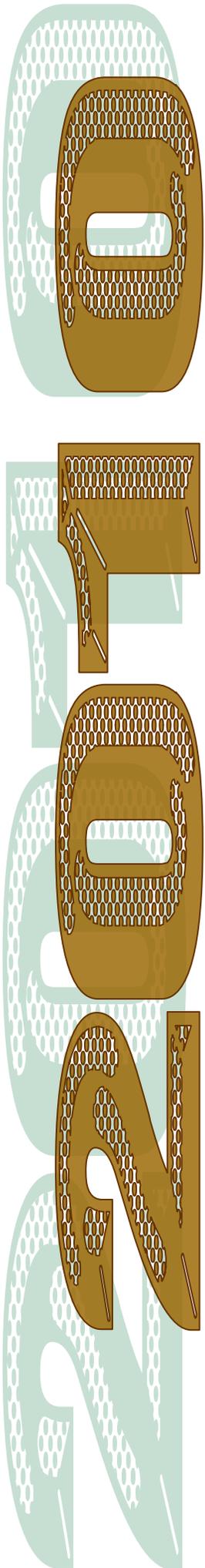




# TOWN OF BELMONT



## 2010 ANNUAL REPORT



*Cover Photo credit:  
Belmont Garden Club*

*The Belmont Garden Club  
seasonally decorates the  
"Belmont watering trough,"  
providing a beautiful welcome  
for visitors to  
Belmont Center.*

*Many thanks to Sandra Curro for  
compiling, formatting, editing and  
producing this 2010 Annual Report.*

Copies of the  
2010 Belmont Annual Town Report  
can be found at:  
[www.belmont-ma.gov](http://www.belmont-ma.gov)

One may view a copy of the  
Town Report at the Belmont Library or  
at the Town Clerk's office.

*Every effort has been made to present accurate  
information and any errors or omissions are  
inadvertent.*



Printed on recycled paper

## *About the Cover.....*

The Selectmen's report for 1884 records, "three hundred dollars was appropriated to procure two stone watering troughs, one to be placed at the centre of the town nearly opposite Mr. Adams' store, and the other at Waverley in front of Waverley Hall, the troughs, pumps, and other necessary fixtures costing nearly the full appropriation. They were well patronized during the summer and quite acceptable to the public generally."

Each trough cost seventy-five dollars with the balance being spent for setting them in place and installing the pumps. No one has been able to explain why the figure "4" in the date is upside down, but it is claimed that at least one other old watering trough in a nearby town also has an upside down numeral!

The Belmont Center watering trough has survived three moves. Originally it was located at the northerly gutter line of Concord Avenue (the present Electric Light Dept. site). Concord Avenue and Leonard Street were relocated to their present location thus forming a "delta." The trough was moved a second time to this delta. In 1949, when Leonard Street was widened, the trough made a final move to its present location.

(historical information courtesy of *Footsteps Through Belmont* by Richard B. Betts, 1985)

**TOWN HALL  
BELMONT, MASSACHUSETTS 02478**

**TOWN WEBSITE:**  
[www.belmont-ma.gov](http://www.belmont-ma.gov)  
**BELMONT STATISTICS**

**LOCATION:**

Belmont is located in Middlesex County, Massachusetts.  
It is 8 miles west of Boston and 4 miles west of Cambridge.

**HISTORICAL:**

First Settlers 1639  
Town Incorporated 1859

**GEOGRAPHIC LOCATION (TOWN HALL):**

Latitude 42° 23' 46"  
Longitude 71° 10' 33"

**ELEVATION ABOVE SEA LEVEL:**

High Point 341.2 feet  
Low Point 6.8 feet

**AREA DATA:**

Area in Square Miles 4.655  
Total Acreage 2978.95  
Land Surface Acreage 2946.40  
Water Surface Acreage 32.55

**POPULATION:**

Federal Census, 1970 28,285  
Federal Census, 1980 26,100  
Federal Census, 1990 24,720  
Federal Census, 2000 24,194  
Town Census, 1995 25,741  
Town Census, 2000 26,000  
Town Census, 2003 25,956  
Town Census, 2004 25,754  
Town Census, 2005 23,973  
Town Census, 2006 25,641  
Town Census, 2007 25,395  
Town Census, 2008 25,493  
Town Census, 2009 25,387  
Town Census, 2010 26,170

**REAL ESTATE IN FY11:**

Real Estate Valuation (total) \$ 5,068,709,100  
Personal Property \$ 41,983,850  
Total Valuation \$ 5,110,692,950  
FY11 Tax Rate per Thousand \$ 13.24



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## A WORKING VISION FOR BELMONT'S FUTURE

Adopted by Town Meeting, April 23, 2001

Belmont is a desirable and welcoming community that retains a small-town atmosphere within a larger metropolitan area. Our town provides excellent educational opportunities and high quality town services. We protect the beauty and character of our natural settings and historic buildings. Thriving business centers contribute economic stability while offering places for residents to dine, shop, and socialize. The town government responds to the concerns of the residents, practices sound fiscal management and plans for future generations. We make a commitment to preserving and enhancing our strengths as a community while respecting our differences as individuals.

### OUR PRINCIPLES

To preserve and enhance the qualities that we value, we, the Belmont community, make a commitment to:

- ❖ Foster and maintain an open and inclusive decision-making process.
- ❖ Develop and use our human and financial resources wisely.
- ❖ Engage in comprehensive and integrated local and regional planning.

### OUR COMMON GOALS

#### *Quality of Life*

- ❖ We will ensure an excellent school system as a cornerstone of our community, providing for the learning needs of all our children and all residents.
- ❖ We will manage traffic through and around town to ensure the tranquility of our neighborhoods and the safety of pedestrians and bicyclists.
- ❖ We will be an environmentally responsible community and conserve our natural habitats.

#### *Character of Our Town*

- ❖ We will maintain our libraries, public buildings, infrastructure and recreational facilities as investments in our future and our historic buildings as witnesses to our past.
- ❖ We will work with neighborhoods and residents to identify and support retail needs and opportunities.
- ❖ We will value cultural enrichment and encourage local talent and creativity.

#### *Sense of Community*

- ❖ We will welcome newcomers and value diversity, while caring for our neighbors and for the needs of children, youth and seniors.
- ❖ We will promote the involvement of all residents in the life of our community, support citizen involvement in our town affairs, and rely on an effective, representative local government.
- ❖ We will preserve our small-town community atmosphere.



## BOARD OF SELECTMEN



Photo credit: Adam Dusenberry, Belmont Media Center

**THE 2010 BELMONT BOARD OF SELECTMEN**  
(left to right) Angelo R. Firenze; Ralph T. Jones, Chairman and Mark A. Paolillo, Vice Chairman

This *2010 Annual Town Report* is dedicated to all the Belmont residents who have served in the Armed Forces, especially in memory of Jonathan Curtis, Belmont's first casualty in the War in Iraq and Afghanistan; and to Brian Mahoney, a Purple Heart recipient who also passed away in 2010. The Selectmen wish that all residents will pause for a moment to remember them and all other Belmontians who are currently serving their country. We all pray for their safe return home.

Mark Paolillo won the April, 2010 annual town election replacing Dan Leclerc on the Board of Selectmen. Ralph Jones was elected by the Board as Chairman and Mark was elected Assistant Chairman.

2010 saw the activity of over 60 permanent and temporary committees with approximately 450 volunteer members. New committees formulated in 2010 include the *Human Resources Consolidation Committee*, *Belmont Energy Committee*, *Buildings and Facilities Consolidation Implementation Committee*, and the *Belmont Economic Development Advisory Committee* formed to study and promote balanced, long-term economic development within the town. This committee will also advise the Board of Selectmen of issues concerning policies and zoning that foster commercial and business growth.

Late in 2010 purchase of the long vacant auto dealership on South Pleasant Street took place and efforts began to investigate zoning changes to promote suitable development in the entire South Pleasant Street area. Work continued on the redevelopment proposal in the Cushing Square Overlay district and construction of 14 new residential units began on the Our Lady of Mercy site. Permits for construction were filed for the 40B project at the Uplands property on the Cambridge line and it awaits further approvals. Discussion also took place with a developer who has a plan for revitalizing Cushing Square.

The *Benton Library Committee* made recommendations on the reuse of the Benton Library and a decision was made by the Board to enter into a lease with a neighborhood Association that plans on preserving and maintaining this significant historic building as a public asset and to offer Belmont residents an educational and cultural opportunity in a quiet neighborhood setting that the Town could no longer afford to provide. The *Minuteman Study Committee*, continued its work on improving the relationship between the Minuteman Vocational School and the town, with a focus on order examining the town's share of the Budget and its relationship with this educational source. The *Beech Street Center*, which opened last year, has attracted much attention for room rentals and the Selectmen's office is examining these rentals as a source of revenue for the town.

## ***Board of Selectmen***

Residential volunteering for committees certainly takes a lot of time and effort and the Selectmen would like to recognize and thank all volunteers for the contributions they make to the town. The talent, dedication and expertise gained from these committee members are invaluable to the town.

Issues related to the Town's real estate continue to be topics of the Board's discussions. Groundbreaking and construction began in early 2010 on the new Wellington School and continued through the year, keeping it on schedule for the opening of a new Wellington Elementary School in September of 2011. The Municipal Light Dept. appointed a new Manager and revisited all issues relative to operations of the Belmont Municipal Light Department and construction of a new 115KV Distribution System. A feasibility committee has been examining a location and design of a new Library in the event that this comes to fruition.

Shrinking sources of funding for town programs and services are always on the minds of the Selectmen. With approximately a \$3.0 million deficit, the possibility of an override vote was contemplated. Several new businesses are finding their way to Belmont during 2010. In response to existing restaurants looking for more "space", the Selectmen approved, town meeting supported, and the State Legislator approved the possibility of granting seven more full, all Alcohol, Licensees. One new restaurant is looking to take advantage of this and would like to open in Belmont Center in the spring of 2011. Revenue from Liquor Licenses has been steady.

Town officials will, more than ever, continue to examine every dollar in the town budget, while at the same time recognizing that residents will be looking to these same town officials to keep up the services provided and carry out the working vision for Belmont's future. How much roadwork can the town do within its budget? Can we gain revenue from the installation of more parking meters? How can we try to consolidate some Town and School functions, and carry out ways to continue with regionalization, as well as persist in investigating all alternatives to operate the town more efficiently? We will continue our efforts to solicit PILOT payments from non-profits in an attempt to help offset the costs of services to them which the Town provides. These and many other issues will be posed to the Selectmen as they work to cut expenses, and explore finding enough savings to prevent the ultimatum of service cuts versus higher taxes. The year ahead will certainly bring many struggles, but also progress.

The Selectmen thank the members of the Town Administrator's Office, Jeffrey Conti, Adriana D'Andrea, Sandra Curro and Ann MacGowan, under the guidance of Town Administrator Thomas G. Younger, for all their assistance to the Board during the year. And finally, the Selectmen wish to express their appreciation of all town employees who work tirelessly everyday in their efforts to serve the residents and keep town business moving along smoothly and efficiently.

### **2010 BOARD OF SELECTMEN**

Ralph T. Jones, Chairman  
Mark Paolillo, Vice-Chairman  
Angelo R. Firenze, Selectman



# TOWN BOARDS AND OFFICIALS

As of March 15, 2011

## Belmont Emergency Management Agency

*Permanent* *Appointed, Selectmen*  
 Alexander Corbett  
 Matthew Davison  
 Edward Davison  
 Ernest Fay  
 David Frizzell  
 Keith McLean  
 Richard Nohl  
 Emily Saidnawey  
 Leo Saidnawey  
 John Steeves  
 Cory Taylor

## Belmont Housing Trust

*Permanent* *Appointed, Selectmen*  
 Judith Feins, Chair 2013  
 Alisa Gardner-Todreas 2012  
 Jonathan Jacoby 2013  
 Charles Laverty 2012  
 Gloria Leipzig 2011  
 Ann Silverman 2013  
 Ann Verrilli 2011  
 Vacancy 2012

## Belmont Media Center Board of Directors

*Permanent* *Appointed, Selectmen*  
 Jonathan Green 2013

## Belmont Vision 21 Implementation Committee

*Permanent* *Appointed, Selectmen*  
 Timothy Bowman, Chair 2013  
 Jerome Dubois 2011  
 Jane Feinberg-Kaplan 2013  
 Kevin Heine 2011  
 Sara Masucci 2012  
 Jennifer Page 2012  
 Wendy Rundle 2013  
 Michael Sattler 2013  
 Paul Solomon 2012  
 Jay Szklut, Mgt Liaison (non-voting)

## Bentley Library Reuse Committee

*Temporary* *Appointed, Selectmen*  
 Richard Cheek  
 Joseph DeStefano, Chair  
 Nancy Forbes  
 Virginia Jordan  
 Andrew Rojas

## Board of Assessors

*Permanent* *Elected*  
 Charles Laverty, Secretary 2013

Martin Millane 2011  
 Robert Reardon 2011  
 Angelo Firenze, Liaison, Selectmen

## Board of Cemetery Commissioners

*Permanent* *Elected*  
 Alexander Corbett 2011  
 Charles Laverty, III 2013  
 Ellen O'Brien Cushman, Chair 2012

## Board of Health

*Permanent* *Elected*  
 David Alper 2012  
 Donna David, Chair 2011  
 Robert Eisendrath 2013  
 Ralph Jones, Liaison, Selectmen

## Board of Library Trustees

*Permanent* *Elected*  
 Elaine Alligood 2012  
 Mark Carthy 2013  
 Mary Keenan 2011  
 Matthew Lowrie, Chair 2012  
 Sarah Phillips 2013  
 Hal Shubin 2011  
 Mark Paolillo, Liaison, Selectmen

## Board of Selectmen

*Permanent, Elected*  
 Angelo Firenze 2012  
 Ralph Jones, Chair 2011  
 Mark Paolillo 2013

## Bylaw Review Committee

*Permanent* *Appointed, Town Moderator*  
 Robert Gallant 2008  
 Charles Hamann, Chair 2010  
 Ellen O'Brien Cushman, Ex-Officio 2013  
 Raymond Miyares 2009

## Cable Television Advisory Committee

*Permanent* *Appointed, Selectmen*  
 Barry Blesser 2012  
 Mark Carthy 2010  
 Jonathan Green, Chair 2011

## Capital Budget Committee

*Permanent* *Appointed, Town Moderator*  
 Patricia Bruschi, Chair Ex-Officio  
 Mark Clark 2011  
 John Conte 2012  
 Anne Marie S. Mahoney 2013  
 Jennifer Fallon, Ex-Officio  
 Barbara Hagg, Mgt Liaison  
 Mark Paolillo, Ex-Officio  
 Rebecca Vose, Ex-Officio

