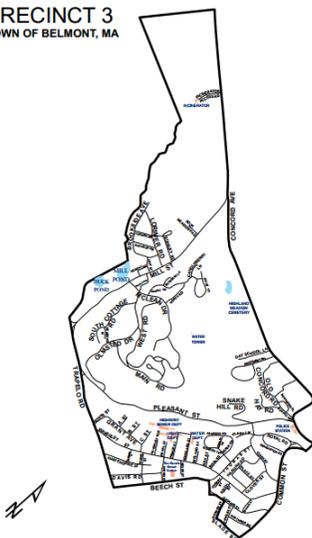
PRECINCT FOUR

Baghdady, Sami S.	14 Loring St
Baghdady, Samir S.	92 Walnut St
Brown, Judith L.	18A Davis St
Chemelli, William J.	11 Ripley Rd
Clark, Charles L.	150 White St #2
Coté, Marion E.	37 Burnham St
Cunningham, Kevin M.	20 Chandler St
Dillon, William	137 White St
DiTommaso, Coralie N.	38 Jeanette Ave
Drueding, Albert	20 Davis St
Engerman, David	17 Ridge Rd
Flewelling, David R.	36 Sycamore St
Flewelling, Sheila M.	36 Sycamore St
Frizzell, David M.	30 Thayer Rd
Frizzell, Linda A.	30 Thayer Rd
Gates, Lucia E.	11 Agassiz St
Graham, Laurie A.	28 Ripley Rd
Hovsepian, Jirair M.	44 Chandler St
Kazarian, Henry V.	22 Banks St
Keefe, Brian	195 Lexington St
Klein, Trey	201 Lexington St
Lawrence, Philip W.	68 Agassiz Ave
MacIsaac, James G.	25 Ripley Rd
Mahon, Anne	19 Alma Ave
Messenger, William G.	84 Lexington St
Occhino, John B.	18 Hull St
Occhino, Sandra M.	18 Hull St
Pazzanese, James G.	177 Lexington St
Powelstock, David	23 Alma Ave
Rono, Nathaniel A.	28 Loring St
Sacco, Rosario A.	133 White St
Schmidt, Elizabeth B.	59 Lexington St
Smith, Sara W.	71 Bartlett Ave
Swift Hart, Johanna	92 Hull St
Webster, David M.	18 Holt St
White, Joseph P.	14 Maple Ter

PRECINCT FIVE

Becker, Claus C.	20 Poplar St
Becker, Donald L.	35 Horne Rd
Bloore, Suzanne W.	37 Hastings Rd
Bowman, G. Timothy	74 Horace Rd
Brown, Devin B.	54 Horne Rd
Carlini, Stephan W.	31 Horne Rd
Carlson, Nancy A.	12 Poplar St
Coakley, Joanne E.	95 Horace Rd
Connolly, Joseph F.	31 Hammond Rd
Doblin, Lynne J.	3 Francis St
Donham, Thayer	77 Hammond Rd
Ellard, Janice M.	12 Horace Rd
Fay-Richard, Sandra	95 Bay State Rd
Feins, Judith D.	71 Bay State Rd
Fine, Howard Mark	88 Bay State Rd
Firenze, Felix J.	22 Bay State Rd
Grosbaum, Laurence J.S.	26 Harding Ave
Kassaraba, Ellen	43 Hastings Rd
Kassaraba, Myron	43 Hastings Rd
Lombarbo, Francis A.	209 Trapelo Rd
Olson, Tommasina Anne	10 Bay State Rd
Plunkett, Robert W.	66 Horace Rd
Polcari, Lynne Cook	44 Hastings Rd
Pollock, John W.	383 Common St
Pollock, Lois J.	383 Common St
Rojas, Andres T.	72 Drew Rd
Rundle, Wendy L.	17 Poplar St
Rush, Kathleen	64 Horne Rd
Serra-Masciari, Andrea	51 Flett Rd
Steinert, Heidi Lodish	123 Gilbert Rd
Sullivan, John P.	72 Palfrey Rd
Sullivan, Matthew J.	121 Hammond Rd
Wagner, Mark D.	21 Hastings Rd
Widmer, Jeanne	126 Gilbert Rd
Wright, Pegeen	61 Hammond Rd
Wrubel, Roger P.	165 Slade St

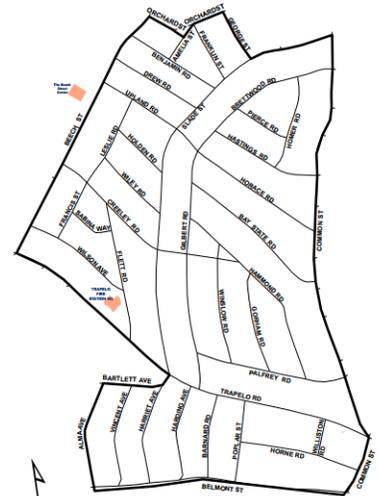
PRECINCT 3
TOWN OF BELMONT, MA



PRECINCT 4
TOWN OF BELMONT, MA



PRECINCT 5
TOWN OF BELMONT, MA





2012 Annual Report

PRECINCT SIX

Alper, David B. 1 Oak Ave
 Becker, Kimberly 15 Warwick Rd
 Bowe, John J. 20 Elizabeth Rd
 Chin, William D. 261 Payson Rd
 Colton, Roger Duane 34 Warwick Rd
 Donner, Tara 47 Payson Rd
 Dukas, Theodore 236 Payson Rd
 Edrington, April 19 Elizabeth Rd
 Evans, Stephen A. 100 Van Ness Rd
 Feinleib, Judith F. 87 Oakley Rd
 Gibson, Elizabeth 15 Oakley Rd
 Hirsch, Marcie S. 64 Old Middlesex Rd
 Johannet, Suzanne 45 Warwick Rd
 Jordan, Virginia 34 Lawndale St
 Kaiser, Jacqueline 30 Hurd Rd
 Kazanjian, Edward A. 355 School St
 Kazanjian, Mary Ann 355 School St
 Kirrane, Julia M. 23 Lawndale St
 Klionsky, Stephen H. 196 Payson Rd
 Kobayashi, Richard M. 47 Stults Rd
 Kosiba, Henry J. 35 Jackson Rd
 Larson, Teri 16 Preble Gardens Rd
 Lougee, Anne 34 Warwick Rd
 Mooney, Jeanne R. 60 Oak Ave
 Oates, Linda N. 302 Payson Rd
 Reardon, Robert P. 73 Van Ness Rd
 Reardon, Robert P. Jr. 73 Van Ness Rd
 Saper, Brian S. 16 Old Middlesex Rd
 Semuels, Joel M. 18 Bellevue Rd
 Shuster, Elyse B. 29 Van Ness Rd
 Singler, Judith R. 53 Selwyn Rd
 Slap, Laurie R. 95 Long Ave
 Smith, Eric A. 44 Pequossette Rd
 Smith, Michael A. 40 Warwick Rd
 Thayer, Philip K. 39 Oak Ave
 Whitmer, Peter 41 Hurd Rd

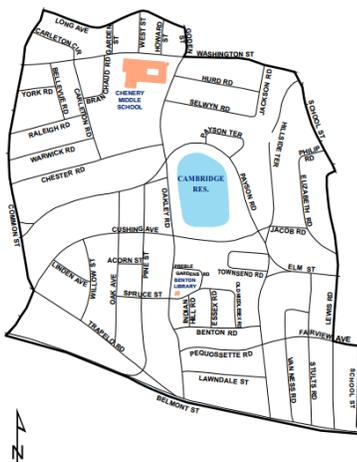
PRECINCT SEVEN

Betts, Richard B. 20 Woods Rd
 Blatt, Julia 27 Skahan Rd
 Callanan, Margaret M. 21 Sargent Rd
 Cohen, Robert F. 31 Audrey Rd
 Coutinho, Carmen 23 Woods Rd
 Coutinho, Paul J. 23 Woods Rd
 Drevins, Joan A. 61 Betts Rd
 Eysenbach, James M. 219 Washington St
 Eysenbach, Margaret 219 Washington St
 Giallongo, Steven 124 Dalton Rd
 Grob, Elizabeth Pannier 21 Betts Rd
 Haines, Marcia L. 360 School St
 Harris, Garrett J. 21 Hartley Rd
 Hiatt, Shon 98 Shaw Rd
 Hill, Laura 10 Harley Rd
 Jacoby, Henry D. 106 Grove St
 Jacoby, Martha Hughes 106 Grove St
 John, Thomas Douglas 3 Livermore Rd
 Kundrot, Steven A. 101 Fairview Ave
 Lockett, Deborah S. 112 Dalton Rd
 Looney, Paul 406 School St
 Lowrie, Katherine B. 74 Shaw Rd
 Lowrie, Matthew B. 74 Shaw Rd
 Meier, Shelagh E. 82 Betts Rd
 Mohr, Glen 281 Washington St
 O'Donnell, Joan C. 39 Livermore Rd
 Owens, John C. 10 Anis Rd
 Palmer, David 134 Dalton Rd
 Rathle, Mario 566 School St
 Riley, Timothy M. 133 Dalton Rd
 Ruvolo, Donna 36 Choate Rd
 Schafer, Penelope H. 161 Lewis Rd
 Sorenson, Brett C. 30 Woods Rd
 Sullivan, David M. 42 Falmouth St
 Titus, Susan R. 26 Livermore Rd
 van Geel, Alexandra 64 Livermore Rd

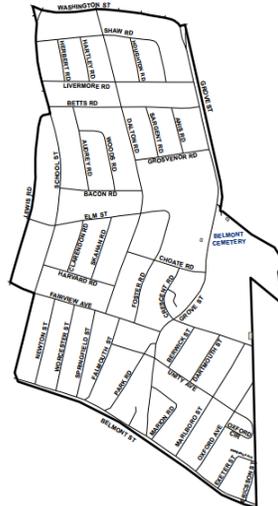
PRECINCT EIGHT

Allen, Monte 88 Farnham St
 Baskin, Kathleen M. 73 Munroe St
 Brauer, Carl M. 3 Dean St
 Brosnan, Kevin P. 31 Tobey Rd
 Bunyon, Carolyn 50 Albert Ave
 Cella, David A. 29 Broad St
 Corbett, Alexander E., III 114 Alexander Ave
 Crowley, Michael J. 215 Channing Rd
 Ferrante, Anthony A. 15 Westlund Rd
 Foley, Michael J. Jr. 8 Bradford Rd
 French, Frank E. III, 45 Dean St
 Gallant, Robert M. 55 Hill Rd, Apt. 706
 Goldenberg, Anne Covino 36 Stearns Rd
 Haber Kisin, Idith 115 Oliver Rd
 Irion, Melissa Ann 132 Dean St
 Kochem, Christine W. 21 Jason Rd
 Kochem, Robert C. 21 Jason Rd
 Lambert, Anne-Marie 79 Chilton St
 Massidda, Douglas J. 123 Cross St
 Matson, Douglas 33 Sandrick Rd
 McNeill, Erin 122 Alexander Ave
 Mercier, Donald H. 96 Cross St
 Natoli, Gerard L. 99 Oliver Rd
 Oaklander, Sara 88 Farnham St
 Reed, Lynn Peterson 62 Munroe St
 Richard, Edwin A. 76 Dean St
 Rittenburg, Ann M 42 Farnham St
 Roberts, Paul F. 54 Cross St
 Rosales, Deborah M. 48 Farnham St
 Rosales, Stephen B. 48 Farnham St
 Schreiber, Ellen F. 49 Sandrick Rd
 Smith, Mark P. 73 Chilton St
 Stratford, Scott D. 97 Alexander Ave
 Swift, Anne H. 76 Tobey Rd
 Taylor, Cynthia 315 Channing Rd
 Zevitas, Katherine 302 Cross St

PRECINCT 6
TOWN OF BELMONT, MA



PRECINCT 7
TOWN OF BELMONT, MA



PRECINCT 8
TOWN OF BELMONT, MA





BOARD OF SELECTMEN:



Left to right: Vice-Chairman Andres T. Rojas, Chairman Mark A. Paolillo, Selectman Ralph T. Jones

Selectmen:

Mark A. Paolillo, Chairman, 2013
Andres T. Rojas, Vice-Chairman, 2015
Ralph T. Jones, Selectmen, 2014

Town Administrator:

David J. Kale

Assistant Town Administrator:

Kellie A. Hebert

Administrative Coordinator:

Adriana D'Andrea

Budget Analyst:

Glen Castro

Public Information Specialist:

Robert P. Reardon Jr.



2012 Annual Report

Chairman: Mark A. Paolillo

Vice – Chairman: Andres T. Rojas

Selectman: Ralph T. Jones

Office Phone Number: (617) 993-2610

Office E-mail: selectmen@belmont-ma.gov

At the April 2, 2012 election, Andres Rojas was elected to the Board of Selectmen. Mark Paolillo was elected by the Board as Chairman, Mr. Rojas was elected Vice-Chairman, and the third Selectmen is Ralph Jones.

During calendar 2012, the Board created Belmont's newest committee, the temporary Community Path Advisory Committee. All Town committees provide valuable services to the Town at minimal cost as they are made up of over 400 volunteers whose commitment and dedication is truly notable. The volunteers, except for those appointed by the moderator or elected, are all appointed by the Selectmen after an application and screening process. This process has provided us with a deeply qualified and diverse group of applicants and committee members alike. As vacancies on these committees are frequently arising for various reasons, the Board continues to encourage interested residents to fill out an interest form either online or in person at the Board of Selectmen / Town Administrator's Office so they too can be considered for possible appointment.



Highlights of policy decisions approved by the Board for 2012 include the adoption of an Other Postemployment Benefits (OPEB) Policy and the establishment of a Special Education Stabilization Fund. The OPEB Policy provides for an annual allocation from available reserves to the OPEB Trust Fund to help offset the OPEB liability for retiree health insurance benefits. A Special Education Stabilization Fund was established with an initial allocation of \$250,000 in 2012. This Stabilization Fund creates a reserve to deal with unanticipated Special Education tuition costs and the like. Both these actions demonstrate pro-active approaches in addressing financial issues facing the Town.

The FY13 Budget was produced with a collaborative effort between Town and School administrations and elected officials. This effort established stronger working relationships and set a positive example moving forward. This has been helpful to both sides as we seek to develop budgets that are in line with available revenues. As the FY14 budget process continues, the Board and Town Administrator continue to work closely with the School Committee and School Administration to develop a responsible budget.

Also in 2012, the Board hosted what is believed to be Belmont's first ever Precinct Meetings. The two evening meetings were very well attended by Town Meeting Members who came to receive an update on many of the major capital projects and issues facing the Town. Those in attendance were given the opportunity to ask questions and share concerns with the Selectmen, which led to a very constructive dialog. Similar sessions are planned for 2013 before the Annual Town Meeting begins in late April.



2012 Annual Report

With regard to infrastructure and facilities, the Town made major strides in 2012. The Board, acting in its capacity as the Municipal Light Board, was instrumental in presenting an article to Town Meeting to move forward with the new electric substation project. The substation, to be located on Flanders Road, will improve electrical service to the entire Town. In addition, the Board of Selectman and School Committee created a Department of Public Facilities. This Department will be responsible for the coordination and care of all town buildings under the control of the Board of Selectman and School Department. At present each entity is responsible for the services at their own facilities, which is challenging given budget constraints. After researching other communities the decision was made to move forward. With a great deal of research and planning, a major step in this process is expected to happen in 2013 with the hiring of a Director for this new Department.

Staffing at the Selectmen's office saw some changes in 2012, mainly to fill vacancies left over by several departures in 2011. For the start of 2012 Kellie Hebert was in charge of day to day operations in the Town while serving as Interim Town Administrator as the search was underway to fill the job on a permanent basis. After a lengthy search process the Board of Selectmen voted to offer the position of Town Administrator to City of Cambridge Budget Director David J. Kale. Mr. Kale accepted the Board's offer and has been serving as Town Administrator since August of 2012. In addition to the new Town Administrator the Office saw the addition of new support staff in 2012. For the first time in several months, the Board of Selectmen / Town Administrators Office will be starting 2013 with a full staff.

2012 proved to be a major transition year for the Town of Belmont and the Board of Selectmen as a whole. We welcomed a new Town Administrator and new fulltime staff members within the Board of Selectmen / Town Administrator's Office. There were also changes in our representation in the State Legislature with Former Representative Will Brownsberger being elected as our Senator and Dave Rogers being elected to the House.

There are a number of initiatives and Capital Budget Projects, which the Board of Selectmen worked on in 2012 and will continue to do so in 2013. These issues will require the collaboration of our citizens, committees, boards and commissions.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Mark A. Paolillo".

Mark A. Paolillo, Chairman



2012 Annual Report

SCHOOL COMMITTEE:
OF
BELMONT, MASSACHUSETTS
For the year ending December 31, 2012

Name	Address	Term
Laurie Graham, Chair	28 Ripley Rd.	2014
Dan Scharfman, Secretary*	79 School St.	2013
Kevin Cunningham	20 Chandler St.	2014
Pascha Griffiths	21 Bradford Rd.	2015
Anne Lougéé	34 Warwick Rd.	2015
Laurie Slap	95 Long Ave.	2013

*Deceased January 20, 2013

INTERIM SUPERINTENDENT OF SCHOOLS
Thomas S. Kingston, PhD

ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION
Janice Darias

DIRECTOR OF FINANCE, BUSINESS AND OPERATIONS
Anthony DiCologero

Office of the Superintendent of Schools
Open Monday through Friday
From 8:00 a.m. to 4:00 p.m.

To the Citizens of Belmont:

The Belmont Public Schools, the School Committee, and the Belmont community are jointly committed to educating Belmont’s children measured against the highest standards for achievement. The community prides itself in the fact that its school system continues to rank among the top-performing districts in the Commonwealth.

The district’s success is a tribute not only to its students but also to the teachers, staff, parents, and citizens of Belmont who create an environment that nurtures and encourages that success. With a commitment to teaching and learning, the Belmont Public Schools strive to nurture the intellectual, social, and personal development of each student and to create a dynamic community of lifelong learners who contribute to the common good and are of service to others.



The School Committee is responsible for developing policies that support this mission. The School Committee is also charged with the duty of ensuring, with the Board of Selectmen, the Warrant Committee, and the citizens of Belmont, adequate funding for the schools, and with appropriate expenditures of that funding.

The School Committee is responsible for recruiting, hiring, and evaluating the performance of the superintendent of schools. Within the new Massachusetts Educator Appraisal System, the Committee provides a comprehensive annual review of the superintendent's performance in light of the rubrics promulgated by the state and in consideration of the performance goals agreed upon between the superintendent and the committee. The superintendent serves as the committee's chief executive officer and educational advisor. The superintendent is the educational leader for the school system and provides administrative leadership for all school staff in operational matters and in proposing and implementing policy changes. Day-to-day operation of the school system is the responsibility of the superintendent, together with school principals and other administrative staff members.

In February 2012, the Belmont School Committee entered into a renewal contract with Dr. Thomas S. Kingston to serve a second year as interim superintendent for the district. In November the Committee agreed with Dr. Kingston to extend his contract through the 2013-2014 school year in order to promote district stability while district leaders and the Committee mutually review long-range plans and determine the qualities to seek for permanent district leadership.

In October the Committee reviewed progress made against the six eighteen-month strategic goals. In November it received and reviewed a new statement of vision and mission, along with a declaration of core values that drive the system. The district also established three broad strategic goals that arose from previous strategy. The new goals are complementary to the three goals the Committee drafted in February 2012 to guide its own work. The new district goals follow:

To prepare all students for college, career, and life-long learning through

- a balanced and healthy school experience,
- continuity of curricula aligned with Commonwealth and community standards,
- support for educators to experiment and innovate, and
- clear articulation of instructional models.

To support continuous improvement and overall programmatic and fiscal stability by

- engaging administrators, teachers, students, and community stakeholders in generally accepted practices of long-term strategic planning.

To ensure that students receive instruction from consistently highly qualified educators who pursue continuous improvement of their art by

- hiring well-prepared and diverse professionals,
- sustaining continuous professional development by means of clear and coherent plans, and
- implementing a successful educator evaluation system in line with new Commonwealth standards.

In April Pascha Griffiths was elected for her first term, and Anne Lougéé was elected to a full term following her appointment the year before to fill a vacancy. The School Committee selected Laurie Graham as Chair and Dan Scharfman as Secretary.



2012 Annual Report

The following are liaison assignments and subcommittee and collective bargaining teams:

Moderator Appointments

Wellington Building Committee

Laurie Graham

Subcommittees of the School Committee

Policy/Procedure (Crofts Revision)

Laurie Graham, Elizabeth Gibson, Kathy Miller, Deborah Emello *

Finance Sub-committee

Kevin Cunningham, Laurie Slap, Anne Lougé

Curriculum & Instruction Sub-committee

Dan Scharfman, Laurie Graham Pascha Griffith

School Committee Task Force on Athletics and

Dan Scharfman

Extra-Curricular Activities

Anne Lougé

Representatives and Liaisons

Capital Budget Committee

Anne Lougé – voting member

EDCO Board

Laurie Graham

LABBB Board

Dr. Kingston

Foundation for Belmont Education

Laurie Graham (ex-officio) non-voting

ITAC (Info. Tech. Advisory Com.)

Daniel Scharfman – non-voting Liaison

Superintendent's Health, Safety, and Security Advisory Team

Laurie Graham

Warrant Committee

Laurie Slap (ex-officio) - voting member

Community Education

Laurie Graham – non-voting liaison

Council on Aging

Anne Lougé

One Book One Belmont

Laurie Graham

Vision 21 Implementation Committee

Kevin Cunningham – non-voting liaison

* Former School Committee members Elizabeth Gibson, Kathy Miller and Deborah Emello graciously agreed to continue this long-term task, which was started several years ago.



Bargaining Teams

Unit	Unit Name	SC Rep	Contract
Unit A	Teachers / Licensed Staff	Graham/Scharfman	8/31/2014
Unit B	Administrators (Directors, Asst Prin)	Graham/Lougee/Slap	6/30/2014
Unit D	Education Support / Aides	Cunningham/Scharfman	8/31/2014
AFSCME	Custodians/Cafeteria workers	Slap	6/30/2014
Secretaries Assoc	Secretaries	Graham	6/30/2014
Superintendent		Graham	6/30/2014

In January 2013 the School Committee, indeed, the entire Belmont community, was confounded by the sudden death of committee member Dan Scharfman who championed the cause of social, emotional, and academic education within the Belmont Public Schools. Dan envisioned innovation in education and in continuous dialogue with administrators and fellow committee members challenged all to aspire to continuous improvement and imaginative and creative ways to honor the resources invested in public education.

Foundation for Belmont Education

The Foundation for Belmont Education (FBE) raises funds in support of enrichment and innovation in the Belmont Public Schools. Founded in 1993 by citizens who wanted to ensure the continued excellence of the school system, the FBE awarded \$166,753 to the Belmont Public Schools in FY2012.

In the fall of 2011, the FBE concluded the final stage of its multi-year initiative, T3=Technology Tools for Teaching Campaign, to help meet the technology needs of the Belmont Public Schools and completed the installation of SMART Boards in fourth and fifth grade classrooms. Since 2008, the T3 Campaign provided more than \$600,000 for the installation of a new foreign language lab at Belmont High School and 103 SMART Boards for grades 4-12.

The FBE raises funds in several ways. Many residents and families support the FBE's Annual Appeal, which helps to fund various programs. The Youth Spelling Bee for Grades K-6 is an annual event, drawing over 570 children. It's a fun family day designed to showcase the children's spelling skills. Every March, the FBE holds its annual Spring Fundraiser and Auction, which has become a much-anticipated community event. With the support of businesses and residents, this event raised more than \$150,000 last year. Additionally, there were more than 500 STAR Awards (Staff and Teacher Appreciation and Recognition) purchased by students and their families to honor and thank Belmont educators and staff for their outstanding contributions to their children's education.

In total, the FBE has awarded more than \$2.2 million to the Belmont Public Schools in the form of 520 awards for Learning Excellence Grants, Professional Development support, and large-scale special initiatives. The commitment and generosity of the FBE and its volunteers along with the many families and businesses who contribute to the FBE each year enable the Belmont Public Schools to offer many programs that would otherwise be impossible to undertake. The School Committee and system teachers and administrators are very grateful for the ongoing support of the Foundation for Belmont Education.

School Advisory Councils

As a result of the 1993 Education Reform Act, School Advisory Councils have been established at each of Belmont's schools. The Advisory Councils have taken an active role in addressing policy issues at the site level. Members of the 2012-2013 School Advisory Councils include the following:



2012 Annual Report

School	Teacher Representatives	Parent Representatives	Community Representatives
Burbank	Tricia Clifford, Chair Vicky O'Regan Janet Flaherty	April Edrington Christina Ramey Karen Gray Julia Coelho	Suzanne Alcock
Butler	Michael McAllister, Chair Brian Bisceglia-Kane Jennifer Pressey	Laura Vanderhart Peter Rosenmeier Crate Herbert Lucia Sullivan	Open
Wellington	Amy N. Spangler, Chair Kellye O'Brien Kendra Nyanzi Lindsey DeBello	Rachel Garber John Mathias Benita Gold	Open
Winn Brook	Janet Carey, Chair Robin Morrison Kim Elson Melissa Crough	Kristine Armstrong Anne Bauer	Jane Murphy Lyn Bodmer
Chenery Middle School	Kristin St. George, Chair Karen Duff Cecile Moskowitz Kathy Lobo Peter Tausek, Adm. Intern	Lyn Bodmer, Co-Chair Sheila Cavanaugh Ginny d'Arbeloff	Phyl Solomon Nancy Forbes
Belmont High School	Dan Richards, Chair Stacey Ross Lisa Hurtubise Martha Reagan Joshua Streit	Alfie Kohn Susan Johnson Launa Johnston William Messenger	Margaret Reynolds Susan Griffin Diane Palmer

Programs and Instruction

In 2012 the Belmont Public Schools remained committed to universal access to the highest quality curriculum for all students as well as universal proficiency. This is accomplished through the support, by means of professional development, for the educators of the Belmont Public Schools. We have established three primary means to achieve this goal: professional development meetings led by Principals, Directors, and Curriculum Specialists focusing on district and school strategic initiatives; Professional Learning Teams (PLTs), educators working together on a targeted area of need to improve learning for all students; and professional development courses, seminars, workshops, and study groups led by BPS educators and partner organizations. A detailed listing of these offerings is in the Staff Development Handbook, which can be viewed on the Belmont Public Schools' web site at

<http://www.belmont.k12.ma.us/uploads/docs/publications/StaffDevelopmentHandbook2012.pdf>

Assessment

This annual report on the results of standardized testing in the Belmont Public Schools includes information on standardized tests which students took as a result of state mandate and student choice during the 2011-2012 school year.

Student Choice	SAT Reasoning Test	Multiple
	SAT Subject Tests	Administration
	ACT	Dates
	Advanced Placement (AP)	



Grades 3, 4, 5, 6
7, 8, 9, 10

Massachusetts Comprehensive
Assessment System (MCAS)

Spring (March-June)

The testing schedule for Belmont students continues to be challenging. Students participated in the SAT Reasoning Test and the SAT Subject Tests. Belmont students also participate in the ACT program, but at a rate lower than that in the SAT program. Student involvement in Advanced Placement testing is very strong. In addition, Belmont participated in the administration of the Massachusetts Comprehensive Assessment System (MCAS). The State testing program involved students in grades 3 through 10. Assessments in English/language arts and mathematics are administered in Grades 3, 4, 5, 6, 7, 8, and 10; assessments in science are administered in grades 5, 8, and 9. Passing scores on the grades 9 and 10 assessments are a requirement for high school graduation.

Belmont High School students also participate in the Preliminary Scholastic Achievement Tests. This test is the basis for the National Merit Scholarship Program. This year 4 Belmont High School students were named semifinalists in the 2013 Merit Scholarship Competition. In addition, there were 25 commended students.

SAT (2011-2012)

The SAT Reasoning Test

The SAT Reasoning Test encompasses three areas: critical reading, mathematics, and writing. Each section is scored on a scale ranging from 200 to 800, resulting in a total possible score of 2400. In the writing portion, students have to take a position on an issue and use reasoning and examples to support the position. There is also a multiple choice section where students are asked to identify sentence errors, improve sentences, and improve paragraphs. The critical reading portion has both short and long reading passages. The test no longer includes analogies, but sentence completion questions remain. The College Board reports that the math section includes topics from third-year college preparatory math and includes such topics as exponential growth, absolute value, functional notation, and negative and fractional exponents. The total testing time for the SAT is 3 hours and 45 minutes. (This version of the SAT was first administered in 2005.)

Student Results

The SAT report summarizes information for seniors, who took the SAT Reasoning Test at any time during high school through June 2012. If a student took the test more than once, the most recent score was used. Belmont's combined overall mean is 1789, an increase of 33 points from last year. The state overall mean increased by 2 points from the previous year; the national mean decreased by 2 points.

Two hundred sixty seven BHS seniors (97% of the class of 2012) reported SAT Reasoning Test scores. In Belmont, the critical reading mean is 73 points higher than the state mean and 90 points higher than the national mean. The mathematics mean for Belmont is 82 points higher than the state mean and 98 points higher than the national mean. Belmont's mean for the writing test was 83 points higher than the state mean and 103 points higher than the national mean. The combined mean for Belmont students was 238 points higher than the state mean and 291 points higher than the national mean.

For the 171 students who took 473 SAT Subject Tests *and* the SAT Reasoning Test, the mean SAT critical reading score was 623 and the mean SAT math score was 663. The writing test mean for these students was 640. Rigorous academic programs continue to correlate with higher SAT scores. These students had a combined overall mean score of 1926, 137 points higher than the overall mean for all Belmont High School students who took the SAT Reasoning Test.



2012 Annual Report

2012 Results

Overall MEAN	Belmont Public Schools	State	National
Critical Reading	586	513	496
Mathematics	612	530	514
Writing	591	508	488
Combined	1789	1551	1498

ACT (2011-2012)

The ACT consists of curriculum-based tests of educational development in English, mathematics, reading, and science designed to measure the skills needed for success in first year college coursework. This battery of tests takes 2 hours and 55 minutes. An optional writing test measures skills in planning and writing a short persuasive essay. The writing test takes 30 minutes.

The English test focuses on editing and revising skills. The mathematics test consists of problems found in Algebra I, Algebra II, and Geometry. The reading test focuses on reading comprehension questions using a variety of passages. The science test draws on biology, chemistry, earth/space, and physics. The ACT is scored on a scale of 1 to 36, with 36 being the highest possible score.

Student Results

The ACT report summarizes information for seniors who took the ACT any time during high school through spring 2012. One hundred thirteen BHS seniors (41% of the class of 2012) reported ACT scores. Students receive four scores, one for each section of the test. According to ACT, student scores should be compared to the ACT College Readiness Benchmark scores which, according to ACT, are the minimum scores needed on ACT subject-area tests to indicate a 50% chance of obtaining a B or higher or about a 75% chance of obtaining a C or higher in the corresponding credit-bearing college courses. The ACT equates their tests to such college courses as English Composition, Algebra, Social Sciences, and Biology.

2012 Results

	ACT College Readiness Benchmark	BHS Average Score	State Average Score	National Average Score
English	18	24.7	23.9	20.5
Mathematics	22	26.4	24.5	21.1
Reading	21	25.1	24.2	21.3
Science	24	24.5	23.2	20.9
Composite	N/A	25.3	24.1	21.1

Advanced Placement

The Advanced Placement Program offers 34 discipline-based examinations. These exams consist of multiple choice and open response questions. The examinations are graded on a 5-point scale. Most of the nation's colleges and universities award credit for grades of 3 or higher. The values of an Advanced Placement Program are many. First, AP courses offer a standard curriculum that is used across the country and acknowledged throughout the world for its quality and rigor. Second, the AP curriculum tends to raise the quality of curriculum throughout the entire high school. Finally, the AP courses at Belmont High School are aligned with university standards and expectations.



Year	Students participating in AP program	Exams taken by the participating students	Subject areas of the exams	Percentage of scores of 3, 4, or 5
2002	255	488	21	88%
2003	290	545	21	89%
2004	298	601	23	89%
2005	317	682	26	86%
2006	321	650	22	90%
2007	362	839	26	87%
2008	392	818	25	89%
2009	391	802	28	93%
2010	415	820	23	95%
2011	378	746	23	94%
2012	386	836	21	94%

In 2012, Belmont High School students took Advanced Placement Exams in 21 areas:

Studio Art-2D Design	Studio Art- Drawing	English Comp	Lit +	European History	Macroeconomics
Microeconomics	Psychology	US History		Calculus AB	Calculus BC
Statistics	Biology	Chemistry		Environmental Science	Physics B
Physics C: Electricity and Magnetism	Physics C: Mechanics	Chinese Language		French Language	Latin: Vergil
Spanish Language					

AP Scholar Awards

Belmont High School students are well represented in the AP Scholar Awards Program.

- The AP Scholar Award was granted to 41 students who received grades of 3 or higher on three or more AP exams
- The AP Scholar with Honors Award was granted to 43 students who received an average grade of at least 3.25 on all AP Exams taken and grades of 4 or higher on four or more of these exams.
- The AP Scholar with Distinction award was granted to 94 students who received an average grade of at least 3.5 on all AP Exams taken and grades of 3 or higher on five or more of these exams.
- The National AP Scholar Award was earned by 19 students. This award is granted to students who receive an average grade of at least 4 on all AP Exams taken and grades of 4 or higher on five or more of these exams.

In total, 197 AP awards were earned by BHS students.

Massachusetts Comprehensive Assessment System (MCAS)

During the 2011-2012 school year, Belmont students in grades 3, 4, 5, 6, 7, 8, 9, and 10 participated in various disciplined based tests as part of MCAS. A review of the results of the 2012 administration of the MCAS indicates an overall positive performance for Belmont students. Belmont students are meeting the learning standards of the State Curriculum Frameworks.

Individual school reports, system wide data, and state scores allow for a comparison of the percentage of Belmont students in each of four performance levels with the statewide percentages in each performance level. At all grade levels and in all subject areas, the percentage of Belmont students who scored at advanced and proficient levels was higher than the statewide percentages in the same performance categories.



2012 Annual Report

MCAS Test Administration for 2011-2012

Grade Tested In 2011-2012	YOG	Current Grade In 2012-2013	# Tested	Subject Tested
10	2014	11	264 264	English Math
9	2015	10	267	Physics
8	2016	9	294 296 296	English Math Science
7	2017	8	293 295	English Math
6	2018	7	308 309	English Math
5	2019	6	299 298 296	English Math Science
4	2020	5	324 325	English Math
3	2021	4	308 307	English Math
Total MCAS Tests Administered in 2012			5,043	

Students in grades 3 through 8 and 10 participate in English and math testing. A science test is administered in grades 5, 8, and 9 or 10.

All students must pass a science, English, and math test in order to graduate with a high school diploma. According to statutes, all students must meet or exceed the proficient scaled score of 240 in English and math, and the needs improvement scaled score of 220 in science. Those who score between 220 and 238 on the English and math tests must also fulfill the requirements of an Educational Proficiency Plan (EPP) in order to meet the state Competency Determination Graduation Requirement. The EPP is developed by the Belmont High School administration and guidance counselors to document student progress and completion of this requirement. The history and social science high school MCAS test has been put on hold as a result of current state budget constraints.

English Language Learners participate in the MCAS. In addition, all ELL students are assessed annually with the ACCESS test. This is a new test adopted by Massachusetts in the 2012-2013 school year. It measures students' English language proficiency and progress in learning English in the four domains of reading, writing, listening, and speaking across all content areas.



Yearly Comparison of Combined Percentages of Student Performance at Advanced and Proficient for MCAS

Grade	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
3 English	84%	83%	84%	82%	80%	79%	82%	81%	85%	82%	86%
3 Math	NA	NA	NA	NA	76%	80%	84%	85%	85%	82%	85%
4 English	80%	74%	78%	75%	80%	82%	78%	75%	82%	84%	80%
4 Math	73%	60%	67%	68%	65%	74%	73%	72%	75%	69%	73%
5 English	NA	NA	NA	NA	84%	85%	87%	85%	84%	88%	83%
5 Math	NA	NA	NA	NA	66%	74%	79%	76%	75%	82%	84%
5 Science	NA	82%	81%	68%	74%	71%	71%	70%	73%	72%	71%
6 English	NA	NA	NA	NA	90%	88%	91%	86%	91%	94%	91%
6 Math	73%	72%	76%	65%	69%	78%	73%	78%	83%	85%	83%
7 English	88%	91%	89%	86%	86%	91%	94%	91%	92%	93%	97%
7 Math	NA	NA	NA	NA	62%	74%	76%	77%	80%	76%	78%
8 English	NA	NA	NA	NA	92%	92%	97%	96%	96%	93%	95%
8 Math	58%	74%	72%	76%	70%	70%	80%	75%	77%	79%	79%
8 Science	NA	68%	73%	64%	60%	62%	74%	68%	78%	71%	78%
9 Physics	NA	NA	NA	NA	NA	87%	88%	93%	95%	94%	95%
10 Chem	NA	NA	NA	NA	NA	51%	78%	73%	58%	NA	NA
10 English	88%	84%	90%	91%	90%	91%	97%	95%	94%	98%	99%
10 Math	73%	74%	85%	91%	88%	96%	95%	94%	96%	95%	96%

Note: Based on their achievement on the MCAS exams, eighty-two seniors (31%) in the class of 2013 are eligible to receive a John and Abigail Adams Scholarship, entitling them to four years of free tuition at a University of Massachusetts campus or at participating Massachusetts state or community colleges.

Assessment and Accountability

The Massachusetts Department of Elementary and Secondary Education annually measures each district's and school's progress toward ensuring that all students reach proficiency according to the standards of the federal Elementary and Secondary Education Act.

The state's accountability system is different this year as a result of the waiver it was granted from certain federal requirements. Rather than measure adequate yearly progress toward the goal of 100% proficiency by 2014, the new accountability system sets the goal of narrowing proficiency gaps by half in six years, as measured by the Progress and Performance Index. Districts and schools (both for all students and the high needs subgroup) must meet their specific gap narrowing goals in order to be considered a Level 1 district.

The annual Progress and Performance Index (PPI) measures a district's, school's, or subgroup's improvement towards its own target over a two-year period on up to seven indicators: narrowing proficiency gaps in English/Language Arts, mathematics, and science; student growth in English/Language Arts and mathematics; and the annual dropout rate and graduation rate for high schools. The cumulative PPI measures trends by averaging the annual PPIs of the most recent four year period, weighting recent years the most. The cumulative PPI is reported on a 100-point scale, and a score of 75 or higher is needed to demonstrate that a school is making progress toward narrowing proficiency gaps.



2012 Annual Report

In 2012, all Belmont schools met the target for students in the aggregate, earning PPIs between 94 and 100. This is not the case, however, for the high needs subgroup at the Chenery Middle School. While there has been improvement in these students' performance, it is not at the rate required. As a result, Chenery is classified as a Level 2 school. A district is classified at the level of its lowest performing school, so Belmont is a Level 2 district. The Burbank, Butler, Wellington, and Winn Brook Schools are classified as Level 1 schools, as is Belmont High School.

A new feature of the accountability system is a school percentile, between 1 and 99, indicating the school's performance relative to all other schools in the Commonwealth that serve the same or similar grades. Here is a summary of the information for each of Belmont's schools:

School	Cumulative PPI*	Accountability and Assistance Level	School Percentile
Burbank Elementary School	All students 100	Level 1	97
Butler Elementary School	All students 94	Level 1	94
Wellington Elementary School	All students 99	Level 1	91
Winn Brook Elementary School	All students 97	Level 1	95
Chenery Middle School	All students 100 Subgroups 66	Level 2	97
Belmont High School	All students 98 Subgroups 97	Level 1	98
District	All students 92 Subgroups 71	Level 2	n/a

**Subgroups of fewer than 30 students do not receive PPI determinations.*

One of the provisions of the new accountability system is a requirement that a percentage of Title I funding be used to target the areas of greatest need. These funds are supporting an afterschool program to provide additional support to the lowest achieving students at the middle school. In addition, we continue many of the middle school initiatives begun in the last two years that provide focused support to students during the school day. These include ensuring that all curricula are aligned to state standards, analyzing all subgroup and individual student data to determine appropriate interventions, and adjusting instruction to better meet the needs of all students.

For more information on assessment and accountability information for the district and schools, go to the MCAS/NCLB information on the Belmont Public Schools web site: <http://www.belmont.k12.ma.us/mcas/>.

Belmont Boston METCO Program

The Belmont Boston METCO program welcomes 117 students in grades K-12 from communities within the city of Boston. Parents choose to send their children to Belmont because of the many educational opportunities offered that include a strong academic program and a wide array of extra-curricular activities. Student progress and test scores are monitored to ensure positive achievement and to identify needs for support. Summer programs are designed to assist students in transition to a new grade or school and to provide for academic enrichment. The independent nonprofit organization, Belmont Against Racism (BAR), generously provides support for the METCO after-school programming and student transportation.

Belmont Community Education

The Belmont Community Education program, through the Belmont Public Schools, offers residents the opportunity to participate in a variety of educational, enrichment, and life skills courses. Classes are offered during Fall and Winter terms, beginning in October and March respectively. Courses include both single-evening and multiple-session programs to accommodate a wide range of participants and interests. Course offerings vary from term to term. The



Community Education program is committed to offering high-quality courses at affordable costs to Belmont residents and residents of surrounding communities. The program welcomes suggestions and input from the community for additional course offerings.

More information is available at the program website: <http://www.belmont.k12.ma.us/education> , The Belmont Public Schools are grateful for the advice and support of the Superintendent's Community Education Advisory Board, consisting of Belmont residents Vincent DeNovellis, Ruth DeVasto, Janice Ellard, Janice Henry, Kelly Higgins, Norma Massarotti, Scott Stratford, and School Committee liaison, Laurie Graham.

BUSINESS AND FINANCE

Budget

At the Annual Town Meeting, the members approved a general fund school budget for FY12 of \$41,583,768. However, supplementing this Town appropriation were federal and state grants totaling \$3,039,887. The School Department also offset a portion of its operational expenses through user fees. In FY12, \$2,846,425 was charged to fee-based revolving accounts to cover operational areas including preschool, all-day kindergarten, food service, athletics, fine and performing arts, student activities, building rentals, and community education.

Contractual salary raises, increased utilities charges, medical insurance costs, and mandated increases in student services are the main items driving increased costs in the budget. Nonetheless, the Belmont Public Schools continue to provide outstanding value for Belmont and its citizens. According to the most recent information from the state Department of Education, Belmont's per-pupil expenditure from all funding sources is \$11,969, considerably below the state average per pupil expenditure of \$13,361.

The School Department has made great efforts to reduce costs wherever possible, including membership in purchasing collaboratives and competitive bidding for many services. Perhaps our most important cost-saving venture, the LABBB Collaborative, achieves substantial cost savings by pooling resources with Lexington, Arlington, Bedford, Burlington to administer special-needs programs that would be far more expensive in other settings, while providing a high level of service for our students. We also participate in collaborative bidding for office and school supplies, as well as for custodial and food services items, through the TEC Collaborative. For utilities, Town and School departments are part of a multi-community collaborative bid for fuel oil advertised by the Brookline Purchasing Office. Since the majority of our school buildings are heated by natural gas, the School Department is part of a collaborative bidding process for natural gas through the EDCO Collaborative.

Building Maintenance

The School Department's 2011-12 operating budget included \$1,735,796 (\$695,161 for the maintenance of buildings and grounds, plus \$1,040,635 for custodial services for the care and upkeep of school facilities. In addition, Town Meeting approved a Capital Budget of \$609,464 for school projects. Capital projects focused on the heating, ventilation, air conditioning (HVAC) systems and components; building envelope repairs, and information technology network switching equipment replacement.

Wellington Elementary School Project

After ten years of study and eighteen months of construction, the project to replace the old Wellington Elementary School came to fruition with the opening of the new building at the beginning of the 2011-2012 school year. The ten-year history of the Wellington project is as follows:

A Superintendent's Advisory Council on the Future Building Needs of the Wellington School was established during the 1999-2000 school year. The charge of this committee was to do an in-depth study of the various options for the Wellington School presented in the Facility Audit Report. Serving on this committee were the building principal, a



2012 Annual Report

teacher representative, Wellington parents, a member of the town’s Permanent Building Committee and a resident architect. The Advisory Committee conducted a search for a feasibility study architect consultant. The Newton firm of Drummey Rosanne and Anderson, Inc. was appointed by the School Committee to assist in the Wellington School Study.

Numerous meetings of the Advisory Council and architects were held during the fall of 2000, all of which were posted and open to the public. The Council considered three options: (1) full renovation with the building unoccupied during renovation, (2) renovations, including an addition with the building either occupied or unoccupied, and (3) new construction on site with the building either occupied or unoccupied. After reviewing costs comparisons of each of these options, the Council voted to recommend to the School Committee the single option of new construction with the existing building occupied during the construction. This recommendation was first presented to the School Committee at their meeting of January 9, 2001. After further discussion at their meeting of January 16, 2001, the School Committee unanimously voted to accept and support the recommendation of the Superintendent’s Advisory Council and to “recommend to the Selectmen and Town Meeting that a new Wellington School be constructed at the Wellington site while the present building is occupied.”

Four years later, at a Special Town Meeting on February 7, 2005, Town Meeting voted to appoint a Wellington School Building Committee and to authorize \$350,000 for design services to develop schematic designs and provide for owner’s costs during this preliminary stage of the project. Appointed by the Moderator to serve on the Building Committee were the following:

Mark Haley, Chair	Engineer
Pat Bruschi, Vice-Chair	Permanent Building Committee
John Bowe	School Committee
Phil Curtis	Warrant Committee
Mary McHugh	Former Wellington parent & Adv. Council member
Joel Mooney	Permanent Building Committee
Greg Poulos	parent and information technology specialist
Karen Pressey	Permanent Building Committee
Lucy Pullen	Parent and abutter
Rob Wollner	Resident and Belmont Firefighter

After Greg Poulos, Karen Pressey, and Rob Wollner left the original Committee due to time commitments, replacement and additional members were later added by the Town Moderator:

Eric Smith	Lawyer and Warrant Committee member
William Lovallo	Engineer
Joe Barrell	Plumber and member of other building projects
Laurie Graham	School Committee member
Heidi Sawyer	Wellington parent

The Building Committee had twenty meetings as of January 9, 2006. After going through two Request for Proposals processes, including site visits and interviews of finalists, they hired an architectural firm and a project manager. The architectural firm is the combination of Jonathan Levi Architects (JLA), in conjunction with Burt Hill Kosar Rittelmann Associates. The Building Committee met extensively with JLA/Burt Hill and approved a schematic design for a New Wellington Elementary School in March 2006. The target was to submit an application for reimbursement to the new Massachusetts School Building Authority (MSBA) when the moratorium lifted on July 1, 2007.

At their meeting of November 28, 2007, The MSBA Board reviewed 162 applications for building projects. They had previously narrowed down the 423 applications (Statements of Interest - SOI) by requiring that any school district



submitting more than one SOI pick only one as their top priority. For Belmont, the School Committee selected the Wellington Project over the Belmont High School renovation. Of the 162 applications, the MSBA Board approved 83 to go forward for possible funding, including the Wellington Elementary School Project.

After meetings with the MSBA staff, the enrollment projections for the new Wellington was reduced from 680 students to 575 students, with 500 being regular-day students and 75 special education students. The original Schematic Design was thereby reduced to 88,000 square feet. The Building Committee also hired the firm of PMA Associates to serve as the Owner's Project Manager, as required by the MSBA regulations. Budget estimates were developed by both the architect and the project. Opened under temporary certificates of occupancy, the new Wellington School continues to be "fine tuned" during its second year of operation. The Wellington Building Committee- is finalizing steps to declare substantial completion of the project in order for the Planning Board to approve the issuance of a Permanent Certificate of Occupancy.

Belmont High School Project

At a Special Town Meeting in November 2003, the Town voted to appropriate \$90,000 for design services for the development of a Master Plan for future renovations to Belmont High School. The intent of developing the Master Plan was to identify and prioritize necessary renovations while waiting for a comprehensive renovation some time beyond 2010. The architectural firm of Design Partnership of Cambridge, Inc. was hired to work with the *Superintendent's Advisory Council on the Future Needs of Belmont High School*, which was co-chaired by Jenny Fallon and Gerry Missal.

In April 2007, a *Second Superintendent's Advisory Council on the Future Needs of Belmont High School* was formed. The Second Advisory Council reviewed the status of the entire Master Plan in light of the most critical needs to maintain the school. It was decided that the construction of new science labs and some significant work on the infrastructure head-end of the heating and electrical systems were the highest priority. Most of these needs had been scheduled to be met in Phase I of the four-phased Master Plan. Treating a modified Phase I as a stand-alone project, the Second Advisory Council asked the architect to cost out this one portion of the Master Plan. The analysis showed that a modified Phase I, including a new Science Wing, would cost \$22,290,000 if bid in March 2009. A revised Statement of Interest was then approved by the School Committee to file with the MSBA for future funding once the Wellington School is approved. This statement of Interest has been revised annually and is still on the MSBA's list of eligible projects for future funding.

In consequence of the NEASC Accreditation Site Visit (New England Association of Secondary Schools and Colleges), the high school building has been cited as deficient; and NEASC has put the high school on "warning" status for retaining accreditation. While the action may have little practical consequence, it is one more incentive for the Massachusetts School Building Authority to give approval for a renewed feasibility study to renovate and expand Belmont High School. The superintendent has formed a new advisory committee to provide counsel and to review a revised Statement of Interest that will be submitted to MSBA in April 2013.

PERSONNEL AND STAFF

Twenty-nine new teachers were hired during the summer for the start of the 2012-2013 school year. All but two were hired to replace teachers who had retired or resigned. Two new teaching positions were created to address a substantially increasing enrollment. Replacing Amy Wagner as Principal at the Wellington Elementary School is Amy Spangler. Replacing William Pappazisis as the Director of Fine & Performing Arts is Arto Asadoorian.

Retirements

The School Committee recognized the retirements to the following staff members at a ceremony during a regular School Committee meeting:



2012 Annual Report

Name	Position	Hired
Susan Gorman	Social Studies Teacher	1981
Anthony Guarente	Grade 6 Math/Science Teacher	1979
Carolyn Murphy	Kindergarten Teacher	1979
William Pappazisis	Director of Fine & Performing Arts	2001
Amy Wagner	Principal, Wellington Elementary School	1998

Conclusion

In 2012, as in years past, Belmont has every reason to be proud of its schools and its students. The schools operate efficiently, with minimal administrative overhead; the teaching staff and administrators are excellent, highly trained, and dedicated.

All contracts have been negotiated through the 2013-2014 school year. In cooperation with the Belmont Education Association, the administration has worked through an oversight board to implement the new comprehensive educator appraisal system. The board meets regularly to review progress and to discuss and implement any modifications that it deems necessary.

Respectfully submitted,

Laurie Graham, Chair
Belmont School Committee

Thomas S. Kingston, PhD, Interim Superintendent
Belmont public Schools



BOARD OF ASSESSORS:

Chairman: Robert P. Reardon, C.A.E.

Vice – Chairman: Charles R. Laverty, Jr., C.A.E., C.M.A., C.A.S.

Secretary: Martin B. Millane, Jr.

ASSESSORS STAFF:

Acting Assessing Administrator: Maryanne Knorr, A.A.S.

Assessment Technician: Will Bielitz

The Board of Assessors submits the following report of its activities for the year ending December 31, 2012.

The Assessors held regular bi-monthly meetings, and met on a weekly basis during the busy tax-billing periods, and at other such times, as requested, had conferences and meetings with taxpayers, interested citizens and various Town Boards, Officials and the Board of Selectmen.

Members of the Board and office staff attended schools, classes and conferences sponsored by the Department of Revenue, International Association of Assessing Officers, Massachusetts Association of Assessing Officers and the Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office and the appraisal and maintenance of real and personal property for assessment purposes.

The Board of Assessors voted to issue an actual real estate tax bill for Fiscal Year 2013, with a tax rate of \$13.33 per thousand, in December 2012, to ensure proper financial management for the Town by avoiding unnecessary borrowing costs.

The assessed value tax roll for the Town of Belmont contains 8,207 real property accounts and 493 personal property accounts with an annual total assessed value of \$5,405,665,551 for Fiscal Year 2013.

The office staff processed approximately 601 transfers of real and personal property, of which approximately 44% of the transfers were determined “valid” sales. There were 20,935 motor vehicle excise tax bills with a total excise tax of \$2,778,717.11 committed to the Tax Collector. A total of 658 motor vehicle excise tax bills with a value of \$56,559.27 were abated, 193 applications for statutory exemptions were granted resulting in \$273,400.36 being exempted.

The Annual Town Meeting appropriated \$102,096,859.21, leaving \$2,540,865.79 non-appropriated to be raised for the total revenue of \$104,637,725.00 required for the operation of Town Government. Estimated receipts and available funds totaled \$32,580,203.21, leaving \$72,057,521.79 be raised by taxation.

The Board successfully defended 2 overvaluation appeals before the Massachusetts Appellate Tax Board. The Board of Assessors continued the real and personal property re-inspection program as part of the computerized mass appraisal system, otherwise known as the “CAMA” system. During 2012, the Board of Assessors continued updating the existing CAMA system with regards to all property information: building permits, building plans, sketches, images, living area, as well as all other assessment information. Personal Property accounts have also been updated with regards to assessment of furniture and fixtures, equipment and machinery, and inventory. The re-inspection program provided an increase in assessed value of \$38,969,844.00 in new growth for an increase in tax levy of \$515,961.00 for Fiscal Year 2013. The Assessing Administrator continued visiting homes that sold for Fiscal Year 2014, for sales that occurred between January 1, 2012 and December 31, 2012 in order to verify the sale date, sales price and validity of the sale in person. The continual updating of the computer system of the Assessors Office allows for improved working conditions and public access. The Board also updated the property record information on the Town’s Web site to make data, pictures and sketches available on line.



2012 Annual Report

The Board will continue with an equalized value program. All building, plumbing and electrical permits, and occupancy certificates, will continue to be monitored for possible adjustments in value. Sales ratio studies will be monitored as part of the equalization program in preparation of the Fiscal Year 2014 reappraisal.

The Board of Assessors also provided technical assistance to the Board of Selectmen on matters relating to the potential acquisition and sale of public land. The expertise of the Board and staff saves the cost of real estate appraisal services which would otherwise be required in such matters.



At Left: Members of the Board of Assessors shown at the start of a recent meeting. From left to right: Secretary Martin B. Millane, Jr., Chairman Robert P. Reardon, Vice-Chairman Charles R. Laverty Jr.

The Board of Assessors maintained the Payment-In-Lieu-of-Taxes (PILOT) Program with the continuation of requesting voluntary payments from approximately 40 tax exempt properties for use of several essential services from the Town.

The Town of Belmont's Board of Assessors Office continues being the most designated in the Commonwealth. These designations held by individual members of the Board and staff include: two Certified Assessment Evaluators (CAE) and one Administrative Assessment Specialist (AAS), awarded by the IAAO, one MRA (Residential Appraiser) awarded by the MBREA, two Certified Massachusetts Assessors (CMA), awarded by the Massachusetts Association of Assessing Officers (MAAO), as well as numerous other professional designations from both the public and private sectors.

Robert P. Reardon was re-elected as Chairman of the Board in April 2012, with Charles R. Laverty, Jr., as Vice Chairman, and Martin B. Millane, Jr., as Secretary.

Richard D. Simmons, Jr., resigned his position as Assessor, effective June 6, 2012. Maryanne Knorr, who was the Assistant Assessing Administrator for the Town of Belmont, was appointed the Acting Assessing Administrator, effective June 26, 2012.

Respectfully submitted,

Robert P. Reardon, Chairman



BOARD OF CEMETERY COMMISSIONERS:

Chairman: Alexander E. Corbett, III

Vice – Chairman: Ellen O’Brien Cushman

Secretary: Charles R. Lavery, III

The Board of Cemetery Commissioners herewith files our annual report of activities for the calendar year 2012, our 153rd year in operation. We are a three member, elected, volunteer board, consisting of Chair Alexander E. Corbett, III, Vice Chair Ellen O’Brien Cushman and Charles R. Lavery, III. We enjoy a close working relationship with the Department of Public Works employees responsible for cemetery operations.

Of the 98 total interments at our two cemeteries, 33 (34%) were non-residents of the town, to whom extra fees were assessed totaling \$12,375. Total fee receipts for both cemeteries was \$118,253, including all grave openings, foundations, disinterments, non-resident fees, overtime charges, annual planting program interest, memorial tree program interest, canopy rentals and genealogy studies as compared with \$137,541 for 2011.

Cemetery Activities

Although new burial lots for traditional interments have not been available at the Belmont Cemetery on Grove Street since 1988, 66 interments were made to existing lots in 2012, including 28 cremation (which compares with 85 in 2011, including 22 cremations). Five years after its opening, lot sales at Highland Meadow Cemetery continue to be steady, totaling \$2,306,100. Lot prices are unchanged since opening and are similar prices to lots at the most prestigious private cemeteries. In 2012, 32 interments took place at Highland Meadow, including 6 cremations



compared to 49 interments and 3 cremations during 2011. Total cemetery interments were 98 including 34 cremations (35%). Lot sales in 2012 totaled \$3,306,100, of which 50% must be reserved as Perpetual Care.

Staff and Organization

The staff of Belmont Cemetery has been organized as a Division of the DPW since 2003, virtually dedicated to cemetery operations, though our highly skilled employees are often utilized by other divisions (water and highway) particularly for their expertise in backhoe operations. Peter J. Castanino, Director of the DPW, regularly attends our meetings and contributes valuable expertise and operational assistance.

Both our cemeteries continue to be recognized as truly beautiful and peaceful places, though virtual opposites. Whereas Belmont Cemetery is a manicured, formal landscape with upright markers, Highland Meadow is designed to be compatible with its surrounding open space and has only flat markers. The work of the cemetery crew under Foreman John McDonough, Jeff Currier, Craig Crisafi, Sheila Meroth and four part-time employees Austin Bennett,



2012 Annual Report

Steve O'Neil, Mike Redmond and Nancy Fay, along with other DPW employees, make each cemetery a place of solace for grieving families. The four full time employees and four part-time employees are all under the supervision of Joseph M. Urciuolo, Division Manager.

Progress against Goals:

- Strategic goals:
 - Pay for the construction debt by selling cemetery lots at Highland Meadow – Complete
 - Fund the Perpetual Care Account at 50% of cemetery lot sales – Ongoing
 - Prepare/plan for future cemetery phases – the original master plan maps future phase alternatives, funding will be addressed after the Perpetual Care Fund is fully and properly financed.

- Operational Goals:
 - Working closely with the DPW, continue to examine better, more cost-efficient ways to operate in 2013 while still fulfilling the perpetual care and management obligations for each cemetery - continue with new efforts underway
 - Annual planting program. Enrollments continue at Belmont Cemetery, particularly appealing to older residents - slow progress
 - Continue tree planting program and enhance landscape areas at Belmont Cemetery and Highland Meadow Cemetery

Summary of Receipts and Expenses:

\$2,306,100.00	Total Cemetery Lot Sales at Highland Meadow as of 12/31/2012.
\$ 87,200.00	Cemetery Lot Sales at Highland Meadow during calendar year 2012.
\$ 150,000.00	Perpetual Care Transfer from Sale of Lots during calendar year 2012.
\$ 59,595.78	Perpetual Care Interest*
\$ 3,000.00	Annual Planting Fund
\$ 4,049.38	Annual Planting Interest*

* Note: Interest is reported quarterly by the bank, and amounts shown are as of 12/31/2012.

Respectfully submitted,

Alexander E. Corbett, III, Chair



BOARD OF HEALTH:

Chairman: David B. Alper, D.P.M

Vice – Chairman: Donna S. David, R.N., M.N

Board of Health Member: Robert M. Eisendrath, M.D.

HEALTH DEPARTMENT STAFF:

Director: Stefan Russakow, M.A., R.S.

Assistant Director: Angela Braun, R.S.

Animal Control Officer & Veterans Services Officer: John Maguranis

Public Health Program Assistant & Clerk of the Board: Ellen O’Doherty

LICSW, Youth & Family Services Coordinator: Janet Amdur

Public Health Nurse: David Neylon, R.N., CIC, REHS,



Public Health
Prevent. Promote. Protect.

Disease prevention and health promotion are the primary goals of the Health Department and are overseen by a three member elected Board of Health (BOH). State and federal departments of health mandate certain activities and suggest others based on research and national statistics. The Guidebook for Boards of Health guides local officials in mandated and suggested activities, considering local conditions and available resources.

The Belmont Board of Health continues its historical regional collaboration in areas such as hazardous waste, mosquito control, tobacco control and prevention of youth access to tobacco, public health based emergency preparedness and public health nursing services. Belmont and Arlington continue to share services of the Sealer of Weights and Measures. Belmont and Lexington continue to share a Public Health Nurse position. We continue to explore other opportunities for future collaborations.

Food sanitation is keystone of our inspectional services and one of the most important activities of the Health Department because of the potential for serious foodborne illness. There are approximately 82 food service establishments in Town, including retail food stores, restaurants, catering establishments, bakeries and schools. Between one and three inspections are done at each of these establishments throughout the year depending on the relative risk of the operation and their level of compliance. Ice cream trucks, mobile food trucks, church halls and temporary food service events add approximately thirty additional inspections. Over 200 food service inspections are

done each year. This does not include unannounced drop in visits and complaint investigations. There were five food establishment closures this year and six new food service businesses opened. The Farmers’ Market continued to be an asset to the community, but does require regular Health Department oversight. 64 “Waivers” were issued to community groups, including the schools, for events during which food was served. These events are low risk operations, bake sales, potlucks or combinations of all of these and the waiver process gives the Health Department an opportunity to make sure that the food operation is as safe as possible.

A newsletter to food service establishments is published twice each year primarily to remind them of compliance issues that are encountered through the inspection program. This year also marked the first year that the Health Department utilized a “cloud” based inspectional reporting and tracking program called the Digital Health Department. This program allows the inspector to have all the previous inspectional data at his or her finger tips during an inspection and allows the inspector to prepare reports and attach photographs to inspections in the field and to e-mail reports back to the office in real time. The program is valuable in complaint investigations as well. Non criminal violation notices (tickets) were given in several cases. There were hearings conducted for code non-compliances with several establishments and meetings attended to discuss food service in several proposed new food service facilities. There was considerable time spent with the ice cream truck vendors again this summer. Eight licenses had been issued and both the Health and Police Departments were again drawn into controversies between drivers as well as violations of



2012 Annual Report

policies which have been in place for many years. An Ice Cream Truck Summit was held with the Ice Cream Truck operators to address our concerns and hopefully next year will be quieter on that front.

The Health Department, under the authority of the State Sanitary Code, 105 CMR 410.000 Minimum Standards of Fitness for Human Habitation, responds to residents' complaints concerning possible health and safety violations in rental housing. After an inspection is done, an Order Letter is written to the property owner. The Health Department frequently facilitates negotiations between tenants and landlords, so that violations can be corrected as quickly as possible. Cases are occasionally resolved after court intervention. There were 14 new housing complaints requiring inspections and orders to correct violations.

In addition to housing complaints, the Department responded to and took action on over 92 additional complaints that included inappropriate garbage/rubbish storage and disposal, air quality concerns, electric sanding, rodent problems, food and general safety issues. Several tickets were issued for illegal electric sanding operations. The Department is also responsible for inspecting one tanning salons 8 day camps, and 7 swimming pools at 6 sites. The Health Department performs "drop in" visits to all day camps and pool sites throughout the summer. The Board of health promulgated several sets of new regulations during the last year. Regulations to address fats, oils, and grease (FOG) at food establishments were adopted, as well as regulations to address "bodywork" establishments, youth tobacco access and the keeping of exotic animals. Regulations to modernize electric sanding and abrasive blasting were also finalized. Lastly, there are two facilities with biotechnology permits.

The Board of Health is responsible for subsurface sewerage systems in the Town, under the Department of Environmental Protection's (DEP) regulations, commonly known as "Title 5." Soil testing, review of plans and oversight of construction are responsibilities of the Health Department. As properties are renovated or replaced, a significant number of them are connecting to Town sewer.

As in the past year, the demand for Flu vaccine has decreased markedly as physicians and commercial pharmacies received the vaccines much earlier in the year than local health departments. Due to this marked decrease in demand for annual flu vaccine, the Belmont Health Department only administered 31 flu shots at the seasonal flu clinic this year. The department also continued an outreach program for uninsured or underinsured individuals within the town that was very well received by those who participated.

The Public Health Nurse and Public Health Program Assistant continue to collaborate to prepare the materials for the anti-smoking program presented to all 3rd graders by the School Nurses. This program existed in the elementary school health curriculum prior to State funding and it has been continued throughout the ups and downs of the State tobacco funding. After unscheduled compliance checks conducted this year 8 tickets written for sales to minors. Based upon complaints and observations 3 tickets were written for violation of workplace smoking regulations. Belmont has every intention of continuing its tobacco control program with or without State funding. The department continues a partnership with the health departments in Arlington, Brookline, Newton and Watertown to maintain a part time individual to provide educational information and perform compliance checks at establishments selling tobacco in the five towns. This individual will free up department staff so they may focus on other environmental and inspectional activities.

The Animal Control Officer logged over 4,856 miles as he patrolled the parks, streets and conservation areas of the Town. A total of 67 animals were put on and released from quarantine. 28 wild animals were rescued, while 3 wild animals were euthanized usually due to severe injuries. The ACO made 228 home visits; was dispatched by the Police Department 61 times and 68 times by the Health Department staff. 26 dogs and 27 cats were reported lost/missing to the ACO or Health department. All but one dog was either found and returned to the owner by the ACO, or found by their owners. The ACO continued to be very active throughout the State giving 18 presentations regarding coyotes to residents, legislators, schools and other towns and municipalities. 3 bats, 2 domestic cats and one dog were submitted to the State lab for rabies testing; all were negative. Belmont again participated in the statewide push to vaccinate pets



2012 Annual Report

by holding a rabies clinic for dogs and cats on the first Saturday in April, a total 43 dogs and cats were vaccinated and many of those also received microchips to aid in locating the animals if lost. A total of 525 animal related voice mails were received, 3 Hearings for dangerous dogs were held and the Animal Control Officer participated in Town Day and Meet Belmont.

The Health Department's Public Health Program Assistant again facilitated the elementary school dental program. The Kindergarten classrooms were supplied with materials for four units on dental health during a specific month assigned to each school and approximately 380 students. Books, tooth models, plays, videos and other materials to be shared are delivered to each school at the beginning of its "Dental Health Month."



In order to maximize services to the residents of Belmont, the Youth and Family Services Coordinator spends 20 hours per week providing social work based services to the residents while assigned to the Council on Aging at the Beech Street Center. The Youth and Family Services Coordinator also spent considerable time working with families and children in need. This position continues to provide individual and family therapy, case management, and crisis intervention services to provide support to Belmont families. Basic necessities such as food and housing have become an increasingly high priority and the Youth & Family Services Coordinator works closely with community groups such as the Salvation Army and the Affordable Shelter Fund to help with these needs. The number of families in need and the complexity of the needs are ever increasing.

The Girls' Group continues to be a very positive experience for participants. The Youth & Family Services Coordinator along with the Director is a member of the School Department's Health Advisory Committee.

Belmont continues its participation in the Minuteman Hazardous Products Facility located in Lexington. There are eight towns that comprise the core group operating this facility, although it is open to anyone with either the town or the resident paying the fee. This facility was also open to small businesses again this year, and the Belmont Health Department sent information about it to those who may generate small quantities of hazardous products in our community. Belmont continues to pre-register through the Health Department office to insure that the program stays within its budget and approximately 20-25 families participate in each collection. Informal surveys indicate that as many as one third of the participants from Belmont are participating for the first time. The site continued to be open seven Saturdays and one Sunday, April through November. Since the State promulgated legislation requiring towns to consider needles, syringes and lancets a special waste and remove them from the general solid waste stream, Belmont has been on the forefront of providing facilities for residents to dispose of their "sharps" for a modest fee and in a convenient location.

Belmont is one of approximately 25 cities and towns that comprise the East Middlesex Mosquito Control Project. It has been in existence since 1946 with Belmont being one of the original five towns. Each city and town contributes funds towards the overall maintenance and administration of the District and then additional funds cover specific services provided to each community. Mosquito control specific to Belmont includes adult mosquito surveillance by trapping, helicopter Bti (*Bacillus thuringiensis* var. *israelensis*) application in a small area of Beaverbrook Reservation and catch basin larval control. Because the land area of Belmont is quite small, one benefit of the Town's support of the District is the mosquito control activities actually carried out in adjacent towns with large areas of wetlands.

The threat of West Nile Virus, carried primarily by container-breeding mosquitoes, continues to affect the workload of the Health Department. This year there was one instance of a "positive" mosquito collection in Belmont and the threat level for WNV was raised in Belmont as well as the other towns in the area. There were no reported cases of



2012 Annual Report

West Nile Virus in our town. There were very few reports of dead birds this past summer. As in the past year, East Middlesex Mosquito Control conducted all of the catch basin larval control this year.

Emergency preparedness continues to be an important aspect of the Health Department's work. Work on a Regional Emergency Planning Committee (REPC) in conjunction with the Fire and Police Departments and the DPW continued. The Health Department continued to facilitate the Emergency Planning Group involving many Town departments and concentrates on emergency planning from a local government viewpoint. Participation in the Public Health Region 4b group not only encourages collaboration with surrounding communities but also allows the Health Department to receive some grant money to assist in emergency planning. A community emergency preparedness update was sent in the electric light bills this spring. There are ongoing trainings for Medical Reserve Corps. volunteers throughout Region 4b year round.

Cable TV and the local newspaper continued to be used to share information concerning programs, clinics and health education. Participation in the Massachusetts Health Officers' Association (MHOA), the Massachusetts Environmental Health Association (MEHA), the Regionalization Working Group and the Massachusetts Association of Health Boards (MAHB) helps insure that the Department has the most current information for Belmont's residents.

VETERANS SERVICES:

In 1946, the Massachusetts legislature created the Office of Veterans' Services and formalized Chapter 115 of the *Massachusetts General Laws*. The mission of the Department of Veterans' Services is to advocate on behalf of all Veterans, and to provide quality service and benefits to those Veterans and their dependents in need of emergency financial and/or medical assistance. The Town of Belmont, through the Board of Selectmen's appointment of the Veterans' Services Officer, continues to demonstrate its concern and compassion for those men and women who have served our Country with honor.

The Veterans' Services Officer is normally the first individual a Veteran or dependent contacts for advice and assistance. Being a Veteran does not mean benefits are automatic. The eligibility to receive entitlements from the Department of Veterans' Services and Veterans' Affairs must be determined and proven in accordance with strict State and federal laws, rules and regulations. Benefits are intended to be temporary in nature and not full time permanent support. 2012 was the ninth full year that the Veterans' Services Officer operated out of the Health Department. In addition to on-call and "emergency requests for service, regular office hours are from 10 AM to 12 PM on Wednesday mornings. In addition to providing general support to those veterans who inquired during the course of 2012, the VSO and other Health Department staff members also planned and participated in many events honoring our Veterans such as the Memorial Day Parade, Veterans' Day and Flag Day ceremonies, and school visitations. The Veterans Service Officer also attended state sponsored training twice, continues to have monthly meetings with the Veterans of Foreign Wars and twice a month with the American Legion insuring strong communication between all Veterans and this office. The Veterans' Services Officer replaced over 1,825 flags at the two Town cemeteries; assisted 5 veterans with Chapter 115 benefits; reviewed 7 applications for benefits, 12 home visits, 21 office visits from veterans seeking assistance, 81 veteran related voice-mail, Participated in a VA Research Program, assisted the Wilmington, MA VSO with the "Local Hero's" event and received a donation from the AMVETS Commander of 100 aluminum flag holders.

Finally, the staff and Board of Health members would like to thank the other Town departments, Boards and Commissions for their support and assistance throughout the year.

Respectfully submitted,

Stefan Russakow MA, RS



2012 Permits and Licenses Issued

Animal Permits	22	Temporary Dumpsters	174
Bakery Registrations	4	Rubbish Disposal Permit	39
Biotech Licenses	2	Septage Hauler Permits	6
Burial Permits	112	Swimming Pool Licenses	7
Day Camp Licenses	8	Tanning Facilities	1
Dumpster Annual	71	Tobacco Permits	22
Farmer's Market Permits	18	Installers Permit, Title V	0
Food Permits	139	Review Septic Plan	0
Food Waivers	64	Hazardous Waste Registrations	179
Funeral Director Licenses	10	Church Hall Licenses	15
Mobile Canteen Licenses	10		

HEALTH DEPARTMENT RECEIPTS THROUGH 12/31/2012

Animal Permits	\$655
Burial Permits	\$1,170
Citations, Animal	\$1,450
Citations, Dumpster	\$0
Citations, Nuisance	\$150
Citations, Food Service	\$1,400
Citations, Tobacco	\$1,000
Citations, Abrasive Blasting	\$50
Sharps Containers & Disposal Fees	\$70
Day Camp	\$1,150
Dumpster Permits	\$9,800
Food Establishment Permits	\$15,355
Food Service Seminars	\$130
Mobile Food Trucks	\$1,000
Food Service Plan Review	\$1,250
Flu Clinic Receipts	\$309
Late Fees	\$925
Funeral Director Licenses	\$500
Rabies Clinic	\$410
Rubbish Haulers	\$3,675
Swimming Pools	\$535
Septage Haulers Permits	\$700
Tanning Facilities	\$105
Tobacco Sales Permits/grants	<u>\$3,450</u>
Totals	\$45,189

CASES OF REPORTABLE DISEASES BY YEARS 2004-2012

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	2011	<u>2012</u>	
Animal Bites	9	7	6	2	26	12	33	7	20	
Campylobacter	6	11	7	16	13	9	6	8	9	5
Chicken Pox	2	2	15	6	3	1	8	9	5	
E Coli:0157:H7					3	0	0	0	0	



2012 Annual Report

Giardiasis	4	1	2	3	6	3	3	0	1
Hepatitis	0	2	1	2	1	3	12	4	7
Latent TB					2	2	18	17	
Lyme	10	5	14	9	18	9	13	12	14
Pertussis	2	3	1	6	4	4	0	0	0
Salmonellosis	4	1	3	2	4	8	7	6	3
Shigellosis	1	1	0	3	1	0	1	0	2

CANCER DEATHS 2012

Breast	3	Prostate	4
Lung	17	Colon	4
Stomach	2	Pancreas	2
Ovary	2	Remaining Sites	19
Total		49	

Breakdown by age and gender available in the Health Department. This total will not correspond to the total under "All Cancers" in the death statistics below because this total includes more than the primary cause of death.

DEATHS OF BELMONT RESIDENTS 2012

Heart Disease	45	All Cancers	43
Cerebrovascular Disease	9	Pneumonia & Influenza	22
Chronic Obstructive Pulmonary Disease	7	Diabetes Mellitus	2
Liver Disease/Cirrhosis	3	Atherosclerosis	1
Accidents, Suicides Poisonings, Violence	5	Alzheimers/Dementia	45
Birth Injuries, Newborn Infections, Congenital Malformations	0	All Other Causes	30

Deaths recorded in the Town Clerk's office as of 1/16/2013.