## Conservation Commission

*Permanent* *Appointed, Selectmen*  
 Tino Lichauco 2012  
 Martha Moore 2010  
 Jeffrey North 2013  
 James Roth 2011  
 Margaret Velie 2011  
 David Webster 2012  
 Miriam Weil, Chair 2010  
 Glenn Clancy, Mgt Liaison  
 Ralph Jones, Liaison, Selectmen  
 Associate Member, Vacancy 2011  
 Associate Member, Vacancy 2011  
 Associate Member, Vacancy 2011  
 Associate Member, Vacancy 2011

## Constable

*Permanent* *Appointed, Selectmen*  
 David Benoit 2011  
 William Chemelli 2013  
 John Ehler 2013  
 Donna Feeley 2011  
 Thomas Maguire 2011  
 Richard Picceri 2013  
 Philip Richmond 2011  
 James Tortola 2012

## Council on Aging

*Permanent* *Appointed, Selectmen*  
 Michael Calahane 2012  
 Vincent DeNovellis 2011  
 Ethel Hamann 2011  
 Cornelius Hegarty 2012  
 Anne Lougee 2012  
 Angela Santoro Mullin 2011  
 Tommasina Olson 2011  
 Maryann Scali 2013  
 Joel Semuels, Chair 2013  
 Vacancy 2011  
 Ann Verrilli, Liaison, BHA  
 Nava Niv-Vogel, Mgt Liaison  
 Ralph Jones, Liaison, Selectmen

## Cultural Council

*Permanent* *Appointed, Selectmen*  
 Sara Bruya 2012  
 Sarah Freiberg, Chair 2012  
 Cate Grantham 2013  
 Juliet Jenkins 2011  
 Anne Quirk 2012  
 Rebecca Richards 2012  
 Ilyse Robbins Mohr 2013  
 Christine Sandvik 2012  
 Anne Shullenberger-Levy 2013  
 Ken Stalberg 2012

**Town Boards and Officials**

**Disability Access Commission**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Nancy Donald, Assoc. Member		2013
Vacancy		2013
Janet MacDonald, Chair		2013
Vacancy		2013
Vacancy		2011
Vacancy		2012
Thomas Younger, Mgt Liaison		

**Economic Development Committee**

<i>Formed in February, 2011</i>		
	<i>Appointed, Selectmen</i>	
Nicholas Iannuzzi		2013
Anthony Leccese		2013
Robert Mahoney		2013
Lalig Musserian		2013
Tommasina Olson		2013
Eric Rhodin		2013
Andres Rojas		2013
Steven Savarese		2013
Edmund Starzec		2013
Matthew Sullivan		2013
Angelo Firenze, Liaison, Selectmen		

**Education Scholarship Committee**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Leslie Aitken		2013
Paula Caruso		2011
Robert Sullivan		2012
Carol Cohen		
Wega Firenze		2012
Floyd Carman, Chair/Mgt Liaison		

**Government Structure Review Committee**

<i>Temporary</i>	<i>Appointed, Selectmen</i>	
Henry Hall		
Ralph Jones		
Andrew Levin		
Anne Marie S. Mahoney		
Robert McLaughlin		
Paul Solomon, Chair		
Rebecca Vose		
Thomas Younger, Mgt Liaison		

**Highland Meadow Cemetery Building Committee**

<i>Temporary</i>	<i>Appointed, Town Moderator</i>	
Alexander Corbett		
Charles Johnson		
Ellen O'Brien Cushman, Chair		
Karen Pressey		

**Historic District Commission**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Paul Bell, Co-chair		2012
Joseph Cornish		2013
Peter Gunness		2011
Lisa Harrington		2013
Arleyn Levee		2013
Lauren Meier		2013
Richard Pichette		2012
Nancy Richards		2010
Michael Smith, Co-chair		2011
Allan Vanderley		2011
Richard Cheek, Chair emeritus		
Lydia Phippen Ogilby, Chair emeritus		

**Housing Authority**

<i>Permanent</i>	<i>Elected</i>	
Donald Becker		2012
Sallye Bleiberg		2013
Donna Brescia		2013
Leo Saidnawey, Chair		

Ann Verrilli	2011
--------------	------

**Human Resource Consolidation Commission**

<i>Temporary</i>	<i>Appointed, Selectmen</i>	
Nancy Eagen		
William Kilzere		
Richard Kobayashi		

**Human Rights Commission**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Lisa Bernt, Co-chair		2011
Carl Brauer		2012
Nan Donald		2010
Charles Laverty, III		2012
Paul Solomon		2012
Vacancy		2010
Constance Williams		2011
Fran Yuan, Co-chair		2012
Daniel Leclerc, Mgt Liaison		

**Information Technology Advisory Committee**

<i>Permanent</i>	<i>Appointed, Selectmen/School Comm./Lib. Trustees</i>	
Michael Bair		2013
James Berets, Co-Chair		2010
Daniel Ellard		2010
David Goldberg		2011
Jonathan Green		2012
Philip Lawrence, Co-Chair		2012
Matthew McGovern		2013
Karen Polvino		2011
Charles Smart		2010
Vacancy		2011
John Bowe, Mgt Liaison		

**Local Emergency Planning Committee**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Rebecca Orfaly Cadigan		2013
Peter Castanino		2013
Edward Corsino		2012
Edward Davison, Chair		2013
John Farino		2011
David Frizzell		2012
Robert Gad, Recording Sec'y		
Andrew Healy		2011
Richard Lane		2011
Stefan Russakow		2013
Leo Saidnawey		2012
Michael Santoro		2012
Vacancy		2010
Vacancy		2010
Vacancy		2012
Vacancy		2011

**McLean Land Management Committee**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Harlan Carere		2011
Martha Moore, Ex-Officio		2010
Ellen O'Brien Cushman, Chair		2012
Richard Pichette, Ex-Officio		2012

**Minuteman Regional Vocational Tech. HS**

<i>Permanent</i>	<i>Appointed, Town Moderator</i>	
Joseph Scali		2010

**Minuteman Study Committee**

<i>Temporary</i>	<i>Appointed, Selectmen</i>	
Donald Becker		
Carl Brauer		
Margaret Callanan		
Daniel Leclerc		
Richard McLaughlin		

Noreen Millane
Mark Paolillo
Joseph Scali

**Municipal Light Department Advisory Board**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Ashley Brown, Chair		
Patricia DiOrio		
Robert Forrester		
Timothy McCarthy		
Gretchen McClain		
Christine McVay		
Angelo Firenze, Liaison, Selectmen		

**MWRA Advisory Board**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Peter Castanino		

**Parking Clerk**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Floyd Carman		

**Permanent Audit Committee**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Floyd Carman, Ex-Officio		
Frank Caruso		
Ernest Fay, Chair		
Ralph Jones, Ex-Officio		
Barbara Hagg, Ex-Officio		
James Finn		
Robert Keefe		

**Permanent Building Committee**

<i>Permanent</i>	<i>Appointed, Town Moderator/Selectmen</i>	
Patricia Bruschi, Chair		
William Lovallo		
Robert McLaughlin		
Joel Mooney		
Stephen Sala (Selectmen)		
William Shea		

**Planning Board**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Sami Baghdady, Chair		
Michael Battista		
Charles Clark		
Jennifer Fallon		
Karl Haglund		
Andres Rojas		
Jeffrey Wheeler, Mgt Liaison		
Angelo Firenze, Liaison, Selectmen		

**Property and Casualty Insurance Advisory Committee**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
John Borelli		
Evelyn Haralampu		
Robert Masse		
June Roberts, Chair		
Robert Watson		
Vacant Mgt Liaison (Non-Voting)		

**Recreation Commission**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Ann Bere		
Laurie Carlson		
David Kane		
Stephanie King		
Andrew Levin		
Elizabeth Lipson		
John Owens, Chair		
Dennis Rocha		
Lee Slap		

**Town Boards and Officials**

William McKenney, Mgt Liaison  
 Mark Paolillo, Liaison, Selectmen

**Registrars of Voters**

<i>Permanent</i>	<i>Appointed, Selectmen</i>
William Hofmann, Chair	2012
Ellen O'Brien Cushman, Ex-Officio	2013
Robert McGaw	2011
James Staton	2013

**Retirement Board**

<i>Permanent</i>	<i>Elected/Appointed, Selectmen</i>
Thomas Gibson	2012
Barbara Hagg, Ex-Officio	
Peter Palandjian	2011
Rosario Sacco, Chair	2013
Walter Wellman	2011

**School Committee**

<i>Permanent</i>	<i>Elected</i>
Laurie Graham	2011
Karen Parmett	2012
Ann Rittenburg, Chair	2011
Daniel Scharfman	2013
Laurie Slap	2013
Rebecca Vose	2012
Mark Paolillo, Liaison, Selectmen	

**Senior Center Building Committee**

<i>Temporary</i>	<i>Appointed, Town Moderator</i>
Susan Burgess	
Margaret Callanan	
Walter Guertin	
Cornelius Hegarty	
Mary Ann Johnson	
Robert Jones	
Paul Laffey	
William Lovallo	
Janet MacDonald	
Penelope Schafer, Chair	
Phyllis Solomon	
Nava Niv-Vogel, Mgt Liaison	

**Sesquicentennial Anniversary Planning Committee**

<i>Temporary</i>	<i>Appointed, Selectmen</i>
Richard Betts	
Helen Blakelock	
Warren Farrell	

John Greene  
 Viktoria Haase, Chair  
 Delores Keefe  
 Sandy Kendall  
 Patricia Mihelich  
 George Packard  
 Pamela Price  
 Ronald Sacca

**Shade Tree Committee**

<i>Permanent</i>	<i>Appointed, Selectmen</i>
Nancy Forbes	2012
Ruth Foster	2013
Peter Gunness	2011
Andres Rojas	2011
Laura Simmons, Chair	2012
DeNee Reiton Skipper	2013
Thomas Walsh, Tree Warden	
Peter Castanino, Mgt Liaison	

**Solid Waste/Recycling Committee**

<i>Temporary</i>	<i>Appointed, Selectmen</i>
Mary Beekman	
Joseph Curro	
Kristen Galfetti	
Douglas Koplou, Chair	
Donald Mercier	
Robert Ryan	
Laura Panos	
Peter Castanino, Mgt Liaison	

**Traffic Advisory Committee**

<i>Permanent</i>	<i>Appointed Selectmen</i>
Michael Bair	2013
Peter Curro	2012
Laurence MacDonald	2013
Donald Mercier	2013
Dana Miller	2012
Linda Nickens, Chair	2012
Tommasina Olson	2013
Matthew Sullivan	2013
Glenn Clancy, Mgt Liaison (Non-Voting)	

**Tree Warden**

<i>Permanent</i>	<i>Appointed, Selectmen</i>
Thomas Walsh	2012

**Warrant Committee**

<i>Permanent</i>	<i>Appointed, Town Moderator</i>
------------------	----------------------------------

Elizabeth Allison, Chair 2011  
 Kimberly Becker 2012  
 Patricia Brusch 2011  
 Margaret Callanan 2011  
 Adam Dash 2012  
 Roy Epstein 2013  
 Elizabeth Grob 2013  
 Michael Libenson 2012  
 William Lynch 2013  
 Raffi Manjikian 2012  
 Mary McHugh 2013  
 Noreen Millane 2013  
 Robert Sarno 2013  
 Eric Smith 2011  
 Ann Rittenburg, Ex-Officio  
 Ralph Jones, Ex-Officio  
 Barbara Hagg, Mgt Liaison

**Water Advisory Board**

<i>Permanent</i>	<i>Appointed, Selectmen</i>
Frank French, Chair	2011
Joseph Greene	2012
William Shea	2013

**Wellington School Building Committee**

<i>Temporary</i>	<i>Appointed, Town Moderator</i>
Joseph Barrell	
John Bowe	
Patricia Brusch	
Philip Curtis	
Mark Haley, Chair	
William Lovallo	
Mary McHugh	
Joel Mooney	
Lucy Pullen	

**Zoning Board of Appeals**

<i>Permanent</i>	<i>Appointed, Selectmen</i>
William Chin, Chair	2012
Martin Cohen, Associate Member	2011
Joseph DeStefano	2015
James-Ryan Fagan	2012
Chris Henry	2013
Nicholas Iannuzzi	2013
Arthur Kreiger	2012
Demetrios Zarkadas	2011
Jeffrey Wheeler, Mgt Liaison	
Mark Paolillo, Liaison, Selectmen	



## TOWN MEETING MEMBERS

AS OF 12/31/2010

### AT LARGE MEMBERS

Brownsberger, William N. 120 Gilbert Rd  
Borelli, John A. 184 Brighton St  
Carman, Floyd S. 38 Scott Rd  
Cushman, Ellen O'Brien 589 Belmont St  
David, Donna 126 Gilbert Rd  
Widmer, Michael J.

### PRECINCT ONE

Bishop, Carolyn J. 7 Orchard St  
Borelli, John A. 290 School St  
Carthy, Mark 21 Stone Rd  
Dash, Adam 12 Goden St  
Donohue, Anne E. 175 Goden St  
Duffy, Martin 76 Lincoln St  
Ellet, William C. III 21 Watson Rd  
Fallon, Jennifer M. 30 Richardson Rd  
Freidberg, Karen 43 Douglas Rd  
Gavin, Mary 12 Long Ave  
Golding, Helen E. 18 Louise Rd  
Hamann, Charles M. 28 Temple St  
Hayes, Jocelyn C. 5 Colonial Ter  
Hegarty, Cornelius M. 11 Louise Rd  
Kendall, Sandra J. 74 Fairmont St  
King, Darrell J. 30 Long Ave  
Lind, Katherine A. 68 Fairmont St  
McCarthy, Theresa F. 82 Lincoln St  
McClain, Gretchen 87 School St  
McGaw, Eloise See 23 Louise Rd  
McGaw, Robert E. 23 Louise Rd  
Miranda, Barbara E. 22 Myrtle St  
Ogilby, Lydia Phippen 306 Washington St  
Paulsen, Frederick S. 90 School St  
Pierce, Lance 33 Temple St  
Poole, Adriana 53 Louise Rd  
Pullen, Lucy J. 83 School St  
Reppucci, Nancy Madanian 21 Emerson St  
Scharfman, Daniel D. 79 School St  
Staton, James H. 92 Long Ave  
Stievater, David 34 Long Ave  
Stoddard, Harry 70 Goden St  
Teebagy, Joan 154 Washington St  
Tomczyk, Stephen 47 Hamilton Rd  
Weis, John J. 30 Chenery Ter  
Wolf, Paul 21 Edgemoor Rd

### PRECINCT TWO

Aitken, Leslie 70 Evergreen Way  
Banker, James 79 Scott Rd  
Banker, Michele 79 Scott Rd  
Bing, Edward A. 86 Juniper Rd  
Brown, W. Sumner 35 Ross Rd  
Brusch, M. Patricia 52 Radcliffe Rd  
Cooperstein, Florence A. 40 Woodfall Rd  
Corbett, Julia 48 Stella Rd  
Counselman, Eleanor F. 42 Crestview Rd

DeNovellis, Vincent 35 Clifton St  
DeStefano, Joseph G. 25 Somerset St  
DiGiovanni, Anthony 4 Radcliffe Rd  
Dreier, Katharine E. 11 Howells Rd  
Geiger, Ronald H. 27 Stella Rd  
Graves, Jim 593 Pleasant St  
Huang, Caroline Bing-Yen 39 Howells Rd  
Jones, Ralph T. 26 Prentiss Ln  
Jones, Sherry 26 Prentiss Ln  
Keohane, Kathleen 19 Rutledge Rd  
Kershaw, David O. 1015 Concord Ave  
Lynch, William 10 Dorset Rd  
Magni, Peter R. 140 Radcliffe Rd  
Malliris, Evanthia K. 618 Pleasant St  
Masucci, Sara M. 5 Scott Rd  
McAlpin, John B. 59 Winter St  
McLaughlin, Robert E. 81 Wellesley Rd  
McSwain, Judith A. 35 Ross Rd  
Pew, Elizabeth W. 27 Wellington Ln  
Robotham, John 19 Scott Rd  
Robotham, Suzanne H. 19 Scott Rd  
Scali, Joseph A. 19 Prospect St  
Scali, Maryann 19 Prospect St  
Schwartz, Michael 46 Prospect St  
Skolnick, David C. 14 Crestview Rd  
Valiant, Gayle L. 50 Tyler Rd  
Weeks, Julia H. 585 Concord Ave

### PRECINCT THREE

Alcorn, Anthony J. 172 Waverley St  
Allen, Anne C. 580 Concord Ave  
Allison, Liz 69 Pinehurst Rd  
Barton, Julie T. 16 Charles St  
Bass, Suzanne 530 Concord Ave  
Blake, Thomas K. 23 Centre Ave  
Bleiberg, Sallye F. 14 Harris St  
Chase David R. 14 Waverley Ter  
Cohen, Martin L. 21 Dunbarton Rd  
D'Andrea, Mark M., Jr. 97 Waverley St  
Delise, Robert M. 81 Pinehurst Rd  
Dieckmann, John T. 47 Lorimer Rd  
Firenze, Angelo R. 1 Clover St  
Goodman-Belkadi, Ariane 12 Woodland St  
Kennedy, Mary K. 11 Lorimer Rd  
Kennedy, Robert V. 11 Lorimer Rd  
Kerr, Rosalie O. 35 Summit Rd  
Klimasmith, Elizabeth M. 17 Edward St  
Kruse, Janet M. 13 Grant Ave  
Madden, Richard K. 707 Pleasant St  
Manjikian, Raffi M. 12 Pearl St  
Mayer, John H. 194 Orchard St  
McVay, Christine Marie 109 Brookside Ave  
Moore, Martha 331 Waverley St  
Murphy, Maria L. 36 Stanley Rd  
Murphy, John C. 168 Beech St

O'Connor, John M. 28 Waverley St  
Oteri, Lisa 31 Waverley Ter  
Page, Jennifer A. 15 Stanley Rd  
Parmett, Karen S. 86 Clark St  
Sarno, Judith Ananian 30 Waverley Ter  
Sarno, Robert L. 30 Waverley Ter  
Stanton, Vincent P. 32 Royal Rd  
Sullivan, Michael F. 30 C St  
Tomford, Heli 72 Pinehurst Rd  
Vose, Rebecca S. 48 Clark St

### PRECINCT FOUR

Baghdady, Nadim S. 94 Walnut St  
Baghdady, Sami S. 14 Loring St  
Baghdady, Samir S. 92 Walnut St  
Brown, Judith L. 18A Davis St  
Chemelli, William J. 11 Ripley Rd  
Coté, Marion E. 37 Burnham St  
Cowing, Kathleen 37 Thayer Rd  
Cunningham, Kevin M. 20 Chandler St  
Daxon, Thomas 50 Sycamore St  
DiTommaso, Coralie N. 38 Jeanette Ave  
Fetter, Sybil B. 139 Bartlett Ave #2  
Flewelling, David R. 36 Sycamore St  
Flewelling, Sheila M. 36 Sycamore St  
Frizzell, David M. 30 Thayer Rd  
Frizzell, Linda A. 30 Thayer Rd  
Gates, Lucia E. 11 Agassiz St  
Gregson, Kristen L. 6 Moraine St  
Hovsepian, Jirair M. 44 Chandler St  
Kazarian, Henry V. 22 Banks St  
Klein, Trey 201 Lexington St  
Lawrence, Philip W. 68 Agassiz Ave  
MacIsaac, James G. 25 Ripley Rd  
Mahon, Anne 19 Alma Ave  
Messenger, William G. 84 Lexington St  
Occhino, John B. 18 Hull St  
Occhino, Sandra M. 18 Hull St  
O'Connor, Brigid 63 Sycamore St #1  
O'Connor, Christopher 207 White St  
Pazzanese, James G. 177 Lexington St  
Powelstock, David 23 Alma Ave  
Rono, Nathaniel A. 28 Loring St  
Sacco, Rosario A. 133 White St  
Swift Hart, Johanna 92 Hull St  
Tillotson, Geoffrey 4 Ripley Rd  
Webster, David M. 18 Holt St  
White, Joseph P. 14 Maple Ter

### PRECINCT FIVE

Becker, Donald L. 35 Horne Rd  
Bloore, Suzanne W. 37 Hastings Rd  
Bowman, G. Timothy 74 Horace Rd  
Brown, Devin B. 54 Horne Rd  
Bown, Martha S. 54 Horne Rd

**Town Meeting Members**

Carlini, Stephan W. 31 Horne Rd  
 Carlson, Nancy A. 12 Poplar St  
 Coakley, Joanne E. 95 Horace Rd  
 Connolly, Joseph F. 31 Hammond Rd  
 Devasto, Ruth 38 Horace Rd  
 Doblin, Lynne J. 3 Francis St  
 Donham, Thayer 77 Hammond Rd  
 Ellard, Janice M. 12 Horace Rd  
 Fay-Richard, Sandra 95 Bay State Rd  
 Feins, Judith D. 71 Bay State Rd  
 Firenze, Felix J. 22 Bay State Rd  
 Grosbaum, Laurence J.S. 26 Harding Ave  
 Kassaraba, Ellen 43 Hastings Rd  
 Kassaraba, Myron 43 Hastings Rd  
 Laughlin, Malcolm 19 Holden Rd  
 Liebenson, Michael D. 69 Hammond Rd  
 Olson, Tommasina Anne 10 Bay State Rd  
 Plunkett, Robert W. 66 Horace Rd  
 Polcari, Lynne Cook 44 Hastings Rd  
 Pollock, John W. 383 Common St  
 Pollock, Lois J. 383 Common St  
 Rojas, Andres T. 72 Drew Rd  
 Rundle, Wendy L. 17 Poplar St  
 Rushe, Kathleen 64 Horne Rd  
 Serra-Masciari, Andrea 51 Flett Rd  
 Steinert, Heidi Lodish 123 Gilbert Rd  
 Sullivan, John P., Jr 72 Palfrey Rd  
 Sullivan, John P., Sr 72 Palfrey Rd  
 Sullivan, Matthew J. 121 Hammond Rd  
 Widmer, Jeanne 126 Gilbert Rd  
 Wrubel, Roger P. 165 Slade St

**PRECINCT SIX**

Alper, David B. 1 Oak Ave  
 Becker, Kimberly 15 Warwick Rd  
 Bowe, John J. 20 Elizabeth Rd  
 Chin, William D. 261 Payson Rd  
 Clark, Mark F. 28 Oak Ave  
 Colton, Roger Duane 34 Warwick Rd  
 Decker, Margaret H. 55 Cushing Ave  
 Donner, Tara 47 Payson Rd  
 Dukas, Theodore 236 Payson Rd  
 Evans, Stephen A. 100 Van Ness Rd  
 Gibson, Elizabeth 15 Oakley Rd  
 Haley, Mark X. 8 Pine St  
 Herren, Kimberly B. 20 Preble Gardens Rd  
 Hilgenberg, Joanna L. 50 Oakley Rd  
 Hirsch, Marcie S. 64 Old Middlesex Rd  
 Jordan, Virginia 34 Lawndale St

Kazanjian, Mary Ann 355 School St  
 Kirrane, Julia M. 23 Lawndale St  
 Klionsky, Stephen H. 196 Payson Rd  
 Kobayashi, Richard M. 47 Stults Rd  
 Kosiba, Henry J. 35 Jackson Rd  
 Larson, Teri 16 Preble Gardens Rd  
 Malone, John J. 18 Selwyn Rd  
 Marsh, Nancy M. 42 Warwick Rd  
 Mooney, Jeanne R. 60 Oak Ave  
 Oates, Linda N. 302 Payson Rd  
 Reardon, Robert P. 73 Van Ness Rd  
 Reardon, Robert Paul Jr. 73 Van Ness Rd  
 Saper, Brian S. 16 Old Middlesex Rd  
 Semuels, Joel M. 18 Bellevue Rd  
 Singler, Judith R. 53 Selwyn Rd  
 Slap, Laurie R. 95 Long Ave  
 Smith, Eric A. 44 Pequossette Rd  
 Smith, Michael A. 40 Warwick Rd  
 Solari-Brah, Ellen 23 Pine St  
 Thayer, Philip K. 39 Oak Ave

**PRECINCT SEVEN**

Betts, Richard B. 20 Woods Rd  
 Blatt, Julia 27 Skahan Rd  
 Callanan, Margaret M. 21 Sargent Rd  
 Casale, Alexander 179 Lewis Rd  
 Cheloff, Ava 76 Elm St  
 Cohen, Robert F. 31 Audrey Rd  
 Coutinho, Carmen 23 Woods Rd  
 Coutinho, Paul J. 23 Woods Rd  
 Crapulli, Michael J. 47 Audrey Rd  
 DeLorio, Lindi R.B. 37 Marlboro St  
 Drevins, Joan A. 61 Betts Rd  
 Eysenbach, Margaret 219 Washington St  
 Eysenbach, James M. 219 Washington St  
 Giallongo, Steven 124 Dalton Rd  
 Graham, Laurie 27 Grove St  
 Green, William H. 85 Betts Rd  
 Grob, Elizabeth Pannier 21 Betts Rd  
 Haines, Marcia L. 360 School St  
 Harris, Garrett J. 21 Hartley Rd  
 Jacoby, Henry D. 106 Grove St  
 Jacoby, Martha Hughes 106 Grove St  
 John, Thomas Douglas 3 Livermore Rd  
 Lockett, Deborah S. 112 Dalton Rd  
 Looney, Paul 406 School St  
 Lowrie, Katherine B. 74 Shaw Rd  
 Lowrie, Matthew B. 74 Shaw Rd  
 Meier, Shelagh E. 82 Betts Rd

O'Donnell, Joan C. 39 Livermore Rd  
 Palmer, David 134 Dalton Rd  
 Pisano, William C. 253 Washington St  
 Riley, Timothy M. 133 Dalton Rd  
 Ruvolo, Donna 36 Choate Rd  
 Schafer, Penelope H. 161 Lewis Rd  
 Sorenson, Brett C. 30 Woods Rd  
 Sullivan, David M. 42 Falmouth St  
 Titus, Susan R. 26 Livermore Rd

**PRECINCT EIGHT**

Aalyson, Molly 9 Coolidge Rd  
 Allen, Monte 88 Farnham St  
 Baskin, Kathleen M. 73 Munroe St  
 Brauer, Carl M. 3 Dean St  
 Brosnan, Kevin P. 31 Tobey Rd  
 Bunyon, Carolyn 50 Albert Ave  
 Cella, David A. 29 Broad St  
 Corbett, Alexander E., III 114 Alexander Ave  
 Crowley, Michael J. 215 Channing Rd  
 Ferrante, Anthony A. 15 Westlund Rd  
 Firenze, Marc J. 64 Winn St  
 Gallant, Robert M. 55 Hill Rd, Apt. 706  
 Goldenberg, Anne Covino 36 Stearns Rd  
 Kochem, Christine W. 21 Jason Rd  
 Kochem, Robert C. 21 Jason Rd  
 Lambert, Anne-Marie 79 Chilton St  
 Leabman, Scott H. 80 Munroe St  
 Massidda, Douglas J. 123 Cross St  
 Matson, Douglas 33 Sandrick Rd  
 McNeill, Erin 122 Alexander Ave  
 Mercier, Donald H. 96 Cross St  
 Montoya, Rudy 44 Statler Rd  
 Natoli, Gerard L. 99 Oliver Rd  
 November, Martin T. 39 Dean St  
 Oaklander, Sara 88 Farnham St  
 Paolillo, Mark A. 42 Pilgrim Rd  
 Reed, Lynn Peterson 62 Munroe St  
 Richard, Edwin A. 76 Dean St  
 Rittenburg, Ann Marie 42 Farnham St  
 Roberts, Paul F. 54 Cross St  
 Rosales, Deborah M. 48 Farnham St  
 Rosales, Stephen B. 48 Farnham St  
 Smith, Mark P. 73 Chilton St  
 Stratford, Scott D. 97 Alexander Ave  
 Swift, Anne H. 76 Tobey Rd  
 Wasserman, Neil 28 Coolidge Rd



## TOWN MEETINGS

**TOWN OF BELMONT  
WARRANT FOR 2010 ANNUAL TOWN MEETING  
APRIL 26, 2010  
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To either of the Constables in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Belmont High School Auditorium on MONDAY, APRIL 26, 2010, at 7:30 P.M., and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles, viz:

**ARTICLE 1: Reports**

To hear the report of the Selectmen and other Town Officers. To hear the report of any Committee heretofore appointed and to act thereon.

This article accepts the reports of Town departments appearing in the Annual Town Report and allows the Board of Selectmen and other town officers, boards and committees to report orally to the Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout the Town Meeting to allow town officials and committees to report when necessary.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 2: Authorization to Represent Town's Legal Interests**

To see if the Town will authorize the Selectmen to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same in behalf of the Town, as and when they deem it for the best interest of the Town so to do, or in any way act thereon.