TOTAL DEATHS 212



BOARD OF LIBRARY TRUSTEES:

Chairman: Matthew Lowrie
Vice – Chairman: Mark Carthy
Secretary: Mary Keenan
Members: Matthew Sullivan
Elaine Alligood
Sarah Phillips

Snapshot of Library Usage:

- Library patrons borrowed 538,085 items and 11,440 downloadable eBooks and audiobooks
- Library patrons also borrowed 67,063 items from other libraries, through our interlibrary loan service
- The Library lent 54,958 items to other libraries
- Reference staff answered 37,655 reference questions
- 12,642 children, teens and adults attended 380 Library sponsored programs
- Public Internet and online research computers were used 26,317 times
- Museum passes provided 2,531 visits to area museums for families and individuals
- OverDrive check outs (downloadable eBooks and Audiobooks) soared from 712 in 2010 to 2,642 in 2011 to 11,440 in 2012
- Volunteers provided 2,559 service hours to support Library programs and services
- Library website had almost 350,000 views
- 5,164 people attended 250 meetings held at the Library

Most Exciting Happenings:

Library Building Grant

Belmont applied for the Massachusetts Board of Library Commissioners (MBLC) new Public Library Construction Grant round in 2011. Twenty-eight libraries completed the grant round process. Through a rigorous review process, eight were identified to receive grants and fifteen were placed on a waiting list. Belmont was placed third on the wait list. In October 2012, MBLC awarded Belmont a \$7.5 million grant for a new Library. The Belmont Library Foundation (BLF) had a party outside the Library with balloons, “Library please” magnets and lots of cookies to celebrate the exciting news. The new Library is proposed to be built across the street from the current facility. The proposed new Library will be approximately 45,000 sq. ft. and will include an expanded children’s area with a story hour/activity room; additional space for materials, computers, seating, and staff; space for quiet study rooms, a computer training room and community meeting rooms. The Board of Library Trustees, School Committee members, Recreation Department members, the BLF and the Board of Selectmen are all working together to help move the process forward.

One Book One Belmont

The 2012 One Book One Belmont (OBOB), the fourth community-wide reading program organized by the Library, featured *The Leftovers*, a novel by acclaimed Belmont author Tom Perrotta. The novel imagines what might happen if people all around the world suddenly disappeared for no apparent reason, leaving friends and relatives to struggle on in grief and bewilderment. The selection was made by the OBOB planning committee, made up of 18 representatives of Town departments and commissions and Library groups and chaired by Emily Reardon, Coordinator of Public Services.

With the participation of 12 co-sponsoring organizations, this year’s OBOB offered 12 programs enjoyed by a total of more than 500 people. The events showcased local authors and artists in an effort to bring together people from throughout the community and also explore the different themes in *The Leftovers*. The Belmont Gallery of Art presented an exhibit of landscapes and seascapes by artist Lee Strasburger; Belmont World Film hosted a live performance by



2012 Annual Report

comedian Jimmy Tingle who presented his film “Jimmy Tingle’s American Dream;” and Roger Brown, president of Berklee College of Music, led a concert by Belmont’s Apocalypso Players expressing the themes of *The Leftovers* in song.

Lectures and panel discussions covered such topics as the role of the suburbs in American literature; Maya calendar cycles and the year 2012; and the variety of book clubs available here in Belmont and how they organize themselves. In addition, children’s author Julie Berry and Young Adult authors Diana Renn and Gina Damico presented workshops for children and teens; and in OBOB’s final program, Tom Perrotta read from and answered questions about *The Leftovers*. As in the past, graphic artist Adine Storer created posters showing Belmont “celebrities” reading the OBOB book, including Town Administrator David Kale, BHS nurse Patsy MacKinnon, the instructors at the Fred Astaire Dance Studio, and Rancatore’s Ice Cream owner Joe Rancatore.

The Library would like to thank the Friends of the Belmont Public Library and the local businesses who provided funding, as well as the co-sponsors who helped plan and present events. Along with the Friends of the Library, the co-sponsors were Belmont Against Racism, Belmont Gallery of Art, Belmont Citizen-Herald and WickedLocal Belmont, Belmont Historical Society, Belmont Library Foundation, Belmont Media Center, Belmont Public Schools, Belmont World Film, Council on Aging, Human Rights Commission, and Porter Square Books.

Other highlights for 2012: The Library upgraded the Young Adult Librarian position to full-time; expanded its digital resources; upgraded the WiFi network; downloadable audiobook and eBook circulation increased by more than 300%; and the Children’s Department had a significant increase in program attendance.

Staffing

We would like to recognize the excellent services that the Library staff provides every day - checking out materials, answering reference questions, helping with the computers, processing new materials, shelving materials, and maintaining the building. Their commitment and dedication make it possible for the Library to offer such a wide range of services and programs for the community to enjoy.

In September, Judith McSwain retired after seven years of service in the circulation department. Matthew Garber, a temporary part-time employee, was hired to fill her position.

Expanding Digital Services

Downloadable eBooks and Audiobooks

The Library landscape is changing faster than ever, with a growing emphasis on digital materials of all kinds. In response, the Belmont Public Library is in the process of phasing out the collections of cassette tapes and VHS videos to make room for more DVDs, books on CD, and Playaways (MP3 players loaded with a single book); purchasing some reference materials in electronic rather than print format; and expanding its offerings of downloadable eBooks and audiobooks.

These changes reflect patron demand: for example, the number of eBook and audiobook checkouts from the OverDrive catalog more than tripled in the last year alone, increasing to 11,440 checkouts from 2,642 in 2011 and 712 in 2010. Furthermore, 790 additional Belmont patrons registered for the service. While most of the OverDrive holdings are purchased jointly by the MLN libraries, the Belmont Public Library used a \$5,000 FY 2011-12 grant from the Friends of the Library and additional funds from the materials budget to boost the number of copies of best-sellers available to Belmont patrons. Of all the checkouts, 3,300 were for the specially purchased Belmont items.

Reference staff continued to help patrons learn to use the OverDrive catalog and to download books to ereaders and other devices, through one-on-one interactions at the reference desk as well as a series of classes. Technology Librarian Emily Smith offered a total of 13 classes, including three at the Beech Street Center (Council on Aging), with the help of all the members of the reference staff.



Kindle Update

Belmont was one of the first Minuteman libraries to circulate Kindles to patrons. Last year, we replaced all 16 of our circulating adult Kindles with the latest models (both Kindle Touch and Kindle), and were able to offer the old Kindles to the Young Adult and Children's Rooms. We continued to have a waiting list for the Kindles. In 2012, we added more than 90 bestselling books to the adult devices alone. The Kindles were so popular they circulated an average of 25 times a year for 2 weeks at a time, meaning they were in patrons hands 50 out of 52 weeks a year.

Website Update

We introduced a mobile version of the Library website this year to format the Library website for small mobile devices. Mobile versions of the Library catalog and the events calendar also became available this year, and were incorporated into the Library's mobile site.

Wireless Service

The Library collaborated with the Town IT and School department to upgrade our public wireless network, which was not meeting the needs of the many individuals who bring their laptops to the Library to do writing, research, and exam preparation. We now have six wireless access points that repeat the wireless signal throughout the building, providing coverage on all floors, including in the Children's and Assembly Rooms in the basement. Additional electrical outlets also were installed in the East and West Wings, two of the most popular study areas of the Library. Patrons had been stretching power cords across walkways to charge their devices, so the additional outlets have reduced a potential hazard.

Online Databases and Reference eBooks

Yes, there is an alternative to Google and Wikipedia! Like these resources, the databases available through the Library website are available at all hours of the day and night. Unlike Google and Wikipedia, however, the material in the databases has been fact-checked and edited like materials published in print, with the added advantage of more frequent updates. This year the Library added several databases to its collection, including **Weiss Ratings of Banks, Credit Unions, and Insurers**, offering independent research and analysis of the bank and insurance industries in an easily understood format, and **Access Science**, the online companion to the *McGraw Hill Encyclopedia of Science and Technology*, tailored to high school and undergraduate research needs.

This past year, the databases that students used for research papers and other homework assignments were especially popular. Student favorites included the *Historic New York Times*, offering full text and images of the newspaper from 1851 to 2009; and the ABC-Clio suite of databases covering American and ancient and modern world history, featuring overview articles with links to biographies, primary sources, photographs, and other resources. In addition, 320 students sought homework help using Tutor.com, an online service offering one-on-one chat sessions with a tutor.

Among adults, the Morningstar Research Investment Center (data and analysis on 35,000 stocks and funds) and Ancestry Library Edition (genealogy) experienced particularly strong usage. To highlight one of our most extensive databases, the Library invited LexisNexis consultant and lawyer Earnrolyn "Lynn" Smith to demonstrate how to find business and legal information and national and international news using LexisNexis Library Express. Twenty-three patrons and librarians attended the training session.

The Library is continuing to expand its collection of reference eBooks – these have the exact same content as the print version, but are available through the Library website 24 hours a day. Belmont residents need only click on the title and enter their Library card number to begin reading. This year's purchases addressed topics of general interest as well as student research, including *The Encyclopedia of Sports Medicine* edited by Dr. Lyle Micheli; *Religions of the World* edited by J. Gordon Melton; the *Encyclopedia of African American History*; and *Twenty-First Century Novels*, for use by high school seniors writing their theses.



2012 Annual Report

Outreach to Book Clubs

Some of the Library's most regular users are members of book clubs. To make their lives a bit easier, the Library instituted two new services in 2012: book club kits and book club reading lists. Book club kits are bags with eight copies of one title, which one person can check out and distribute to all the members of a book club. Kits can be checked out for six weeks at a time with one renewal. The program started with nine bestsellers, fiction and nonfiction, available in paperback. The kits are circulating well, and if the service continues to be popular, the reference staff will add new titles. The Library also invited members of book clubs to submit lists of the books they have read over the past few years. We hope that when book club members are looking for fresh ideas of books to read, they will consult these lists, which have been posted on the Library website. These services were introduced in conjunction with a panel discussion held during One Book One Belmont 2012, featuring members representing the wide variety of book clubs in Belmont, including a mother-daughter, father-son, and natural history group; a book club more than 100 years old; and the Library's own book discussion groups.

Staff Development

The annual staff development day focused on team building. Pat Sordill of SORDILL CONSULTING, Organizational Training and Development, presented the program. After discussing various strategies for building a strong team, the group separated into two teams to participate in the Electric Maze game. The game helped to develop and instill the essentials of team work. Also at staff day, participants made suggestions for improving the Library's new website and recommended topics for a FAQ section to be added to the website. The Friends of the Library sponsored the luncheon.

Throughout the year, individual reference librarians attended a wide variety of training workshops over the Internet (webinars) or in a classroom-type setting. The topics included downloading eBooks and audiobooks onto ereaders and other devices, and how to best use our databases including LexisNexis, Access Science, Britannica Online, Gale Virtual Reference Library, ReferenceUSA, and Books in Print. Individual librarians also attended presentations on future directions for Library services; customer service; and readers advisory (mystery, fiction and nonfiction for book groups, Young Adult literature); toured the Boston Public Library; and visited the Boston Book Festival. They also attended network-wide interest groups for reference, technology, young adult services, technical services, and circulation.

In October, Technology Librarian Emily Smith attended the annual New England Library Association (NELA) conference, where she spoke on a panel called "TTS Spotlight: Three Perspectives on Lending E-books." She also began a one-year term as Secretary of the New Technology and Innovations Working Group, a committee appointed by the Minuteman Library Network (MLN) to make recommendations on emerging issues in technology, including a new email system for all MLN staff and improvements to the catalog. Reference Librarian Corinne Chan continued her 2011-2013 term as co-chair of the Local History Interest Group and Young Adult Librarian Ellen Girouard continued her membership in the Eastern Mass Book Review Committee, where members receive advance book copies from leading publishers and present reviews to the group.

More programs for Adults

The Music on Saturday concerts were held at 3 PM in the Library's Assembly Room. Thanks to the generosity of the Friends of the Belmont Public Library, all programs were free to the public. All were very well attended. The music series kicked off with "Our American Rhythms" in January. The Kevin Harris Project played South American and Caribbean rhythms and North American Blues. "Tutti Bassi: Two Cellists Go For Baroque" performed in February. Baroque Cellists Sarah Freiberg and Colleen McGary-Smith played fascinating and fun cello duets from the Baroque and beyond! In March, "Ceoil san Trathnónal" (an Afternoon of Irish Music) was center stage with bodhran master Eoin McQuinn and Irish fiddler Brendan Bulger to celebrate St. Patrick's Day. "Powers Music School Faculty Hit the High Notes!" was the concert for April. The program featured sopranos Chelsea Basler and Jessica Cooper, trumpeter Spencer Aston, and pianist Mark McNeill from the Powers Music School Faculty. The last program of the series "L'Après-midi de Mélodie" was held in May. It was a lovely afternoon of French Art Song with soprano Teresa Wakim and Greg Tolwinski.



In November, the Friends of the Library sponsored Mentalist Rory Raven, in “Brainstorming: An Act of Mentalism!” This was a fun, audience-participation show geared toward older teens and adults. Rory Raven read our minds, bent our spoons, and left the audience amazed.

There were two special programs held in December. In the first program, a “Holiday Jazz” concert, The Boston Jazz Voices performed special a cappella jazz arrangements of new and favorite holiday tunes. The second program was “Holiday Dessert Tasting and Recipe Swap,” a first for the Library. Bakers signed up in advance, though people did not have to be bakers to attend. Everyone sampled the treats and took home copies of recipes. Bakers were asked to bring desserts that were meant to be served at room temperature. All the recipes were posted at the Library the next day and on the website. Bakers shared the following treats: Whiskey-Soaked Dark Chocolate Bundt Cake, Frosty the Snowman (decorated gingerbread), Ellen’s Icing Cookies, Ricotta Cookies, Kisses, Jan Hagel’s Cookies, Lake Como Biscotti, and Agnes Brown Sugar Bars.

Books and Bites

2012 was an excellent year for Books and Bites, the book review series featuring presentations by local residents, Belmont Public Library staff, and local authors. The series is coordinated by reference librarian Miriam MacNair.

A highlight of the 2012 Books and Bites season was a special Books and Bites program on September 24th—“Books and Bites Goes to the ‘Burbs”-- in conjunction with the One Book One Belmont 2012 community read of Tom Perrotta’s *The Leftovers*. At “Books and Bites Goes to ‘Burbs,” three Belmont residents discussed the works of authors known for their portrayal of suburban life. Mary McCormick, formerly a Belmont High School English teacher, discussed *Ordinary People* by Judith Guest. Nelson Bolen, a retired engineer and a member of the Belmont Historical Society, discussed *The Man in the Gray Flannel Suit* by Sloan Wilson. Marcia Lynch, formerly on the faculty of the School of Nursing at Northeastern University, discussed *The Wildwater Walking Club* by Claire Cook.

Other highlights of the Books and Bites season were two programs featuring local authors. On November 19th, Adam Pachter and Len Abram discussed *Final Fenway Fiction: More Short Stories from Red Sox Nation*. Adam Pachter is the editor of the book and Len Abram contributed a short story entitled “Cup of Kindness.” On December 10th, poet Wendy Drexler discussed and read from her new book of poetry *Western Motel*. Attendees at both programs enjoyed hearing about the creative process of writing.

At other Books and Bites programs, local residents and Belmont Public Library staff gave enjoyable and informative book reviews. Marcia Lynch discussed *The Time of Our Lives* by Tom Brokaw, *The Very Picture of You* by Isabel Wolff, *The Widower’s Tale* by Julia Glass, and *No Mark upon Her* by Deborah Crombie. Elizabeth Atkins discussed *The Greater Journey* by David McCullough, *The Big Burn* by Timothy Egan, *Dogtown* by Elyssa East, and *The Story of Charlotte’s Web* by Michael Sims. Christine O’Neill discussed *World and Town* by Gish Jen and *This Must Be the Place* by Kate Racculia, and also talked about the Massachusetts Center for the Book. Grace Taylor discussed *State of Wonder* by Ann Patchett and *Death Comes to Pemberley* by P.D. James. Martin Cohen discussed two books by Toby Lester: *The Fourth Part of the World* and *Da Vinci’s Ghost*. Children’s Librarian Deborah Borsuk discussed three children’s books: *Otto the Book Bear* by Katie Cleminson, *The Mighty Miss Malone* by Christopher Paul Curtis, and *Dead End in Norvelt* by Jack Gantos. Librarian Miriam MacNair discussed *Persuasion* by Jane Austen.

Book Discussion Groups

Among the books discussed by the Senior book discussion group at the Beech Street Center were the following titles: *All Quiet on the Western Front* by Erich Maria Remarque, *The Joy Luck Club* by Amy Tan, *Paul Revere’s Ride* by David Hackett Fischer, *The Perfect Storm* by Sebastian Junger, *Hiroshima* by John Hersey, *The Leftovers* by Tom Perrotta (in conjunction with One Book One Belmont), and *Macbeth* by William Shakespeare.

The Senior book discussion group participants enjoyed lively and stimulating discussions. The discussions were led by reference librarian Miriam MacNair.



2012 Annual Report

The Belmont Book Discussion, led by reference librarian Corinne Chan, met at 3 PM in the Flett Room in January, March, May, July, September, and November. The books discussed were *The Widower's Tale* by Julia Glass, *The Great Fire* by Shirley Hazzard, *State of Wonder* by Ann Patchett, *Caleb's Crossing* by Geraldine Brooks, *The Leftovers* by Tom Perrotta (in conjunction with One Book One Belmont), *The Grapes of Wrath* by John Steinbeck, and *The Amazing Adventures of Kavalier and Clay* by Michael Chabon. The Discussion is open to everyone and there are about ten core members who contribute to lively discussions and debate.

Young Adults Year in Review



The Belmont Public Library's commitment to the young adult population was evidenced again in 2012 by the wide variety of programs and classes held for students in grades 7 through 12. From bibliographic instruction to volunteer opportunities to activities for fun, the Library provided enrichment for Belmont youth both during and after school hours, with 472 patrons attending 24 programs and classes in the Library, and class and PTO visits to approximately 300 additional students and parents.

A total of seven workshops were scheduled to assist eighth graders working on National History Day with finding appropriate primary and secondary sources. Four of the workshops took place in December 2011, with the remaining workshops held in January 2012. In January, 18 students participated in workshops, while many others asked for individual assistance at the reference desk. For the school year 2012/13, National History Day was discontinued as a class assignment, and offered as a club activity. Fifteen students have chosen to participate, and plans are underway to offer assistance to this group.

2012 also marked the return of YA author visits to the Library. These visits ranged from Mike Mullin, author of *Ashfall*, named by NPR as one of the top five YA reads of 2011, whose presentation included a concrete block breaking demo, to local authors Diana Renn and Gina Damico who shared their experiences on writing for a YA audience as part of One Book One Belmont. Renn is a particular fan of the Belmont Public Library, as she wrote much of *Tokyo Heist* in the Library's study carrels. Intrepid authors Caragh O'Brien and Leah Cypess visited after first having to cancel due to winter weather. Over 60 patrons attended these events, and more author events are planned for the coming year.

The Babysitting workshops were again a popular draw, so much so, that an additional class was scheduled to accommodate the spring overflow. Each class was filled to capacity with 15 people, for a total of 45 potential new sitters.

In June, the Library hosted two well attended finals study sessions for high school students in the Assembly Room, accommodating over 80 students between both sessions. In November, 16 middle schoolers attended a Homework and Hot Chocolate session, also in the Assembly Room. In addition to these informal study sessions, the Library also hosted 29 students from Belmont Day and 8 special needs Belmont High students for bibliographic and database instruction. In June, YA Librarian Ellen Girouard visited Chenery Middle School and presented the Summer Reading Program to ten 6th and 7th grade classes, and hosted two visiting 6th grade classes at the Belmont Public Library. Over 300 students were introduced to the SRP with these outreach efforts. As a follow-up to the direct student outreach, the YA librarian also presented the programs and resources of the Library to a Chenery PTO meeting in November, attended by 20 parents and numerous faculty.



Slightly over 90 teens signed up online for the Summer Reading Program, with half the participants logging at least 4 books, 23 kids reading over 10 books, and one dedicated reader logging 91 books. The Summer Reading Program was supplemented with bi-weekly trivia contests, which included both walk-in and online participation. Answers were submitted by 97 teens, with overlap from the Summer Reading Program, but with a number of unique responders as well. The Star Wars Symposium, hosted halfway through the summer in collaboration with the Children's Room, was attended by 52 potential Jedi masters. Slightly less well attended (23 patrons), but no less enthusiastically received, was an outdoor Frisbee program which marked the end of Summer Reading. All the young adult programming was sponsored by the Friends of the Library.

Throughout the year, teens have continued to help their community by volunteering their time, energy and expertise at the Library. The Belmont High School Days of Service brought 10 student volunteers to the Library who helped with reorganizing the nonfiction, fiction and reading list collections. Other volunteer efforts included a church and Boy Scout troop cleaning books in the Children's Room, and the recruitment of two stellar BHS AP Art students who have taken over decorating the YA Room.

The Teen Tech Program enjoyed another successful year, with a newly revamped format. This year, teens worked one-one-one with individual Library patrons on a variety of specific topics that included OverDrive and ereaders, and FaceBook. Six teens participated over the duration of the program, helping out 24 patrons. Sign-up was again facilitated by online registration, with many patrons registering from their smartphones. This change in structure was met with positive feedback from both teens and adults.



The department continued to expand its use of technology to reach more young adults. Catalog-linked booklists have been regularly added to the teen center page. The topics reflected the combined focus of the department between curriculum support and recreational reading. These lists continued to be well-used. For example, the 9th Grade Outside Reading Lists, required reading for 9th grade College Prep, have close to 2,000 hits, while an Alex Rider popular read-a-like list has over 1,200 hits and counting.

In January, the department began circulating Kindles with 50 titles of YA-dedicated content. Coinciding with the new school year, QR code stickers have been added to Career Center test prep books (SAT, AP, GRE, etc.) directing Belmont patrons to TERC, the free online testing site provided by the Library.

Jane Gray Dustan Children's Room Year in Review

2012 was a year of increases in the Jane Gray Dustan Children's Room. The total number of programs offered grew by almost 6% (from 257 programs in 2011 to 272 in 2012). This can be attributed to the fact that our Infant Lapsit program, a storytime for babies, began in the fall of 2011, and 2012 was its first complete run. The nice surprise was that our total attendance grew by 19 percent (from 9,097 children and caregivers in 2011 to 10,858 in 2012). We are delighted to have such a significant increase in program attendance. There was also an increase in Children's circulation from 257,664 in 2011 to 262,745 in 2012.

Staff

The core Children's Room staff stayed consistent this year: Denise Shaver, Coordinator of Children's Services; Deborah Borsuk, Children's Librarian; Judy Kennedy and Mary Woods, Library Assistants. We were happy to have Julie Goldman, the Sunday Library Assistant, help us on Tuesdays from January through May and, with the return of a summer late night to the Children's Room, we also had Sue Voet work as our Tuesday evening librarian.



2012 Annual Report

Special Events

2012 started with a splash of color! Students from Brookline's Triveni School of Dance entertained and educated families with an exhibition of Classical Indian Dance on Sunday, January 22, followed quickly by an equally successful Chinese New Year program of music, dance, and martial arts on Saturday, January 28.

Our collaboration with the Powers Music School continued for a booming fourth year. Together we offered three Musical Story Programs this year: *Chicka Chicka Boom Boom*, *Giraffe's Can't Dance*, and *Hootenanny: A Festive Counting Book*. These performances featured picture books set to original music and were performed by Powers Music School faculty. These storytimes were especially popular with working families since they were offered on Saturday mornings. The Jane Gray Dustan Trust paid a small honorarium for each performance.

During April vacation, we had our biggest program of the year when Richard Perlmutter, the creator, lyricist, and performer of "Beethoven's Wig" made his first solo-appearance in the Boston area right here in Belmont! Accompanying himself on piano, classical guitar, and mandolin, Perlmutter sang entertaining, yet educational lyrics, to well-know classical tunes. Perlmutter's CDs are popular in the music classrooms of the Belmont Public Schools, as well as for borrowing in the Children's Room. Knowing turn-out would be unprecedented for a children's event at the Library, we quickly booked the Chenery Middle School Auditorium. Despite an unseasonably warm day, over 350 people attended the program!

School Age Children

In addition to "Beethoven's Wig," special programs for school age children consisted of: *Animals in Winter* presented by Habitat; *Up, Up and Away*, presented by Mad Science; an Open House with demonstrations and snacks to introduce *Muzzy*, our new foreign language database; two storytimes featuring local authors Debbie Hartman and Ammi Paquette during Children's Book Week; two writing workshops featuring author Julie Berry as part of One Book One Belmont; and we finished the year with magician Awesome Robb. After his exciting and funny show, many of our patrons told us, "He was Awesome!" It was a fitting end to 2012 since that is how we felt about our year.

Book Discussion Group continued to be a popular regular program for school-age children with a return year for the third and fourth graders and a tenth year for the fifth and sixth graders.

Preschoolers

In the spring of 2011, the Children's Room conducted a survey to ensure that storytimes were truly meeting the needs of our patrons. As a result, we tweaked our programming beginning in the fall of 2011. The programming numbers for 2012 saw our changes pay off with an increase of 43%! We attribute our increase in program attendance to both the addition of our Infant Lapsit and our more convenient time for Storycrafts. We also credit the continuation of Belmont resident Rubi's Lichauco's Music and Movement classes, which continue to attract new followers.

Regular programming for young children consists of: Infant Lapsit, Storytime for 1's, our extremely popular Storytime for 2's and 3's, offered at two times, Storycraft for 4's and 5's, and weekly Friday playtimes. In addition, the Jane Gray Dustan Trust continues to fund the always popular sing-alongs of Julie Goetze and Liz Buchanan, who each perform monthly at the Library, and the Music and Movement classes offered by Rubi Lichauco twice a month. The Jane Gray Dustan Trust also sponsored a Baby Sign Language workshop from Baby Kneads open to all preverbal children.





Summer Reading and Programming

Registration for *Dream Big! Read!* began on June 11 and once again ran for 10 weeks. Over the course of the summer, 790 children, ranging in ages from 3 to 12, participated. This was in keeping with last year's 777 participants.

Total attendance at our 29 summer programs was 1,725. Programming followed the same winning format as in previous years. Movies for preschoolers were shown every Tuesday at 12:00, while performers of all types visited on Wednesdays at 2 PM and on Thursdays at 10:30 AM. The Wednesday programs were geared toward our older children, while the Thursday programs were for our younger participants. Thanks to the support of both the Jane Gray Dustan Trust and the Belmont Cultural Council, we were able to bring back Yetti Frankel's popular Writing Workshop for middle schoolers.

Our Summer Reading performances were funded by the Jane Gray Dustan Trust. Highlights included: *Vic and Sticks*, *Caps for Sale*, presented by PuppeTree, Rolie Polie Guacamole, and Kidstock! Theater. The Friends of the Library generously supported the summer reading program by providing funding for the decorations, as well as for the prizes, which were again purchased locally at The Toy Shop of Belmont.

We continued our "Genre Challenge" incentive this year, encouraging children entering grades 4-6 to read books from 7 different genres. This continued to be an exciting option for older children, and the Pizza Party for those who completed the challenge was well-attended and greatly enjoyed, and included Bingo played with candy as chips, board games, and a newly added trivia component.

After a three year hiatus, Tuesday evening hours were restored in the Children's Room and with it, four Pajama Storytimes, which brought many working families to the Library who are not usually able to attend our daytime storytimes.

Technical Services

During 2012, several thousand items (books, periodicals, audiovisuals, etc.) were added to the Library's collections. Among these were 9,051 books, 2,732 audiovisuals, and 2,934 periodicals. The electronic ordering of audio-visual materials was significantly improved through enhancements by Minuteman and our primary audio-visual vendor, which simplified the process for technical services. Other enhancements were made to material processing and security. Major projects were completed in 2012, which included: Call numbers for French paperbacks and graphic novels in the Young Adult collection were all converted and cataloged, making them much more accessible for patrons and the Library began adding Blue Ray DVDs to the collection which will be available for circulation in early 2013.

Friends of the Belmont Public Library

The Friends of the Belmont Public Library continued to provide strong support for the Library in 2012. The Friends sponsored the Music on Saturday series, the Holiday concert, the Rory Raven mentalist show, the One Book One Belmont program and the Author Series.

The Friends of the Library Author Series, coordinated by Jennifer Altshuler, had a great line-up for 2012. The series featured the following programs: Author Jonathan M. Hansen discussed his book *Guantanamo: An American History*. Author Frederick Harris, Jr. discussed his book *Seeking the Infinite: The Musical Life of Stanislaw Skrowaczewski*. Author Toby Lester discussed his book *Da Vinci's Ghost: Genius, Obsession, and How Leonardo Created the World in His Own Image*. Author Caroline Preston discussed her book *The Scrapbook of Frankie Pratt: A Novel in Pictures*. Author Justin Martin discussed his book *Genius of Place: The Life of Frederick Law Olmsted*. Author Gish Jen discussed her book *World and Town*.

The Library Friends **Annual Book Sale** in October was very successful, as was the Friends' Everyday Book Sale. The Friends continued to fund the Library's popular **Museum Pass Program**. The museum pass program offers free and discount passes to many museums and parks, and passes circulated a total of 2,531 times in 2012.



2012 Annual Report

Volunteers

In 2012, twenty-one adults gave 1,206 volunteer hours and forty-nine students gave 1,353 hours to the Library for a total of 2,559 volunteer hours. Student volunteers earned community service hours towards their high school graduation. Library volunteers unpacked delivery bins, shelved books, made home deliveries, and gave book reviews at "Books and Bites." Volunteer indexing of the Belmont Herald obituaries from 1945 is ongoing.

In the summer, Teen Techs tutored adults in computer skills, FaceBook, and how to use eReaders with the Library's OverDrive eBook database.

Respectfully submitted,

Matthew Lowrie, Chairman
Board of Library Trustees





BELMONT HOUSING AUTHORITY

Chairman: Donald Becker
State Appointee: Leo Saidnawey
Members: Donna Brescia
Sallye Bleiberg
Charles Laverty, III

The Belmont Housing Authority continues to manage a total of four developments including Belmont Village, Sherman Gardens Apartments, Waverley Oaks Apartments, and Clark Lane. Belmont Village is the authority’s family and veteran’s housing development that was originally built in 1950 and has a total of 100 apartments that include fifty two-bedroom and fifty three-bedroom apartments. The authority’s elderly/handicapped developments include Sherman Gardens Apartments which was built in 1971 and has a total of 80 one-bedroom apartments and Waverley Oaks Apartments which was built in 1976 and has a total of 74 one-bedroom apartments. The residential property located on Clark Lane is a two-family accessible home that was built in 1988 and provides housing with a 24-hour support staff for eight people with developmental disabilities.

The authority currently has six employees including an Executive Director, Administrative Assistant, Tenant Selection Coordinator, Maintenance Superintendent, and two additional maintenance employees who are responsible for the program administration and maintenance of all of the developments. A five member Board is responsible for establishing policies.

In addition to the state-aided conventional housing programs, the authority also administers two rental assistance programs that include 47 Federal Section 8 Housing Choice Vouchers and 2 Massachusetts Rental Vouchers. Both rental assistance programs provide rent subsidies to private landlords on behalf of income eligible households. In accordance with an approved contractual agreement, the Dedham Housing Authority continues to handle the day-to-day operations for the Section 8 Voucher Program.

Applications for all programs including family, elderly/disabled and the Section 8 Voucher Program may be obtained Monday through Thursday between the hours of 8:00 A.M. and 4:00 P.M. or Friday between 8:00 A.M. and 12:00 noon at the main office located at 59 Pearson Road or by calling (617) 484-2160. Applications as well as more detailed information regarding available programs, regulations and policies may also be downloaded from our website.

Under the current income guidelines, the annual income limits for state-aided housing developments are:

<u>Household size</u>	<u>Income</u>
One Person	\$45,500.00
Two People	\$52,000.00
Three People	\$58,500.00
Four People	\$65,000.00
Five People	\$70,200.00
Six People	\$75,400.00
Seven People	\$80,600.00
Eight People	\$85,800.00

Rents for the elderly/disabled developments are set at 30% of net income and include heat and electricity. Rents at Belmont Village are set at 27% of net income but do not include heat and electricity.

During 2012, the authority continued to implement various capital improvement projects that included the replacement of underground cables for four buildings at Belmont Village and also began planning the replacement of the remainder of the underground wiring at Belmont Village and the replacement of roofs at Waverley Oaks Apartments and Clark Lane.



2012 Annual Report

We would again like to express special thanks to Senator Will Brownsberger and Barbara Miranda, the Board of Selectmen, Police and Fire Departments, Community Development Office, Department of Public Works, Health Department and the Council on Aging for their continued support.

Respectfully submitted,
Donald L. Becker, Chair

OFFICE OF THE TOWN CLERK:

Elected Town Clerk: Ellen O'Brien Cushman

TOWN CLERK'S OFFICE STAFF

Assistant Town Clerk: Meg Piccione

Staff: Peter Harrington
Nancy Casale

The Town Clerk respectfully submits the following report of activities for the year ending December 31, 2012.

The elected, full-time Town Clerk is Ellen O'Brien Cushman. The Town Clerk's office consists of 4 full-time employees, including the elected Town Clerk; in addition there are four appointed members of the Board of Registrars of Voters and the elected Town Moderator, bringing the total full-time equivalent employees to 4.5.

The activities/costs for the Town Clerk's office fall into three categories, Elections & Registrations, Legislative and Town Clerk.

Elections & Registrations:

Five elections were held in Belmont during calendar 2012: January Special State Election, March Presidential Primary, April Annual Town Election, September State Primary and November State Presidential Election.

The Town Clerk's office was extremely busy during each of these elections, but particularly so for the Presidential Primary and the State Presidential Election, in which Mitt Romney a Belmont voter, was a candidate, creating a buzz of interest by the international media, the campaigns and considerable interaction and planning with the Belmont Police and U. S. Secret Service. More than 14,150 people voted in Belmont that day, amounting to 80% of our total 17,822 registered voters.

Over the course of 2012, nearly 3200 absentee ballots were issued, processed and recorded, nearly double the number in 2008, the last presidential election year. In addition, the Town Clerk's office recruited, trained and deployed 94 election workers in 2012, a tremendous increase both in numbers and skill level. We continue to streamline and standardize our communications and practices for running elections and always look for continuous improvements.

Election costs are driven primarily by the number and type of elections required as well as the number of voting precincts, as determined by the Commonwealth laws. Bearing costs for Special State Elections, not fully reimbursed by the State, continues to be of concern. Other activities include the annual town census, preparation of the annual resident book and managing the campaign finance filings. From October 2011 to June 2012, more than 6300 voters were designated as "inactive" voters because their household census for 2011 and 2012 had not been returned. To comply with State Elections laws, each voter was notified by postcard with a return postage paid card requiring a signature and current address to be re-activated by the staff of the Town Clerk's office. As of December 31, 2012 the total number of inactive voters was reduced from 6300 in 2011 to 1908.



Legislative:

The Annual Town Meeting was convened April 23rd, continuing three additional nights; three sessions of Special Town Meeting were held January 18th, February 8th and May 14th. Two caucuses were held throughout the year to fill vacant Town Meeting seats due to resignations. During 2012, we continued to receive strong support for the email notification system utilized to keep Town Meeting Members abreast of Town events, votes, etc. In December 2012, the Governor of the Commonwealth approved Special Legislation to allow the Belmont Town Clerk to distribute the warrant and supporting materials to Town Meeting Members using electronic means. This law will cut costs for printing, collating and mailing and will enable Town Meeting Members to receive information as soon as it is available, instead of waiting for a scheduled mailing. Capital budget request continues to be the audience response system for use at Town Meetings.

Town Clerk:

The Town Clerk provides a variety of services to those who walk in, call or write. Most of the services are mandated by the Commonwealth; many of which are provided for fees though many are not. The Town Clerk also acts as recording officer, registrar of vital records and statistics, public records officer, pet and business licensing officer and is the point of general information to Belmont's inhabitants. In addition, the Town Clerk's office issues business certificates, public meeting notices and meeting minutes for compliance with the MA Open Meeting Law, Zoning Board of Appeals decisions, underground fuel storage registrations, raffle permits, administers oath of office and maintains the records of the State-mandated conflict of interest laws, public records requests.

Major Initiatives of the Office

Door counters were installed and a telephone log was instituted at the Town Clerk's office in October 2012. In a three month period, more than 3,000 visitors and 2,700 calls were logged totaling some 5700 separate interactions, not including email inquiries.

2013 will be the final year of a two year project to analyze, codify and re-organize Belmont's General and Zoning By-Laws. Worked collaboratively with the By-Law Review Committee, Town Counsel, other employees, the Planning Board and a vendor, we expect the newly structured By-Laws to be voted at 2013 Annual Town Meeting.

Enabled on-line payments for our pet licensing program which went live January 2012 and has been extremely well received. Email reminders and simplified enforcement yielded an increase of 100 licensed pets over calendar 2011.

Town Clerk staff expertise created an index of Town Meeting actions, an unpaid intern researched and populated the database with more than 1700 votes that have taken place over the past 30 years. The index has already proved extremely useful to conduct research on active or contemplated projects.

Created a new database to keep track of our elected and appointed officials, more than 500 individuals on 69 committees; statutory responsibilities include tracking Ethics receipts and training, Open Meeting Law receipts, terms of service, campaign finance filings, among others.

Working cooperatively with the School Superintendent, school principals and other department heads, we've standardized and clarified the residency process for school enrollment by involving the home owner directly in the verification process. Consistently applied, this process has helped to assure that only verified residents of Belmont can enroll in our schools.

The Town Clerk's Office continues to benefit from the generosity of our volunteers who expertly lend a hand preparing the "In" and "Out" Books used for elections as well as opening and collating the returned 8200 census forms. Lastly, we enjoy being a go-to place for our wonderful Belmont High School community service student volunteers who have been reorganizing and filing more than 20,000 voter registration cards to convert the file to a more usable form.



2012 Annual Report

Town Clerk Fees Collected Calendar 2012	\$88,000
# of Transactions for which fees were collected	5,867 at an average transaction fee of \$15
# Pet Licenses Issued 2012	1,557 Dogs & 871 Cats

<u>Vital Statistics for Belmont</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
# Births	296	287	259	263
# Deaths	186	201	233	213
# Marriages License Issued	103	113	117	115

It is with pride and appreciation that I submit the annual report for the Town Clerk's office. The office staff consisting of Meg Piccione, Peter Harrington and Nancy Casale have demonstrated their commitment to innovation and customer service. We are excited by the planning and expect great things for 2013!

Respectfully Submitted,

Ellen O'Brien Cushman, Town Clerk

TOWN TREASURER'S OFFICE:

ELECTED TREASURER, COLLECTOR AND PARKING CLERK: Floyd S. Carman

TREASURER'S OFFICE STAFF:

Assistant Treasurer and Assistant Collector: Daniela Boccia

Payroll Technician: Mary Ehler

Excise Technician: Richard Arria

Real Estate Technician: Michael Trainer

Accounts Payable: Cindy Papa

Administrative Assistant: Iwona Gosz

The Treasurer/Tax Collector Office has responsibilities to oversee the Town investments, cash management, and revenue collection activities, manage the issuance of General Obligation Bonds, prepare and file debt service compliance reports and administration of payroll and employee benefits. They also directly support the Parking Clerk, Permanent Audit Committee, Capital Endowment Committee, Town of Belmont Scholarship Fund Committee, Community Preservation Committee, Belmont Employees Credit Union and Belmont Cultural Arts.

A few of the accomplishments for FY12 were as follows:

- ❖ All prior year audit issues involving Treasurer's Department were fixed
- ❖ Implemented optional paperless Real Estate Tax billings
- ❖ Wrote and implemented other Post Employment Retirement Benefit Financial Policy for annual funding
- ❖ Issued \$1,000,000 Water Bond, \$1,579,600 Water Pollution Abatement Trust Bonds, \$559,405 Sewer Bond and \$448,096 Capital Lease for Public Safety Equipment
- ❖ Refinanced FY02 Town Hall debt and FY04 Fire Station debt that saved Belmont property tax payers \$1.4M over the remaining 10 years
- ❖ Reaffirmed AAA Bond Rating

Treasury Management

The balance of General Fund earnings \$164,597 decreased by \$83,501 from the previous years. The FY12 weighted annual interest rate of .40% decreased by 20 basis points from the prior year. Our cash flow continues to be steady with a 99.2% real estate collection rate.



Debt Management

As of 6/30/12 the current year Net Debt Service Cost was \$6,635,735 with total outstanding debt remaining of \$60,199,996. This represents ten projects which include Chenery Middle School, Wellington Elementary School, Town Hall Complex, Fire Station, BHS Athletic Field, Communication Tower and Town Water/Sewer projects. The Town has \$66,952,849 in authorized but not issued debit remaining. It is anticipated these debt authorizations will be issued in calendar year 2013.

Tax Collection

The Town continues to enjoy a high collection rate, 99.2% for FY12. A number of properties are delinquent with back taxes and the appropriate tax title taking documents were filed to establish a lien and protect the Town's interest in collecting delinquent taxes. Taxpayers experiencing financial hardship are encouraged to consult with the Board of Assessors to determine eligibility for deferrals and exemptions as options to allow them to remain in their homes. While properties in deferral accrue interest on outstanding taxes at 8% annually, overdue tax and lien amounts incur 14% interest and 16% when in tax title. All taxes, liens, and accrued interest are ordinarily collected when the property is sold or refinanced.

Parking Clerk

The parking revenue for FY12 was \$122,600.

Respectfully submitted

Floyd S. Carman, Treasurer/Tax Collector and Parking Clerk



2012 Annual Report

TREASURY MANAGEMENT TREASURER BOOK BALANCE FISCAL YEAR 2012 GOVERNMENTAL FUNDS

Checking Accounts

Treasurer/Special	Bank of America	80133858	\$	232,393.73	
Treasurer	Belmont Savings	0751002250		1,662,042.27	
Parking Coin	Belmont Savings	0751002315		27,380.97	
Library	Belmont Savings	0751002263		22,426.78	
Athletic	Belmont Savings	0751002276		49,923.79	
School Lunch	Belmont Savings	0751002289		164,093.17	
School On Line Fee Payment	Century	21491380		12,429.64	
Treasurer/lockbox	Century	24988		588,733.78	
Light/Water Lock Box	Century	24821		208,309.25	
Town of Belmont/Ambulance	Century			0.00	
Recreation	Century	21491895		81,620.73	
Town Clerk On Line	Century	21492085		1,746.28	
	Petty Cash			1,400.00	
	Return Checks			0.00	\$ 3,052,500.39

Investment Accounts

Investment	Belmont Savings	0130002402		7,159,875.13	
Investment	Investors Capital	6BB-538031		465,927.26	
Investment/ Vendor Payment	CENTURY	66199204		2,066,311.53	
Payroll Account	Citizens	1137490699		1,001,173.43	
Investment/ Federal/State Grants	Citizens	1132180500		4,320,457.57	
Highland Meadow Cemetery	MMDT	44273159		195,743.12	
Investment	MMDT	44202174		1,415,487.59	
Investment	Leader Bank	260014399		5,022,480.17	
Certificate of Deposits	Cambridge Sav Bank	211371120		7,270,514.25	28,917,970.05

Performance Bonds

Omnipoint Tower	Citizens	1135699175		7,146.79	
X/M Satelite Tower	Citizens	1135699183		5,104.98	12,251.77

Capital Endowment Fund

Cash/Money Accounts	Merryl Lynch	818-04D88		11,822.85	
Fixed Income				1,142,415.12	
Equities				812,519.50	
Mutual Funds				1,101,575.80	
Estimated Accrued Interest				9,106.71	3,077,439.98

Stabilization Fund

Investors Capital	Investors Capital	6BB-538056		6,748.93	6,748.93
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Sped Stabilization Fund

Morgan Stanley	Morgan Stanley	593-057562		249,920.03	249,920.03
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Belmont Cultural Council

Investors Capital	Investors Capital	6BB-538056		3,601.58	3,601.58
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CPA

Morgan Stanley	Morgan Stanley	593057563		856,491.43	856,491.43
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Clark House Moving Deposit

Belmont Savings	Belmont Savings	0130004359		2,964.56	2,964.56
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Belmont Light Transfer Station

Belmont Savings	Belmont Savings	0751004876	\$	12,096,906.60	12,096,906.60
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Sub Total Governmental Funds					\$ 48,276,795.32
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TREASURY MANAGEMENT
TREASURER BOOK BALANCE FISCAL YEAR 2012
FIDUCIARY FUNDS

Student Activity Fund

Table with 5 columns: Fund Name, Account Type, Account Number, Balance, and Total. Rows include High School - Savings, High School - Checking, Chenery School- Savings, and Chenery School- Checking.

Scholarships

Table with 5 columns: Fund Name, Account Type, Account Number, Balance, and Total. Row: Various Scholarships (34).

Library Funds

Table with 5 columns: Fund Name, Account Type, Account Number, Balance, and Total. Rows include Library Gift Fund, Michael E. Deluty, Katharine W. Atkins, Margaret Wrisley, Ester Burdick, Blanche Howe Jenney, Jane Gray Children Education, Library Capital Building Fund, and Dustan Library Bequest Fund.

Cemetery Funds

Table with 5 columns: Fund Name, Account Type, Account Number, Balance, and Total. Rows: Cemetery Annual Planting, Cemetery Perpetual Care.

Other Trust Funds

Table with 5 columns: Fund Name, Account Type, Account Number, Balance, and Total. Rows include Scholarship Check Off, Education Check Off, Senior Center Check Off, General Check Off, Local Law Enforcement, Carl Barron Fire Grant, Marian Mugar Police Kitchen Fund, Police Recovery JAG Grant, Maria Tellier Scholarship Fund, OPEB Fund, Health Employer, and Health Employee.

ENTERPRISE FUNDS

Table with 5 columns: Fund Name, Account Type, Account Number, Balance, and Total. Rows include Light Depreciation Fund, Light Rate Stabilization Fund, MWRA I/I Study & GIS Loan/Grant, MWRA Interest Free Loan, Water Fund, Sewer Fund, and NESWEC- Land Fill.

Summary rows: Sub-Total Fiduciary and Enterprise Funds (25,207,411.34) and Total Governmental, Fiduciary and Enterprise Funds as of 6/30/2012 (\$ 73,484,206.66).



2012 Annual Report

TREASURY MANAGEMENT RECAP OF SCHOLARSHIP ACTIVITY FOR FISCAL YEAR 2012

(For Belmont High School Students)	BALANCE 7/1/2011	DONATIONS	INCOME	EXPENDITURES	BALANCE 6/30/2012
Ruth Acorn	\$4,975.05		\$106.57	\$200.00	\$4,881.62
Richard Allen Learning Center	2,917.58		56.34	500.00	2,473.92
Guy & Madeline Arno	7,237.10		155.99	200.00	7,193.09
Alumni Class of 1959	322.26		5.22	327.48	0.00
Edmund B. Bakon	22,568.41		482.17	1,000.00	22,050.58
William Bettencourt	28,795.04		626.04	500.00	28,921.08
Lillian Blacker	27,190.56		594.62	1,000.00	26,785.18
Richard Burnham	5,566.59		119.58	200.00	5,486.17
Charles Crisafulli	4,155.39		91.36		4,246.75
Cosmo DeStefano	1,928.81		39.60	200.00	1,768.41
Dennis Fitzpatrick Book Award	3,245.53		71.35	0.00	3,316.88
Brendan Grant	47,163.89		973.92	4,500.00	43,637.81
Paul D. Hanson	3,069.56		64.68	200.00	2,934.24
Malcolm Hecht	34,261.57		746.20	500.00	34,507.77
Paul Kelly	18,647.41		407.15	200.00	18,854.56
Teddy Lee & Donald Ray	7,446.54		160.91	200.00	7,407.45
Duncan Lyons	6,229.44		134.14	200.00	6,163.58
Joseph D. McNeill	7,461.76		164.04	0.00	7,625.80
Clyde Meyerhoefer	3,426.04		68.33	500.00	2,994.37
Alice Nahabedian	6,560.94		137.29	500.00	6,198.23
John Olin	6,597.37		142.23	200.00	6,539.60
Phi Beta Kappa Book Award	1,315.18		28.98	30.00	1,314.16
Reid Family Scholarship	13,027.52		286.39		13,313.91
Brian & Shaun Riley	70,361.63		1,532.85	1,000.00	70,894.48
William Ruanne	9,709.58		206.46	500.00	9,416.04
Patricia Saia	6,624.74	500.00	137.86	500.00	6,762.60
Howard Sharpe	6,986.21	300.00	149.50	200.00	7,235.71
Norma Lee Shaw	1,203.65		28.26	500.00	731.91
John Sullivan	19,041.32		418.60	0.00	19,459.92
Westlund Family Scholarship	14,057.42	250.00	305.78	500.00	14,113.20
Carl Westphal	54,718.38		1,188.95	1,000.00	54,907.33
Mary E. Whitney	41,126.26		890.15	1,000.00	41,016.41
Friends of Belmont Wrestling	6,924.91		148.04	300.00	6,772.95
Belmont Women's Rotary	2,324.89		48.30	200.00	2,173.19
TOTAL	\$497,188.53	\$1,050.00	\$10,717.85	\$16,857.48	\$492,098.90

SUMMARY OF TAX COLLECTORS REPORT BELMONT REAL ESTATE AND EXCISE CHECK OFF TAX BILL DONATIONS July 1, 2011 to June 30, 2012

	<u>Number</u>	<u>Amount</u>
Senior Center	114	\$ 2,101.39
Education	106	6,510.13
Scholarship Fund	86	1,395.20
General Fund	76	953.03
Capital Endowment	72	1,180.41
TOTAL	454	\$12,140.16



**DEBT MANAGEMENT
DEBT SERVICE COST FY 12**

Description of Debt	Bonded Amount	Issue Year	Year of Payment	Principal Paid	Interest Paid	P&I Total due
Title V Loans	\$ 60,160	2001	11 of 19	\$ 3,191		\$ 3,191
BHS Athletic Field and Track	2,200,000	2002	9 of 10	220,000	\$ 12,375	232,375
Town Hall Complex	11,950,000	2002	9 of 20	600,000	294,360	894,360
Communication Tower	126,000	2004	8 of 10	10,000	1,300	11,300
Fire Station Construction	10,000,000	2004	8 of 20	500,000	178,375	678,375
Fire Station Construction	2,030,000	2006	6 of 20	105,000	61,625	166,625
Concord Avenue Land	780,000	2006	6 of 19	40,000	22,890	62,890
HVAC-School	600,000	2008	3 of 5	120,000	9,000	129,000
Senior Center	3,318,206	2008	3 of 17	195,000	96,618	291,618
Chenery Refinanced	5,455,000	2010	3 of 6	1,055,000	108,475	1,163,475
Wellington School	26,700,000	2010	2 of 10	705,000	964,938	1,669,938
Subtotal	\$ 63,219,366.00			\$3,553,191.00	\$1,749,956.00	\$ 5,303,147.00
MWRA Bond 4	\$ 650,000	2003	8 of 10	\$ 65,000		\$ 65,000
Sewer Loan Rpt.	2,479,000	2007	5 of 20	125,000	\$ 84,200	209,200
MWRA Water Bond	714,000	2008	4 of 10	71,400		71,400
MWRA Sewer Bond	375,430	2009	3 of 5	75,086		75,086
MWRA Water Bond	872,000	2009	3 of 10	87,200		87,200
MWRA Water Bond	988,785	2010	2 of 10	98,879		98,879
MWPAT	7,226,667	2010	2 of 20	296,828	141,565	438,393
MWRA Water Bond	988,785	2011	1 of 20	98,879		98,879
Subtotal	14,294,667			918,272	225,765	1,144,037
TOTAL	\$ 77,514,033			\$ 4,471,463	\$ 1,975,721	\$ 6,447,184

**DEBT MANAGEMENT
TOWN OUTSTANDING DEBT
AS OF 6/30/12**

	Principal Outstanding 6/30/2010	Principal Outstanding 6/30/2011	Principal Outstanding 6/30/2012
Chenery Middle School	\$ 5,355,000	\$ 4,330,000	\$ 3,275,000
Town Hall Renovations	200,000	-	-
Title V Loans	31,626	28,434	25,244
BHS Athletic Field and Track	660,000	440,000	220,000
Town Hall Complex	7,750,000	7,150,000	600,000
Communication Tower	40,000	30,000	20,000
Fire Station Construction	5,950,000	5,525,000	850,000
Fire Station Construction	1,050,000	975,000	150,000
Concord Avenue Land	600,000	560,000	520,000
Skating Rink	35,000	-	-
Financial Software	280,000	-	-
Fire Station Construction	1,610,000	1,505,000	1,400,000
HVAC-School*	480,000	360,000	240,000
Senior Center	3,115,000	2,920,000	2,725,000
Wellington Elementary School	26,700,000	26,015,000	25,310,000
Town Hall / Fire Station Debt Refunding			9,956,000
MWRA Water Bond	2,604,785	3,271,092	3,849,734
MWRA Sewer Bond	2,409,094	9,416,925	11,059,016
TOTALS	\$ 58,870,505	\$ 62,526,451	\$ 60,199,994



**DEBT MANAGEMENT
DEBT AUTHORIZED BUT NOT ISSUED
AS OF 6/30/12**

Description of Debt Authorization	Year	Amount	Amortization Period
Fire Station Construction	2004	\$ 115,398	20 years
Sewer Surface Drain	2008	1,842,270	20 years
Wellington School	2009	2,868,181	10 years
Water	2011	6,127,000	10 years
Sewer Surface Drain	2011	2,300,000	20 years
Belmont Municipal Light Plant	2012	53,700,000	25 years
TOTAL AUTHORIZED NOT ISSUED		\$ 66,952,849	



SUMMARY OF TAX COLLECTOR'S REPORT
JULY 1, 2011 TO JUNE 30, 2012

Real Estate, CPA & Personal Property Taxes

Commitment	Real Estate	\$69,307,250.64
Commitment	CPA	882,337.07
Commitment	Personal Property	590,234.61
Total	Commitment	<u>\$70,779,822.32</u>

Collection	Real Estate	\$68,257,500.26
Collection	CPA	858,907.60
Collection	Personal Property	580,221.93
Refund	Real Estate	-127,877.43
Refund	CPA	-548.59
Refund	Personal Property	-3,464.86
Abated	Real Estate	445,718.50
Abated	CPA	14,265.35
Abated	Personal Property	7,091.51
Uncollected	Real Estate	731,909.31
Uncollected	CPA	9,712.71
Uncollected	Personal Property	6,386.03
Total		<u>\$70,779,822.32</u>

Real Estate Tax collected for Previous Years in		
	FY12	\$456,862.43

Real Estate & Tax Deferred Interest and Fees Collected in		
	FY12	\$177,134.07

Tax Title Interest and Fees Collected in		
	FY12	\$23,167.10

Tax Deferred Taxes

Opening Balance 07/01/11	\$641,750.25
Plus FY 12 New Tax Deferred Taxes	83,237.98
Less Paid Tax Deferred in FY12	<u>-95,636.84</u>
Outstanding Balance as of 6/30/12	\$629,351.39

Tax Title Taxes

Opening Balance 07/01/11	\$680,099.46
Plus New Tax Title in FY12	227,893.73
Less Paid Tax Title in FY12	<u>-77,134.71</u>
Outstanding Balance as of 6/30/12	\$830,858.48



2012 Annual Report

SUMMARY OF TAX COLLECTOR'S REPORT JULY 1, 2011 TO JUNE 30, 2012

Motor Vehicle Excise Tax

Total Commitment		<u>\$2,497,004.68</u>
Collections		\$2,374,032.52
Refunds		(19,533.75)
Abated		41,499.40
Uncollected		<u>101,006.51</u>
Total		<u>\$2,497,004.68</u>
 Committed Motor Vehicle Excise Tax in Fiscal Year 2012 for Previous Years:		
FY11		\$248,643.93
FY10		
FY09		
 Motor Vehicle Excise Tax collected for Previous Years in:		
FY12		\$348,683.97
 Motor Vehicle Excise Tax Fees Collected for Previous Years in:		
FY12		\$34,889.00
 Motor Vehicle Excise Tax Marking Fees Collected in:		
FY12		\$11,100.00
 Uncollected Motor Vehicle Excise Tax for Previous Years:		
FY11	\$25,102.64	
FY10	\$15,021.41	
FY09	\$10,815.56	
FY08	\$12,921.96	
FY07	\$11,065.75	
FY06	\$11,774.33	
FY05	\$11,538.77	
FY04	\$14,161.27	
Prior to 2003	\$141,869.42	\$229,168.47



CAPITAL ENDOWMENT FUND
Fiscal Year 2012

The advisors for the Capital Endowment Fund are:

- Dalton J. Avery
- Jonathan B. Treat
- Ernest E. Fay
- S. Warren Farrell, Jr.
- James F. Gammill
- Craig A. Kolloff
- Andres Rojas, Ex-Officio Board of Selectmen
- Floyd S. Carman, Ex-Officio

The Capital Endowment Fund was established to fund and facilitate innovations in town government and to assist with long range capital planning. This fund was enacted by the state legislature and signed into law by the Governor of the Commonwealth in April of 1995.

\$2,000,000 was received from the proceeds of the sale of Belmont’s cable system. An additional \$943,949.24 was appropriated into the fund by Town Meeting in 2001. All proceeds from the voluntary tax bill check-off for capital projects are deposited into this account.

Capital Endowment Fund Activity

Opening Balance 7/01/2011	\$3,122,296
Tax Check-Off Donations by 72 Residents	1,180
Withdrawal	-100,000
Fees	-30
Income Earned	<u>53,994</u>
Closing Balance 6/30/2012	\$3,077,440

Capital Endowment Fund Asset Allocation

As of 6/30/2012

Cash /Money Funds	\$11,823
Fixed Income	1,142,415
Equities	812,520
Mutual Funds/CEF/UIT	1,101,575
Estimated Accrued Interest	<u>9,107</u>
Closing Balance 6/30/2012	\$3,077,440

Respectfully submitted,

Floyd S. Carman, Town Treasurer



2012 Annual Report

MODERATOR APPOINTEES

Capital Budget Committee:

Chitra Subramanian *ex-officio Town Accountant*
 Rebecca Vose
 John Conte
 Mark Paolillo
 Michael Battista
 Anne Marie S. Mahoney
 Patricia Brusch

Electronic Voting Committee:

Anne Marie Mahoney 2013
 David Petto 2013
 Ellen O'Brien Cushman 2013
 George Hall 2013
 Mark Paolillo 2013
 Mary Ann Scali 2013

Highland Meadow Cemetery Building Committee:

Charles Laverty III 2013
 Alexander Corbett 2014
 Ellen O'Brien Cushman 2015

Permanent Building Advisory Committee:

Patricia Brusch 2012
 Joel Mooney 2012
 William Shea 2013
 William Lovallo 2013
 Robert McLaughlin 2014
 Stephen Sala 2015

Senior Center Building Committee: *Now Disolved*

Penelope Schafer
 Cornelius Hegarty
 Mary Ann Johnson
 Walter Guertin
 Phyllis Solomon
 Robert Jones
 Nava Niv-Vogel
 Janet MacDonald
 Margaret Callanan
 William Lovallo
 Paul Laffey

Warrant Committee:

William Lynch 2013
 Robert Sarno 2013
 Roy Epstein 2013
 Noreen Millane 2013
 Patricia Brusch 2014
 Liz Allison 2014
 Sami Baghdady 2014
 Robert McLaughlin 2014
 Elizabeth Grob 2015
 Adam Dash 2015
 Raffi Manjikian 2015
 Michael Libenson 2015
 Anne Helgen 2015
 James Gammill 2015
 Vacancy
 Mark Paolillo *ex officio BOS*
 Laurie Slap *ex officio School Committee*

Wellington School Building Committee: *Temporary*

John Bowe
 Patricia Brusch
 Heidi Sawyer
 Mark Haley
 Mary McHugh
 William Lovallo
 Joseph Barrell
 Laurie Graham
 Eric Smith
 Amy Spangler *Wellington Principal*
 Anthony DiCologero *School Department*
 Donna Pini *School Department*
 Ara Yogurtian *Community Development*

Appointed Individuals:

Minuteman Regional Vocational Tech. HS:

Jack Weis 2013
Each member community appoints one member to the School Committee



CAPITAL BUDGET COMMITTEE:

The Capital Budget Committee has seven members, three of whom are appointed by the Moderator to three year terms. The other four members are representatives from the Board of Selectmen, the Warrant Committee, the Planning Board, and the School Committee. This year the Capital Budget Committee worked closely with the Town Accountant, Chitra Subramanian and Assistant Town Administrator, Kellie Hebert, with assistance from Glen Castro of the Selectmen's office.

Every year, town departments, along with the School Department, submit requests to the Capital Budget Committee with an estimated cost and in a priority order. These requests include public improvements and non-recurring major equipment needs of the Town for the coming year. The CBC spends considerable time meeting with the department heads, asking questions, and analyzing their requests. It is the task of the CBC to put all of the requests into a long-term plan, establish one priority list, and agree on which projects to fund in the coming fiscal year. In addition, the CBC presents to Town Meeting a list of projects which the departments anticipate needing in the next five years.



Capital requests are funded from the allocation given to the CBC from the Selectmen. For over twenty years this allocation has been slightly over \$1M as it was for 2012. Requests for Capital Budget funding are now five times more than available funds which means that every year many worthy and necessary projects are not funded. Requests for road repairs are funded out of Chapter 90 state monies and the yearly \$1 M (plus 2 ½% of that \$1M) allocation from the 2001 override. Water and sewer requests for equipment and improvements are funded out of enterprise funds (water and sewer fees).

This year's CBC department requests included several "big ticket" items: a ladder truck for the fire department; replacement turf at the high school football field; replacement flooring for the high school gym; town-wide telephone software; a co-generation system to provide electricity, heat and hot water for the Higginbottom pool; a one ton pick-up truck for the DPW. In addition were requests to continue multi-year projects such as the fourth year of building envelope work and the third year of replacing unit-vents at the high school. Further, the CBC had many requests for replacement flooring, doors, and vehicles which were considered routine maintenance and purchases. The CBC recommended to departments that these items should be funded out of operating funds, knowing that there is little room in tight operating budgets for these expenses.

Because a ladder truck or the replacement turf could consume most of the yearly allocation of the Capital Budget the CBC works closely with the Town Treasurer and Town Accountant to determine how to best prioritize and fund these "big ticket" items. Lease/purchase agreements for fire engines and dump trucks and short term bonds for turf are one way to afford expensive single items by spreading the impact of the cost over several years. However, the Committee is always aware of the effect of adding more debt, however short-term, to the overall debt load of the town. In the end, it is important to carefully time these big projects and only one or two can be accomplished in any given year.

This year, the CBC continued to meet throughout the summer and fall to address the list of capital projects still facing the Town: police station, DPW facility, high school, library, skating rink, White field house and Underwood pool. Each year the Committee is increasingly uncomfortable funding requests for repairs to the rink, pool and White field house when we know their effective life span has passed. But, absent a plan, it would be irresponsible to allow those resources to fall into total disrepair. The members are also acutely aware of the need to replace both the DPW facility and the police station, two projects that do not have advocacy groups within the Town. The CBC worked to establish a set of criteria which it hopes the Town can use to fairly prioritize these and any future projects.



2012 Annual Report

This report is only an overview of the work of the Capital Budget Committee. A detailed description of the CBC, its work, and the proposals and funding for FY13 will be found in the report the Committee delivers to Town Meeting Members each year prior to Annual Town Meeting. This material is also posted on the town's website.

Respectfully submitted,

Anne Marie Mahoney, Chairman

COMMITTEE ON ELECTRONIC VOTING AT TOWN MEETING:

Although the Committee on Electronic Voting at Town Meeting was formed by an act of Town Meeting in 2012 members were not appointed until late in the calendar year. There were not any regularly scheduled meetings during 2012 or notable actions taken which exempted them from issuing an Annual Report. The Committee will meet in 2013; please check the Town's Meeting Calendar for more detailed information on upcoming meetings.

FIRE STATION BUILDING COMMITTEE:

As of March 1, 2013 the Fire Station Building Committee has not submitted an annual report

HIGHLAND MEADOW CEMETERY BUILDING COMMITTEE:

The Highland Meadow Cemetery Building Committee in 2012 consists of three members – Chairman Ellen O'Brien Cushman, Alexander E. Corbett, III, Charles Laverty, III from the Board of Cemetery Commissioners.

Highland Meadow Cemetery opened in 2007, after 41 years of waiting, 19 years after the last lot at Belmont Cemetery was sold and after 13 years of planning, design and negotiating. Strong lot sales continue, with total revenue surpassing the \$2.5 Million mark during 2012, more importantly, comments from residents have been positive, both for the design of the cemetery and the sensitive blending with the surrounding Lone Tree Hill Belmont Conservation Land, formerly the McLean Open Space.

Although Highland Meadow Cemetery is open and operating, there are still some final construction punch list items considered open, particularly completing the installation of plant material, final grades and ongoing maintenance issues of the landscape walls. We are still working within the Town Meeting appropriation total of \$1,060,000. Green Acres Landscape, the cemetery construction contractor, has filed a lawsuit disputing their contract termination and the Town has filed a countersuit to ensure these contract items are completed to contract spec and satisfaction. We continue to work with special Town Counsel on the matter.

Respectfully submitted,

Ellen O'Brien Cushman, Chairman

PERMANENT BUILDING ADVISORY COMMITTEE:

The purpose of the Permanent Building Committee is to provide a resource for, and to give advice to, all building committees in the town. In addition, The Permanent Building Committee oversees all building projects with a projected cost of \$50,000 or greater, and reviews all projects with a projected cost below \$50,000. Most members of the PBC are appointed by the Moderator, with one member appointed by the Board of Selectmen.

The Permanent Building Committee has been fairly quiet in 2012, as there are no projects currently in construction. Bill Lovallo and Bob McLaughlin continue to work with the Electric Light Department on building a new substation. Construction is hopefully to begin in 2013. Bob McLaughlin, Bill Lovallo, and Bill Shea continue to work on some issues remaining from the construction of the new fire stations.



Bill Lovallo, along with Pat Brusch and the rest of the members of the Wellington Building Committee have worked to resolve the outstanding punch list items at the Wellington School. While the building opened to students in Sept of 2011, the total construction was not completed until December. For most of 2012 the committee was occupied with working with the Planning Board and the neighbors to lessen the noise that is heard at night from the roof top units. While the noise level complies with the Town's Noise By-Law, the neighborhood is very quiet and the running of the roof top units at night is still a concern to some of the neighbors. Sound mitigation efforts will be attempted in the winter of 2013 in the hopes of resolving this issue.

Steve Sala continues to follow the progress of the application of the Library Trustees to construct a new building on the north side of Concord Ave. The Massachusetts Board of Library Commissioners has issued a grant to the Belmont project, but there are some issues that need to be worked out in town before any design or construction can begin. At the time of this writing the Board of Selectmen had completed a feasibility study of the Underwood pool and park site to see what the implications would be of moving the Underwood Pool to a new location up the hill and placing an athletic field along the Concord Ave side of the site in order to allow the School Dept to give up a current field to the library project.

Pat Brusch is working with the School Department to update the Statement of Interest for the Mass. School Building Authority to receive a grant to update Belmont High School. The hope is that the high school will be approved by the State for study in 2013.

The Permanent Building Committee also looks forward to working with the town on construction of a new pool and bathhouse in the near future.

Respectfully submitted,

Patricia Brusch, Chairman

SENIOR CENTER BUILDING COMMITTEE:

As reported in the 2011 Annual Report, at the end of 2011 the Belmont Senior Center Building Committee notified the Town Meeting Moderator and the Board of Selectmen that the Committee had fulfilled its obligation to plan and construct a Senior Center for the citizens of Belmont. In early 2012, the Building Committee met once to confirm our support of the parking lot light study that the Town was undertaking.



We believe that the Beech Street Center is a building of which all Belmont can be very proud. The success of the building is borne out by its active use by both seniors and Belmont citizens in general. The Center is bustling with Council on Aging activities from 8 am to 4 pm Monday thru Friday (until 7 pm on Tuesdays), with other activities most evenings and at least one day on the weekend. And usage continues to grow.



2012 Annual Report

The Committee is composed of: M. Margaret Callanan, Secretary; Walter Guertin, Treasurer; Cornelius Hegarty, Vice Chair; Paul Laffey; William Lovallo; Janet Macdonald; Penny Schafer, Chair; and Phyllis Solomon. We again extend our heart-felt thanks to The Belmont Elder Citizens, Inc. who made a substantial donation to the Beech Street Center building fund and who purchased the specialized fitness equipment for the Center. The donation of this equipment, along with the Fitness Room “membership” fees paid by users, make high-quality fitness equipment available to Belmont seniors at no cost to the town. We also want to thank The Friends of the COA for the private funds they raised to help cover construction costs, as well as their continued support of programs at the Center.

Respectfully submitted,

Penny Schafer, Chair

WARRANT COMMITTEE:

The Warrant Committee (many towns use the label “Finance Committee”) consists of fifteen members appointed by the Town Moderator for staggered three-year terms. One representative from the Board of Selectman and one from the School Committee serve as ex officio members. The Warrant Committee elects its officers: Chair, Vice Chair and Secretary.

The Town By-Laws give the Warrant Committee responsibility for reporting and making recommendations to Town Meeting on any article that involves the appropriation of money. The most significant is the annual Town budget. The Warrant Committee may also report on any matter that in the Committee’s judgment significantly impacts the Town’s financial interest. In addition, the Warrant Committee reviews and approves all requests for transfers from the Reserve Fund. Established by Town Meeting, the Reserve Fund is intended to be used for emergency expenditures that arise during the course of the year.

Fortunately 2012 provided a better foundation for building the FY2013 budget than the prior year. The School and most Town departments were on budget. The School Committee established a Finance Subcommittee, which resulted in a more constructive budget process. Belmont self-insures for health care benefits so better than expected claims experience allowed us to budget a 0 % increase in health care costs. Finally, state aid stabilized.

In 2012, the Warrant Committee worked with the Board of Selectmen, the School Committee and various town and school departments to present a FY2013 budget to Town Meeting. The recommended budget for FY2013 was approved as presented. In addition, we reported to Town Meeting on a number of other warrant articles, including the appropriation for the municipal light substation.

Town Meeting also approved the use of \$505,000 one-time funds for three purposes, 1) the establishment of a reserve/stabilization fund for Special Education (SPED) costs (\$250,000), 2) a facilities maintenance fund to pay for “orphan” infrastructure projects and allow the new facilities manager some discretion (\$150,000) and 3) to resume funding of “Other Post-Employment Benefits” (OPEB), the retiree healthcare benefits fund (\$105,000).

The Warrant Committee previously initiated an examination of whether Belmont should modify the design of employee and retiree healthcare insurance under new state legislation. Our initial analysis showed promise so the Board of Selectman used the new state law to implement design changes in health care plans that will generate savings of \$353,000 in FY2013 and \$ 470,000 in FY2014.

Respectfully submitted,

Bill Lynch, Chair



WELLINGTON SCHOOL BUILDING COMMITTEE:

The new Wellington School opened in September 2011. The project architect was Jonathan Levi and Associates in association with Burt Hill/Stantec. The construction team was Skanska USA, and the Owner's Project Manager was PMA Consultants.

Since that time, the Wellington Building Committee has been working to complete the project. The modular units that had temporarily housed the school were removed by ModSpace early in 2012. During the winter and spring months, the Skanska team continued to work on finish items from a punch list, with work done after school hours and on the weekends. Work has focused principally on resolving issues regarding a roof-top unit that needed to be slightly moved, the heating system, the lobby floor and landscaping. The Committee has also been responding to issues raised by certain neighbors regarding noise. The Committee has engaged an expert in the field, Acentech and a peer reviewer,

Cavanaugh Tocci, to assist in evaluating the situation. The Committee held a neighborhood meeting on February 9, 2012 and appeared before the Planning Board on February 28 and again on December 11, 2012. During the summer months, the Committee resolved a request for equitable adjustment by Skanska. By year-end, most punch list items had been addressed. The Wellington continues to operate under a temporary certificate of occupancy while remaining issues are resolved. On behalf of the Committee, I would like to thank the Town of Belmont for their tremendous support of this project and for their patience as we bring the project to closure.



Facts about the new Wellington:

- Designed as a 5-track school, grades pre-K – 4th, 575 students, with two distinct wings – “upper” and “lower”, with age-appropriate play areas and facilities for those with special needs
- 88,000 sq ft (old building was 93,000)
- Gym is approximately the same size as Butler's
- Designed to blend in with neighboring houses – similar scale, mix of wood and brick
- Numerous energy-saving and green features: natural light, to reduce electricity use and provide healthier environment; geo-thermal wells (1500 feet deep) to reduce heating and cooling costs; healthier materials (i.e., low-VOC paint and floors); roof designed for installation of solar panels and portions for green roof; gas fired boiler for efficiency and cost savings; diffused air system to remove moisture and make spaces feel cooler
- Costs: total: \$39.8M, including design, construction, demolition, temporary relocation; state reimbursement: \$12.4M (40% of eligible costs) from MSBA

The members of the building committee, appointed by the Town Moderator: Mark Haley, Chair, Pat Bruschi, Vice Chair, Joe Barrell, Board of Selectmen's liaison, John Bowe, Treasurer, Laurie Graham, School Committee Chair, Bill Livallo, Mary McHugh, Heidi Sawyer, Wellington parent liaison, Eric Smith; School and Town administration (non-voting): Anthony DiCologero, School Department, Donna Pini, School Department, Amy Spangler, Wellington Principal, Ara Yagurtian, Office of Community Development.

Respectfully submitted,

Mark Haley, Chairman
Wellington School Building Committee



2012 Annual Report

BOARD OF SELECTMEN APPOINTEES:

Belmont Energy Committee:

Roger Colton	2013
Jan Kruse	2013
Christine McVay	2014
Ian Todreas	2014
Andrew Healy	2015
Vacancy	
Vacancy	
Peter Castanino <i>ex-officio Town</i>	
Fred Domenici <i>ex-officio School</i>	
Glenn Clancy <i>ex-officio Town</i>	
Stephen Mazzola <i>ex-officio School</i>	
Lauri Mancinelli <i>BMLD</i>	

Belmont Housing Trust:

Ann Silverman	2013
Jonathon Jacoby	2013
Judith Feins	2013
Gloria Leipzig	2014
Helen Bakeman	2015
Alisa Gardner-Todreas	2015
Ann Verrilli	2015
Charles Laverty III <i>ex-officio Housing Authority</i>	
Charles Clark <i>ex-officio Planning Board</i>	

Belmont Vision 21 Implementation Committee:

Timothy Bowman	2013
Jane Feinberg-Kaplan	2013
Michael Sattler	2013
Wendy Rundle	2013
Doug John	2014
Paul Solomon	2014
Jennifer Page	2015
Mary Power	2015

By - Law Review Committee:

Charles Hamann	2013
Ellen O'Brien Cushman <i>Town Clerk</i>	2013
Mark Thurber	2013
Robert Gallant	2014
Raymond Miyares	2015

Cable Television Advisory Committee:

Barry Blesser	2012
Mark Carthy	2013
Jonathan Green	2014

Community Path Advisory Committee:

Brian Burke	
Jeffrey Roth	
John Dieckmann	
Joesph Noone	
Kevin Sullivan	
Edward Price Armstrong	
Amy DeDeo	
Cosmo Caterino	
Tommasina Olson	
Charlie Conroy	

Community Preservation Committee:

Donna Brescia <i>Housing Authority</i>	2013
Lisa Harrington <i>Historic District Commission</i>	2013
Anne Marie S. Mahoney	2013
Joseph DeStefano <i>Planning Board</i>	2014
Floyd Carman	2014
John Owens <i>Recreation Commission</i>	2014
Margaret Velie <i>Conservation Commission</i>	2015
Paul Solomon	2015
Andres Rojas <i>Park Commissioners</i>	2015

Conservation Commission:

Jeffrey North <i>Land Management</i>	2013
Miriam Weil	2013
William McCants	2013
Margaret Velie	2014
James Roth	2014
David Webster	2015
Tino Lichauco	2015
Mary Trudeau <i>Conservation Agent</i>	

Council on Aging:

Joel Semuels	2013
Penelope Schafer	2013
Maryann Scali	2013
Allan Morgan	2013
Ethel Hamann	2014
Angela Santoro Mullin	2014
Tommasina Olson	2014



Theodore Dukas 2014
 Michael Cahalane 2015
 Chao-Qiang Lai 2015
 Stacey Hammerlind 2015
 Nava Niv-Vogel *ex-officio Director of Council on Aging*

Cultural Council:

Anne Shullenberger-Levy 2013
 Illyse Robbins Mohr 2013
 Cate Grantham 2013
 Alessandra Loder 2014
 Jirair Hovsepian 2014
 Ken Stalberg 2015
 Christine Sandvik 2015
 Anne Quirk 2015
 Rebecca Richards 2015
 Hannah Loomis 2015
 Charles Tairsheng Chiang 2015

Disability Access Commission:

Nancy Donald 2013
 Janet MacDonald 2013
 Raymond Glazier
 Vacancy

Economic Development Advisory Committee:

Erik Rhodin
 Edmund Starzec
 Joseph DeStefano
 Anthony Leccese
 Tommasina Olson
 Lalig Musserian
 Keith Andre *Belmont Savings Bank*

Education Scholarship Committee:

Leslie Aitken 2013
 Floyd Carman 2014
 Robert Sullivan 2015
 Wega Firenze 2015
 Carol Cohen *Ex-Officio School Dept.*
 Daniella Boccia *Ex-Officio Treasurers Office*

Government Structure Review Committee:

Ralph Jones *ex-officio Selectmen*
 Andrew Levin
 Anne Marie S. Mahoney

Robert McLaughlin
 Paul Solomon
 Rebecca Vose

Historic District Commission:

Arleyn Levee 2013
 Joseph Cornish 2013
 Theresa McCarthy 2013
 Michael Smith 2014
 Peter Gunness 2014
 James Smith 2015
 Jacob Cohen 2015
 Lisa Harrington *Alternate Member* 2013
 Edward Bing *Alternate Member* 2014
 Lauren Meier *Alternate Member* 2015
 Lydia Phippen Ogilby *Member Emeritus*
 Richard Cheek *Member Emeritus*

Human Rights Commission:

Fran Yuan 2013
 Regina O'Brien 2013
 Nan Donald 2013
 Jirair Hovsepian 2014
 Julie Cicalese 2014
 Barbara Watson 2014
 Paul Solomon 2015
 Carl Brauer 2015
 Rachel Rennard 2015
 Daniel Vernick *BHS Honorary Member* 2015

Information Technology Advisory Committee*:

Karen Polvino 2011
 Ray Hanna *Library Trustees Appointee*
 Matthew McGovern 2013
 James Berets 2013
 Charles Smart 2013
 Daniel Ellard 2013
 Michael Bair 2013
 David Goldberg 2014
 Paul Roberts 2014
 Jonathan Green 2015
 Phillip Lawrence 2015
 John Bowe

**also appointed by School Committee and Library Trustees*

Land Management Committee for Lone Tree Hill:

Ellen O'Brien Cushman *Cemetery Commissioners*



2012 Annual Report

Jeffrey North *Conservation Commission*
 Harlan Carere
 Michele Gougeon *McLean Hospital*
 Andy Healy *McLean Hospital*
 Tom Grimble *McLean Hospital*
 Steve Kidder *McLean Hospital*
 Wesley Ward *Trustees of Reservations*
 Steve Sloan *Trustees of Reservations, Alternate*

Municipal Light Department Advisory Board:

Robert Forrester 2014
 Ashley Brown 2014
 Gretchen McClain 2013
 Patricia DiOrio 2013
 Timothy McCarthy 2013
 Mark McVay *Alternate Member* 2015
 Vacancy *Alternate Member*

Permanent Audit Committee:

James Finn 2013
 Robert Keefe 2014
 Ernest Fay 2015
 Frank Caruso 2015
 Mark Paolillo *ex-officio Selectmen*
 Floyd Carman *ex-officio Treasurer*
 Chitra Subramanian *ex-officio Accountant*

Planning Board:

Michael Battista 2013
 Joseph DeStefano 2014
 Karl Haglund *Associate Member* 2014
 Charles Clark 2014
 Sami Baghdady 2015
 Elisabeth Allison 2015
 Jeffrey Wheeler *ex-officio*
 Andres Rojas *ex-officio*

Property and Casualty Insurance Advisory Committee:

Robert Masse 2012
 June Roberts 2013
 Christopher Monaco 2014
 John Borelli 2015
 Kellie Hebert *ex-officio*

Recreation Commission:

Lee Slap 2013
 Dennis Rocha 2013

Ann Bere 2013
 John Owens 2014
 Laurie Carlson 2014
 David Kane 2015
 Mark Paolillo *ex-officio Selectmen*
 June Howell *ex-officio Recreation Dept.*

Registrars of Voters:

James Staton 2013
 Robert McGaw 2014
 William Hofmann 2015
 Ellen O'Brien Cushman *Town Clerk*

Retirement Board:

Rosario Sacco 2013
 James Sloman 2014
 Walter Wellman 2014
 Thomas Gibson 2015
 Marion Cote *Retirement Administrator*
 Chitra Subramanian *ex-officio Accountant*

Shade Tree Committee:

Ruth Foster 2013
 DeNee Reiton Skipper 2013
 Laura Simmons 2015
 Charles Tairsheng Chiang 2015
 Peter Castanino *ex-officio D.P.W.*
 Tom Walsh *ex-officio Tree Warden*

Traffic Advisory Committee:

Tommasina Olson 2013
 Laurence MacDonald 2013
 Matthew Sullivan 2013
 Donald Mercier 2013
 Michael Bair 2013
 Peter Curro 2015
 Linda Nickens 2015
 Dana Miller 2015
 Vacancy
 Glenn Clancy *ex-officio C.D.*
 Mark Paolillo *ex-officio Selectmen*



Water Advisory Board:

William Shea 2013
Frank French 2014
Joseph Barrell, Jr. 2015

Tree Warden:

Thomas Walsh

Zoning Board of Appeals:

Nicholas Iannuzzi 2013
Chris Henry, *Associate Member* 2013
William Chin 2014
David Iaia, *Associate Member* 2014
James-Ryan Fagan 2015
Craig White, *Associate Member* 2015
Demetrios Zarkadas 2016
Eric Smith 2017
Mark Paolillo, *ex-officio Selectmen*

Appointed Individuals:

Belmont Media Center Board of Directors:

Jonathan Green 2013

Constables:

William Chemelli 2013
Richard Picceri 2013
John Ehler 2013
David Benoit 2014
Donna Feeley 2014
Thomas Maguire 2014
Phillip Richmond 2014
James Tortola 2015

Metropolitan Area Planning Council:

Andrew McClurg 2013

MWRA Advisory Board:

Peter Castanino 2012
Michael Bishop *Alternate Member* 2013

Parking Clerk:

Floyd Carman 2014

Town Counsel:

George Hall

Town Historian:

Richard Betts



2012 Annual Report

BELMONT ENERGY COMMITTEE:

The Special Town Meeting held in the fall of 2009 voted to adopt a climate action policy committed to reducing greenhouse gas (GHG) emissions in the Town of Belmont by 80% by the year 2050. In furtherance of that commitment, Town Meeting voted also to create the Belmont Energy Committee.

The Energy Committee was appointed by the Board of Selectmen in the Spring of 2010 and began meeting in the Summer of 2010. The work of the Energy Committee in 2012 was devoted to work on electricity; work on transportation; and work on heating/cooling in housing.

In the electricity area, the Energy Committee worked with the Planning Board to co-author a zoning bylaw for solar energy systems. That bylaw was presented to the Annual Town Meeting in the Spring and adopted. The Energy Committee also worked with the Belmont Public Schools to select a developer to place solar panels on Belmont’s schools. An RFP was released in July and in November, 2012, the School Committee

selected a developer to place solar panels on the new Wellington.

In the transportation area, the Energy Committee collaborated with the Town’s Office of Community Development to publish a Bike Belmont map. This map identifies roads in Town that are most conducive to biking. At the Energy Committee’s request, the Town entered into a Memorandum of Understanding (MOU) in 2012 with MassRides (a program of the Massachusetts Department of Transportation) to offer commuter benefits for employees of the Town and Public Schools for people taking affirmative actions to avoid single occupancy automobiles to commute to work. From October 2012 through the end of the year, the partnership with MassRides had generated a reduction of 595 car trips by Town/School employees and a reduction of 8,043 vehicle miles traveled; the impact was a reduction of 365 gallons of gasoline consumption.

At the request of the Energy Committee, the Town of Belmont made two Zipcar spaces available in Belmont Center. Since each Zipcar in a community has the same effect as taking 20 automobiles off of the streets, Belmont’s two Zipcar spaces yield an effective reduction of 40 autos in Belmont. In the summer of 2012, the Energy Committee began discussions with Zipcar (and a related car-sharing firm: WeCar) to also make spaces available in both Waverley Square and Cushing Square. Belmont Public Schools also explored using Zipcar vehicles in lieu of maintaining its own vehicles and is planning to provide Zipcar membership to three employees and use Enterprise vehicles on an hourly basis as substitutes to its own vehicles, reducing its fleet and saving the School Department money.

In the heating/cooling area, in August 2012, the Energy Committee entered into a partnership with Sagewell, Inc. to promote MassSave energy audits to Belmont residents who heat with natural gas through the Town’s Better Homes Belmont program. In November, Belmont Light agreed to fund an expansion of that program to homes heating with fuel oil also. By the end of December, the program had generated more than 430 energy assessment requests by gas heating customers, and nearly 120 energy assessment requests by fuel-oil heating customers.

Respectfully submitted,

Ian Todreas and Roger Colton,
Co-chairs, Belmont Energy Committee



BELMONT HOUSING TRUST:

Authorized by Town Meeting in 1999 and then created by the state legislature (Chapter 126 of the Acts of 1999), the Belmont Housing Trust is a local body appointed by and answering to the Belmont Board of Selectmen. The Trust's purposes are: (1) to *investigate and implement alternatives for providing affordable housing* for persons of low, moderate, and

middle income; (2) to enhance the Town of Belmont, Massachusetts and lives of its residents, and so lessen the burdens of government, by *promoting and undertaking the development and maintenance of affordable housing* for the benefit of persons of low and moderate income; (3) to *foster and promote community-wide interest and involvement* in the problems associated with the under-development of affordable housing, and toward that goal, to sponsor and participate in public symposia and discussions involving governmental officials, real property developers, and community organizations and institutions; and (4) to *assist parties in obtaining financial support for affordable housing projects* from state and federal agencies, foundations and other sources; and by any other means, to cooperate with, encourage, and contribute to the efforts of parties in the accomplishment of affordable housing purposes.

Major Milestones Achieved

The Belmont Housing Trust continues its relationship with **Metro West Collaborative Development (MWCD)**, now a regional non-profit. An Innovations Grant from the Massachusetts Housing Partnership in 2009 had supported efforts to organize the MWCD. Helen Bakeman and Alisa Gardner-Todreas serve on the Board of MWCD and as such are their liaisons to the Trust.

Steve Laferriere, Housing Project Manager for MWCD, has continued working with the Trust by scoping out potential development projects in Belmont. Currently, there is one project close to being brought forward. Steve, Ann Silverman and Ann Verrilli have been meeting with the owners of the property periodically. Steve has conducted a site analysis, has submitted preliminary zoning analysis and development costs, with prospective funding to include HOME and CPA money.

Housing Forum

In November 2011, MWCD received a grant through the Metropolitan Area Planning Council (MAPC) for technical assistance in developing Housing Production Plans. For Belmont to participate, the Town agreed to join the Sustainable Communities Consortium, which required no financial obligation. In March 2012, Trust members began meeting with MAPC to discuss the plan for developing a Housing Production Plan for Belmont. A public forum, co-sponsored by Town of Belmont Planning Department, Belmont Housing Trust, Vision 21 Implementation Committee, Metro West Collaborative Development, and the Metropolitan Area Planning Council, was held on Nov. 1, 2012. In December 2012, Trust members met again with MAPC to discuss next steps.

HOME Funds

A significant milestone was reached in the cumulative total HOME funds obtained for the Town of Belmont since the Trust brought the Town into the federal program in FY03. In eleven years, this funding has totaled over \$1 million. Planning for future HOME fund uses is underway, as described above.

Waverley Woods, the award-winning development sponsored by the Housing Trust and completed in 2009, continued to provide high-quality rental housing for 40 families and individuals throughout 2012. Residents range in income up to 60 percent of the area median (the maximum allowed under tax credit rules). Although fully occupied, Waverley Woods always has an active waiting list. Those interested in an apartment there should call the management office for information: 617-209-2422.

Community Preservation Act

On November 2, 2010, the Community Preservation Act was approved by the voters. It is expected that Belmont will have \$1 to 1.2 million; the state match is currently 26%. The Trust submitted a proposal for CPA funds in Sept. 2012 but it was not accepted.



2012 Annual Report

Inclusionary Zoning

In April 2012, members of the Trust began re-examining the current Inclusionary Zoning By-Law. Concerns were raised regarding the clarity of the language and some gaps in administrative procedures. A working group was formed to develop an amendment to the By-Law. This working group continues to meet and includes a Town Planning Department staff member and members of the Planning Board. It is expected to go to vote at the Spring 2013 Town Meeting.

Belmont Affordable Shelter Fund

The Belmont Affordable Shelter Fund (BASF) is an initiative of the Belmont Housing Trust. This local crisis intervention fund is used to address situations in Belmont involving a threat to a family's ability to maintain adequate shelter due to an inability to pay. Completely supported by local contributions, 100 percent of the funds are distributed as benefits to Belmont residents. In 2012, BASF continued a partnership with the Family to Family Project, a nonprofit homelessness prevention organization in the Boston area. Contributions made to the Family-to-Family Project for BASF can be tax-deductible.

Applications for assistance are generally not made directly to BASF. Instead, the majority of people in need are identified by the social outreach workers in the Town of Belmont's Department of Health. Some persons are referred by the Belmont Council of Aging (COA), and others come to us from various clergy or faith institutions in Town. We again thank Belmont Savings Bank for the free checking account it provides to BASF.

In the 2012 program year, BASF made 12 grants totaling \$2,500. Of those 2012 grants, roughly 85% went to pay electricity bills, and 15% went to pay past-due natural gas and fuel oil bills. No grants were made in 2012 to make rent or mortgage payments. Since January 2005, BASF has made more than 160 grants totaling more than \$37,000.

Donations to BASF are needed now more than ever. Checks can be made out to Belmont Affordable Shelter Fund and mailed to BASF at 34 Warwick Road in Belmont. Or (to claim a tax-deductible contribution) they can be made out to Family-to-Family Project (writing BASF in the Memo line) and mailed to the same street address.

State Ethics Training

In accordance with State legislation passed in 2009, each member of the Board of the Housing Trust is required to successfully complete on-line ethics training every two years and report to the appropriate Town official. All Board members received an email from the Town Clerk on Dec. 28, 2012 and were informed to complete the online training by April 5, 2013.

Annual Meeting of the Housing Trust

According to the Housing Trust Bylaws, an annual meeting is to be held in July; this year's annual meeting took place on July 19, 2012. A decision was made in regard to officers, to create positions of co-chairs and vice co-chairs as a method of providing for transition in leadership. Alisa Gardner-Todreas was elected Chair, with no co-chair for another year; Gloria Leipzig and Charles Laverly were elected Co-Vice Chairs, and Jonathan Jacoby as Secretary.

Respectfully submitted,

Alissa Gardner Todreas, Chair

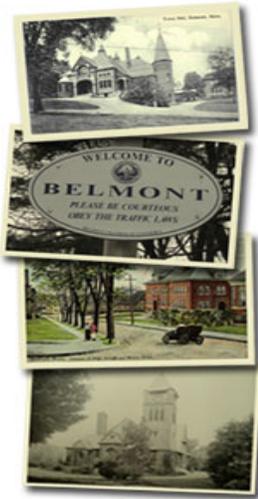


BELMONT VISION 21 IMPLEMENTATION COMMITTEE:

The Vision 21 Implementation Committee is a permanent Committee with nine members. The Committee’s charge is to “facilitate, enable, and help the Town of Belmont realize the Working Vision adopted by Town Meeting in April 23, 2001.

Envision Belmont

Envision Belmont's mission, the most recent initiative of the Vision 21 Implementation Committee, is to enhance dialogue between the citizens of Belmont and Town leaders about Town priorities. Since the completion of the 2nd annual event of Envision Belmont, a town wide forum titled “Reimagining Belmont’s Budget Process”, in October 2011 the Vision Committee has been exploring other topics for future forums.



Sustainable Belmont

Sustainable Belmont, a task force of the Vision 21 Implementation Committee chaired by John Kolterman, has as its mandate “to develop and implement a variety of activities and initiatives to assist Belmont’s government, residents, and businesses in becoming a more environmentally responsible community.”

For 2012, Sustainable Belmont continued to host monthly meetings open to the public. These meetings were designed to address topics of interest to Belmont residents and neighboring communities, examining the environmental impact of certain actions and explore eco-friendly alternatives. Some of the topics covered were the Western Greenway, sustainable local food systems, e-waste and home energy efficiency.

Meet Belmont

On the evening of Tuesday, August 28, 2012, the Vision Implementation Committee hosted the tenth annual Meet Belmont, under the leadership of VIC member Jennifer Page and former VIC member Sara Oaklander. The event is co-sponsored by the Belmont Public Schools. Meet Belmont is one way that the Town addresses the part of the Vision that says, “We will welcome newcomers.”



Meet Belmont is a community informational fair that provides an opportunity for new and longer-term residents to meet with and learn from approximately 85 “exhibitors” from the municipal, religious, educational and non-profit sectors of town. For example, groups such as the Dramatic Club, the Boy Scouts, the League of Women Voters and Sustainable Belmont were present, as were representatives from public and independent schools, houses of worship and Town departments such as Fire, Police, Public Works, Community Development and the library.



2012 Annual Report

Because 2012 was such an active political year, with important elections plus a number of ballot questions, Meet Belmont for the first time invited candidates and spokespersons for the ballot questions to attend.

The event was held in the cafeteria of the Chenery School. This year approximately 135 families attended; of these, some 80 families had lived in Belmont for a year or less. Four families attended that had not yet actually moved into Belmont. One resident of 16 years attended for the first time, later commenting, “It was great to be able to talk with some of the department heads; I was amazed at what I learned about what is happening in Belmont.” And another long-term resident who regularly attends commented, “I keep coming back to Meet Belmont because each year I learn new things about the town; on some level each of us is always ‘new’ to Belmont.”

We are grateful to Belmont Car Wash for its on-going financial support of the event and to the Belmont Municipal Light Department and the Belmont Public Schools for their assistance. We also thank the enthusiastic, dedicated volunteers, several of whom had attended Meet Belmont in the past, when -- as newcomers to Belmont -- they, themselves, sought information and connection.

Respectfully submitted,

Tim Bowman, Chair

BY-LAW REVIEW COMMITTEE:

As of March 1, 2013 the By-Law Review Committee has not submitted an annual report

CABLE TELEVISION ADVISORY COMMITTEE:

Although considered an active committee, the Cable Television Advisory Committee did not have any regularly scheduled meetings during the 2012 calendar year or take any notable actions. This exempted them from issuing an Annual Report for 2012. The Committee does plan to meet in 2013, please check the Town’s Meeting Calendar for more detailed information on upcoming meetings.

COMMUNITY PATH ADVISORY COMMITTEE:

The CPAC was chartered in 2012 to gather information and provide recommendations regarding a potential community path in Belmont. The CPAC began the work of undertaking these tasks when it started convening in August 2012. Many work projects related to the charter for the committee were initiated in 2012, and are continuing into 2013. The CPAC has also held regular public meetings, organized a local trail bike ride and a site visit, provided an update to the Board of Selectmen, and established a page on the Town website with further information on the Committee.

COMMITTEE ESTABLISHMENT AND MEMBERSHIP

The Board of Selectmen voted to establish the Community Path Advisory Committee (CPAC) on 15 August 2011. The charge for this committee, adopted by the Board of Selectmen on 5 March 2012, is to conduct research and offer recommendations about a shared-use community path in Belmont that could be utilized for recreation, exercise, and transportation. Committee appointments were made by the Board of Selectmen in May 2012. The CPAC formally convened as a Town committee on 8 August 2012.

The CPAC currently includes ten members. These members are listed below.

1. Jeff Roth, committee chairperson (78 Watson Road)
2. John Dieckmann, committee vice-chairperson (47 Lorimer Road)
3. Price Armstrong (34 Grove Street)
4. Brian Burke, Sr. (Belmont business owner)
5. Cosmo Caterino (241 Channing Road)



- 6. Charlie Conroy (80 Channing Road)
- 7. Amy DeDeo (76 School Street)
- 8. Joseph Noone (271 Channing Road)
- 9. Tommasina Anne Olson (10 Bay State Road)
- 10. Kevin Sullivan (9 B Street)

RULES OF GOVERNANCE

One of the initial actions of the committee was to establish ground-rules and bylaws for the committee. The committee unanimously adopted such a set of rules of governance on 17 October 2012. This document can be obtained from the Town or the Committee chairs.

CALENDAR OF MEETINGS

In 2012 the CPAC held the following meetings and events listed in the table below.

<u>DATE</u>	<u>EVENT</u>
August 8, 2012 – Wednesday	Public CPAC Meeting
September 5, 2012 – Wednesday	Public CPAC Meeting
September 19, 2012 – Wednesday	Public CPAC Meeting
October 3, 2012 – Wednesday	Public CPAC Meeting
October 17, 2012 – Wednesday	Public CPAC Meeting
October 22, 2012 – Monday	Update to Board of Selectmen
November 4, 2012 – Sunday (occurred on rain date)	CPAC Bike Ride (Belmont/Cambridge/Arlington)
November 7, 2012 – Wednesday	Public CPAC Meeting
November 28, 2012 – Wednesday	Public CPAC Meeting
December 8, 2012 – Saturday	West Belmont Site Visit
December 12, 2012 – Wednesday	Public CPAC Meeting

ACTIVITIES AND ACCOMPLISHMENTS

In addition to the tasks and events discussed above, the list below summarizes further activities and accomplishments for the CPAC in 2012.



2012 Annual Report

1. Research of Previous Reports and Studies: The CPAC studied a number of reports, some of which are listed below. Many of these reports were summarized in documents prepared by the CPAC.
 - Central Mass Rail-Trail Feasibility Study (April 1997)
 - Belmont Bikeway Preliminary Feasibility Analysis (September 1997 and addendum dated November 5, 1997)
 - Metropolitan Area Planning Council
Belmont/Waltham Community Trail Alignment Study (January 2012)
2. Evaluation Criteria: The CPAC drafted a set of evaluation criteria for ranking and assessing trail route options. The purpose of these criteria is to provide a comprehensive set of benchmarks, both positive and negative, that can at a high level assess the feasibility and desirability of potential path locations. Prioritization of these criteria will facilitate comparisons of different trail route options.
3. CPAC Bike Ride: The CPAC organized a bike ride that toured local trails and greenways in and around the Belmont area. This bike ride, which occurred on November 4, 2012, observed the new trail (c. 2011) from Brighton Street in Belmont to Alewife, the Alewife Brook Greenway in Arlington, the Minuteman Bikeway in Arlington, the Spy Pond Path in Arlington, Lake Street, Oliver Road, and other sites. During the ride, a residential landowner on the Minuteman Bikeway answered questions from the ride participants. Photos were documented of the locations visited on this bike ride.
4. West Belmont Site Visit: The CPAC held a walking site visit of potential trail routes west of Belmont Center, and extending all the way to the Waltham border. The approximate route for this walk can be seen at the following link: <http://veloroutes.org/r/91202>
This visit included areas such as the Royal Road forest/wetland, the Clark Street footbridge, the McLean Conservation Land, Pleasant Street, Waverly Square, the Belmont Department of Public Works Yard, and the Belmont Housing Authority. A photo collection was documented for the areas visited during this site visit.
5. Identification of Additional Site Visits: The CPAC created a list of additional site visits in Belmont to be conducted in 2013.
6. Public Questionnaire: A key objective of the CPAC is to communicate with, solicit input from, and involve the Belmont community as part of its research and information gathering work. To that end, the CPAC has drafted an online public questionnaire to solicit input from the community on a potential trail, and help identify features, issues, and objectives related to such a trail.
7. Public Forum: To further involve the community as discussed in item #6 above, the CPAC also scheduled and performed planning for a charette-type public forum for February 27th, 2013. The purpose of this public forum will be to solicit ideas on a potential community path in Belmont that could connect Belmont to other existing and planned trails. We would like to hear what people want a trail to connect to, and where it should go. The interactive forum will allow people to review maps of Belmont, propose community path routes, offer points of view, and suggest additional trail options. This public forum will be followed later in the year by another public forum that will present committee findings to the public.
8. Final Report Outline: A final report is the primary deliverable to the Town from the CPAC. The CPAC has created a preliminary outline of what will be provided in the final report. This outline identifies the work areas which the CPAC has been tasked with by the Town's leadership, therefore the topics listed in the outline indicate the tasks which the committee should focus on and subsequently document in the final report. The final report will include a number of topics, for example background and context, an update on other trail projects and how a project in Belmont could tie into them, potential segments for a community path in Belmont, community feedback obtained from the questionnaire and public forums, and the CPAC's assessments and recommendations of path routes.



9. List of Milestones and Deliverables: The CPAC has created a working list of milestones and deliverables for the committee. The intent of this document is to guide the committee's work and keep the committee focused on its goals and objectives. These milestones and deliverables reflect a June 2013 time-frame for completion of the initial phase of the committee's work.
10. Committee Webpage: The CPAC has established a webpage on the Belmont Town website with further information on the committee. This webpage includes some of the reports studied, a roster of the committee members, and agendas and minutes from previous meetings.

ABSTRACT

This document provides a brief summary of the activities and accomplishments in 2012 of the Belmont Community Path Advisory Committee. This information is being provided for the 2012 Belmont Town Annual Report.

Respectfully Submitted,

Jeff Roth, Chairperson

COMMUNITY PRESERVATION COMMITTEE:

The members of the Belmont Community Preservation Committee include Donna Brescia representing The Housing Authority, Joseph DeStefano (Planning Board), Lisa Harrington (Historic District Commission), Andres Rojas (Parks Commission), John Owens (Recreation Commission), Margaret Velie (Conservation Commission), and Selectmen appointees Floyd Carman, Anne Marie Mahoney and Paul Solomon.

In the past year, the Committee:

- Developed criteria for selection of projects to be recommended for funding by Town Meeting under the Massachusetts Community Preservation Act. (Projects which can be funded under the Act must be in the areas of community housing, open space, historic preservation, and recreation);
- Received approval from the 2012 annual Town Meeting for appropriations for administrative expenses, and for reserve accounts for open space, historic resources and community housing, with the remaining funds to be placed in a budgeted reserve;
- Created a comprehensive list of possible projects for funding;
- Hired an assistant to help with the many administrative tasks required by the law;
- Adopted a process, including preliminary and final applications, for receiving and evaluating projects;
- Conducted two public meetings to explain the Committee's process and progress, and gain input from the public.

The Committee received 13 preliminary project applications, and voted to move 9 of these projects to the final application stage. The Committee will recommend projects for funding to the 2013 Annual Town Meeting.

Respectfully submitted,

Paul Solomon, Chairman



2012 Annual Report

CONSERVATION COMMISSION:

INTRODUCTION:

The Conservation Commission is an appointed Town board responsible for the implementation of the Massachusetts Wetlands Protection Act (WPA), a state law that is administered primarily by municipalities throughout the Commonwealth. While the regulation of activities within the jurisdiction of the Wetlands Protection Act is the primary function of the Commission, the Conservation Commission is also the responsible agent for Conservation lands in Belmont, and spends a great deal of time and energy in promoting and sponsoring the stewardship of Rock Meadow. With the considerable assistance of an active group of volunteers, the Commission also runs the Victory/Community Gardens at the southern end of Rock Meadow, and provides over one hundred thirty low cost plots for the growing of produce or flowers.

PERSONNEL:

The Commission consists of seven (7) regular members, as well as dedicated associate members. The members of the Commission, as well as the associates, commit to attending regular, monthly meeting of the Commission, as well as site visits to inspect each property subject to a wetlands permit. The Commission meetings are well attended, and the Commission notes that they continue to benefit from the participation of many well informed and interested Townspeople. Notices of meetings, agendas and meeting minutes are posted by the Town Clerk, and on the Town web site, and the Commission notes that all are welcome and participation encouraged.

Current Commission members are William McCants, David Webster, James Roth, Margaret Velie, Faustino Lichauco, Jeffrey North and Miriam Weil. Miriam Weil, the long time chairwoman, stepped down in June of 2012, and James Roth accepted the role of chairperson. David Webster remains vice-chairperson. Margaret Velie also represents the Commission on the Community Preservation Act Committee, and Jeff North is a member of the Land Use Management Committee. While no longer an associate member, the Commission continues to give grateful thanks to Barbara Gardner continuing her volunteerism at Rock Meadow in conjunction with the local community service organizations work day. Nancy Davis, another past member of the Commission, continues her work at Clay Pit Pond work days, and the Commission is grateful for her continuing presence.

The Commission has a part time agent, Mary Trudeau, who keeps regular office hours in the Homer Building, located at 19 Moore Street, in the Town Hall complex. As an agent of the Commission, Ms Trudeau is also empowered to monitor Applicant's activities, and to issue enforcement actions in connection with activities that violate the WPA. This has resulted in timely enforcement of the Act against activities that may have otherwise gone undetected. Her daily responsibilities include interacting with applicants, as well as being the interface between the Commission and residents. As the public face of the Commission, the Agent meets with applicants and assists them in preparing the documents they need to file. In doing so, she guides them through the often intricate process with skill and patience. This results hearings that focus on substantive aspects of the application, rather than in addressing informalities in the application process. The Commission realizes the importance of providing assistance to property owners and potential property owners who must appear before us before conducting activities in wetland resource areas or buffer zones. We are dedicated to providing a clear understanding of the requirements under the WPA.

GRANTS AND LAND MANAGEMENT ACTIVITIES:

The Conservation Commission has been administering a federal grant funding to help carry out much needed maintenance and restoration activities of Rock Meadow. In the past year, the Commission administered funds from the WHIP Program, a cost sharing program that has allowed the Commission to enhance the value of Rock Meadow for a variety of grass land birds. This programs is summarized below.

NRCS Cost Share Program:

As in recent years, much of the Commission's efforts have been towards the management of Rock Meadow, with the long term goal of restoring the traditional grassland character of the area. Several years ago, the Commission contracted with the Ecological Extension Service of the Mass Audubon Society to prepare a detailed ecological analysis of the



meadow. This analysis, which was partially funded through Partners for Fish and Wildlife Service Program grant, represented the technical basis for the grant applications used to fund meadow restoration.

Based on the report, the Commission developed a formal maintenance and management plan for the Meadow. With this management plan in hand, the Commission applied to the USDA Natural Resources Conservation Service (NRCS) for a Wildlife Habitat Improvement Plan (WHIP) contract to fund a ten- year improvement program. WHIP is a voluntary program that encourages the creation of high quality wildlife habitats to support wildlife populations of local significance. The Commission worked with the NRCS to develop a wildlife habitat development plan, which ultimately became plan the basis of the cost-share agreement between NRCS and the Town.

The estimated cost of the ten year management plan was approximately \$79,000 dollars. The Commission received approximately \$50,000 dollars over the next ten years in NRCS funding for this project, leaving the Commission with a commitment of approximately \$30,000 dollars. The Commission sponsored a bill at Town Meeting to establish a revolving account with seed money (the \$30,000 dollars) for grant-sponsored activities. The bill was passed unanimously, and the account established.

The management/restoration project continues. This year, the Cost-Share program included a bulk lime application to reduce the acidity of the soils at Rock Meadow, and to encourage the growth of native grasses and plants. Mowing continues on an annual basis and the restoration activities are being monitored by Mary Trudeau, the Conservation Commission's agent, as well as representatives of NRCS.

The 2012 growing season was the second year that the WHIP Cost Share Agreement did not fund the annual mowing, and the Commission used a combination of garden fee's and donations to fund the cutting. The Commission has been working with the Land Management Committee to obtain better prices on mowing through coordinating contractor dates. Mowing during the summer of 2013 will again be paid for by the WHIP agreement. .

VICTORY GARDENS and ROCK MEADOW ACTIVITIES:

The Victory Gardens are located in the southeast corner of Rock Meadow, and provide plots for up to about 137 local gardeners. Although garden membership has fluctuated through the years, there is currently a waiting list of approximately 75 gardeners. While each plot is individually managed, the Commission provides water and compost to the gardens and is interested in restoration of the path system and fencing of the plots. The Commission has used excess funds to contribute to the maintenance and restoration of Rock Meadow.



The Commission, again, worked with volunteer farmer/manager Kathy Martin to run the garden program. Kathy has a newsletter for the gardens, keeps a website and maintains a fleet of lawnmowers and weed whackers. Through Kathy's tireless efforts, the path system has been reclaimed and the garden is much safer terrain. Bruce Westgate continues to actively assist in the management of the Victory Gardens, and is largely responsible for the beautifully mowed grasses at the east edge of the Gardens. This year, the gardeners salvaged a picnic table for use in this area, and hope to provide a small gathering spot in upcoming gardening seasons.

An important component within the gardens is the volunteer contributions that allow for the continued operation of the program. In addition to the management skills of Kathy Martin, and the long term stewardship of Bruce Westgate,



2012 Annual Report

several gardeners were enormously helpful. In particular, Geno Volpe and Ed Ensor maintained the existing watering system, Stephen Pinkerton has been working to upgrade the system and provide better water pressure to the gardens. Maria Leza provided continuous eradication of invasive plant species within Rock Meadow and the gardens. Catherine Stahlberg worked with a local gardening supply store to obtain discounts on gardening supplies, and has been active on the volunteer garden committee. Diane Bissaro took on the enormous task of updating the garden waiting list, and some of the administrative organization required to keep track of the garden registrations. David Mitchell coordinated efforts to create on site composting, and Glen was a tireless laborer providing assistance to many gardeners in a variety of well appreciated ways!

Joe Finn, a local birding expert, continued his Bluebird nesting work in Rock Meadow. Joe established and maintained over twenty bird boxes last summer, resulting in several nesting pairs and subsequent broods of Bluebirds. Joe is one of the volunteers who adds technical expertise and energy to the Commission's efforts to increase the value of Rock Meadow for wildlife habitat. His management of the mowing within the western meadow has resulted in healthy stands of grasses, and reduction of woody growth in this section of the meadow. Joe also managed the mowing of the paths, and maintained the brush cutter owned by the Commission.



Karen LaCourse and Joan Teebagy had bee hives at Rock Meadow. This is the third year of bee hives at the Meadow, and the gardeners feel that the increased pollination is helpful. Karen LaCourse was able to produce a good amount of honey, and marketed it as a product of Rock Meadow! This is a very exciting project and the 2013 year may have as many as six hives on the property.

While the USDA WHIP grant has provisions for the control of invasive plant species, we also have a local volunteer who spends hundreds of hours every year attacking the Bittersweet vines in Rock Meadow, and adjacent woodlands. Dr. Maria Leza has been tireless in her efforts to control the tenacious vines, and the results of her cutting program are visible in many corners of the

Meadow. Dr Leza is a long time Community gardener and has mentored several new gardeners in the art of organic gardening.

There are several local volunteer organizations that contribute man power to Rock Meadow maintenance programs. Belmont Serves, the Belmont High School Community Service program and Temple Beth El of Belmont all offer work days that benefit the Town. Projects include control of invasive plant species; cleaning of trash and debris; maintenance of drainage culverts and path maintenance and improvements. The Commission is grateful to these organizations for the valuable assistance provided.

EAGLE SCOUT PROJECTS:

The Commission continues its longstanding practice of mentoring Eagle Scouts. This year, Gregory LaBombard organized his troop and removed two, antiquated backstops from the woods at Rock Meadow. These backstops were non functional, and were unsightly additions to the landscape. Gregory, over the course of several months, designed and executed a plan to remove and dispose of the backstops. His protocol included Poison Ivy protection for his team, and he was a very successful project manager.



PUBLIC HEARINGS:

The Commission meets monthly to review applications for work within the jurisdiction of the Commission. Any project within one hundred feet of a wetland requires the review of the Conservation Commission and the issuance of a permit under the Massachusetts Wetlands Protection Act. The review and issuance of permits is time consuming, requiring extensive review of proposals, site visits and occasionally the use of experts to evaluate a particular project.

This year the Commission reviewed proposals for additions to single family homes, demolition and reconstruction of single family homes, and approved roadway and drainage improvements for Trapelo Road. This past year, the Commission continued with their appeal of the Superseding Order of Conditions issued by the Massachusetts Department of Environmental Protection, for the approval of a large residential housing project proposed on the “uplands” site, located between Route 2 and Little Pond.

Respectfully submitted,

James Roth, Chairman

CULTURAL COUNCIL:

The Belmont Cultural Council, which is funded by the Massachusetts Cultural Council and is part of a network of local cultural councils throughout the Commonwealth, met four times during the fall of 2012 and considered twenty applications for its 2013 grants. On December 3, 2012, the committee voted unanimously to grant a total of \$4200 to the Belmont cultural projects listed below. Sarah Freiberg Ellison completed her term as chair in June 2012 and Anne Quirk began hers. Kenneth Stalberg continues as Treasurer; Christine Sandvik serves as Secretary. Other active members of the committee are: Jirair Hovespian, Anne Levy, Ilyse Robbins Mohr, and Rebecca Richard.

<u>Recipient:</u>	<u>Purpose:</u>	<u>Amount:</u>
Odaiko	Drum concert at Beech Street Center	\$415
Bates et al	Song & Story presentation at Belmont Library	\$500
Habitat	Nature presentation at Beech Street Center	\$350
Amdur et al	Public mural near Studio Cinema	\$500
Powers Music	Public concerts	\$400
Wellington PTO	Rainforest presentation	\$400
Belmont Gallery	Spring shows promotion	\$200
Women’s Club	Winslow Homer events	\$300
Dance Caliente	Dance event at Beech Street Center	\$500
BHS Performing Co	Costumes for musical <i>Grease</i>	\$400
Belmont World Film	Children’s films	\$235

Respectfully Submitted,

Anne Quirk, Chair,

DISABILITIES ACCESS COMMISSION:

During the calendar year 2012 there were no regularly scheduled meetings of the Disability Access Commission. The only current members of the Commission are the Chair, Janet H. Macdonald and member, Nancy Donald. The Board of Selectmen and/or the appointing authority have been unable to fill the vacancies. There were a few applicants, however, by the time they were to be appointed they had moved out of town. We cannot properly function unless we can be provided with new members of the Commission.

We continue to provide interpreters for the hard of hearing. at the Martin Luther King, Jr. breakfast as we have done in the past years.



2012 Annual Report

The Chair strongly recommends that interpreters for the hard of hearing be provided at all sessions of Town Meeting to give access to the entire community.

We do work with local and state authorities on reviewing requests for variances for the Architectural Access Board of the Commonwealth and the Community Development Office of the Town of Belmont.

We also have a display at the annual Meet Belmont evening in August.

Respectfully Submitted,

Janet H. MacDonald, Chair

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE:

The Economic Development Advisory Committee (“EDAC”) was formed by the Board of Selectmen in January 2011, to promote balanced, long-term economic development within the Town and to advise the Board of Selectmen on issues concerning policies and zoning that foster commercial and business growth. EDAC Committee members were appointed by the Selectmen in January and February, representing a broad range of backgrounds and professions. Meetings began in March 2011, and the Committee members elected Officers.

Committee members as of December 31, 2012, include Lalg Musserian, Keith Andre, Anthony Leccese, Tommasina Olson, Erik Rhodin, Joe DeStefano, and Edmund Starzec. Mark Paolillo is our Board of Selectmen Liaison and Jay Szklut, Planning & Economic Development Office Liaison, is a non-voting EDAC member.

The Committee’s initial activities focused on the feasibility of significantly increasing the Town’s commercial tax base through a limited number of potential major real estate development projects. As reported last year, the primary finding is that in order to reap the benefits of this commercial revenue to the Town, Belmont needs to shed any real or perceived reluctance to commercial development and become, with appropriate standards, more developer friendly. This “business as usual” approach over recent years has resulted in some areas of suburban blight and has, in some cases, needlessly frustrated or dissuaded quality developers from Belmont.

Overall Summary:

Belmont is, and will likely always be, hugely reliant on residential taxes to support schools, Town services, and infrastructure. It is the Economic Development Advisory Committee’s ongoing concern that underfunding these municipal responsibilities will result in the diminishment of Belmont's desirability. Although many would agree that increasing commercial tax revenue (in lieu of residential tax increases) is the preferred source to fund Belmont's growing needs, there has not yet been sufficiently significant increases in the commercial tax base in 2012 to alleviate any funding pressures.

In 2012, the Economic Development Advisory Committee began an outreach program and invited business owners, real estate brokers and developers to its meetings to listen to concerns and experiences about “doing business in Belmont”. Based on what we heard, the Town continues to struggle with an image of being developer “unfriendly” and there still appears to be reluctance to commercial development as the desire of residents to keep Belmont in the image of a “Town of Homes” is very profound.

EDAC also held a meeting with members of the Belmont Historic Commission in attendance, where the then proposed Demolition Delay By-law was reviewed and EDAC submitted comments on such proposed By-law to the Board of Selectmen.



EDAC reviewed the current PILOT (Payment in Lieu of Taxes) program with a member of Belmont's Board of Assessors, to better appreciate the current landscape of tax-exempt non-profit entities operating in Belmont and impacts on tax revenues.

EDAC chair was interviewed by the Belmont Citizen Herald where Guest Commentaries were provided to shed light on this Committee and its mandate.

Two EDAC members were guests on the Belmont Business Report segment at the Belmont Media Center in March 2012 to publicize and discuss the existence and purpose of the EDAC.

In July, EDAC met with the Board of Selectmen and presented a revised framework for this Committee, to form sub-teams each to focus on a specific dimension of the EDAC mandate, such as Listening, Marketing, Zoning and Process.

In addition, we heard from the head of the newly created "Think Big- Think Belmont" group, to better understand the role of this group and identify opportunities where we could work together to promote mutual goals.

In December, the EDAC chair and Jay Szklut, Planning & Economic Development Office Liaison, met with the Belmont Vision Implementation Committee to discuss mutual goals and potential opportunities to work cooperatively toward common goals.

Current EDAC initiatives include a planned survey of businesses who have applied for various Permits in Town, to develop an understanding of their experiences and evaluate potential opportunities for process improvements. We have also begun talking about a potential Façade and Marketing program in support of our existing businesses, and will be further fleshing this out in the coming months.

Recommendation:

The Committee continues to recommend that Belmont and its various regulatory Boards work proactively to create predictability for developers and investors, by creating documented standards and guidelines for developers. Although input from neighbors and other residents is essential and always appreciated, a reasonably balanced approach and a keen sense of the common good should be encouraged.

We believe that in order to improve this dynamic and create near term successful development, the Board of Selectmen and Town Meeting should adopt a goal of increasing our commercial tax revenue from \$3.6 million to \$8 million over five years and charge the Selectmen, Planning Board and Zoning Board of Appeals with the authority to be more proactive in matters of commercial development while maintaining the most desirable characteristics of Belmont.

Respectfully submitted,

Lalig Musserian, Chair,
Economic Development Advisory Committee

EDUCATION SCHOLARSHIP COMMITTEE:

The members of the Education Scholarship Committee are Leslie Aitken, Robert Sullivan, Carol Cohen, Wega Firenze and Town Treasurer Floyd S. Carman.

The Belmont Education Scholarship Committee was established under MGL 60 §3C by the April 1995 Town Meeting. The Education Scholarship Committee awards scholarships to residents of Belmont who are pursuing higher education. Awards are based on the applicants' financial need, academic achievement, community involvement and school activities. The Committee also makes an annual award to the Belmont Public Schools. Funding is provided by



2012 Annual Report

Belmont Taxpayer's contributions to the voluntary Education and Scholarship check-offs on Belmont's real estate, personal property and motor vehicle excise tax bills.

The 2012 Town of Belmont Scholarship was awarded to the following recipients totaling \$4,800. Checks were mailed on 11/29/2012 to be applied to the recipient's second semester.

Recipient	College/University	City and State	Award Amount
REBECA POWERS	CORNELL UNIVERSITY	ITHACA, NY	\$600.00
WHITNEY MULHERN	NEW YORK UNIVERSITY	NEW YORK, NY	600.00
GRACE CHUNG	UNIVERSITY OF THE PACIFIC	STOCKTON, CA	600.00
DAVID CROWELL	BOSTON UNIVERSITY	BOSTON, MA	600.00
MATTHEW MELANSON	NORTHEASTERN UNIVERSITY	BOSTON, MA	600.00
JESSICA FAY	NORTHEASTERN UNIVERSITY	BOSTON, MA	600.00
HAIYI	HUANG	R. I. SCHOOL OF DESIGN	600.00
CHRISTINA AZARIAN	HOLD	HOLD	\$600.00

Activity Report for the Town of Belmont Scholarship Check-Off Fund for Fiscal Year 2012

Opening Balance 7/1/11	\$ 271,722.24
Plus Tax Check-Off Donations	1,395.20
Plus Income Earned	3,776.43
Less Scholarship 2011-mailed December 2012	(6,000.00)
Less Helen Finnick Book Award	(200.00)
Less Dollar for Scholars Expenses	<u>(1,075.18)</u>
Closing Balance 6/30/2012	\$ 269,668.69

In Fiscal Year 2012, eighty-six residents contributed to the Town of Belmont Scholarship Check-Off Program.

Activity Report for the Town of Belmont Education Check-Off Fund for Fiscal Year 2012

Opening Balance 7/1/11	\$ 88,652.26
Plus Tax Check-Off Donations	6,510.13
Plus Income Earned	<u>1,998.40</u>
Closing Balance 6/30/2012	\$ 97,160.79

In Fiscal Year 2012, one hundred and six residents contributed to the Town of Belmont Education Check-Off Program.

Respectfully submitted,

Floyd S. Carman, Town Treasurer

GOVERNMENT STRUCTURE REVIEW COMMITTEE:

The Committee members are Ralph Jones, Andrew Levin, Anne Marie Mahoney, Robert McLaughlin, Paul Solomon and Rebecca Vose.

During its meetings in 2012, the Committee revised its recommendations for increasing the responsibilities of the Town Administrator and decided to present these recommendations to the 2013 Annual Town Meeting.



The Committee continues to discuss the appropriate timing for presenting to Town Meeting recommendations for changing the governance of the Belmont Municipal Light Department.

Respectfully submitted,

Paul Solomon, Chairman

HISTORIC DISTRICT COMMISSION:

During 2012 the Belmont Historic District Commission (HDC) was busy performing its dual role as the administrative body responsible for preserving the integrity of the Pleasant Street and Common Street Historic Districts and as Belmont's Historical Commission with the duty of advising the Town on how to protect and preserve its historic resources, especially its most significant older buildings and surviving landscapes.

Within the Pleasant Street Historic District, the Commission continued to assist both residents and Town administrators in preserving the historic character of their properties and in making appropriate alterations and additions when necessary. Numerous public hearings were held during the year to discuss and/or review plans for changes and additions and to cite historical precedents that might assist owners in designing these improvements.

In its capacity as the Town's Historical Commission, the Commission was involved in the following activities:

- First, the Commission worked toward amending a proposed Demolition Delay Bylaw that was withdrawn from the 2012 Annual Town Meeting. It was decided by the Commission to withdraw the article because of concerns raised about the uncertainty of properties that would be affected by the bylaw. The HDC decided to prepare a list of historic properties by researching the Massachusetts Historical Commission's Inventory of Belmont's Historic Cultural Resources. The revised article will be presented again at the 2013 Annual Town Meeting. The effort to enact a demolition delay bylaw is a follow-up to the Historic Preservation Elements of Belmont's Comprehensive Plan 2010-2020 wherein demolition delay was recommended as a key preservation strategy.
- Second, member Lisa Harrington remained active on the Town's Community Preservation Committee (CPC) having helped to lead a successful ballot initiative to have the Town adopt the Community Preservation Act (CPA), allowing Belmont to adopt a property tax surcharge with some level of state matching funds to be used to support open space, affordable housing, historic preservation and recreation uses. Ms. Harrington also helped to develop articles for CPA funding, including an updated inventory of Belmont's historic properties, for action by the 2013 Annual Town Meeting.
- Third, members of the Historical Commission worked toward finding a final site for the historic Thomas Clark House (c.1760). After conducting a major fundraising campaign with the Architectural Heritage Foundation, enough money was raised to move the threatened house from its site to a temporary location on Town property adjacent to the High School. Working closely with Town officials, including the Selectmen, Town Administrator, School Committee, Fire Department, Police Department, DPW, Municipal Light Department and others, the house was moved in mid-February. Throughout the rest of the year, efforts were made to find a permanent location. No final solution has yet been determined.
- Fourth, under the leadership of member Joseph Cornish, the HDC prepared documents for a new Richardson Farm Historic District. The proposed district contains three parcels of land owned by Lydia Phippen Ogilby. These parcels represent an intact portion of the Richardson Farm which has been in cultivation since 1634, when, as part of a land grant, King Charles I of England deeded the property to Abraham Hill, a direct forbear of Mrs. Ogilby. The proposed new Historic District is expected to be presented to the 2013 Annual Town Meeting for approval.



2012 Annual Report

Looking to the future, the Commission will (1) continue to work on the projects already underway and listed, in part, above; and, (2) develop a strategy for re-use of the historic Mill Street Barn; and (3) respond as rapidly as possible to all Massachusetts Historical Commission requests for comment on proposed construction projects that might affect Belmont resources listed on the Inventory of the Historic Assets of the Commonwealth.

Members also continue to serve as representatives of the Commission on other Town committees, including: Member Lisa Harrington who serves on the Community Preservation Committee; and, Chairman Emeritus Richard Cheek who serves as a member of the Friends of Benton Library.

Historic District Commission members Paul Bell and Richard Pichette retired. We are very thankful for their tremendous accomplishments and important service to Belmont. The Selectmen appointed new members James Smith and Jacob Cohen. Alternate Member Lauren Meier was re-appointed.

The Commission wishes to thank everyone who has helped to preserve Belmont's rich legacy of fine buildings, beautiful landscapes and other historic resources over the course of the year. We look forward to your continued advice and assistance in 2013.

Respectfully submitted,

Michael Smith, Chairman

HUMAN RIGHTS COMMISSION:

The Board of Selectmen established the Human Rights Commission in promote the fair and equal treatment of all individuals in Belmont and to create a mechanism for addressing complaints around these issues. The Commission is a permanent commission with the following members: Carl Brauer, Julie Cicalese, Nan Donald, Jirair Hovsepian, Regina O'Brien, Rachel Rennard, Paul Solomon, Barbara Watson, and Fran Yuan. Pallavi Khare, a former Belmont High School student and Commission member, served as a liaison to Belmont High School until her recent graduation. She was the first student to serve in this position. Since September 2012, Belmont High School student Daniel Vernick has served as the Belmont High School Student Liaison. Kathryn Bonfiglio is the Belmont Against Racism's liaison to the Commission and Captain J. Peter Hoerr is the Belmont Police Department's liaison to the Commission. The liaisons report monthly on relevant issues and foster collaboration between the organizations. The Commission is grateful to Ms. Bonfiglio and Captain Hoerr for their commitment to this work.

In March 2012, Barbara Watson succeeded Fran Yuan as Chair of the Commission. Carl Brauer was elected Vice-Chair and Regina O'Brien was elected Secretary. The Commission convened ten duly posted public meetings in 2012 to which the public was invited. In addition, members of the Town are invited to call the Commission's telephone line with concerns or inquiries. A Commission member is assigned each month to check this line on a regular basis.

Efforts to publicize the work of the Commission included making the Commission's brochure available at the Belmont Public Library and the Beech Street Center; hosting informational tables at the Beech Street Center in August, at Meet Belmont in August and at the Chenery Middle School in December at a presentation on bullying. In addition, the Commission sponsored or cosponsored a number of important community events with Belmont Against Racism, the Belmont Public Schools and the Friends of the Belmont Public Library.

In 2012, the Commission again cosponsored the Martin Luther King, Jr. Community Breakfast in January, The Freedom to Marry Ice Cream Social in May, two One Book One Belmont events in October, Belmont Against Racism's Gay Straight Alliance Potluck in October and the Belmont Public Schools presentation on bullying in December. Members of the Commission participated in Belmont Against Racism's 20th Anniversary Meeting and a member of the Commission attended several meetings of the Massachusetts Association of Human Rights Commissions. Commission Member Jirair Hovsepian represented the Commission at the Commemoration of the



2012 Annual Report

Armenian Genocide which took place at the State House on April 20th. The Commission helped facilitate a donation of books from World Book Night to the Belmont High School METCO program.

In 2012, the Commission continued to focus on its relationship with the Beech Street Center and its constituents. The Faces of Beech Street Center: An Intergenerational Video Project, in which the Commission had invited seniors at the Center to be interviewed about their lives by Belmont High School students, who volunteered for the project through the high school's Community Service Program, was concluded with an event in November at the center. A consolidated video of selected clips of the various interviews, which aired previously in the year on cable television was shown and discussed. Several Commission members dedicated a significant amount of time to this project, particularly Commission Member and Videographer Jirair Hovsepian and Members Fran Yuan and Pallavi Khare. During the year, a commission member also helped create a welcome sign for the center incorporating a variety of languages into the greeting and several Commission members staffed a table at the Center and discussed the Commission's work with those interested.



In March, the Commission sponsored a viewing and community discussion around the Frontline documentary "Lost in Detention." Susan Cohen, a nationally known immigration attorney from Belmont, and Samuel Tsoi of the Massachusetts Immigrant and Refugee Advocacy Coalition served as discussants at this very informative event at the Belmont Public Library coordinated by Carl Brauer.

For the first time, in November of 2012, the Commission cosponsored an event with the Friends of the Belmont Public Library, bringing Cambridge author Gish Jen to the Library to read from, and discuss, her most recent book, Town and Country. The author donated a portion of the proceeds from book sales at the event to the Commission.

At the Commission's December meeting, Donna Hamilton of the Belmont Housing Authority and Charles Laverty of the Housing Authority and Housing Trust spoke to the Commission about the Authority and Trust and addressed questions from Commission members.

The Commission is committed to continuing its work on forging relationships in the community as evidenced by our work described above. In addition, the Commission recently completed and submitted a collage of photographs of Belmont residents, who volunteered to have their pictures taken, to the Board of Selectmen's Office for consideration for use on the Town website to promote the community's diversity.

Respectfully submitted,

Barbara Watson, Chair
Human Rights Commission



2012 Annual Report

INFORMATION TECHNOLOGY ADVISORY COMMITTEE:

The Information Technology Advisory Committee (ITAC) serves at the request of the Board of Selectmen but also acts as an advisor to specific Town departments and other Town committees on an as-needed basis. In this capacity, ITAC provides guidance on a variety of information technology (IT) and education technology (ET) issues. The Committee concerns itself with matters of information delivery; ensuring access to appropriate communications technology; increasing the efficiency of transactions involving the Town departments; and working to ensure the proper deployment of infrastructure and technology for the Town departments and citizenry. In addition, ITAC provides, as necessary, strategic IT planning advice for the Town's departments and committees.

Membership

The ITAC consists of 9 members, 4 of whom are appointed by the Board of Selectmen, 4 of whom are appointed by the School Committee, and 1 of whom is appointed by the Board of Trustees of the Belmont Public Library. As of 12/31/2012, committee members were Philip Lawrence (Co-Chair), James Berets (Co-Chair), Daniel Ellard, David Goldberg (Secretary/Clerk), Jonathan Green, Ray Hanna, Matthew McGovern, Paul Roberts, and Charles Smart. ITAC meetings were also attended by Kevin Cunningham and Daniel Scharfman from the School Committee.

Summary of Activities

ITAC meeting participants also included Mr. Stephen Mazzola, Director of Technology, Belmont Public Schools and Mr. David Petto, Manager of Information Technology, Town of Belmont. Mr. Mazzola and Mr. Petto regularly update the Committee on Information Technology issues facing the school system and Town respectively, and solicit feedback on issues of concern. The broad perspective and technically diverse background of the committee members provide Mr. Mazzola and Mr. Petto with information and resources to assist them with their projects as well as relating Town and School needs and projects to non-governmental and non-educational implementations.

The committee met seven times over the year to discuss the progress and status of many of the Town's and School's key Information and Education Technology initiatives. Some of those initiatives included:

- Server Virtualization and Network Based Storage implementation and maintenance.
- Maintenance of Town fiber-optic cable.
- Cogsdale and MUNIS implementation progress.
- Upgrading of the SCADA system.
- Upgrading of the Town web page.
- Utilization of Cloud Computing and Hosted Services.
- Transitioning to the School Interoperability Framework (SIF).
- The integration of Geographic Information Systems into Town processes.
- IT and ET Needs for the transitional plans for the Wellington School relocation.
- Municipal Wireless Taskforce.
- Fiber service to the Media Center and Senior Center.
- Internet Safety.
- Physical and Electronic Security.
- Town telephone system configurations.
- School Energy Management Program.
- Transitioning to Online School Report Card System.
- Transitioning to Online Bill Payment system including the School lunch program.
- Separation of Town and Light Department's IT responsibilities.

ITAC continues to monitor and provide input to the Town/School's efforts to save money by server virtualization.

ITAC's input into the town-wide Service Level Agreements (SLA) were incorporated and the SLA has proven useful in situations such as coordination of IT and ET needs related to getting fiber set up in the new Senior Center.



In addition, ITAC continues to monitor the status of the “Old Light Building”, 450 Concord Ave. and the effects of any plans for the Town’s disposition of said property. A major piece of the Town’s network is housed in this building. ITAC made recommendations to the Board of Selectmen regarding the protection of the conduit that houses the fiber cable as it exits the building at 450 Concord Ave.

Respectfully submitted,

Philip Lawrence, Co-Chairman

James Berets, Co-Chairman

LAND MANAGEMENT COMMITTEE FOR LONE TREE HILL, BELMONT CONSERVATION

LAND:

The McLean Land Management Committee, created by the Memorandum of Agreement between the Town of Belmont and McLean Hospital, consists of nine members (Chairman Ellen O’Brien Cushman, Jeff North, Harlan Carere from Belmont, Michele Gougeon, Andy Healy, Tom Grimble and Steve Kidder from McLean Hospital and Wesley Ward/Steve Sloan from The Trustees of Reservations, holder of the Conservation Restrictions. A new Historic District appointee is yet to be named). The work of the Committee is funded by the McLean Open Space Maintenance Fund created by the McLean transaction, by the revenue from the cell tower in the inactive cemetery land as well as by generous grants from conservation groups, it is not funded by the property tax.

During 2012, like the many years that preceded it, the unrelenting dedication and financial sponsorship of the Judith K. Record Memorial Conservation Foundation, accompanied by the on-the-ground skill and effort of the tireless members of the New England Mountain Bike Association, the newfound zeal and enthusiasm of the “Belmont Serves” volunteers and other “ranger” members of the extended Belmont community allowed us to accomplish several critical goals.

Principle work conducted during 2011 focused our efforts to the “opening” ceremony for the property in October of 2011 and continued to implement the overall goals and objectives and outline of work highlighted in the ecological management plans developed by BSC and Audubon Extension Service and trails plan prepared by Pressley Associates:

1. The 2011-2012 complete reconstruction of Concord Avenue provided a stockpile of rocks and boulders that were used to fulfill the vision of a reconstructed historic dry stone wall, donated by the Judith K Record Memorial Conservation Fund, one of our most dedicated and generous benefactors. The wall is artistically complete and runs from the cell tower border wall west toward the vehicular gate.
2. During 2013 we expect to formalize the trail from Concord Avenue to the old farm gate at the end of the pedestrian crosswalk to allow pedestrians (especially those walking leashed dogs) to access the trail system without passing through the cemetery.
3. Trails/ Parking/ Access/ Signage - Efforts for 2012 involved preparing plans for the reconstruction of the old coal road up from Pleasant Street. Led by Tom Grimble, with assistance and equipment from McLean Hospital, this massive project has been subdivided into smaller segments. In 2013, we will prepare a volunteer day to accomplish the first segment.
4. Maintenance/ Security/ Enforcement –The assistance and recommendations of the Belmont Police, particularly Captain Hoerr, have contributed significantly to our understanding of how rules and enforcement should work on the property. Working with Police and Conservation Officer, the committee voted unanimously to prepare a By-Law for Belmont to accomplish this goal for vote at the Annual Town Meeting of 2013.
5. Routine Maintenance Per Consultant Report - Continued to restore meadows by mowing and selectively use herbicides, a plan to be updated by the company that has mown the meadows.



2012 Annual Report

6. Assisted by The Trustees of Reservations, we continue to enforce conditions of the Conservation Restrictions and work more closely with abutting neighbors to ensure compliance and limit “bleed-over” effects both onto and from the property.
7. Volunteer Work Day – Spearheaded by the Belmont Religious Council, “Belmont Serves” was another tremendously successful and glorious day in October 2012 at Lone Tree Hill. More than 25 volunteers descended on the Mill Street parking lot/entrance to collect and remove trash and unwanted plant material, tree stumps, brush filling more than one dump truck of material. In addition, the crew disassembled a couple of stick houses that had been constructed, cut and gathered more than 25 bags of invasives which were picked up by the DPW.
8. We continue to employ our budget strategy that helps us properly consider our one-time endeavors and repetitive costs.

We want more visitors to the property; drive to Mill Street and park in the lot, walk or bike to the property and enjoy the trails, the nature and the vistas ! Please “take a walk in the wild” at Lone Tree Hill, Belmont Conservation Land.

Respectfully Submitted,

Ellen O’Brien Cushman

Chairman, Land Management Committee for Lone Tree Hill, Belmont Conservation Land
(formerly the McLean Land Management Committee)

MUNICIPAL LIGHT ADVISORY BOARD:

The Belmont Municipal Light Advisory Board (MLAB) was established by the Selectmen, serving as the Light Board, in 2006. MLAB assists the Light Board in discharging their duties under Massachusetts G.L. 164, Section 56, including: advising them on the selection and compensation of the manager and assessing the manager's exercise of his or her duties; setting the strategic direction of the department and periodically reviewing this direction and updating it in light of developments in wholesale and retail power and related credit markets; and monitoring progress towards the goals of the department, including the identification and use of key indicators and trends to compare BMLD (Belmont Light) performance with industry standards. They also meet and confer with the manager and make recommendations to the Light Board on: issues related to the organization and staffing of the Department; the operation and maintenance of the plant, the procurement of power supplies, service quality, rate structure, and related matters of customer services, human resources, financial, and legal management, efficiency and effectiveness of operations; and communication with the Belmont community regarding the performance and value of Belmont Light.



MLAB has six (6) voting members, appointed by the Board of Selectmen, and includes persons with expertise in engineering, power, related financial markets, economics, marketing, legal and regulatory matters related to municipal utilities, and knowledge of the history and operations of the BMLD and the community it serves.

Major Accomplishments:

In 2012, the MLAB continued to focus on the power supply procurement and reliability. The Power Supply Procurement Policy, approved in 2007, provides a framework for the purchased power agreements. This framework calls for a layered power supply portfolio of contracts to minimize Belmont's exposure to price volatility in the daily electric market, as well as for renewable energy sources, which make up over 15% of the portfolio. The Board reviews the Department's supply position quarterly. Despite storms that interrupted power in neighboring towns in 2012, Belmont Light continued to provide power with fewer and shorter-lasting outages than other suppliers.

During the year, the Advisory Board continued to assist the Light Board its oversight of the proposed change in the transmission and distribution system within the Town. With the help of Advisory Board members, the Town Meeting



in February 2012 voted unanimously to approve the \$53.7 million of funding for a project that will take final shape and start construction in fiscal 2013.

As a public power utility, Belmont Light engages the community in energy efficiency and conservation. The MLAB has brought a commitment to renewable energy sources and Demand Side Management (DSM) programs to the forefront of the Department's energy policy.

The MLAB has maintained their oversight role of the financial performance of Belmont Light. In December 2012 Belmont Light transferred \$650,000 to the Town's General Revenue Fund as a Payment In Lieu of Tax (PILOT) in conformity with a policy that aims at consistent value and was renewed in fiscal 2012. The board members' expertise in the finances and operation of Belmont Light helps insure that the ratepayers of Belmont are benefiting from their public power utility as they have since 1897.

Respectfully Submitted,

Ashley Brown, Chair

MWRA ADVISORY BOARD:

The Massachusetts Water Resource Authority (MWRA) was created by the Massachusetts Legislature in 1984 to succeed the interests of the Metropolitan District Commission to deliver safe drinking water and water for fire protection as well as to treat and dispose of wastewater from its member communities, all in conformance with applicable law and regulation. The same legislation that created the MWRA also created the Massachusetts Water Resource Authority Advisory Board to represent the interest of the sixty-one member communities. Each municipality is represented by at least one person on the Advisory Board. In my capacity as Director of Public Works I have been appointed to the MWRA Advisory Board and Michael Bishop, DPW Water Division Manager, has been appointed as the alternate representative by the Board of Selectmen to represent the Town of Belmont. MWRA provides wholesale water and sewer services to a total of sixty-one communities. Fifty-one communities purchase water supply services, and forty-three communities purchase wastewater transport and treatment services. Thirty-four communities purchase both. Approximately 2.5 million people, or 43 percent of the population of Massachusetts live and work in the communities that purchase water and/or wastewater services from MWRA.



MWRA provides water and sewer services to communities on a wholesale basis and then each community provides services to its customers on a retail basis. As a result, water and sewer fees include each customer's share of the community's MWRA water or sewer assessments plus the community's own cost of providing water or sewer services. The MWRA funds its operations and capital costs primarily through its member assessments and charges.

MWRA finances its Capital Improvement Program (CIP) primarily from issuing long-term general revenue bonds. Savings in capital costs are particularly important since every dollar cut from the capital budget saves approximately three dollars in future debt financing costs. The MWRA has adopted a policy whereby the term of bonds is matched to the life of the facility. In order to control costs to its member communities the MWRA has placed a cap on capital expenditures. Approximately 80% of the capital improvements have been required by either court order or regulation. The significant debt service for the MWRA is expected to be 60 to 65% of the annual current expense budget for the foreseeable future.

The severe shortfall in state revenues in FY 2003 required the elimination of the entire previous State Debt Service Assistance level of \$52.9 M. In FY 2004 State Debt Assistance returned at a \$4.1 M level, in FY 2005 to \$8.0 M, in FY 2006 to \$9.6 M, in FY 2007 to \$18.9 M, in FY 2008 to \$17.25 M, in FY 2009 and 2010 eliminated and in FY 12 funded



2012 Annual Report

at \$0.5 M. The MWRA Advisory Board and staff continue to work with the state legislature and Governor's office to increase State Debt Service Assistance to help control debt service costs for the member communities. For FY 2013 Belmont's combined sewer and water assessment from the MWRA increased by \$112,673 over FY 2012, translating to a combined increase in sewer and water assessments by the MWRA to Belmont of 1.7%. Each community independently establishes retail sewer and water rates for its customers. By legislation, ratepayers and member communities are required to pay the full amount assessed against the respective communities by the MWRA.

In 2012 some noteworthy accomplishments for the MWRA Advisory Board have been:

FINANCE/RATES

- Successfully developed plan to hold FY12 wholesale assessments to 3.49%.
- Revamped entire budget review process, message and document.
- Worked with the Authority to develop and implement a rate revenue requirement strategy that assures that FY13 assessments will be no greater than 3.99%. Actual increase 3%.
- Instituted a Rates Management Committee with the MWRA to review and develop Long-Term Rates Management Strategies. Committee consists of two Advisory Board members, two MWRA Board members and staff of the Advisory Board and the Authority. The Committee has met on two occasions.
- Expanded eligible uses of the Local Water Pipeline Assistance Program.
- Included new round of I/I funding as part of the new five-year CIP Program. Continue to keep MWRA at or below Advisory Board created Capital Spending Cap. Kept five-year (FY09-FY13) cap to \$24.5 million below the cap level.
- Working to keep next five-year cap at or below \$800 million. (\$200 million less than current cap)
- Worked with the Authority to restructure and refinance debt, reducing rate revenue requirements. Able to achieve TIC rate of 3.95%, the lowest in the history of the Authority, with a present value savings of more than \$25.3 million.

OPERATIONS

- Worked to:
 - Revamp System Expansion Policies in order to expedite and expand revenue base. Hoping to sell an additional 9 million gallons per day.
 - Met regularly with communities regarding process for System Expansion, including Ashland, North Reading and Tri-Town (Braintree, Randolph, Holbrook) for the water system and Hingham for the wastewater system.
 - Participated on Committee to write proposal and select firm to conduct MWRA Staffing Study. Study is complete; recommended reduction in 36 positions.
 - Continue to engage EPA on language that will impact the Deer Island and Clinton National Pollutant Discharge Elimination Systems (NPDES) Permits. Still no draft permits. Pursuing stringent phosphorous local limits for Clinton to avoid major capital expenditure to plant.
 - As a member of the Water Supply Protection Trust's Board of Trustees, actively participated in discussions relating to Finance and Watershed Protection. Trust meets quarterly. Actively pushed not to fund non-water supply dam projects and pushed for release of Quabbin Forestry Study.

LEGISLATIVE

- Worked on 12 Bills for the Legislative Session. Meet regularly with Legislators / Legislative Caucus. Held meet and greets with all freshmen Legislators.
- Continue to work to include infrastructure monies as part of the Bottle Bill.
- Working with State Water Infrastructure Finance Commission to develop funding mechanisms for infrastructure needs. (Worked to kill Committee proposal to implement per gallon fee on retail rates.)
- Kept Debt Service Assistance line item alive; received \$500,000 in the FY12 State Budget. Also secured the use of \$4 million to be used for watershed related issues.



- Work closely with the MWRA Legislative Caucus, Massachusetts Municipal Association and Metro Mayors.
- Raised awareness on potential ballot question to arbitrarily cap retail rate increases to 2.5%.

OFFICE

- Met with Advisory Board communities on a regular basis.
- Practice what we preach – able to reduce the Advisory Board budget and staff. Updated equipment while still achieving our goals and objectives.

PUBLICATIONS/MEDIA

- Board of Directors Summaries (Monthly) – 100% Electronic
- News & Notes (Monthly) – 100% Electronic
- Water and Sewer Retail Rate Survey (Annually)
- Totally Revamped Website
- Follow Us On Twitter
- Follow Us On Flickr
- Organized Panel Discussion at MMA Conference Discussing Boston Harbor (Panelists included Robert DeLeo, Speaker of the House of Representatives; Former EPA Regional Administrator Robert Varney; Former City Solicitor and Senator William Golden.)
- Organized 25-Year Recognition Day, which recognized over 100 contributors to the Harbor Clean Up that have served for 25 years or more. (Key note comments from Congressman Michael Capuano; House Majority Leader Robert Mariano; and Dick Fox, President of Camp Dresser & McKee, Inc.)

Detailed information on a variety of additional related subjects as well as the Current Expense Budget and Capital Improvement Program is available online at www.mwra.com.

Respectfully submitted,

Peter J. Castanino
MWRA Advisory Board Member

PERMANENT AUDIT COMMITTEE:

The Permanent Audit Committee was established pursuant to Article 16 of the Town's General By-Laws. The Committee is charged with assisting the Selectmen in the selection of an independent auditor to perform an audit of the Town's financial statements, monitoring the work of the auditor, and participating in a review and discussion of the audit's results and findings.

Town By-Laws require that an audit be carried out not less than triennially. The Town, however, undertakes an annual audit to comply with federal regulations which call for an annual audit for recipients of certain federal funds. Additionally, it is essential that audits be completed in a timely fashion in order to meet annual bondholder required disclosures and help ensure the maintenance of the Town's Aaa credit rating, which is the highest rating category of Moody's Investors Service. The Town's credit rating has resulted in favorable rates and lower borrowing costs. The Aaa rating was last affirmed on April 3, 2012. The Town is 1 of 16 out of 351 cities and towns in the Commonwealth that have been assigned an Aaa rating by Moody's.

The Town's general financial statements for the fiscal year ending June 30, 2012 were audited by Powers & Sullivan CPA's. The Town received an unqualified opinion on its financial statements. The auditor's report noted that the Town complies with Governmental Accounting, Auditing and Reporting Standards. The final report also stated that the Town was in compliance with the requirements of the Federal Single Audit Act of 1984. Copies of these financial



2012 Annual Report

statements are included and may be obtained from the Town Accountant and they are posted on the Town Treasurer's web site.

The fiscal year 2012 audit was the second year of our third three-year contract with Powers & Sullivan CPA's. The Committee expresses its sincere appreciation to Town Accountant Chitra Subramanian for her work, and to Town Treasurer Floyd Carman, who also serves as Clerk of the Committee. The Committee also thanks Selectman Mark Paolillo for his participation on this Committee as the Board of Selectmen's representative.

The financial statements of the Belmont Contributory Retirement System for the year ending December 31, 2011 were audited by Powers & Sullivan CPA's. Copies of these financial statements may be obtained from the Town Accountant, and they are posted on the Town Treasurer's web site.

The Municipal Light Department's financial statements for the year ending December 31, 2011 were audited by Goulet, Salvidio & Associates, PC. The financial statements for December 31, 2011 may be obtained from the Municipal Light Department and they are posted on the Light Department's web site. The Light Department has its own credit rating established with Standard & Poor's. The AA-rating (meaning a very strong capacity to meet financial commitments) was

last affirmed on December 19, 2011. The Committee wishes to thank General Manager James Palmer, Department Accountant John Dunleavy and Municipal Light Board Advisory Committee Members Robert Forrester and Ashley Brown for all of their hard work and participation.