This article is traditional and authorizes the Board of Selectmen to represent the Town's legal interests. This authority is clearly identified in the Massachusetts General Laws and the General By-laws of the Town of Belmont.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 3: Authorization to Transfer Balances**

To see if the Town will authorize the transfer of certain balances on the Treasurer's books and Accountant's books, or in any way act thereon.

This article authorizes the transfer of balances from various sources necessary to achieve the Town's financial plan for Fiscal Year 2011 (the Budget) as contained in Article 4.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

The Warrant Committee and Capital Budget Committee will report orally on this Article.

**ARTICLE 4: Budget Appropriation**

To determine what sums of money shall be granted to pay Town expenses for the fiscal year beginning July 1, 2010 and to make the necessary appropriations for the same for the support of schools and for other Town purposes, determine how the

same shall be raised, or in any way act thereon.

*This article is the appropriation of the Town's Fiscal Year (FY) 2011 budget, commencing on July 1, 2010. Typically, the Budget is broken down into several major categories of expenditures, each requiring a separate vote of Town Meeting.*

Majority vote(s) required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 5: Salaries of Elected Officials**

To see if the Town will vote to fix the salary and compensation of each and all the elective officers of the Town, appropriate a sum of money for that purpose, determine how the same shall be raised, or in any way act thereon.

This article fulfills the state law requiring Town Meeting to set the compensation of a town's elected officers. This article also appropriates the funds necessary to meet these compensation levels. For FY 2011, the recommended compensation levels are listed below. Please note that the Town Meeting establishes and appropriates the compensation of all other municipal employees under separate articles (Article 10 and Article 4).

Town Moderator	\$200
Chairman of the Board of Selectmen	\$5,000
Selectman (2)	\$4,500 each
Town Clerk	\$60,000
Town Treasurer	\$86,548
Chairman of the Board of Assessors	\$2,748
Assessor (1)	\$2,424
Assessor (1)	\$2,424

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 6: Non-Contributory Pensions**

To see if the Town will vote to appropriate a sum of money to provide non-contributory pensions for eligible employees of any and all of the Town Departments as provided in the applicable provisions of Chapter 32 of the General Laws, determine how the same shall be raised and by whom expended, or in any way act thereon.

This article seeks an appropriation to fund the benefits of retirees of the Town who were employed prior to the establishment of the Massachusetts Contributory Retirement System. The recommended appropriation of \$22,000 covers the pension benefits of one person pursuant to a schedule established by state law.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 7: Contributory Pensions**

To see if the Town will vote to appropriate a sum of money to provide for contributory pensions and expenses in connection therewith in accordance with the applicable provisions of Chapter 32 of the General Laws, determine how the same shall be raised and by whom expended, or in any way act thereon.

This article seeks an appropriation to fund the benefits of retired Town employees (but not school teachers) administered by the Belmont Retirement Board. Massachusetts' cities and towns are not covered under the federal Social Security system, but under a state contributory retirement system. Currently, the Town is on an actuarially funded plan approved by the Public Employee Retirement Administration Commission (PERAC), the state agency in charge of the retirement system. The recommended appropriation of \$4,545,332 funds the costs of the plan for FY 2011.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 8: Appropriation of "Up Front" Funds for Highway Improvements**

To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, sums of money for the repair, improvement and construction of highways, said money to be used in conjunction with any money which may be allotted by the Commonwealth for the said purposes, authorize the acceptance of such allotment, determine how the money raised and allotted as aforesaid shall be expended under the provisions of Chapter 90 of the General Laws, and acts in

**Town Meetings**

amendment thereof and in addition thereto, or in any way act thereon.

This article seeks an appropriation to provide "up front" money for state reimbursed highway aid. The state provides highway aid, referred to as Chapter 90, to all cities and towns on a reimbursement basis. This aid is authorized by the Legislature every two or three years through state transportation bond issues. Approximately \$400,000 is anticipated to be apportioned for Belmont in FY 2011. The Town has used Chapter 90 funds for design purposes in order to "leverage" substantial federal transportation funding for major road projects (i.e., Trapelo Road).

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee and Capital Budget Committee will report orally on this article.

**ARTICLE 9: Appropriation of Capital Expenditures**

To see if the Town will vote to appropriate sums of money to purchase Public Safety Equipment, Computer Equipment (including consulting work), Public Works Equipment and Furnishings and Equipment for Town Facilities, construct public ways, and for Building and Facility and Public Works Construction, Major Maintenance and Alterations (including design work); to determine whether these appropriations shall be raised by borrowing or otherwise and by whom expended, or in any way act thereon.

This is a standard article appearing on the Warrant to appropriate funds to support capital expenditures. While the article is general as to the categories of capital expenditures, the motion shall be explicit. The recommendations of the Capital Budget Committee for FY 2011 capital expenditures will be provided in advance of the Annual Town Meeting.

Majority vote required for passage (two-thirds if borrowing) Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee and the Capital Budget Committee will report orally on this article.

**ARTICLE 10: Appropriation for Water and Sewer and Stormwater Services**

To see if the Town will vote to appropriate a sum of money from the accounts classified as an "Enterprise Fund", pursuant to Chapter 44, Section 53F½ of the General Laws for water service, and for sewer and stormwater service, determine by whom expended, or in any way act thereon.

This is a standard article appearing on the Warrant to appropriate funds to support the operations of the Town's water and sewer functions. Each of these functions has an enterprise fund that receives revenues from user fees. These funds then are used to fund the utility's operations. These operations are entirely self-supporting from user fees and do not receive any funding from property taxes.

Majority vote required for passage (two-thirds for borrowing) Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 11: Authorization of Expenditure from Revolving Funds**

To see if the Town will vote, pursuant to Chapter 44, Section 53E½, of the General Laws, to establish and authorize the expenditure from revolving funds by various Town Departments, or in any way act thereon.

This article seeks authorization to establish revolving funds for certain operations of the Town. A revolving fund allows the expenditure of user fees for program expenses without further Town Meeting appropriation. However, the Town Meeting must annually renew the funds. At this time, the Board of Selectmen and Warrant Committee are considering the use of revolving funds for the following programs:

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits
Teen/Youth Events	Recreation Commission	Event fees	Teen/youth center events	\$5,000
Senior Programs	Council on Aging	Course and program fees	Program costs, including trip expenses	\$50,000
Art Gallery	Belmont Cultural Council	Percentage of art sales	Gallery exhibit and event expenses	\$15,000

Wetlands Protection	Conservation Commission	Filing fees collected under the Wetlands Protection Act	Administration and enforcement of the Wetlands Protection Act	\$10,000
Rock Meadow Maintenance	Conservation Commission	Rental fees from garden plots	Restoration and maintenance of Rock Meadow Conservation Area	\$10,000
Copying/Lost Books	Board of Library Trustees	Lost book fees; printing and copying fees	Replacement of lost books; paper, ink, printer/copier maintenance and replacement	\$10,000

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 12: High School HVAC Bond De-Authorization**

*To see if the Town will vote to rescind the unused borrowing authority in the amount of \$100,000 that was appropriated under Article 10 of the June 18, 2007 Annual Town Meeting for replacement of the Belmont High School HVAC units, or to do or act thereon.*

This article formally rescinds the authority to borrow funds that were not needed for the replacement of the heating/AC equipment at Belmont High School. The project was completed at a total cost of \$900,000 out of the original \$1,000,000 appropriation.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.  
The Capital Budget Committee will report orally on this Article.

**ARTICLE 13: Cemetery Balance Transfer**

*To see if the Town will authorize the transfer of certain balances relative to the Highland Meadow Cemetery on the Treasurer's books and Accountant's books, or in any way act thereon.*

This article authorizes the transfer of balances to apply proceeds from the sale of cemetery lots toward the cemetery's perpetual care.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 14: Delinquent Tax Fee**

*To see if the Town will vote to increase the fee charged by the Collector for each written demand issued for payment of delinquent taxes, added to and collected as part of the tax, to \$15, as authorized by Chapter 60, Section 15 of the Massachusetts General Laws, and to make said increase effective as of July 1, 2010, or take any action relative thereto.*

This article would increase the fee for each demand letter sent for nonpayment of taxes from \$5 to \$15. A recent change in state law allows municipalities to increase this fee up to a maximum of \$30. The fee is intended to cover the cost of collecting the delinquent taxes.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 15: Minuteman School Feasibility Study**

*To see if the Town will vote to approve the sum of \$725,000 of borrowing authorized by the Minuteman Regional Vocational Technical School District for the purpose of paying costs for a feasibility study to consider options for making improvements to the District's high school building located at 758 Marrett Road, Lexington, Massachusetts, which options shall include, but not be limited to renovating, reconstructing, expanding, remodeling, and adding to the District's high school, or any combination of the foregoing, said sum to be expended at the direction of the Minuteman School Building Committee, with the understanding that the Massachusetts School Building Authority's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the Project that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District; and also with the understanding that the total amount of the borrowing authorized by said vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA; and also with the understanding that no sums shall be borrowed or expended*

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thereunder unless and until each member town of the District shall have expressed its approval of the debt authorized thereunder, or to take any other action relative thereto.

This article is a request from the Minuteman Regional Career and Technical High School to approve the school's borrowing for a feasibility study for improvements to the Minuteman school building. The school expects to receive a grant from the Massachusetts School Building Authority to cover approximately 40% of the eligible cost. If Belmont's Town Meeting or any of the other 15 towns in the school district vote against this request, the borrowing cannot go forward. If approved, the cost impact to Belmont would not begin until fiscal year 2012.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 16: Warrant Committee Reports on Zoning Articles**

To see if the Town will vote to amend the Town of Belmont General By-laws by inserting a new Section 19.3 and renumbering accordingly as follows:

*"19.3 Should the Committee elect to report to Town Meeting on any warrant article setting forth a proposed amendment to the Belmont zoning by-law, the Committee chair shall, within no more than seven (7) days after the close of the Planning Board hearing concerning the proposed amendment, deliver to the Planning Board a finding that the proposed zoning by-law amendment will have a positive, negative or neutral impact on Town finances or a finding that the Committee lacks a sufficient basis to determine the impact on Town finances. The finding shall include a statement of the facts upon which the Committee bases its finding along with a report of the Committee vote on the finding, including the number in favor and against the same. A written copy of the finding shall be provided to Town Meeting as part of the Planning Board report to Town Meeting regarding the proposed zoning by-law amendment. Nothing in this section shall be construed so as to prevent the Town from amending its zoning by-law or taking any other action according to law, without the matter having been acted upon and a finding and report made thereon by the Committee."*

, or in any way act thereon.

This article seeks to modify the method by which the Warrant Committee reports on warrant articles setting forth proposed amendments to the Belmont zoning by-law. While the article does not mandate a Warrant Committee report on zoning by-law amendments, should the Committee elect to make such a report, the Committee report shall contain prescribed information and shall be delivered first to the Planning Board to be included in the Planning Board report to Town Meeting. Because it was presented as a valid citizen's petition, by law the text of this article is exactly as was presented in the petition.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The By-law Review Committee recommends unfavorable action.

**ARTICLE 17: Reports to Town Meeting**

To see if the Town will vote to amend the Town of Belmont General By-laws by inserting a new Section 2.7.4 and renumbering accordingly as follows:

*"2.7.4 Upon a written motion by no fewer than ten Town Meeting Members, in a format prescribed by the Moderator, Town Meeting shall consider a request to require any elected municipal board or commission, or any elected Townwide official, to prepare a written report containing specifically requested information by a date certain, so long as that date is no sooner than ninety (90) days subsequent to the date on which Town Meeting votes to approve the request. The written motion shall be submitted no later than three (3) days prior to the date of the Town Meeting session at which such motion is considered. The motion shall relate to a pending warrant article and shall, at a minimum, identify the warrant article to which it applies, and shall contain the name of the elected Board, Commission or official to whom the request is directed; the information sought; and the date by which the written report containing the information is to be prepared. The Town Clerk shall circulate the written report to all Town Meeting Members as soon as is reasonably practicable after the date specified in the petition, which may be accomplished by posting the report on the Town Meeting World Wide Web site."*

, or in any way act thereon.

This article seeks to create a process by which Town Meeting may direct identified elected municipal officials to prepare written reports to be delivered to Town Meeting Members during the time between Town Meetings. The report must be in writing and may be delivered to Town Meeting Members by posting the written report on the Town Meeting World Wide Web (WWW) site. Because it was presented as a valid citizen's petition, by law the text of this article is exactly as was presented in the petition.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_





This article would repeal the special state law governing the Town’s ability to issue quarterly tax bills. The law was designed to allow the Town to send one estimated bill and three actual bills; however, it has so far not been possible to implement this change, so repealing the law will legally return to the current practice of sending two estimated and two actual bills.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 24: Zoning Amendment – Floodplain District**

To see if the Town will vote to amend the Town of Belmont Zoning By-law in Section 2.4 “Floodplain District Delineation” and Section 6.6 “Floodplain District” as follows:

In Section 2.4 “Floodplain District Delineation” by deleting the entire section and replacing it with the following new Section 2.4 “Floodplain District Delineation”:

*“2.4 Floodplain District Delineation*

*The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Belmont designated as Zone A and AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Belmont are panel numbers 25017C0412E, 25017C0414E, 25017C0416E, 25017C0418E and 25017C0419E dated June 4, 2010. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated June 4, 2010. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk.”;*

and in Section 6.6 “Floodplain District” by striking and replacing the following language:

*In Section 6.6.2 “Definitions”, under the definition “FLOOD HAZARD BOUNDARY MAP (FHBM)”, by striking the wording “Zone A or E” and replacing it with the wording “Zone A or Zone AE”;*

*In Section 6.6.4 “Requirements”, by striking the wording “780 CMR 3107 of the Massachusetts State Building Code” and replacing it with the wording “780 CMR 120.G of the Massachusetts State Building Code”, and by striking the wording “302 CMR 6.00, Inland Wetlands Restriction, Department of Environmental Protection” and replacing it with the wording “310 CMR 13.00, Inland Wetlands Restriction, Department of Environmental Protection”;*

*In Section 6.6.5 “Floodway Requirements”, subsection a) “Floodway Data”, by striking the wording “In Zone A, A1-30 and AE” and replacing it with the wording “In Zone A and Zone AE”,*

*or in any way act thereon.*

This article would update the sections of the Zoning By-law that reference the Floodplain District to reflect changes in the Middlesex County Floodplain Map and in the state regulations which pertain to the Floodplain District.