Respectfully submitted,

Ernest E. Fay, Chair,

PLANNING BOARD:

The Planning Board had a busy and productive year in 2012. The Board's schedule was dominated by public hearings over the special permit and design and site plan review application of Smith Legacy Partners to construct the 165,000 square foot mixed retail and residential use project in Cushing Square, known as Cushing Village. In particular, the Board focused on the height, bulk and exterior massing of the project. Although this has been a very sensitive topic among residents and the applicant, the Board has made considerable progress in addressing the major concerns through proper design considerations. Our public hearings on Cushing Village will continue, as we focus on other critical issues such as the fiscal, traffic, parking, public infrastructure and other impacts of the project.

During the past year, the Planning Board also drafted, with the help of the Energy Committee, a Solar Energy Systems Zoning By-law that regulates, without unreasonably restricting, the placement of solar energy systems on residential and commercial properties. This By-law, which is among the first of its kind in Massachusetts, was unanimously adopted at the 2012 Spring Town.

The Planning Board held public hearings and granted a special permit and design and site plan review to authorize the construction of a TD Bank branch at 307 Trapelo Road. The new branch bank will be a low impact use which was supported by many neighbors, and will improve the historic appearance of the site. In addition, the Planning Board continued its work with the developer of the former "Sandler Skate Shop" property at 70 Concord Avenue, to help convert a vacant, underutilized site into a first class retail development.

The Planning Board held several public hearings in an effort to resolve noise complaints from the newly constructed Wellington School. The Board continues to work with the Wellington School Building Committee, neighbors and consultants to mitigate the noise generated by the School's roof-top units.



Finally, the Board began and continues to work on several zoning by-laws to address issues of the day. The first, a religious and municipal building preservation by-law, would provide incentives for developers to preserve, rather than demolish, landmark religious and municipal buildings. Second, in light of the recent passage of the state initiative allowing for the use of medical marijuana, the Board worked on a zoning bylaw that would delay the location of medical marijuana treatment facilities in the Town to allow time to study the potential impacts of such facilities. Finally, the Board worked with the Belmont Housing Trust to review and propose amendments to the Inclusionary Housing By-law that will better achieve the Town's affordable housing goals.

The Board's members included Sami Baghdady, Chair; Michael Battista, Vice Chair and Secretary; Charles Clark; Joseph DeStefano; Elizabeth Allison; and Karl Haglund, Associate Member. Representatives from the Board to other committees and boards included: Mr. Battista to the Capital Budget Committee; Mr. Haglund to the Traffic Advisory Committee; Mr. Clark to the Belmont Housing Trust; and Mr. DeStefano to the Economic Development Advisory and Community Preservation Committees.

The Planning Board appreciates the continued participation and help of Andres Rojas, its Liaison from the Board of Selectmen. Mr. Rojas has been instrumental in helping the Cushing Village project address the bulk and mass issues, which was critical in moving the project forward. The Planning Board likewise appreciates the help and support of its staff person, Jeffrey Wheeler, Planning Coordinator.

The Planning Board welcomes and urges public participation. The Board typically meets on the second and fourth Tuesdays of the month. The Board's meeting agendas and current information on active projects are posted on the Planning Board's webpage within the Town's website.

Respectfully Submitted,

Sami S. Baghdady, Chairman

PROPERTY AND CASUALTY INSURANCE ADVISORY COMMITTEE:

Although considered an active committee, the Property and Casualty Insurance Advisory Committee did not have any regularly scheduled meetings during the 2012 calendar year or take any notable actions. This exempted them from issuing an Annual Report for 2012. The Committee does plan to meet in 2013, please check the Town's Meeting Calendar for more detailed information on upcoming meetings.

REGISTRARS OF VOTERS:

The Board of Registrars conducted 5 elections in 2012 in January, March, April, September and November. For the November election we had an 80% turn out or 14,000 voters. Between April and November we had 1,000 new voters registered. There were voter registration sessions at Belmont High School and after hours at the Town Clerk's office before each election. We had 3,198 absentee ballots processed and recorded during 2012 as absentee balloting seems to be gaining in popularity.

This year 94 election workers were recruited and trained and deployed. We continually need to find new election workers each election. Anyone who is interested in assisting at elections should contact the Town Clerk's office.

The Town Clerk's office developed new procedures for handling absentee voters this year putting many people on the inactive list. Residents need to complete the census data each year when they receive it. This is one way the Town Clerk knows who should be registered. Many residents do not return the census form to the Town. Doing so will make the election process much easier for all including the voters.



2012 Annual Report

We again wish to thank all the staff in the Town Clerk's office for all the assistance they provide for elections. The residents of the Town of Belmont should also realize that elections are just one of many duties and tasks performed by the Clerk's office. We also appreciate the atmosphere in the office along with the friendly and helpful employees.

Respectfully submitted,

William F. Hofmann, III

SHADE TREE COMMITTEE:

The Shade Tree Committee met 6 times in 2012. It was a busy year for the Tree Warden and the Town's tree service Asplundh as they had to respond to difficult tree growing conditions and a hurricane. This meant that we lost more than the usual number of trees to disease and old age as well as an additional 70 trees to the hurricane. Each year we purchase 120 bare rooted trees from a dependable nursery in Oregon which are planted over a five day period in the early spring. The tree planting budget is about \$13,000. We have a success rate of 90%.



It is our good fortune to have a very generous Garden Club who adds money to our tree budget every year to be used to purchase additional trees. They have just made a \$3,000.00 donation which will be added to this springs planting.

Each year for the last twenty years we have celebrated Arbor Day by planting a tree at one of Belmont's elementary schools where the fourth grade students are invited to share in the planting. Our Tree Warden, Tom Walsh, gives a very informed presentation and the children are engaged in the history of Arbor Day, adding to the presentation with ideas of their own. This year we planted a Liberty Elm at the Burbank School to replace an elm lost to Dutch Elm Disease several years ago.



The Belmont Shade Tree Committee is please that each year Belmont is given the designation of Tree City USA and has for more than twenty five years.

Respectfully Submitted,

Laura Simmons, Chairman

TRAFFIC ADVISORY BOARD:

The Traffic Advisory Committee develops recommendations for the Board of Selectmen about all aspects of pedestrian, vehicular and bicycle safety and traffic management in the Town of Belmont. Committee members are appointed for three-year terms by the Board of Selectmen and meet on a monthly basis. Meeting times, agendas, and minutes are posted on the Town web site. The Town Engineer and a representative of the Belmont Police Department serve as ex-officio members of the Committee.





2012 Annual Report

The Committee addresses concerns raised by Belmont residents and community groups, the Board of Selectmen, the Police Department, the Department of Public Works, and the Office of Community Development. The Committee meets with these Town constituents as well as with regional and State committees and officials.

Committee tasks include, but are not limited to, providing a forum for residents to voice concerns and making recommendations to the Board of Selectman about ways to address these concerns; conducting public hearings; recommending signage for the enhancement of pedestrian, vehicular and bicycle safety; facilitating public education concerning transportation safety issues; working with professional traffic consultants to evaluate specific roadways and intersections and the development of recommendations for improvements; refining roadway and intersection reconstruction projects to enhance pedestrian, vehicular and bicycle safety; considering Town implementation of traffic safety enhancements that have proven successful in other communities; and developing long-term traffic strategies. The Chair and/or appointed Committee representatives attend meetings with regional officials when these meetings are relevant to Belmont traffic concerns.

In 2012, the Traffic Advisory Committee was comprised of: Ms. Linda Nickens (Chairperson), Mr. Lawrence MacDonald (Vice Chairperson), Ms. Dana Miller (Clerk), Mr. Peter Curro, Mr. Dan Mercier, Ms. Tomasina Olsen, and Mr. Matt Sullivan. Mr. Glenn Clancy, PE; Sergeant Benjamin Mailhot, BPD; and Selectman Andy Rojas served as ex-officio members of the Committee.



Among the concerns addressed by the Traffic Advisory Committee in 2012 were: speeding on Rutledge Road, vehicular and pedestrian safety at the intersection of Dalton and Betts Roads, Wellington School traffic planning, Burbank School traffic planning, speeding on Baker Street, Belmont Center road and sidewalk planning, parking and truck noise on Trapelo Road; pedestrian safety in the school crossing at the intersection of Lexington and Sycamore Streets, dangerous and illegal cut-through driving at the intersection of Mill Street and Concord Avenue, traffic and pedestrian safety on Glenn Road, speeding on Fairview Avenue, egress from Oakley Village parking; speeding on Van Ness Road, and pedestrian safety at the cross walk by the Victory Garden on Mill Road. The Committee held public hearings about

most of these issues, authorized police department collection of data about traffic volume and speed in many cases, reviewed and analyzed this data, and recommended remedies in most instances.

Respectfully Submitted,

Linda Nickens, Chairperson

WATER ADVISORY BOARD:

The Water Advisory Board continues in its function to advocate and advise the Town on policies, operational management, and the resolution of water and sewer billing disputes, financial practices and capital investments of the Water Division that will result in the sustained provision of high quality water service. We are annually challenged by the steadily increasing wholesale cost of water from the MWRA which comprises almost one-half of the Water Division budget while managing rates and providing quality, reliable service to our customers for both the supply of drinking water and fire protection.



2012 Annual Report

In 2012 the Water Advisory Board continues to support the 30 year capital investment plan developed by the former Board of Water Commissioners and Water Division staff in 1995. This plan has increased our investment in our water system from \$647,000 to \$1.3M annually rising with inflation. This investment increase was necessary in order to meet the Water System Improvement Plan (Water Main Replacement Program) goal of replacing all unlined water main in the system within a period of 30 years. This is planned to be accomplished by utilizing no-interest loans from the MWRA and bonding capital expenses while striving to meet the goal of an annual water rate increase of about 5% or less. The Water System Improvement Program continues and is now in the 17th year (of 30 years) with considerable progress made but there is still much work ahead as we replace an aging water distribution system. This program is a vital investment to meet the needs of our customers both now and into the future.

We express our sincere appreciation to the highly skilled and dedicated employees of the DPW Water Division for their efforts this past year.

Respectfully submitted,

Frank E. French, Chairman

ZONING BOARD OF APPEALS:

The Zoning Board of Appeals is the permit granting authority within the Town of Belmont and derives its jurisdiction from the Massachusetts General Laws, Chapter 40A. The Board meets on the first Monday of each month and more frequently when needed. Residents and businesses seeking relief in the form of a Special Permit or a Variance initiate most of the matters that come before the Board. Staff support is provided by the Office of Community Development.

There are five regular members appointed to the Board. During 2012 they were William D. Chin, Chairman, Nicholas A. Iannuzzi, Jr., Demetrios “Jimmy” Zarkadas, James-Ryan Fagan, and Eric A. Smith. There are also three associate member positions on the Board. During 2012 they were Christopher N. Henry, David Iaia, and Craig White.

The Board continued its policy to allow and encourage associate members to participate in hearings and deliberate, but not vote except in the absence of a regular member.

The demand by residents for more living and/or recreational space continued, but at a considerably slower pace during 2012. Again, the number of commercial, nonresidential applicants greatly exceeded residential applicants.

As in prior years, the Board was aided by, and appreciates, the valuable and extensive help provided by the Town’s Community Development Office. In particular, the Board thanks Jay Szklut, the Town’s Planning & Economic Development Manager. The Board also thanks the other Town departments and boards that provide guidance and leadership on various occasions.

Respectfully submitted,

William D. Chin, Chairman



GENERAL GOVERNMENT:

ACCOUNTING & FINANCE:

The financial statements for the year ended June 30, 2012 have been audited by the accounting firm Powers & Sullivan, CPAs and are located in the Appendixes Section of this Town Report.

The following pages show the internally generated financial statements along with charts showing the FY12 activities for all funds, other than the General Fund. FY12 is the first year of operations for the Community Preservation Fund, and its activity and fund balances are included in this report.

The Massachusetts Department of Revenue certified General Fund "Free Cash" as of July 1, 2012 at \$5,825,793.

I would like to thank Frank Martin, Assistant Town Accountant, and Paula Carroll, Accounts Payable Clerk, for their excellent interaction with all Town and School departments and for running the department operations smoothly.

Mr. Martin has been working with the School and Treasurer's office to process Wellington School Building Construction payments through the Massachusetts School Building Authority. In addition, he has worked with the School and Information Technology departments on the Personal Information Protection Program.

This year, I would also thank our Accounting Intern, Erin Crisanti, who has been a quick learner and provided valuable assistance to the Accounting Office.

Respectfully Submitted,

Chitra V. Subramanian
Town Accountant



2012 Annual Report

TOWN OF BELMONT					
FY12 STATEMENT OF OPERATIONS					
ALL FUNDS Other than GENERAL FUND					
Description	Balance 7/1/2011	Revenue FY12	Expenditures FY12	Transfers FY12	Balance 6/30/2012
COMMUNITY PRESERVATION FUND					
FUND BALANCES:					
OPEN SPACE /RECREATION FUND BALANCE		-	-	87,792.85	87,792.85
HISTORIC PRESERVATION FUND BALANCE		-	-	87,792.85	87,792.85
COMMUNITY HOUSING FUND BALANCE		-	-	87,792.85	87,792.85
UNDESIGNATED/UNALLOCATED FUND BALANCE		857,792.57	-	(263,378.55)	594,414.02
2012 COMMUNITY PRESERVATION Surcharge	-	857,792.57	-	-	857,792.57
					-
FUND BALANCES RESERVED FOR APPROPRIATION					
INSURANCE- REIMB>\$20,000.	34,089.84	69,105.93		(44,406.93)	58,788.84
SALE OF CEMETERY LOTS	206,837.50	132,000.00	-	(150,000.00)	188,837.50
SALE OF TOWN OWNED PROPERTY	46,761.53				46,761.53
CAPITAL ENDOWMENT FUND	3,122,296.05	55,173.93	-	(100,000.00)	3,077,469.98
STABILIZATION FUND - GENERAL	6,603.75	145.18			6,748.93
CEMETERY PERPETUAL CARE FUND	16,835.81	42,274.77			59,110.58
KENDALL SCHOOL FIRE INSURANCE	3,042,955.02				3,042,955.02
PARKING METER RECEIPTS	81,793.04	73,667.42		(60,000.00)	95,460.46
ASH LANDFILL STABILIZATION FUND	4,126,817.55	63,374.86			4,190,192.41
	10,684,990.09	435,742.09	-	(354,406.93)	10,766,325.25
					-
TOWN GIFTS AND REVOLVING ACCOUNTS					
COUNCIL ON AGING REVOLVING	419.89	78,584.29	(66,691.73)	-	12,312.45
YOUTH COMMISSION REVOLVING	55.90	2,340.95	(1,457.46)		939.39
CULTURAL COUNCIL REVOLVING	4,569.77	4,621.03	(4,201.93)		4,988.87
LIB REVOLVING - PRINTERS/LOST BOOKS	26,285.27	14,537.38	(6,877.92)		33,944.73
TOWN CLERK GIFT	89.19	(32.00)	-		57.19
TREASURER DONATION	905.33				905.33
RCN TECHNOLOGY GRANT	25,339.50	-	-		25,339.50
CONSERVATION REVOLVING-PLOTS	7,645.78	5,999.41	(1,960.64)		11,684.55
MCLEAN GIFT CONSERVATION	39,568.78	-	(1,500.00)		38,068.78
CROSSWALK/Roads GIFT - BELMONT	7,258.20	-	-		7,258.20
BENCHES FOR BELMONT	3.39	1,348.00	(1,348.00)		3.39
GIFT WOODLAND SEWER I/I	251,559.00	-	(27,096.27)		224,462.73
COUNCIL OF AGING GIFT	8,707.83	2,070.37	(5,607.15)		5,171.05
DONATION - POLICE DEFIBRILLATOR	4,237.34		(485.60)		3,751.74
BICYCLE RODEO DONATION	5,241.22		(1,662.14)		3,579.08



2012 Annual Report

	Balance 7/1/2011	Revenue FY12	Expenditures FY12	Transfers FY12	Balance 6/30/2012
DONATION FIRE DEFIBRILLATOR	146.45				146.45
CERT TRAINING GIFT	530.37				530.37
FIRE SAFE GIFTS	2,878.41	8,000.00	(4,847.83)		6,030.58
OUTREACH WORKER - DONATION	3,077.53		-		3,077.53
PAPPAS FIT EQUIPMENT	17,257.16		(7,343.00)	-	9,914.16
PAPPAS GIFT - UNIFORMS	25.00				25.00
PAPPAS GIFT FIREARMS	1,867.94	5,000.00	(6,586.46)		281.48
TRACK LTG HS GIFT	2,573.26				2,573.26
BARRON POLICE ACHIEVEMENT AWARD	5,494.03	1,500.00	(177.85)		6,816.29
LIBRARY GIFT ACCOUNT	5,322.24	5,921.99	(6,290.29)		4,953.94
LIBRARY ART COUNCIL	121.35		-		121.35
DONATION - SHADE TREE	751.99	4,484.00	(765.44)		4,470.55
UNDERWOOD POOL FUND	147.68				147.68
BOSTON FOUNDATION DONATIONS PLYGRDS	1,025.80				1,025.80
MEMORIAL TREE DONATIONS - CEMETERY	3,171.00	200.00	(318.00)		3,053.00
PEQUOSETTE PLAYGROUND IMPROVE.	3,110.64				3,110.64
ENVIRONMENTAL FAIR	2,076.28	-	-		2,076.35
PLAYGROUND EQUIPMENT DONATIONS	3,347.86				3,347.86
MISC FIRE GIFT - CAPITAL	34.75				34.75
CULTURAL COUNCIL GALLERY GIFTS	2,776.33	75.00			2,851.33
ANIMAL CONTROL GIFT	2,509.66	-	(1,164.75)		1,344.91
ALS Study- Grant	190.18				190.18
YOUTH GIFT FROM DARE	212.68	1,609.00	(1,752.61)		69.07
REC DEPT GIFT ACCOUNT	200.00	7,712.44	(5,967.96)		1,944.48
VIDEO SURVEIL EQ GIFT	7,180.65		-		7,180.65
PINEHURST RD GIFT	-	500.00	-		500.00
ROCK MEADOW GIFT-CITIZEN FORUM	1,400.00				1,400.00
IT Software Gift-Capital Group	-	4,000.00	(4,000.00)		-
Fnds of Senior Ctr-Capital Needs	16,794.00				16,794.00
INSURANCE REIMBURSEMENT < \$20,000	21,837.66	15,763.21	(13,698.55)		23,902.32
INS PROCEEDS - CAMBRIDGE PLATING	590.64		(447.00)		143.64
RMV - PARKING HANDICAPPED	47,793.97	4,600.00	(226.00)		52,167.97
HISTORIC DISTRICT	10,227.37				10,227.37
CABLE TELEVISION-TRAFFIC MGT	40,000.00	-	-		40,000.00
CABLE TELEVISION - NEW EQUIPMENT	21,211.63	3,984.50	-		25,196.13
BELMONT UPLAND ALEWIFE	5,896.68		(5,896.68)		-
MCLEAN TRAFFIC MITIGATION	2,200.13	-	-		2,200.13
PLAN BD SITE PLAN REVIEW	2,900.00	600.00	-		3,500.00
CEMETERY. PLANNING & DEVEL COMM.	1,812.22	-	-		1,812.22
VISION IMPLEMENTATION COMM. GIFTS	345.00	600.00	-		945.00
PLANNING BD LEGAL ADS	3,665.00	3,625.00	(5,563.34)		1,726.66
WETLAND PROTECTION CONSERVATION	6,472.50	202.50	(81.92)		6,593.08
BELMONT 150TH CELEBRATION	16,885.99	-	-		16,885.99
HUMAN RIGHTS COMMITTEE GIFT	94.12				94.12



2012 Annual Report

	Balance 7/1/2011	Revenue FY12	Expenditures FY12	Transfers FY12	Balance 6/30/2012
MCLEAN LAND MANAGEMENT	5,936.00	14,283.85	(2,600.00)		17,619.85
PARKS ELECTRICITY GIFT	25.00				25.00
BOS Retire Study Gift	5,000.00				5,000.00
BIKE RACK PARKING			(18,487.00)		(18,487.00)
GRANITE CURBING	-	27,498.00	(27,498.00)		-
SOLAR COLLECTORS	-	17,500.00	(16,975.52)		524.48
	659,003.54	237,128.92	(249,577.04)	-	646,555.60
	-	-	-		-
SCHOOL LUNCH PROGRAM	69,936.83	810,591.32	(849,752.38)		30,775.77
					-
SCHOOL GIFTS & REVOLVING ACCOUNTS					
INSURANCE PROCEED OVER \$20,000 (School)	7,611.49	-	-		7,611.49
LOST BOOKS	4,999.79	1,555.00	(15.00)		6,539.79
BHS ATHLETIC REVOLVING	94,437.22	430,350.00	(409,035.63)		115,751.59
ADULT EDUCATION	7,703.07	54,807.50	(43,243.36)		19,267.21
TUITION - STUDENTS	28,478.18	189,825.39	(102,846.46)		115,457.11
SUMMER SCHOOL	55,519.09	47,420.00	(43,531.00)		59,408.09
SCHOOL BUILDING RENTALS	94,762.50	176,631.84	(160,328.01)		111,066.33
SATURDAY MUSIC PROGRAM	35,145.03	45,872.50	(41,371.64)		39,645.89
BUSING FEES	33,275.74	218,590.89	(212,540.52)		39,326.11
KINDERGARDEN TUITION	122,234.16	676,355.52	(648,382.63)		150,207.05
WELLINGTON SCHOOL-DONATIONS	5,436.00	2,900.00	-		8,336.00
SANTOS EXPENSE - BUTLER	312.92				312.92
BELMONT AGAINST RACISM	23,105.44	13,088.86	(10,620.40)		25,573.90
BELMONT SAVINGS DONATIONS	10.24				10.24
WINN BROOK DONATE	21,666.97	15,420.94	(32,423.83)		4,664.08
FTECH TRAINING MANAGEMENT	1,136.59				1,136.59
BELMONT SPED ADV COUNCIL	834.98				834.98
BURBANK SCHOOL DONATION	0.82	150.00	-		150.82
CHENERY MIDDLE SCHOOL DONATION	1,946.44				1,946.44
COMMISSIONED MUSIC WORK	1,345.45				1,345.45
DONATIONS - BELMONT HS	300.00				300.00
SCHOOL GENERAL DONATION (NOT TREAS.)	891.08	43,869.00	(37,122.10)		7,637.98
WELLINGTON SCHOOL-TECH	542.70				542.70
CONCORD CONSORTIUM	15.00				15.00
BURBANK MAEVE GOULDING DONATION	1,635.00		(1,244.50)		390.50
HS CURB CUTS & WHEELCHAIR GIFT	4,067.35				4,067.35
INSTRUMENTAL MUSC REVOLVING	16,205.31	88,367.50	(88,345.49)		16,227.32
BHS FINE & PERM ARTS REV	29,179.79	100,236.04	(101,121.22)		28,294.61
BHS CLUB ACTIVITIES	-	8,275.00	(8,275.00)		-
CMS FINE ARTS & CLUB ACTIVITIES	25,552.35	44,242.73	(46,134.93)		23,660.15
LABBB MODULARS	11,400.00	3,457.08	(14,857.08)		-
BUTLER DONATIONS	3,607.90	15,112.31	(18,720.21)		-
CMS ATHLETICS REVOLVING	9,782.00	7,980.00	(280.00)		17,482.00



2012 Annual Report

	Balance 7/1/2011	Revenue FY12	Expenditures FY12	Transfers FY12	Balance 6/30/2012
MJ FIRENZE SCHOOL DONATION	20,594.00	30,531.00	(50,675.00)		450.00
BUTLER PLAYGROUND		114,667.18	-		114,667.18
	663,734.60	2,329,706.28	(2,071,114.01)	-	922,326.87
FOUNDATION FOR BELMONT EDUCATION	-	55,314.65	(55,314.65)		-
TOWN FEDERAL GRANTS					-
USDA ROCK MEADOW GRANT	1,856.25	5,951.25			7,807.50
CDBG - READY RESOURCE (WAVERLEY FIRE)	790.00	195.00			985.00
FEMA-FLOOD REIMB SUSP.	3,068.00				3,068.00
POLICE BULLETPROOF VEST	(3,225.00)	2,517.24	(6,086.00)		(6,793.76)
DRUG GRANT U. S. JUSTICE	162.95				162.95
TITLE III - HEALTH EDUC COUNCIL ON AGING	52.92				52.92
TITLE IIIE - ALTERNATIVE	4,888.89				4,888.89
EOPS - HOMELAND SECURITY	332.96				332.96
GOVERNORS HIGHWAY SAFETY PROGRAM	(2,693.72)	641.29	(716.59)		(2,769.02)
FEMA EMERGENCY PLANNING	1,260.53				1,260.53
CDC - EMERGENCY PREP	4.69				4.69
OFFICE OF JUSTICE GRANT	(1,376.90)	904.06	548.48		75.64
ARRA FIREFIGHTER GRANT	(2,732.46)	4,112.77			1,380.31
PHER FY11	926.74	7,699.38	(4,638.01)		3,988.11
FEMA CITIZEN CORP	(148.78)	2,566.88			2,418.10
BEMA RADIO REV		6,964.74	(6,964.74)		
FHWA-MASS DOT		215,729.96	(215,729.96)		
	3,167.07	247,282.57	(233,586.82)	-	16,862.82
		-	-		
SCHOOL FEDERAL GRANTS					
DRUG FREE SCHOOLS 2001/2002	1,138.31	-	-		1,138.31
SAFE SCHOOLS FY98	2,169.87				2,169.87
SAFE SCHOOLS FY00	7,391.00				7,391.00
IDEA SPED 94-142 GRANT 2010/2011	39,426.02		(39,426.02)		-
IDEA SPED 94-142 GRANT 2011/2012		914,067.00	(765,672.95)		148,394.05
IDEA SPED 94-142 ARRA PRE K 2011	3,126.54		(3,126.54)		-
TEACHER QUALITY FY11	4,147.87		(4,147.87)		-
TEACHER QUALITY FY12		61,414.94	(61,414.94)		-
LEP SUPPORT FY12		7,107.00	(5,421.99)		1,685.01
SPED ED TITLE V 2003/2004	6,497.49				6,497.49
SPED ED TITLE VI 2001/2002	2,391.59				2,391.59
SPED EARLY CHILDHOOD FY11	431.75	-	(431.75)		-
SPED EARLY CHILDHOOD FY12		24,418.92	(23,987.16)		431.76
EDUC JOBS FED 84.410 FY11	2,063.42		(2,063.42)		-
EDUC JOBS FED 84.410 FY12		178,094.00	(174,854.79)		3,239.21
CHAPTER 1 DISTRIBUTION 02/03	56.04				56.04
CHAPTER 1 DISTRIBUTION 03/04	560.34				560.34
CHAPTER 1 DISTRIBUTION 10/11	2,081.00		(2,081.00)		-



2012 Annual Report

	Balance 7/1/2011	Revenue FY12	Expenditures FY12	Transfers FY12	Balance 6/30/2012
CHAPTER 1 DISTRIBUTION 11/12		126,788.53	(126,788.53)		-
SPED PROF. DEV. FY02	5,880.00				5,880.00
SPED PROF. DEV. FY12		26,796.00	(26,591.85)		204.15
RACE TO THE TOP	-	12,700.00	(12,449.98)		250.02
	77,361.24	1,351,386.39	(1,248,458.79)	-	180,288.84
TOWN STATE GRANTS					
MEMA GRANT		60,863.67			60,863.67
EXTENDED ELECTION HOURS	7,428.89	12,498.00	(7,201.94)		12,724.95
STATE AID TO LIBRARIES	132,225.91	28,371.47	(19,229.05)		141,368.33
LIBRARY MATCH INCENTIVE	3,094.00				3,094.00
COA SERVICE INCENTIVE GRANT 02	746.90				746.90
COA COORDINATOR - EOEVA VOL/GERIATRIC	23,555.40		(31,035.74)		(7,480.34)
HAZARDOUS MATERIALS	3,936.20	9,492.16	(10,036.44)		3,391.92
SAFE GRANT OVERTIME	282.98	5,265.00	(3,324.07)		2,223.91
MWPAT-SEPTIC TANK MANAGEMENT PROG	39,343.66				39,343.66
POLICE-BULLET PROOF VEST	-	3,975.00	(3,975.00)		-
COMMUNITY POLICING	26,550.86		(2,471.66)		24,079.20
DARE-EDUCATION ON SMOKING/DRUG, FY02	2,377.39				2,377.39
911 SUPPORT & INCENTIVE	12,395.85		(12,395.00)		0.85
SALE OF COMPOSTERS	3,373.28	3,075.00	(5,644.58)		803.70
911 SUPPORT & INCENTIVE-FY12		50,324.09	(43,337.74)		6,986.35
FY12 911 TRAINING& EQUIPMENT GRANT		2,655.00	(25,682.00)		(23,027.00)
ARTS LOTTERY	3,688.87	4,043.71	(4,131.00)		3,601.58
WELLINGTON BROOK GRANT		100.00			100.00
EOPS 911 Training	803.30	-	-		803.30
EOPSS POLICE EQUIP-FY10	1.00	1,496.43	(1,496.43)		1.00
CITIZENS CORP FY12			(1,800.00)		(1,800.00)
COA INCENTIVE GRANT -FY12		6,000.00	(4,825.00)		1,175.00
FY12 FIRE 800 Mhz			(4,500.00)		(4,500.00)
	259,804.49	188,159.53	(181,085.65)	-	289,905.37
SCHOOL STATE GRANTS					
ACADEMIC SUPPORT	2,650.00		(2,650.00)		-
ACADEMIC SUPPORT-FY12		3,583.00	(5,950.00)		(2,367.00)
METCO - FY12		504,500.00	(504,500.00)		-
CIRCUIT BREAKER	45,341.99		(4,675.40)		40,666.59
CIRCUIT BREAKER FY12		933,389.00	(823,112.32)		110,276.68
KINDERGARDEN ENHANCEMENT-FY12		163,154.00	(163,154.00)		-
ENHANCED EDUC THRU TECH 10 - FEDERAL	-				-
	47,991.99	1,604,626.00	(1,504,041.72)	-	148,576.27



2012 Annual Report

	Balance 7/1/2011	Revenue FY12	Expenditures FY12	Transfers FY12	Balance 6/30/2012
CHAPTER 90 - STATE HWY GRANTS	(5,843.44)	1,019,525.40	1,000,000.00		2,013,681.96
TOWN SMALL CAPITAL PROJECTS					-
CEMETERY CONSTRUCTION	88,520.53		(5,147.25)		83,373.28
CEMETERY LAND DEVELOPMENT - MCLEAN	4,959.83				4,959.83
COMMUNICATION TOWER	2.68				2.68
ERP/FINANCIAL SOFTWARE	272,122.04		(3,318.23)		268,803.81
TOWN HALL ANNEX	15,080.22				15,080.22
FY04 & prior CAPITAL PROJECTS - Town	9,601.30				9,601.30
FY06 CAPITAL PROJECTS - Town	10,902.87		(2,086.97)		8,815.90
FY07 CAPITAL PROJECTS - Town	79,503.46				79,503.46
FY08 CAPITAL PROJECTS - Town	7,904.15		(5,500.00)		2,404.15
FY09 CAPITAL PROJECTS - Town	4,371.74		(4,371.74)		-
FY10 CAPITAL PROJECTS-Buildings	-				-
FY11 CAPITAL PROJECTS	165,801.17		(46,359.00)		119,442.17
FY12 CAPITAL PROJECTS		513,760.00	(284,572.15)		229,187.85
TRANSFER	-				-
	658,769.99	513,760.00	(351,355.34)	-	821,174.65
FIRE STATION BUILDING COMMITTEE					-
FIRE STATIONS CONSTRUCTION	(2,731.66)	16,003.07	(16,721.77)		(3,450.36)
LAND ACQUISITION - FIRE STATIONS	3,450.36				3,450.36
	718.70	16,003.07	(16,721.77)	-	-
SENIOR CENTER BUILDING COMMITTEE					-
SENIOR CENTER CONSTRUCTION	69,499.74		(3,625.00)		65,874.74
DESIGN SENIOR CENTER	7,070.68		(66,119.49)		(59,048.81)
	76,570.42	-	(69,744.49)	-	6,825.93
TOWN NON BUILDING CAPITAL FUND					-
FY10 CAPITAL PROJECTS - Equipment	414,756.76		(353,820.40)		60,936.36
FY11 CAPITAL PROJECTS	800,182.37		(394,321.68)		405,860.69
FY12 CAPITAL PROJECTS	-	1,233,008.00	(1,128.29)		1,231,879.71
	1,214,939.13	1,233,008.00	(749,270.37)	-	1,698,676.76
SCHOOL CAPITAL PROJECTS					-
DESIGN - HIGH SCHOOL ATHLETIC FIELDS	25,737.78				25,737.78
CONSTRUCTION - HIGH SCHOOL ATHLETIC FIELDS	16,616.38				16,616.38
Design Wellington School	12,976.50		(12,976.50)		-
FY08 CAPITAL PROJECTS - School	23,587.39		(264.72)		23,322.67
FY09 CAPITAL PROJECTS - School	5,975.00		612.50		6,587.50



2012 Annual Report

	Balance 7/1/2011	Revenue FY12	Expenditures FY12	Transfers FY12	Balance 6/30/2012
FY10 CAPITAL PROJECTS - BUILDINGS	94,025.00	(50,000.00)	(23,694.04)		20,330.96
FY11 CAPITAL PROJECTS	401,140.50	(72,230.00)	(11,072.16)		317,838.34
FY12 CAPITAL PROJECTS		609,464.45	(69,668.99)	-	539,795.46
	580,058.55	487,234.45	(117,063.91)	-	950,229.09
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WELLINGTON SCHOOL CONSTRUCTION	7,683,501.69	2,926,818.00	(8,497,727.74)	-	2,112,591.95
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NON EXPENDABLE TRUST FUNDS					
CEMETERY, PERPETUAL CARE PRIN.	1,346,327.14	192,274.77	(42,274.77)		1,496,327.14
ATKINS, KATHERINE LIBRARY (Library)	21,638.06	472.58	(322.46)		21,788.18
BURDICK, ESTHER E. MEMORIAL (Library)	12,186.77	266.14	(181.59)		12,271.32
DELUTY, MICHAEL E. (Library)	15,300.63	334.14	(228.01)		15,406.76
GRAY (DUSTAN), JANE EDUC. SCHOLARSHIP (Library)	581,724.54	12,703.86	(8,707.38)		585,721.02
JENNEY, BLANCHE HOWE LIB. (Library)	16,539.21	453.72	(412.90)		16,580.03
WRISLEY, MARGARET LIBRARY (Library)	18,719.39	408.80	(278.95)		18,849.24
MARIE TELLIER (Non expend to 2029)	71,182.16	1,564.86			72,747.02
	2,083,617.90	208,478.87	(52,406.06)	-	2,239,690.71
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OPEB PERMANENT TRUST					
OPEB TRUST FUND	1,213,165.78	103,534.35		-	1,316,700.13
	1,213,165.78	103,534.35	-	-	1,316,700.13
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WATER ENTERPRISE	1,295,567.72	5,409,029.21	(4,751,445.59)		1,953,151.34
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WATER CAPITAL PROJECTS					
MWRA Grant Revenue		1,000,000.00			1,000,000.00
MWRA Bond Earnings-Int		1,794.53			1,794.53
WATER MAIN REPLACEMENT	177,629.76		(92,429.19)		85,200.57
VEHICLE REPLACEMENT	35,008.35	29,885.00	(29,884.00)		35,009.35
GIS HARDWARE & SOFTWARE	93,880.39		(6,250.00)		87,630.39
WATER METERS	256,655.68	300,000.00	(108,532.55)		448,123.13
WATER MAIN MAINT BOND FY08	864,323.01		(864,133.77)		189.24
WATER ROOF & HVAC	6,419.18		(6,419.18)		-
WATER BUILDING DOORS & WINDOWS FY10	25,063.50		(24,791.50)		272.00
WATER ROOF REPAIRS	3,984.58		-		3,984.58
MWRA WATER SYSTEM MMDT-FY12			(88,800.00)		(88,800.00)
	1,462,964.45	1,331,679.53	(1,221,240.19)	-	1,573,403.79



2012 Annual Report

	Balance 7/1/2011	Revenue FY12	Expenditures FY12	Transfers FY12	Balance 6/30/2012
SEWER ENTERPRISE					-
SEWER OPERATIONS	2,279,536.60	7,149,832.94	(7,244,225.84)		2,185,143.70
	2,279,536.60	7,149,832.94	(7,244,225.84)	-	2,185,143.70
SEWER CAPITAL PROJECTS					-
SEWER & DRAIN REPLACEMENT	701,963.13	360,000.00	(225,699.53)		836,263.60
BOND SEWER LINE REMEDIATION	347,208.89		(22,726.65)		324,482.24
TRUCK REPLACEMENTS	100,135.84	136,885.00	(136,818.20)		100,202.64
GIS ENGINEERING & HARDWARE	7,053.00	-	(6,250.00)		803.00
FY09 MWRA LOAN	67,376.19				67,376.19
FY09 MWRA GRANT	4,654.22				4,654.22
FY12 MWRA GRANTS		457,695.03			457,695.03
FY12 MWRA LOANS		559,405.55			559,405.55
Earnings on investment		368.61			368.61
	1,228,391.27	1,514,354.19	(391,494.38)	-	2,351,251.08
SEWER SRF LOAN FY09 PROJECT					
FY09 \$11.608M SRF LOAN	(192,223.31)	1,820,098.08	(1,727,430.39)		(99,555.62)
INTERNAL SERVICE FUND					
EMPLOYEE HEALTH INSURANCE	1,223,084.97	3,248,390.61	(2,922,324.94)		1,549,150.64
EMPLOYER HEALTH INSURANCE	4,744,526.44	10,216,012.09	(8,872,903.21)		6,087,635.32
	5,967,611.41	13,464,402.70	(11,795,228.15)	-	7,636,785.96
EXPENDABLE TRUST FUNDS					-
DUSTAN GRAY CHILID LIB EXPEND	0.38	8,707.38	(8,661.00)		46.76
BELMONT EDUCATION DONATIONS (Check off)	88,652.26	8,508.53			97,160.79
MUGAR MEMORIAL POLICE	5,810.92	127.74			5,938.66
LAW ENFORCEMENT	26,753.87	5,249.02	(6,436.85)		25,566.04
CEMETERY ANNUAL PLANTING	100,219.56	5,881.37			106,100.93
SENIOR CENTER CHECK OFF	3,137.84	2,183.60			5,321.44
LIBRARY GIFT FUND (Library)	161,675.71	5,812.19	(1,042.39)		166,445.51
TRUSTEES BLDG FUND (Library) LIB CHALLENGE	21,446.38	984.61			22,430.99
DUSTAN LIBRARY BLDG BEQUEST NON EXPEND	296,926.32	6,527.63			303,453.95
BARRON, CARL FIRE GRANT	3,608.53	71.32	(839.99)		2,839.86
LIBRARY SPEC TRST FROM 5200	162.30	1,423.91	(877.48)		708.73
	708,394.07	45,477.30	(17,857.71)	-	736,013.66



2012 Annual Report

	Balance 7/1/2011	Revenue FY12	Expenditures FY12	Transfers FY12	Balance 6/30/2012
SCHOLARSHIP FUNDS					-
ACORN, RUTH SCHOLARSHIP	4,975.05	106.57	(200.00)		4,881.62
ARNO, GUY LIB. SCHOLARSHIP	7,237.10	155.99	(200.00)		7,193.09
BAKON, EDMUND B. SCHOLARSHIP	22,568.41	482.17	(1,000.00)		22,050.58
BELMONT SCHOLARSHIP FUND (Check off)	271,772.24	5,171.63	(7,275.18)		269,668.69
BELMONT WOMEN ROTARY	2,324.89	48.30	(200.00)		2,173.19
BETTENCOURT, WM. SCHOLARSHIP.	28,795.04	626.04	(500.00)		28,921.08
BLACKER, LILLIAN SCHOLAR.	27,190.56	594.62	(1,000.00)		26,785.18
BURNHAM, RICHARD A. SCHOLARSHIP	5,566.59	119.58	(200.00)		5,486.17
CRISAFULLI, CHARLES SCHOLARSHIP	4,155.39	91.36	-		4,246.75
DESTEFANO, COSMO, SCHOLARSHIP	1,928.81	39.60	(200.00)		1,768.41
FRIENDS OF BELMONT WRESTLERS	6,924.91	148.04	(300.00)		6,772.95
GRANT, BRENDAN SCHOLARSHIP	47,163.89	973.92	(4,500.00)		43,637.81
HANSON, PAUL MEMORIAL SCHOLARSHIP	3,069.56	64.68	(200.00)		2,934.24
HECHT, MALCOLM, JR. SCHOLARSHIP.	34,261.57	746.20	(500.00)		34,507.77
KELLEY, PAUL L. SCHOLARSHIP	18,647.41	407.15	(200.00)		18,854.56
LEE, EDWARD -RAY, DONALD SCHOLARSHIP	7,446.54	160.91	(200.00)		7,407.45
LYONS, DUNCAN SCHOLARSHIP	6,229.44	134.14	(200.00)		6,163.58
MCNEIL, JOSEPH SCHOLARSHIP	7,461.76	164.04	-		7,625.80
MEYERHOEFFER, C. SCHOLARSHIP	3,426.04	68.33	(500.00)		2,994.37
NAHABIDIAN, ALICE MEMORIAL	6,560.94	137.29	(500.00)		6,198.23
OLIN, JOHN R. SCHOLARSHIP	6,597.37	142.23	(200.00)		6,539.60
PHI BETA KAPPA BOOK AWARD	1,315.18	28.98	(30.00)		1,314.16
ALLEN, RICHARD LEARNING CENTER SCHOLARSHIP	2,917.58	56.34	(500.00)		2,473.92
RILEY, BRIAN SCHOLARSHIP	70,361.63	1,532.85	(1,000.00)		70,894.48
SAIA, PATRICIA MEMORIAL SCHOLARSHIP	6,424.74	637.86	(500.00)		6,562.60
SHARPE, HOWARD D. SCHOLARSHIP	6,786.21	449.50	(200.00)		7,035.71
SULLIVAN, JOHN J. SCHOLARSHIP	19,041.32	418.60	-		19,459.92
WESTLUND SCHOLARSHIP FUND	14,057.42	555.78	(500.00)		14,113.20
WESTPHAL CARL A. SCHOLARSHIP	54,718.38	1,188.95	(1,000.00)		54,907.33
WHITNEY, MARY E. SCHOLARSHIP FUND	41,126.26	890.15	(1,000.00)		41,016.41
SHAW, NORMA LEE, MEMORIAL ART SCHOLARSHIP	1,603.65	28.26	(500.00)		1,131.91
CLASS OF 1959 ALUMNI & FRIENDS	322.26	5.22	(327.48)		-
HIGH SCHOOL SCHOLARSHIP	24,150.00	39,350.00	(33,350.00)		30,150.00
RUANE, WM L JR SCHOLARSHIP FUND	9,709.58	206.46	(500.00)		9,416.04
FITZPATRICK, DENIS BOOK AWARD	3,245.53	71.35	-		3,316.88
REID FAMILY SCHOLARSHIP	13,027.52	286.39	-		13,313.91
	793,110.77	56,289.48	(57,482.66)	-	791,917.59



2012 Annual Report

	Balance 7/1/2011	Revenue FY12	Expenditures FY12	Transfers FY12	Balance 6/30/2012
SPED STABILIZATION FUND					-
TRANSFERS IN FROM GENERAL FUND	-	250,000.00	-		250,000.00
INTEREST INCOME	-	(79.97)	-		(79.97)
	-	249,920.03	-	-	249,920.03
	-	-	-		
AGENCY FUNDS					-
SPORTING LICENSES, DUE COMM.	(90.95)	371.50	(310.50)		(29.95)
TOWN HALL/ANNEX DETAIL	(211.18)	9,482.50	(10,682.70)		(1,411.38)
POLICE OFFICERS PAID DETAILS	(23,350.49)	709,786.87	(726,157.78)		(39,721.40)
FIREARM LICENSE/REGISTRATION	200.00	6,137.50	(6,137.50)		200.00
FIREFIGHTERS PAID DETAIL	(6,213.19)	39,642.68	(34,975.68)		(1,546.19)
AMBULANCE BILLING-THIRD PARTY	1,187.45	82,703.41	(82,703.41)		1,187.45
LIBRARY CUSTODIAL DETAIL	5.92				5.92
SCHOOL CUSTODIAL DETAIL	8,664.72	65,372.05	(65,344.42)		8,692.35
BHS ACTIVITY AGENCY	174,148.70	288,884.24	(268,553.88)		194,479.06
CMS ACTIVITY AGENCY	21,656.01	158,160.73	(150,198.34)		29,618.40
ABC STORMWATER FLOODING	16,965.00	22,620.00	(28,275.00)		11,310.00
RETIREMENT BOARD PAYROLL	-	99,658.93	(99,660.67)		(1.74)
CLARK HOUSE MOVE		15,516.09	(7,169.58)		8,346.51
	192,961.99	1,498,336.50	(1,480,169.46)	-	211,129.03



2012 Annual Report

HUMAN RESOURCES:

The Human Resources Department has been broke down into six primary areas of responsibilities.

- *Benefits Administration:* Consists of health, dental, and life insurance enrollments, deductions, bill processing, Cobra notices, and assistance for all Town, Schools and Light Department employees and retirees with these benefits.
- *Employee/Labor Relations:* employment issues, personnel policies and questions, union contract compliance and interpretations for eight unions, grievance resolution, and collective bargaining of seven union contracts as well as bargaining health insurance benefit changes with the Public Employee Committee per new State law.
- *Recruitment:* Oversight of hiring and promotional processes across Town in compliance with internal polices, union contracts, and State/Federal hiring and wage law.
- *Employment Regulation Compliance:* areas include health insurance and benefit regulations, wage and hour matters, EEO regulations, FMLA, USERRA, Workers Compensation, unemployment benefits, CORI, ADA, FLSA, HIPAA, etc.
- *Informational assistance to citizens and external agencies:* provide information to citizens regarding employment opportunities, provide external agencies with Town data for surveys and regulatory information, respond to subpoenas, etc.
- *Pay and Position Classification:* administration and application of the union and non-union pay plans, updating of job descriptions, the rating of revised and new job descriptions.

Staffing:

The Human Resources department has 2.92 FTEs, two full time positions and a part-time Administrative Assistant.

Program Outcomes/Performance Indicators:

The department indicators are primarily based on internal customer satisfaction, a credible and constructive relationship with labor unions which influence fair results and continue to minimize legal challenges and costs, as well as efficient administration of employee and retiree benefits for the Town and Schools.

Accomplishments:

- To date, H.R. has settled five collective bargaining agreements and reached another tentative agreement for FY 12 - 14 in accordance with the parameters set by the Board of Selectmen, leaving one union in the bargaining process. The FY11 contract that remained unresolved at the State JLMC level was resolved in house by H.R.
- H.R. represented the Town under the new State health insurance bargaining law with the Public Employee Committee and reached an agreement that added a plan deductible and increased several co-payments to the health insurance plan.
- H.R. was able to assist the Board of Selectmen in locating a temporary Town Administrator and with the final placement of the new Town Administrator, David Kale.
- H.R. implemented the changes in health plans in time for the annual open enrollment and announced the changes to all School and Town employees and retirees, holding informational meetings, and responding to questions.

In 2011 H.R. applied and was approved for new Federal Stimulus funds through the Early Retiree Reimbursement Assistance program. This program reimburses a predetermined level of claims for non-Medicare eligible retirees who are provided health insurance. During FY 12, the Town received two reimbursement payments consisting of \$31,170 and \$183,786.



INFORMATION TECHNOLOGY:

Director: David Petto

GIS/DB Administrator: Todd Consentino

IT Specialist I: Margaret Decker

IT Specialist II: Jennifer Flanagan

Technical Assistant: William Whyte

The Information Technology Department has five primary responsibilities.

- *Desktop Services.* The Department provides Computer Help Desk, Printer, PC replacement and Mobile (laptop) services for all Town Departments.
- *ERP System Administration.* The Department provides Enterprise Resource Planning (ERP) System administration for the Town's MUNIS system and the Municipal Light Departments Cogsdale System.
- *GIS and Database Administration.* This Department is responsible for maintaining the Town's Geographical Information System (GIS) and the several Databases developed by all Town Departments.
- *File Server and Communications Administration.* This Department maintains the Town's Email System (Exchange), systems security (anti-virus, anti-malware and encryption), Terminal services, Web services, File storage, Backup Systems and Virtual Machines.
- *Technical Training.* The Department is responsible for providing training in the use of a number of the Town's Systems, such as, Email, Web page maintenance, GIS and File Storage.

Staffing:

The Information Technology Department has five full time equivalent employees consisting of: the Director, GIS/DB Administrator, IT Specialist I, IT Specialist II, and Technical Assistant.

Budget:

The FY2013 budget was approximately \$882,000 with Desktop Services accounting for 20%, Enterprise Resource Planning System Administration 21%, GIS & DB Administration 17%, File Server & Communications Administration 37%, and Technical Training 5%.

Program Outcomes/Performance Indicators:

The department's performance indicators are primarily service quality measures, focusing on timeliness of service.

Accomplishments:

- Replacement of Data Backup System.
- Backup Data Relocated to Multiple Datacenters outside of State of Massachusetts.
- Disaster Recovery (DR) System installed for phase-in of DR for all systems except ERP.
- ERP (MUNIS) System moved to 'Cloud', providing access from any location and reducing DR from a minimum of two weeks to a few seconds.
- Installation of new Data Storage Network (SAN). Increases data storage to cover next 5 years of file storage needs.
- Implemented Role Based Access Control (RBAC) for ERP System, a complete redesign of 139 user's access to the ERP System.
- Developed new operating system (OS) deployment system for upgrading computers.
- Began OS upgrade of computers - Windows XP to Windows 7.
- Replaced 23 desktop computers, 4 laptops and 4 printers.



2012 Annual Report

- Replaced TECHSUPPORT work order ticket system with new enterprise system, allowing the creation of additional internal work order systems for other Town departments at no additional cost.
- Upgraded Geographical Information System (GIS) to ESRI ArcGIS 10.1. This was a complete system redesign.
- Installed new Touch Screen PC at Central Fire Station to allow firefighters access to notifications as they come on shift.
- Implemented Mobile Device Controls (Laptops, Smart Phones, Tablets, ipads). This will provide the ability to offer BYOD (Bring Your Own Device) which will allow staff to utilize personal devices to access work files. Costs will be reduced by reducing the need for Town supplied devices.
- Implemented security scanning software to enhance identity theft protection.
- Installed new wireless network in Library with entire building coverage and increased speed.
- Deployed android based wireless tablet for DPW's Street Opening Planning Coordinator. Tablet is used in conjunction with 'Cloud' based street opening permit application.
- Developed 'Cloud' based database application for underground storage tanks. Application is used by Town Clerk and Public Safety.
- Developed 'Cloud' based Abutters list application used by Selectmen's, Planning & Community Development Departments.
- Deployed new Virtual Host Server which will replace 8 physical servers. Cost savings of approximately \$35,000.
- Continued Virtualization of Servers (added 5).
- Tested & deployed three upgrades of the Utility Billing ERP system (Cogsdale).
- Redesigned Virtual Test environment for testing new Utility Billing ERP system (Cogsdale) upgrades.



PUBLIC SAFETY

EMERGENCY MANAGEMENT AGENCY

The Belmont Emergency Management Agency (BEMA) is an extension of the Massachusetts Emergency Management Agency (MEMA), established by the Commonwealth of Massachusetts to coordinate emergency services with various state, local and federal agencies during a state of emergency or alert. During such emergencies/alerts, MEMA operates from their headquarters in Framingham and communicates with local emergency management agencies, such as Belmont's, via radio, fax, message beepers, the Internet and telephone. 2012 was a busy year for the Agency. Some of the key accomplishments of this year include:



Hurricane Sandy

During Hurricane Sandy 10 CERT volunteers were equipped with Very High Frequency (VHF) radios and provided direct communications with the Emergency Operations Center throughout the storm. The use of these radios provided us with real-time updates across town and ensured we had a minimum of 10 volunteers ready to respond if we lost the use of land-lines or cellular phones and needed assistance.

In addition, the Emergency Operations Center (EOC) was staffed for the duration of the storm. In the days leading up to the storm the EOC was made ready for operations. All equipment was exercised, the situation room was configured and pre-landfall meetings were conducted with essential department heads. A new feature was also implemented where remote staff were able to dial-in to a conference line versus travel during inclement weather to the EOC for the update meetings.

During the storm the EOC was fully staffed and emergency update meetings continued.

Daily Situation Reports were issued and in the end, the 9-1-1 Center received 750 calls answered by the 6 dispatchers resulting in 236 dispatched calls (police and fire). DPW reported 52 whole trees were down including 20 on homes.

Training

BEMA continued to provide First Aid – CPR/AED training for our volunteers. In service training sessions included tours of our fire apparatus, emergency planning, and planning and caring for family during an incident. Two members of the Community Emergency Response Team (CERT) team demonstrated a variety of disaster preparation and food service items. These items included MRE's (meals ready to eat) and a variety of other preparation methods during a period of time with no power available.

In addition, BEMA supports old fashion copper phone lines and an Internet connections separate to the Town's connection as a backup, in the event of a town-wide failure or an infrastructure failure where the Internet has come subject to attack. Backing up high tech with low tech is common practice in Emergency Operations Centers, including Belmont, and has proved to be a useful strategy. All of our portable two-way radios are powered by batteries and these must be replaced on a regular basis.

Compliance

Each year all city and towns are required to complete several state and federal applications ensuring compliance with all local and federal guidelines. One of these forms is the National Incident Management System (NIMS) compliance which is a federal program. Compliance is required for Belmont to be eligible for any Federal funding. In addition, the State requires our Comprehensive Emergency Management Plan (CEMP) to be updated annually.

Belmont is fully compliant and has a long standing track record of completing these documents well ahead of schedule.



2012 Annual Report

Grants

In addition to state and federal compliance, Belmont competes aggressively for Homeland Security Funds. We were successful in obtaining \$17,500 dollars from North East Regional Security Council (NERAC) this year. The funds were used to purchase steel barricades for our DPW and to augment the radio cache for Emergency Management. In addition to the NERAC funds, two matching grants in the amount of \$4,000 and \$5,625 were successfully obtained and used to upgrade obsolete radio equipment in the EOC and at the Chenery Middle School which is our backup EOC and primary shelter site.

I would like to thank Fire Lieutenant Rick Nohl for his role as Assistant Director of Emergency Management.

Special thanks go to Fire Chief David Frizzell, Fire Captain David Demarco, Fire Fighter Ross Vona and Administrative Assistant Kim Haley for their continued support to BEMA and the CERT program in Belmont.

While many volunteers are active in the Citizen Corps Council programs, such as the CERT program again I would like to single out a few volunteers that consistently participate in all events as well as the management and strategy meetings. This includes Ernie Fay, Viktoria Hasse, Patricia Mihelich, David Osterberg, Brian Saper and Ellen Block.

Lastly I would like to announce that Mr. John Steeves, a tenured member of the Emergency Management for his valuable assistance in staffing the Emergency Management Communications center. Mr. Steeves does an outstanding job in the communications center and has a near perfect attendance record with the monthly radio drills conducted by the State Office of Emergency Management.

Respectfully submitted,

Leo J. Saidnawey,
Emergency Management Director

Belmont Emergency Management (BEMA):

Leo Saidnawey

Ernest Faye

David Frizzell

Angus Davison

John Steeves

Rick Nohl





FIRE DEPARTMENT:

Again, I wish to express my appreciation to the Board of Selectmen, Acting Town Administrator Kellie Hebert, Town Administrator David Kale, Department Managers, the Fire Station Building Committee and the dedicated Officers and Firefighters of the Belmont Fire Department for their continued support, cooperation and assistance during 2012. The Fire Department continues to provide high quality service to the residents of Belmont. The Department has made progress with bringing Advanced Life Support (ALS) to the Residents of the Town and hope to have positive movement in the near future.



ROSTER OF THE FIRE DEPARTMENT

CHIEF

David L. Frizzell (EMT)

ASSISTANT CHIEF

Edward Angus Davison (EMT)

FIRE PREVENTION BUREAU

Captain John A. Pizzi (EMT)

ASSISTANT FIRE PREVENTION/TRAINING OFFICER

Lieutenant David Alesse (EMT)

ADMINISTRATIVE ASSISTANT

Kimberly A. Haley

PART TIME ADMINISTRATIVE SECRETARY

Wendy McDonald

CAPTAINS

David J. DeMarco (EMT), Kenneth Gardiner, Jr. (EMT), Wayne L. Haley (EMT), John J. Mooney (EMT)

LIEUTENANTS

Agostino D. Azzone (EMT), Gerard M. Benoit (EMT), Edward R. Corsino, Jr. (EMT), John Forte (EMT), Geoffrey Harvey (EMT), Richard Nohl (EMT), Daniel Scannell (EMT), Scott Spuria (EMT), Andrew Tobio (EMT), David Toomey (EMT), Steven Whalen (EMT), Stephen Wilcinski (EMT)

FIREFIGHTERS

Joseph Baptista (EMT), James A. Bing (EMT), Thomas Biondo (EMT), Brian Campana (EMT), Shaun Campana (EMT), Brian Corsino (EMT), Jason P. Corsino (EMT), Matthew Davison (EMT), Michael Dayton (EMT), Scott D'Entremont, Thomas Deneen (EMT), Christopher Drinan (EMT), Ace Elefteriadis (EMT), Robert A. Fowler, Jr. (EMT), Andrew Goneau (EMT), Christopher Hadge (EMT), Dana Harrington (EMT), William A. Kaufman, Jr. (EMT), James Kelly (EMT), Anthony D. Lynch (EMT), John D. MacDonald (EMT), Michael MacNeil (EMT), Michael J. Madruga (EMT), Dennis Maher (EMT), James T. McNeilly (EMT), Tracy Mullen (EMT), Richard J. O'Brien, James J. Papadinis (EMT), Michael D. Reilly, Steven Reilly (EMT), Sean Ryan (EMT), Christian Tocci (EMT), Ross Vona (EMT), Robert K. Wollner (EMT)

Appointments

On August 13, 2012 Matthew Davison was appointed as a Firefighter. There were no promotions, resignations or retirements during 2012.



2012 Annual Report

Apparatus Presently Operated by the Fire Department

		Location
Engine 1	2003 Emergency One 1250 GPM Class A Pumper	Headquarters
Engine 2	2005 Emergency One 1250 GPM Class A Pumper	Station 2
Engine 3 (Reserve)	2007 International/Emergency One 1000 GPM Custom Pumper	Headquarters
Engine 4 (Reserve)	1988 Emergency One 1250 GPM Class A Pumper	Station 2
Ladder 1	1999 Emergency One 110' Aerial Ladder	Station 2
Rescue 1	2012 Ford F450 Horton Rescue Type 1 Ambulance	Headquarters
Rescue 2	2007 Horton Rescue 555C Type 1 Ambulance	Headquarters
Boat with Trailer	Inflatable Rescue Boat and trailer	Station 2
Light Tower	Trailer light tower (Town resource)	Headquarters
Tech Rescue	18' Cargo Trailer for Technical Rescue	Headquarters
Squad 1	1999 Ford F450 (transfer from DPW)	Headquarters
Car 1	2013 Ford Utility– Chief's Vehicle	Headquarters
Car 2	2007 Ford Explorer – Assistant Chief's Vehicle	Headquarters
Car 3	2009 Chevy Tahoe – Shift Commander's Vehicle	Headquarters
Car 4	2007 Ford Expedition – Fire Prevention Vehicle	Headquarters
Car 5	2004 Ford Expedition – Fire Prevention/Training Vehicle	Headquarters

Note: Reserve apparatus not staffed

New Rescue 1:

During 2012 the BFD took delivery of a 2012 Ford F-450 / Horton Type 1 Ambulance. The vehicle has been assigned as Rescue 1, the department's primary ambulance, and responds from the Headquarters station on Trapelo Rd. This vehicle replaces a 2002 International / AEV Type 1 ambulance that had served as both Rescue 1 and Rescue 2. That vehicle was traded into the dealer for a credit toward the purchase of the new ambulance. Rescue 1's former vehicle, a 2007 Chevrolet / Horton Type 1 Ambulance, has been reassigned to Rescue 2 and will now serve as the Department's secondary ambulance. Pictured at right is the new Rescue 1.



New Car 1:

Also during 2012 the Belmont Fire Department took delivery of a 2013 Ford Interceptor Utility. This vehicle has been assigned to Car 1, the Fire Chief's primary response and command vehicle. The former Car 1, a 2007 Ford Expedition, was reassigned to Car 4 and replaces a 2000 Ford Crown Victoria which was retired from service and traded in. Pictured at right is the new Car 1 in early 2013. The vehicle will be lettered with department graphics when the weather improves.





Fire Alarm Record

2004 – 3000 Calls	2008 – 3140 Calls
2005 – 3143 Calls	2009 – 3026 Calls
2006 – 3054 Calls	2010 – 3484 Calls
2007 – 3143 Calls	2011 – 3076 Calls

The Fire Department responded to **3047** calls during 2012.

These calls are divided as follows (does not include medical or EMS Calls);

A sample of fires and incidents responded to in 2012 are as follows;

Structure Fires	83
Working Fires	1
Second Alarm	0
Third Alarm	1
Outside Fires.....	14
Refuse Fires.....	8
Vehicles Fires.....	6
Fire/Explosion/Other.....	3
Motor Vehicle Extrication.....	71
Carbon Monoxide Activation	82
Spill, Leak, No Ignition.....	11
Hazardous Electrical Equipment	44
Over Pressure or Rupture.....	1
Bomb Scare-	3
Hazardous Conditions – Other	44
Smoke Scare.....	35
Good Intent Calls	87
Dispatched & Cancelled Enroute.....	141
System Malfunction.....	189
Unintentional Alarms	52
Malicious False	11
Water Calls	39
Assist Police Department	22
Mutual Aid Given Out of Town	367
Mutual Aid Received into the Town.....	95
Service Calls.....	163

Fire Prevention Bureau

The Fire Prevention Bureau, located at Fire Headquarters, has been under the direction of Captain John A. Pizzi since 2005. He has been supported since October 2011 by Lieutenant David Alesse, who serves the work of the Bureau in addition to being in charge of the Fire Department’s Training Division. Wendy McDonald has served as the Bureau’s part-time Administrative Secretary since 2006.

The Fire Prevention Bureau provides a systematic inspection program of commercial establishments, schools, and institutions, as well as residential occupancies. They are inspected for the purpose of removing hazards, correcting conditions, and ensuring compliance with all Massachusetts General Laws, the Code of Massachusetts Regulations, and By-Laws of the Town of Belmont that are under the authority of the Belmont Fire Department. Pursuant to this effort, the Bureau reviews applications and issues permits requiring that all applicable work done in Town is in accordance with Massachusetts fire prevention laws and regulations.



2012 Annual Report

As part of this effort, the Bureau provides planning consultations for permit applicants (architects, contractors, lessees, business owners, property owners, and legal representatives) and conducts substantive conversations with residents who have general questions or specific concerns regarding fire and life safety.

The Fire Prevention Bureau is continuing with its aggressive education and compliance campaign regarding the new Massachusetts State Building Code, Eighth Edition, which includes International Existing Building Code (IEBC), International Building Code (IBC), International Residential Code (IRC), International Fire Code (IFC), and all Massachusetts amendments. This is a major undertaking for the Bureau. The Fire Prevention Bureau also compiles the information mandated by Federal law requiring notification, permitting, and site inspections of underground tanks.

The Fire Officers assigned to the Fire Prevention Bureau are members of the Fire Prevention Association of Massachusetts (FPAM). Captain Pizzi currently serves as its first vice president. Both Bureau officers attend the monthly meetings and seminars presented by the Fire Prevention Association of Massachusetts and the Department of Fire Services. In addition, the Fire Prevention Bureau works in conjunction with the Department of Fire Services, Division of Fire Safety, to obtain the latest information for compliance with and enforcement of Massachusetts General Law Chapter 148, Massachusetts Fire Prevention Regulations 527 CMR, and Fire Protection sections of the State Building Code 780 CMR.

In the interest of life safety and property protection, all citizens of the Town are encouraged to contact the Fire Prevention Bureau with any concerns pertaining to fire protection and safety. As a part of its public education agenda, the Bureau schedules children's group and school class visits to Belmont fire stations.

Dollar Value Saved & Loss Analysis:

Total Value of Property involved in incidents	= \$11,639,400
Total of Property Losses in incidents	= \$1,186,800
Total of Property Saved in Incidents	= \$10,452,600
Total Value of Passenger Vehicles involved in incidents	= \$48,400
Total of Passenger Vehicle Losses in incidents	= \$16,800
Total of Passenger Vehicles Saved in incidents	= \$31,600

Permits Issued:

General	34
Blasting	3
Building Permit Plan Review/Permit to Proceed	161
Propane Use/Storage	18
Smoke Detector (26F)	326
Oil Burner/Tank Installation	64
Tank Truck (FP44)	54
Tank Removal	95
Underground Storage Tank (FP290 Part 3)	10
Cutting and Welding	15
Fire Alarm Contractors Permit	0
Flammable/Combustible Storage	4



Inspections:

Restaurant Alcohol License	10
Smoke Detector/CO Alarm	326
Above/Underground Tank Removal	95
Tank Truck	54
McLean	39 and 7 Fire Drills
General Permits	34
Blasting	3
Public and Private Schools	49 and 118 Fire Drills
Nursery Schools, Pre-schools, Day Care Centers	14 and 38 Fire Drills
“Red Tag” Equipment Systems	55
Propane Use/Storage	18
Underground Storage Tank (FP290 Part 3)	10
Building Permit Plan Review / Permit to Proceed	161
Cutting and Welding	15
Flammable/Combustible Storage	4
Assembly	25
Other (Nursing Home, Lodging Houses)	12 and 8 Fire Drills

Respectfully submitted,

Captain John A. Pizzi,
Fire Prevention Bureau

Belmont Fire EMS Report

Total Number of Ambulance Responses (Medical and Non-medical Responses)	1,717 (BFD, Watertown Fire Department)
Number of Transports	1,163 (BFD, WFD)
BLS Transports	BFD 657, WFD 36
ALS Transport	BFD 470
Mutual Aid Given	327
Mutual Aid Received	47

The Belmont Fire Department has a total staffing of 50 Emergency Medical Technicians (EMTs) and 3 First Responders. Recertification requires that each EMT participate in a minimum of 28 Continuing Education and 24 Refresher Course hours for a combined total of 52 hours every two years. First Responders are included in the EMT training. Additionally, with the approval of the Department of Public Health (DPH), Office of Emergency Medical Services (OEMS) and the Food and Drug Administration (FDA), Belmont fire apparatus are classified as ambulances and EMTs are allowed to administer up to 7 different medications in an emergency. Every member of the Fire Department participated in CPR, CCR, Lucas and Automated External Defibrillation training during their recertification as an American Heart Association Basic Life Support Healthcare Provider.

July 1, 2012 was the official start date of Professional Ambulance ALS services in Belmont. Professional Ambulance also provides BLS back-up services, training and billing.

The Belmont Fire Department stands as one of the first Fire Departments in the Metropolitan Boston area to have received Albuterol, Mark 1, Glucometer and Pediatric defibrillator training. Members of the Fire Department work



2012 Annual Report

closely with the DPH, OEMS, Metropolitan Boston EMS Council, Region 4, South Middlesex EMS, Professional Ambulance and the FDA in order to assure full compliance with all laws, regulations and standards pursuant to the standard of care set forth by the Commonwealth. The dedication to duty that EMT's and First Responders show in their day-to-day operations are commendable and serve as a testament to the quality of care and service that is provided to our community.

Respectfully submitted,

Captain David J. DeMarco, EMT IC,
EMS Coordinator

Training Division

The Training Division operates under the direction of the Fire Chief, David L. Frizzell. The Training Officer works in conjunction with the Department of Fire Services/Massachusetts Firefighting Academy and other public and private organizations in order to provide a systematic and continuous supply of quality training guidance and information to the members of the Belmont Fire Department. Training activities are conducted in accordance with professional standards set forth by the National Fire Protection Agency and the Office of Emergency Medical Services for the state of Massachusetts.

The Training Officers responsibilities include; selection and implementation of up-to-date continuing education in the areas of fire, rescue, safety and related public safety topics, organization of fire department training materials and the production and maintenance of complete and accurate training records for every member of the Belmont Fire Department. Additional duties include; equipment maintenance and inventory, assisting in the operation of the Fire Prevention Bureau and manpower support in Fire Suppression.

During 2012 the members of the Belmont Fire Department performed training in the following areas; Rapid Intervention Procedures, Lock-out/Tag-out, Electrical Safety and Photovoltaic's, Advanced Pumping Operations, Water and Ice Rescue, Self Contained Breathing Apparatus, General Building Construction, Natural Gas Emergencies, Personal Protective Equipment Use, Ropes and Knots, Ladder Carries, High Rung Rescue, Sprinkler Systems, Strategies and Tactics, Residential Fire Alarm Systems, Ladder Truck Operations, Engine Company Operations, Rescue Company Operations, Street and Map Drills and Fire Prevention Techniques.

Annual Testing was completed on the Department's 8000+ Feet of firefighting hose, and in conjunction with the Belmont Water Dept nearly 800 Fire hydrants were inspected for flaws and snow was removed for winter operations.

Currently all members of the Department are trained and certified in CPR and Automatic External Defibrillator use by the American Heart Association. Forty-three department members are Emergency Medical technicians and 8 members are Paramedic Certified. CPR, AED and First Responder recertification training occurs annually including Simulation Laboratory Training. EMT recertification training is issued by the Department Biannually.

Respectfully submitted,

Lieutenant David Alesse,
Training Officer/Assistant Fire Prevention Officer



Metro Fire

The Fire Departments of 35 greater Boston communities and Massport, with the support and approval of their local governments comprise the Metro Fire District 13 Association.

Formed in 1980, the association is enacted under provisions of the Massachusetts General Laws. The Metro Fire District 13 Association service area encompasses the urban area within the Route 128 perimeter, serving an area of 351 square miles and a population of approximately 1,883,000. The premise for Metro-Fire is the realization that no urban community can completely self protect itself. This is the basis for mutual aid among the communities. A very natural extension of this concept is the mutual sharing of a single or limited number of specialized resources. In the fire service, there are many instances requiring specialized equipment that are vital to a given situation, but only occasionally used. Metro-Fire is providing the mechanism for these types of resources to be available on a cooperation-shared basis. Some of these resources include a Metro-Fire hazardous material response team. The team is available on a 24-hour basis to respond to hazardous material incidents that are beyond the capabilities of any one individual community to control. All members of the team have attended an extensive 160-hour training course and participate in monthly training sessions throughout the year. The Belmont Fire Department is extremely proud in having two members from the Department, Lieutenant Edward R. Corsino, Jr., and Lieutenant Scott Spuria on the Metro-Fire HazMat team. Their knowledge, interest and dedication to the program are a credit to the department.



In addition to the HazMat team and trucks, there is an incident command vehicle with a communications center on board. In addition, a heavy rescue for all transit accidents, a confined space/collapse/tunnel rescue unit, an air supply unit, foam bank and the extensive training film library. We also have access to the Student Awareness of Fire Education (S.A.F.E.) House trailer for training young people in fire safety at home. In an emergency situation, the vehicles can be delivered to the community in need. That community must then supply the personnel to operate it.

Respectfully submitted,

David L. Frizzell,
Chief of Department



2012 Annual Report

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC):

In compliance with Federal Regulations the Town of Belmont established a Local Emergency Planning Committee (LEPC) in 2003. The LEPC is the local body that handles emergency planning and community right-to-know reporting on hazardous and toxic chemicals. The LEPC is comprised of Town Departments, industry representatives and community members.

In 2006, the Commonwealth launched a new on-line tool for the Town and LEPC to update and maintain its Comprehensive Emergency Management Plan. This was used through the year to maintain and update the plan. The latest information from the reporting sites has been entered and catalogued in this database. This on-line reporting tool was updated by the Commonwealth in 2008 to make it more user-friendly and provide more comprehensive information.

At the end of 2006 the Battle Road Regional Emergency Planning Committee (BRREPC) was formed. This regional approach originally involved the communities of Arlington, Bedford, Belmont, Burlington, and Lexington. Through this regional effort, the 6 communities combined their efforts and resources to develop a Regional plan and apply for Regional Development and Training funding, which is more readily available from the Federal Government and its agencies. The Regional Committee continues to work in cooperation with the Massachusetts Emergency Management Agency in bringing this new venture together. The BRREPC achieved Start-Up certification and held a disaster drill in early 2008. The success of the Committee's formation attracted the communities of Watertown, Newton and Brookline to also join us. The BRREPC conducted a tabletop emergency drill in June of 2010 and is still on track to achieve full certification in 2010/2011. As stated last year, the retirement of Lexington Fire Chief William Middlemiss in 2011, who was chair of the BRREPC, caused some uncertainty in the direction of the Committee. The Committee is still in flux and hopefully this will be remedied in the future.

Respectfully submitted,

Asst. Fire Chief Angus Davison,
LEPC Chairman

Local Emergency Planning Committee:

John Farino
Angus Davison
Richard McLaughlin
Stefan Russakow
Peter Castanino
Rebecca Orfaly Cadigan
Alfred Domenici
Andrew Healy
Leo Saidnawey
David Frizzell
Edward Corsino
Michael Santoro
Robert Gad



POLICE DEPARTMENT:

Following a vote of the Board of Selectmen to restore one of the police officer positions that had been cut in FY2010, the authorized strength of the department has risen to 47 sworn officers.

This year saw Assistant Police Chief Richard Lane retire after 35 years of service to this community during which he wore many hats, including that of acting Chief of Police for one year. Also retiring after 23 years of serving Belmont was Detective Sergeant Barry Ward. Police Officer Arthur Darviris resigned to accept an appointment to the Cambridge Police Department.



Within the department, promotions and assignment changes were made to fill vacancies created. Lieutenant James MacIsaac was promoted to the position of Assistant Police Chief. The lieutenant's position was filled with the promotion of Sergeant Kristin Daley to that rank, and she was assigned to command the Community Services Division. Lieutenant Richard Santangelo moved to command one of the night shifts in the Patrol Operations Bureau. Sergeant Kevin Shea was reassigned to the Detective Division as the Police Prosecutor and Evidence Officer. Sergeant Ben Mailhot was reassigned as commander of the Traffic Division.

Governor Mitt Romney's candidacy for President required the department to partner with the U.S. Secret Service to provide the candidate with protection in Belmont.

Our department's partnership with the Drug Enforcement Agency in bringing the "Prescription Take Back Program" to Belmont has resulted in the secure destruction of hundreds of pounds of prescription drugs that did not end up in landfills, sanitary sewers, or the wrong hands. The program was expanded in partnership with the Middlesex District Attorney's Office, which provided to the department a permanent drop-off container that is now located in the police station lobby. Residents may dispose of their unwanted prescription drugs in that container 24 hours a day at the station.

Another popular community safety service, brought back after several years of absence, is the inspection and proper installation of child safety seats.