Two-thirds vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 25: Zoning Amendment – Outdoor Seating and Parking Requirements**

To see if the Town will vote to amend the Town of Belmont Zoning By-law in Sections 1.4 “Definitions and Abbreviations” and 5.1 “Off-Street Parking and Loading”, as follows:

*In Section 1.4, ‘Definitions and Abbreviations’, by inserting after the definition “Other Retail Sales and Services” a new definition as follows:*

**“Outdoor Seasonal Seating** – *Outdoor seating that is provided on a seasonal basis in an area contiguous to a restaurant to which the seating is associated.”;*

*and in Section 5.1.2 “Schedule of Requirements”, subsection d) “Restaurant”, by adding at the end of the subsection the wording “For purposes of calculating parking requirements, up to 20 outdoor seasonal seats shall not count in total seating capacity”, so that the bylaw reads as follows:*

**5.1 “Off-Street Parking and Loading**

**5.1.2 Schedule of Requirements**

**d) Restaurant: one parking space per 2 persons seating capacity. For purposes of calculating parking requirements, up to 20 outdoor seasonal seats shall not count in total seating capacity.**

*, or in any way act thereon.*

**Town Meetings**

This article would amend the Zoning By-law to exempt seasonal outdoor seating from the total seating capacity used to determine parking space requirements for a business.

Two-thirds vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 26: Residential Building Setback Line Removal**

*To see if the Town will vote to discontinue the building set back lines in the residentially zoned districts of the Town, as voted at prior Town Meetings, as follows, or in any way act thereon:*

<b>STREET NAME</b>	<b>MAP AND PARCEL NUMBER</b>
Acorn Street	5-44 through 5-45, 5-61 through 5-62
Belmont Street	3-147, 3-197 through 3-204
Berwick Street	1-117, 1-126 through 1-136
Blanchard Road	21-25, 21-94 through 21-96, 21-102 through 21-103A, 21-139 through 21-141B
Bright Road	21-1 through 21-11, 21-25, 21-33 through 21-39, 21-50 through 21-71, 21-123
Common Street	6-53 through 6-55, 6-63 through 6-68, 6-76, 6-101, 6-126 through 6-127, 6-171 through 6-173, 6-178, 16-1 through 16-8, 16-103 through 16-106, 17-30A, 17-34 through 17-35, 17-65, 17-74 through 17-81, 17-116 through 17-119, 18-13, 18-28 through 18-29, 18-48 through 18-49, 18-60 through 18-61, 18-81 through 18-83, 18-103 through 18-104, 18-130 through 18-131, 18-137 through 18-139, 24-10, 24-60A through 24-62, 25-6 through 25-10, 25-26 through 25-29, 25-44, 31-12, 31-25 through 31-27, 31-38 through 31-42
Concord Avenue	22-177 through 22-187, 36-3
Cushing Avenue	5-18 through 5-20, 5-57 through 5-58, 5-85 through 5-87, 5-108 through 5-110, 5-116 through 5-118, 6-205 through 6-206, 6-215 through 6-216, 6-222 through 6-232
Dartmouth Street	1-137 through 1-144, 1-147 through 1-157
Elm Street	8-52 through 8-57
Exeter Street	1-11 through 1-14, 1-18 through 1-22
Fairview Avenue	1-117 through 1-118, 1-130, 1-144 through 1-147, 1-167 through 1-168, 2-39 through 2-42, 2-73 through 2-74, 10-79A through 10-80, 10-97 through 10-98, 11-1, 11-4
Falmouth Street	2-42 through 2-44, 2-51 through 2-59, 2-62 through 2-73
Goden Street	18-71, 18-169 through 18-186, 19-5 through 19-8, 19-115 through 19-132
Grove Street	10-99 through 10-100
Hillside Terrace	8-47
Lawndale Street	3-148 through 3-149, 3-148A, 3-179 through 3-195
Lexington Street	15-170 through 15-175A, 15-193A through 15-195, 15-201 through 15-203A, 15-212, 15-219 through 15-221, 28-47 through 28-54, 28-81 through 28-84, 28-171 through 28-175
Marlboro Street	1-52 through 1-61, 1-65 through 1-74, 1-158 through 1-167, 1-169 through 1-180
Oak Avenue	5-58 through 5-85, 6-195 through 6-196, 6-216 through 6-222
Oakley Road	3-162 through 3-163, 3-178 through 3-179, 3-195 through 3-197, 4-35 through 4-38, 4-79 through 4-84, 5-1 through 5-18, 6-1A, 6-1 through 6-5, 6-150 through 6-151, 6-199 through 6-205, 7-12 through 7-13, 7-38 through 7-40, 7-68A, 7-68 through 7-74
Oxford Avenue	1-41 through 1-50, 1-181 through 1-189, 1-193 through 1-198
Oxford Circle	1-198 through 1-199
Park Road	2-14 through 2-22, 2-28 through 2-39
Payson Road	3-147 through 3-153, 4-1 through 4-7, 4-21 through 4-22, 4-27 through 4-28, 6-151 through 6-171, 6-179 through 6-199, 7-74 through 7-80, 7-90 through 7-97, 8-48 through 8-51
Payson Road/Elm Street	3-100A
Pine Street	5-20 through 5-37, 5-42 through 5-57, 6-197 through 6-198, 6-206 through 6-215
Pleasant Street	4-126 through 4-130, 34-149 through 34-150A, 34-152 through 34-160, 44-127 through 44-134, 45-37A, 45-37 through 45-41, 45-42A, 45-43, 46-32, 46-39 through 46-42, 46-57 through 46-58, 46-62, 46-104, 47-1 through 47-9, 47-32 through 47-33, 47-87 through 47-95, 48-6 through 48-8, 57-1A, 57-1 through 57-8
School Street	2-156 through 2-166, 3-2 through 3-22, 8-1 through 8-11, 8-28 through 8-29, 9-125 through 9-126, 9-228 through 9-245, 19-1, 19-14 through 19-15, 19-24 through 19-31, 19-40, 19-46, 19-70 through 19-76, 20-100A, 20-103 through 20-104, 20-133 through 20-139, 23-38 through 23-43, 23-46, 23-60 through 23-71, 23-77, 23-93 through 23-95, 23-113 through 23-115, 24-1B, 24-7 through 24-14, 24-16, 24-31 through 24-32, 24-52 through 24-55, 24-56A, 24-62, 24-65 through 24-67
Spruce Street	5-10 through 5-11, 5-28 through 5-29, 5-49 through 5-50, 5-65 through 5-66
Trapelo Road	5-1, 5-38 through 5-42, 5-72 through 5-73, 5-98 through 5-101, 12-112 through 12-129, 12-154 through 12-155, 12-175 through 12-177, 12-194 through 12-195, 12-214 through 12-221, 13-12 through 13-14, 14-1, 14-180, 14-242, 14-251 through 14-252
Unity Avenue	1-50 through 1-52, 1-74 through 1-84, 1-125 through 1-126, 1-136 through 1-137, 1-

	157 through 1-158, 1-180 through 1-181, 2-36 through 2-37, 2-44 through 2-51
Washington Street	6-1A, 6-27 through 6-28, 6-34 through 6-36, 6-51 through 6-53, 7-1 through 7-12, 8-94 through 8-95, 9-151 through 9-158, 9-223 through 9-228, 18-139 through 18-142, 18-144 through 18-147, 18-151 through 18-154, 18-160 through 18-161, 18-168 through 18-169, 19-61 through 19-70, 19-132 through 19-133, 20-75 through 20-76, 20-111 through 20-112, 20-126, 20-139 through 20-142, 21-1, 21-24
White Street	15-12 through 15-19, 15-57 through 15-59, 15-77 through 15-79, 15-106 through 15-107, 15-114 through 15-115, 15-127 through 15-128, 15-146 through 15-147, 15-149 through 15-152, 15-159 through 15-165, 15-182 through 15-193, 27-128 through 27-129, 27-133A through 138, 27-155A
Willow Street	5-87 through 5-98, 5-103 through 5-108

This article would repeal decades-old residential building setback requirements that were created before the Town had zoning. Removing these requirements would eliminate any confusion or contradictions with the Zoning By-law which governs such matters.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 27: Resolution – Comprehensive Plan**

*To see if the Town will vote to adopt the following resolution, or in any way act thereon:*

*“WHEREAS, the Town of Belmont has not had a Comprehensive Plan to guide its growth and development since 1963; and*

*WHEREAS, the Town Meeting adopted “A Working Vision for Belmont’s Future” on April 23, 2001; and*

*WHEREAS, guided by that Vision, the Planning Board, bringing together many Town boards, committees, commissions, departments, property and business owners and residents, has prepared a Comprehensive Plan to provide a framework for making decisions and setting policies concerning land use issues and to preserve our quality of life as an economically, environmentally and socially sustainable community in the 21<sup>st</sup> Century, therefore be it*

*RESOLVED, that the Town of Belmont:*

*ENDORSES the Land Use Vision for the Future where:*

- ❖ Neighborhoods, village centers, parks and playgrounds are interconnected through a network of roads, sidewalks, public transit and open space pathways;*
- ❖ Safe pedestrian and bicycle routes provide access to commercial centers, schools and other public amenities, and regional transit, reducing reliance on the automobile;*
- ❖ Open spaces and vistas provide connections to the beauty of the natural world, preserve a sense of light and space, and offer places for community gathering and interaction;*
- ❖ The unique character of each neighborhood, both residences and the business areas that serve them, is recognized and enhanced;*
- ❖ Appropriate improvements and renovations increase property values, increase energy efficiency, and provide a broad range of housing to meet the needs of 21<sup>st</sup> Century households;*
- ❖ Tree lined streets, yards and small open spaces provide breathing room and beauty in neighborhoods;*
- ❖ Commercial centers are revitalized through public improvements and redevelopment of underutilized properties;*
- ❖ New developments support vibrant businesses and lively streetscapes, and offer smaller housing options with easy walking access to goods, services and transit;*
- ❖ Historic properties and aspects of the Town are preserved and are complemented by new buildings and growth which sustain the Town’s character while serving the needs of new generation; and*

*ENDORSES the primary goals recommended by the Comprehensive Plan as steps to achieving the vision, including:*

- ❖ Enhance connections through open space, pedestrian and bicycle infrastructure;*
- ❖ Improve and promote public transit;*
- ❖ Expand housing choices;*

**Town Meetings**

- ❖ Reinforce Belmont's neighborhoods through natural and historic resource protection;
- ❖ Refocus control of future development on design guidelines and review;
- ❖ Revitalize commercial centers through public and private investments;
- ❖ Clarify the land use vision for each commercial district;
- ❖ Allow economically viable development which complements the Town's historic character;
- ❖ Link public facilities and financial planning to land use priorities; and

SUPPORTS the decision of the Board of Selectmen and the Planning Board to adopt the Comprehensive Plan, "A Vision for Belmont: Mapping a Sustainable Future," for the Town pursuant to Chapter 41, Section 81D of the Massachusetts General Laws."

This article would adopt a resolution endorsing the goals of the Comprehensive Plan.

Majority vote required for passage      Yes \_\_\_\_\_      No \_\_\_\_\_

Given under our hands this 15th day of March, 2010.

BOARD OF SELECTMEN

\_\_\_\_\_  
Daniel C. Leclerc, Chair

\_\_\_\_\_  
Ralph T. Jones, Vice Chair

\_\_\_\_\_  
Angelo R. Firenze

Full transcripts may be obtained for a modest fee from the Selectmen's Office or the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
ANNUAL TOWN MEETING  
Monday, April 26, 2010**

[The First Session of the Annual Town Meeting of the Town of Belmont was called to order in the Auditorium of the Belmont High School on April 26, 2010, at 7:46 p.m., by the Moderator, Michael J. Widmer.]

Proclamations

Tribute to Delores A. Keefe, thanking her for many years of service to the Town of Belmont and wishing her well on her retirement.

Tribute to David R. Johnson by the Board of Selectmen, on behalf of the citizens of Belmont for his many contributions to the Town and wishing him well.

Tribute to Martin Duffy by the Board of Selectmen and citizens of Belmont, expressing their appreciation for his many contributions to the Town.

Motion to accept the reports of the Selectmen, Town officials, departments and committees for the 2009 year.

**ARTICLE 1** Motion that Article 1 be laid on the table.

The motion was unanimously adopted.

**ARTICLE 2** Motion that the Board of Selectmen be authorized to bring and defend actions for and against the Town.

The motion was unanimously adopted.

**ARTICLE 13** Motion to transfer \$325,000 from the sale of the cemetery lots account to the Cemetery Perpetual Care Fund.

The motion was unanimously adopted.

**ARTICLE 27** Motion to dispense with the reading of Article 27.

The motion was unanimously adopted.

**ARTICLE 27** Motion to adopt the resolution set forth in Article 27.

The motion was approved by more than 2/3 majority.

**ARTICLE 24** Motion to dispense with the reading of Article 24.

The motion was unanimously adopted.

**ARTICLE 24** Motion to amend the Town's Zoning By-Law in Section 2.4 "Floodplain District Delineation" and Section 6.6 "Floodplain District."

The motion was unanimously adopted.

**ARTICLE 25** Motion to dispense with the reading of Article 25.

The motion was unanimously adopted.

**ARTICLE 25** Motion to amend the Town's Zoning By-Law, Section 1.4, "Definitions and Abbreviations," and Section 5.1 "Off-Street Parking and Loading."

The motion was approved by more than 2/3 majority.

**ARTICLE 26** Motion to dispense with the reading of Article 26.

The motion was unanimously adopted.

**ARTICLE 26** Motion to discontinue the building setback lines in the Town's residentially zoned districts, as voted at prior Town Meetings.

The motion was adopted by more than 2/3 majority.

**ARTICLE 21** Motion to dispense with the reading of Article 21.

The motion was unanimously adopted.

**ARTICLE 21** Amendment to motion to change title of the Act to include the word "all" before the words "liquor license."

The motion was unanimously adopted.

**ARTICLE 21** Motion that the Board of Selectmen be authorized to petition the General Court for enactment of a special law in substantially the same form.

The motion was unanimously adopted as amended.

**ARTICLE 22** Motion to dispense with the reading of Article 22.

The motion was unanimously adopted.

*Town Meetings*

**ARTICLE 22** Motion to amend the Town's General By-Laws "Public Safety and Property."

The motion was approved.

**ARTICLE 23** Motion to dispense with the reading of Article 23.

The motion was unanimously adopted by more than 2/3 majority.

**ARTICLE 23** Motion that the Board of Selectmen be authorized to petition the General Court for enactment of a special law in substantially the same form.

The motion was unanimously adopted.

Full transcripts may be obtained for a modest fee from the Selectmen's Office or the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
ANNUAL TOWN MEETING  
Wednesday, April 28, 2010**

[The Second Session of the Annual Town Meeting of the Town of Belmont was called to order in the Auditorium of the Belmont High School on April 28, 2010, at 7:42 p.m., by the Moderator, Michael J. Widmer.]

Resolution: Recognizing and congratulating "Sustainable Belmont" members for their achievement.

**ARTICLE 1** Motion to remove Article 1 from the table.

The motion was unanimously adopted.

**ARTICLE 1** Motion to lay Article 1 on the table.

The motion was unanimously adopted.

**ARTICLE 14** Motion to increase the fee charged for each written demand issued for payment of delinquent taxes.

The motion was unanimously adopted.

**ARTICLE 15** Motion to approve borrowing \$725,000 for Minuteman Regional Vocational Technical School District to conduct a feasibility study for improvements to the school building.

The motion was defeated by standing vote: Yes – 101; No-146

**ARTICLE 16** Motion to dispense with the reading of the proposed amendment to Article 19, "Warrant Committee" of the General By-Laws.

The motion was unanimously adopted.

**ARTICLE 16** Motion to amend the General By-Laws by inserting a new Section 91.3 and renumbering accordingly.

The motion was defeated.

**ARTICLE 17** Motion to dispense with the reading of the proposed amendment to Article 2, "Town Meetings" of the General By-Laws.

The motion was unanimously adopted.

**ARTICLE 17** Motion to amend the General By-Laws in Article 2 "Town Meetings."

The motion was defeated.

Full transcripts may be obtained for a modest fee from the Selectmen's Office or the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
ANNUAL TOWN MEETING  
Monday, May 3, 2010**

[The Third Session of the Annual Town Meeting of the Town of Belmont was called to order in the Auditorium of the Belmont High School on May 3, 2010, at 7:30 p.m., by the Moderator, Michael J. Widmer.]

**ARTICLE 15** Motion to reconsider Article 15.

The motion was defeated.

**ARTICLE 11** Motion to establish revolving funds for certain Town operations, pursuant to Chapter 44, Section 53E 1/2 of the General Laws.

The motion was unanimously adopted.

**ARTICLE 18** Motion to postpone reconsideration of Article 18.

The motion was approved.

**ARTICLE 18** Motion to instruct the Moderator to create an Ad Hoc Committee on Town Meeting Communications.

The motion was approved.

**ARTICLE 18** Motion to dismiss Main Motion.

The motion was dismissed by unanimous vote.

**ARTICLE 19** Motion to amend the language in Section 2.3 of the General By-Laws of the Town.

The motion was approved.

**ARTICLE 20** Motion to petition the General Court to amend the Belmont Representative Town Meeting Act.

The motion was defeated by Standing Vote: Yes – 109; No – 120.

Full transcripts may be obtained for a modest fee from the Selectmen's Office or the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
ANNUAL TOWN MEETING  
Tuesday, May 25, 2010**

[The Fourth Session of the Annual Town Meeting of the Town of Belmont was called to order in the Chenery Middle School Auditorium on May 25, 2010, at 7:30 p.m., by the Moderator, Michael J. Widmer.]

A moment of silence was held in honor of David R. Johnson.

**ARTICLE 1** Motion to remove Article 1 from the table.

The motion was unanimously approved

**ARTICLE 1** Motion to lay Article 1 on the table.

*Town Meetings*

The motion was unanimously approved.

**ARTICLE 6** Motion to appropriate \$22,000 for non-contributory pensions of eligible Town employees as provided in sections of Chapter 32 of the General Laws. 21

The motion was unanimously adopted.

**ARTICLE 7** Motion to appropriate \$4,545,332 for pensions and expenses in accordance with Chapter 32 of the General Laws.

The motion was approved.

**ARTICLE 8** Motion to appropriate \$411,639 for repair, improvement and construction of highways within the Town as provided for by Chapter 90 of the General Laws.

The motion was unanimously adopted.

**ARTICLE 5** Motion to appropriate \$168,344 for salaries for the elected Town officers.

The motion was approved.

**ARTICLE 5** Motion to amend Article 5 to increase salary of Elected Town Clerk to \$76,683.

The motion was defeated.

**ARTICLE 12** Motion to rescind \$42,926.45 of the unused borrowing authority appropriated under Article 10 of the June 18, 2007 Annual Town Meeting to replace HVAC units at the Belmont High School.

The motion was unanimously adopted.

**ARTICLE 10** Motion to appropriate \$4,624,012 from the "Water Enterprise Fund," pursuant to Chapter 44, Section 53F 1/2 of the General Laws for water service.

The motion was unanimously adopted.

**ARTICLE 10** Motion to appropriate \$7,373,821 from the "Sewer and Stormwater Enterprise Fund," pursuant to Chapter 44, Section 53F 1/2 of the General Laws for sewer and stormwater service.

The motion was approved.

**ARTICLE 9** Motion to amend to withdraw \$24,100 for Grove Street Tennis Courts.

The motion was approved.

**ARTICLE 9** Motion to amend to add \$24,100 to repair Winn Brook and Pequossette Tennis Courts.

The motion was approved.

**ARTICLE 9** Motion to appropriate \$2,660,000 to support capital expenditures.

The motion was approved as amended.

Full transcripts may be obtained for a modest fee from the Selectmen's Office or the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
ANNUAL TOWN MEETING  
Wednesday, May 26, 2010**

[The Fifth Session of the Annual Town Meeting of the Town of Belmont was called to order in the Chenery Middle School Auditorium on May 26, 2010, at 7:30 p.m., by the Moderator, Michael J. Widmer.]

**ARTICLE 4** Budget.

All motions were approved.

**ARTICLE 3** Motion to transfer \$2,453,258.77 from various sources to meet expenses of the Town.

The motion was unanimously adopted.



To see if the Town will vote to amend the Zoning By-Laws in Section 6.11.4 e) 2), by inserting the following phrase "or their immediate family defined as grand parents, parents, children, and grand children," after "subject premises," as follows:

*"The accessory dwelling unit or the principal structure will be occupied by the owner of the subject premises, or their immediate family defined as grand parents, parents, children, and grand children, except for bona fide temporary absences."*

, or to do or act thereon.

This article seeks to amend the Historic Accessory Buildings section of the Zoning Bylaw to state that if the building is used as an accessory dwelling, a member of the owner's immediate family must live in either the main house or the accessory building. Under the existing Bylaw the owner must personally live there.

Two-thirds vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Planning Board will report orally on this Article.

**ARTICLE 6: Associate Planning Board Member**

To see if the Town will vote to amend the General By-laws of the Town by striking Section 17.1 in its entirety and replacing it with the following new section:

*"17.1 The Planning Board established under Chapter 41, Section 70 of the General Laws shall consist of five members and one associate member who shall be appointed by the Selectmen. Pursuant to Chapter 40A, Section 9 of the General Laws, said associate member shall sit on the Board for the purposes of acting on a special permit application, in the case of absence, inability to act, or conflict of interest, on the part of any member of the Planning Board or in the event of a vacancy on the Board."*

and to amend the Zoning By-law in two places, as follows:

by adding the following as a second paragraph in section 7.4.1.:

*" Pursuant to Chapter 40A, Section 9 of the General Laws, the Planning Board shall have an associate member for the purposes of acting on a special permit application in the case of absence, inability to act, or conflict of interest, on the part of any member of the Planning Board or in the event of a vacancy on the Board. Said associate member shall be appointed by the Board of Selectmen."*

and by adding the following after the second sentence in section 7.3.3.c.:

*"The associate Planning Board member shall sit on the Board for the purposes of acting on a Design and Site Plan Review application, in the case of absence, inability to act, or conflict of interest, on the part of any member of the Planning Board or in the event of a vacancy on the Board."*

, or in any way act thereon.

This article seeks to amend the Town's General By-laws and Zoning By-law to allow the Selectmen to appoint an associate member of the Planning Board. The associate member would only be able to vote on special permits and site plan review in the absence or recusal of one of the permanent members.

Two-thirds vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The By-Law Review Committee will report orally on this Article.

The Planning Board will report orally on this Article.

**ARTICLE 7: Town Meeting Roll Call Votes**

To see if the Town will vote to amend the General By-laws of the Town by striking Section 2.7.6 in its entirety and replacing it with the following new section:

*"2.7.6 All votes, unless otherwise provided by law, shall be taken in the first instance by a "YES" and "NO" voice vote. If the Moderator is in doubt as to the vote or if any Town Meeting Member immediately doubts the vote, the Moderator shall call for a standing vote; provided, however, that any Town Meeting Member may request a roll call vote when doubting the vote or immediately after the result of a standing vote has been announced. Such a request shall be valid only if thirty-five or more Town Meeting Members concur in the request and it is requested in connection with final action upon any article in the Warrant. If a valid request for a roll call vote is made, the Town Clerk shall record the "YES" and "NO" votes forthwith so as to indicate the individual vote of each Town Meeting Member who shall have voted, and such record shall be made available to the public at the office of the Town Clerk and shall be printed in the Town Report."*

, or in any way act thereon.

This article seeks to amend the Town's General By-laws to specifically allow a Town Meeting Member to request a roll call vote following a standing vote.



**ARTICLE 1** Motion to lay Article 1 on the table.

The motion was unanimously adopted.

**ARTICLE 2** Motion to appropriate \$387,116 from the "Water Enterprise Fund" accounts, pursuant to Chapter 44, Section 53F-1/2 of the General Laws, under the direction of the Selectmen.

The motion was unanimously adopted.

**ARTICLE 3** Motion to dismiss.

The motion was dismissed by unanimous vote.

**ARTICLE 4** Motion to approve moving an existing utility easement at 307 Trapelo Road to the property line with 299 Trapelo Road.

The motion was approved.

**ARTICLE 5** Motion to dismiss.

The motion was dismissed.

**ARTICLE 6** Motion to amend the General By-Laws and Zoning By-Law by replacing Section 17.1 with a new Section 17.1, allowing the Selectmen to appoint an associate member of the Planning Board.

The motion was unanimously adopted.

**ARTICLE 7** Motion to dispense with reading the proposed amendment to 2.7.6 of the Town's General By-Laws.

The motion was approved.

**ARTICLE 7** Motion to amend the Town's General By-Laws in Section 2.7.6, to allow a Town Meeting Member to request a roll call vote following a standing vote.

The motion was approved.

**ARTICLE 8** Motion to amend the Town's General By-Laws entitled "Public Safety and Property," to prohibit smoking on any Town playground or athletic field.

The motion was amended to include the words "or otherwise use" after the words "No person shall smoke" and was approved.

**ARTICLE 9** Motion to get the sense of the Town Meeting that the Board of Selectmen and the School Committee move as expeditiously as possible to consolidate the care and maintenance of buildings, facilities and grounds of the Town and School Departments into one unified department.

The motion was approved.



# ELECTION RESULTS

## SPECIAL STATE ELECTION, JANUARY 19, 2010

Precinct	1	2	3	4	5	6	7	8	Total	%
<b>SENATOR IN CONGRESS</b>										
Number of Uncast Votes	2	0	0	2	0	0	0	3	7	0%
SCOTT P. BROWN	564	769	433	411	535	467	481	745	4405	27%
MARTHA COAKLEY	955	778	770	684	762	970	808	801	6528	40%
JOSEPH L. KENNEDY	6	13	8	18	8	3	12	8	76	0%
Write-in Votes	1	0	0	1	0	0	0	0	2	0%
Total	1528	1560	1211	1116	1305	1440	1301	1557	11018	67%
%	72%	69%	65%	59%	66%	71%	64%	71%	67%	

## ANNUAL TOWN ELECTION, APRIL 5, 2010

Precincts Reporting	1	2	3	4	5	6	7	8	TOTAL	%
<b>MODERATOR</b>										
Total Votes	552	437	383	301	367	443	244	446	<b>3173</b>	
<b>MICHAEL J WIDMER</b>	548	435	380	296	362	438	242	441	<b>3142</b>	99%
Write-in Votes	4	2	3	5	5	5	2	5	<b>31</b>	1%
<b>SELECTMAN</b>										
Total Votes	778	616	561	436	536	622	350	714	<b>4613</b>	
<b>MARK A PAOLILLO</b>	261	349	236	174	257	205	142	445	<b>2069</b>	45%
DANIEL C LECLERC	316	163	189	62	112	218	103	115	<b>1278</b>	28%
ANNE MAHON	200	103	134	200	167	197	104	153	<b>1258</b>	27%
Write-in Votes	1	1	2	0	0	2	1	1	<b>8</b>	0%
<b>TOWN CLERK</b>										
Total Votes	739	598	540	402	525	599	344	681	<b>4428</b>	
<b>E. O'BRIEN CUSHMAN</b>	341	363	223	223	255	254	168	433	<b>2260</b>	51%
MARGARET A HEGARTY	240	139	219	103	150	187	96	158	<b>1292</b>	29%
DIANE S GALVIN	129	32	60	46	85	121	56	45	<b>574</b>	13%
SARA R ALCORN	29	63	37	28	33	35	24	45	<b>294</b>	7%
Write-in Votes	0	1	1	2	2	2	0	0	<b>8</b>	0%
<b>BOARD OF ASSESSORS</b>										
Total Votes	490	399	347	285	342	365	221	446	<b>2895</b>	
<b>CHARLES R LAVERTY, JR</b>	488	398	345	284	339	361	219	445	<b>2879</b>	99%
Write-in Votes	2	1	2	1	3	4	2	1	<b>16</b>	1%
<b>BD/CEM. COMMISSIONERS</b>										
Total Votes	485	390	343	293	330	368	223	433	<b>2865</b>	
<b>CHARLES LAVERTY, III</b>	484	390	341	292	327	364	221	430	<b>2849</b>	99%
Write-in Votes	1	0	2	1	3	4	2	3	<b>16</b>	1%
<b>BOARD OF HEALTH</b>										
Total Votes	471	395	350	288	336	365	222	402	<b>2829</b>	
<b>ROBERT M EISENDRATH</b>	470	394	348	288	333	361	221	402	<b>2817</b>	100%
Write-in Votes	1	1	2	0	3	4	1	0	<b>12</b>	0%
<b>HOUSING AUTHORITY</b>										
Total Votes	447	347	327	273	325	348	214	395	<b>2676</b>	
<b>DONNA BRESCIA</b>	446	347	322	273	322	344	213	393	<b>2660</b>	99%
Write-in Votes	1	0	5	0	3	4	1	2	<b>16</b>	1%
<b>PUBLIC LIBRARY TRUSTEES</b>										
Total Votes	890	680	636	493	623	667	411	739	<b>5139</b>	
<b>SARAH A PHILLIPS</b>	432	349	316	258	313	328	204	370	<b>2570</b>	50%
<b>MARK P CARTHY</b>	456	329	318	233	305	336	206	367	<b>2550</b>	50%
Write-in Votes	2	2	2	2	5	3	1	2	<b>19</b>	0%
<b>SCHL COMM MEMBERS</b>										
Total Votes	1268	932	877	627	847	1039	570	1042	<b>7202</b>	
<b>LAURIE R SLAP</b>	501	345	339	182	295	406	220	362	<b>2650</b>	37%
<b>DANIEL D SCHARFMAN</b>	458	287	271	141	266	384	194	289	<b>2290</b>	32%
KEVIN M CUNNINGHAM	179	185	173	213	171	154	93	252	<b>1420</b>	20%
RICHARD ROSEN	130	112	92	91	112	93	63	138	<b>831</b>	12%
Write-in Votes	0	3	2	0	3	2	0	1	<b>11</b>	0%