The department's commitment to regionalization of services continued this year. Belmont is a member of NEMLEC (North East Massachusetts Law Enforcement Council), a coordinated effort of 53 city and town police departments and two sheriff departments to provide member communities with adequate personnel and equipment resources for the many situations that a modern police department may face, but no one community alone can prepare for. Our partnership with Arlington and Cambridge Police Departments and 24 other public and private agencies (CABHART) to provide services to high risk victims of domestic violence continues also, as does the department's work with Cambridge Police on dealing with high risk offenders. In addition, the department has long been one of the eight communities in the Middlesex Country Suburban Drug Task Force, which investigates drug dealing and related crimes in the region.

I continue to be proud of the men and women of the Belmont Police Department and the Auxiliary Police Unit, who provide a high level of service and demonstrate a commitment to our community. Using the community policing philosophy and approach, our officers work each day to identify and resolve problems which detract from the quality of life our residents enjoy.

Respectfully submitted,

Richard J. McLaughlin
Chief of Police



**ROSTER OF POLICE DEPARTMENT
2012**

CHIEF OF POLICE

Richard J. McLaughlin

ASSISTANT POLICE CHIEF

James G. MacIsaac

ADMINISTRATIVE ASSISTANT TO THE CHIEF

Donna M. Costello

CAPTAIN

John P. Hoerr

LIEUTENANTS

Darin T. Demagistris, Christopher J. Donahue, Kristin Daley, Brendan J. O'Leary, Richard J. Santangelo

SERGEANTS

Kimberly C. Hurley, Mark D. Hurley, Benjamin J. Mailhot, Kevin M. Shea, Janice E. Sparks, David M. Sullivan

POLICE OFFICERS

Shiraz R. Banosian, Todd M. Benedetti, Matthew Benoit, Alex Cheung, Timothy F. Connors, Kate Coppi, Paul J. Cowing, John A. DeVito, Paul Garabedian, Michael R. Horan, Philip Kucha, Gary W. Long, William F. McDermott, Melissa J. O'Connor, David Pimentel, Kristine L. Pugliese, Marc G. Pugliese, Michael V. Pugliese, William E. Regan, Jonathan E. Riddell, Robert E. Sacca, James M. Schwab, Scott F. Shallow, Matthew Stewart, Franz J. Strassmann, Cory A. Taylor, Richard Wright, Brendan M. Young

SCHOOL TRAFFIC SUPERVISORS

Robert Berrigan, Erin Callanan, Katherine Chaprales, Jacqueline Daye, Joan DiPace, Patricia Dixon, Mafalda Iannetta, Laurence P. MacDonald, James Marcantonio, Leonard Muccioli, Frances Napoli, Donald Oates, Jr., Margaret Pelrine, James Ralston, Laurette Stevens, Jean Turner

RESERVE SCHOOL TRAFFIC SUPERVISORS

Marie J. McDonough

PARKING CONTROL OFFICERS

Laurence P. MacDonald, John J. Tobin

TECHNICAL SERVICES

John M. Steeves

TRAFFIC BUREAU ADMINISTRATIVE SECRETARIES

Carol A. Hurley, Linda M. Smith

DETECTIVE BUREAU SECRETARY

(Part Time)

Carol A. Hurley



PROMOTIONS

James G. MacIsaac to Assistant Police Chief
Kristin Daley to Lieutenant

APPOINTED

James Ralston to Crossing Guard
Leonard Muccioli to Crossing Guard

RETIRED

Richard J. Lane, Assistant Police Chief
Barry T. Ward, Detective Sergeant

RESIGNED

Athanasi Darviris resigned as Police Officer on June 3, 2011 to
take a position with the Cambridge Police Department

IN MEMORY

Robert E. Burns, Parking Control Officer

The Police Department mourns the passing of “Bob” Burns, who was a dedicated employee of the department and the
Town of Belmont for the past seven years

2012 TRAFFIC BUREAU ANNUAL REPORT

Total Calls for Police Service	16,915
Traffic Stops	3,153
Domestic / Follow-ups	227
209A Served (Domestic Violence)	56
209A Violations (Domestic Violence)	12

ACCIDENTS

Reported	700
Investigated	374
Personal Injury	67
Persons Killed	0
Pedestrian	6
Pedestrians Injured	6
Pedestrians Killed	0
Bicycle	14
Bicycle with Injury	7
Bicycle with Fatality	0
Hit and Run	87



2012 Annual Report

INTERSECTIONS WITH 10 OR MORE ACCIDENTS

Belmont Street & School Street
 Lexington Street & Sycamore Street
 Concord Avenue & Leonard Street
 Mill Street & Trapelo Road
 Pleasant Street & Trapelo Road

CITATIONS

Civil Motor Vehicle Violations (Complaints)	332
Civil Motor Vehicle Violations (Warnings)	2,052
Criminal Motor Vehicle Violations	107
Arrests for Motor Vehicle Violations	40
Motor Vehicle Violations Issued (Total)	2,531
Parking Violations	7,166

LICENSES AND PERMITS

Taxi Licenses Issued	17
Parking Permits Issued	1,530
Bicycles Registered	0

TRAFFIC BUREAU REVENUE RECEIVED

Report Copies	\$2,071
Taxi Licenses	\$170
Parking Permits	\$90,927
Bicycle Licenses	\$0
Civil Motor Vehicle Fines Paid	\$26,758
Parking Violations Paid	\$122,600

Respectfully submitted,

Sergeant Benjamin J. Mailhot



2012 Annual Report

2012 DETECTIVE BUREAU REVENUE RECEIVED

License to Carry Firearms & FID Permits (split between Town and State)		
\$9,925		
	State Share	\$7,338
	Town Share	\$2,588
Persons fingerprinted for security clearance, alien & employment applications, etc.		300
Clearance Letters		\$38

Respectfully submitted,

Lieutenant Brendan O'Leary

2012 ANNUAL COURT SUMMARY

Total Court Dates:	
Criminal Cases Filed	336
Arrests	119
Juvenile Trials	2
Adult Trials	77
Superior Court	4
Other Trials	5
Magistrate Hearings (Civil)	107
Magistrate Hearings (Criminal)	54
Traffic Appeals	9
Court Overtime (Hours)	620

Respectfully submitted,

Sergeant Detective Kevin Shea,

2012 DETECTIVE BUREAU ANNUAL REPORT

Arson	1
Assaults	79
Attempted Murder/Murder	1
Burglaries	138
Firearms Offenses	1
Kidnapping	1
Larcenies	199
Motor Vehicle Thefts	11



2012 Annual Report

Narcotic Violations	18
Rape/Sexual Assaults	15
Robberies	4
All Other Offenses	222
Total	690

Respectfully submitted,

Lieutenant Brendan O'Leary

2012 COMMUNITY SERVICES / TRAINING DIVISION REPORT

The training officer ensures all sworn members of the department receive up-to-date training mandated by the Municipal Police Training Committee. This includes in-service training at the Lowell Police Academy and bi-annual firearms training. Currently, all members are trained first responders and certified in CPR and Automated External Defibrillator. In addition to in-service training, Department personnel received specialized training in the following areas; Domestic Violence, Incident Command System, Cyber Bullying, Emergency Driving, Highway Drug Interdiction, Law Enforcement Officer Survival, Elder Abuse, Child Passenger Safety and School Safety.

Throughout the year, the Community Services Unit offers to the Community various programs such as the RX Drug Take Back, Auto Etching, Child Safety Program, & Home Security Surveys. Also, in conjunction with the Council on Aging, we worked to educate our senior citizens on the most recent scams that target the elderly. We participated in the health fair hosted by the Council on Aging and gave a lecture regarding fraud to our senior citizens. For our younger citizens, we work directly with the Middlesex Sheriff's Office and their Summer Camp Program that takes place in August each year. This year, we had 79 children attend which is a new record for this highly popular program.

DARE

The Drug Abuse Resistance Education (DARE) Program continues to be a welcome fixture in the Chenery Middle School with 300 students from the 5th grade enrolled. Classes are taught in all of Chenery's 5th grade classrooms by Belmont's DARE Officer Michael Horan, who has been leading the program for several school years. DARE is a nation wide program originally developed in Los Angeles to educate young people on the dangers of substance use and violent behavior with the goal of getting them to abstain from these behaviors. Once Belmont students have completed this program they are recognized at a graduation ceremony and invited to ride on the DARE float in Belmont's annual Memorial Day Parade.

**TO RESIST DRUGS
AND VIOLENCE.**

DRUG ABUSE RESISTANCE EDUCATION

Classroom Hours

188 hours



2012 AUXILIARY POLICE

The Auxiliary Police gained one member and had another member return to active status in 2012 bringing the unit strength to 21 officers. The Unit continues to provide officers for events such as Town Day, Christmas Tree Lighting, Halloween, and major storms, just to name a few. For the year 2012, the unit provided the Town with the following volunteer hours:



Events	340 hours
Patrol	332 hours
Training	561 hours
Administrative	349 hours
Miscellaneous	27 hours

Respectfully submitted,

Lieutenant Kristin Daley
Community Services/Training Division



In late 2012 Belmont Police acquired this Ford Police Interceptor Utility that has been assigned as Cruiser 386. This vehicle, along with a twin (assigned as Cruiser 384), have replaced a pair of aging Ford Crown Victoria sedans as frontline patrol vehicles. The Crown Victoria, which Ford no longer produces, had been the workhorse of the Belmont Police Department’s fleet for decades.



2012 Annual Report

2012 PUBLIC SAFETY / COMMUNICATIONS

OPERATIONS MANAGER

Daniel E. MacAuley, EMD

SUPERVISOR OF COMMUNICATIONS

Edward S. Pendergast, EMD

PERMANENT PUBLIC SAFETY DISPATCHERS

Robert Dally, EMD; David Jones, EMD; Christopher Murphy, EMD; Thomas O'Brien, EMD; James Riccio, EMD; Michael Tortola, EMT; Daniel Walsh, EMD; Colby Weston, EMD



PER DIEM PUBLIC SAFETY DISPATCHERS

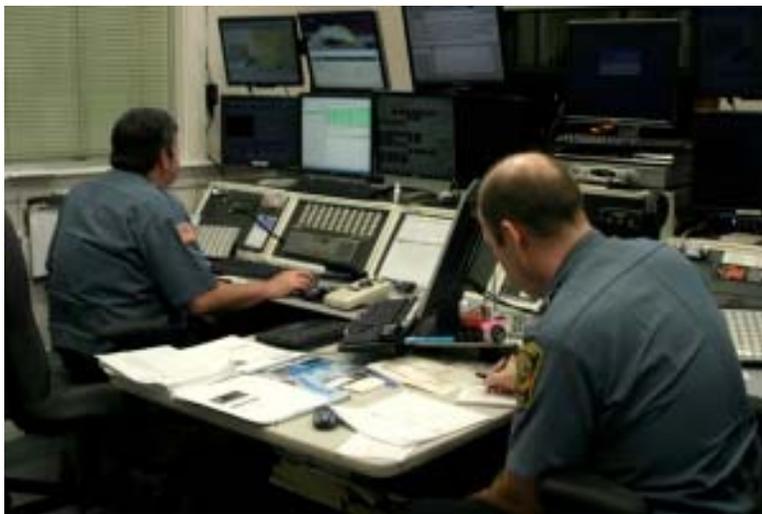
Robert McQuaid, P.A.; Richard Nohl, EMT; John Steeves, EMD; Andrew Tobio, EMT; Brendan Reilly, EMD

APPOINTMENTS

On June 18, 2012 Brendan Reilly was appointed as a Per-Diem Public Safety Dispatcher

2012 PUBLIC SAFETY / COMMUNICATIONS REVENUE RECEIVED

Alarm Fines	\$3,980
Alarm Registrations	\$20,900
Master Box Fees	\$17,050
Detail Administration 10%	\$49,758



As of July 1, 2012 all of our dispatchers were certified as Emergency Medical Dispatchers (EMD) and now provide State mandated pre-arrival medical instructions on all medical emergency calls. All are re-certified annually as American Red Cross First Responders/CPR Rescuers which includes the use of an Automatic External Defibrillator (AED).

I am proud of the Public Safety Communications Division and know all of the staff is dedicated to making Belmont a safer community. The Communications Center is staffed 24 hours per day, 7 days per week by highly trained, highly motivated dispatch professionals. An emphasis on continuous training within the department

maintains a level of readiness that we all can be proud of. The department continues to maintain a close relationship with the other Town agencies. Our dispatchers answer many calls for service after hours and on holidays for the Light Department, Highway Department and Water Department.

Respectfully submitted,

Daniel E. MacAuley, Operations Manager
Public Safety Communications



PUBLIC SERVICES:

BUILDING SERVICES DEPARTMENT:

During the calendar year 2012, the Building Services Department continued to keep pace with the goal of providing proper maintenance and repair services to the Town's buildings. In addition to all of our usual preventive maintenance, programs that we have the following planned or unexpected repairs and upgrades were completed:



BUILDING SYSTEMS AND MAINTENANCE:

450 Concord Ave

- Installed new lighting at the front of the building and improved security at the document storage area.

Town Hall

- Performed extensive work on the ground lighting.
- Installed a new side door next to the Town Clerk's office
- Removal of sludge from the fuel oil tank that had built up over multiple years
- Performed remedial work on the gutter system due to water leakage into the ground floor
- Successfully accommodated an increase in rentals of the Auditorium. There are now three different theatrical groups using the hall on a regular basis
- Upon receiving funds from the Capital Budget Committee, began the process of Stain Glass Window Remediation. This project required Building Services to select a qualified consultant, develop appropriate plans and specifications, issue a Request for Proposals (RFP) and select the contractor
- Made necessary changes to the elevator codes to allow required work on the elevator and stage lift

Homer Municipal Building

- Replaced the door controls at the main entrance to address security issues
- A new air conditioning compressor was installed in the Data Room when the old one failed
- During the investigation into the cause of a roof leak it was discovered that the chimney required extensive repairs which were completed in 2012
- Began having problems with the radiant heat system, which is being investigated
- A voicemail upgrade was done for the Town Hall Complex telephone system

Beech Street Center

- Repair work required on the elevator and the stage lift was completed. New regulations on these lifts required the removal of key access
- Replaced the compressor on the walk-in freezer
- A lighting consultant was hired to address issues related to parking lot lights
- The well system required the replacement of both pump motors and drive settings in addition to the replacement of a broken shaft on pump #1

Public Works Facility:

- Installed a new overhead door in the main garage to improve security and energy management
- Began a preventive maintenance overhead door program
- Installed a new 60 amp service underground from the light building to the main garage



2012 Annual Report

Fire Stations:

- At headquarters, the kitchen floor was replaced
- Also at headquarters, the lights and ballast in the apparatus bay area were completely replaced for the first time since the facility opened
- Replaced the motor of the roof top fan condenser at headquarters and the roof top fan controls at the substation
- Replaced the started board in the elevator of the substation
- Responded to over cooling complaints on the first and second floors of the substation



Police Stations:

- Working with the School Department, went out to bid on a combined building envelope project that included two schools and the police station. Re-pointing of the police station was completed in August
- Replaced the main toilet drain line, which had been a reoccurring repair issue
- Installed 80 feet of wood guardrail in the upper parking lot and replaced a damaged vinyl fence in the same area
- Replaced 5 windows in the gym area.
- Performed electrical improvements in the jail cell, report area, and kitchen
- Added security device to one of the rooms in the building
- Upgraded the jail cells in response to a State inspection

Town Wide:

- All inspections performed and licenses issued on elevators, sprinkler and fire alarm systems, stove hoods and fire extinguishers
- Implemented a telephone software system that required a great deal of planning and coordination with the vendor, the Town's telephone consultant, and both School and Town department heads

Project Management:

- As stated above, performed the planning and / or implementation of work at the Police Station and the Stained Glass Window Project at the Town Hall
- Assisted the Library with replacing emergency lighting

Respectfully Submitted,

Wm. Kevin Looney
Manager, Building Services Dept.



COMMUNITY DEVELOPMENT:

FULL TIME PERSONNEL:

Glenn R. Clancy, P.E., Director
Jay Szklut, Planning & Economic Development Manager
Jeffrey A. Wheeler, Planning Coordinator
Philip D. Harris, Inspection/Enforcement Officer - until 5/25/2012
Douglas Scott, Inspection/Enforcement Officer
Ara Yogurtian, Resident Engineer

Pauline M. Daniels, Administrative Coordinator
Marisa Lowre, Administrative Assistant I
Gina Farrar, Administrative Secretary

PART TIME PERSONNEL

John D. MacDonald, Plumbing and Gas Inspector
Mary Trudeau, Conservation Commission Agent

ENGINEERING DIVISION:

Conservation Commission

The Office of Community Development has a part-time Conservation Agent on staff who works closely with the Conservation Commission. The agent administers the Victory Garden’s at Rock Meadow, manages the Rock Meadow conservation land and provides technical assistance on all matters relating to the Wetlands Protection Act.

Pavement Management

In 2012, the following roadways were reconstructed.

Street	From	To
Wilson Avenue	Beech Street	Flett Road
Flett Road	Trapelo Road	Creeley Road
Francis Street	Creeley Road	Wilson Avenue
Creeley Road	Beech Street	Slade Street
Leslie Road	Creeley Road	Upland Road
Wiley Road	Lexlie Road	Slade Street
Holden Road	Slade Street	Leslie Road
Sabina Way	Flett Road	Francis Street
Poplar Street	Belmont Street	Trapelo Road
Horne Road	Williston Street	Poplar Street
Edgemoor Road	Concord Avenue	Louise road
Trowbridge Street	Concord Avenue	Hittinger Street
Dunbarton Road	Common Street	Royal Road
Oak Street	School Street	Concord Avenue
Goden Street	School Street	Washington Street
Myrtle Street	Concord Avenue	School Street
Clairemont road	Rutledge Road	Radcliffe Road

Trapelo Road / Belmont Street Reconstruction

The Town received approval for funding of the 2.5 mile, \$14.5 Million Trapelo Road / Belmont Street reconstruction Project. The project has been in development since 2005. State Representative William N. Brownsberger, the Board of Selectmen, the Planning Board and the Traffic Advisory Committee all worked extremely hard to move the project from conceptual idea to the point where funding could be secured. Your Town Engineer has been actively involved



2012 Annual Report

with the design process and has attended many meetings with state officials pursuing funding for the project. Work continues on final design details and once construction begins much time will be dedicated to communicating with residents, business owners and state officials. Construction is expected to begin in the spring of 2013 and the project is expected to be completed in the fall of 2014.

Police Department

The Department worked closely with the Traffic Division in 2012 on several projects such as traffic pattern realignments and crosswalk locations as requested by different neighborhoods in Town. The Department also worked closely with the Police Department during numerous reviews of proposed developments that would impact traffic in Town. In addition, the Department prepared maps of the Town and provided court testimony to assist in court hearings.

Sanitary Sewers

During 2012 private contractors made 25 connections to the sanitary sewer. The Department continued to provide various information as requested.



Storm Sewers

Private contractors made 11 connections to residential properties and the Department took measurements and locations of the sewers for permanent records.

Town Clerk

Restriction lines, 150 feet from election polling places, were marked out at each of the eight precincts at the request of the Town Clerk.

The Department also assisted the Town Clerk in selecting the proper house number for new or converted dwellings by providing technical assistance and plot plans of the property.

TRAFFIC ADVISORY COMMITTEE

In 2012 the Director of Community Development attended monthly meetings as staff liaison to the Traffic Advisory Committee. Truck traffic, intersection redesign, Trapelo Road redesign, as well as many other concerns were discussed at these meetings. Information and support was given to the Committee by this department as needed.

Water Department

The Engineering Division performed various functions for the Water Department including locating sanitary sewers and storm drains for repair and/or replacement of domestic water lines and main lines.

Notifications of new sanitary sewer house connections were sent to the Water Department to update the sewer use master list for billing purposes. Additionally, all phases of the Water Department's 30-Year Plan are closely coordinated with the Engineering Division in order to ensure coordination of utility replacements or upgrades as well as pavement restoration.



BUILDING DIVISION:

During 2012, this division processed 985 building permits, received 36 possible zoning violation complaints, 6 possible building code complaints and 11 general bylaw violation complaints. Estimated total building construction value was \$53,311,110. All alleged zoning and building code violation complaints received during the year were investigated and notifications were sent to the parties involved. Through the cooperation of the Fire Department, the Building Division is notified of every fire in which possible structural damage is evident. Immediate inspections are made and recommendations given to the owners or builders.

Income for the calendar year 2012 from Building Permits totaled \$806,612 and income from Plumbing, Gas, Board of Appeal, Certificate of Inspections, Home Occupation, Certificate of Compliance, Signs, etc. totaled \$78,918

Total income received by this division was \$885,530.

During 2012, 669 plumbing permits were issued to properly licensed persons. Inspections were made on all work for which permits were issued and other inspections were made at the request of the property owner. Total income received was \$38,575.

During 2012, 463 gas permits were issued for which all necessary inspection and re-inspections were made. Total income received was \$17,067.

State Building Code

During 2012, as part of the duties required by the Massachusetts State Building Code, this division inspected 115 public buildings and spaces, (schools, hospitals, restaurants, public halls, day care centers etc.) for compliance with safe egress, emergency lighting and maximum capacity. The Code requires on-site inspections. Mandatory fees collected during 2012 totaled \$4,356. As a means of keeping informed with the State Building Code and its ongoing changes and amendments, representatives from this division attended several state sponsored workshops during 2012.

Health Department

The Office of Community Development continued to work very closely with the Health Department in 2012. Many of the public safety issues that are addressed by the Building Inspector also involve the Health Department. Additionally, the Director of Community Development works very closely with the Health Department assisting with the review of proposed septic systems under the Title V Regulations. The Department also works closely with the Health Department to review plans for new restaurants.

PLANNING DIVISION:

Zoning Board of Appeals

During 2012, the Zoning Board of Appeals heard 25 cases for Special Permits and/or Variances with the following results (some of these cases involved more than one application):

TOTAL CASES	25
Special Permits	24
Variances	3
DECISIONS	25
Granted	22
Denied	2
Withdrawn	1



2012 Annual Report

Planning Board

The Planning Board heard (3) Cases. These cases included reviewing a commercial development, reuse of an historical accessory building, and a joint hearing for the removal of a tree and stonewall on a Scenic Road.

TOTAL CASES	8
Site Plan Review	5
Special Permit	4

DECISIONS	8
Granted	7

Total application fees for both the Zoning Board of Appeals and Planning Board were \$8,200.00

Respectfully submitted,

Glenn R. Clancy, P.E., C.B.O.
Director of Community Development

DEPARTMENT OF PUBLIC WORKS:

PUBLIC WORKS ADMINISTRATION:

Herewith I submit the Department of Public Works (DPW) report for the year ending December 31, 2012, covering the following: Public Works Administration, the Highway Division, the Parks and Cemetery Division and the Water Division.

During 2012, Public Works Administration originated 15 contracts for vehicles, supplies and/or services under Chapter 30B; the Uniform Procurement Act and Chapter 30 section 39M. Administrative time was spent working with the Tree

Warden, Executive Safety Committee, Massachusetts Water Resources Advisory Board, Arlington – Belmont - Cambridge (ABC) Stormwater Board, Water Advisory Board, Board of Cemetery Commissioners, Shade Tree Committee and the Energy Committee. DPW personnel assisted with the following community projects: Voting, Arbor Day Celebration, Belmont Center Town Day, Belmont High School Thanksgiving Day Football Game, Holiday Lighting Ceremony in Belmont Center, Belmont Garden Club Community Planting Program, Belmont Serves Day and improvements to the Conservation Land at Rock Meadow. The DPW Highway Division finalized the installation of 13 bicycle racks for a total of 30, received from a grant from the Metropolitan Area Planning Counsel, on various public properties in cooperation with the Office of Community Development and the Energy Committee.

Under the Public Works Capital Program the Highway Division was authorized to purchase two replacement one ton pick up trucks at a cost of \$74,600, one 37,000 GVW replacement dump truck at a cost of \$112,030, one replacement John Deere front end loader at a cost of \$170,000 and one new emergency generator to service the three sanitary sewer pumping stations at a cost of \$40,000. The Parks & Cemetery Division was authorized to purchase one replacement one ton pickup truck at a cost of \$37,000.

The third Public Works Day in Belmont was held on May 5, 2012 in acknowledgement of National Public Works Week. The American Public Works Association assists communities in recognizing National Public Works Week as a celebration of the tens of thousands of men and women in North America who provide and maintain the





infrastructure and services collectively known as Public Works. Families of Belmont were welcomed by Public Works employees who volunteered their time to exhibit some of our heavy equipment, demonstrate Public Works operations and answer questions about Public Works responsibilities and operations. Our appreciation is extended to DPW personnel for volunteering their time and demonstrating their knowledge and skills for such an important community event.

PERSONNEL

At year's end, the Public Works Administration had 3 budgeted full time employees; the Highway Division had 24 budgeted full time employees, a part time Tree Warden and a part time Recycling Coordinator. The Parks and Cemetery Division had 9 budgeted full time employees and 4 part time employees.

Several employees successfully completed educational and training courses related to their employment. Several employee safety programs were held during 2012 in conjunction with the Executive Safety Committee. The DPW Highway Division, represented by two teams, Mr. George Patsios and Mr. Marc Petto and Mr. John Sheridan and Mr. Kyle Matthews participated in the Norfolk-Bristol-Middlesex Highway Association Driver Skills and Safety Training Event in September of 2012 competing with professionals from other Towns by testing their skill and knowledge in the safe operation of heavy equipment. George Patsios and Marc Petto were awarded first place for the tri-county competition and were invited to attend the Massachusetts Highway Association Driver Skills and Safety Training Event

where they placed second in the statewide competition. With that continued success, in November of 2012 they were invited to the New England Regional American Public Works Association Driver Skills and Safety Training Event.

George Patsios and Marc Petto were awarded second place for overall performance for the entire New England States. Our appreciation and congratulations goes out to these four professionals for representing themselves and the Town so well.

In 2012, with the savings from the recently bid solid waste and recycling contract, Public Works was able to budget for a new position of a part time Recycling Coordinator. The purpose of this position is to assist the Director of Public Works and the Highway Division manager in the planning, administration, promoting, and implementation of the Solid Waste and Recycling Program in compliance with Town policy. The Recycling Coordinator promotes program participation through the development and implementation of educational materials and an outreach campaign focused on increasing residential and municipal recycling and collects and analyzes data relating to recycling and solid waste for the municipality and state agencies with the overall goal to increase recycling in the Town's solid waste stream. We welcome Mary Beth Calnan as the new Recycling Coordinator.

HIGHWAY DIVISION

Michael A. Santoro, Assist. Director of Public Works and Highway Division Manager

Street Maintenance

The Highway Division maintained, cleaned and signed Belmont's 77.76 miles of public roads. In addition, we cleaned, signed and performed minor maintenance work on 8.10 miles of private ways.

During 2012 a total of 44 sidewalk locations were repaired by Highway personnel totaling 3,103 square feet. Street signs, regulatory and traffic signs were purchased, prepared, erected and maintained by the Highway Division. Crosswalks, center and parking lines were repainted by Highway personnel during the year. The Highway personnel painted blue and white handicap markings on 53 various designated parking spaces throughout Town. A total of 1175 gallons of white traffic paint, 370 gallons of yellow traffic paint, 10 gallons of blue traffic paint and 49 pounds of reflective glass beads were used during 2012.



2012 Annual Report

During 2012, Highway personnel responded to 18 overtime snow or ice calls ranging from two to eight inches. All snow and ice storms were cleared and treated for ice control by DPW personnel. Contractors assisted with snow plowing during one storm in 2012. The total snowfall for calendar year 2012 was 24 inches. Belmont's 1995 By-Law allowing a Snow Emergency Parking Ban was not put into effect during 2012. The Highway Division is responsible for providing emergency service response for this program at all times for public safety as well as for the continuity of services.



The deterioration of the roads and sidewalks continues to be a major concern. With each passing year additional staff time and funding is required to maintain the public ways. The Pavement Management Program, administered by the Office of Community Development Department, continued to address the serious condition of the roads with limited available funding. A coordinated approach working with the Community Development Department and DPW continues to coordinate the replacement and repair of utilities in advance of the road and sidewalk improvements.

Sanitary Sewer Maintenance:

Belmont has three sanitary sewer pumping stations, one located on Stony Brook Road, one on Woodbine Road and a new station recently installed on Channing Road as part of the Winn Brook Overflow Mitigation Program. The Highway Division routinely maintains these stations on a weekly basis. The Division is responsible for 76 miles of main lines, appurtenances and about 6,700 building services. The Division also maintains and cleans selected main lines throughout the Town as part of a regular maintenance program. This maintenance program has been significantly reduced because of staffing limitations. The Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.



The Highway Division routinely maintains these stations on a weekly basis. The Division is responsible for 76 miles of main lines, appurtenances and about 6,700 building services. The Division also maintains and cleans selected main lines throughout the Town as part of a regular maintenance program. This maintenance program has been significantly reduced because of staffing limitations. The Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.

During 2012, 40 individual building connections were televised to determine the condition and priority for repair. As a part of our ongoing maintenance program 21 sanitary sewer lines were repaired. The Highway Division responded to 228 building service pipeline blockages during the year. The Board of Selectmen voted to increase the metered sewer charge to \$10.11/CCF (hundred cubic feet) with a minimum service charge of \$14.30 per quarterly billing. The "lifeline" rate is at \$7.08/CCF.

Storm Drain Maintenance:

The annual cleaning of approximately 2,000 catch basins was completed during the spring by a private contractor. The Highway Division repaired 15 catch basins. An ongoing program of maintenance and cleaning of main lines was continued during 2012. This maintenance program has been significantly reduced because of staffing limitations. Maintenance and cleaning is also provided for storm drain connections to buildings. The Division is responsible for maintenance of all catch basins, manholes and 54 miles of main lines. In 2012, the Division maintained the storm



water pumping station that was installed on Pleasant Street in 2010. The Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.

Central Fleet Maintenance Facility:

Since 1981 the Highway Division has managed a Central Fleet Maintenance facility at the Highway Yard on C Street. Most Town owned vehicles and equipment are serviced and fueled at this location. Gasoline, diesel fuel, preventive and general maintenance along with extensive equipment repair is available to all Town Departments. The Central Fleet Maintenance Facility staff is available to repair all Town vehicles as needed at all times. Waste motor oil generated from the Town's fleet as well as oil accepted from residents is collected at this location to be recycled. This facility is the base of operations and provides equipment storage for all Highway Division programs.



Deltas and Ground Maintenance:

The Highway Division is responsible for 52 separate deltas, islands and grounds including most of the land around Clay Pit Pond. During the spring all areas were cleaned and for the balance of the growing season the property was mowed and maintained. Because of budget constraints, no seasonal staff was authorized to be employed during the growing season to assist with maintenance.

The Belmont Garden Club has, once again, provided labor and plantings to enhance several public areas throughout the Town. Their generosity and public spirit has helped enormously to beautify the town and is especially appreciated given recent budget and staffing limitations.

Forestry Service:

Asplundh Tree Expert Company served the first year of a three-year contract for tree care during fiscal year 2012. Thomas D. Walsh also served the first year of a three-year term as Tree Warden and his report follows:



For the twenty seventh consecutive year, the Town of Belmont was recognized as a Tree City USA by the National Arbor Day Foundation.

Arbor Day was celebrated on April 27, 2012 with the planting of a tree. The ceremony took place at the Burbank Elementary School.

During 2012, the Town purchased 129 trees to be planted in various locations. Trees were watered by Highway staff during the growing months. The Town removed 154 dead and dangerous trees during 2012, including trees that came down during Hurricane Sandy on October 29, 2012.



2012 Annual Report



The contractor maintained public shade trees predominantly in response to requests from citizens for service. In addition to maintenance work performed on these larger public shade trees, many small, young trees were pruned as part of our pro-active program to assure good form, structure, health and vigor as they develop towards maturity. Storm damaged trees also were routinely repaired to insure the long-term health of the affected trees. There was one Tree Hearing held during 2012.

As Tree Warden, I express my appreciation and thanks to the Board of Selectmen, Town Administrator, Director of Public Works, Department and Division Managers, Shade Tree Committee and employees of the Town for their support, cooperation and assistance during the past year.

Respectfully submitted,

Thomas D. Walsh, Tree Warden

Solid Waste Collection And Disposal:

Residential solid waste continues to be collected once per week at each household, with recyclables collected every other week. Russell Disposal began the second year of a three-year contract with two one year options as our collection contractor during 2012.

In addition to weekly residential trash and the weekly appliance collection for recycling, the program also collects and recycles on an every other week schedule clear, green and brown glass, #1 thru #7 plastics, steel/tin/metal containers, mixed recyclable paper, corrugated cardboard, milk and juice cartons. Cathode ray tubes (televisions and computer monitors, also known as CRTs) are collected weekly as scheduled. On July 1, 2004 a \$15 per item fee was instituted for the recycling of Cathode Ray Tubes and a \$20 per item fee for the recycling of household appliances. Yard waste is collected every other week from April to mid October and weekly during the fall leaf season. The Belmont Transfer Station is open for seven weeks during the fall, including Saturdays for convenient residential drop off of leaves.

The Town is under separate contract with the Wheelabrator North Andover (WNA) Resource/Recovery Facility in North Andover, MA until 2015 to dispose of its solid waste.

During Calendar 2012, the Town recycled 5,075 tons from a total residential solid waste stream of 11,219 tons for a recycling rate of 45 percent. The Town realized \$1,375 from the sale of recycling bins, \$1,625 from the sale of compost bins along with \$18,685 from the sale of appliance and CRT recycling stickers.

The new position of Recycling Coordinator was filled in 2012, this position will promote program participation through the development and implementation of educational materials and outreach campaigns focused on increasing residential and municipal recycling.



Transfer Station Operation and Site:

The site continues to be used for solid fill disposal from Public Works and Town operations. Asphalt, concrete, wood chips, tree stumps and logs from operations continue to be stored at this site before being recycled.



For the municipal service, leaves were collected weekly in containers by our solid waste and recycling contractor to be recycled by composting commercially out of Town. The fee of \$400 per vehicle to local landscape contractors for depositing leaves in our compost pile at the Transfer Station site on 1130 Concord Avenue for the fall season generated \$10,000 in revenue. Residents were also allowed to bring leaves to the compost area at no charge. For the last twenty-one years, the Division has windrowed the leaves in an effort to facilitate decomposition. Active marketing enabled a large amount of leaf compost to be transferred out of Town and recycled at no cost to the Town. We continue to actively seek markets for

leaf compost so that we will have space for storage of future years' leaves for composting.

Working with the Office of Community Development the Town has retained Camp Dresser & McKee Consulting Engineers to provide an engineering assessment of the former Incinerator Site and ash landfill at 1130 Concord Avenue to comply with The Massachusetts Department of Environmental Protection's (DEP) regulations. The initial site assessment and comprehensive site assessment have been completed. We continue to work with the DEP to comply with the regulatory process to cap the ash landfill. Within the next two years we expect to determine a post-closure use and complete the assessment and the final cap of the ash landfill meeting DEP regulations.

PARKS AND CEMETERY DIVISION:

Joseph M. Urciuolo, Parks and Cemetery Division Manager

Parks and Facilities provides for the cleaning, maintenance, repair and improvement of the resources for recreational enjoyment. These include; the Skip Viglirolo Skating Rink, Underwood Pool and adjacent park, Concord Avenue Athletic fields and facilities, Hittinger Street Field, Town Field, Pequossette Field, Chenery Middle School Field, Grove Street Field, Payson Park Playground and Winn Brook Field. In addition, this group maintains the tennis courts at the Grove Street Field, Pequossette Field, Chenery Middle School Field and Winn Brook Field as well as basketball courts at Town Field, Grove St. Field and Pequossette Field.

- The chain link fencing maintenance program has continued to provide safe enclosures for these facilities. We made repairs at Pequossette Park, Grove Street Park, Town Field and the Underwood Pool. These repairs have added to the safety and overall appearance of the perimeter fencing of the parks.
- The four tennis courts at Grove Street Park were resurfaced, relined and painted for the first time in a great many years. This project has significantly improved the use and safety of these courts.



2012 Annual Report

- Again in 2012, the athletic fields and facilities had many improvements thanks to the generous donations from many organizations.
- As in the past the Brendan Grant Foundation has generously contributed to many projects for all the baseball and softball programs in town. The Foundation has supplied a new infield mix conditioner for the Varsity Baseball Field and Grove Street Park. They have paid to put up and take down the outfield fence at the varsity and junior varsity diamonds.
- We are grateful to the Frank E. French Company for once again donating a generous amount of infield mix.



- The Mormon Church volunteers have, once again, graciously treated our tot lot at Winn Brook with a wood preservative which helps with the safety and longevity of this much used structure.
- The Belmont Religious Council volunteered their time and energy again to paint the fence at the Little League field at the Grove Street Park. This project helped to beautify and upgrade this popular park.
- The Belmont Day School graciously gave their time and energy to paint the wall at the Town Field baseball diamond. This project helped to beautify this park.
- The Belmont Soccer Association and Belmont Second Soccer have again paid to maintain all the soccer fields in Town. Through their efforts the Belmont Soccer Fields are as well maintained as any in the area.
- Through the efforts of the Belmont Little League and Dante Muzzioli & Associates, the Little League Fields at Grove Street Park were refurbished. The Parks Division staff was also a significant contributor to the success of this project.
- The Youth Hockey Association installed billboards in the Skip Viglirolo Skating Rink; these boards enhance the appearance of this old facility.



Clearly the generous contributions add value to the recreational facilities and are enjoyed by the staff, participants and spectators alike. Again, we thank all of these organizations for their continued financial support at a time of great need and for donating their time to improve and maintain these important facilities. The Parks staff works closely with all of the Town organizations in the care and maintenance of all athletic facilities to the ultimate benefit of the Town.



BELMONT WATER DIVISION:

Michael R. Bishop, Water Division Manager

Significant Information And Statistics

All water consumed in Belmont is supplied by the Massachusetts Water Resources Authority (MWRA) from reservoirs owned and operated by the Massachusetts Division of Conservation and Recreation (DCR). The Town is under contract with the MWRA and is required to pay for all drinking water supplied to the Town.

Safe Drinking Water Act

During 2012 the water supplied to the Department of Public Works Water Division by the MWRA was in compliance with all Maximum Contaminant Levels (MCLS) as established by the Safe Drinking Water Act (SDWA). The SDWA defines water quality parameters which are considered safe for human consumption. The SDWA is administered by the U.S. Environmental Protection Agency (USEPA) and enforced by the Massachusetts Department of Environmental Protection (DEP). Water samples are analyzed on a weekly basis for microbiological contamination and on a periodic basis for organic compounds, heavy metals and pesticides. All tests are performed by the MWRA laboratory or a certified laboratory under contract with the MWRA. Reports are on permanent file both at the MWRA and the Water Division Office. Over the last twenty years the Division has identified all water service pipes which are either all or partial lead. A program designed to replace these lead pipes was started in 1992 and as of December 31, 2012 there is only one partially lead lined water service line in Belmont.

Water Consumption Data

** Data supplied by the MWRA

Average Water Consumption in Millions of Gallons per Day (MGD) **

<u>Month</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
January	2.011	1.982	2.147	1.763	2.060
February	1.912	1.985	2.040	1.851	2.007
March	1.893	1.930	2.021	1.776	1.951
April	1.948	1.982	2.055	1.752	2.105
May	2.221	2.330	2.324	1.954	2.228
June	2.612	2.415	2.522	2.312	2.624
July	2.520	2.237	3.001	2.673	2.845
August	2.360	2.547	2.861	2.398	2.535



2012 Annual Report

September	2.393	2.453	2.423	2.303	2.308
October	2.067	2.029	1.906	2.042	1.904
November	1.935	1.920	1.766	1.797	1.878
<u>December</u>	<u>1.937</u>	<u>1.941</u>	<u>1.736</u>	<u>1.898</u>	<u>1.916</u>
Average	2.151	2.147	2.236	2.045	2.197

*Average Consumption per person per day

84.09 Gallons 82.96 Gallons 86.39 Gallons 79.02 gallons 84.89 gallons

* Estimated Population of 25,879

Total Consumption from MWRA**

2008	787,386,000 Gallons	2009	783,583,000 Gallons	2010	816,006,000 Gallons
2011	746,380,000 Gallons	2012	804,428,000 Gallons		

Water Distribution System

System Composition

Types of Pipe: Ductile Iron, Cast Iron, Galvanized Iron, Copper, Asbestos Cement
 Size Range: 1.5 Inch to 16 Inch Diameter
 Number of Hydrants: 758
 Number of Services: 7,546
 Types of Services: Copper, Brass, Cement Lined Iron, Galvanized Iron, Wrought Iron, and Cast Iron.
 Percentage of Services Metered: 100%
 Total Water Main: 489,681 Feet (92.74 miles)

Water System Improvement Program

Hawthorne Street, Irving Street, Grant Ave. Water Main Replacement Project – 2012. The Hawthorne Street, Irving Street, Grant Avenue project was awarded to SB General Contracting Walpole, MA for the amount of \$931,919.42 dollars. Engineering estimates were \$1,284,850 dollars. Due to the change in projects, the start of the Hawthorne Street, Irving Street, Grant Ave water main replacement project was delayed. Construction began on November 5, 2012 and concluded on November 27, 2012 for this construction season. A total of 1,837 linear feet of eight inch ductile iron water main was installed along with fifteen six and eight inch isolation valves and three fire hydrants. SB General Contracting will resume the project April 15, 2013 weather permitting.



Belmont Center Water Main Replacement Project - 2013

The 2013 Capital Water Main Replacement Project will consist of replacing main in the following locations;

- Leonard Street from Pleasant Street to Concord Avenue



- Alexander Avenue from Pleasant Street to Claflin Street
- Channing Road from Leonard Street to Cross Street
- Concord Avenue from Pleasant Street to Cottage Street

Public Works is in the 17th year of this 30 year Water System Improvement Program to replace all of the unlined water mains generally installed prior to 1928. This important reinvestment in the water infrastructure will ensure the water quality, domestic and business supply capacity as well as adequate water for fire fighting for both current and future generations.

Respectfully Submitted,

Peter J. Castanino
Director of Public Works

HUMAN SERVICES:

COUNCIL ON AGING:

The Belmont Council on Aging serves the needs of Belmont's sizable senior citizen population -- over 9,000 Belmont Citizens are age 50 and older. Nearly 5,500 are age 60 and older, and almost 4,000 are age 65 and older. Using a combination of Town-provided funds, state, federal and foundation grants, user fees, donations from individuals and organizations, and volunteer services, the COA efficiently provides a wide-range of services to seniors. They include transportation, nutrition, health and wellness, social, arts and educational programming, as well as social support for seniors and their families. The COA completed its third full calendar year of operations in the new Beech Street Center. Currently 1,737 persons are registered in the COA database, representing a 15% increase two years in a row although this is an undercount. For a variety of reasons there are users who do not register. Over the course of the year there has been an increase in utilization of the center and participation in COA programs and services. The increased participation in COA programs and activities from FY'11 to FY'12 includes: a 19% increase in the number of fitness/wellness program participants, 46% increase in social service consultations. The total number of people attending events, as measured by number of "sign-ins", rose by 40% from the previous year. This level of participation is currently maintained with an equivalent budget level in FY'13 as was appropriated in FY'11 and FY'12. Satisfaction surveys for center programming were distributed and collected in October. Results yielded the following; 65% were extremely satisfied and 26% were very satisfied; 78% would enthusiastically recommend programs to others.

The range and scope of COA services encompass the following:

- The health and wellness programs include fitness classes such as aerobics, strength and flexibility, tai chi, chair yoga, meditation group, line dancing, ballroom dancing, cardio conditioning, arthritis exercise and personal coaching. The fitness room program has been in operation since March. Health education courses and workshops are offered by a variety of healthcare providers on diverse issues pertinent to the health of older adults. Direct health services are also provided. They include a weekly blood pressure clinic, monthly podiatry consultations and physical therapy consultations. There was a health fair conducted this past April where a variety of providers were on hand to provide information. The number of senior users of the fitness activities is 307. There is also a medical equipment loan program.
- Socialization, adult education and the arts programs include the following: the "Bel-Aires" choral group, painting, card making, quilting, knitting round table, duplicate bridge, poker, mahjong, bingo, backgammon group, scrabble, ping pong, pool, in-house library, computer classes, tutoring in digital camera use, "hot topics" discussion group, book discussion group, movie matinees, concerts, live theatrical performances, local artist exhibits, adult education programming provided by individual expert presenters (many of whom are on the faculty of the Cambridge Center of Adult Education), English as Second Language classes and travel



2012 Annual Report

presentations. This past year a successful arrangement was made with the Fernald School for a free senior swim program two times a week using their pool. Also off- site are two programs located at the Belmont Media Center, one a community service to the blind and the other a video production program.

- The senior trips program is another enrichment program based at the center. Trips organized have included the Boston Symphony Orchestra, out of town performances, nature oriented outings and overnight trips. The number of different seniors who have participated in the trips is 318. It should be noted that all the above programs are fee based. The COA revolving account is used to collect the fees from clients, which pay instructors or other providers for their services and/or for program supplies.
- Social and transportation services remain core services which are vital for the well being of seniors living at home. Social services include assistance with obtaining fuel subsidies, tax preparation, social, financial resources, social work evaluations, home visits as well as health insurance counseling and outreach to seniors of linguistic minorities in the Town. The social work team provides assistance with obtaining home safety tools such as the Vial for Life and access to subsidies for home safety alert systems. The director now facilitates two monthly support groups for family caregivers. With the social work position just budgeted for 10 months a year, the director provides social work services over the summer. As the number of social work consultations has been steady at 57 over the summer months, a repeat request has been made this current budget season for social work coverage in those gap months.
- Transportation services include rides to medical appointments, adult day health centers grocery and mall shopping, as well as destinations for activities of daily living such as banking, medication prescription pick ups and visits to friends and relatives living in institutions or at home in the Town. The service is operating with one .5 FTE position less than in FY'09. The COA received its grant funded new BelderBus in early June, and it's smooth ride and extra safety features are a marked improvement from the previous van.
- The COA assists elders in emergency situations and collaborates with other departments to provide necessities during various types of disasters. The winter was milder than most but Hurricane Sandy necessitated outreach to seniors at risk. All identified at-risk seniors received calls from COA staff during that time. The COA assists the Town in maintaining a database of people who need special assistance in the case of disasters. The center remained open late again as a refuge for all town residents in need this past summer, when the outside temperature reached over 100.

Over the years the COA has also taken the lead in providing social services not only to seniors but to residents of all ages. These services include but are not limited to: 1) transportation to disabled adults under age 60 (as space permits); 2) volunteer opportunities and a supportive work environment for unemployed residents and students seeking to gain new work skills; 3) fuel assistance, free tax preparation assistance and health insurance counseling for seniors are utilized by residents of any age in the town (counseling is available to families who are caregivers of seniors or disabled adults); 4) intergenerational programming is planned throughout the entire calendar year and includes the yearly Ice Cream Social and musical programming. The final phase of the special videotaping project jointly organized with the Human Rights Commission and Belmont High School and designed to promote diversity and tolerance at the center was implemented in November. The center's programs are open to all adult residents of the town. The fitness room program is open to residents age 50 and older, and there was a mailing in March of the Senior Notes to all households of residents over the age of 50. The library and COA partner for certain adult education programming set at the center. The Beech Street Center provides space for a number of Recreation Department activities, including those for SPORT. This past summer the five day a week after camp hours' children's program took place at the center. There have been a variety of programs sponsored by such groups as Envision Belmont, Town Departments other than COA and the Warrant Committee. When adding the revenue-generating rental events and the extended hours of COA operations on Tuesday evenings, the center is used almost continuously during the day and evening at least 5 days a week. It is used almost every calendar day for some activity.



The following is a list of highlighted, specific accomplishments over the past year:

- **New BelderBus Vehicle Awarded and Received.** The new more comfortable vehicle took its maiden ride on June 11. It is more fuel efficient and rides more smoothly than its predecessor.



- **Expansion of Funding from Private Businesses** to include \$3000 grant from Mount Auburn Hospital, for transportation services. This is in addition to Cambridge Savings Bank's on-going grant of \$2500 each year for personal safety alert devices to qualified seniors and for use in the BSC fitness room program.
- **Enhanced Programming and Services to Integrate South Asian Culture in the Belmont Community.** As a result of a grant amounting to \$4000 in FY'12 for outreach to the South Asian senior there are on-going free Indian lunches for all seniors 1x a month, special "Indian Christmas" community event, expanded opportunities for mixing of cultures and social work outreach to this under- represented part of local senior community.
- **Opening and Functioning of Fitness Room Program** This fully equipped room has been functioning very successfully since it opened this past March. There are 78 current memberships, and the room is being used continuously with members reporting high satisfaction. The program has been financially self-sustaining.
- **Improvements in Rentals Program** There was an increase in revenues yet a reduction in cost, as measured by staff time devoted to administering the program
- **Fully Subscribed and Enhanced Holiday Season Events** During this past holiday season a record number of people subscribed to the Thanksgiving and annual December holiday party. Over the holiday week there were a record number of festive activities and people attending, including a symphonic concert that drew in about 300 attendees (not just seniors) and 3 dress rehearsals, which made the concert available to seniors who could not otherwise attend the major event.
- **Ballot Initiative Forum** The COA initiated a new type of community program during the election season. A community forum was conducted in October at the center and facilitated by the director, on the Ballot Initiative regarding Physician Aid to Facilitate Death. This community service was televised several times on local TV before the Nov. election.
- **Enhanced After Hours Special COA Events** At no extra cost to the town, after hours programming has been growing. It includes the Tuesday evening weekly programming and 5 separate, large COA sponsored events.
- **Bocce Court** At no cost to the Town and thanks to the generosity of the Friends of the COA, a bocce court was installed this past September. It was already utilized and will open again in the spring.

The total sum of the budget appropriation for this past fiscal year remained stable. As reported by the warrant committee in recent years, the department's budget is growing slightly less on average than other departments. Over an 11 year span there has been an overall decrease of Town funded FTEs' from 7.7 in 2001 to 5.91 in FY'12- a 23% reduction. Funding for most of the classes and special events are sustained by the participants, and those



2012 Annual Report

fees are processed through the department's revolving fund account. Town Meeting voted approval of an increase in the revolving account in FY'12 to accommodate increased financial activity related to the fitness room program. Program and service levels have remained high thanks to volunteers and labor funded by grants and other sources. The number of volunteer hours has risen to 13,563 hours in FY'12-a 15% increase since opening the new center. Partnerships with universities and schools continue to be forged and maintained for the purposes of acquiring various types of skilled internships. For this academic year, Simmons School of Social Work and Salem State School of Social Work have provided graduate level interns.

Apart from special grants, funding for additional programs and center needs has been available through two non-profit organizations, whose purpose is to support the COA, private businesses and individuals. The Belmont Elderly Citizens, Inc. furnished all the equipment and supplies necessary for the fitness room to function. The Friends of the Belmont COA, Inc. funded scholarships for seniors who otherwise cannot afford center programs, the annual volunteer recognition dinner, the installation of a bocce court, and a soon to be published social service directory. Their newsletter and web-site, www.beechstreetcenter.org, serve as vital sources for publicizing the activities of the COA. The Friends organized a variety of fund-raising activities which also served as significant community events and services. They included: 1. the annual crafts fair; 2. the buy- a- brick program; and 3. a concert performance by a local and prominent swing band. Cambridge Savings Bank has continued to fund Lifeline personal alert security systems for elders in need and for the center's fitness room. Tufts Healthcare, which manages the Town employee's Medicare

program, donated a large flat screen T.V. for the fitness room. Finally, a beautiful concert quality piano was donated by a Belmont resident. The new piano makes it possible for the center to provide more than one musical program during the same time slot.

Significant growth in programming and services has continued this past calendar year within the constraints of existing resources. There is every reason to believe that interest and need for programs will continue in the coming years as the large numbers of baby-boomers begin to age. The COA hopes that as the Town's fiscal picture improves additional resources will be made available to meet the burgeoning needs.

Respectfully submitted,

Nava Niv-Vogel
Director

CULTURE, AND RECREATION:

RECREATION COMMISSION:

The Belmont Recreation Department promotes opportunities for Town residents to participate in a variety of healthy and enjoyable activities year round, which satisfy the diverse interests of Belmont residents.

The Department provides this by offering the following:

1. Offering public recreation programs for all ages.
2. Sponsoring special event and special interest programs.
3. Assisting community groups in recreation oriented activities.
4. Assisting in the maintenance of public playground and recreation areas and facilities.

In presenting our accomplishments of 2012 and our thoughts for the future, our areas of interest will be:

- A. Areas, Facilities and Maintenance
- B. Recreation Programs
- C. Long Range Planning



A. AREAS, FACILITIES AND MAINTENANCE

The Recreation Department continued to work closely with the Department of Public Works to implement needed improvements at the Town's playgrounds, athletic fields and recreation facilities. The tennis courts at Grove St were re-opened this year after being repaired. This follows repairs and improvements made at the courts at both the WinnBrook School and Pequossette Park. The Underwood Pool marked 100 years of operation during the summer of 2012. The removal of the diving board for safety reasons disappointed many residents but still the pool was the coolest place to be in Belmont during the summer. Plans are in place to completely renovate Joey's Park, the playground at the WinnBrook School. This will be a true community effort between resident volunteers and Town Departments.

The Higginbottom Pool at Belmont High School is maintained by the Belmont School Department and provides space for many of the Recreation Department's swimming programs and time for residents to enjoy swimming for pleasure and exercise. The pool is the home location for our Dolphins swim team and the location of our children's swimming lessons programs throughout the school year. Both group and private swimming lessons are offered during the school year. We are grateful to the staff at Belmont High School who works closely with us to maintain a quality facility for residents to enjoy throughout the year.



The Wenner Field House at Belmont High School is home to many of our adult programs during the week and is utilized by residents on a regular basis. Basketball, volleyball and soccer programs are all available throughout the school year for adults. Thursday is Family Night at the Field House and continues to be well attended as adults and kids get together for quality time away from home or kids come to spend time with their friends.

The Vigliolo Skating rink is open from late October through mid-March. The rink is the home ice for the Belmont Youth Hockey Association and Belmont High School teams. Skating lessons for ages 3 and over were available for 14 weeks during the winter months. We also offer public skating times every day of the week at various hours accommodating ice skating enthusiasts of all ages.

The Underwood Pool is the home of our swimming lesson program throughout the summer months. Thanks to the staff of the Department of Public Works, this historical facility provides an oasis for residents all summer long. Swimming lessons are provided at the Underwood Pool for children as young as two.

Field use remains at an extremely high level with more and more youth sports needing space. Thank you to all of these groups for their contributions. The quality condition of these fields is made possible in part by donations from youth groups, including Belmont Soccer Association, Second Soccer Association, Belmont Youth Baseball and Belmont



2012 Annual Report

Youth Lacrosse groups and again, maintained beautifully by DPW staff. Goosebuster permits are available to residents and their dogs to enjoy the fields and to keep the pesky geese at bay. Currently, these permits are valid on Town Field, Winn Brook, Grove St, Pequossette Field and Concord Ave. Permits are given only to those residents who can prove that their pets are licensed with the Town for the current year.

B. RECREATION PROGRAMS

SCHOOL YEAR PROGRAMS

Recreation programs sponsored by the Recreation Commission, during the School Year are divided into the following categories:

- **Spring Programs**
- **Teen Programs**
- **Adult Programs**
- **James “Skip” Viglirolo Ice Skating Facility**
- **Field House and Indoor Pool Complex**
- **Special Needs Programs**

SPRING PROGRAMS

CONLEY LEAGUE BASEBALL

The Conley League Baseball program provides an opportunity for all Belmont youngsters ages 5 - 12 to participate in organized baseball each spring. No player sits on the bench in this program, offering players of all skill levels the opportunity to play. The program is open to all Belmont children not in the Little League Baseball Program. Games are played primarily at the Belmont Hill School fields thanks to the generosity of the Belmont Hill School.

CONLEY LEAGUE SOFTBALL

This weeknight program is held at the Washington Street and Winn Brook playgrounds. Girls ages 6 - 12 enjoy this program, which includes instruction on the fundamentals of the sport and a full schedule of games. Parent volunteers who coordinate and coach this program are a true asset to the Recreation Department.

CONLEY LEAGUE MIDDLE SCHOOL SOFTBALL

This weeknight program is held at Washington Street and Concord Avenue fields and includes girls in grades 5 through 8. A full schedule of games was completed during May and June. The Department provided tee shirts for all of the players in the program.

CONLEY LEAGUE T-BALL

This popular program for young boys and girls is growing with each season. This, its 19th consecutive season was hugely successful. Open to children 4 and 5 years old, games were held on the fields at the Butler School and Payson Park. The basic fundamentals of batting and base running are provided with the use of special batting tees. Caps and T-shirts were provided to all of the children who participated. Thanks and appreciation to all of the parents who volunteer their time and effort.

Conley League programs would not be possible without the efforts of parents who coach these teams and the Recreation Department is extremely grateful for their support. For the first time, during the spring of 2012, Conley League teams were sponsored by local business owners who provided uniforms for the teams. This partnership was embraced by the players and their parents. The season kicked off with a night of fun at the Chenery field where children met their teammates and coaches, shared a barbecue supper and played a little catch or pitch, hit and run on the fields.



TENNIS

With repairs made to three more courts in Town, the Department partnered with area tennis pros to offer instruction to children in Town at various locations. Interest in tennis has made a big comeback in Town and we hope to offer more programs in the future.

TEEN PROGRAMS

SATURDAY NIGHT SKI PROGRAM

The Nashoba Valley Ski Program offered by the Department continues to be one of the most popular teen activities in Belmont. Coach buses filled with Belmont teenagers traveled to Nashoba Valley each Saturday evening for the first six weeks of the year. Close to two hundred boys and girls were registered for the program of skiing, snowboarding and optional instruction. The Department thanks all of the parents who volunteer to chaperone these trips each season and Paul Graham for his long tenure as coordinator of this program.

SNOW TUBING AT NASHOBA VALLEY

Close to fifty Belmont teens and young adults journeyed to Nashoba Valley Ski Area for a night of fun on their fabulous snow tubing trails.

LIFEGUARD & WATER SAFETY INSTRUCTOR TRAINING

These important training programs offer an opportunity for the Department to maintain the highest quality on our lifeguarding and teaching staff. Opportunities for teens to obtain employment throughout their high school and college careers are made possible through these programs. We are fortunate to have Sara Varella work with us in these programs. Sara is certified through the American Red Cross for lifeguard training, water safety instructor, CPR and AED training. Sara also works with our staff throughout the year by conducting emergency drills and re-certifying our staff on an annual basis.

ADULT PROGRAMS

VOLLEYBALL

This popular recreation sport continued to be held on Monday and Thursday evenings as part of the Field House program. The Field House Supervisor organizes informal games among those in attendance. The competition is friendly and players look forward to these games each week.

ZUMBA

In 2012 we continued to offer Zumba year round. Our dedicated Zumba dancers can barely stand to have one week off between sessions, they are truly hooked on this program. Gina Mangienello continues as an inspirational instructor to each and every dancer.

ADULT SOCCER LEAGUE

Played at the Wenner Field House and at the Winn Brook School, this program offers adults the opportunity to play soccer three times a week throughout the school year when fields are not available or when it is simply too cold.

PICK UP BASKETBALL

The Field House Supervisor organizes games Monday through Wednesday evenings at the Field House. These games continue to be very popular and fun for everyone.

BENEFITS FOR BELMONT SENIORS

The Recreation Department offers Belmont Seniors, aged 65+ memberships at no charge to enjoy all the Dept.'s facilities throughout the year. Many seniors enjoy the quiet time at the skating rink during the early afternoon and the lap swimming offered at the Higginbottom Pool.



2012 Annual Report

JAMES "SKIP" VIGLIROLO SKATING RINK

SPECIAL EVENTS

In November we held the 5th Annual benefit for the Belmont Food Pantry. The sound system at the rink blasted out a variety of tunes to keep folks going on the ice. The following merchants donated raffle prizes for the event: Champions Sporting Goods, Belmont Car Wash, Brother's Pizza & Seafood Restaurant, Ohlin's Bakery, Nick's II Pizza & Seafood Restaurant, Rancatore's Ice Cream, Ben Franklin Stores, Quebrada Bakery, Stone Hearth Pizza Restaurant, The Toy Shop of Belmont, Moozy's Ice Cream & Yogurt Emporium, Shaw's Supermarket and Wheel Works of Belmont. Raffle ticket sales were high and all proceeds benefited the Food Pantry. John Madden, operator of the snack bar at the rink donated bottomless cups of hot chocolate for the event. These types of events not only allow us to have a lot of fun but offer the opportunity to come together as a community.

CHILDREN'S SKATING LESSONS

Two sessions skating lessons, each 7 weeks long, for children ages 3 through grade 4 are held on Saturday mornings. Children are taught the fundamentals of skating in these classes. Through instruction and practice time children develop the skills and confidence needed to advance to more specialized areas of skating.

TEEN AND ADULT BEGINNER LESSONS

These classes, held on Sunday evenings offer an opportunity for young and older adults to learn the basics or improve their skills in a relaxed, informal atmosphere. No pressure and fun for everyone. Many parents and children enjoy this time together.

FIGURE SKATE LESSONS

This class allows more serious, advanced skaters the opportunity to improve their ice skating skills and figure skating techniques.

WOMEN'S HOCKEY LEAGUE

This program continued on Sunday evenings at the rink. Belmont High School Coach Mark Haley offers his time and talent to work with this group of enthusiastic women.

ADULT HOCKEY

The Recreation No-Check Hockey Program continued to be a big draw this season. Adult men meet Monday evenings throughout the season for fun, friendly competition and exercise. This year we said goodbye and thank you to Jeff Giordano for many years of service as our coordinator of this program. We welcome Rob Leighton to that position. The Senior Hockey League which meets 3 mornings a week for adults 50 years and over is in its fifth full season and enjoyed by many residents.

VACATION ICE SKATING

During school vacations and on school holidays, the Department schedules public sessions of ice skating, mostly during the afternoons. These sessions offer the opportunity for a safe activity for children or families and continue to be well attended.

YOUTH HOCKEY PRACTICE AND GAMES

The Viglirolo Skating Rink is home to both the Belmont High School Marauders teams and Belmont Youth Hockey. Games, practices and scrimmages are held throughout the winter months hosting teams from all around the Middlesex League region. The Recreation Department works closely with the Belmont High School Athletic office in scheduling events and with Belmont Youth Hockey in renting considerable time at the rink.



FIELD HOUSE & INDOOR POOL COMPLEX

The Department sponsors a wide variety of recreational programming at the Wenner Field House and Higginbottom Swimming Pool at Belmont High School. The Field House and pool are open on week nights during the school year. The Higginbottom Pool is utilized for lessons, practices or public swimming. The facilities at the High School have fulfilled the “Community School” concept through this programming. Thursday’s Family Night/Open Gym continues to be extremely well attended at the Field House. The following programs are offered at the pool.

LAP SWIMMING

Lap swimming for all ages continues giving the opportunity for competitive swimmers to keep in shape. This time also offers the chance for people to swim for enjoyment and therapeutic exercise.

ADULT SWIM

This public swimming session is set aside for use by adults who like to enjoy some quiet time at the pool. These sessions are generally less crowded than other public swimming times.

PUBLIC SWIM

Public Swimming sessions are held on Monday, Wednesday and Friday evenings, Saturday and Sunday afternoons, offering an enjoyable and healthy activity for Belmont families.



PARENT/TODDLER SWIM LESSONS

Children 18 months to 4 years old and their parents participate in several guided practice sessions with a focus of building a foundation for future instruction. Bubble blowing, kicking and underwater exploration is introduced. This program offers a fun bonding experience for children and their parents.

CHILDREN’S INSTRUCTION

Both group and private swimming instruction for children in American Red Cross Levels 2 through 7 is offered at the Higginbottom Pool during the school year. In the group classes, experienced and certified instructors work with children in small class groups to ensure maximum benefit and growth as they progress through the levels. Private lessons are provided throughout the year for those who choose more individualized instruction.

COMPETITIVE SWIMMING (Belmont Dolphins Swim Team)

The Recreation Department sponsors the Belmont Dolphins Swim Team, a competitive swim team that is part of the Middlesex League. Instruction in all of the basic competitive swim strokes is practiced and a series of swim meets are held throughout the fall and winter. One hundred fifty one boys and girls participated on this team in the 2011-2012 season. Emphasis is on working as part of a team as well as personal achievement. We are fortunate to have a well qualified, dedicated coaching staff to work with the team. Parents are an important part of the success of this program, volunteering their time and effort at swim meets and hosting an annual banquet for swimmers. Thank you PODS (Parents of Dolphin Swimmers).





2012 Annual Report

WENNER FIELD HOUSE

Adults utilize the facilities for a variety of activities including jogging, walking, basketball, volleyball, handball, paddleball and exercising. It is also the home location for our Adult Soccer League. The Field House continued to be a popular center for recreational activity for adults throughout the season.

PROGRAMS AT THE BEECH ST CENTER or OTHER LOCATIONS

With the availability of the Beech St Center for Recreation programs we were able to offer programs this year as well as hosting some special events.

HALLOWEEN AND HOLIDAY DANCES

Students in grades 5 & 6 dressed in their funniest or scariest costumes or chose not to dress up at all and just come to have a great time in October. DJ Mike Pride led games like Mummy wrap, Coke and Pepsi and the Limbo. We had such a good time, we did it again for the holidays in December, this time the kids showed their creativity by wrapping snowmen, reindeer, sleighs and Santa. Students played games and showed off their dance moves for chances to win prizes, enjoyed holiday themed snacks and just had a really good time each night. Definitely looking forward to the next one, maybe a beach party theme?

BABYSITTER TRAINING

This program was very popular last year, its inaugural year and we filled it again in 2012. Students aged 11 and over were taught proper procedures and given valuable training on how to be the best babysitter in the neighborhood.

MUSICAL THEATRE

The Department partnered with Jaci Quinn, recently returned after being abroad for a year, to present a performance of Disney's "Aladdin" featuring students in grades 1-5. Held in the Auditorium in the Town Hall, this production was a hit featuring songs from the original movie.

SPECIAL NEEDS PROGRAMS

The Belmont S.P.O.R.T. (Special Programs Organized for Recreation Time) Program had another fantastic year with over 200 people with developmental disabilities enjoying a wide variety of programs. Activities include both competitive and non-competitive sports training, with the option of Special Olympics competition. We offered year-round social activities to participants which you will read about further on.

Special Olympics training and competition continues to involve the largest percents of S.P.O.R.T. participants. Individual and team sports welcomed athletes of all ability levels in our year round program. We are extremely proud that the Belmont S.P.O.R.T. Program consistently sends the largest delegation to all state events. Our flag football program doubled its enrollment in 2012. Our new team, the Belmont Pats, took the division title at Gillette Stadium in October.

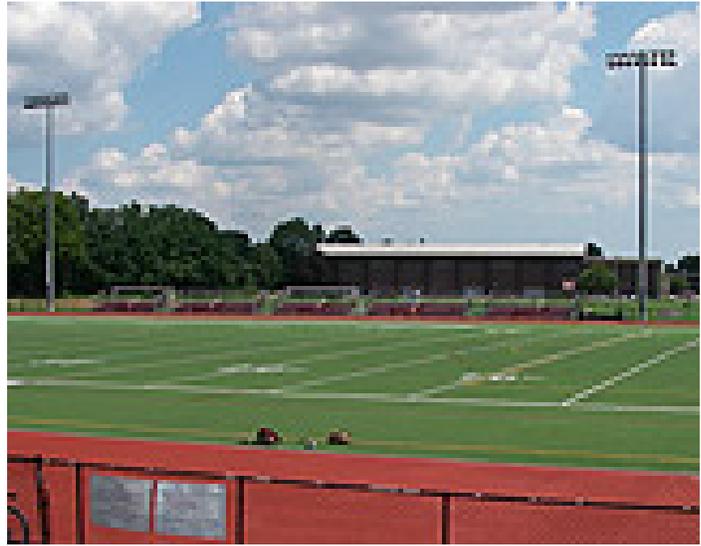
Social events and other non-competitive activities offered participants further opportunities for recreation and personal growth. Friday night social events included movies, outings to Boston, a holiday ride to view lights at Edaville Railroad, a variety of restaurants, plays, including performances at Belmont High School, local sporting events, haunted mini-golf, Karaoke nights and much more.

Younger children are continuing to enroll in our swimming and skating lessons and Saturday bowling program. We continue to welcome new participants as more group homes learn about the opportunities offered by Belmont S.P.O.R.T.



S.P.O.R.T. participants and their families enjoyed a week-end trip to New York City in August. First stop en-route was the Mystic Aquarium in Mystic, Connecticut. Then they motor coached off to the Big Apple to enjoy a horse and buggy ride through Central Park. Everyone enjoyed dining at New York's unique restaurants, including the Versailles Diner, before enjoying a performance of Wicked on Broadway. Before heading home, the group enjoyed a tour of New York Harbor.

We are continuing our relationship with the Alzheimer's Association. Studies have found a strong link between people with Down Syndrome and the early onset of Alzheimer's disease. Families of participants suffering with this condition have found solace and support through this organization.



The continued success of the S.P.O.R.T. program continues to be an attribute to a caring and supportive community. Town Departments, local businesses and civic organizations truly enhance our program. Dedicated volunteers, who work tirelessly with our participants, remain our greatest asset. The S.P.O.R.T. program is truly grateful to everyone in the community for supporting special needs recreation.

SUMMER PROGRAMS

"KIDS" AND PRE-SCHOOL SUMMER DAY PROGRAMS

These two programs were held at the Wellington Elementary School. Eight one-week sessions were offered with the option of full or half day attendance. The Pre School Program is for children ages 4 through entering kindergarten and "KIDS" is for children entering 1st grade through age 8.

During the summer of 2012 these programs were filled to capacity almost every week. As part of this program, we can offer swimming lessons to each and every child who is enrolled. Children walk to the Underwood Pool for a morning swim lesson Monday through Thursday and then for a free swim on Friday morning.

A variety of activities, planned by director David Blake and Assistant Directors Sharon McLaughlin, Kathleen Kennedy and Aimee Doherty included arts and crafts, fitness, sports and special events. These long-running, popular children's programs continue to be a positive summer experience for Belmont children.

SUMMER SPORTS PROGRAMS/CLINICS

A full schedule of instructional sport programs were once again held during the summer. These long running, popular programs are held for boys and girls ages 5-14 at Belmont High School. Local college age and high school athletes serve as instructors at these programs and many of Belmont's High School coaches directed their respective sports. This year's schedule featured four weeks of tennis, four weeks of basketball, two weeks each of soccer, Junior soccer, baseball and volleyball. Participants in all of these programs enjoy a full day of sports from 9 a.m. to 4 p.m., with a lunch break that includes swimming at the B.H.S. indoor pool.



2012 Annual Report

PRE-TEEN PROGRAM

This popular program, held at Belmont High School for boys and girls ages 8-12, is very successful and was held for eight weeks this summer. The program was led by Joe Reynolds, Aimee Doherty and Krissy McClellan and offered a wide variety of daily activities. “Field Trip Thursdays” included trips to Fenway Park, Kimball’s Amusement Center in Westford, the Omni Theater at Boston’s Museum of Science, a day of bowling and fun at Lanes and Games in Cambridge, Skyzone in Boston for indoor trampoline fun, the Amesbury Sports Park, 5 Wits at Patriots Place and the Salem Willows Arcade.

EXTENDED DAY PROGRAM

For the second year, during the summer of 2012, we were able to offer an extended day option to families thanks to the availability of the Beech St Center. This program, available until 6 pm Monday through Friday, was directed by Debbie Giordano, a long time Recreation Department Director. Children were transported to the Beech St Center after a full day of sports or activities in the Recreation Department van. A variety of activities are available for children or some just enjoy the quiet time and a snack after a full day.

UNDERWOOD SWIMMING POOL

The season began with the fourth annual Summer Blast Off event, celebrating the start of the 100th season of the Underwood Pool. Hundreds of people came out to celebrate summer with a day of swimming, music, games and a barbecue. Children played games or took a turn dunking or being dunked in the dunk tank. Thanks to our camp counselors and staff for volunteering to help and to the Commission members for their assistance in cooking and serving food. A special thanks to our Summer Coordinator Ernie D’Agnelli and John Madden for manning the grills to feed a lot of hungry people. Music was provided by Town resident and DJ Paul Madden featuring summertime favorites past and present. During the rest of the summer, Director Lorraine Benoit and her staff of lifeguards and instructors supervised a full schedule, featuring day, evening and week-end hours from mid-June through the end of August. Caring and experienced instructors offer swimming lessons to children ages 2 and over. These lessons continue to be well-attended and offer children a positive learning experience. The management team at the Underwood Pool conducts training sessions and emergency drills throughout the season to ensure the quality of staff and safety of residents and guests. During the summer of 2012 we continued Scuba diving programs at the Underwood pool. Children and adults enjoyed underwater exploration or were able to get certified to dive anywhere in the world. Susan Copelas of Dive the World led this program for the Recreation Department.

ADULT TENNIS INSTRUCTION

Two sessions of tennis instruction for beginners and intermediates were held in July and August at the High School Courts and were very well attended. These classes are a fun and informal way to be introduced to the game or to improve your skills.

INDOOR SWIMMING

As well as being the site of recreation swim for the Department’s summer programs and training classes, the Higginbottom Pool at Belmont High School was utilized for indoor swimming on evenings during the summer months. Hours were allocated for family and adult swimming sessions on Monday through Thursday evenings.

ADULT SOFTBALL LEAGUE

The Department continued to sponsor two Men’s Slow-Pitch Softball Leagues in 2011. Thirteen teams and over 200 players participated in this league. We appreciate the enormous contribution that Curtis Cancian makes to coordinate this league each year. Two teams repeated to win championships in their respective leagues. Conley’s won the A League Championship and Donohue’s won the AA League championship.



LONG RANGE PLANNING:

The Department will continue to support local youth groups by assisting them in every way possible including scheduling, publicity and much more. We will continue to expand programming to accommodate the needs and desires of residents. We are enjoying the opportunity to add more special events for the community to come together and appreciate the support of some community groups in making this possible.

We will work to improve the collaborative relationship we have with the Belmont School Department and the Department of Public Works to utilize areas and spaces efficiently and safely.

Respectfully submitted,

Recreation Commission:

John Owens, Chair
David Kane, Vice-Chair
Dennis Rocha
Lee Slap
Ann Bere
Laurie Carlson

Staff:

June Howell
Jennifer Floyd
Susan Weiner
Ernest D'Agnelli

MUNICIPAL LIGHT DEPARTMENT:

BELMONT MUNICIPAL LIGHT DEPARTMENT:

Member of: American Public Power Association, Northeast Public Power Association, Municipal Electric Association of Massachusetts, Energy Council of New England, Belmont Rotary Club, and Watertown-Belmont Chamber of Commerce.

The 114th Annual Report of Belmont Light is hereby submitted. Kilowatt hour (kWh) sales during the year 2012 totaled 126,102,499 kWh, a decrease of 1,484,479 kW over 2011 sales with the highest system peak demand of 31.581 MW occurring on June 21, 2012.

In December 2012 Belmont Light transferred \$650,000 to the Town's General Revenue Fund as a Payment In Lieu of Tax (PILOT).

In addition to providing electric service to meet municipal needs, as well as those of residents and businesses, Belmont Light continues to supply other essential services to the Town of Belmont. Some of these services include: water and sewer billing, electrical inspections, maintenance of the outside fiber optic network, street and area lighting, holiday lighting and decorations, and provide support to other Town Department's. The Belmont Light also maintains the Town's traffic signals and the fire alarm call box system.

POWER SUPPLY

Belmont Light is an active market participant in purchasing electricity from the Independent System Operator–New England (ISO-NE) market place. The Belmont Light has put together a diversified power supply portfolio. The Belmont Light's objectives are to obtain competitively priced generation services using multiple contracts with



2012 Annual Report

staggered durations. At the close of 2012, Belmont Light had contracted out for roughly 80% of the community's energy needs for 2013. The flexibility in our portfolio allowed the Belmont Light to capture savings in 2012 from the market declines. These savings were passed along to our customers through the Belmont Light's Purchase Power Transmission Adjustment (PPTA) credit, which averaged \$0.015 per kWh in November 2012.

Belmont Light purchased over 9,065,210 kWh of hydropower from the New York Power Authority's (NYPA) Niagara Falls project as our share of preference power allocated to the 40 Massachusetts Municipal Light Plants. Savings realized from the purchase of NYPA power are credited monthly to our residential customers.

In an effort to support emission free renewable energy sources, the Belmont Light entered into a Purchased Power Agreement (PPA) with Spruce Mountain Wind to expand its power supply portfolio, which is now 15% renewable. Also, we have taken advantage of the recent decline in energy prices and locked in power contracts through 2016. The

Belmont Light will continue to seek opportunities to acquire contract rights for proposed renewable energy projects throughout New England. Belmont Light is committed to exploring emission-free renewable energy opportunities that can be added to our power supply portfolio.

RENEWABLE ENERGY CREDITS (RECs)

In 2012, Belmont Light purchased 263 Class I RECs to meet customer demand from the 2011 Green Choice Program. All purchased RECs were produced by Spruce Mountain Wind in December 2011.

RATES

In 2012, Belmont Light did not change its electric rates from the previous year. The Belmont Light's tariffs by rate class are available on the Belmont Light website at www.belmont-gov/electric.

DEMAND SIDE MANAGEMENT

As a result of the Belmont Light's 2012 reorganization and restructuring, management reviewed its commitment to energy efficiency and conservation. Management identified the need for and hired a full-time Energy Analyst to research, develop and implement measureable demand side management programs.

The Belmont Light continued to develop its advanced metering infrastructure with the installation of hardware, software, and communication network necessary to implement advanced metering processes. By December 31, 2012, 2934 smart meters has been installed throughout the Town.

In November 2012, the Belmont Light implemented a 5 month home energy assessment pilot program to identify best practices for residential energy audits. In 2012, the Belmont Light provided a total of 187 residential energy audits to customers. The Belmont Light also continued its residential Energy Star appliance rebate program.

In 2012, residential and commercial customers installed more than 250 kW of solar photovoltaic generation capacity under the Belmont Light's Emission Free Renewable Distributed Generation tariff.

COMMUNITY OUTREACH

The Belmont Light provided the Town's elementary schools with electrical safety demonstrations, materials, and conservation tips by Belmont Light Staff. Also, Belmont Light Staff attended community events at the Senior Center, the annual Tree Lighting Ceremony, Meet Belmont, and the Belmont Farmers' Market.

Belmont Light Staff worked closely with Town committees to identify outreach opportunities and collaborate on energy, sustainability, and community initiatives.



SUBSTATION/TRANSMISSION PROJECT

Since the Belmont Town Meeting vote in February 2012, Belmont Light and its project team have made tremendous progress in addressing the long term electric needs of Belmont, its residents and businesses.

Highlights of the project milestones in 2012 include:

- Initiated and participated in detailed discussions with NSTAR and ISO-NE (Independent Service Operators – New England) regarding all potential transmission solutions, including defining and clarifying any cost estimate differences
- Issued first project Bond Anticipatory Note (BAN) of \$14 million
- Performed all legal/title work necessary to clear for sale the site of the new substation and a permanent easement agreement with the MBTA for the route of the new transmission line
- Completed environmental/soil testing at both the new substation site and the transmission line route
- Developed a comprehensive “Integrated Project Schedule” that assesses projected time estimates and tracks project benchmarks and target dates culminating in the final delivery in mid-2016
- Completed purchase of 20 Flanders Road, site of the new substation, and signed Permanent Easement Agreement with the Commonwealth of Massachusetts for the transmission route along MBTA Railroad Tracks in December 2012

In addition to completing these important steps, the Substation project team continues its work on developing a Joint Development Agreement with NSTAR for approval by ISO-NE and has begun the necessary work on detailed project design of the substation and completed additional existing conditions survey work to support the design of the new underground distribution facilities.

PERSONNEL

In 2012 Belmont Light continued to implement its reorganization and restructuring plan to increase efficiency and provide better customer services. Highlights of these personnel changes include the addition of: Craig Spinale, Director of Operations, Lauri Mancinelli, Energy Analyst, A. Robin Tillberg, Information Technology Manager, and Patrick Fallon, 1st Class Line Worker.

GENERAL

The Belmont Light Staff would like to acknowledge the dedication and loyalty of the Municipal Light Board and the Municipal Light Advisory Board for contributing their industry expertise and knowledge in support of the Belmont Light’s business objectives.

The Belmont Light Staff appreciates the continued support and cooperation from other Town Department’s in conducting its daily business operations.

The General Manger, the Light Board and the Advisory Board extend their gratitude to the Belmont Light staff for their commitment and devotion to superior customer service, especially during Hurricane Sandy during which Belmont power outages were held to a minimum.

Respectfully submitted,

James F. Palmer
General Manager/CEO



2012 Annual Report

AFFILIATED ORGANIZATIONS:

BELMONT MEDIA CENTER:

Just completing its seventh year in operation, Belmont Media Center (BMC), a 501c3 non-profit, provides services to residents, town government, school department, organizations, and businesses including the use of television/video production equipment & facilities, electronic media and TV production training classes and workshops. Programming is cablecast on Comcast channels 8, 9 & 96; and Verizon channels 28, 29, & 30; and on belmontmedia.org

BMC is funded in part by franchise fees collected from Comcast and Verizon, as stipulated under The Telecommunications Act of 1996, a federal law, and by fundraising and program services.

BMC moved into a newly designed and built-out space at 9 Lexington Street in Waverley Square in 2009. This facility contains two studios, two video editing bays, meeting room, and a large event space; and the Gallery@BMC, a community art exhibition space.



A board of directors comprising nine members: Chairman Myron Kassaraba, Vice-Chair Chet Messer, Treasurer Todd Bloniarz, Secretary Ed Yee, Lucia Arno-Bernsen, Jonathan B. Green, Tamsin Kaplan, Erin McNeil, and Suzy Spivey oversees the organization and offers financial and managerial oversight Jeffrey Hansell, Executive Director, and staff including Julie DeStefano/Program Director, Adam Dusenberry/Technical Director, Rachel Wiederhoeft/Marketing and Admin Manager, EJ Johnson/Studio & Editing Teacher, Patricia Lawrence/Admin Assistant, and Producers Paul Carey and Jeremy Meserve manage the day-to-day facility operations and off-site facilities, runs training classes, studio & remote productions, recruit, train, & coordinate more than 150 volunteers and organizations in meeting BMC's mission to "building community through media".

As part of its contract with the Town, BMC submits to The Board of Selectmen an annual report of programs, and activities and financial statements, all of which are available for public review at BMC or BOS Office.



Belmont Media Center working to broadcast the Youth Spelling Bee from the Belmont High School Auditorium



Hosts and Crew members on the set of "Time Out For Sports Talk"

Highlights for 2012 include:

- Increased live and recorded TV coverage of Town committee/board meetings, forums, and Town Meeting.
- Continued to work closely with Town Public Safety officials to provide up timely and emergency coverage and electronic messaging to Belmont residents during extreme weather conditions.
- Expanded TV coverage of Town and general election campaigns.
- Introduced new remote high-definition TV production kit for covering Belmont High School sports events.
- For the third year, produced a Telethon to raise money and food donations for the Belmont Food Pantry.
- For the first time, produced TV coverage of the Brendan Grant 5K Charity Race.
- Upgraded and/or repaired TV equipment at Town venues to improve production quality of remote cablecasts.
- In coordination with Town Building Services Manager, managed the design and installation of new audio & PA system in the Town Hall Auditorium.
- Continued to manage and oversee the growth of MassAccess TV, a statewide digital program network, which distributes government access shows, timely programs and PSA's from state agencies and officials to 120 community TV centers across the Commonwealth.
- Initiated the development of a Community Media Archive in order to preserve and make available locally produced television and video programs and electronic media.
- Worked with Belmont Teachers Professional Learning Teams to shoot and edit videos documenting teaching methods and student projects.
- Sponsored second annual Massachusetts Flash Film Festival hosting 12 filmmaking teams from around the state in a creative contest ending in a screening and awards event at the Studio Cinema.



2012 Annual Report

METROPOLITAN AREA PLANNING COUNCIL (MAPC):

The Metropolitan Area Planning Council (MAPC) is the regional planning agency serving the people who live and work in the 101 cities and towns of Greater Boston. With a mission to promote smart growth and regional collaboration, MAPC's work is guided by our regional plan, "MetroFuture: Making a Greater Boston Region." Founded in 1963, MAPC will celebrate its Golden Anniversary this year.

As we approach our 50th anniversary in 2013, MAPC caps off a year of remarkable growth and transition in 2012. With more than 200 projects underway at the agency, we have extended our reach into areas once thought incongruent with traditional planning: public health, clean energy, interactive gaming, education, community engagement and more. Becoming a leader in these emerging areas while furthering our bread-and butter planning work under our guiding plan, MetroFuture, has brought MAPC recognition as a leader in smart growth and regional planning nationally. We have been privileged to continue this work with support from the federal Sustainable Communities Regional Planning Grant, while mindful that the Sustainable Communities Grant enters its final phase in 2013, and that we must be strategic and deliberate in planning to sustain that work.

Sustainable Communities projects have continued to showcase the very best of smart growth planning and policy throughout Greater Boston, with guidance from our **Metro Boston Sustainable Communities Consortium**, which governs the grant. The Consortium now numbers 170 member organizations, including 66 municipalities representing more than 80 percent of the region's 3 million residents.

A sampling of the work funded through Sustainable Communities in 2012:

- Creation of **Housing Production Plans** in communities across the region, including Bellingham, Foxborough, Sharon, Lexington and Watertown.
- **Zoning updates at Nantasket Beach** in Hull, to increase potential for commercial development along the beach while adding public amenities and preserving cultural attractions.
- **Re-envisioning Wollaston**, a project focused on bringing economic development and housing opportunities to the Wollaston Red Line Station area in Quincy.
- The **Lower Broadway Visioning Project in Everett**, which seeks input from residents and businesses on the revitalization of the city's Lower Broadway neighborhood.
- The **Orange Line Opportunity Corridor study**, which brings together developers and local leaders from Charlestown, Somerville, Medford, Malden and Melrose for coordinated planning along a stretch of subway ripe for transit-oriented investment.

In addition to our Sustainable Communities work, we also implement MetroFuture by helping cities and towns through the successful and popular **District Local Technical Assistance (DLTA) program**, which is an essential vehicle for helping communities to achieve more sustainable land use and more effective local governance. DLTA funding is provided by the Legislature and Governor to help cities and towns to collaborate regionally on housing, economic development, and regional service delivery. During 2012, MAPC had a total of 18 DLTA projects, four of them related to energy. One project in MetroWest investigated the idea of bringing communities together to establish a regional natural gas refueling system for municipal vehicles. Another on the North Shore investigated regionalizing affordable housing services. The remaining dozen DLTA projects related to land use, and many were regional in scope. We expect DLTA to increasingly focus on housing creation in the coming year, as a reflection of Governor Deval Patrick's new commitment to build 10,000 new units of multi-family housing per year—a first-of-its-kind production goal that MAPC was proud to support.

Another critical component to MAPC's mission is helping municipalities to create jobs through **economic development**. This year, MAPC worked on the diversification of the maritime economy in Gloucester. Fishing has played a dominant role in Gloucester for hundreds of years, but to stay relevant and forward-thinking, the city must now look to areas such as marine science and technology to bring testing facilities, research institutes and business



incubators to Gloucester. Working with Mayor Carolyn Kirk, MAPC helped the city to obtain funding sources to locate an academic institution on the Harbor, so Gloucester teens can train locally in postsecondary fields related to marine science. MAPC is also working with North Shore Innoventures, a clean tech firm in Beverly, the UMass Venture Development Center, the Dorchester Bay Economic Development Corporation, and many others to bring diverse economic development opportunities to many parts of Greater Boston.

A reliable and diverse transportation network for pedestrians, cyclists, transit riders and motorists is an important component of the region's economic viability. Last year, MAPC helped launch the **Hubway Bike Share** system in Boston, with more than 670,000 trips logged since the program's inception. In 2012, we worked to expand Hubway



beyond Boston's borders and into Brookline, Cambridge and Somerville, where 34 new stations were collectively added and countless new riders joined the system. Additional Hubway stations were also added in more neighborhoods of Boston, filling gaps in the network and allowing more people to take advantage of Hubway's convenience. Thanks to continued support from MassDOT and the Federal Transit Administration, combined with local momentum for expanding bike infrastructure, cycling is growing in popularity in Greater Boston, increasingly connecting the dots between transit stations for commuters and tourists alike. We expect to continue facilitating Hubway's expansion across Boston and into additional cities and towns in coming years.

Last year, MAPC published our **Greater Boston Cycling and Walking Map**. A first-in-the-region foldable pocket map showing both walking and bicycling facilities, the pamphlet and its companion website were so popular this past year that we re-published both with some enhanced features. The new version includes more landmarks and street names, walking routes, hiking trails, nearby transit, bike lanes and Hubway stations, and is available through the mail by contacting MAPC, or online at trailmap.mapc.org.

A hallmark of MAPC's work this year has been cross-department collaboration on interactive tools to engage the public in planning, particularly in communities that aren't traditionally included in planning processes. An outgrowth of our internal focus on cultural competency, these public engagement efforts have increased the diversity of stakeholders attending our community meetings and participating in decision making at the local level. And by better reflecting the diversity of the region, these efforts help us to foster more sustainable, inclusive project outcomes.

In Quincy, our **"Community PlanIt"** gaming tool transforms community planning into something fun and interactive. Using a gaming environment customized for the project area—Wollaston and North Quincy—residents compete with one another to generate and debate ideas for planning in their neighborhoods. Empathy-based challenges might help a teenager to walk the streets as an elderly resident, or might allow a native English speaker to take on the daily routine of a recent immigrant. This social media game helped MAPC, the Asian Community Development Corporation and the city of Quincy to engage youth and linguistically-isolated, low-income Asian residents in planning activities, and allowed residents to participate in an online conversation about the impact of their decisions on diverse groups in the area. The project culminated in a 200-person visioning meeting which used more than 1,000 comments gathered in the gaming tool as the basis for face-to-face conversations.

Over the past year, MAPC has expanded its regional and local energy technical assistance programs to support **clean energy efforts** and greenhouse gas reductions throughout the region. Through our Local Energy Action Program (LEAP), MAPC works closely with individual communities to help them plan and implement clean energy work in their residential, commercial and municipal sectors. We led several regional energy procurements, including one that brought 17 communities together to procure professional solar installation services on municipal properties. Additional



2012 Annual Report

regional projects include the hiring of an Energy Services Company (ESCO) for performance contracting, the bulk purchasing of LED street and outdoor lights, and the hiring of shared energy managers. These regional projects are effective in using economies-of-scale and peer learning to help cities and towns overcome the financial, logistic, and capacity barriers that often slow or prevent energy projects from moving forward.

This year marked our inaugural partnership with the state Department of Public Health (DPH) for a five year, \$1.6 million Community Transformation Grant funded by the federal Affordable Care Act. Our efforts tackle the root causes of chronic illness, such as smoking, poor diet, and physical inactivity. In October, our public health team worked with the MWRA to open a 1.1-mile section of a formerly closed 40-mile aqueduct system for public hiking, biking and walking trails; we also worked with Somerville, Medford and Malden to open 2.3 miles of signed **walking routes along the Mystic River** using existing sidewalks and infrastructure. Malden, Melrose and Wakefield collaborated with MAPC's public health staff to enroll four new schools in the Safe Routes to School program, which encourages children to walk and bike to school.

To help combat obesity, our team launched a **healthy dining program** with 15 restaurants in Malden, Somerville and Waltham; each participating location agreed to offer healthier menu options, such as side salads, vegetable substitutions, and more. Finally, MAPC's public health department worked with youth in Cambridge, Everett, and Somerville to document **community safety risks and assets** through digital photography, using cameras provided to teens by MAPC. Each community held a local summit to showcase these "photovoice" images and to engage local leaders in discussions about the public safety issues depicted through the eyes of area youth.

In 2012, MAPC also continued to innovate new ways to use technology and interactive websites to engage residents and use data for advocacy across the region. We built a web-based "calculator" at www.fixthet.mapc.org that let members of the public make their own recommendations about how to plug the T's \$161 million gap through an interactive budget sheet. The calculator received thousands of hits from web visitors who submitted multi-varied proposals to fix the MBTA's funding crisis. MAPC used the results in our media work and legislative advocacy regarding the T's finances.

In October and November, MAPC built on the success of our MBTA Calculator to launch the first-ever **Hubway Visualization Contest**, which challenged amateur and professional data wizards and designers to visualize just-released data on every Hubway ride to date—more than half a million trips. We received 67 submissions from across the country (and the globe), with the ultimate prize going to Ta Chiraphadhanakul, a doctoral candidate at MIT. His submission merged Hubway and MBTA data to compare trip times, and to calculate the time saved by Hubway users versus T riders. He demonstrated that Hubway provides a fast, efficient transportation option for the region's residents and visitors, all with an elegantly designed visualization. (Read more about the contest in our April map).

To help our growing network of stakeholders find and use data, MAPC proudly partnered with The Boston Foundation this year to release the newest version of our **Metro Boston Data Common**, built using the open source platform "WEAVE." WEAVE allows Data Common users to explore data, create charts and maps, and find locally-useful resources, with full support from MAPC staff who offer monthly trainings and on-call expertise. For more information and to get started, visit www.metrobostondatacommon.org.

In December 2011, MAPC published "**The State of Equity in Metro Boston**," an analysis of how inequity creates challenges for people in the region in all stages of life: childhood, young adulthood, adulthood, and the senior years. Although the region as a whole has become far more diverse over the past decade, this report showed that deep divisions and inequity remain. We explored these challenges in our 2011 report, which is available online at www.regionalindicators.org, and we are now following up with a policy-focused plan for 2013. After the release of the State of Equity Indicators Report in December 2011, MAPC turned immediately to developing an action agenda for



equity in the region, working with stakeholders from throughout Metro Boston. The report will be released, and we will begin working to advance the agenda, throughout the winter and spring of 2013, so stay tuned for ways to get involved.

Implementing MetroFuture through every facet of our planning work is a core value at MAPC. The internal team devoted to building a stronger corps of MetroFuture supporters has done a remarkable job of reaching new constituents this year. Our “**Friends of MetroFuture**” database numbers more than 2,000 at the close of 2012, with a

full roster of “Walks and Talks” activities in the works for 2013. Past Walks and Talks events have included an historical tour of Fields Corner in Dorchester; a walking tour of River’s Edge, the rehabilitated brownfields site along the Malden River; a lecture on sustainable food production with author Julian Agyeman from Tufts University; and the ever-popular tour of Deer Island’s Sewage Treatment Plant in Boston Harbor. With something planned every month, it’s easy to get involved with MAPC and connected to MetroFuture through Walks and Talks. For more information about events and to become a Friend of MetroFuture, visit the **new home of MetroFuture on the web:** www.mapc.org/metrofuture.

As our work expands into new and innovative areas, a key mission of MAPC remains the drive to help municipalities collaborate across their borders, saving money and time by becoming more efficient, while improving the quality of service to residents. A prime example is our unique **Fire Apparatus Collective Purchasing Program**. Last year, six months after launching the state’s first collective purchasing contracts for fire apparatus, MAPC and the Fire Chiefs Association of Massachusetts (FCAM) brought Boston into the partnership, giving the program significant momentum. Now, with the program in its second year, our staff has worked with 17 chiefs across the state, all of whom have taken an active role in shaping the program and its contracts. To date, 45 units of fire apparatus (including pumpers and aerials) have been purchased since the program’s inception in 2010, representing total sales of close \$21.5 million and a savings of nearly \$900,000 for local fire departments. In addition to aerial apparatus and pumper apparatus, ambulances have just been added to the FCAM contract, and the first unit sold in November. This exciting new addition to our portfolio is expected to post strong sales in 2013 and beyond.

In keeping with our mission to promote regional collaboration, MAPC continues to facilitate the operation of the Northeast Region Homeland Security Advisory Council (NERAC). Three NERAC cache sites located in Beverly, Framingham and Lexington contain equipment to help the region prepare for and respond to major events such as natural or man-made disasters, by providing resources that municipalities typically can’t afford to purchase individually. NERAC assets were deployed in such major disasters as Super Storm Sandy this year, making 2012 a year of deep need in terms of emergency planning and preparedness.

2012 marked a time of tremendous success for MAPC’s legislative agenda. We were gratified to see several years of hard work and advocacy around the Community Preservation Act (CPA) come to fruition in 2012, when the Legislature increased the state matching fund and passed several reforms making it easier to adopt and use CPA. A total of 11 communities adopted CPA this year thanks to these reforms, including six municipalities in the MAPC region. MAPC also worked with SWAP subregion communities to support legislation that regulates the use of phosphorous fertilizers, as a way to reduce pollution and comply with challenging EPA regulations.





2012 Annual Report

Additionally, our Government Affairs team drafted language for a transportation bill that enables the MBTA and Regional Transit Authorities (RTAs) to receive additional funding and avoid even worse fare hikes and extreme service cuts.

As the debate around transportation funding in Massachusetts heats up again in 2013, MAPC is once more taking a strong role in the debate through our **Transportation Finance Campaign**. With our allies in Transportation for Massachusetts (T4MA) and the Massachusetts Association of Planning Agencies (MARPA), we are committed to creating a sustainable, long-term solution to our transit and roadway funding gaps, and generating more money for bike and pedestrian infrastructure. MAPC hosted several public forums throughout the year, including one major summit in South Station on June 11 that brought together more than 300 mayors, city managers, transit advocates and commuters to rally for a 21st-century transportation system for the entire state. A second forum took place in early December in Braintree. We will be continuing this campaign right into 2013. If you are interested in joining us, visit our website to get started.

As we look toward 2013 and our 50th anniversary as Greater Boston's regional planning agency, MAPC remains committed to fostering a vibrant, more livable region by furthering the progressive goals of MetroFuture. Much about

the region has changed during the last five decades, but our commitment to serving the people who live and work in our region remains steadfast.

Interested in staying in touch with us throughout the year? Visit www.mapc.org for news, project updates and ways to connect with us in 2013, including information on our anniversary celebrations. We look forward to commemorating 50 years with you in 2013, and to planning for the next generation of our region's future together.

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

About Minuteman

Minuteman is a four-year public high school in Lexington, Massachusetts founded in the Career and Technical Education tradition. Minuteman serves the member towns of: Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston and teaches more than 700 diverse young men and women from local communities across eastern Massachusetts. Minuteman is a REVOLUTION IN LEARNING, preparing every student for success in college, industry and life.



Belmont Enrollment

As of October 1, 2012, thirty one (31) high school students and three (3) post graduate students were enrolled at Minuteman providing a full time equivalent (FTE) of thirty four (34) residents of Belmont. While attending Minuteman, these students receive a number of benefits:

- **Experience the Modern American High School.** Minuteman offers a distinctly modern learning experience where students venture beyond a traditional high school curriculum to explore their interests and discover their passion, whether that's Bio-technology, Robotics, Environmental Technology, or something else entirely from among our twenty majors.



- **Believe in Yourself.** Students graduate from Minuteman with an enduring self-confidence that they can achieve anything they set out to do, no matter how high the hurdle, how long the road, how loud the skeptics.
- **Prepare for College and Life.** Minuteman equips students with the academic foundation and study skills to succeed in college *and* the industry certifications and acumen to succeed in business, affording every student a unique flexibility upon graduation to pursue their dreams.
- **Learn from Experts.** Minuteman’s teachers are demonstrated experts in their respective fields, injecting a depth of knowledge and experience into their classes that is rarely found in public or private schools.
- **Be More Than Just Another Student.** There is no such thing as “just another student” at Minuteman – instead, teachers and staff personally invest themselves in truly knowing each student and working closely with them to realize their full, individual potential.
- **Make a Fresh Start.** From their very first day of school, Minuteman students are given the opportunity to make a fresh start among new friends and new teachers who will see them as they are and not as who they once were.

Belmont High School and Minuteman Half Day Program

Minuteman offers a unique program allowing juniors and seniors, who have passed the MCAS, enrollment on a half day-every day basis in a career major. This allows a student to graduate from Belmont High School *and* receive a competency certificate from Minuteman. Currently, no Belmont students participate.

Minuteman offers technical training programs to adults who are looking for rewarding jobs in high demand careers. Adults may apply to the Minuteman Technical Institute programs to hone skills in a technical area, retrain for new employment, or learn new technical skills for the first time.

2012 Belmont Graduates and Awards

Austin Blake, Marketing	Anthony Fiorillo, Plumbing
Alexander Christian, Metal Fabrication	Mark Martinos, Electrical Wiring
Jarvis Ewen, Marketing	Nicole Pozzi, Health Assisting
Dilcia Fernandez, Biotechnology	Steven Senato Jr., Automotive Technology
Alexander Fiorillo, Programming & Web	Lydia Solano, Culinary Arts/Baking

At the 2012 graduation, Alexander Fiorillo received the Mary S. Indelicato Scholarship and Anthony Fiorillo received the Murphy Insurance Agency Award. These awards are given to students of superior academic achievement and significant participation in school or community activities.

Class of 2012 Graduate Achievement Highlights

- 66% college bound or advanced Technical Training, 27% career bound and 3% military.
- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Education and Care Infant/Toddler and Preschool graduates achieved Teacher Certification.
- 100% of Cosmetology graduates passed State Board examinations.
- 100% of Health Occupation graduates achieved college acceptance or career placement.
- 100% of Environmental Technology graduates were certified in OSHA 40-Hour HAZWOPER training, and confined-space entry training. 62% passed either the Massachusetts Grade II Municipal Wastewater Treatment



2012 Annual Report

Plant Operator License exam, and the Massachusetts Drinking-Water Treatment Plant Grade 1 Operator License Exam.

- Valedictorian James Cardillo, Electrical Wiring graduate from Peabody attending Florida Atlantic University in Boca Raton Fl. Salutatorian Daniel Dangora, Robotics graduate from Medford attending UMass, Lowell to pursue electrical engineering.

Capital Projects

- MSBA Update: Minuteman moves forward in the “pipeline” of the MSBA Vocational School Repair and Renew program announced by the State Treasurer’s office in 2010. On December 3, 2012 Minuteman was approved by MSBA to hire SKANSKA as the Owner’s Project Manager (OPM) for the Feasibility Study. The OPM and School Building Committee will work together to review various models of enrollment as stated in the Request For Service for the OPM. In January of 2013 a link to the School Building Project will keep all towns informed of our progress.

Curriculum and Instruction

- Since 2008, all 9th grade students to have English and Math every day, rather than a “week-on-week-off” schedule, thus providing more consistent and concentrated instruction as well as project-based learning. Minuteman is rated a Level 1 school by the DESE. The first-time pass rates on MCAS remain high across all disciplines including a 100% passing rate in ELA in 2012.
- As part of our Revolution in Learning, we want every Minuteman student to fully explore their interests and discover their passion. Minuteman offers more than twenty different majors categorized into three clusters: Bio-Science/Engineering, Human & Commercial Services, and Trades & Transportation. The Educational Program planning process has identified potential new programs that offer students increased choices in career majors, including Criminal Justice/Bio-Security, Animal Science, Entertainment Engineering, Advanced Computer Manufacturing, and Medical Equipment Repair.
- Each student graduates with the OSHA 10 Safety Certification. In addition, during the CTE week, juniors and seniors participate in an Entrepreneur Class. Prior to commencement, seniors are required to produce a comprehensive Business Plan related to their career major.

Professional Development

Minuteman teachers continue to control much of the context for their professional development. Teachers pursue academic and Career and Technical Education (CTE) goals that emphasize formative assessment practices and common summative assessments. Teachers meet to review student work and adjust the curriculum and instruction as needed. Teacher-to-teacher peer observations are conducted at least twice per year according to protocols derived from the National School Reform Faculty model. More and more, Executive Function strategies and techniques are being adopted toward the development of a specific Minuteman approach to: note-taking, unit organization, and study skills. Academic-Career and Technical curriculum integration results in lessons and student work that feature the application of academic skills in the CTE context and vice versa. That integration lends itself to students' developing and practicing 21st century skills (speaking, listening, collaborating, researching, and presenting). The integration of technology to enhance student learning is an on-going commitment. Finally, this year professional development has also been focused on the new DESE model teacher evaluation system, which requires the development of individual and team goals following the SMART model (Specific and Strategic; Measurable; Action-oriented; Rigorous, Realistic, and Results oriented; and Timed).



Student Access, Participation and Support

- An Executive Function initiative was launched in 2010. Led by our reading specialist, we have expanded our efforts to include study skills, pre-reading strategies, and unit re-organization to help students with resources to develop habits and techniques to enhance their planning and organization skills.
- Minuteman continues to support a full-time Reading Specialist. In addition to working with the students on his own caseload, he consults with academic and CTE teachers toward the development and application of a school-wide reading program.
- The Special Education Department continuously develops individualized programs and provides services so that all our students succeed. We focus on teaching students about the nature of their disability and their Individualized Education Program. The Special Education department successfully implemented the Student Learning Center (SLC). The SLC allows students to understand their disability, develop skills, and techniques to minimize the impact of the student's disability, and to promote independence and personal responsibility. The SLC supports the transition to college. The SLC also supports the transition to college, by following a model of service delivery that is popular among most colleges and universities in the United States.
- The Music and Art department continues to grow. Most recently, two students were accepted to the Massachusetts Music Educator's Association Northeast District Chorus; one of whom also received an All State Chorus recommendation. The Visual Arts Department offers 8 different elective courses including traditional studio courses and Digital Photography to over 200 students. Student work has been displayed in various communities including Lexington, Carlisle, Arlington and Watertown. Recent graduates have been accepted at MassArt, Savannah College of Art and Design, Lesley University, New Hampshire Institute of Art and Art Institutes of Boston. The program continues to grow as student interest and enthusiasm is high.
- Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshman) throughout the school year. Over the past 12 years the number of participants has doubled in many of the sports offered. The athletic department is also looking to expand to include a track team. Students are offered more than 20 clubs and activities. Success of the Athletic teams has been outstanding within the past few years as students are winning awards and competitions. Minuteman has been participating in the Vocational and MIAA State tournaments. This past Fall season Cross Country runners qualified for the Vocational tournament, the golf team competed in the individual Vocational tournament, the Girls Soccer team qualified and competed in the Vocational tournament (losing in the Quarterfinals) and also competed in the MIAA State tournament, and the Minuteman Football team competed and was runner-up in the Vocational Superbowl.
- The Minuteman Parent Association (MPA) meets monthly and supports all aspects of the Minuteman community. In addition, the Grant-a-Wish program supports numerous initiatives and incentives for student achievement.

RETIREMENT BOARD:

The Belmont, Mass. Contributory Retirement Board respectfully submits its report for the year ending December 31, 2012.

During the year 2012, 6 employees were granted retirement allowances. Twelve retirees passed away, 3 deceased retirees provided a monthly allowance for their spouses. One active employee passed away. in 2012. There is a total of 337 retirees receiving a monthly allowance.

The Composite Market Value of the Belmont Retirement System is \$68,217,676, overseen by the Retirement Board. The 2012 rate of return was +13.1%.



2012 Annual Report

During 2012 the Retirement Board Members were mandated to complete training during each year of service on the Retirement Board (3 credits each year). Failure to meet this mandatory requirement will prohibit the member from serving beyond the conclusion of the term for which the training requirement was not met. Board members are required to take the State Ethics Commission training program and the Open Meeting Law training.

In 2012 the Retirement Board members and staff attended other educational seminars and workshops. The Board held monthly meetings and special meetings when necessary. They met with the Town Administrator and Warrant Committee. On a monthly basis the Board met with their Investment Consultant. During the year all Investment Managers met with the Board.

In 2012 the Retirement Board voted unanimously to grant a 3% Cost of Living to eligible retirees on their first \$12,000. There are a number of retirees who receive less than \$12,000 annually. The maximum amount a retiree can receive is \$360 annually.

The employees of the Town are not covered by Social Security. They may receive pro-rated benefits if they contributed to Social Security at another job prior to joining the Town. The Retirement Board offers information to all employees about Social Security and its impact on pensions received from the Public Retirement System. If a retiree is eligible for Social Security benefits from another job, their benefits may be reduced if they receive a public pension.

The Retirement Administrator met with active employees as requested to provide information regarding retirement options and the value of their pensions. Education was provided to all interested members and retirees. The Administrator participated in the Annual Town Benefits Fair, which is available to all active employees and retirees.

Membership Summary:

ACTIVE:

On December 31, 2011 there were:	454 Active Members
During 2012 there were:	6 Employees who retired
During 2012 there were:	27 New employees added
During 2012 there was:	1 Active Member who died
During 2012 there were:	9 Withdrawals and Transfers
On December 31, 2012 there were:	465 Active members

RETIREEES:

On December 31, 2011 there were:	338 Retirees
During 2012 there were:	6 New Retirees
During 2012 there were:	3 New survivors
During 2012 there were:	12 Retirees who died
On December 31, 2012 there were:	335 Retired Members

Respectfully submitted,

Rosario A. Sacco, Chairman
Thomas F. Gibson, Vice-Chairman
Chitra Subramanian, Ex-Officio

Walter Wellman, Elected Member
James Sloman, Appointed Member
Marion E. Cote', Retirement Administrator



Election Results:

In this section you will find the results from elections held in the Town of Belmont during the 2012 calendar year. All these elections were certified by the Belmont Town Clerk's Office. The results appearing in this section are copies of the PDF documents released by the Town Clerk following the elections. These results, along with results from other calendar years maybe viewed on the Town Clerk's section of the Town website.

January 10, 2012 Election:

**Election Summary Report
SPECIAL STATE ELECTION
BELMONT, MA
Summary For Jurisdiction Wide, All
Official Certified Results
10-Jan-12**

Registered Voters 16744 - Cards Cast 2617 15.62%
Num. Report Precinct 8 - Num. Reporting 8 100.00%

SENATOR IN GENERAL COURT		
	Total	
Number of Precincts	8	
Precincts Reporting	8	100.00%
Total Votes	2525	
Times Blank Voted	91	
Number of Uncast Votes	1	
WILLIAM BROWNSBERGER		
	2419	95.80%
TOMMASINA ANNE OLSON		
	60	2.38%
ALL OTHER WRITE-INS		
	39	1.55%
JONATHAN HECHT		
	7	0.28%

**Election Summary Report
SPECIAL STATE ELECTION
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Results
10-Jan-12**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
SENATOR IN GENERAL COURT										
	Total	Total								
Number of Precincts	1	1	1	1	1	1	1	1	1	8
Precincts Reporting	1	1	1	1	1	1	1	1	1	8
Total Votes	407	334	302	200	280	382	249	371	2525	100.00%
Times Blank Voted	15	7	9	8	8	6	9	29	91	3.60%
Number of Uncast Votes	0	0	0	0	1	0	0	0	1	0.04%
WILLIAM BROWNSBERGER										
	400	321	290	195	247	370	239	357	2419	95.80%
TOMMASINA ANNE OLSON										
	7	6	3	0	27	5	5	7	60	2.38%
JONATHAN HECHT										
	0	0	1	1	0	0	0	5	7	0.28%
ALL OTHER WRITE-INS										
	0	7	8	4	6	7	5	2	39	1.54%



March 6, 2012 Election:

**Election Summary Report
PRESIDENTIAL PRIMARY
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Results
3/6/2012**

3/15/2013

Precincts	PRECINCTS								Total	Total Percentage	
	1	2	3	4	5	6	7	8			
PRESIDENTIAL PREFERENCE DEMOCRATIC											
Number of Precincts	1	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	1	
Cards Cast	238	151	181	161	165	206	135	176	1413		
Total Votes	234	146	175	159	154	200	131	167	1366	100.00%	
Number of Uncast Votes	4	5	6	2	11	6	4	9	47		
BARACK OBAMA											
NO PREF	13	11	18	14	8	12	11	18	105	7.69%	
Write-in Votes	0	0	1	1	2	3	0	1	8	0.59%	
MITT ROMNEY											
RON PAUL	0	0	0	0	1	0	0	0	1		
STATE COMMITTEE MAN DEMOCRATIC											
Number of Precincts	1	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1	1		
Cards Cast	238	150	180	160	165	206	135	175	1409		
Total Votes	156	108	119	117	110	144	97	120	971	100.00%	
Number of Uncast Votes	82	42	61	43	55	62	38	55	438		
JOSHUA L. DAWSON											
DAVID A. KAZIS	61	39	54	36	50	62	45	58	405	41.71%	
Write-in Votes	0	1	1	1	0	0	0	1	4	0.41%	



Election Summary Report
PRESIDENTIAL PRIMARY
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Results
3/6/2012

3/15/2013

Precincts	PRECINCTS									
	1	2	3	4	5	6	7	8		
STATE COMMITTEE WOMAN										
DEMOCRATIC	Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	
Cards Cast	238	151	181	161	165	206	135	176	1413	
Total Votes	177	116	122	124	125	151	112	136	1063	100.00%
Number of Uncast Votes	61	35	59	37	40	55	23	40	350	
RACHEL KAPRIELIAN										
Write-in Votes	0	0	2	0	0	3	1	1	7	0.66%



**Election Summary Report
PRESIDENTIAL PRIMARY
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Results
3/6/2012**

3/15/2013

		PRECINCTS									
Precincts		1	2	3	4	5	6	7	8		
GROUP	DEMOCRATIC										
		Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts		1	1	1	1	1	1	1	1	1	
Precincts Reporting		1	1	1	1	1	1	1	1	1	
Cards Cast		237	151	181	161	165	205	134	175	1409	
Total Votes		117	61	64	73	72	88	66	67	608	100.00%
Number of Uncast Votes		120	90	117	88	93	117	68	108	801	
GROUP 1	GP1	117	61	64	73	72	88	66	67	608	100.00%
TOWN COMMITTEE	DEMOCRATIC										
		Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts		1	1	1	1	1	1	1	1	1	
Precincts Reporting		1	1	1	1	1	1	1	1	1	
Cards Cast		8295	5285	6300	5635	5740	7181	4659	6125	49220	
Total Votes		4887	2709	2841	2982	3000	3781	2725	2966	25891	100.00%
Number of Uncast Votes		3408	2576	3459	2653	2740	3400	1934	3159	23329	
HELEN E. BAKEMAN	GP1	126	70	78	94	84	97	80	77	706	2.73%
SALLYE F. BLEIBERG	GP1	142	78	102	92	88	115	82	85	784	3.03%
WILLIAM BROWNSBERGER	GP1	212	117	142	128	129	170	109	140	1147	4.43%
CARL M. BRAUER	GP1	140	83	73	80	86	104	74	91	731	2.82%
MARTIN L. COHEN	GP1	139	78	86	86	85	109	76	81	740	2.86%
JEAN M. DICKINSON	GP1	134	72	79	87	83	111	76	82	724	2.80%
NANCY H. DONALD	GP1	125	71	72	82	80	93	78	75	676	2.61%
THEODORE DUKAS	GP1	137	74	76	81	83	115	74	78	718	2.77%



Election Summary Report
PRESIDENTIAL PRIMARY
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Results
3/6/2012

3/15/2013

		PRECINCTS									
Precincts		1	2	3	4	5	6	7	8		
JENNIFER M. FALLON	GP1	169	93	87	87	88	120	79	95	818	3.16%
JOHN K.M. HAYES	GP1	133	75	69	77	79	97	70	77	677	2.61%
DOROTHY S. HERZOG	GP1	140	75	79	80	87	102	81	89	733	2.83%
JOHN D. HERZOG	GP1	136	73	80	81	87	103	75	84	719	2.78%
STEPHEN H. KLIONSKY	GP1	131	71	79	78	83	115	70	82	709	2.74%
CHARLES LAVERTY, III	GP1	137	82	75	81	91	107	72	92	737	2.85%
PATRICIA D. LOHMAR	GP1	133	70	72	82	78	93	76	79	683	2.64%
RUTH S. MALENKA	GP1	131	90	71	80	79	100	76	79	706	2.73%
GRETCHEN M. McCLAIN	GP1	153	71	76	81	85	113	81	82	742	2.87%
JEANNE R. MOONEY	GP1	147	84	88	88	94	128	79	91	799	3.09%
JENNIFER A. PAGE	GP1	136	79	102	83	83	112	80	81	756	2.92%
ANNE M. PAULSEN	GP1	199	111	124	114	113	158	100	130	1049	4.05%
TIMOTHY M. RILEY	GP1	136	74	77	79	78	100	80	84	708	2.73%
JOEL M. SEMUELS	GP1	127	69	73	77	80	110	70	78	684	2.64%
ANN C. VERRILLI	GP1	138	74	79	86	85	99	79	83	723	2.79%
RICHARD E. WARING	GP1	128	70	74	80	83	101	70	83	689	2.66%
DEBRA DEUTSCH	GP1	130	73	73	83	82	99	78	78	696	2.69%
CORALIE N. DiTOMMASO	GP1	125	70	78	91	84	96	76	79	699	2.70%
HELEN E. GOLDING	GP1	140	71	77	79	82	102	78	76	705	2.72%
DAVID HALBERSTADT	GP1	132	73	69	79	80	99	71	79	682	2.63%
C. BING-YEN HUANG	GP1	128	74	74	84	84	100	77	77	698	2.70%
A. BARRINGTON MAHON	GP1	135	70	75	96	91	109	79	75	730	2.82%
SARA M. MASUCCI	GP1	130	74	75	84	80	97	77	83	700	2.70%
RICHARD R. ROWE	GP1	130	68	70	78	80	98	71	76	671	2.59%
STEPHEN SHESTAKOFSKY	GP1	129	70	71	78	80	99	73	77	677	2.61%
CAROL A. MOYLES	GP1	130	69	75	81	78	96	76	76	681	2.63%
MARY POWER	GP1	149	93	91	85	88	114	82	92	794	3.07%



Election Summary Report
PRESIDENTIAL PRIMARY
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Results
3/6/2012

3/15/2013

		PRECINCTS									
Precincts		1	2	3	4	5	6	7	8		
PRESIDENTIAL PREFERENCE											
	REPUBLICAN										
	Total	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1	1		
Cards Cast	303	456	276	219	304	252	220	399	2429		
Total Votes	302	456	273	218	304	252	220	398	2423	100.00%	
Number of Uncast Votes	1	0	3	1	0	0	0	1	6		
RON PAUL		27	29	31	19	37	19	20	30	212	8.75%
MITT ROMNEY		245	390	216	159	237	199	171	333	1950	80.48%
RICK PERRY		0	0	0	2	0	0	0	0	2	0.08%
RICK SANTORUM		22	18	17	26	18	21	14	20	156	6.44%
JON HUNTSMAN		1	4	5	3	1	6	1	4	25	1.03%
MICHELE BACHMANN		0	0	1	2	0	0	0	0	3	0.12%
NEWT GINGRICH		5	13	3	4	10	7	11	10	63	2.60%
NO PREF		2	2	0	2	0	0	2	1	9	0.37%
Write-in Votes		0	0	0	1	1	0	1	0	3	0.12%



Election Summary Report
PRESIDENTIAL PRIMARY
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Results
3/6/2012

3/15/2013

		PRECINCTS									
Precincts		1	2	3	4	5	6	7	8		
STATE COMMITTEE MAN		REPUBLICAN									
		Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts		1	1	1	1	1	1	1	1	1	
Precincts Reporting		1	1	1	1	1	1	1	1	1	
Cards Cast		303	456	276	219	304	253	220	399	2430	
Total Votes		221	336	190	166	219	180	169	307	1788	100.00%
Number of Uncast Votes		82	120	86	53	85	73	51	92	642	
ROBERT A. SEMONIAN		93	193	85	60	88	97	67	119	802	44.85%
STEVEN W. AYLWARD		127	140	104	105	130	80	101	188	975	54.53%
Write-in Votes		1	3	1	1	1	3	1	0	11	0.62%
STATE COMMITTEE WOMAN		REPUBLICAN									
		Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts		1	1	1	1	1	1	1	1	1	
Precincts Reporting		1	1	1	1	1	1	1	1	1	
Cards Cast		303	456	276	219	304	253	220	399	2430	
Total Votes		189	295	175	151	192	165	152	257	1576	100.00%
Number of Uncast Votes		114	161	101	68	112	88	68	142	854	
ELIZABETH K. MAHONEY		188	294	174	150	189	161	149	257	1562	99.11%
Write-in Votes		1	1	1	1	3	4	3	0	14	0.89%



2012 Annual Report

**Election Summary Report
PRESIDENTIAL PRIMARY
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Results
3/6/2012**

3/15/2013

		PRECINCTS									
Precincts		1	2	3	4	5	6	7	8		
GROUP	REPUBLICAN	Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts		1	1	1	1	1	1	1	1	1	
Precincts Reporting		1	1	1	1	1	1	1	1	1	
Cards Cast		303	455	276	218	304	250	220	399	2425	
Total Votes		87	159	83	62	101	72	76	131	771	100.00%
Number of Uncast Votes		216	296	193	156	203	178	144	268	1654	
GROUP 1	GP1	87	159	83	62	101	72	76	131	771	100.00%
TOWN COMMITTEE	REPUBLICAN	Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts		1	1	1	1	1	1	1	1	1	
Precincts Reporting		1	1	1	1	1	1	1	1	1	
Cards Cast		10605	15931	9660	7630	10640	8715	7700	13965	84846	
Total Votes		4538	7586	3981	2937	4918	3575	3558	6567	37660	100.00%
Number of Uncast Votes		6067	8345	5679	4693	5722	5140	4142	7398	47186	
MITT ROMNEY	GP1	213	358	187	140	205	171	159	296	1729	4.59%
ANN D. ROMNEY	GP1	201	352	164	129	186	152	147	273	1604	4.26%
TAGGART M. ROMNEY	GP1	183	334	147	110	174	138	143	262	1491	3.96%
JENNIFER D. ROMNEY	GP1	176	329	140	106	170	135	138	250	1444	3.83%
ELIZABETH K. MAHONEY	GP1	153	220	120	91	151	107	108	205	1155	3.07%
WILLIAM P. DUNHAM, JR	GP1	102	178	97	74	121	81	88	148	889	2.36%
SHIRLEY I. MAHNKE	GP1	102	182	94	68	120	82	93	149	890	2.36%



Election Summary Report
PRESIDENTIAL PRIMARY
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Results
3/6/2012

3/15/2013

PRECINCTS

Precincts		1	2	3	4	5	6	7	8		
WAYNE MAHNKE	GP1	100	181	95	69	115	81	88	147	876	2.33%
BRIAN C. SHEIL	GP1	98	170	98	72	124	78	80	146	866	2.30%
TOMMASINA ANNE OLSON	GP1	121	196	113	80	152	103	96	171	1032	2.74%
JANICE M. ELLARD	GP1	115	181	105	70	157	92	91	161	972	2.58%
MARY A. ZAMMITTI	GP1	106	174	98	72	129	88	86	158	911	2.42%
GUY A. CARBONE	GP1	117	211	97	84	132	99	93	177	1010	2.68%
M.E. LIBBY FIRENZE	GP1	153	238	139	89	146	116	107	213	1201	3.19%
STANLEY J DZIERZESKI	GP1	99	172	94	69	114	79	85	169	881	2.34%
BRENDA L. DZIERZESKI	GP1	101	170	94	70	118	79	85	169	886	2.35%
STANLEY M DZIERZESKI	GP1	98	169	90	67	114	78	83	164	863	2.29%
FRANCIS J. BONANNO	GP1	116	183	102	94	133	93	95	165	981	2.60%
WILLIAM P. MONAHAN	GP1	146	233	121	93	167	112	114	228	1214	3.22%
EDITH J. MONAHAN	GP1	124	206	104	83	150	97	98	203	1065	2.83%
WALTER L. ALMOND	GP1	107	193	104	72	134	91	89	165	955	2.54%
RICHARD B. BETTS	GP1	176	260	145	97	179	133	143	229	1362	3.62%
ALAN G. RAYEN	GP1	128	180	100	74	129	97	90	168	966	2.57%
SUSAN S. SMART	GP1	115	210	104	71	122	85	89	156	952	2.53%
A. PASQUALE FIRENZE	GP1	151	255	141	96	152	119	100	216	1230	3.27%
KENNETH G. CHASE	GP1	94	174	92	67	116	87	86	145	861	2.29%
JEFFREY L. SPELLER	GP1	96	178	91	68	112	81	80	148	854	2.27%
ROBERT E. GRAY, III	GP1	101	172	93	67	115	86	95	144	873	2.32%
MARC J. FIRENZE	GP1	144	228	128	88	145	106	103	210	1152	3.06%
DOROTHY M. BOYLE	GP1	117	174	98	70	116	91	90	151	907	2.41%
W.A. FLEWELLING, JR.	GP1	149	236	124	94	159	123	105	218	1208	3.21%
MARLENE A FLEWELLING	GP1	142	219	116	90	146	110	101	203	1127	2.99%
W.F. HOFMANN, III	GP1	124	229	113	78	134	92	87	177	1034	2.75%
ANGELO R. FIRENZE	GP1	163	257	140	101	164	129	114	225	1293	3.43%
PAUL J. COUTINHO	GP1	107	184	93	74	117	84	109	158	926	2.46%



2012 Annual Report

**Election Summary Report
PRESIDENTIAL PRIMARY
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Results
3/6/2012**

3/15/2013

		PRECINCTS									
Precincts		1	2	3	4	5	6	7	8		
PRESIDENTIAL PREFERENCE		GREEN-RAINBOW									
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts	1	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	1	
Cards Cast	1	0	0	0	0	0	1	3	0	5	
Total Votes	1	0	0	0	0	0	1	3	0	5	100.00%
Number of Uncast Votes	0	0	0	0	0	0	0	0	0	0	
<hr/>											
KENT MESPLAY	0	0	0	0	0	0	0	0	0	0	0.00%
JILL STEIN	1	0	0	0	0	0	1	3	0	5	100.00%
HARLEY MIKKELSON	0	0	0	0	0	0	0	0	0	0	0.00%
NO PREF	0	0	0	0	0	0	0	0	0	0	0.00%
Write-in Votes	0	0	0	0	0	0	0	0	0	0	0.00%
<hr/>											
STATE COMMITTEE MAN		GREEN-RAINBOW									
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts	1	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	1	
Cards Cast	1	0	0	0	0	0	1	3	0	5	
Total Votes	0	0	0	0	0	0	0	1	0	1	100.00%
Number of Uncast Votes	1	0	0	0	0	0	1	2	0	4	
<hr/>											
Write-in Votes	0	0	0	0	0	0	0	1	0	1	100.00%

**Election Summary Report
PRESIDENTIAL PRIMARY
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Results
3/6/2012**

3/15/2013

		PRECINCTS									
Precincts		1	2	3	4	5	6	7	8		
STATE COMMITTEE WOMAN		GREEN-RAINBOW									
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts	1	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	1	
Cards Cast	1	0	0	0	0	0	1	3	0	5	
Total Votes	0	0	0	0	0	0	0	1	0	1	100.00%
Number of Uncast Votes	1	0	0	0	0	0	1	2	0	4	
<hr/>											
Write-in Votes	0	0	0	0	0	0	0	1	0	1	100.00%
<hr/>											
TOWN COMMITTEE		GREEN-RAINBOW									
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total	
Number of Precincts	1	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	1	
Cards Cast	10	0	0	0	0	0	10	30	0	50	
Total Votes	0	0	0	0	0	0	0	0	0	0	100.00%
Number of Uncast Votes	10	0	0	0	0	0	10	30	0	50	
<hr/>											
Write-in Votes	0	0	0	0	0	0	0	0	0	0	100.00%



April 2, 2012 Election:

<p>Election Summary Report ANNUAL TOWN ELECTION BELMONT, MA Summary For Jurisdiction Wide, All Counters, All Races CERTIFIED OFFICIAL RESULTS 4/2/2012</p>

Registered Voters 16903 - Cards Cast 4420 26.15%
 Num. Report Precinct 8 - Num. Reporting 8 100.00%

MODERATOR		
	Total	
Number of Precincts	8	
Precincts Reporting	8	100.00%
Total Votes	3051	
Number of Uncast Votes	1372	
MICHAEL WIDMER	3025	99.15%
Write-in Votes	26	0.85%

BOARD OF SELECTMEN		
	Total	
Number of Precincts	8	
Precincts Reporting	8	100.00%
Total Votes	4314	
Number of Uncast Votes	109	
ANDRES T ROJAS	2171	50.32%
DANIEL SCHARFMAN	2136	49.51%
Write-in Votes	7	0.16%

BOARD OF ASSESSORS		
	Total	
Number of Precincts	8	
Precincts Reporting	8	100.00%
Total Votes	3670	
Number of Uncast Votes	753	
MARTIN B MILLANE	1985	54.09%
GERARD L NATOLI	1681	45.80%
Write-in Votes	4	0.11%



2012 Annual Report

BD/CEM. COMMISSIONERS		Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		3123
Number of Uncast Votes		1300
E. O'BRIEN CUSHMAN		3104 99.39%
Write-in Votes		19 0.61%

BOARD OF HEALTH		Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		2933
Number of Uncast Votes		1490
DAVID ALPER		2914 99.35%
Write-in Votes		19 0.65%

PUBLIC LIBRARY TRUSTEES		Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		5281
Number of Uncast Votes		3565
ELAINE C ALLIGOOD		2670 50.56%
MATTHEW B LOWRIE		2599 49.21%
Write-in Votes		12 0.23%

SCHL COMM MEMBERS		Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		7211
Number of Uncast Votes		1635
ANNE LOUGEE		2902 40.24%
PASCHA GRIFFITHS		2715 37.65%
MATTHEW J SULLIVAN		1589 22.04%
Write-in Votes		5 0.07%



PCT 1 MTG MBRS		Total
Number of Precincts		1
Precincts Reporting		1 100.00%
Total Votes		4921
Number of Uncast Votes		4187
LYDIA PHIPPEN OGILBY		410 8.33%
JOHN J WEIS		391 7.95%
ANNE E DONOHUE		380 7.72%
ANNE MARIE S MAHONEY		377 7.66%
MARY GAVIN		357 7.25%
LUCY J PULLEN		348 7.07%
JAMES H STATON		345 7.01%
ADAM DASH		343 6.97%
CLAUDIA MATZKO		331 6.73%
JOHN A BORELLI		328 6.67%
HELEN E GOLDING		289 5.87%
STEPHEN TOMCZYK		282 5.73%
DARRELL J KING		280 5.69%
PAUL WOLF		228 4.63%
JAMES L CRAWFORD		224 4.55%
Write-in Votes		8 0.16%

PCT 2 MTG MBRS		Total
Number of Precincts		1
Precincts Reporting		1 100.00%
Total Votes		3473
Number of Uncast Votes		3523
SUZANNE ROBOTHAM		300 8.64%
DAVID HURLEY		299 8.61%
LESLIE AITKEN		298 8.58%
JAMES F GAMMILL		282 8.12%
W. SUMNER BROWN		281 8.09%
KATHARINE E DREIER		278 8.00%
KARNIG OSTAYAN		267 7.69%
JUDITH A McSWAIN		254 7.31%
MICHELE S BANKER		251 7.23%
SARA M MASUCCI		250 7.20%
DEMETRI T MOUSTAKAS		241 6.94%
VINCENT DeNOVELLIS		236 6.80%
LALIG MUSSERIAN		229 6.59%
Write-in Votes		7 0.20%



2012 Annual Report

PCT 3 MTG MBRS		
	Total	
Number of Precincts	1	
Precincts Reporting	1	100.00%
Total Votes	3526	
Number of Uncast Votes	2726	
<hr/>		
MARGARET A HEGARTY	269	7.63%
MARY K KENNEDY	257	7.29%
ROBERT V KENNEDY	255	7.23%
ANTHONY J ALCORN	248	7.03%
VINCENT P STANTON	246	6.98%
MARIA L MURPHY	239	6.78%
DIANE N PALMER	239	6.78%
RICHARD K MADDEN	230	6.52%
JOHN H MAYER	228	6.47%
BONNIE L FRIEDMAN	220	6.24%
MARC WOLMAN	205	5.81%
CARLEE BLAMPHIN	193	5.47%
THOMAS K BLAKE	185	5.25%
MICHAEL F SULLIVAN	182	5.16%
TIMOTHY LUEHRMAN	178	5.05%
JAMES M DUNN	149	4.23%
Write-in Votes	3	0.09%
<hr/>		
PCT 4 MTG MBRS 3yrs		
	Total	
Number of Precincts	1	
Precincts Reporting	1	100.00%
Total Votes	2196	
Number of Uncast Votes	2316	
<hr/>		
SAMI S BAGHDADY	217	9.88%
HENRY V KAZARIAN	217	9.88%
SAMIR S BAGHDADY	206	9.38%
SARA W SMITH	194	8.83%
DAVID ENGERMAN	193	8.79%
CHARLES L CLARK	191	8.70%
LUCIA E GATES	190	8.65%
ELIZABETH B SCHMIDT	188	8.56%
DAVID M WEBSTER	187	8.52%
JIRAIR M HOVSEPIAN	186	8.47%
JAMES G PAZZANESE	185	8.42%
WILLIAM DILLON	17	0.77%
ALBERT DRUEDING	13	0.59%
Write-in Votes	12	0.55%



PCT 5 MTG MBRS		Total
Number of Precincts		1
Precincts Reporting		1 100.00%
Total Votes		2801
Number of Uncast Votes		3295
ANDREW PLUNKETT	284	10.14%
TOMMASINA ANNE OLSON	280	10.00%
HEIDI L STEINERT	272	9.71%
SUZANNE W BLOORE	271	9.68%
HOWARD MARK FINE	270	9.64%
MYRON J KASSARABA	268	9.57%
JOSEPH F CONNOLLY	262	9.35%
STEPHAN W CARLINI	259	9.25%
ROGER P WRUBEL	251	8.96%
THAYER DONHAM	247	8.82%
CLAUS BECKER	40	1.43%
FRANK LOMBARDO	36	1.29%
ROBERT PLUNKETT	34	1.21%
NEWTON KUPELIAN	8	0.29%
Write-in Votes	19	0.68%

PCT 6 MTG MBRS		Total
Number of Precincts		1
Precincts Reporting		1 100.00%
Total Votes		3907
Number of Uncast Votes		3221
ANNE LOUGEE	370	9.47%
JOHN J BOWE	341	8.73%
ROGER DUANE COLTON	328	8.40%
THEODORE DUKAS	316	8.09%
PHILIP K THAYER	312	7.99%
JUDITH SINGLER	310	7.93%
ERIC A SMITH	296	7.58%
ROBERT P REARDON	289	7.40%
JOEL M SEMUELS	287	7.35%
APRIL EDRINGTON	269	6.89%
PETER WHITMER	267	6.83%
JUDITH F FEINLEIB	260	6.65%
JOHN J MALONE	256	6.55%
Write-in Votes	6	0.15%



2012 Annual Report

PCT 7 MTG MBRS		Total
Number of Precincts		1
Precincts Reporting		1 100.00%
Total Votes		1752
Number of Uncast Votes		2604
JAMES M EYSENBACH		215 12.27%
JOAN A DREVINS		200 11.42%
PAUL LOONEY		192 10.96%
SHELAGH E MEIER		186 10.62%
THOMAS DOUGLAS JOHN		184 10.50%
ALEXANDRA VAN GEEL		179 10.22%
JOHN C OWENS		178 10.16%
MARCIA L HAINES		176 10.05%
GLEN MOHR		175 9.99%
LAURA HILL		19 1.08%
MARIO RATHLE		8 0.46%
SHON HIATT		6 0.34%
PATRICIA GALLAGHER		5 0.29%
Write-in Votes		29 1.66%

PCT 8 MTG MBRS 3yrs		Total
Number of Precincts		1
Precincts Reporting		1 100.00%
Total Votes		3500
Number of Uncast Votes		5128
ANNE H SWIFT		338 9.66%
KATHLEEN M BASKIN		334 9.54%
SARA OAKLANDER		330 9.43%
DONALD H MERCIER		314 8.97%
MICHAEL J FOLEY, JR		314 8.97%
KEVIN P BROSNAN		304 8.69%
EDWIN A RICHARD		302 8.63%
MARK P SMITH		290 8.29%
IDITH KISIN		285 8.14%
LYNN PETERSON READ		283 8.09%
ANTHONY A FERRANTE		276 7.89%
CYNTHIA TAYLOR		88 2.51%
Write-in Votes		42 1.20%



PCT 4 MTG MBR 2yrs		Total
Number of Precincts		1
Precincts Reporting		1 100.00%
Total Votes		31
Number of Uncast Votes		345
WILLIAM DILLON		12 38.71%
ALBERT DRUEDING		10 32.26%
Write-in Votes		9 29.03%

PCT 8 MTG MBR 1yr		Total
Number of Precincts		1
Precincts Reporting		1 100.00%
Total Votes		93
Number of Uncast Votes		626
CYNTHIA TAYLOR		74 79.57%
Write-in Votes		19 20.43%



September 6, 2012 Election:

**Election Summary Report
STATE PRIMARY
BELMONT, MA**

**Summary For Jurisdiction Wide, All Counters, All Races
Unofficial Results
9/6/2012**

Registered Voters 17241 - Cards Cast 3643 21.13%
Num. Report Precinct 8 - Num. Reporting 8 100.00%

SENATOR in CONGRESS		DEMOCRATIC	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		2484	
Times Blank Voted		514	
Number of Uncast Votes		0	
ELIZABETH A WARREN		2431	97.87%
Write-in Votes		53	2.13%

REP in CONGRESS		DEMOCRATIC	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		2422	
Times Blank Voted		576	
Number of Uncast Votes		0	
EDWARD J MARKEY		2408	99.42%
Write-in Votes		14	0.58%

COUNCILLOR		DEMOCRATIC	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		2313	
Times Blank Voted		685	
Number of Uncast Votes		0	
M.M. PETITTO DEVANEY		1045	45.18%
CHARLES N SHAPIRO		639	27.63%
HARRY S MARGOLIS		623	26.93%
Write-in Votes		6	0.26%



SEN in GENERAL COURT		DEMOCRATIC	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		2479	
Times Blank Voted		519	
Number of Uncast Votes		0	
WILLIAM BROWNSBERGER		2465	99.44%
Write-in Votes		14	0.56%

REP in GENERAL COURT		DEMOCRATIC	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		2891	
Times Blank Voted		106	
Number of Uncast Votes		1	
MARGARET A HEGARTY		1472	50.92%
DAVID M ROGERS		870	30.09%
ROBERT P REARDON, JR		544	18.82%
Write-in Votes		5	0.17%

CLERK of COURTS		DEMOCRATIC	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		1955	
Times Blank Voted		1043	
Number of Uncast Votes		0	
MICHAEL A SULLIVAN		1951	99.80%
Write-in Votes		4	0.20%



2012 Annual Report

REGISTER of DEEDS		DEMOCRATIC	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		2244	
Times Blank Voted		754	
Number of Uncast Votes		0	
FRANK J CIANO		790	35.20%
MARIA C CURTATONE		398	17.74%
MARYANN M HEUSTON		354	15.78%
ROBERT B ANTONELLI		312	13.90%
THOMAS CONCANNON, JR		267	11.90%
TIZIANO DOTO		118	5.26%
Write-in Votes		5	0.22%

SHERIFF		DEMOCRATIC	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		1971	
Times Blank Voted		1027	
Number of Uncast Votes		0	
PETER J KOUTOUJIAN		1963	99.59%
Write-in Votes		8	0.41%

SENATOR in CONGRESS		REPUBLICAN	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		627	
Times Blank Voted		16	
Number of Uncast Votes		0	
SCOTT P BROWN		624	99.52%
Write-in Votes		3	0.48%



REP in CONGRESS		REPUBLICAN	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		550	
Times Blank Voted		93	
Number of Uncast Votes		0	
JEFFREY M SEMON		231	42.00%
TOM TIERNEY		178	32.36%
FRANK ADDIVINOLA, JR		141	25.64%
Write-in Votes		0	0.00%

COUNCILLOR		REPUBLICAN	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		89	
Times Blank Voted		554	
Number of Uncast Votes		0	
Write-in Votes		89	100.00%

SEN in GENERAL COURT		REPUBLICAN	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		459	
Times Blank Voted		184	
Number of Uncast Votes		0	
STEVEN W AYLWARD		459	100.00%
Write-in Votes		0	0.00%

REP in GENERAL COURT		REPUBLICAN	
		Total	
Number of Precincts		8	
Precincts Reporting		8	100.00%
Total Votes		509	
Times Blank Voted		133	
Number of Uncast Votes		1	
TOMMASINA ANNE OLSON		505	99.21%
Write-in Votes		4	0.79%



2012 Annual Report

CLERK of COURTS	REPUBLICAN	Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		54
Times Blank Voted		589
Number of Uncast Votes		0
Write-in Votes		54 100.00%

REGISTER of DEEDS	REPUBLICAN	Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		55
Times Blank Voted		588
Number of Uncast Votes		0
Write-in Votes		55 100.00%

SHERIFF	REPUBLICAN	Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		48
Times Blank Voted		595
Number of Uncast Votes		0
Write-in Votes		48 100.00%

SENATOR in CONGRESS	GREEN-RAINBOW	Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		1
Times Blank Voted		1
Number of Uncast Votes		0
Write-in Votes		1 100.00%



REP in CONGRESS	GREEN-RAINBOW	Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		1
Times Blank Voted		1
Number of Uncast Votes		0
Write-in Votes		1 100.00%

COUNCILLOR	GREEN-RAINBOW	Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		1
Times Blank Voted		1
Number of Uncast Votes		0
Write-in Votes		1 100.00%

SEN in GENERAL COURT	GREEN-RAINBOW	Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		1
Times Blank Voted		1
Number of Uncast Votes		0
Write-in Votes		1 100.00%

REP in GENERAL COURT	GREEN-RAINBOW	Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		1
Times Blank Voted		1
Number of Uncast Votes		0
Write-in Votes		1 100.00%



2012 Annual Report

CLERK of COURTS	GREEN-RAINBOW	Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		1
Times Blank Voted		1
Number of Uncast Votes		0
Write-in Votes		1 100.00%

REGISTER of DEEDS	GREEN-RAINBOW	Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		1
Times Blank Voted		1
Number of Uncast Votes		0
Write-in Votes		1 100.00%

SHERIFF	GREEN-RAINBOW	Total
Number of Precincts		8
Precincts Reporting		8 100.00%
Total Votes		1
Times Blank Voted		1
Number of Uncast Votes		0
Write-in Votes		1 100.00%



November 6, 2012 Election:

**Election Summary Report
STATE ELECTION
BELMONT, MA
Summary For All Precincts, All Counters, All Races
OFFICIAL RESULTS
November 6, 2012**

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
PRESIDENT/VICE PRESIDENT										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes Cast	1840	1978	1708	1552	1736	1837	1760	1930	14341	100%
Number of Uncast Votes	6	6	6	4	9	5	4	9	49	
JOHNSON & GRAY	15	7	10	18	11	14	15	21	111	1%
OBAMA & BIDEN	1238	1092	1163	1093	1154	1269	1212	1092	9313	65%
ROMNEY & RYAN	576	867	511	428	543	524	507	796	4752	33%
STEIN & HONKALA	11	11	19	10	20	28	22	16	137	1%
Write-in Votes	0	1	5	3	8	2	4	5	28	0%
SENATOR in CONGRESS										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes Cast	1835	1968	1697	1547	1731	1836	1752	1925	14291	100%
Number of Uncast Votes	11	16	17	9	14	6	12	14	99	
SCOTT P BROWN	676	969	618	549	662	619	606	913	5612	39%
ELIZABETH A WARREN	1159	998	1079	998	1067	1211	1144	1012	8668	61%
Write-in Votes	0	1	0	0	2	6	2	0	11	0%
REP in CONGRESS										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes Cast	1735	1837	1601	1457	1626	1736	1685	1773	13450	100%
Number of Uncast Votes	111	147	113	99	119	106	79	166	940	
EDWARD J MARKEY	1339	1254	1248	1147	1252	1382	1334	1218	10174	76%
TOM TIERNEY	395	582	350	310	367	350	350	549	3253	24%
Write-in Votes	1	1	3	0	7	4	1	6	23	0%



2012 Annual Report

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
COUNCILLOR										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes Cast	1464	1496	1384	1329	1405	1483	1515	1491	11567	100%
Number of Uncast Votes	382	488	330	227	340	359	249	448	2823	
M.M. PETITTO DEVANEY	1102	1080	1041	1034	1103	1153	1181	1080	8774	76%
THOMAS SHEFF	362	414	341	295	298	324	331	407	2772	24%
Write-in Votes	0	2	2	0	4	6	3	4	21	0%
SEN in GENERAL COURT										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes Cast	1730	1834	1571	1436	1629	1728	1653	1806	13387	100%
Number of Uncast Votes	116	150	143	120	116	114	111	133	1003	
WILLIAM BROWNSBERGER	1359	1269	1239	1126	1256	1381	1295	1269	10194	76%
STEVEN W AYLWARD	369	564	329	310	371	345	357	534	3179	24%
Write-in Votes	2	1	3	0	2	2	1	3	14	0%
REP in GENERAL COURT										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes Cast	1705	1813	1554	1419	1607	1713	1637	1788	13236	100%
Number of Uncast Votes	141	171	160	137	138	129	127	151	1154	
TOMMASINA ANNE OLSON	391	495	335	338	446	412	385	510	3312	25%
DAVID M ROGERS	891	574	740	718	800	904	868	746	6241	47%
JAMES F GAMMILL	423	742	477	363	358	395	384	530	3672	28%
Write-in Votes	0	2	2	0	3	2	0	2	11	0%

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
CLERK of COURTS										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes Cast	1233	1346	1229	1184	1251	1305	1348	1299	10195	100%
Number of Uncast Votes	613	638	485	372	494	537	416	640	4195	
MICHAEL A SULLIVAN	1228	1333	1216	1184	1241	1286	1345	1287	10120	99%
Write-in Votes	5	13	13	0	10	19	3	12	75	1%
REGISTER of DEEDS										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes Cast	1202	1270	1194	1163	1236	1262	1312	1234	9873	100%
Number of Uncast Votes	644	714	520	393	509	580	452	705	4517	
MARIA C CURTATONE	1198	1257	1184	1163	1221	1242	1307	1218	9790	99%
Write-in Votes	4	13	10	0	15	20	5	16	83	1%
SHERIFF										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1		
Precincts Reporting	1	1	1	1	1	1	1	1		
Total Votes Cast	1465	1558	1393	1270	1405	1479	1491	1512	11573	100%
Number of Uncast Votes	381	426	321	286	340	363	273	427	2817	
PETER J KOUTOUJIAN	1216	1254	1161	1056	1184	1271	1233	1185	9560	83%
ERNESTO M PETRONE	249	302	230	214	217	203	257	322	1994	17%
Write-in Votes	0	2	2	0	4	5	1	5	19	0%



2012 Annual Report

Precinct 1 Precinct 2 Precinct 3 Precinct 4 Precinct 5 Precinct 6 Precinct 7 Precinct 8 Total Percent

QUESTION 1										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	
Total Votes Cast	1571	1700	1446	1333	1551	1578	1566	1649	12394	100%
YES	1358	1471	1268	1172	1341	1404	1362	1436	10812	87%
NO	213	229	178	161	210	174	204	213	1582	13%
QUESTION 2										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	
Total Votes Cast	1776	1895	1606	1459	1659	1748	1695	1835	13673	100%
YES	1054	1057	929	806	932	1076	986	935	7775	57%
NO	722	838	677	653	727	672	709	900	5898	43%
QUESTION 3										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	
Total Votes Cast	1768	1891	1609	1454	1666	1746	1701	1838	13673	100%
YES	1159	1200	1062	1012	1147	1183	1203	1080	9046	66%
NO	609	691	547	442	519	563	498	758	4627	34%
QUESTION 4										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	
Total Votes Cast	1502	1537	1375	1274	1389	1464	1466	1451	11458	100%
YES	1056	970	1018	1012	1055	1090	1156	1007	8364	73%
NO	446	567	357	262	334	374	310	444	3094	27%

Precinct 1 Precinct 2 Precinct 3 Precinct 4 Precinct 5 Precinct 6 Precinct 7 Precinct 8 Total Percent

QUESTION 5										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	
Total Votes Cast	1488	1562	1361	1261	1392	1484	1466	1442	11456	100%
YES	1134	1121	1089	1022	1123	1205	1208	1088	8990	78%
NO	354	441	272	239	269	279	258	354	2466	22%
QUESTION 6										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1	1	
Precincts Reporting	1	1	1	1	1	1	1	1	1	
Total Votes Cast	1466	1512	1348	1250	1375	1441	1448	1422	11262	100%
YES	1039	931	988	987	1038	1060	1127	970	8140	72%
NO	427	581	360	263	337	381	321	452	3122	28%



Town Meeting
Warrant and Results

TOWN MEETING WARRANT AND RESULTS

WARRANT FROM SPECIAL TOWN MEETING; JANUARY 18, 2012

TOWN OF BELMONT
WARRANT FOR
SPECIAL TOWN MEETING



CHENERY MIDDLE SCHOOL AUDITORIUM
WEDNESDAY
JANUARY 18, 2012
AT SEVEN O'CLOCK P.M.



Town Meeting
Warrant and Results



TOWN OF BELMONT
WARRANT FOR SPECIAL TOWN MEETING
JANUARY 18, 2012
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the Constables in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in Town Affairs, to meet at the Chenery Middle School Auditorium on Wednesday, January 18, 2012 at 7:00 p.m., and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles, viz:

ARTICLE 1: Town Reports

To hear the report of the Selectmen and other Town Officers. To hear the report of any Committee heretofore appointed and to act thereon.

This article allows the Board of Selectmen and other town officers, boards and committees to report orally to the Town Meeting on appropriate matters not otherwise appearing in the Warrant. This article stays "on the table" throughout the Special Town Meeting to allow town officials and committees to report when necessary.