ANNUAL TOWN ELECTION, APRIL 5, 2010, CONTINUED

<b>PCT 1 MTG MBRS 3yrs</b>		Total	<b>PCT 2 MTG MBRS</b>		Total	<b>PCT 3 MTG MBRS</b>		Total	<b>PCT 4 MTG MBRS 3yrs</b>		Total
Total Votes		4820	Total Votes		3515	Total Votes		3654	Total Votes		2852
<b>SCHARFMAN, DANIEL D</b>		462	<b>KEOHANE, KATHLEEN</b>		323	<b>SARNO, J. ANANIAN</b>		308	<b>FLEWELLING, SHEILA M</b>		237
<b>McCLAIN, GRETCHEN M</b>		395	<b>COUNSELMAN, ELEANOR</b>		322	<b>DIECKMANN, JOHN T</b>		291	<b>CUNNINGHAM, KEVIN M</b>		228
<b>HAYES, JOCELYN C</b>		387	<b>PEW, ELIZABETH W</b>		319	<b>KRUSE, JANET M</b>		276	<b>FLEWELLING, DAVID R</b>		225
<b>KENDALL, SANDRA J</b>		386	<b>SCALI, MARYANN L</b>		319	<b>TOMFORD, HELI</b>		264	<b>DiTOMMASO, CORALIE N</b>		209
<b>FREIDBERG, KAREN</b>		382	<b>DeSTEFANO, JOSEPH G</b>		318	<b>OTERI, LISA A</b>		264	<b>MacISAAC, JAMES G</b>		205
<b>REPPUCCI, NANCY M</b>		380	<b>MAGNI, PETER R</b>		315	<b>PARMETT, KAREN S</b>		260	<b>SWIFT HART, JOHANNA</b>		194
<b>FREEMAN, JACK</b>		373	<b>SCALI, JOSEPH A</b>		304	<b>SARNO, ROBERT L</b>		259	<b>WHITE, JOSEPH P</b>		191
<b>McGAW, ROBERT E</b>		367	<b>BANKER, JAMES</b>		277	<b>O'CONNOR, JOHN M</b>		245	<b>MESSINGER, WILLIAM G</b>		186
<b>ELLET, WILLIAM C,III</b>		355	<b>HUANG, C. BING-YEN</b>		258	<b>GOODMAN-BELKADI, A.</b>		243	<b>SACCO, ROSARIO A</b>		186
<b>POOLE, ADRIANA</b>		350	<b>MALLIRIS, EVANTHIA K</b>		251	<b>PASSERO, BARBARA</b>		229	<b>KLEIN, TREY</b>		185
<b>CARTHY, MARK P</b>		339	<b>VALIANT, GAYLE L</b>		250	<b>KLIMASMITH, E.M.</b>		228	<b>OCCHINO, SANDRA M</b>		179
<b>TEEBAGY, JOAN S</b>		339	<b>SKOLNICK, DAVID C</b>		249	<b>MURPHY, JOHN C</b>		222	<b>OCCHINO, JOHN B</b>		171
<b>STIEVATER, DAVID N</b>		288	Write-in Votes		10	<b>CARERE, ERICA</b>		193	<b>BAKEMAN, HELEN E</b>		162
Write-in Votes		17				<b>MANJIKIAN, RAFFI M</b>		188	<b>LAWRENCE, PHILIP W</b>		143
<b>PCT 1 MTG MBR 1yr</b>	Total					<b>SAMPSON, JAY A</b>		173	<b>GOLDMAN, MATTHEW</b>		136
Total Votes		33				Write-in Votes		11	Write-in Votes		15
Write-in Votes		33							<b>PCT 4 MTG MBRS 1yr</b>	Total	
									Total Votes		76
									Write-in Votes		76
<b>PCT 5 MTG MBRS 3yrs</b>	Total		<b>PCT 6 MTG MBRS 3yrs</b>	Total		<b>PCT 7 MTG MBRS</b>	Total		<b>PCT 8 MTG MBRS</b>	Total	
Total Votes		3089	Total Votes		3804	Total Votes		2164	Total Votes		3914
<b>ELLARD, JANICE M</b>		300	<b>SLAP, LAURIE R</b>		392	<b>GIALLONGO, STEVEN</b>		203	<b>NATOLI, GERARD L</b>		413
<b>SULLIVAN, MATTHEW J</b>		286	<b>GIBSON, ELIZABETH</b>		368	<b>COUTINHO, PAUL J</b>		200	<b>ROSALES, DEBORAH M</b>		390
<b>FIRENZE, FELIX J</b>		282	<b>KLIONSKY, STEPHEN H</b>		321	<b>SCHAFFER, PENELOPE H</b>		197	<b>GALLANT, ROBERT M</b>		350
<b>SERRA-MASCIARI, A.</b>		280	<b>BECKER, KIMBERLY A</b>		301	<b>COHEN, ROBERT F</b>		195	<b>KOCHEM, CHRISTINE W</b>		328
<b>KASSARABA, ELLEN M</b>		275	<b>LARSON, TERI</b>		296	<b>LOWRIE, KATHERINE B</b>		195	<b>CROWLEY, MICHAEL J</b>		322
<b>ROJAS, ANDRES T</b>		271	<b>KIRRANE, JULIA M</b>		291	<b>LOWRIE, MATTHEW B</b>		194	<b>BRAUER, CARL M</b>		319
<b>FEINS, JUDITH D</b>		267	<b>SAPER, BRIAN S</b>		277	<b>LOCKETT, DEBORAH S</b>		193	<b>LAMBERT, ANNE-MARIE</b>		318
<b>BOWMAN, G. TIMOTHY</b>		263	<b>EVANS, STEPHEN A</b>		268	<b>O'DONNELL, JOAN C</b>		192	<b>RITTENBURG, ANN M</b>		313
<b>BROWN, DEVIN B</b>		261	<b>JORDAN, VIRGINIA</b>		268	<b>HARRIS, GARRETT J</b>		181	<b>CELLA, DAVID</b>		306
<b>POLLOCK, JOHN W</b>		255	<b>KAZANJIAN, MARY ANN</b>		261	<b>TITUS, SUSAN REBECCA</b>		181	<b>McNEILL, ERIN</b>		290
<b>GROSBAUM, LAURENCE</b>		237	<b>KOSIBA, HENRY J</b>		259	<b>SULLIVAN, DAVID M</b>		179	<b>ROBERTS, PAUL F</b>		280
Write-in Votes		112	<b>HIRSCH, MARCIE S</b>		254	Write-in Votes		54	<b>NOVEMBER, MARTIN T</b>		272
<b>PCT 5 MTG MBR 1yr</b>	Total		<b>KAZANJIAN, EDWARD A</b>		227				Write-in Votes		13
Total Votes		72	Write-in Votes		21						
Write-in Votes		72	<b>PCT 6 MTG MBR 1yr</b>	Total							
			Total Votes		54						
			Write-in Votes		54						

## SPECIAL OVERRIDE ELECTION, JUNE 14, 2010

Precinct	1	2	3	4	5	6	7	8	TOTAL	%
<b>QUESTION ONE</b>										
Register Voters	2073	2224	1844	1905	1994	1990	2055	2219	16304	
Card Casts	1089	909	714	548	730	903	611	973	6477	39.73%
Total Votes	1089	909	714	548	730	903	611	971	6475	
Number of Uncast Votes	0	0	0	0	0	0	0	2	2	
<b>YES</b>	605	375	344	197	330	526	295	372	3044	47.01%
<b>NO</b>	484	534	370	351	400	377	316	599	3431	52.99%
									6475	100.00%

## STATE PRIMARY ELECTION, SEPTEMBER 14, 2010

Precinct		1	2	3	4	5	6	7	8	Total
<b>GOVERNOR</b>	DEM									
Number of Uncast Votes		54	57	51	50	57	61	38	83	451
DEVAL L PATRICK		316	234	223	166	205	311	214	257	1926
Write-in Votes		4	3	4	5	6	1	4	7	34
<b>LT. GOVERNOR</b>	DEM									
Number of Uncast Votes		71	70	67	53	65	77	50	103	556
TIMOTHY P MURRAY		302	223	211	165	201	296	205	243	1846
Write-in Votes		1	1	0	3	2	0	1	1	9
<b>ATTORNEY GENERAL</b>	DEM									
Number of Uncast Votes		78	75	59	38	67	67	42	93	519
MARTHA COAKLEY		291	214	218	179	198	303	211	252	1866
Write-in Votes		5	5	1	4	3	3	3	2	26
<b>SECRETARY of STATE</b>	DEM									
Number of Uncast Votes		88	79	73	41	71	94	43	93	582
WILLIAM F GALVIN		286	213	205	175	197	279	211	254	1820
Write-in Votes		0	2	0	5	0	0	2	0	9
<b>TREASURER</b>	DEM									
Number of Uncast Votes		39	29	29	18	21	37	25	38	236
STEVEN GROSSMAN		290	214	204	143	190	273	176	236	1726
STEPHEN J MURPHY		45	50	45	60	57	63	53	73	446
Write-in Votes		0	1	0	0	0	0	2	0	3
<b>AUDITOR</b>	DEM									
Number of Uncast Votes		40	39	37	25	40	30	32	38	281
SUZANNE M BUMP		242	176	161	98	137	211	150	204	1379
MIKE LAKE		65	42	46	45	51	68	34	59	410
GUY WILLIAM GLODIS		27	37	34	53	40	64	39	46	340
Write-in Votes		0	0	0	0	0	0	1	0	1
<b>REP in CONGRESS</b>	DEM									
Number of Uncast Votes		69	50	53	37	56	57	35	93	450
EDWARD J MARKEY		304	242	224	180	210	316	220	253	1949
Write-in Votes		1	2	1	4	2	0	1	1	12
<b>COUNCILLOR</b>	DEM									
Number of Uncast Votes		126	116	84	45	74	119	69	115	748
M.M. PETITTO DEVANEY		178	136	143	116	138	187	140	169	1207
COREY A BELANGER		69	42	51	60	54	65	46	63	450
Write-in Votes		1	0	0	0	2	2	1	0	6
<b>SENATOR in GENERAL COURT</b>	DEM									
Number of Uncast Votes		25	20	19	9	20	20	18	18	149
STEVEN A TOLMAN		334	255	243	188	223	332	222	302	2099

**Election Results**

Precinct	1	2	3	4	5	6	7	8	Total
WILLIAM B FEEGBEH	15	19	16	24	25	21	15	27	162
Write-in Votes	0	0	0	0	0	0	1	0	1
<b>REP in GENERAL COURT</b> DEM									
Number of Uncast Votes	52	52	47	41	48	63	40	86	429
WILLIAM BROWNSBERGER	320	239	230	177	218	308	212	256	1960
Write-in Votes	2	3	1	3	2	2	4	5	22
<b>DISTRICT ATTORNEY</b> DEM									
Number of Uncast Votes	124	96	98	57	82	120	68	119	764
GERARD T LEONE, JR	250	196	180	162	185	252	186	226	1637
Write-in Votes	0	2	0	2	1	1	2	2	10
<b>SHERIFF</b> DEM									
Number of Uncast Votes	141	120	106	60	93	136	79	133	868
JAMES V DiPAOLA	233	173	172	160	174	236	175	214	1537
Write-in Votes	0	1	0	1	1	1	2	0	6
<b>GOVERNOR</b> REP									
Number of Uncast Votes	4	14	6	5	7	6	6	23	71
CHARLES D BAKER	122	153	99	73	114	89	89	167	906
Write-in Votes	1	1	1	1	1	2	2	2	11
<b>LT. GOVERNOR</b> REP									
Number of Uncast Votes	28	39	19	7	18	16	17	56	200
RICHARD R TISEI	97	128	86	69	104	81	79	133	777
Keith Davis	1	0	0	0	0	0	1	2	4
Write-in Votes	1	1	1	3	0	0	0	1	7
<b>ATTORNEY GENERAL</b> REP									
Number of Uncast Votes	84	114	67	54	74	56	62	122	633
Guy Carbone	26	37	12	14	33	14	21	41	198
James P. McKenna	16	10	15	5	10	15	9	16	96
Write-in Votes	1	7	12	6	5	12	5	13	61
<b>SECRETARY of STATE</b> REP									
Number of Uncast Votes	41	47	22	22	26	29	18	65	270
WILLIAM C CAMPBELL	85	121	84	57	96	68	78	127	716
Write-in Votes	1	0	0	0	0	0	1	0	2
<b>TREASURER</b> REP									
Number of Uncast Votes	36	39	24	18	30	25	18	58	248
KARYN E POLITO	91	129	82	60	92	72	78	134	738
Write-in Votes	0	0	0	1	0	0	1	0	2
<b>AUDITOR</b> REP									
Number of Uncast Votes	16	21	15	9	14	16	12	16	119
MARY Z CONNAUGHTON	98	129	84	60	90	74	82	161	778
KAMAL JAIN	13	18	5	10	16	6	3	15	86
Write-in Votes	0	0	2	0	2	1	0	0	5
<b>REP in CONGRESS</b> REP									
Number of Uncast Votes	17	23	16	11	4	11	11	15	108
THOMAS P TIERNEY	56	67	39	32	45	32	36	87	394
GERRY DEMBROWSKI	54	78	50	36	72	54	49	90	483
Write-in Votes	0	0	1	0	1	0	1	0	3
<b>COUNCILLOR</b> REP									
Number of Uncast Votes	122	157	97	72	118	90	93	178	927
Write-in Votes	5	11	9	7	4	7	4	14	61
<b>SENATOR in GENERAL COURT</b> REP									
Number of Uncast Votes	124	162	95	74	116	93	95	180	939