ARTICLE 2: Capital Appropriation – Municipal Light Substation

To see if the Town will vote to authorize the Board of Selectmen, acting as the Municipal Light Board, to acquire by gift, purchase or eminent domain all or any portion of the land with improvements thereon located at 20 Flanders Road, the portion located within



Town Meeting
Warrant and Results

the Town of Belmont being shown as Parcel 4 on Assessor's Map 38, said land being described in the deed recorded with the Middlesex South District Registry of Deeds in Book 15897, Page 404, on such terms and conditions as the Board of Selectmen deem appropriate; or in any way act thereon; And, To see if the Town will vote to appropriate a sum of money not to exceed Sixty Million Dollars (\$60,000,000) for the use of the Municipal Light Department under and pursuant to Chapter 164 to pay the costs of designing, constructing and installing an electrical substation facility and building, associated transmission and/or distribution cables, of such type and number and at such voltage level, located along and under such public and/or private ways in the Town of Belmont and/or in the City of Cambridge, all as the Board of Selectmen, acting as the Municipal Light Board, may determine, for the purpose of upgrading the Department's electric supply sources by connecting said new substation to existing and/or upgraded transmission cables and/or substation facilities of NStar Electric Company in the City of Cambridge, and all related structures, wires, poles, conduits and appurtenances, and all furnishings and equipment for said facilities and connections, and to acquire land or interests in land (including the parcel of land at 20 Flanders Road referenced below) for these and other related municipal electrical purposes, and for the payment and/or sharing of all other costs necessary or incidental thereto, including, without limitation, costs incurred by NStar Electric Company for these or other Municipal Light Department purposes; to authorize the Board of Selectmen, acting as the Municipal Light Board, to use amounts accumulated by the Municipal Light Department for depreciation for such purposes under and pursuant to Chapter 164; to authorize the Treasurer, with the approval of the Board of Selectmen, in order to meet all or any part of this appropriation, to borrow said monies under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefore; and to authorize the Board of Selectmen, acting as the Municipal Light Board, to acquire by gift, purchase or eminent domain all or any portion of the land with improvements thereon located at 20 Flanders Road, the portion located within the Town of Belmont being shown as Parcel 4 on Assessor's Map 38, said land being described in the deed recorded with the Middlesex South District Registry of Deeds in Book 15897, Page 404, on such terms and conditions as the Board of Selectmen deem appropriate; or in any way act thereon.

This article appropriates funds not to exceed Sixty Million Dollars (\$60,000,000) for the design and construction of new sources of electrical supply for the Municipal Light Department, effected by connecting a new electrical substation via new underground cables to existing and upgraded transmission and/or substation facilities of NStar Electric in the City of Cambridge, and for acquisition of land and land rights, and for other costs related thereto and authorizes the Selectmen specifically to acquire real property at 20 Flanders Road as the site for the substation.

Two-thirds vote required for passage Yes _____ No _____

The Warrant Committee will report orally on this article.



**Town Meeting
Warrant and Results**

ARTICLE 5: Amendment to the General By-Laws – Demolition Delay

To see if the Town will vote to amend the General By-Laws by adding a new Article 34 as follows:

“ ARTICLE 34

Demolition Delay

34.1 Intent and Purpose This Article is enacted for the purpose of preserving and protecting Significant Buildings within the Town of Belmont that constitute or reflect distinctive features of the architectural, cultural, economic, political, or social history of the Town; and to limit the detrimental effect of demolition on the character of the Town. Through this Article, owners of Preferably Preserved Buildings are encouraged to seek out and consider alternative options that will preserve, rehabilitate or restore such Buildings; and residents of the Town are alerted to impending demolitions of Significant Buildings. By preserving and protecting Significant Buildings, this Article promotes the public welfare by making the Town a more attractive and desirable place in which to live and work. To achieve these purposes the Belmont Historic District Commission is authorized to advise the Inspector of Buildings with respect to demolition permit applications. The issuance of demolition permits is regulated as provided by this Article.

34.2 Definitions For the purposes of this Article, the following terms shall have the following definitions:

- (a) **APPLICANT** - Any person or entity that files an Application for a demolition permit. If the Applicant is not the owner of the premises upon which the Building is situated, the owner must indicate on or with the Application his/her assent to the filing of the Application.
- (b) **APPLICATION** - An application for a Demolition Permit, including the information required in Section 34.3.2.
- (c) **BUILDING** - Any structure used or intended for supporting or sheltering any use or occupancy.
- (d) **COMMISSION** - The Belmont Historic District Commission.
- (e) **DEMOLITION** – Any act of pulling down, destroying, removing, dismantling, or razing a Building or commencing the work of total or substantial destruction with the intent of completing the same.
- (f) **DEMOLITION PERMIT** - The permit required by the Inspector of Buildings for Demolition or substantial Demolition of a Building, excluding a permit required solely for the Demolition of the interior of a Building.



**Town Meeting
Warrant and Results**

- (g) DESIGNEE – A member of the Commission who is assigned thereby to exercise authority pursuant to this Article, on such terms and conditions as the Commission may set.
- (h) INSPECTOR OF BUILDINGS - The person authorized by law to issue demolition permits within the Town of Belmont.
- (i) PREFERABLY PRESERVED BUILDING – Any Significant Building with respect to which the Commission determines, following a public hearing, that it is in the public interest for such Building to be preserved rather than demolished.
- (j) SIGNIFICANT BUILDING - A Building within Belmont that is, in whole or in part, fifty (50) or more years old and that has been determined by the Commission or its Designee to be significant based on any of the following criteria:
- The Building is listed on the National Register of Historic Places; or
 - The Building has been found eligible for the National Register of Historic Places; or
 - The Building is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the Town of Belmont or the Commonwealth of Massachusetts or the nation; or
 - The Building is historically or architecturally important (in terms of period, style, method of building construction, or association with a recognized architect or builder) either by itself or in the context of a group of Buildings.

34.3 Procedure

34.3.1 No Demolition Permit for a Building that is, in whole or in part, fifty (50) or more years old shall be issued without following the provisions of this Article. If a Building is of unknown age, it shall be assumed that the Building is fifty (50) or more years old for the purposes of this Article.

34.3.2 An Applicant proposing to demolish a Building that is fifty (50) or more years old shall file with the Inspector of Buildings an Application containing the following information:

- The address of the Building to be demolished.
- The owner's name, address and telephone number.
- A description of the Building.
- The reason for requesting a Demolition Permit.



Town Meeting Warrant and Results

- A brief description of the proposed reuse, reconstruction or replacement.
- A photograph or photograph(s) of the Building and photographs of neighboring Buildings.

34.3.3 The Inspector of Buildings shall, within seven (7) calendar days of receipt of such Application, forward a copy thereof to the Commission. The Commission or its Designee shall thereafter make a determination of whether or not the Building is a Significant Building. If notice of such determination is not provided to the Inspector of Buildings within thirty (30) calendar days after the Commission's receipt of the Application, the Inspector of Buildings may proceed to issue the Demolition Permit.

34.3.4 Upon determination by the Commission or its Designee that the Building is not a Significant Building, the Commission shall so notify the Inspector of Buildings and Applicant in writing. The Inspector of Buildings may then issue the Demolition Permit.

34.3.5 Upon determination by the Commission or its Designee that the Building is a Significant Building, the Commission shall so notify the Inspector of Buildings and the Applicant in writing, and the Inspector of Buildings shall thereafter defer issuance of the Demolition Permit until after further review by the Commission pursuant to Section 34.3.6.

34.3.6 If the Commission or its Designee finds that the Building is a Significant Building, it shall hold a public hearing within thirty (30) calendar days of its written notification to the Inspector of Buildings, or such later date to which the Applicant consents. . Public notice of the time, place and purpose of the hearing shall be posted in a conspicuous place in the same manner as meeting notices posted in Belmont under the Open Meeting Law, Chapter 30A, Section 20, of the General Laws, for a period of not less than seven (7) calendar days prior to the date of said hearing, and the Inspector of Buildings and the Applicant shall be notified in writing of the meeting time and place no less than fourteen (14) days in advance.

34.3.7 The Commission shall determine, within fourteen (14) calendar days after the close of the public hearing, or such later date as the Applicant consents to, whether the Building is a Preferably Preserved Building. If agreed to in writing by the Applicant, the determination of the Commission may be postponed. If the Commission does not notify the Inspector of Buildings of its determination in writing within twenty-one (21) days of the close of the public hearing, the Inspector of Buildings may issue the demolition permit.

34.3.8 If the Commission determines that the Building is not a Preferably Preserved Building, the Commission shall so notify the Inspector of Buildings and Applicant in writing. The Inspector of Buildings may then issue the Demolition Permit.

34.3.9 If the Commission determines that the Building is a Preferably Preserved Building, the Commission shall notify the Inspector of Buildings and Applicant in writing. A Demolition Permit may thereafter be issued no sooner than twelve (12)



Town Meeting Warrant and Results

months after the date of the notification that the Building is a Preferably Preserved Building, unless a shorter time is otherwise authorized by the Commission, based on its finding that the intent and purpose of this Article, as provided in Section 1 hereof, will be adequately served.

34.4 Administration

34.4.1 The Commission may adopt such rules and regulations as are necessary to administer the provisions of this Article.

34.4.2 Subject to the specific approval of the Board of Selectmen, the Commission is authorized to adopt a schedule of reasonable fees to cover the costs associated with the administration of this Article.

34.4.3 The Commission may develop a list of Significant Buildings that will be subject to this Article. Buildings proposed for the Significant Building list shall be added only at a public meeting of the Commission. Owners of record of Buildings proposed for such listing shall receive written notice of the time and place of such public meeting no less than fourteen (14) days in advance thereof. Upon receipt of an Application forwarded from the Inspector of Buildings for such a listed Significant Building, the Commission shall proceed with procedures for determination whether such Significant Building is a Preferably Preserved Building and, notwithstanding the provisions of section 34.3.3, the Inspector of Buildings shall defer issuance of the Demolition Permit until after further review by the Commission pursuant to Section 34.3.6.

34.5 Responsibility of Owners

34.5.1 The owner of a Significant Building who has applied for a Demolition Permit shall:

- provide such information as is reasonably requested by the Commission in connection with its consideration of whether the Building is a Preferably Preserved Building;
- allow access to the property as reasonably requested by the Commission;
- secure the premises, if vacant, to the satisfaction of the Inspector of Buildings until a Demolition Permit is issued;
- participate in the investigation of preservation options for a Preferably Preserved Building; and
- cooperate with the Commission and any interested parties in seeking alternatives to the demolition of a Preferably Preserved Building.



Town Meeting Warrant and Results

34.5.2 If the owner of a Preferably Preserved Building fails to secure the Building to the satisfaction of the Inspector of Buildings, the subsequent destruction of such Building through any cause, which destruction could have been prevented by the required security measures, shall be considered a Demolition in violation of this Article.

34.6 Emergency Demolition

34.6.1 Nothing in this Article shall restrict the Inspector of Buildings from ordering the immediate Demolition in accordance with applicable law of any Building in the event of imminent danger to the safety of the public. In the event that the Inspector of Buildings is informed that a Building that is fifty (50) or more years old is dangerous to life or limb, or otherwise may be subject to a removal order, the Commission shall be notified and, where practicable, the Commission or its Designee shall be allowed to accompany the Inspector of Buildings during the inspection of such Building.

34.6.2 As soon as practicable after the Inspector of Buildings has issued an emergency demolition order for a Building that is fifty (50) or more years old, a copy of such order shall be provided to the Commission, together with copies of all documentation relevant thereto.

34.7 Enforcement and Remedies

34.7.1 The Commission and/or the Inspector of Buildings are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they may deem necessary and appropriate to obtain compliance with the requirements of this Article or to prevent a threatened violation thereof.

34.7.2 Any owner of a Building that is fifty (50) or more years old, which is demolished without first obtaining a Demolition Permit in accordance with the provisions of this Article, shall be subject to a penalty of Three Hundred Dollars (\$300.00). Each day that such violation exists shall constitute a separate offense until a faithful restoration of the demolished Building or other remediation or remediation plan has been approved by the Commission. This subsection may be enforced by the Inspector of Buildings by non-criminal disposition as provided in Ch. 40, Section 21D of the General Laws.

34.7.3 If a Building that is fifty (50) or more years old is demolished without first obtaining a Demolition Permit in accordance with the provisions of this Article, no building permit authorizing construction on the lot on which the Building was located or on any adjoining lot under common ownership therewith shall be issued for a period of two (2) years from the date of the demolition, unless agreed to by the Commission.

34.8 Historic District Act

34.8.1 Following a determination that a Building is a Preferably Preserved Building, the Commission may recommend to Town Meeting that the Building be protected pursuant



**Town Meeting
Warrant and Results**

Town Meeting Members; soliciting input from Town Meeting Members regarding their perceptions of the strengths and weaknesses of the existing processes affecting the amount, quality and timing of information provided to Town Meeting; soliciting input from Town Meeting Members regarding their perceptions of the strengths and weaknesses of the existing processes for capturing or developing issue-specific information, during the time that Town Meeting is not in session, that may educate Town Meeting Members with respect to matters reasonably expected to be the subject of future Town Meeting deliberation; and consulting with Town Meeting Members, elected and appointed Town officials, and Town staff on how to enhance the strengths and on how to mitigate the weaknesses identified above; and

WHEREAS, the Ad Hoc Committee on Town Meeting Communications was further charged with recommending policies, procedures, and processes, where appropriate, that will enhance the strengths and mitigate the weaknesses identified above; and

WHEREAS, in due exercise of this charge, the Ad Hoc Committee on Town Meeting Communication finds that expanding the time within which non-budget warrant articles are made available to Town Meeting Members prior to the annual Town Meeting will enhance certain strengths and mitigate certain weaknesses with respect to these issues of communications;

Therefore be it RESOLVED, that Town Meeting:

ACKNOWLEDGES the community benefits that would arise from improving the amount, quality and timing of information provided to Town Meeting Members;

FURTHER ACKNOWLEDGES the community benefits that would arise from enhancing processes for capturing, developing and disseminating issue-specific information during the time that Town meeting is not in session that may educate Town Meeting Members with respect to matters reasonably expected to be the subject of future Town Meeting deliberation;

ENDORSES the following procedural schedule for non-budget warrant articles that are to be presented to Annual Town Meeting:

- 1) the warrant shall be closed no later than the second Monday of February of each year;
- 2) the warrant shall be signed and distributed in writing to all Town Meeting Members no later than the fourth Friday of February of each year;
- 3) the warrant shall contain the text of each warrant article along with a concise explanation of each warrant article contained therein;
- 4) the warrant shall contain a notice of the dates for public hearings, if any, by the sponsoring department, board or committee for each warrant article contained therein;



**Town Meeting
Warrant and Results**

- B. In Section 3.3, 'Schedule of Use Regulations – Business,' insert after 'Wireless Telecommunications Facility' the new use 'Solar Energy System' as follows:

3.3 Schedule of Use Regulations

USES	DISTRICTS							
	SR- A,B,C,D	GR	AH	LB I	LB II	LB III	GB	PL
<u>BUSINESS</u>								
Wireless Telecommunications Facility (see §6.8)	SP	SP	SP	SP	SP	SP	SP	SP
Solar Energy System	N	N	N	SP	SP	SP	SP	N

- C. In Section 3.3, 'Schedule of Use Regulations – Accessory Uses,' insert after 'Wireless Telecommunications Facility' the new uses 'Roof-Mounted Solar Energy System' and 'Free-Standing Solar Energy System' as follows:

3.3 Schedule of Use Regulations

USES	DISTRICTS							
	SR- A,B,C,D	GR	AH	LB I	LB II	LB III	GB	PL
<u>ACCESSORY USES</u>								
Wireless Telecommunications Facility (see §6.8)	SP	SP	SP	SP	SP	SP	SP	SP
Solar Energy System (see §4.3.5)	Y	Y	Y	Y	Y	Y	Y	N

- D. In Section 4.3.5, 'Accessory Buildings' change the title of the subsection to include 'and Structures' and insert after 'd) Satellite Antennae' a new subsection 'e) Solar Energy System' as follows:

4.3.5 Accessory Buildings and Structures

e) Solar Energy System

1. A Roof-Mounted Solar Energy System on a sloped roof may be built:
 - i. not extending beyond the eaves of the roof, and
 - ii. so that the top surface of the Solar Energy System does not project more than 12 inches above the surface of the sloped roof to which it is attached in order that it follows the contours of the sloped roof.
2. A Roof-Mounted Solar Energy System on a flat roof may be built:



**Town Meeting
Warrant and Results**

- i. not exceeding 7 feet in height above the surface of the flat roof,
 - ii. not exceeding the otherwise maximum permissible height of the zoning district within which the System will be installed, and
 - iii. after completion of Design and Site Plan Review pursuant to Section 7.3.
3. A Free-Standing Solar Energy System may be built:
 - i. not within the front yard as defined by the area between the streetline and front façade of the principal structure and the side property lines,
 - ii. not closer than 5 feet from the rear and side lines of a lot,
 - iii. not more than 6 feet above the adjacent grade, and
 - iv. after completion of Design and Site Plan Review pursuant to Section 7.3.
4. The height of a Solar Energy System, as listed above, may be modified by Special Permit from the Planning Board, taking into account to the extent possible:
 - i. a Roof-Mounted Solar Energy System on a sloped roof shall follow the contours of the roof and integrate architecturally with the building on which it is attached;
 - ii. a Roof-Mounted Solar Energy System on a flat roof shall limit the impacts on surrounding properties and integrate architecturally with the building on which it is attached; and
 - iii. a Free-Standing Solar Energy System shall limit the impacts on surrounding properties, maintain safe accessibility and limit stormwater run-off.
5. The owner of the Solar Energy System shall remove it if the Building Commissioner determines that it has become a nuisance or hazard.
6. A Solar Energy System shall not be mounted on the side of a building.

Two-thirds vote required for passage Yes _____ No _____

The Planning Board will report orally on this article.



Town Meeting
Warrant and Results

Hereof fail not and make return of this warrant with your doings at the time and place of said meeting.

Given under our hands this 5th day of December, 2011.

BOARD OF SELECTMEN OF THE TOWN OF BELMONT

Ralph T. Jones, Chair

Mark A. Paolillo, Vice Chair

Angelo R. Firenze



A TRUE COPY, ATTEST:

Ellen O'Brien Cushman, Town Clerk
Belmont, MA



Town Meeting
Warrant and Results

RESULTS FROM SPECIAL TOWN MEETING; JANUARY 18, 2012

Article #	2012 Special Town Meeting Actions : January 18, 2012	Date of TM Action
1	Reports - Unanimously adopted	1/18/12
2	Unanimously adopted as amended	2/8/12
3	Unanimously adopted	1/18/12
4	Defeated	1/18/12
5	Dismissed - Unanimous	1/18/12
6	Unanimously adopted	1/18/12
7	Adopted as amended	2/8/12
8	Unanimously adopted as amended	1/18/12



Town Meeting
Warrant and Results

ARTICLE 3: Authorization to Transfer Balances

To see if the Town will authorize the transfer of certain balances on the Treasurer's books and Accountant's books, or in any way act thereon.

This article authorizes the transfer of balances from various sources necessary to achieve the Town's financial plan for Fiscal Year 2013 (the Budget) as contained in Article 4.

Majority vote required for passage Yes _____ No _____

The Warrant Committee and Capital Budget Committee will report orally on this Article.

ARTICLE 4: Budget Appropriation

To determine what sums of money shall be granted to pay Town expenses for the fiscal year beginning July 1, 2012 and to make the necessary appropriations for the same for the support of schools and for other Town purposes, determine how the same shall be raised, or in any way act thereon.

This article is the appropriation of the Town's Fiscal Year (FY) 2013 budget, commencing on July 1, 2012. Typically, the Budget is broken down into several major categories of expenditures, each requiring a separate vote of Town Meeting.

Majority vote(s) required for passage Yes _____ No _____

The Warrant Committee will report orally on this Article.

ARTICLE 5: Salaries of Elected Officials

To see if the Town will vote to fix the salary and compensation of each and all the elective officers of the Town, appropriate a sum of money for that purpose, determine how the same shall be raised, or in any way act thereon.

This article fulfills the state law requiring Town Meeting to set the compensation of a town's elected officers. This article also appropriates the funds necessary to meet these compensation levels. For FY 2013, the recommended compensation levels are listed below. Please note that the Town Meeting establishes and appropriates the compensation of all other municipal employees under separate articles (Article 4).

Town Moderator	\$200
Chairman of the Board of Selectmen	\$5,000
Selectman (2)	\$4,500 each
Town Clerk	\$78,216
Town Treasurer	\$90,928
Chairman of the Board of Assessors	\$2,748
Assessor (1)	\$2,424
Assessor (1)	\$2,424

Majority vote required for passage Yes _____ No _____

The Warrant Committee will report orally on this Article.



Town Meeting
Warrant and Results

ARTICLE 6: Contributory Pensions

To see if the Town will vote to appropriate a sum of money to provide for contributory pensions and expenses in connection therewith in accordance with the applicable provisions of Chapter 32 of the General Laws, determine how the same shall be raised and by whom expended, or in any way act thereon.

This article seeks an appropriation to fund the benefits of retired Town employees (but not school teachers) administered by the Belmont Retirement Board. Massachusetts' cities and towns are not covered under the federal Social Security system, but under a state contributory retirement system. Currently, the Town is on an actuarially funded plan approved by the Public Employee Retirement Administration Commission (PERAC), the state agency in charge of the retirement system. The recommended appropriation funds the costs of the plan for FY 2013.

Majority vote required for passage Yes _____ No _____

The Warrant Committee will report orally on this Article.

ARTICLE 7: Appropriation of "Up Front" Funds for Highway Improvements

To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, sums of money for the repair, improvement and construction of highways, said money to be used in conjunction with any money which may be allotted by the Commonwealth for the said purposes, authorize the acceptance of such allotment, determine how the money raised and allotted as aforesaid shall be expended under the provisions of Chapter 90 of the General Laws, and acts in amendment thereof and in addition thereto, or in any way act thereon.

This article seeks an appropriation to provide "up front" money for state reimbursed highway aid. The state provides highway aid, referred to as Chapter 90, to all cities and towns on a reimbursement basis. This aid is authorized by the Legislature every two or three years through state transportation bond issues. Approximately \$533,176 is anticipated to be apportioned for Belmont in FY 2013. The Town has used Chapter 90 funds for design purposes in order to "leverage" substantial federal transportation funding for major road projects (i.e., Trapelo Road).

Majority vote required for passage Yes _____ No _____

The Warrant Committee and Capital Budget Committee will report orally on this article.

ARTICLE 8: Appropriation of Capital Expenditures

To see if the Town will vote to appropriate sums of money to purchase Public Safety Equipment, Computer Equipment (including consulting work), Public Works Equipment and Furnishings and Equipment for Town Facilities, construct public ways, and for Building and Facility and Public Works Construction, Major Maintenance and Alterations (including design work); to



**Town Meeting
Warrant and Results**

determine whether these appropriations shall be raised by borrowing or otherwise and by whom expended, or in any way act thereon.

This is a standard article appearing on the Warrant to appropriate funds to support capital expenditures. While the article is general as to the categories of capital expenditures, the motion shall be explicit. The recommendations of the Capital Budget Committee for FY 2013 capital expenditures will be provided in advance of the Annual Town Meeting.

Majority vote required for passage (two-thirds if borrowing) Yes _____ No _____

The Warrant Committee and the Capital Budget Committee will report orally on this article.

ARTICLE 9: Appropriation for Water and Sewer and Stormwater Services

To see if the Town will vote to appropriate a sum of money from the accounts classified as an "Enterprise Fund", pursuant to Chapter 44, Section 53F½ of the General Laws for water service, and for sewer and stormwater service, determine by whom expended, or in any way act thereon.

This is a standard article appearing on the Warrant to appropriate funds to support the operations of the Town's water and sewer functions. Each of these functions has an enterprise fund that receives revenues from user fees. These funds then are used to fund the utility's operations. These operations are entirely self-supporting from user fees and do not receive any funding from property taxes.

Majority vote required for passage (two-thirds for borrowing) Yes _____ No _____

The Warrant Committee will report orally on this Article.

ARTICLE 10: Authorization of Expenditure from Revolving Funds

To see if the Town will vote, pursuant to Chapter 44, Section 53E½, of the General Laws, to establish and authorize the expenditure from revolving funds by various Town Departments, or in any way act thereon.

This article seeks authorization to establish revolving funds for certain operations of the Town. A revolving fund allows the expenditure of user fees for program expenses without further Town Meeting appropriation. However, the Town Meeting must annually renew the funds. At this time, the Board of Selectmen and Warrant Committee are considering the use of revolving funds for the following programs:

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits
Teen/Youth Events	Recreation Commission	Event fees	Teen/youth center events	\$5,000
Senior Programs	Council on Aging	Course and program fees	Program costs, including trip expenses	\$50,000
Art Gallery	Belmont Cultural Council	Percentage of art sales	Gallery exhibit and event expenses	\$15,000
Rock Meadow Maintenance	Conservation Commission	Rental fees from garden plots	Restoration and maintenance of Rock Meadow Conservation Area	\$10,000



Town Meeting
Warrant and Results

Copying/Lost Books	Board of Library Trustees	Lost book fees; printing and copying fees	Replacement of lost books; paper, ink, printer/copier maintenance and replacement	\$10,000
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Majority vote required for passage Yes _____ No _____

The Warrant Committee will report orally on this Article.

ARTICLE 11: Appropriate Community Preservation Committee Budget and Projects

To see if the Town will vote to hear and act on the Community Preservation Committee recommendations for the FY2013 Community Preservation Committee Budget and, pursuant to the recommendations of the Community Preservation Committee, to appropriate from the Community Preservation Fund, annual revenues or available funds or to reserve amounts in the Community Preservation Fund for future appropriations, for the administrative expenses of the Community Preservation Committee for FY2013; for the acquisition, creation and preservation of open space - including land for recreational use; for the acquisition, preservation, rehabilitation and restoration of historic resources; and for acquisition, creation, preservation and support of community housing; or act in any other manner in relation thereto.

This is a new standard article appearing on the Warrant to appropriate funds to support the operations of the Town’s Community Preservation Committee and projects. The Community Preservation Fund receives revenues from property tax surcharge to fund the program and future projects.

Majority vote required for passage Yes _____ No _____

The Warrant Committee will report orally on this Article.

ARTICLE 12: Water Main Replacement Program - Bond Authorization

To see if the Town will vote to appropriate a sum of money for the purpose of performing water main rehabilitation, including, without limitation, replacement or slip lining of unlined water mains, water main cleaning and lining, identification and replacement of water service connections constructed of lead or other services in poor condition, looping of dead-end water mains, water valve and hydrant installation or replacement, and engineering, planning, design and construction services associated with any of the foregoing (“the project”); to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow up to a sum of money and issue bonds or notes therefore under Chapter 44 of the General Laws or any enabling authority for the purpose of meeting this obligation; and to authorize the Treasurer, with the approval of the Board of Selectmen, to enter into any loan agreement and/or financial assistance agreement with respect to any federal or state aid available for the project or for the financing thereof; and to authorize the Board of Selectmen to expend all funds for the project and to take any other action necessary to carry out the project; or in any way act thereon.



Town Meeting
Warrant and Results

This article seeks to borrow funds for water main rehabilitation and the Town's Water Main Replacement Program. The funds will supplement the Town's low interest loan from the MWRA and will be repaid from water enterprise user fees.

Majority vote required for passage (two-thirds if borrowing) Yes _____ No _____

The Warrant Committee and the Capital Budget Committee will report orally on this article.

ARTICLE 13: DEP Sewer/Stormwater Loan Program - Request for Borrowing
To see if the Town will vote to appropriate a sum of money to allow the Town of Belmont to participate in the Department of Environmental Protection – State Revolving Fund Loan Program for the purpose of performing improvements to the sanitary sewer and storm drain; said sum to be raised by borrowing under the program, or in any way act thereon.

This article seeks to borrow funds at 2% interest from the DEP through their State Revolving Fund Loan Program. The funds would be repaid from sewer user fees.

Two-thirds vote required for passage Yes _____ No _____

The Warrant Committee and Capital Budget Committee will report orally on this Article.

ARTICLE 14: Appropriation from Landfill Stabilization Fund
To see if the Town will vote to appropriate a sum of money for the purpose of performing improvements to the former incinerator site; said sum to be raised from the Landfill Stabilization Fund, or in any way act thereon.

This article seeks to appropriate funds from the Landfill Stabilization Fund to allow further site analysis, design of the cap, and demolition of the former incinerator building at the former incinerator site.

Two-thirds vote required for passage Yes _____ No _____

The Warrant Committee and Capital Budget Committee will report orally on this Article.

ARTICLE 15: Trapelo Road and Belmont Street Improvements
To see if the Town will vote to:

(a) approve the modification of the layouts of Trapelo Road and Belmont Street, as shown on the plan entitled "Plan and Profile of Trapelo Road and Belmont Street in the Towns of Belmont & Watertown, Middlesex County, Final Right of Way Plan," prepared by the BSC Group, Inc., 15 Elkins Street, Boston, MA 02127, dated March 1, 2012;

(b) appropriate a sum of money by transfer from available funds and/or by borrowing to acquire an interest in fee, or a lesser interest, in the following two parcels of land contiguous to the Trapelo Road and Belmont Street rights-of-way as shown on plan sheets 26 – 28 of said plan, including the cost of appraisals and any transactional costs related thereto;



Town Meeting
Warrant and Results

1. Parcel 1-T, now or formerly of the Belmont Housing Authority, 5,114± square feet, being a portion of the land shown on the Assessors Maps as Map 59, Parcel 11-A; and further described in Book 12540, Page 586 at the Middlesex South District Registry of Deeds; and

2. Parcel SW-1, now or formerly of Powertest Realty Company, 331 square feet, being a portion of the land shown on the Assessors Maps as Map 32, Parcel 8; and further described in Book 16160, Page 69 at the Middlesex South District Registry of Deeds;

(c) to authorize the Board of Selectmen to acquire interests in said parcels, by purchase, gift, lease, eminent domain, or otherwise; and

(d) to transfer the care, custody and control of the parcel identified as Parcel SW-2, Town of Belmont, Area 2,598± square feet” being a portion of the land described in a deed recorded at the Middlesex South District Registry of Deeds in Book 45478, Page 285, and also shown on the Assessors Plans as Map 59, Parcel 11-8, to the Board of Selectmen for highway purposes, and

(e) to authorize the Selectmen to apply for, accept and expend without further appropriation any federal and/or state grants pertaining to said project.

or to take any other action relative thereto.

ARTICLE 16: Minuteman School Capital Building Stabilization Fund

To see if the Town will vote to approve the establishment of a Stabilization Fund by the Minuteman Regional Vocational Technical School District to pay costs of capital repairs, renovations, and improvements to the regional district school and its associated facilities, in accordance with the provisions of Chapter 71 Section 16G ½ of the General Laws, or take any other action relative thereto.

This article is a request from the Minuteman Regional Career and Technical High School, located at 758 Marrett Road, Lexington, Massachusetts, to approve the school’s establishment of a stabilization fund to pay costs for capital repairs, renovations and improvements to the school.

Majority vote required for passage Yes _____ No _____

The Warrant Committee will report orally on this Article.

ARTICLE 17: Amend General By-Law: Electronic Voting By-Law

To see if the Town will vote to amend the General By-Laws of the Town of Belmont by inserting after Section 2.7.6.1 the following new Section 2.7.6.2:

2.7.6.2. Electronic Voting. Notwithstanding the provisions of the foregoing sections 2.7.6 and 2.7.6.1, and upon the procurement by the Town of a system, including all software and hardware, to enable electronic voting by Town Meeting Members using wireless handheld mobile devices, the Moderator may count the vote on any matter before the Town Meeting by the use of such and electronic vote counting system.



**Town Meeting
Warrant and Results**

- (d) COMMISSION - The Belmont Historic District Commission.
- (e) DEMOLITION – Any act of pulling down, destroying, removing, dismantling, or razing a Building or commencing the work of total or substantial destruction with the intent of completing the same.
- (f) DEMOLITION PERMIT - The permit required by the Inspector of Buildings for Demolition or substantial Demolition of a Building, excluding a permit required solely for the Demolition of the interior of a Building.
- (g) DESIGNEE – A member of the Commission who is assigned thereby to exercise authority pursuant to this Article, on such terms and conditions as the Commission may set.
- (h) INSPECTOR OF BUILDINGS - The person authorized by law to issue Demolition Permits within the Town of Belmont.
- (i) PREFERABLY PRESERVED BUILDING – Any Significant Building with respect to which the Commission determines, following a public hearing, that it is in the public interest for such Building to be preserved rather than demolished.
- (j) SIGNIFICANT BUILDING - A Building within Belmont that is, in whole or in part, fifty (50) or more years old and that has been determined by the Commission or its Designee to be significant based on any of the following criteria:
 - The Building is listed on the National Register of Historic Places; or
 - The Building has been found eligible for the National Register of Historic Places; or
 - The Building is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the Town of Belmont or the Commonwealth of Massachusetts or the nation; or
 - The Building is historically or architecturally important (in terms of period, style, method of building construction, or association with a recognized architect or builder) either by itself or in the context of a group of Buildings.

34.3 Procedure

- 34.3.1 No Demolition Permit for a Building that is, in whole or in part, fifty (50) or more years old shall be issued without following the provisions of this Article. If a Building is of unknown age, it shall be assumed that the Building is fifty (50) or more years old for the purposes of this Article.
- 34.3.2 An Applicant proposing to demolish a Building that is fifty (50) or more years old shall file with the Inspector of Buildings an Application containing the following information:
 - The address of the Building to be demolished.



**Town Meeting
Warrant and Results**

- The owner's name, address and telephone number.
 - A description of the Building.
 - The reason for requesting a Demolition Permit.
 - A brief description of the proposed reuse, reconstruction or replacement.
 - A photograph or photograph(s) of the Building and photographs of neighboring Buildings.
- 34.3.3 The Inspector of Buildings shall, within seven (7) calendar days of receipt of such Application, forward a copy thereof to the Commission. The Commission or its Designee shall thereafter make a determination of whether or not the Building is a Significant Building. If notice of such determination is not provided to the Inspector of Buildings within thirty (30) calendar days after the Commission's receipt of the Application, the Inspector of Buildings may proceed to issue the Demolition Permit.
- 34.3.4 Upon determination by the Commission or its Designee that the Building is not a Significant Building, the Commission shall so notify the Inspector of Buildings and Applicant in writing. The Inspector of Buildings may then issue the Demolition Permit.
- 34.3.5 Upon determination by the Commission or its Designee that the Building is a Significant Building, the Commission shall so notify the Inspector of Buildings and the Applicant in writing, and the Inspector of Buildings shall thereafter defer issuance of the Demolition Permit until after further review by the Commission pursuant to Section 34.3.6.
- 34.3.6 If the Commission or its Designee finds that the Building is a Significant Building, it shall hold a public hearing within thirty (30) calendar days of its written notification to the Inspector of Buildings, or such later date to which the Applicant consents. Public notice of the time, place and purpose of the hearing shall be posted in a conspicuous place in the same manner as meeting notices posted in Belmont under the Open Meeting Law, Chapter 30A, Section 20, of the General Laws, for a period of not less than seven (7) calendar days prior to the date of said hearing, and the Inspector of Buildings and the Applicant shall be notified in writing of the meeting time and place no less than fourteen (14) days in advance.
- 34.3.7 The Commission shall determine, within forty-five (45) calendar days after the written notification to the Inspector of Buildings that the Building is a Significant Building pursuant to Section 34.3.5 whether the Building is a Preferably Preserved Building. If agreed to in writing by the Applicant, the determination of the Commission may be postponed to a later date. If the Commission does not notify the Inspector of Buildings of its determination in writing within forty-five (45) calendar days of the date of the notice pursuant to Section 34.3.5, or such later date as agreed by the Applicant, the Inspector of Buildings may issue the Demolition Permit.



**Town Meeting
Warrant and Results**

34.3.8 If the Commission determines that the Building is not a Preferably Preserved Building, the Commission shall so notify the Inspector of Buildings and Applicant in writing. The Inspector of Buildings may then issue the Demolition Permit.

34.3.9 If the Commission determines that the Building is a Preferably Preserved Building, the Commission shall notify the Inspector of Buildings and Applicant in writing. A Demolition Permit may thereafter be issued no sooner than twelve (12) months after the date of the notification that the Building is a Preferably Preserved Building, unless a shorter time is otherwise authorized by the Commission, based on its finding that the intent and purpose of this Article, as provided in Section 1 hereof, will be adequately served.

34.4 Administration

34.4.1 The Commission may adopt such rules and regulations as are necessary to administer the provisions of this Article.

34.4.2 Subject to the specific approval of the Board of Selectmen, the Commission is authorized to adopt a schedule of reasonable fees to cover the costs associated with the administration of this Article.

34.4.3 The Commission may develop a list of Significant Buildings that will be subject to this Article. Buildings proposed for the Significant Building list shall be added only at a public meeting of the Commission. Owners of record of Buildings proposed for such listing shall receive written notice of the time and place of such public meeting no less than fourteen (14) days in advance thereof. Upon receipt of an Application forwarded from the Inspector of Buildings for such a listed Significant Building, the Commission shall proceed with procedures for determination whether such Significant Building is a Preferably Preserved Building and, notwithstanding the provisions of section 34.3.3, the Inspector of Buildings shall defer issuance of the Demolition Permit until after further review by the Commission pursuant to Section 34.3.6.

34.5 Responsibility of Owners

34.5.1 The owner of a Significant Building who has applied for a Demolition Permit shall:

- provide such information as is reasonably requested by the Commission in connection with its consideration of whether the Building is a Preferably Preserved Building;
- allow access to the property as reasonably requested by the Commission;
- secure the premises, if vacant, to the satisfaction of the Inspector of Buildings until a Demolition Permit is issued;
- participate in the investigation of preservation options for a Preferably Preserved Building; and



Town Meeting Warrant and Results

- cooperate with the Commission and any interested parties in seeking alternatives to the demolition of a Preferably Preserved Building.

34.5.2 If the owner of a Preferably Preserved Building fails to secure the Building to the satisfaction of the Inspector of Buildings, the subsequent destruction of such Building through any cause, which destruction could have been prevented by the required security measures, shall be considered a Demolition in violation of this Article.

34.6 Emergency Demolition

34.6.1 Nothing in this Article shall restrict the Inspector of Buildings from ordering the immediate Demolition in accordance with applicable law of any Building in the event of imminent danger to the safety of the public. In the event that the Inspector of Buildings is informed that a Building that is fifty (50) or more years old is dangerous to life or limb, or otherwise may be subject to a removal order, the Commission shall be notified and, where practicable, the Commission or its Designee shall be allowed to accompany the Inspector of Buildings during the inspection of such Building.

34.6.2 As soon as practicable after the Inspector of Buildings has issued an emergency demolition order for a Building that is fifty (50) or more years old, a copy of such order shall be provided to the Commission, together with copies of all documentation relevant thereto.

34.7 Enforcement and Remedies

34.7.1 The Commission and/or the Inspector of Buildings are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they may deem necessary and appropriate to obtain compliance with the requirements of this Article or to prevent a threatened violation thereof.

34.7.2 Any owner of a Building that is fifty (50) or more years old, which is demolished without first obtaining a Demolition Permit in accordance with the provisions of this Article, shall be subject to a penalty of Three Hundred Dollars (\$300.00). Each day that such violation exists shall constitute a separate offense until a faithful restoration of the demolished Building or other remediation or remediation plan has been approved by the Commission. This subsection may be enforced by the Inspector of Buildings by non-criminal disposition as provided in Ch. 40, Section 21D of the General Laws.

34.7.3 If a Building that is fifty (50) or more years old is demolished without first obtaining a Demolition Permit in accordance with the provisions of this Article, no building permit authorizing construction on the lot on which the Building was located or on any adjoining lot under common ownership therewith shall be issued for a period of two (2) years from the date of the demolition, unless agreed to by the Commission.

34.8 Historic District Act



Town Meeting
Warrant and Results

Following a determination that a Building is a Preferably Preserved Building, the Commission may recommend to Town Meeting that the Building be protected pursuant to the provisions of Chapter 40C of the Massachusetts General Laws for Town Meeting approval of the inclusion of Buildings or Sites within an Historic District.

34.9 Severability

If any provision of this Article shall be found invalid for any reason in a court of competent jurisdiction, such invalidity shall be construed as narrowly as possible, and the balance of the Article shall be deemed to be amended to the minimum extent necessary, so as to secure the intent and purpose of this Article, as provided in Section 1 hereof.”

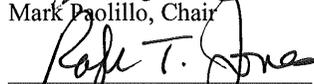
, or in any way act thereon.

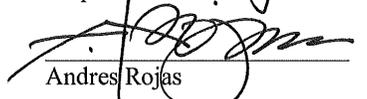


Given under our hands this 4th day of April, 2012.

BOARD OF SELECTMEN


Mark Paolillo, Chair


Ralph T. Jones


Andres Rojas



Town Meeting
Warrant and Results

RESULTS FROM ANNUAL TOWN MEETING; APRIL 23, 2012

Article #	2012 Annual Town Meeting Actions April 23, 2012	Date of TM Action
1	Reports – Unanimously adopted	4/23/12
2	Unanimously adopted	4/23/12
3	Unanimously approved	5/29/12
4	General Government - Unanimously approved Employee Benefits - Unanimously approved Public Safety – Unanimously approved Public Schools – Unanimously approved Minuteman Regional School – Approved Public Services – Unanimously approved Human Services – Unanimously approved Culture & Recreation – Unanimously approved Debt and Interest on Debt – Unanimously approved Capital Expenditures – No additional action	5/16/12
5	Adopted	5/29/12
6	Dismissed - Unanimous	5/16/12
7	Unanimously approved	5/16/12
8	Unanimously adopted as amended	5/16/12
9	Unanimously adopted as amended	5/16/12
10	Unanimously approved	5/16/12
11	Approved	5/29/12
12	Unanimously adopted – Substitute Motion	5/16/12
13	Unanimously approved	5/29/12
14	Unanimously approved	5/29/12
15	Dismissed – unanimous	4/23/12
16	Defeated	4/23/12
17	Adopted – Substitute Motion	4/23/12
18	Dismissed	4/23/12



Town Meeting
Warrant and Results

WARRANT FROM SPECIAL TOWN MEETING; MAY 14, 2012



TOWN OF BELMONT

WARRANT FOR

SPECIAL TOWN MEETING

BELMONT HIGH SCHOOL AUDITORIUM

MAY 14, 2012

7:00 P.M.

LIST OF WARRANT ARTICLES

ARTICLE 1:	Reports
ARTICLE 2:	Old Bills - Legal Bills June 2011
ARTICLE 3:	Transfer Balances
ARTICLE 4:	Minuteman FY12 Re-Assessment
ARTICLE 5:	Establish SPED Stabilization Fund; Appropriation by Transfer
ARTICLE 6:	Appropriation: OPEB Contribution
ARTICLE 7:	Appropriation: Consolidated Facilities Maintenance
ARTICLE 8:	Amend General By-Law: Change Date for Annual Town Election
ARTICLE 9:	Amend Zoning By-Law: Solar Energy Systems
ARTICLE 10:	Citizen Petition: Central / Palfrey Squares Overlay District
ARTICLE 11:	Trapelo Road and Belmont Street Improvements



Town Meeting
Warrant and Results

ARTICLE 3: TRANSFER BALANCES

To see if the Town will vote to amend its actions under Article 4 of the Annual Town Meeting (the Budget), by transferring sums between departments and/or categories within departments; or from available funds (Free Cash) or to take any other action relative thereto.

Majority vote required for passage Yes _____ No _____

The Warrant Committee and Capital Budget Committee will report orally on this Article.

ARTICLE 4: MINUTEMAN REGIONAL SCHOOL DISTRICT AMENDED ASSESSMENT FISCAL YEAR 2012

To See if the Town will raise and appropriate, or appropriate from available funds, an additional sum of money in the amount of \$46,793 to defray the necessary expenses of the Minuteman Regional Vocational Technical School District (the "District") for the District's 2012 fiscal year to \$926,055, or to take any other action relative thereto.

This article requests additional funds for fiscal year 2012 (July 1, 2011 through June 30, 2012) for the Minuteman Regional Vocational Technical School District Assessment pursuant to an Amended Budget voted by the Minuteman School Committee. The amended Budget was required due to unforeseen, emergency renovations to the Trades Hall school building required to address a potential fire hazard.

Majority vote required for passage Yes _____ No _____

The Warrant Committee will report orally on this Article.

ARTICLE 5: SPECIAL EDUCATION (SPED) STABILIZATION FUND

To See if the Town will vote to create and appropriate money, or transfer from available funds, to a Stabilization Fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Laws for the purpose of Special Education; to determine whether the money shall be provided by the tax levy, by transfer from available funds, or by any combination of these methods; or to take any other action in relation thereto.

A Stabilization Fund would be established for the purpose of supporting unanticipated and unbudgeted Special Education costs that might arise from year to year. Precise Special Education funding is difficult to predict or project given that the changing nature of needs of mandated Special Education services, and especially for students in out-of-district placements that encumber tuition charges and transportation costs. Students with special needs frequently move into Belmont subsequent to approval of the annual budget. Initial funding for this Fund is proposed to derive from an appropriation of one-time-only revenues in the sum (to be determined). Establishment of the Fund and withdrawals from



Town Meeting
Warrant and Results

the Fund for Special Education expenditures require a two-thirds vote of members at a regular or special Town Meeting.

Two-thirds vote required for passage Yes _____ No _____

The Board of Selectmen, Warrant Committee, and School Committee will report orally on this article.

ARTICLE 6: APPROPRIATION: OPEB STABILIZATION FUND

To See if the Town will vote to appropriate, or transfer from available funds in the Treasury, a sum of money to the OPEB Stabilization Fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Laws for the purpose of funding Other Post Employment Benefits; and to determine whether the money shall be provided by the tax levy, by transfer from available funds, or by any combination of these methods; or to take any other action in relation thereto.

This article seeks to appropriate a sum (to be determined) from available free cash or other available funds for the purpose of funding future Town liabilities for Other Post Employment Benefits. The funds will be utilized from free cash and will be replenished by additional state local aid received from supplemental FY12 surplus monies. The funding was received after the Town's FY12 budget vote and was not appropriated for use within the FY12 budget.

The Board of Selectmen and Warrant Committee will report orally on this article.

Two-thirds vote required for passage Yes _____ No _____

ARTICLE 7: APPROPRIATION: FACILITIES MAINTENANCE

To See if the Town will vote to appropriate, or transfer from available funds in the Treasury, a sum of money to be expended under the direction of the new Facilities Manager for Consolidated Facilities Maintenance in order to fund the maintenance, repair and miscellaneous capital needs of the Town; and to determine whether the money shall be provided by the tax levy, by transfer from available funds, or by any combination of these methods; or to take any other action in relation thereto.

This article seeks to appropriate a sum (to be determined) from available free cash or other available funds for the purpose of funding facilities maintenance projects and programs (in an amount to be determined) that will be directed and coordinated by the future Facilities Manager of the new consolidated facilities management department as approved by Town Meeting.

Majority vote required for passage Yes _____ No _____

The Board of Selectmen, Warrant Committee and Capital Budget Committee will report orally.



Town Meeting
Warrant and Results

ARTICLE 8: AMEND GENERAL BY-LAW: DATE OF ANNUAL TOWN ELECTION

To see if the Town will vote that Article 2.2 of the General By-Laws be amended by substituting the word, "Tuesday" for the word "Monday" in the first sentence regarding the date of the annual town election, so that the resultant sentence reads as follows:

2.2 The annual town election shall be held on the first Tuesday of April in each year and the annual town meeting shall be held on the fifth Monday of April, if any, or otherwise the first Monday of May in each year. The annual town election and the annual town meeting may be called pursuant to a single warrant of separate warrants may be used, at the discretion of the Selectmen.

or to take any other action in relation thereto.

The change will amend the General By-Laws by changing the date of the Annual Town Election from the first Monday of April to the first Tuesday of April. This will allow staff the flexibility to avoid the routine weekend work necessary to prepare for an election, limiting overtime, etc. and to reduce any confusion between the more standard voting schedule that most Massachusetts voters are used to elections on Tuesdays.

Majority vote required for passage Yes _____ No _____

The By-Law Review Committee will report orally.

ARTICLE 9: AMEND THE ZONING BY-LAW: SOLAR ENERGY SYSTEMS

To see if the Town will vote to amend the Zoning By-Laws in Section 3.3, 'Schedule of Use Regulations; Business and Accessory Uses', and insert a new Section 4.3.8, 'Solar Energy Systems', as follows:

A. In Section 3.3, 'Schedule of Use Regulations – Business,' insert after 'Wireless Telecommunications Facility' the new use 'Solar Energy System' as follows:

3.3 Schedule of Use Regulations

USES	DISTRICTS							
	SR-A,B,C,D	GR	AH	LB I	LB II	LB III	GB	PL
BUSINESS								
Wireless Telecommunications Facility (see §6.8)	SP	SP	SP	SP	SP	SP	SP	SP
Solar Energy System	N	N	N	SP	SP	SP	SP	N

B. In Section 3.3, 'Schedule of Use Regulations – Accessory Uses,' insert after 'Other Wireless Telecommunications Facility' the new use 'Solar Energy System' as follows:



**Town Meeting
Warrant and Results**

3.3 Schedule of Use Regulations

USES	DISTRICTS							
	SR- A,B,C,D	GR	AH	LB I	LB II	LB III	GB	PL
<u>ACCESSORY USES</u>								
Other Wireless Telecommunications Facility (see §6.8)	SP	SP	SP	SP	SP	SP	SP	SP
Solar Energy System (see §4.3.8)	Y	Y	Y	Y	Y	Y	Y	Y

C. In Section 4.3, 'Specific Requirements', insert at the end of the section a new subsection 4.3.8 entitled 'Solar Energy Systems' as follows:

4.3.8 Solar Energy Systems

a) Purpose

The purpose of this Solar Energy System By-Law is to encourage investment in Solar Energy Systems in the Town of Belmont, while providing guidelines for the installation of those systems that are consistent with the character of the Town and are necessary to protect the public health, safety and general welfare.

b) Definitions

Accessory Solar Energy System - A Solar Energy System that supplies electrical or thermal power primarily for on-site use.

Building-Integrated Solar Energy System - A Solar Energy System that is an integral part of a principal or accessory building replacing or substituting for an architectural or structural component of the building. Building-Integrated Solar Energy Systems include but are not limited to Photovoltaic or hot water solar systems that are contained within roofing materials, windows, or skylights.

Photovoltaic (PV) - The technology that uses a semi-conductor material to convert light directly into electricity.

Solar Collector Panel - Any part of a Solar Energy System that absorbs solar energy for use in the system's energy transformation process. The Solar Collector Panel does not include frames, supports or mounting hardware.



**Town Meeting
Warrant and Results**

Solar Energy System – A device or structural design feature, a substantial purpose of which is to provide for the collection, storage, and distribution of solar energy for space heating or cooling, electrical generation, or water heating.

c) General Standards

1. A Solar Energy System shall provide power for the principal use and/or accessory use of the property on which the Solar Energy System is located and shall not be used for the generation of power for the sale of energy to other users, although this provision shall not prohibit the sale of excess power generated to the local utility company.
2. Whenever practical, all Accessory Solar Energy Systems shall be attached to a building.
3. A Solar Energy System shall not be used to display advertising, including signage, streamers, pennants, spinners, reflectors, ribbons, tinsel, balloons, flags, banners, or similar materials.
4. The manufacturer and equipment information, warning, or indication of ownership shall be allowed on any equipment of the Solar Energy System.
5. The owner of the Solar Energy System shall remove it if the Inspector of Buildings determines that it has become a hazard.
6. Solar Collector Panels shall be placed and arranged such that reflected solar radiation or glare shall not be directed onto adjacent buildings, properties or roadways.
7. Roof-mounted Solar Energy Systems shall be set back a minimum of 1 foot from all roof edges (eaves, gutterline, ridge) of the roof surface.
8. Appurtenant electric, piping, wiring or equipment for Solar Energy Systems shall be allowed to extend beyond the perimeter of the building on a side or rear yard exposure, but must be affixed to the building or structure in a neat and workman like manner with the intent of connection to the building system or to run underground.
9. The horizontal area covered by the area of the Solar Collector Panels of a ground-mounted system at optimum design tilt shall be calculated as part of the overall lot coverage.
10. All power transmission lines and/or piping from a ground-mounted Solar Energy System to any building or other structure shall be located underground unless otherwise required by the State Building Code.



**Town Meeting
Warrant and Results**

11. A ground-mounted Solar Energy System shall limit the impacts on the surrounding properties, maintain safe accessibility, and limit storm water runoff.
12. Solar Energy Systems as an accessory use shall be allowed, subject to the provisions of this Section 4.3.8, within the McLean District, the Belmont Uplands District, the Oakley Neighborhood Smart Growth Overlay District, and the Cushing Square Overlay District.

d) Design Standards in Residential Districts

1. Roof-mounted Solar Energy Systems

- i. Roof-mounted Solar Energy Systems are permitted on principal and accessory structures.
- ii. All roof-mounted Solar Collector Panels will be subject to the following height limitations:
 - a. The top surface of any Solar Collector Panel mounted on a south-facing sloped roof shall not exceed 12 inches above the adjacent finish roof surface.
 - b. The top surface of any Solar Collector Panel mounted on a north-, east-, or west-facing sloped roof shall not exceed 24 inches above the adjacent finish roof surface.
 - c. The top most point of any Solar Collector Panel mounted on a flat roof (1/2 inch or less per foot slope) shall not exceed 30 inches above the adjacent finish roof surface on flat roofs with or without parapets.

The Planning Board may grant a Special Permit to exceed such height limitations subject to the provisions of Section 7.4

2. Ground-mounted Solar Energy Systems

- i. The minimum setback distance from the side and rear property lines to a ground-mounted Solar Energy System shall be five feet when oriented at minimum design tilt. A ground-mounted Solar Energy System shall not be located within the front yard, defined as the area between the front façade of the principal building extended to the side property lines and extending to the street line (corner lots have two (2) front facades).



**Town Meeting
Warrant and Results**

- ii. A ground- or pole-mounted Solar Energy System shall not exceed 8 feet in height to the tallest point of the Solar Collector Panels at 42.39°. Greater height is permitted provided the Solar Energy System setback from each lot line exceeds otherwise applicable setback requirements by 10 feet plus one foot for each foot of excess height. In no case shall the height exceed ten feet. The Planning Board may grant a Special Permit to exceed this height limitation subject to the provisions of Section 7.4.

e) Design Standards in Non-Residential Districts

1. Building-mounted Solar Energy Systems are permitted in the following locations:
 - i. On the roofs of principal and accessory structures, and/or
 - ii. On side and rear building facades, or on front or corner building facades, so long as the Solar Energy System is a Building-Integrated Solar Energy System.
2. All Solar Energy System appurtenances such as, but not limited to, plumbing, water tanks, mounting structures, and support equipment shall be screened to the maximum extent possible without compromising the effectiveness of the Solar Collector Panels.
3. Roof-mounted Solar Energy Systems
 - i. A roof-mounted Solar Energy System on a flat roof (1/2 inch or less per foot slope), whether mounted on the principal building or accessory building, shall be considered to be a mechanical device and shall be restricted consistent with other building-mounted mechanical systems.
 - ii. All roof-mounted Solar Collector Panels on a sloped roof will be subject to the following height limitations:
 - a. The top surface of any Solar Collector Panel mounted on a south-facing sloped roof shall not exceed 12 inches above the adjacent finish roof surface.
 - b. The top surface of any Solar Collector Panel mounted on a north-, east-, or west-facing sloped roof shall not exceed 24 inches above the adjacent finish roof surface.

The Planning Board may grant a Special Permit to exceed such height limitations subject to the provisions of Section 7.4.



Town Meeting
Warrant and Results

4. Ground-mounted Solar Energy Systems

- i. The minimum setback distance from the side and rear property lines to a ground mounted Solar Energy System shall be five feet when oriented at minimum design tilt. A ground-mounted Solar Energy System shall not be located within the front yard, defined as the area between the front façade of the principal building extended to the side property lines and extending to the street line (corner lots have two (2) front facades).
- ii. A ground- or pole-mounted Solar Energy System shall not exceed the maximum height of ten feet. The Planning Board may grant a Special Permit to exceed such height limitation subject to the provisions of section 7.4.

Two-thirds vote required for passage Yes _____ No _____

The Planning Board will report orally.

ARTICLE 10 CITIZEN PETITION: AMEND ZONING – CENTRAL / PALFREY SQUARE INTERIM PLANNING OVERLAY DISTRICT

To See if the Town will vote to amend the Zoning Article Section 6D. Central Palfrey Squares Interim Planning Overlay District in the following manner:

We the undersigned registered voters of Belmont request that Town Meeting vote to amend the Zoning Article Section 6D. Central / Palfrey Squares Interim Planning Overlay District in the following manner:

6D. 1 (4.) Time Limitation

The provisions of this Section 6D shall expire upon final adjournment of the 2012 Annual Town Meeting.

Replace the term:

“shall expire upon final adjournment of the 2012 Annual Town Meeting” with “shall expire December 31, 2012”

Two-thirds vote required for passage Yes _____ No _____

The Planning Board will report orally.



Town Meeting
Warrant and Results

ARTICLE 11: Trapelo Road and Belmont Street Improvements

To see if the Town will vote to:

(a) approve the modification of the layouts of Trapelo Road and Belmont Street, as shown on the plan entitled "Plan and Profile of Trapelo Road and Belmont Street in the Towns of Belmont & Watertown, Middlesex County, Final Right of Way Plan," prepared by the BSC Group, Inc., 15 Elkins Street, Boston, MA 02127, dated March 1, 2012;

(b) appropriate a sum of money by transfer from available funds and/or by borrowing to acquire an interest in fee, or a lesser interest, in the following two parcels of land contiguous to the Trapelo Road and Mill Street rights-of-way as shown on plan sheets 26 – 28 of said plan, including the cost of appraisals and any transactional costs related thereto, and to authorize the Board of Selectmen to acquire such interests by purchase, gift, lease, eminent domain, or otherwise;

1. Parcel 1-T, now or formerly of the Belmont Housing Authority, 5,114± square feet, being a portion of the land shown on the Assessors Maps as Map 59, Parcel 11-A; and further described in Book 12540, Page 586 at the Middlesex South District Registry of Deeds; and

2. Parcel SW-1, now or formerly of Powertest Realty Company, 331 square feet, being a portion of the land shown on the Assessors Maps as Map 32, Parcel 8; and further described in Book 16160, Page 69 at the Middlesex South District Registry of Deeds;

(c) to authorize the Board of Selectmen to acquire the temporary easements shown on the aforementioned "Final Right of Way Plan" by purchase, gift, lease, eminent domain, or otherwise, and to appropriate a sum of money therefor by transfer from available funds;

(d) to transfer the care, custody and control of the parcel identified as Parcel SW-2, Town of Belmont, Area 2,598± square feet" being a portion of the land described in a deed recorded at the Middlesex South District Registry of Deeds in Book 45478, Page 285, and also shown on the Assessors Plans as Map 59 Parcel 11-8, to the Board of Selectmen for highway purposes, and

(e) to authorize the Selectmen to apply for, accept and expend without further appropriation any federal and/or state grants pertaining to said project.

or to take any other action relative thereto.

Two-thirds vote required for passage Yes _____ No _____

The Planning Board will report orally on this Article.



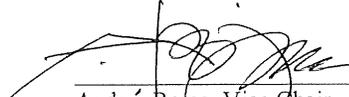
Town Meeting
Warrant and Results

Given under our hands this 24th day of April, 2012.

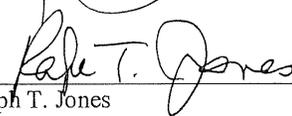
BOARD OF SELECTMEN



Mark Paolillo, Chair



Andrés Rojas, Vice Chair



Ralph T. Jones

TRUE COPY, ATTEST:



Ellen O'Brien Cushman
Town Clerk, Belmont, MA



Town Meeting
Warrant and Results

RESULTS FROM SPECIAL TOWN MEETING; MAY 14, 2012

Article #	2012 Special Town Meeting Actions May 14, 2012	Date of TM Action
1	Reports - Unanimously approved	5/14/12
2	Unanimously approved	5/14/12
3	Unanimously adopted	5/14/12
4	Unanimously approved	5/14/12
5	Unanimously approved	5/14/12
6	Approved by more than 2/3 majority	5/14/12
7	Approved	5/14/12
8	Unanimously approved	5/14/12
9	Approved by more than 2/3 majority	5/14/12
10	Defeated – Standing Vote 82 Yes, 132 No	5/14/12
11	Unanimously approved	5/14/12



Town Meeting
Warrant and Results



The final pages of this document are the Town's external audit performed by the Certified Public Accounting Firm Powers & Sullivan LLC of Wakefield, Massachusetts.

TOWN OF BELMONT, MASSACHUSETTS

***REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS***

FISCAL YEAR ENDED JUNE 30, 2012

TOWN OF BELMONT, MASSACHUSETTS

REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS

JUNE 30, 2012

TABLE OF CONTENTS

Independent Auditors' Report.....	1
Management's Discussion and Analysis	3
Basic Financial Statements	11
Statement of Net Assets	13
Statement of Activities	14
Governmental funds – balance sheet	16
Reconciliation of the governmental funds balance sheet total fund balances to the statement of net assets	17
Governmental funds – statement of revenues, expenditures and changes in fund balances	18
Reconciliation of the statement of revenues, expenditures, and changes in fund balances of governmental funds to the statement of activities.....	19
Proprietary funds – statement of net assets	20
Proprietary funds – statement of revenues, expenses and changes in fund net assets	21
Proprietary funds – statement of cash flows	22
Fiduciary funds – statement of fiduciary net assets.....	23
Fiduciary funds – statement of changes in fiduciary net assets	24
Notes to basic financial statements	25
Required Supplementary Information.....	55
Schedule of revenues, expenditures and changes in fund balance – general fund – budget and actual	56
Other Postemployment Benefit Plan Schedules.....	58
Other postemployment benefit plan funding progress and employer contributions.....	59
Other postemployment benefit plan actuarial methods and assumptions	60
Notes to required supplementary information.....	61



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Independent Auditors' Report

To the Honorable Board of Selectmen
Town of Belmont, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of and for the fiscal year ended June 30, 2012 (except for the Belmont Contributory Retirement System and Municipal Light Enterprise which are as of December 31, 2011), which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Belmont, Massachusetts' management. Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the financial statements of the Belmont Municipal Light Department, a major enterprise fund, which represents 30% and 62%, respectively, of the assets and revenues of the business-type activities. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Belmont Municipal Light Department, is based solely on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of June 30, 2012 (except for the Belmont Contributory Retirement System and Municipal Light Enterprise which are as of December 31, 2011) and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 3, 2013, on our consideration of the Town of Belmont, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in

accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Powers & Sullivan, LLC

January 3, 2013

Management's Discussion and Analysis

Management's Discussion and Analysis

As management of the Town of Belmont, we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2012.

The Town provides general government services for the territory within its boundaries, including police and fire protection, public education, water and sewer maintenance, trash disposal, electricity transmission and parks and recreational facilities.

Financial Summary

- The Town's assets exceeded its liabilities at the close of fiscal year 2012 by \$123.4 million.
- The Town's total net assets decreased by \$921,295.
- At the end of fiscal year 2012, the unassigned fund balance for the general fund was \$10.1 million or 12.1% of general fund budgetary expenditures.
- This is the fourth year since the Town implemented GASB Statement #45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions. At year end, the postemployment benefit (OPEB) liability totaled \$44 million. Please see Note 13 in the financial statements for further details.
- To offset the impact of OPEB liability, the Town established an Other Postemployment Benefits Trust Fund (Trust) to account for funds set aside to help meet future post-retirement benefit costs for retirees. During fiscal 2012 the Town transferred \$105 thousand to the Trust bringing the balance to \$1.3 million.
- At fiscal year end the balance in the Town's Internal Service Fund totaled \$5.7 million, an increase of \$1.7 million from the prior year.

Overview of the Financial Statements

Our discussion and analysis of the Town is intended to serve as an introduction to the Town of Belmont's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This analysis also contains other required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all of the Town's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the Town's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused sick and vacation time).

Both of the government-wide statement of activities distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town include general government, public safety, education, public

works, human services, culture and recreation, community preservation and interest. The business-type activities of the Town include the water, sewer and electricity transmission activities.

The government-wide financial statements include not only the Town of Belmont itself (known as the *primary government*), but also a legally separate public employee retirement system for which the Town of Belmont is financially accountable. Financial information for this *component unit* is reported separately within the fiduciary fund statements.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. The focus of the Town of Belmont's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town of Belmont's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The Town implemented GASB #54, *Fund Balance Reporting and Governmental Fund Type Definitions* during fiscal year 2011. The implementation of this standard changed the fund balance components to nonspendable, restricted, committed, assigned and unassigned. Additionally, under the new standard, the Town's general stabilization fund is reported within the general fund as unassigned while the Ash Landfill stabilization fund and the new SPED stabilization fund are reported within the general fund as committed.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and the Wellington School Construction Fund which are the Town's major governmental funds. Data from the other nonmajor governmental funds are combined into a single, aggregated presentation.

The Town of Belmont adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund as Required Supplementary Information fund to demonstrate compliance with this budget.

Proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer systems and electricity transmission activities.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water and sewer systems, the electricity transmission activities and the internal service fund all of which are considered to be major funds of the Town.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs.

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into three classifications: a pension trust fund, a postemployment benefit trust and agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Town's agency fund accounts for primarily police off-duty details and school student activity funds.

The Town is the trustee, or fiduciary, for its employees' pension plan and other postemployment benefit plan. The Town's fiduciary activities are reported in a separate statement of fiduciary net assets and a statement of changes in fiduciary net assets. These activities are excluded from the Town's government-wide financial statements because the Town cannot use these assets to finance its operations.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-wide Financial Analysis

Governmental Activities

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. As noted below, assets exceeded liabilities by \$85.1 million at the close of the most recent fiscal year.

Governmental Financial Highlights

	FY2012	FY2011
	Governmental	Governmental
	Activities	Activities
	<hr/>	<hr/>
Assets:		
Current assets.....	\$ 48,002,916	\$ 49,515,903
Noncurrent assets (excluding capital).....	1,100,490	1,223,440
Capital assets.....	<hr/> 135,931,765	<hr/> 131,773,712
Total assets.....	185,035,171	182,513,055
Liabilities:		
Current liabilities (excluding debt).....	6,490,856	7,302,277
Noncurrent liabilities (excluding debt).....	48,283,155	37,295,376
Current debt.....	3,593,191	3,553,191
Noncurrent debt.....	<hr/> 41,698,053	<hr/> 46,285,244
Total liabilities.....	100,065,255	94,436,088
Net Assets:		
Capital assets net of related debt.....	95,370,154	92,482,345
Restricted.....	4,234,867	3,839,341
Unrestricted.....	<hr/> (14,635,105)	<hr/> (8,244,719)
Total net assets.....	\$ 84,969,916	\$ 88,076,967

Business-type activities

Combined business-type activities net assets increased by \$2.2 million in the current year. The following table identifies key elements of the enterprise operations:

	FY2012		FY2011
	Business-type		Business-type
	Activities		Activities
	<hr/>		<hr/>
Assets:			
Current assets.....	\$ 20,670,423	\$	18,320,524
Capital assets.....	39,643,621		37,905,709
Total assets.....	<hr/> 60,314,044		<hr/> 56,226,233
Liabilities:			
Current liabilities (excluding debt).....	2,950,816		4,468,048
Noncurrent liabilities (excluding debt).....	4,025,280		2,766,729
Current debt.....	1,136,150		978,270
Noncurrent debt.....	13,772,602		11,769,746
Total liabilities.....	<hr/> 21,884,848		<hr/> 19,982,793
Net Assets:			
Capital assets net of related debt.....	26,991,141		25,157,693
Restricted.....	-		60,000
Unrestricted.....	11,438,055		11,025,747
Total net assets.....	<hr/> 38,429,196		<hr/> 36,243,440
Program revenues:			
Charges for services.....	33,574,377		35,190,566
Capital grants and contributions.....	457,695		56,580
General Revenues:			
Unrestricted investment income.....	18,069		63,604
Total revenues.....	<hr/> 34,050,141		<hr/> 35,310,750
Expenses:			
Water.....	4,394,914		4,587,649
Sewer.....	6,626,462		6,460,665
Light.....	19,843,156		22,035,799
Total expenses.....	<hr/> 30,864,532		<hr/> 33,084,113
Transfers.....	<hr/> (999,853)		<hr/> (997,873)
Change in net assets.....	<hr/> \$ 2,185,756	<hr/> \$	<hr/> 1,228,764

Financial Analysis of the Town’s Governmental Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the Town’s *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town’s financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$31.3 million. Of this amount \$17.6 million relates to the general fund, \$846 thousand relates to the Wellington School Construction fund, and \$12.8 million relates to the nonmajor governmental funds. Overall fund balance increased by \$392 thousand in fiscal year 2012. This was due a budgetary surplus of \$1.9 million, the receipt of \$2.9 million from the Massachusetts School Building Authority, the collection of \$858 thousand of Community Preservation Funds and a \$172 thousand premium on the issuance of notes; which were offset by \$6.7 million of expenditures related to the Wellington School project, \$70 thousand of expenditures related to the senior center project and the timing of grant expenditures versus the recognition of revenue.

The general fund is the chief operating fund. At the end of the current fiscal year, the unassigned fund balance of the general fund was \$10.1 million, while the total fund balance was \$17.6 million. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 12.1% of general fund budgetary expenditures, while total fund balance represents 21.1% of that same amount. During fiscal year 2012, the fund balance of the general fund increased by \$1.9 million. The increase was due to better than expected revenue collections combined with the Town's ability to control budgetary spending.

The Wellington School construction fund is used to account for the activities related to the construction of the new school building. During fiscal year 2012, the Town received \$2.9 million of Massachusetts School Building Authority reimbursements and spent \$6.7 million on the project. At June 30, 2012, the fund has a balance of \$846 thousand.

The internal service fund had an ending fund balance of \$5.7 million. Contributions to the fund exceeded claim payments by \$1.7 million and the fund earned \$18 thousand in investment earnings.

Financial Analysis of Proprietary Funds

The Water, Sewer and Light funds maintained positive results of operations and demonstrated the ability to recover all costs from rates.

The net assets of the water, sewer and electric light funds increased \$2.2 million in fiscal year 2012. This performance was primarily the result of slight increases in water and sewer rates, and the sewer departments receipt of an MWRA grant of \$458 thousand and both Department's ability to control costs in a time of decreased usage. The light department experienced an overall 1.4% decrease in kilowatt hours sold due to the cooler summer weather, this reduction was offset by the Department's ability to cut operating costs by 7% and the receipt of \$195 thousand of non-recurring revenues.

General Fund Budgetary Highlights

There was a change of net increase of \$417 thousand between the original and final adopted budgets. Increases in public safety, education and public works and transfers out were offset by decreases in general government and employee benefits.

Capital Asset and Debt Administration

Capital Asset Administration

The Town of Belmont's investment in capital assets for its governmental and business type activities as of June 30, 2012 amounted to \$175.6 million (net of depreciation). This investment in capital assets includes land, buildings, improvements to land and buildings, machinery and equipment, vehicles, roads, sidewalks, bridges and

water and sewer lines. The Town's major capital projects relate to the Wellington School project, an MWPAT Sewer project and various other infrastructure projects.

In conjunction with the operating budget, the Town annually prepares a capital budget for the upcoming fiscal year and a five-year Capital Improvement Plan (CIP) that is used as a guide for future capital expenditures.

The Town annually budgets over \$2 million per year from current-year appropriations for capital projects.

Debt Administration

Outstanding governmental long-term debt, as of June 30, 2012, totaled \$45.3 million of which \$28.8 million relates to various School construction projects, \$5.9 million relates to the Town Hall renovation project, \$2.7 million relates to the senior center project and \$7.0 million relates to the Fire Station construction, leaving a balance of \$900 thousand for other CIP projects. The enterprise funds have \$3.8 million in water debt, and \$11.1 million in sewer debt, all of which are fully supported by the rates.

The Town has a "AAA" rating from Moody's for general obligation debt.

Please refer to notes 4, 7, and 8 for further discussion of the major capital and debt activity.

Economic Factors and Next Year's Budget

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2 % of the value of all taxable property in the Town. A secondary limitation is that no levy in a fiscal year may exceed the preceding year's allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2% taxing limitations can be overridden by Town-wide referendum vote. The Town has taken advantage of this override capability to increase operating budgets and so-called "debt exclusions" that are not subject to the Proposition 2-1/2% limitations.

The Town collects 99.2% of its property tax billings in the year billed. Property taxes billed were \$69.9 million in fiscal year 2012. \$1.6 million of this increase was the allowable increase under Proposition 2 1/2. \$516 thousand of this increase is the product of the certified new growth of the Town. Within this levy approximately \$4.8 million of previous debt exclusions were paid off.

The Town continues to experience growth in residential renovation and development. In fiscal year 2012, 917 building permits were issued, resulting in an increase of \$48.7 million in taxable value. This is a slight decrease in the number of permits issued however it resulted in an overall \$7.2 million increase in taxable value from the 2011 value levels, which generated 984 permits resulting in \$41.5 million in value. This activity has produced new growth tax revenue, which is exempt from the limitation imposed by Proposition 2 1/2. For fiscal year 2012, the Town realized \$515,961 in new taxes from this source.

The unemployment rate for Belmont as of September 2012 was 4.4% compared to the state figure of 6.6% and the nationwide figure of 7.8%. The Town collected 99.2% of all tax billings by year end.

Requests for Information

This financial report is designed to provide a general overview of the Town of Belmont's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Department, Town Hall, 19 Moore Street, Belmont, MA 02478.

Basic Financial Statements

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STATEMENT OF NET ASSETS

JUNE 30, 2012

	<i>Primary Government</i>		
	Governmental Activities	Business-type Activities	Total
ASSETS			
CURRENT:			
Cash and cash equivalents.....	\$ 36,384,843	\$ 11,949,582	\$ 48,334,425
Investments.....	7,195,123	-	7,195,123
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	849,712	-	849,712
Real estate tax deferrals.....	629,351	-	629,351
Tax liens.....	830,858	99,392	930,250
Motor vehicle excise taxes.....	137,460	-	137,460
User fees.....	-	4,621,118	4,621,118
Departmental and other.....	559,145	-	559,145
Intergovernmental.....	1,162,726	61,132	1,223,858
Inventory.....	131,807	422,975	554,782
Prepaid expenses.....	-	23,284	23,284
Purchased power advanced deposits.....	-	1,652,068	1,652,068
Unamortized bond issue costs.....	29,112	-	29,112
Deferred charges on refunding.....	92,779	-	92,779
NONCURRENT:			
Restricted cash and cash equivalents.....	-	1,840,872	1,840,872
Receivables, net of allowance for uncollectibles:			
Intergovernmental.....	331,000	-	331,000
Unamortized bond issue costs.....	264,328	-	264,328
Deferred charges on refunding.....	505,162	-	505,162
Capital assets, non depreciable.....	16,450,620	1,755,172	18,205,792
Capital assets, depreciable.....	119,481,145	37,888,449	157,369,594
TOTAL ASSETS.....	185,035,171	60,314,044	245,349,215
LIABILITIES			
CURRENT:			
Warrants payable.....	2,347,617	1,728,606	4,076,223
Accrued liabilities.....	-	13,354	13,354
Accrued payroll.....	520,958	-	520,958
Health claims payable.....	1,600,000	-	1,600,000
Tax refunds payable.....	364,000	-	364,000
Accrued interest.....	710,729	66,817	777,546
Other liabilities.....	476,222	1,126,443	1,602,665
Capital lease obligations.....	279,009	-	279,009
Compensated absences.....	62,674	15,596	78,270
Unamortized premium on bonds payable.....	129,647	-	129,647
Bonds payable.....	3,593,191	1,136,150	4,729,341
NONCURRENT:			
Capital lease obligations.....	988,931	-	988,931
Landfill closure.....	3,807,500	-	3,807,500
Compensated absences.....	1,190,815	296,321	1,487,136
Unamortized premium on bonds payable.....	2,049,039	-	2,049,039
Other postemployment benefits.....	40,246,870	3,728,959	43,975,829
Bonds payable.....	41,698,053	13,772,602	55,470,655
TOTAL LIABILITIES.....	100,065,255	21,884,848	121,950,103
NET ASSETS			
Invested in capital assets, net of related debt.....	95,370,154	26,991,141	122,361,295
Restricted for:			
Permanent funds:			
Expendable.....	892,087	-	892,087
Nonexpendable.....	2,083,618	-	2,083,618
Other purposes.....	1,259,162	-	1,259,162
Unrestricted.....	(14,635,105)	11,438,055	(3,197,050)
TOTAL NET ASSETS.....	\$ 84,969,916	\$ 38,429,196	\$ 123,399,112

See notes to basic financial statements.

STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2012

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Primary Government:					
<i>Governmental Activities:</i>					
General government.....	\$ 6,285,124	\$ 493,484	\$ 82,008	\$ 5,180	\$ (5,704,452)
Public safety.....	17,193,000	811,593	402,205	-	(15,979,202)
Education.....	65,921,496	2,799,801	17,442,423	493,716	(45,185,556)
Public works.....	10,087,492	1,072,097	21,275	-	(8,994,120)
Human services.....	1,235,136	182,154	114,081	-	(938,901)
Culture and recreation.....	2,930,988	842,359	56,577	-	(2,032,052)
Community preservation.....	-	-	-	262,733	262,733
Interest.....	1,830,060	-	51,600	-	(1,778,460)
Total Governmental Activities.....	105,483,296	6,201,488	18,170,169	761,629	(80,350,010)
<i>Business-Type Activities:</i>					
Water.....	4,394,914	5,260,523	-	-	865,609
Sewer.....	6,626,462	7,304,226	-	457,695	1,135,459
Light.....	19,843,156	21,009,628	-	-	1,166,472
Total Business-Type Activities.....	30,864,532	33,574,377	-	457,695	3,167,540
Total Primary Government.....	\$ 136,347,828	\$ 39,775,865	\$ 18,170,169	\$ 1,219,324	\$ (77,182,470)

See notes to basic financial statements.

(Continued)

STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2012

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Changes in net assets:			
Net (expense) revenue from previous page.....	\$ (80,350,010)	\$ 3,167,540	\$ (77,182,470)
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	69,223,311	-	69,223,311
Tax liens.....	227,894	-	227,894
Motor vehicle and other excise taxes.....	2,851,220	-	2,851,220
Community preservation tax.....	858,812	-	858,812
Penalties and interest on taxes.....	188,785	-	188,785
Premium from issuance of bonds.....	171,965	-	171,965
Grants and contributions not restricted to specific programs.....	2,357,516	-	2,357,516
Unrestricted investment income.....	363,603	18,069	381,672
<i>Transfers, net</i>	999,853	(999,853)	-
Total general revenues and transfers.....	<u>77,242,959</u>	<u>(981,784)</u>	<u>76,261,175</u>
Change in net assets.....	(3,107,051)	2,185,756	(921,295)
<i>Net Assets:</i>			
Beginning of year.....	<u>88,076,967</u>	<u>36,243,440</u>	<u>124,320,407</u>
End of year.....	\$ <u><u>84,969,916</u></u>	\$ <u><u>38,429,196</u></u>	\$ <u><u>123,399,112</u></u>

(Concluded)

**GOVERNMENTAL FUNDS
BALANCE SHEET**

JUNE 30, 2012

ASSETS	General	Wellington School Construction	Nonmajor Governmental Funds	Total Governmental Funds
Cash and cash equivalents.....	\$ 20,713,384	\$ 2,112,592	\$ 6,221,834	\$ 29,047,810
Investments.....	256,669	-	6,938,454	7,195,123
Receivables, net of uncollectibles:				
Real estate and personal property taxes.....	849,712	-	-	849,712
Real estate tax deferrals.....	629,351	-	-	629,351
Tax liens.....	830,858	-	-	830,858
Motor vehicle excise taxes.....	137,460	-	-	137,460
Departmental and other.....	548,570	-	10,575	559,145
Intergovernmental.....	662,000	-	831,726	1,493,726
TOTAL ASSETS.....	\$ 24,628,004	\$ 2,112,592	\$ 14,002,589	\$ 40,743,185
LIABILITIES AND FUND BALANCES				
LIABILITIES:				
Warrants payable.....	\$ 724,121	\$ 1,266,176	\$ 357,073	\$ 2,347,370
Accrued payroll.....	520,958	-	-	520,958
Tax refunds payable.....	364,000	-	-	364,000
Other liabilities.....	476,222	-	-	476,222
Deferred revenues.....	4,896,337	-	838,425	5,734,762
TOTAL LIABILITIES.....	6,981,638	1,266,176	1,195,498	9,443,312
FUND BALANCES:				
Nonspendable.....	-	-	2,083,618	2,083,618
Restricted.....	-	846,416	10,723,473	11,569,889
Committed.....	4,590,112	-	-	4,590,112
Assigned.....	2,924,030	-	-	2,924,030
Unassigned.....	10,132,224	-	-	10,132,224
TOTAL FUND BALANCES.....	17,646,366	846,416	12,807,091	31,299,873
TOTAL LIABILITIES AND FUND BALANCES.....	\$ 24,628,004	\$ 2,112,592	\$ 14,002,589	\$ 40,743,185

See notes to basic financial statements.

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS**

FISCAL YEAR ENDED JUNE 30, 2012

Total governmental fund balances.....	\$	31,299,873
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....		135,931,765
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.....		5,734,762
Internal service funds are used by management to account for retirees' health insurance and workers' compensation activities.		
The assets and liabilities of the internal service funds are included in the governmental activities in the statement of net assets.....		5,736,786
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....		(710,729)
Inventory is capitalized in the Statement of Activities.....		131,807
Bond issue costs are capitalized in the Statement of Activities.....		293,440
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds		
Bonds and notes payable.....	(45,291,244)	
Capital lease obligations.....	(1,267,940)	
Landfill closure.....	(3,807,500)	
Unamortized premium on bonds payable.....	(2,178,686)	
Other postemployment benefits payable.....	(40,246,870)	
Compensated absences.....	(1,253,489)	
Net effect of reporting long-term liabilities.....		<u>(94,045,729)</u>
In the statement of activities, deferred losses are reported for refundings of debt, which are amortized over the shorter of the remaining life of the refunding bonds or refunded bonds. In governmental funds, defeasances of debt are expensed when the refunding bonds are issued.....		<u>597,941</u>
Net assets of governmental activities.....	\$	<u><u>84,969,916</u></u>

See notes to basic financial statements.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2012

	General	Wellington School Construction	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:				
Real estate and personal property taxes, net of tax refunds.....	\$ 69,066,625	\$ -	\$ -	\$ 69,066,625
Tax liens.....	77,135	-	-	77,135
Motor vehicle and other excise taxes.....	2,832,809	-	-	2,832,809
Charges for services.....	1,938,327	-	-	1,938,327
Penalties and interest on taxes.....	188,785	-	-	188,785
Licenses and permits.....	1,071,045	-	-	1,071,045
Fines and forfeitures.....	305,549	-	-	305,549
Intergovernmental.....	16,705,612	2,926,818	4,570,755	24,203,185
Departmental and other.....	-	-	3,350,326	3,350,326
Community preservation tax.....	-	-	858,812	858,812
Contributions.....	-	-	156,990	156,990
Investment income (loss).....	164,597	-	180,559	345,156
Miscellaneous.....	-	-	1,998	1,998
TOTAL REVENUES.....	92,350,484	2,926,818	9,119,440	104,396,742
EXPENDITURES:				
Current:				
General government.....	3,177,601	-	136,126	3,313,727
Public safety.....	11,303,132	-	382,889	11,686,021
Education.....	50,846,299	6,670,414	6,549,531	64,066,244
Public works.....	7,361,360	-	2,105,920	9,467,280
Human services.....	771,171	-	109,960	881,131
Culture and recreation.....	2,424,230	-	134,299	2,558,529
Pension benefits.....	5,051,044	-	-	5,051,044
Employee benefits.....	1,677,162	-	-	1,677,162
State and county charges.....	1,506,670	-	-	1,506,670
Debt service:				
Principal.....	3,553,191	-	-	3,553,191
Interest.....	1,863,331	-	-	1,863,331
TOTAL EXPENDITURES.....	89,535,191	6,670,414	9,418,725	105,624,330
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	2,815,293	(3,743,596)	(299,285)	(1,227,588)
OTHER FINANCING SOURCES (USES):				
Proceeds from refunding bonds.....	9,956,000	-	-	9,956,000
Premium from issuance of bonds.....	171,965	-	-	171,965
Premium from issuance of refunding bonds.....	1,591,941	-	-	1,591,941
Payments to refunded bond escrow agent.....	(11,547,941)	-	-	(11,547,941)
Capital lease financing.....	-	-	448,096	448,096
Transfers in.....	1,326,492	-	2,574,641	3,901,133
Transfers out.....	(2,372,236)	-	(529,044)	(2,901,280)
TOTAL OTHER FINANCING SOURCES (USES).....	(873,779)	-	2,493,693	1,619,914
NET CHANGE IN FUND BALANCES.....	1,941,514	(3,743,596)	2,194,408	392,326
FUND BALANCES AT BEGINNING OF YEAR.....	15,704,852	4,590,012	10,612,683	30,907,547
FUND BALANCES AT END OF YEAR.....	\$ 17,646,366	\$ 846,416	\$ 12,807,091	\$ 31,299,873

See notes to basic financial statements.

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES**

FISCAL YEAR ENDED JUNE 30, 2012

Net change in fund balances - total governmental funds.....		\$ 392,326
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay.....	8,643,116	
Depreciation expense.....	<u>(4,485,063)</u>	
Net effect of reporting capital assets.....		4,158,053
<p>Governmental funds report inventories as expenditures. However in the Statement of Activities the cost of those assets is capitalized and expensed when depleted.....</p>		
		5,265
<p>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.....</p>		
		(3,210,762)
<p>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.</p>		
Amortization of issuance costs.....	(29,112)	
Amortization of bond premiums.....	129,647	
Proceeds from capital lease financing.....	(448,096)	
Principal payments on capital leases.....	165,793	
Proceeds from refunding bonds.....	(9,956,000)	
Payments to refunded bond escrow agent.....	11,547,941	
Premium from issuance of bonds.....	(1,591,941)	
Debt service principal payments.....	<u>3,553,191</u>	
Net effect of reporting long-term debt.....		3,371,423
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>		
Net change in compensated absences accrual.....	214,557	
Net change in accrued interest on long-term debt.....	(67,264)	
Net change in landfill closure accrual.....	(103,500)	
Net change in other postemployment benefits.....	<u>(9,536,324)</u>	
Net effect of recording long-term liabilities and amortizing deferred losses.....		(9,492,531)
<p>Internal service funds are used by management to account for health insurance and workers' compensation activities.</p>		
The net activity of internal service funds is reported with Governmental Activities.....		<u>1,669,175</u>
Change in net assets of governmental activities.....		<u>\$ (3,107,051)</u>

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF NET ASSETS

JUNE 30, 2012

	Business-type Activities - Enterprise Funds				Governmental Activities - Internal Service Funds
	Water	Sewer	Light (as of December 31, 2011)	Total	
ASSETS					
CURRENT:					
Cash and cash equivalents.....	\$ 3,618,815	\$ 4,588,115	\$ 3,742,652	\$ 11,949,582	\$ 7,337,033
Receivables, net of allowance for uncollectibles:					
Tax liens.....	40,639	58,753	-	99,392	-
User fees.....	1,287,426	1,806,017	1,527,675	4,621,118	-
Intergovernmental.....	-	61,132	-	61,132	-
Inventory.....	125,984	11,045	285,946	422,975	-
Prepaid expenses.....	-	-	23,284	23,284	-
Purchased power advanced deposits.....	-	-	1,652,068	1,652,068	-
Total current assets.....	<u>5,072,864</u>	<u>6,525,062</u>	<u>7,231,625</u>	<u>18,829,551</u>	<u>7,337,033</u>
NONCURRENT:					
Restricted cash and cash equivalents.....	-	-	1,840,872	1,840,872	-
Capital assets, non depreciable.....	3,138	-	1,752,034	1,755,172	-
Capital assets, depreciable.....	10,716,601	19,714,453	7,457,395	37,888,449	-
Total noncurrent assets.....	<u>10,719,739</u>	<u>19,714,453</u>	<u>11,050,301</u>	<u>41,484,493</u>	<u>-</u>
TOTAL ASSETS.....	<u><u>15,792,603</u></u>	<u><u>26,239,515</u></u>	<u><u>18,281,926</u></u>	<u><u>60,314,044</u></u>	<u><u>7,337,033</u></u>
LIABILITIES					
CURRENT:					
Warrants payable.....	149,427	72,754	1,506,425	1,728,606	247
Accrued liabilities.....	-	-	13,354	13,354	-
Health claims payable.....	-	-	-	-	1,600,000
Accrued interest.....	-	66,817	-	66,817	-
Compensated absences.....	2,448	3,199	9,949	15,596	-
Bonds payable.....	521,358	614,792	-	1,136,150	-
Total current liabilities.....	<u>673,233</u>	<u>757,562</u>	<u>1,529,728</u>	<u>2,960,523</u>	<u>1,600,247</u>
NONCURRENT:					
Compensated absences.....	46,511	60,779	189,031	296,321	-
Other liabilities.....	-	-	1,126,443	1,126,443	-
Other postemployment benefits.....	919,924	603,840	2,205,195	3,728,959	-
Bonds payable.....	3,328,377	10,444,225	-	13,772,602	-
Total noncurrent liabilities.....	<u>4,294,812</u>	<u>11,108,844</u>	<u>3,520,669</u>	<u>18,924,325</u>	<u>-</u>
TOTAL LIABILITIES.....	<u><u>4,968,045</u></u>	<u><u>11,866,406</u></u>	<u><u>5,050,397</u></u>	<u><u>21,884,848</u></u>	<u><u>1,600,247</u></u>
NET ASSETS					
Invested in capital assets, net of related debt.....	6,870,004	10,911,708	9,209,429	26,991,141	-
Unrestricted.....	3,954,554	3,461,401	4,022,100	11,438,055	5,736,786
TOTAL NET ASSETS.....	<u><u>\$ 10,824,558</u></u>	<u><u>\$ 14,373,109</u></u>	<u><u>\$ 13,231,529</u></u>	<u><u>\$ 38,429,196</u></u>	<u><u>\$ 5,736,786</u></u>

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2012

	Business-type Activities - Enterprise Funds				Governmental Activities - Internal Service Funds
	Water	Sewer	Light (as of December 31, 2011)	Total	
OPERATING REVENUES:					
Employee contributions	\$ -	\$ -	\$ -	\$ -	\$ 3,159,443
Employer contributions	-	-	-	-	9,933,039
Charges for services	5,260,073	7,304,226	20,520,776	33,085,075	-
Other	450	-	488,852	489,302	353,474
TOTAL OPERATING REVENUES	5,260,523	7,304,226	21,009,628	33,574,377	13,445,956
OPERATING EXPENSES:					
Cost of services and administration	4,141,515	6,066,598	18,621,677	28,829,790	-
Depreciation	253,399	325,418	1,219,751	1,798,568	-
Employee benefits	-	-	-	-	11,795,228
TOTAL OPERATING EXPENSES	4,394,914	6,392,016	19,841,428	30,628,358	11,795,228
OPERATING INCOME (LOSS)	865,609	912,210	1,168,200	2,946,019	1,650,728
NONOPERATING REVENUES (EXPENSES):					
Investment income	7,320	5,894	4,855	18,069	18,447
Interest expense	-	(234,446)	(1,728)	(236,174)	-
Intergovernmental	-	457,695	-	457,695	-
TOTAL NONOPERATING REVENUES (EXPENSES), NET	7,320	229,143	3,127	239,590	18,447
INCOME (LOSS) BEFORE OPERATING TRANSFERS	872,929	1,141,353	1,171,327	3,185,609	1,669,175
TRANSFERS:					
Transfers out	(157,853)	(125,000)	(717,000)	(999,853)	-
CHANGE IN NET ASSETS	715,076	1,016,353	454,327	2,185,756	1,669,175
NET ASSETS AT BEGINNING OF YEAR	10,109,482	13,356,756	12,777,202	36,243,440	4,067,611
NET ASSETS AT END OF YEAR	\$ 10,824,558	\$ 14,373,109	\$ 13,231,529	\$ 38,429,196	\$ 5,736,786

See notes to basic financial statements.

**PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS**

FISCAL YEAR ENDED JUNE 30, 2012

	Business-type Activities - Enterprise Funds				Governmental Activities - Internal Service Funds
	Water	Sewer	Light (as of December 31, 2011)	Total	
CASH FLOWS FROM OPERATING ACTIVITIES:					
Receipts from customers and users.....	\$ 5,346,481	\$ 7,222,830	\$ 21,511,003	\$ 34,080,314	\$ -
Receipts from interfund services provided.....	-	-	-	-	13,445,956
Payments to vendors.....	(2,638,358)	(5,541,007)	(14,127,766)	(22,307,131)	-
Payments to employees.....	(1,180,038)	(331,108)	(3,916,863)	(5,428,009)	-
Payments for interfund services used.....	-	-	-	-	(12,081,857)
NET CASH FROM OPERATING ACTIVITIES.....	1,528,085	1,350,715	3,466,374	6,345,174	1,364,099
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:					
Transfers out.....	(157,853)	(125,000)	(717,000)	(999,853)	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:					
Proceeds from the issuance of bonds and notes.....	1,000,000	2,379,504	-	3,379,504	-
Acquisition and construction of capital assets.....	(1,132,441)	(2,111,990)	(1,611,500)	(4,855,931)	-
Principal payments on bonds and notes.....	(421,356)	(496,914)	(60,000)	(978,270)	-
Interest expense.....	-	(237,382)	(3,561)	(240,943)	-
Intergovernmental.....	-	457,695	-	457,695	-
NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....	(553,797)	(9,087)	(1,675,061)	(2,237,945)	-
CASH FLOWS FROM INVESTING ACTIVITIES:					
Rate stabilization reserve.....	-	-	3,918	3,918	-
Investment income.....	7,320	5,894	4,855	18,069	18,447
NET CASH FROM INVESTING ACTIVITIES.....	7,320	5,894	8,773	21,987	18,447
NET CHANGE IN CASH AND CASH EQUIVALENTS.....	823,755	1,222,522	1,083,086	3,129,363	1,382,546
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR.....	2,795,060	3,365,593	4,500,438	10,661,091	5,954,487
CASH AND CASH EQUIVALENTS AT END OF YEAR.....	\$ 3,618,815	\$ 4,588,115	\$ 5,583,524	\$ 13,790,454	\$ 7,337,033
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:					
Operating income (loss).....	\$ 865,609	\$ 912,210	\$ 1,168,200	\$ 2,946,019	\$ 1,650,728
Adjustments to reconcile operating income (loss) to net cash from operating activities:					
Depreciation.....	253,399	325,418	1,219,751	1,798,568	-
Changes in assets and liabilities:					
Tax liens.....	(9,545)	1,342	-	(8,203)	-
User fees.....	95,503	(82,738)	536,635	549,400	-
Inventory.....	(6,103)	334	42,263	36,494	-
Other assets.....	-	-	(37,707)	(37,707)	13,124
Prepaid expenses.....	-	-	(374)	(374)	-
Purchased power advance deposits.....	-	-	(644)	(644)	-
Other postemployment benefits obligation.....	220,977	170,677	692,032	1,083,686	-
Warrants payable.....	112,755	22,866	(144,646)	(9,025)	247
Accrued liabilities.....	-	-	(1,432)	(1,432)	-
Customer deposits.....	-	-	2,447	2,447	-
Health claims payable.....	-	-	-	-	(300,000)
Accrued compensated absences.....	(4,510)	606	(10,151)	(14,055)	-
Total adjustments.....	662,476	438,505	2,298,174	3,399,155	(286,629)
NET CASH FROM OPERATING ACTIVITIES.....	\$ 1,528,085	\$ 1,350,715	\$ 3,466,374	\$ 6,345,174	\$ 1,364,099

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2012

	Pension Trust Fund (as of December 31, 2011)	Other Postemployment Benefit Trust	Private Purpose Trust Funds	Agency Funds
ASSETS				
CURRENT:				
Cash and cash equivalents.....	\$ 789,505	\$ 1,394	\$ 313,134	\$ 212,385
Investments.....	60,978,661	1,315,306	478,784	-
Due from general fund.....	3,232,055	-	-	-
Other assets.....	-	-	-	100,963
TOTAL ASSETS.....	65,000,221	1,316,700	791,918	313,348
LIABILITIES				
Warrants payable.....	58,136	-	-	1,255
Liabilities due depositors.....	-	-	-	211,130
Deferred revenue.....	-	-	-	100,963
TOTAL LIABILITIES.....	58,136	-	-	313,348
NET ASSETS				
Held in trust for retirement, OPEB benefits, and other purposes.....	\$ <u>64,942,085</u>	\$ <u>1,316,700</u>	\$ <u>791,918</u>	\$ <u>-</u>

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2012

	Pension Trust Fund (as of December 31, 2011)	Other Postemployment Benefit Trust	Private Purpose Trust Funds
ADDITIONS:			
Contributions:			
Employer.....	\$ 6,192,434	\$ 105,000	\$ -
Employee.....	2,072,553	-	-
Miscellaneous.....	-	-	41,795
Total contributions.....	<u>8,264,987</u>	<u>105,000</u>	<u>41,795</u>
Net investment income (loss):			
Net change in fair value of investments.....	(730,209)	(1,466)	-
Interest.....	1,992,444	-	14,494
Total investment income (loss).....	<u>1,262,235</u>	<u>(1,466)</u>	<u>14,494</u>
Less: investment expense.....	<u>(413,268)</u>	<u>-</u>	<u>-</u>
Net investment income (loss).....	<u>848,967</u>	<u>(1,466)</u>	<u>14,494</u>
Intergovernmental.....	<u>217,610</u>	<u>-</u>	<u>-</u>
Transfers from other systems.....	<u>218,673</u>	<u>-</u>	<u>-</u>
TOTAL ADDITIONS.....	<u>9,550,237</u>	<u>103,534</u>	<u>56,289</u>
DEDUCTIONS:			
Administration.....	170,278	-	-
Transfers to other systems.....	355,456	-	-
Retirement benefits and refunds.....	9,389,151	-	-
Educational scholarships.....	-	-	57,482
TOTAL DEDUCTIONS.....	<u>9,914,885</u>	<u>-</u>	<u>57,482</u>
CHANGE IN NET ASSETS.....	<u>(364,648)</u>	<u>103,534</u>	<u>(1,193)</u>
NET ASSETS AT BEGINNING OF YEAR.....	<u>65,306,733</u>	<u>1,213,166</u>	<u>793,111</u>
NET ASSETS AT END OF YEAR.....	<u>\$ 64,942,085</u>	<u>\$ 1,316,700</u>	<u>\$ 791,918</u>

See notes to basic financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Belmont, Massachusetts have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Belmont, Massachusetts (Town) is a municipal corporation that is governed by an elected three member Board of Selectmen. They in turn appoint a Town Administrator who has general supervision of and control over the Town's boards, commissions, officers and departments. The legislative body of the Town is the elected Town Meeting members which consist of 288 members elected for a three-year term in addition to some ex-officio members.

For financial reporting purposes, the Town has included all funds, organizations, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. One entity has been included as a component unit in the reporting entity, because of the significance of its operational and/or financial relationship.

Blended Component Units – Blended component units are entities that are legally separate from the Town, but are so related that they are, in substance, the same as the Town or entities providing services entirely or almost entirely for the benefit of the Town. The following component unit is blended within the primary government:

In the Fiduciary Funds:

- (1) The Belmont Contributory Retirement System (the System) was established to provide retirement benefits to Town employees and their beneficiaries. The System is governed by a five-member board comprised of the Town Accountant (ex-officio), two members elected by the System's participants, one member appointed by the Board of Selectmen and one members appointed by the Board members. The System is presented using the accrual basis of accounting and is reported as a pension trust fund in the fiduciary fund financial statements.

Availability of Financial Information for Component Units

The System issues a publicly available audited financial report in accordance with guidelines established by the Commonwealth of Massachusetts' (Commonwealth) Public Employee Retirement Administration Commission (PERAC). That report may be obtained by contacting the System located at Town Hall, 455 Concord Ave, Belmont, MA 02478.

B. Government-Wide and Fund Financial Statements*Government-Wide Financial Statements*

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units.

Governmental activities, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Non-major funds are aggregated and displayed in a single column.

Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues. For the most part, the effect of interfund activity has been removed from the government-wide financial statements. However, the effect of interfund services provided and used between functions is not eliminated as the elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported:

The *General Fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *Wellington School Construction Fund* accounts for activity related to the construction of the new Wellington School.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than permanent funds or capital projects.

The *capital projects fund* is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets of the governmental funds.

The *permanent fund* is used to account for and report financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The following major proprietary funds are reported:

The *water enterprise fund* is used to account for the water activities.

The *sewer enterprise fund* is used to account for the sewer activities.

The *light enterprise fund* is used to account for the Town's electric light department activities.

The *internal service fund* is used to account for the financing of services provided by one department to other departments or governmental units. This fund is used to account for risk financing activities related to the self-insured employee health program.

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity by the Town for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *pension trust fund* is used to account for the activities of the System, which accumulates resources to provide pension benefits to eligible retirees and their beneficiaries.

The *other postemployment benefit trust fund* is a new fund established under special legislation to accumulate resources to provide funding for future OPEB (other postemployment benefits) liabilities.

The *private-purpose trust fund* is used to account for trust arrangements that exclusively benefit individuals, private organizations, or other governments. Some of these trusts have donor restrictions and trustee policies that do not allow the endowment portion and any unrealized appreciation to be spent. The donor restrictions and trustee policies only allows the trustees to authorize spending of the realized investment earnings. The Town's educational scholarship trusts are accounted for in this fund.

The *agency fund* is used to account for assets held in a purely custodial capacity by the Town.

Government-Wide and Fund Financial Statements

For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

D. Cash and Investments

Government-Wide and Fund Financial Statements

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Accounts Receivable

Government-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Real Estate, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate tax liens are processed during the year on delinquent properties and are recorded as receivables in the fiscal year they are processed.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Motor Vehicle Excise

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Water and Sewer

User fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and Sewer liens are processed every year and included as a lien on the property owner's tax bill. Water and Sewer charges and liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process they are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Departmental and Other

Departmental and other receivables are recorded as receivables in the fiscal year accrued. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

F. Inventories

Government-Wide and Fund Financial Statements

Inventories are recorded as expenditures at the time of purchase in the fund financial statements. Such inventories are capitalized in the government-wide financial statements. Inventories of the Light Fund are carried at average cost.

G. Capital Assets

Government-Wide and Proprietary Fund Financial Statements

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$10,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Capital Asset Type</u>	<u>Estimated Useful Life (in years)</u>
Land improvements.....	20
Buildings.....	40-50
Machinery and equipment.....	5-20
Infrastructure.....	15-100

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

The fixed assets of the municipal light enterprise fund are capitalized upon purchase and depreciated at a rate of 3% of the cost of plant in service at the beginning of the calendar year, exclusive of land and land rights. The municipal light enterprise fund charges maintenance to expense when incurred. Replacements and betterments are charged to fixed assets.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances".

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are not eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

Government-Wide Financial Statements

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

Fund Financial Statements

Transfers between and within funds are not eliminated from the individual fund statements and are reported as transfers in and transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the

modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity

Government-Wide Financial Statements (Net Assets)

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net assets have been “restricted for” the following:

“Permanent funds – expendable” represents the amount of realized and unrealized investment earnings of donor restricted trusts. The donor restrictions and trustee policies only allows the trustees to approve spending of the realized investment earnings that support governmental programs.

“Permanent funds – nonexpendable” represents the endowment portion of donor restricted trusts that support governmental programs.

“Other purposes” represents restrictions placed on assets from outside parties.

Fund Financial Statements (Fund Balances)

Governmental fund balances are classified as nonspendable, restricted, committed, assigned, or unassigned based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The governmental fund balance classifications are as follows:

“Nonspendable” fund balance includes amounts that cannot be spent because they are either not in spendable form or they are legally or contractually required to be maintained intact.

“Restricted” fund balance includes amounts subject to constraints placed on the use of resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or that are imposed by law through constitutional provisions or enabling legislation.

“Committed” fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision-making authority. Town meeting is the highest level of decision making authority for the government that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

“Assigned” fund balance includes amounts that are constrained by the Town’s intent to be used for specific purposes, but are neither restricted nor committed. The Board of Selectmen has by resolution authorized the Town Accountant to assign fund balance. The Board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year’s budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment.

“Unassigned” fund balance includes the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

Sometimes the Town will fund outlays for a particular purpose from different components of fund balance. In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balances in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. When different components of fund balance can be used for the same purpose, it is the Town’s policy to consider restricted fund balance to have been depleted first, followed by committed fund balance, and assigned fund balance. Unassigned fund balance is applied last.

L. Long-term debt

Government-Wide and Proprietary Fund Financial Statements

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

Investment income from proprietary funds, trust funds, and internal service funds is retained within the respective fund.

N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

Government-Wide and Proprietary Fund Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred. Sick leave though accrued is expensed as incurred. There is no obligation to pay for sick time upon termination of employment.

Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities upon maturity of the liability.

O. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

P. Total Column

Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - CASH AND INVESTMENTS

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and cash equivalents". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Custodial Credit Risk - Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a formal policy for custodial credit risk. At fiscal year-end, the carrying amount of deposits totaled \$34,406,466 and the bank balance totaled \$36,922,072. Of the bank balance, \$2,005,235 was covered by Federal Depository Insurance, \$15,715,024 was covered by the Depositors Insurance Fund, \$4,979,275 was collateralized, \$4,800,673 was covered under the FDIC Transaction Guarantee Program, and \$9,421,865 was exposed to custodial credit risk because it was uninsured and uncollateralized.

At December 31, 2011, the carrying amount of the Retirement System's deposits totaled \$260,695 and the bank balance totaled \$360,847. All of the bank balance was covered by Federal Depository Insurance.

Investments

Listed below are the investments of the Town as of June 30, 2012 and the Retirement System as of December 31, 2011.

Town's Investments:

Investment Type	Fair Value	Maturity			Quality Rating
		Under 1 Year	1-5 Years	6-10 Years	
<u>Debt Securities</u>					
U.S. Treasury Note.....	\$ 723,019	\$ 500,129	\$ 124,357	\$ 98,533	AAA
Corporate Bonds.....	490,272	102,584	387,688	-	A/AA/NR
Federal National Mortgage Association.....	213,460	-	213,460	-	AAA
Federal Home Loan Mortgage Corp.....	108,108	-	108,108	-	AAA
Total Debt Securities.....	1,534,859	\$ 602,713	\$ 833,613	\$ 98,533	
<u>Other Investments</u>					
Equity Securities.....	1,767,192				
Negotiable Certificates of Deposit.....	4,585,586				
Mutual Funds.....	1,101,576				
Money Market Mutual Funds.....	1,340,176				
MMDT.....	14,955,568				
Total Investments.....	\$ 25,284,957				

Retirement System's Investments:

Investment Type	Fair Value	Maturity		Quality Rating
		1-5 Years	6-10 Years	
<u>Debt Securities</u>				
Scout Core Plus Bond Fund.....	\$ 11,823,976	\$ 11,823,976	\$ -	NR
Delaware Pooled Global Fixed Income Fund.....	1,967,819	-	1,967,819	AA
Total Debt Securities.....	13,791,795	\$ 11,823,976	\$ 1,967,819	
<u>Other Investments</u>				
Equity Mutual Funds.....	8,645,261			
Equity Securities.....	10,908,458			
International Equity Mutual Funds.....	5,991,195			
PRIT Hedge Fund Account.....	7,080,061			
PRIT Alternative Fund.....	6,210,151			
Short Term Investment Fund.....	528,810			
PRIT Real Estate Fund.....	6,952,957			
PRIT Fund.....	1,398,783			
Total Investments.....	\$ 61,507,471			

* Duration of underlying holdings in Scout Core Mutual Fund is 4.5 years and Delaware Pooled Global Fixed Income Fund is 5.3 years.

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in possession of an outside party. Investments in external investment pools and in open-end mutual funds are not exposed to custodial credit risk because their existence is not evidenced by securities that exist in physical or book entry form. Of the Town's investments in U.S. Treasury Notes, corporate bonds, asset backed securities, and equity securities, as detailed above, the Town has a custodial credit risk exposure of \$3,302,051 because the related securities are uninsured, unregistered and held by the counterparty.

The Town's investment policy states that before conducting any business with a brokerage house that the Town obtain a copy of their latest audited financial statement, proof of National Association of Security Dealers certification, and proof of credit worthiness, which the Town defines as at least five years in operation and minimum capital of \$10 million.

The Retirement System has custodial credit risk exposure of \$10,908,458 because the related equity securities are uninsured, unregistered and held by the counterparty.

The Retirement System limits its custodial credit risk by utilizing an institutional custodial bank, currently State Street Bank, to custody all separately held securities which are registered under a nominee name that is specific to the Retirement System. Assets held in commingled fund accounts are also held in a similar fashion, with individual fund securities held in the fund's name at their custodian bank. A small percentage of the Retirement System's assets (typically less than 5%) may be held from time to time in commingled cash equivalent vehicles where the assets are subject to counterparty risk.

Interest Rate Risk

The Town's investment policy states that safety of principal is the foremost objective, followed by liquidity and then yield. Investments shall be made to achieve the best rate of return, taking into account safety and liquidity constraints, as well as, legal requirements while not explicitly limiting the maturities of allowable investments.

The Retirement System's fixed income assets are held in professionally managed, institutional commingled funds. The Retirement System limits its effective exposure to interest rate risk by benchmarking its commingled fixed income investment accounts to an intermediate duration benchmark (LB Aggregate) with a duration of 4-5 years. Further, the Retirement System's current fixed income investments are diversified by sector (corporate, government, asset-backed, mortgage, non-US dollar) to provide additional protection in various interest rate environments.

The Town participates in MMDT, which maintains a cash portfolio and a short-term bond fund with combined average maturities of approximately 3 months.

The System participates in PRIT. The effective weighted duration rate for PRIT investments ranged from .08 to 9.69 years.

Credit Risk

The Town's investment policy seeks to lessen the credit risk associated with certain types of investments through diversification and prudent selection of investments in line with MGL CH 44 Sec. 55B.

The Retirement System has a policy that states no more than 20% of the fixed income assets may be invested in below investment grade securities (rated BBB by Standard & Poor’s) and the average duration of the fixed income portfolio cannot be more than 20% higher than the market as measured by Lehman Aggregate Index.

Concentration of Credit Risk

The Town places a limit of 10% on the amount the Town may invest in any one issuer. The Town does not have more than 10% of its investments with any one issuer as of June 30, 2012.

For the Retirement System, no fixed income security, except issues of the U. S. Government, can comprise more than 5% of the Retirement Systems assets, measured at market; and no individual portfolio can hold more than 5% of its assets in securities of any single entity, except issues of the U. S. Government. Further, no equity security can comprise more than 5% of the equity portfolio measured at book value. The Retirement System does have investments in individual commingled mutual funds and trusts that represent more than 5% of the Retirement System’s assets, but in each case these investments are in institutional commingled funds that are invested in diversified portfolios of between 50 and 200 individual securities.

Foreign Currency Risk

The Retirement System’s exposure to foreign currency risk is attributable to its investments in individual commingled mutual funds and trusts that are invested in diversified (by country and security) portfolios on international stocks and bonds that are denominated in foreign currencies. The Retirement System’s combined policy target allocation to all non-US securities is currently 20% of the Retirement System’s total assets (12% international equities and 8% international bonds).

NOTE 3 – RECEIVABLES

At June 30, 2012, receivables for the individual major and nonmajor governmental funds, including the applicable allowances for uncollectible accounts, are as follows:

	<u>Gross Amount</u>	<u>Allowance for Uncollectibles</u>	<u>Net Amount</u>
<u>Receivables:</u>			
Real estate and personal property taxes.....	\$ 852,364	\$ (2,652)	\$ 849,712
Real estate tax deferrals.....	629,351	-	629,351
Tax liens.....	830,858	-	830,858
Motor vehicle and other excise taxes.....	355,401	(217,941)	137,460
Departmental and other.....	767,353	(208,208)	559,145
Intergovernmental.....	<u>1,493,726</u>	<u>-</u>	<u>1,493,726</u>
Total.....	<u>\$ 4,929,053</u>	<u>\$ (428,801)</u>	<u>\$ 4,500,252</u>

At June 30, 2012, receivables for the enterprise funds consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Water user fees.....	\$ 1,287,426	\$ -	\$ 1,287,426
Water enterprise tax liens.....	40,639	-	40,639
Sewer user fees.....	1,806,017	-	1,806,017
Sewer enterprise tax liens.....	58,753	-	58,753
Sewer intergovernmental.....	61,132	-	61,132
Light user fees.....	1,527,675	-	1,527,675
 Total.....	 <u>\$ 4,781,642</u>	 <u>\$ -</u>	 <u>\$ 4,781,642</u>

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of deferred revenue reported in the governmental funds were as follows:

	General Fund	Nonmajor Governmental Funds	Total
<u>Receivable and other asset type:</u>			
Real estate, personal property and tax deferrals.....	\$ 2,717,449	\$ -	\$ 2,717,449
Tax liens.....	830,858	-	830,858
Motor vehicle and other excise.....	137,460	-	137,460
Intergovernmental.....	662,000	827,850	1,489,850
Departmental.....	548,570	10,575	559,145
 Total.....	 <u>\$ 4,896,337</u>	 <u>\$ 838,425</u>	 <u>\$ 5,734,762</u>

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2012, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 16,194,930	\$ -	\$ -	\$ 16,194,930
Construction in progress.....	28,872,145	1,521,866	(30,138,321)	255,690
Total capital assets not being depreciated.....	45,067,075	1,521,866	(30,138,321)	16,450,620
<u>Capital assets being depreciated:</u>				
Land improvements.....	3,528,981	84,704	-	3,613,685
Buildings.....	93,731,657	35,645,440	-	129,377,097
Machinery and equipment.....	11,924,498	407,258	-	12,331,756
Vehicles.....	4,275,217	115,710	-	4,390,927
Infrastructure.....	31,091,575	1,006,459	-	32,098,034
Total capital assets being depreciated.....	144,551,928	37,259,571	-	181,811,499
<u>Less accumulated depreciation for:</u>				
Land improvements.....	(2,125,400)	(123,917)	-	(2,249,317)
Buildings.....	(37,245,198)	(1,999,668)	-	(39,244,866)
Machinery and equipment.....	(7,388,750)	(1,501,547)	-	(8,890,297)
Vehicles.....	(3,046,766)	(313,698)	-	(3,360,464)
Infrastructure.....	(8,039,177)	(546,233)	-	(8,585,410)
Total accumulated depreciation.....	(57,845,291)	(4,485,063)	-	(62,330,354)
Total capital assets being depreciated, net.....	86,706,637	32,774,508	-	119,481,145
Total governmental activities capital assets, net.....	\$ 131,773,712	\$ 34,296,374	\$ (30,138,321)	\$ 135,931,765

Business-Type Activities:

	Beginning Balance	Increases	Decreases	Ending Balance
Water:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 3,138	\$ -	\$ -	\$ 3,138
<u>Capital assets being depreciated:</u>				
Land improvements.....	7,822	-	-	7,822
Buildings.....	487,823	31,211	-	519,034
Machinery and equipment.....	436,716	114,783	-	551,499
Vehicles.....	866,928	29,884	-	896,812
Infrastructure.....	27,377,692	956,563	-	28,334,255
Total capital assets being depreciated.....	29,176,981	1,132,441	-	30,309,422
<u>Less accumulated depreciation for:</u>				
Land improvements.....	(7,822)	-	-	(7,822)
Buildings.....	(139,952)	(6,323)	-	(146,275)
Machinery and equipment.....	(346,017)	(37,661)	-	(383,678)
Vehicles.....	(554,814)	(58,006)	-	(612,820)
Infrastructure.....	(18,290,817)	(151,409)	-	(18,442,226)
Total accumulated depreciation.....	(19,339,422)	(253,399)	-	(19,592,821)
Total capital assets being depreciated, net.....	9,837,559	879,042	-	10,716,601
Total business-type activities capital assets, net.....	\$ 9,840,697	\$ 879,042	\$ -	\$ 10,719,739

	Beginning Balance	Increases	Decreases	Ending Balance
Sewer:				
<u>Capital assets not being depreciated:</u>				
Construction in progress.....	\$ 1,319,451	\$ -	\$ (1,319,451)	\$ -
<u>Capital assets being depreciated:</u>				
Machinery and equipment.....	944,659	6,250	-	950,909
Vehicles.....	387,367	136,818	-	524,185
Infrastructure.....	19,698,008	1,968,922	-	21,666,930
Total capital assets being depreciated.....	21,030,034	2,111,990	-	23,142,024
<u>Less accumulated depreciation for:</u>				
Machinery and equipment.....	(652,835)	(110,904)	-	(763,739)
Infrastructure.....	(2,449,318)	(214,514)	-	(2,663,832)
Total accumulated depreciation.....	(3,102,153)	(325,418)	-	(3,427,571)
Total capital assets being depreciated, net.....	17,927,881	1,786,572	-	19,714,453
Total business-type activities capital assets, net.....	\$ 19,247,332	\$ 1,786,572	\$ (1,319,451)	\$ 19,714,453
	Beginning Balance	Increases	Decreases	Ending Balance
Light:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 1,007,767	\$ 744,267	\$ -	\$ 1,752,034
<u>Capital assets being depreciated:</u>				
Distribution Plant.....	16,637,915	641,948	(289,742)	16,990,121
General Plant.....	7,757,098	225,285	-	7,982,383
Total capital assets being depreciated.....	24,395,013	867,233	(289,742)	24,972,504
<u>Less accumulated depreciation for:</u>				
Distribution Plant.....	(12,622,540)	(831,896)	289,742	(13,164,694)
General Plant.....	(3,962,560)	(387,855)	-	(4,350,415)
Total accumulated depreciation.....	(16,585,100)	(1,219,751)	289,742	(17,515,109)
Total capital assets being depreciated, net.....	7,809,913	(352,518)	-	7,457,395
Total business-type activities capital assets, net.....	\$ 8,817,680	\$ 391,749	\$ -	\$ 9,209,429

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:

General government.....	\$ 641,946
Public safety.....	692,797
Education.....	2,375,957
Public works.....	642,167
Human services.....	23,854
Culture and recreation.....	<u>108,342</u>

Total depreciation expense - governmental activities..... \$ 4,485,063

Business-Type Activities:

Water.....	\$ 253,399
Sewer.....	325,418
Light.....	<u>1,219,751</u>

Total depreciation expense - business-type activities..... \$ 1,798,568

NOTE 5 – CAPITAL LEASES

During fiscal year 2007, the Town entered into a lease agreement to finance the acquisition of energy conservation equipment. During fiscal year 2012, the Town entered into a lease agreement to finance the acquisition of an ambulance and other public safety related equipment. These lease agreements qualify as capital leases for accounting purposes, and therefore, have been recorded at the present value of the future minimum lease payments as of the inception date.

The following identifies the asset value acquired through the capital lease agreement:

<u>Asset:</u>		Governmental Activities
Machinery and equipment.....	\$ 2,141,096	
Less: accumulated depreciation.....	<u>(931,150)</u>	
Total.....	<u>\$ 1,209,946</u>	

The future minimum lease obligation and the net present value of the minimum lease payment at June 30, 2012, follows:

<u>Fiscal Years Ending June 30</u>	<u>Governmental Activities</u>
2013.....	\$ 317,996
2014.....	317,997
2015.....	317,997
2016 - 2017	<u>417,066</u>
 Total minimum lease payments.....	 1,371,056
 Less: amounts representing interest.....	 <u>(103,116)</u>
 Present value of minimum lease payments.....	 \$ <u><u>1,267,940</u></u>

NOTE 6 – INTERFUND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2012, are summarized as follows:

<u>Transfers Out:</u>	<u>Transfers In:</u>		
	<u>General Fund</u>	<u>Non-Major Governmental Funds</u>	<u>Total</u>
General Fund.....	\$	\$ 2,372,236	\$ 2,372,236
Nonmajor Governmental Funds....	326,639	202,405	529,044
Water Enterprise Fund.....	157,853	-	157,853
Sewer Enterprise Fund.....	125,000	-	125,000
Light Enterprise Fund.....	<u>717,000</u>	<u>-</u>	<u>717,000</u>
 Total.....	 \$ <u><u>1,326,492</u></u>	 \$ <u><u>2,574,641</u></u>	 \$ <u><u>3,901,133</u></u>

Transfers represent amounts voted to fund the fiscal year 2012 operating budget and also amounts transferred to fund various capital projects.

NOTE 7 – SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund and enterprise funds.

The Town did not have any short-term debt activity in fiscal year 2012.

On April 26, 2012, the Town of Belmont secured an Electric Bond Anticipation Note on behalf of the Electric Light Enterprise Fund. The note carries a 1.5% interest rate and a due date of April 25, 2013. This note will be reported on the Electric Light financial statements as of December 31, 2012.

NOTE 8 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

During the current year, in order to take advantage of favorable interest rates the Town issued \$9,956,000 of general obligation refunding bonds during fiscal 2012. \$10,950,000 of general obligation bonds were defeased by placing the proceeds of the refunding bonds in an irrevocable trust to provide for all future debt service payments on the refunding bonds. Accordingly, the trust account's assets and liabilities for the defeased bonds are not included in the basic financial statements. The Town has decreased its aggregate debt service payments by \$1,396,813 and will experience an economic gain of \$1,276,051. At June 30, 2012, \$10,950,000 of Governmental Fund bonds outstanding from the advance refunding are considered defeased.

Details related to the outstanding indebtedness at June 30, 2012, and the debt service requirements follow.

Bonds and Notes Payable Schedule – Governmental Funds

Project	Maturities Through	Original Loan Amount	Interest Rate (%)	Outstanding at June 30, 2011	Issued	Redeemed	Outstanding at June 30, 2012
Septic Loan 97-2002.....	2020	\$ 60,160	0.00	\$ 28,435	\$ -	\$ 3,191	\$ 25,244
Town Hall Renovation.....	2023	11,950,000	3.00-4.75	7,150,000	-	6,550,000	600,000
Outdoor Athletic Facility.....	2013	2,200,000	3.00-3.75	440,000	-	220,000	220,000
Fire Station Construction.....	2024	8,500,000	3.00-5.00	5,525,000	-	4,675,000	850,000
Fire Land Acquisition.....	2024	1,500,000	3.00-5.00	975,000	-	825,000	150,000
Communications Tower.....	2014	126,000	3.00-5.00	30,000	-	10,000	20,000
Fire Station Construction.....	2026	2,030,000	3.00-5.00	1,505,000	-	105,000	1,400,000
Land Acquisition.....	2025	780,000	4.00-6.00	560,000	-	40,000	520,000
Senior Center.....	2026	3,310,000	5.00	2,920,000	-	195,000	2,725,000
High School HVAC.....	2014	600,000	3.50	360,000	-	120,000	240,000
FY10 Debt Refunding.....	2015	5,455,000	2.70	4,330,000	-	1,055,000	3,275,000
Wellington Elementary School....	2035	26,700,000	2.00-3.00	26,015,000	-	705,000	25,310,000
FY12 Debt Refunding.....	2024	9,956,000	3.00-5.00	-	9,956,000	-	9,956,000
Total.....				\$ 49,838,435	\$ 9,956,000	\$ 14,503,191	\$ 45,291,244

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2013.....	\$ 3,593,191	\$ 2,305,297	\$ 5,898,488
2014.....	3,364,191	1,945,977	5,310,168
2015.....	3,203,191	1,563,411	4,766,602
2016.....	2,113,134	1,401,417	3,514,551
2017.....	2,138,134	1,306,704	3,444,838
2018.....	2,163,134	1,213,074	3,376,208
2019.....	2,198,134	1,129,630	3,327,764
2020.....	2,223,135	1,047,707	3,270,842
2021.....	2,240,000	955,439	3,195,439
2022.....	2,285,000	866,186	3,151,186
2023.....	2,325,000	775,326	3,100,326
2024.....	1,840,000	685,701	2,525,701
2025.....	1,435,000	618,851	2,053,851
2026.....	1,435,000	561,275	1,996,275
2027.....	1,190,000	509,400	1,699,400
2028.....	1,240,000	461,800	1,701,800
2029.....	1,290,000	412,200	1,702,200
2030.....	1,345,000	360,600	1,705,600
2031.....	1,400,000	306,800	1,706,800
2032.....	1,465,000	250,800	1,715,800
2033.....	1,530,000	192,200	1,722,200
2034.....	1,600,000	131,000	1,731,000
2035.....	1,675,000	67,000	1,742,000
	<u>\$ 45,291,244</u>	<u>\$ 19,067,795</u>	<u>\$ 64,359,039</u>

Bonds and Notes Payable Schedule – Enterprise Funds

Project	Maturities Through	Original Loan Amount	Interest Rate (%)	Outstanding at June 30, 2011	Issued	Redeemed	Outstanding at June 30, 2012
MWRA Water Main.....	2014	\$ 650,000	0.00	\$ 195,000	\$ -	\$ 65,000	\$ 130,000
MWRA Water.....	2018	714,000	0.00	499,800	-	71,400	428,400
MWRA Water.....	2019	872,000	0.00	697,600	-	87,200	610,400
MWRA Water.....	2021	1,977,570	0.00	1,878,691	-	197,756	1,680,935
MWRA Water.....	2022	1,000,000	0.00	-	1,000,000	-	1,000,000
MWRA Sewer.....	2014	3,754,230	0.00	225,258	-	75,086	150,172
Sewer & Surface Drains.....	2027	2,479,000	4.10-5.00	1,965,000	-	125,000	1,840,000
MWPAT Sewer.....	2031	7,226,667	0.02	7,226,667	-	296,828	6,929,839
MWPAT Sewer.....	2017	559,406	0.00	-	559,406	-	559,406
MWPAT Sewer.....	2033	1,579,600	2.00	-	1,579,600	-	1,579,600
Light Bond.....	2012	240,000	4.20-4.60	60,000	-	60,000	-
Total.....				<u>\$ 12,748,016</u>	<u>\$ 3,139,006</u>	<u>\$ 978,270</u>	<u>\$ 14,908,752</u>

Debt service requirements for principal and interest for enterprise fund bonds and notes payable in future fiscal years are as follows:

Water Enterprise

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013.....	\$ 521,358	\$ -	\$ 521,358
2014.....	521,356	-	521,356
2015.....	456,358	-	456,358
2016.....	456,356	-	456,356
2017.....	456,358	-	456,358
2018.....	456,356	-	456,356
2019.....	384,958	-	384,958
2020.....	297,756	-	297,756
2021.....	198,879	-	198,879
2022.....	100,000	-	100,000
Total.....	\$ 3,849,735	\$ -	\$ 3,849,735

Sewer Enterprise

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013.....	\$ 614,792	\$ 233,216	\$ 848,008
2014.....	684,805	234,292	919,097
2015.....	617,349	221,603	838,952
2016.....	625,136	208,760	833,896
2017.....	633,083	194,665	827,748
2018.....	529,309	180,409	709,718
2019.....	537,583	167,083	704,666
2020.....	546,028	153,624	699,652
2021.....	554,645	139,961	694,606
2022.....	563,438	126,029	689,467
2023.....	572,411	111,859	684,270
2024.....	581,568	97,505	679,073
2025.....	585,914	82,968	668,882
2026.....	595,450	68,454	663,904
2027.....	585,182	53,748	638,930
2028.....	495,112	39,695	534,807
2029.....	505,248	29,692	534,940
2030.....	515,589	19,484	535,073
2031.....	526,144	9,066	535,210
2032.....	94,093	2,863	96,956
2033.....	96,138	961	97,099
Totals.....	\$ 11,059,017	\$ 2,375,937	\$ 13,434,954

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2012, approximately \$3.3 million of such assistance was received and approximately \$770,000 will be received in future fiscal years. Of this amount, approximately \$103,000 represents reimbursement of long-term interest costs, and approximately \$662,000 represents reimbursement of approved construction costs. Accordingly, a \$662,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The deferred revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit.

At June 30, 2012, the Town had the following authorized and unissued debt:

Purpose	Amount
Wellington school.....	\$ 2,868,181
Fire station.....	115,398
Water.....	6,127,000
Sewer	2,300,000
Sewer surface drain.....	1,842,270
Municipal light plant construction.....	<u>53,700,000</u>
Total.....	<u>\$ 66,952,849</u>

Changes in Long-Term Liabilities

During the fiscal year ended June 30, 2012, the following changes occurred in long-term liabilities:

	Balance June 30, 2011	Additions	Reductions	Balance June 30, 2012	Current Portion
Governmental Activities:					
Long-Term Bonds.....	\$ 49,838,435	\$ 9,956,000	\$ (14,503,191)	\$ 45,291,244	\$ 3,593,191
Other Postemployment Benefits.....	30,710,546	17,186,609	(7,650,285)	40,246,870	-
Landfill Closure.....	3,704,000	103,500	-	3,807,500	-
Compensated Absences.....	1,468,046	-	(214,557)	1,253,489	62,674
Unamortized Premium on Bonds ...	716,392	1,591,941	(129,647)	2,178,686	129,647
Capital Leases.....	<u>985,637</u>	<u>448,096</u>	<u>(165,793)</u>	<u>1,267,940</u>	<u>279,009</u>
Total governmental activity long-term liabilities.....	<u>\$ 87,423,056</u>	<u>\$ 29,286,146</u>	<u>\$ (22,663,473)</u>	<u>\$ 94,045,729</u>	<u>\$ 4,064,521</u>
Business-Type Activities:					
Long-Term Bonds.....	\$ 12,748,016	\$ 3,139,006	\$ (978,270)	\$ 14,908,752	\$ 1,136,150
Other Postemployment Benefits.....	2,645,273	1,339,185	(255,499)	3,728,959	-
Compensated Absences.....	<u>325,972</u>	<u>190,461</u>	<u>(204,516)</u>	<u>311,917</u>	<u>15,596</u>
Total business type activity long-term liabilities.....	<u>\$ 15,719,261</u>	<u>\$ 4,668,652</u>	<u>\$ (1,438,285)</u>	<u>\$ 18,949,628</u>	<u>\$ 1,151,746</u>

The long-term liabilities will be liquidated in the future by the general fund and enterprise funds.

NOTE 9 – GOVERNMENTAL FUND BALANCE CLASSIFICATIONS

The Town has adopted GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* as part of its fiscal year 2011 reporting. Implementation of GASB 54 was required for fiscal years beginning after June 15, 2010. The intention of the GASB is to provide a more structured classification of fund balance and to improve the usefulness of fund balance reporting to the users of the Town's financial statements. The reporting standard establishes a hierarchy for fund balance classifications and the constraints imposed on the uses of those resources.

Massachusetts General Law Ch.40 §5B allows for the establishment of Stabilization funds for one or more different purposes. The creation of a fund requires a two-thirds vote of the legislative body and must clearly define the purpose of the fund. Any change to the purpose of the fund along with any additions to or appropriations from the fund requires a two-thirds vote of the legislative body.

At year end the balance of the General Stabilization Fund is \$6,749 and is reported as unassigned fund balance within the General Fund; the balance of the Ash Landfill Stabilization Fund is \$4,190,192 and the balance of the SPED Stabilization Fund is \$249,920, both of these are reported as committed fund balance within the General Fund.

GASB 54 provides for two major types of fund balances, which are Nonspendable and Spendable. Nonspendable fund balances are balances that cannot be spent because they are not expected to be converted to cash or they are legally or contractually required to remain intact.

Examples of this classification are prepaid items, inventories, and principal (corpus) of an endowment fund. The Town has reported principal portions of endowment funds as Nonspendable.

In addition to the Nonspendable fund balance, GASB 54 has provided a hierarchy of Spendable fund balances, based on a hierarchy of spending constraints.

- Restricted: fund balances that are constrained by external parties, constitutional provisions, or enabling legislation.
- Committed: fund balances that contain self-imposed constraints of the government from its highest level of decision making authority.
- Assigned: fund balances that contain self-imposed constraints of the government to be used for a particular purpose.
- Unassigned: fund balance of the general fund that is not constrained for any particular purpose

The Town has classified its fund balances with the following hierarchy.

	GOVERNMENTAL FUNDS			
	General	Wellington School Construction	Nonmajor Governmental Funds	Total Governmental Funds
FUND BALANCES				
Nonspendable:				
Permanent fund principal.....	\$ -	\$ -	2,083,618	\$ 2,083,618
Restricted for:				
Wellington school construction.....	-	846,416	-	846,416
Nonmajor governmental funds.....	-	-	10,723,473	10,723,473
Committed to:				
Ash Landfill Stabilization Fund.....	4,190,192	-	-	4,190,192
SPED Stabilization Fund.....	249,920	-	-	249,920
Facilities Director Capital.....	150,000	-	-	150,000
Assigned to:				
General government.....	113,663	-	-	113,663
Public safety.....	93,105	-	-	93,105
Education.....	234,080	-	-	234,080
Public works.....	289,779	-	-	289,779
Human services.....	3,115	-	-	3,115
Culture and recreation.....	16,505	-	-	16,505
Free cash used for fiscal 2013 appropriations.....	2,000,000	-	-	2,000,000
Free cash used to offset fiscal 2013 property tax debt exclusion.....	51,783	-	-	51,783
Free cash used for fiscal 2013 capital purchases.....	122,000	-	-	122,000
Unassigned to:				
Kendall School Fire.....	3,042,955	-	-	3,042,955
Other unassigned.....	7,089,269	-	-	7,089,269
TOTAL FUND BALANCES.....	\$ 17,646,366	\$ 846,416	\$ 12,807,091	\$ 31,299,873

NOTE 10 – LANDFILL CLOSURE

State and federal laws and regulations require the Town to close its old landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site after closure. The Town operated a solid waste landfill that ceased operations in 1973. The Town has reflected \$3.8 million as the estimate of the landfill closure liability at June 30, 2012. This amount is based on estimates of what it would cost to perform all future closure and post closure care in fiscal year 2012. Actual costs may be higher due to inflation, changes in technology, or changes in regulations. Town meeting has voted a special purpose stabilization fund for this liability, which had a balance of \$4.2 million at fiscal year end.

NOTE 11 – RISK FINANCING

The Town is self-insured for its health insurance activities. The health insurance activities are accounted for in the internal service fund where revenues are recorded when earned and expenses are recorded when the liability is incurred.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). The result of the process to estimate the claims liability is not an exact amount as it depends on many factors. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claims settlement trends, and other economic and social factors.

Health Insurance

The Town estimates Incurred But Not Reported (IBNR) claims based on an approximate two month claims paid average. The Town purchases individual stop loss insurance for claims in excess of the \$100,000 coverage provided by the Town. At June 30, 2012, the amount of the liability for health insurance claims totaled \$1,600,000.

Changes in the reported liability since July 1, 2010, are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal Year 2012.....	\$ 1,900,000	\$ 11,495,228	\$ (11,795,228)	\$ 1,600,000
Fiscal Year 2011.....	1,900,000	12,219,966	(12,219,966)	1,900,000

Insurance

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

Workers' Compensation

The Town participates in a premium based workers' compensation insurance plan for its employees, except for police officers and firefighters for which the Town is self-insured. The Town's liability related to incurred but not reported claims for police officers and/or firefighters workers compensation is not material at June 30, 2012, and is therefore not reported.

General Liability

The Town is self-insured for its general liability insurance. MGL Chapter 258 limits the liability to a maximum of \$100,000 per claim in all matters except actions relating to federal/civil rights, eminent domain, and breach of contract.

NOTE 12 - PENSION PLAN

Plan Description - The Town contributes to the Belmont Contributory Retirement System, a cost-sharing multiple-employer defined benefit pension plan administered by the Belmont Contributory Retirement Board. All employees working twenty five or more hours a week are members of the System, except for public school teachers and certain administrators who are members of the Massachusetts Teachers Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are the legal responsibility of the Commonwealth. The amount of these on-behalf payments totaled \$8,560,637 for the fiscal year ended June 30, 2012, and, accordingly, are reported in the general fund as intergovernmental revenues and pension expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments

granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Belmont Contributory Retirement Board and are borne by the System. The System issues a publicly available unaudited financial report in accordance with guidelines established by the Commonwealth's PERAC, as well as, an audited financial report. Both of these reports may be obtained by contacting the System located at Town Hall, 455 Concord Ave., Belmont, Massachusetts 02478.

At December 31, 2011, the System's membership consists of the following:

	<u>2011</u>
Active members.....	444
Inactive members.....	134
Disabled members.....	46
Retirees and beneficiaries currently receiving benefits.....	<u>314</u>
 Total.....	 <u><u>938</u></u>

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution that is apportioned among the employers based on active current payroll. Administrative expenses are funded through investment earnings. The current and two preceding fiscal years apportionment of the annual pension cost between the two employers required the Town to contribute approximately 98%, respectively, of the total. Chapter 32 of the MGL governs the contributions of plan members and the Town.

Annual Pension Cost - The Town's contributions to the System for the fiscal years ended June 30, 2012, 2011, and 2010 were approximately \$6,062,000, \$5,525,000, and \$5,283,000, respectively, which equaled its required contribution for each fiscal year. The required contribution was determined as part of the January 1, 2010, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included a 7.75% investment rate of return and projected salary increases of 4.75% - 7% per year for non-public safety employees and 5.25% - 8% per year for fire and police employees; and annual cost of living adjustments of 3%. The actuarial value of the System's assets was determined using the fair value of the assets. The System's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll. The remaining amortization period at January 1, 2011, was 16 years.

Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Entry Age (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
1/1/2010	\$ 63,499,612	\$ 123,684,550	\$ 60,184,938	51.3%	\$ 180,889,933	33.3%
1/1/2008	61,969,418	112,124,213	50,154,795	55.3%	181,335,100	27.7%
1/1/2006	53,736,253	101,659,952	47,923,699	52.9%	164,549,300	29.1%
1/1/2004	53,364,538	94,947,822	41,583,284	56.2%	146,655,300	28.4%
1/1/2002	52,838,407	87,176,074	34,337,667	60.6%	131,319,000	26.1%

Funding progress is reported based on the biennial actuarial valuation performed by the System, and is being accumulated on a biennial basis. The Town is responsible for approximately 98.65% of the unfunded liability.

NOTE 13 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

Plan Description – The Town of Belmont administers a single-employer defined benefit healthcare plan (“the Retiree Health Plan”). The plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town’s group health and life insurance plans, which cover both active and retired members. Chapter 32B of the MGL assigns authority to establish and amend benefit provisions of the plan. Benefit provisions are negotiated between the Town and the unions representing Town employees and are renegotiated each bargaining period. The Retiree Health Plan does not issue a publicly available financial report.

Funding Policy – Contribution requirements are also negotiated between the Town and union representatives. The required contribution is based on a pay-as-you-go financing requirement. Retired plan members and beneficiaries currently receiving benefits are required to contribute 20% of the costs of benefits for the HMO and 50% of cost of benefits for the PPO plans if they are not participating in the Medicare Plan. Medicare eligible retirees and their spouses contribute 50% of the cost of the Medicare Enhance Supplement plan and the First Seniority. For fiscal year 2012, the Town contributed \$7.9 million to the plan.

Annual OPEB Cost and Net OPEB Obligation – The Town’s annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The components of the Town’s annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Town’s net OPEB obligation are summarized in the following table:

Annual required contribution.....	\$ 18,970,005
Interest on net OPEB obligation.....	1,627,530
Adjustment to annual required contribution.....	<u>(2,071,741)</u>
Annual OPEB cost (expense).....	18,525,794
Contributions made.....	<u>(7,905,784)</u>
Increase in net OPEB obligation.....	10,620,010
Net OPEB obligation - beginning of year.....	<u>33,355,819</u>
Net OPEB obligation - end of year.....	<u><u>\$ 43,975,829</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2012 was as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
6/30/2012	\$ 18,525,794	43%	\$ 43,975,829
6/30/2011	17,856,626	41%	33,355,819
6/30/2010	16,632,877	42%	22,886,931

Funded Status and Funding Progress – As of July 1, 2010, the most recent actuarial valuation date, the actuarial accrued liability for benefits was \$185 million, of which was the Town has funded approximately \$1 million. The covered payroll (annual payroll of active employees covered by the plan) was \$39.8 million, and the ratio of the UAAL to the covered payroll was 462%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions – Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2010, actuarial valuation, actuarial liabilities were determined using the projected unit credit cost method. The actuarial assumptions included a 5% investment return assumption, which is based on the expected yield on the assets of the Town, calculated based on the funded level of the plan at the valuation date, and an annual medical/drug cost trend rate of 10% initially, graded to 5% over 5 years. The UAAL is being amortized using level dollar method over the maximum acceptable period of 30 years. The remaining amortization period at June 30, 2012 is 26 years.

NOTE 14 - COMMITMENTS

The Town has entered into, or is planning to enter into contracts totaling approximately \$66.9 million related to water and sewer infrastructure upgrades, for sewer surface drain projects, construction of a new municipal light plant, and for construction of the new Wellington School.

NOTE 15 - CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2012, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2012, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2012.

NOTE 16 – FUTURE IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During fiscal year 2012, the following GASB pronouncements were implemented:

- GASB Statement #64, *Derivative Instruments: Application of Hedge Accounting Termination Provisions, an amendment of GASB Statement No. 53*. The implementation of this pronouncement did not impact the basic financial statements.
- The GASB issued Statement #62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. The implementation of this pronouncement did not impact the basic financial statements.

The following GASB pronouncements will be implemented in future fiscal years:

- The GASB issued Statement #60, *Accounting and Financial Reporting for Service Concession Arrangements*, which is required to be implemented in fiscal year 2013.
- The GASB issued Statement #61, *The Financial Reporting Entity: Omnibus*, which is required to be implemented in fiscal year 2013.
- The GASB issued Statement #63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, which is required to be implemented in fiscal year 2013.
- The GASB issued Statement #65, *Items Previously Reported as Assets and Liabilities*, which is required to be implemented in fiscal year 2013.
- The GASB issued Statement #66, *Technical Corrections – 2012, an amendment of GASB Statements No. 10 and No. 62*, which is required to be implemented in fiscal year 2013.
- The GASB issued Statement #67, *Financial Reporting for Pension Plans, an amendment of GASB Statement No. 25*, which is required to be implemented in fiscal year 2014.
- The GASB issued Statement #68, *Accounting and Financial Reporting for Pensions, an amendment of GASB Statement No. 27*, which is required to be implemented in fiscal year 2015.

Management is currently assessing the impact the implementation of these pronouncements will have on the basic financial statements.

Required Supplementary Information

GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2012

	Budgeted Amounts		
	Amounts Carried forward From Prior Year	Original Budget	Final Budget
REVENUES:			
Real estate and personal property taxes, net of tax refunds.....	\$ -	\$ 69,101,766	\$ 68,986,004
Tax liens.....	-	-	-
Motor vehicle and other excise taxes.....	-	2,575,000	2,600,381
Charges for services.....	-	1,660,739	1,489,311
Penalties and interest on taxes.....	-	160,000	180,000
Licenses and permits.....	-	516,000	700,000
Fines and forfeitures.....	-	165,000	160,975
Intergovernmental.....	-	7,793,452	7,793,452
Investment income.....	-	325,000	100,000
TOTAL REVENUES.....	-	82,296,957	82,010,123
EXPENDITURES:			
Current:			
General government.....	2,500	3,781,511	3,701,432
Public safety.....	1,969	11,561,580	11,673,957
Education.....	51,982	42,515,884	42,562,677
Public works.....	31,558	8,321,312	8,396,750
Human services.....	-	760,729	800,016
Culture and recreation.....	1,470	2,556,664	2,512,711
Pension benefits.....	-	5,070,588	5,070,588
Employee benefits.....	55,000	1,948,210	1,959,703
State and county charges.....	-	1,491,775	1,496,775
Debt service:			
Principal.....	-	3,553,191	3,553,191
Interest.....	-	2,023,331	2,023,331
TOTAL EXPENDITURES.....	144,479	83,584,775	83,751,131
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES.....	(144,479)	(1,287,818)	(1,741,008)
OTHER FINANCING SOURCES (USES):			
Premium from issuance of bonds.....	-	-	-
Transfers in.....	-	1,159,873	1,159,873
Transfers out.....	-	(2,356,232)	(2,606,232)
TOTAL OTHER FINANCING SOURCES (USES).....	-	(1,196,359)	(1,446,359)
NET CHANGE IN FUND BALANCE.....	(144,479)	(2,484,177)	(3,187,367)
BUDGETARY FUND BALANCE, Beginning of year.....	-	8,508,485	8,508,485
BUDGETARY FUND BALANCE, End of year.....	\$ (144,479)	\$ 6,024,308	\$ 5,321,118

See notes to required supplementary information.

	Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance To Final Budget
\$	69,282,370	\$ -	\$ 296,366
	77,135	-	77,135
	2,832,809	-	232,428
	1,938,327	-	449,016
	188,785	-	8,785
	1,071,045	-	371,045
	305,549	-	144,574
	8,092,982	-	299,530
	153,150	-	53,150
	<u>83,942,152</u>	<u>-</u>	<u>1,932,029</u>
	3,177,601	113,663	410,168
	11,303,132	93,105	277,720
	42,285,662	234,080	42,935
	7,361,360	289,779	745,611
	771,171	3,115	25,730
	2,424,230	16,505	71,976
	5,051,044	-	19,544
	1,677,162	-	282,541
	1,506,670	-	(9,895)
	3,553,191	-	-
	<u>1,863,331</u>	<u>-</u>	<u>160,000</u>
	<u>80,974,554</u>	<u>750,247</u>	<u>2,026,330</u>
	<u>2,967,598</u>	<u>(750,247)</u>	<u>3,958,359</u>
	171,965	-	171,965
	1,326,492	-	166,619
	<u>(2,622,236)</u>	<u>-</u>	<u>(16,004)</u>
	<u>(1,123,779)</u>	<u>-</u>	<u>322,580</u>
	1,843,819	(750,247)	4,280,939
	<u>8,508,485</u>	<u>-</u>	<u>-</u>
\$	<u><u>10,352,304</u></u>	<u><u>(750,247)</u></u>	<u><u>4,280,939</u></u>

Other Postemployment Benefit Plan Schedules

The Schedule of Funding progress compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

The Schedule of Employer Contributions presents, over time, the ratio of the actual annual employer contributions to the annual required contribution.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

OTHER POSTEMPLOYMENT BENEFIT PLAN
SCHEDULE OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS

JUNE 30, 2012

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Projected Unit Credit (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
7/1/2010	\$ 1,009,894	\$ 184,907,102	\$ 183,897,208	0.55%	\$ 39,766,311	462.4%
7/1/2008	501,409	166,550,323	166,048,914	0.30%	33,252,323	499.4%

Schedule of Employer Contributions

Fiscal Year Ended	Annual Required Contribution	Actual Contributions Made	Percentage Contributed
2012	\$ 18,970,005	\$ 7,905,784	42%
2011	18,153,513	7,387,738	41%
2010	16,797,954	7,041,276	42%
2009	16,827,151	3,393,809	20%

See notes to required supplementary information.

OTHER POSTEMPLOYMENT BENEFIT PLAN
ACTUARIAL METHODS AND ASSUMPTIONS

FISCAL YEAR ENDED JUNE 30, 2012

Actuarial Methods:

Valuation date	July 1, 2010
Actuarial cost method	Projected Unit Credit
Amortization method	Level Dollar
Remaining amortization period	27 Years as of June 30, 2011
Asset valuation method	Market

Actuarial Assumptions:

Investment rate of return	5%
Medical/drug cost trend rate	10% graded to 5% over 5 years

Plan Membership:

Current retirees, beneficiaries, and dependents	512
Current active members	<u>750</u>
Total	<u><u>1,262</u></u>

See notes to required supplementary information.

NOTE A - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Municipal Law requires the adoption of a balanced budget that is approved by the Board of Selectmen (the "Board"). The Board presents an annual budget to the representative Town meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The representative town meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between voted functions subsequent to the approval of the annual budget, requires a vote at a special Town meeting.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by two-thirds majority vote of the Town meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2012 approved budget authorized approximately \$85.9 million in appropriations and other amounts to be raised.

The Town Accountant's office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2012, is presented below:

Excess (deficiency) of revenues and other financing sources (uses) over expenditures - budgetary basis.....	\$ 1,843,819
<u>Perspective difference:</u>	
Activity of the Stabilization Funds recorded in the General Fund for GAAP.....	313,440
<u>Basis of accounting differences:</u>	
Net change in recording tax refunds payable.....	(198,000)
Net change in recording 60-day receipts accrual.....	(17,745)
Recognition of revenue for on-behalf payments.....	8,560,637
Recognition of expenditures for on-behalf payments.....	<u>(8,560,637)</u>
Excess (deficiency) of revenues and other financing sources (uses) over expenditures - GAAP basis.....	<u>\$ 1,941,514</u>

C. Appropriation Deficits

General fund expenditures exceeded budgeted appropriations for state and county charges. This deficit will be funded in fiscal year 2013 through tax levy or other available funds.

NOTE B – OTHER POSTEMPLOYMENT BENEFITS

The Town administers a single-employer defined benefit healthcare plan (“The Retiree Health Plan”). The plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town’s group health and life insurance plans, which cover both active and retired members.

The Town currently finances its other postemployment benefits (OPEB) on a pay-as-you-go basis, but has established an Other Postemployment Benefit Trust fund to accumulate assets to help mitigate the costs of these benefits. As of the most recent actuarial report dated July 1, 2010, the Town had contributed approximately \$1 million to the fund. As a result, the funded ratio (actuarial value of assets expressed as a percentage of the actuarial accrued liability) is .55%. In accordance with Governmental Accounting Standards, the Town has recorded its OPEB cost equal to the actuarial determined annual required contribution (ARC) which includes the normal cost of providing benefits for the year and a component for the amortization of the total unfunded actuarial accrued liability of the plan.

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

The Schedule of Employer Contributions presents, over time, the ratio of the actual annual employer contributions to the annual required contribution.

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.



Town of Belmont, Massachusetts
Calendar Year 2012 Annual Town Report

Report Compiled by Robert P. Reardon Jr.
Office of the Town Administrator / Board of Selectmen

Hard copies of this document are available for viewing at the Office of the Town Clerk, Office of the Town Administrator / Board of Selectmen, and the Belmont public Library. Digital copies can be obtained online at www.belmont-ma.gov