Election Results

Precinct		1	2	3	4	5	6	7	8	Total
Write-in Votes		3	6	11	5	6	4	2	12	49
<b>REP in GENERAL COURT</b>	REP									
Number of Uncast Votes		120	162	96	76	117	93	93	181	938
Write-in Votes		7	6	10	3	5	4	4	11	50
<b>DISTRICT ATTORNEY</b>	REP									
Number of Uncast Votes		122	160	97	74	114	92	93	176	928
Write-in Votes		5	8	9	5	8	5	4	16	60
<b>SHERIFF</b>	REP									
Number of Uncast Votes		124	161	97	75	118	93	95	181	944
Write-in Votes		3	7	9	4	4	4	2	11	44
<b>GOVERNOR</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0
<b>LT. GOVERNOR</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0
<b>ATTORNEY GENERAL</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0
<b>SECRETARY of STATE</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0
<b>TREASURER</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0
<b>AUDITOR</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0
<b>REP in CONGRESS</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0
<b>COUNCILLOR</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0
<b>SENATOR in GENERAL COURT</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0
<b>REP in GENERAL COURT</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0
<b>DISTRICT ATTORNEY</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0
<b>SHERIFF</b>	LIB									
Number of Uncast Votes		0	0	1	0	0	0	0	0	1
Write-in Votes		0	0	0	0	0	0	0	0	0

STATE ELECTION, NOVEMBER 2, 2010

Precinct	1	2	3	4	5	6	7	8	Total	%
<b>GOVERNOR &amp; LT. GOVERNOR</b>										
Number of Uncast Votes	7	10	12	5	1	8	7	18		
PATRICK & MURRAY	925	805	748	662	800	961	815	798	6514	58.83%
BAKER & TISEI	505	713	429	386	438	408	402	672	3953	35.70%
CAHILL & LOSCOCCO	33	41	56	67	50	50	62	79	438	3.96%
STEIN & PURCELL	18	16	16	24	13	24	32	19	162	1.46%
Write-in Votes	0	1	0	0	2	1	0	1	5	0.05%
									11072	100.00%
<b>ATTORNEY GENERAL</b>										
Number of Uncast Votes	37	30	43	22	26	29	26	33	246	
MARTHA COAKLEY	1057	983	901	832	914	1094	958	1025	7764	71.27%
JAMES P MCKENNA	392	572	317	288	363	327	333	528	3120	28.64%
Write-in Votes	2	1	0	2	1	2	1	1	10	0.09%
									10894	100.00%
<b>SECRETARY of STATE</b>										
Number of Uncast Votes	80	77	72	39	45	62	55	64	494	
WILLIAM F GALVIN	1059	957	873	838	941	1101	947	1033	7749	72.79%
WILLIAM C CAMPBELL	323	521	282	238	290	262	279	458	2653	24.92%
JAMES D HENDERSON	26	30	34	29	27	25	36	32	239	2.24%
Write-in Votes	0	1	0	0	1	2	1	0	5	0.05%
									10646	100.00%
<b>TREASURER</b>										
Number of Uncast Votes	74	71	60	52	70	64	59	78	528	
STEVEN GROSSMAN	950	845	809	722	787	1001	860	874	6848	64.53%
KARYN E POLITO	460	669	390	370	445	384	397	635	3750	35.34%
Write-in Votes	4	1	2	0	2	3	2	0	14	0.13%
									10612	100.00%
<b>AUDITOR</b>										
Number of Uncast Votes	132	147	116	82	116	125	89	144	951	
SUZANNE M BUMP	716	628	623	609	634	757	684	660	5311	52.12%
MARY Z CONNAUGHTON	574	749	460	390	461	480	439	717	4270	41.91%
NATHANAEI A FORTUNE	64	60	62	63	92	85	104	66	596	5.85%
Write-in Votes	2	2	0	0	1	5	2	0	12	0.12%
									10189	100.00%
<b>REP in CONGRESS</b>										
Number of Uncast Votes	48	50	57	41	45	43	41	64	389	
EDWARD J MARKEY	1008	935	862	789	865	1069	926	925	7379	68.64%
GERRY DEMBROWSKI	431	600	341	314	393	338	350	597	3364	31.29%
Write-in Votes	1	1	1	0	1	2	1	1	8	0.07%
									10751	100.00%
<b>COUNCILLOR</b>										
Number of Uncast Votes	187	207	123	97	135	138	116	170	1173	
M.M. PETITTO DEVANEY	668	582	547	533	582	706	657	597	4872	48.88%
NICHOLAS A IANNUZZI	630	795	590	513	585	605	542	818	5078	50.95%
Write-in Votes	3	2	1	1	2	3	3	2	17	0.17%
									9967	100.00%

Election Results

Precinct	1	2	3	4	5	6	7	8	Total	%
<b>SENATOR in GENERAL COURT</b>										
Number of Uncast Votes	371	440	293	208	299	300	258	448	2617	
STEVEN A TOLMAN	1102	1121	959	915	989	1135	1046	1123	8390	98.44%
Write-in Votes	15	25	9	21	16	17	14	16	133	1.56%
									8523	100.00%
<b>REP in GENERAL COURT</b>										
Number of Uncast Votes	77	109	67	73	71	66	76	88	627	
WILLIAM BROWNSBERGER	1031	926	874	793	861	1045	916	938	7384	70.24%
LALIG MUSSERIAN	377	548	319	276	368	339	324	560	3111	29.59%
Write-in Votes	3	3	1	2	4	2	2	1	18	0.17%
									10513	100.00%
<b>DISTRICT ATTORNEY</b>										
Number of Uncast Votes	465	539	360	258	361	405	315	507	3210	
GERARD T LEONE, JR	1016	1029	895	868	932	1029	986	1069	7824	98.66%
Write-in Votes	7	18	6	18	11	18	17	11	106	1.34%
									7930	100.00%
<b>SHERIFF</b>										
Number of Uncast Votes	303	353	218	152	211	260	177	272	1946	
JAMES V DiPAOLA	896	866	797	773	830	953	880	922	6917	75.23%
MICHAEL TRANCHITA,SR	285	364	243	218	258	236	257	390	2251	24.48%
Write-in Votes	4	3	3	1	5	3	4	3	26	0.28%
									9194	100.00%
<b>QUESTION 1</b>										
Number of Uncast Votes	27	30	33	49	37	19	24	36	255	
YES	503	637	459	493	526	506	499	723	4346	39.93%
NO	958	919	769	602	741	927	795	828	6539	60.07%
									10885	100.00%
<b>QUESTION 2</b>										
Number of Uncast Votes	111	104	81	81	89	88	73	84	711	
YES	568	666	493	409	495	498	452	783	4364	41.84%
NO	809	816	687	654	720	866	793	720	6065	58.16%
									10429	100.00%
<b>QUESTION 3</b>										
Number of Uncast Votes	28	26	23	27	20	23	22	32	201	
YES	451	604	424	404	437	399	411	627	3757	34.35%
NO	1009	956	814	713	847	1030	885	928	7182	65.65%
									10939	100.00%
<b>QUESTION 4</b>										
Number of Uncast Votes	62	87	62	87	75	70	77	86	606	
YES	778	708	603	516	636	786	672	672	5371	50.99%
NO	648	791	596	541	593	596	569	829	5163	49.01%
									10534	100.00%



## GENERAL GOVERNMENT

### BOARD OF REGISTRARS

The Board of Registrars, working in conjunction with the Town Clerk's Office, conducted five elections for Belmont during calendar 2010: the January Special State Election to fill a vacancy created by the death of Senator Edward M. Kennedy; the April Annual Local Town election; the June Special Override Election; the September State Primary Election and the November State Election. The voter participation rate varied widely, from 28% for the Annual Local, to 67% for the two State Elections. In addition to those voting in person, more than 3000 absentee ballots were processed throughout the year. For each election, the Registrars were available and assisted the voters who reside at Belmont Manor Nursing Center or were admitted to hospital within five days of the election. Special voter registration sessions were held at Belmont High School, the "Meet Belmont" event, in addition to late evening registration hours at Town Hall. All polling places are on Town property and are fully accessible.

There were ten caucuses held during the year to fill vacancies by Town Meeting Members who resigned or relocated out of Belmont.

We wish to thank all the personnel in the Town Clerk's office for their day to day assistance with election issues. The Town also owes gratitude to the many individuals who work the long hours at the polls to make the elections run smoothly.

Respectfully submitted,  
William F. Hofmann, III, Chairman

### BYLAW REVIEW COMMITTEE

The Bylaw Review committee did not submit a 2010 Annual Report.

### CONTRIBUTORY RETIREMENT BOARD

The Belmont, Mass. Contributory Retirement Board respectfully submits its report for the year ending December 31, 2010

During 2010 twelve employees were granted retirement allowances. Sixteen retirees passed away in 2010. Of those deaths, one provided for their spouse to receive a monthly allowance. There are 337 retired members.

There is one Non-Contributory Retiree receiving a monthly retirement allowance.

The Annual Rate of Return on Investments for the year 2010 was 13.9%. The Retirement Board oversees assets of approximately \$62,500,000.00 for current employees, retirees and survivors.

During 2010 the Retirement Board Members and staff attended educational seminars and workshops. The Board held monthly meetings and special meetings when necessary. They met with the Town Administrator and the Warrant Committee. On a regular basis they met with their Investment Consultant, Managers and Actuarial Consultant and the Massachusetts Public Employee Retirement Administration Commission.

In 2010 the Retirement Board voted to grant a 3% Cost of Living to eligible retirees, calculated on their allowance up to \$12,000, a maximum of \$360 annually. Many of the retirees do not earn \$12,000 per year and they received less than the maximum of \$360.00

Buck Consultants performed a January 1, 2010 Actuarial of the Retirement System. The Retirement Board worked with the Town and Warrant Committee. The Public Employee Retirement Administration (PERAC) approved the Appropriation for Fiscal Year 2012.

The Retirement Board voted a commitment of \$5,700,000 to Rothschild Large Cap Value. They also committed \$500,000 to the Pension Reserves Investment Trust 2011 Vintage Year Alternative Investment Program. The Retirement Board has resumed investment in Real Estate, with the PRIM Fund Real Estate and AEW Partners.

The Public Employee Retirement Administration performed a 3 year audit of the Belmont Retirement System in 2010. There were no findings noted. PERAC “commended the Belmont Retirement Board for the exemplary operation of the system”.

The Retirement Board offers information on Social Security and its impact on pensions received from the public retirement system. The Belmont public employees are not covered by Social Security. If a retiree is eligible for Social Security from another job prior to joining the Town’s retirement system, Social Security payments are reduced by a formula based on the amount of a public pension received.

The Retirement Administrator met with active employees as needed to provide information regarding available retirement options and the value of their pension. Provided education to all interested members and retirees, and participated in the Town’s Annual Benefits Fair.

On December 31, 2009 there were	448	Members (active and inactive)
During 2010 there were	12	Employees who retired
During 2010 there were	41	New Employees
During 2010 there were	17	Withdrawals and Transfers
On December 31, 2010 there were	460	Members (active and inactive)
On December 31, 2010 there were	340	Retired Members
During 2010 there were	13	New Retirees
During 2010 there were	1	New Survivors
During 2010 there were	16	Retiree deaths
On December 31, 2010 there were	338	Retired Members

Respectfully submitted,  
 Rosario A. Sacco, Chairman                      Thomas F. Gibson, Vice-Chairman,      Barbara Hagg, Ex-Officio  
 Walter Wellman, Elected Member,      Peter Palandjian, Appointed Member,      Marion Cote’, Administrator

### GOVERNMENT STRUCTURE REVIEW COMMITTEE

The Committee met on January 21 and July 27, 2010 and discussed the appropriate time to present to Town Meeting the Committee’s two remaining recommendations: changing the governance of the Belmont Municipal Light Department, and increasing the responsibilities of the Town Administrator. The Committee decided to defer the presentation to Town Meeting until 2011.

Respectfully submitted,  
 Paul Solomon, Chairman

POSITION CLASSIFICATION AND COMPENSATION PLAN

Town of Belmont

Position Classification and Compensation Plan

July 1, 2009 (FY 10)

Title Changes through January 30, 2010

MANAGEMENT SCHEDULE FY 10 - 0% Range Movement

<u>Position</u>	<u>Classification</u>	<u>Min Salary</u>	<u>Mid Salary</u>	<u>Max Salary</u>
Assistant Town Clerk	13	\$55,501	\$66,601	\$77,701
Assistant Town Accountant	13	\$55,501	\$66,601	\$77,701
DPW Business Manager	13	\$55,501	\$66,601	\$77,701
Assistant Health Director	14	\$58,348	\$70,018	\$81,688
Public Safety Operations Manager	14	\$58,348	\$70,018	\$81,688
Information Systems Manager	15	\$61,196	\$73,435	\$85,674
Planning Coordinator	15	\$61,196	\$73,435	\$85,674
Cemetery Superintendent	16	\$64,016	\$76,820	\$89,623
Council on Aging Director	16	\$64,016	\$76,820	\$89,623
Recreation Director	16	\$64,016	\$76,820	\$89,623
Assistant Fire Chief	17	\$66,864	\$80,237	\$93,610
Assistant Police Chief	17	\$66,864	\$80,237	\$93,610
Assistant Town Administrator	17	\$66,864	\$80,237	\$93,610
Assessing Administrator	18	\$69,711	\$83,654	\$97,595
Health Director	18	\$69,711	\$83,654	\$97,595
Library Director	18	\$69,711	\$83,654	\$97,595
Water Division Manager, DPW	18	\$69,711	\$83,654	\$97,595
Manager, Buildings and Facilities	18	\$69,711	\$83,654	\$97,595
Highway Division Manager, DPW	19	\$72,559	\$87,071	\$101,583
Economic Development and Planning Mgr	19	\$72,559	\$87,071	\$101,583
Human Resource Director	20	\$75,384	\$90,487	\$105,569
Town Accountant	20	\$75,384	\$90,487	\$105,569
Director of Community Development	22	\$81,074	\$97,290	\$113,504
DPW Director*	22	\$81,074	\$97,290	\$113,504
Fire Chief*	22	\$81,074	\$97,290	\$113,504
General Manager, Light Department*	22	\$81,074	\$97,290	\$113,504
Police Chief*	22	\$81,074	\$97,290	\$113,504

\*Base Rate (not including educational incentives, differentials and holiday pay)

NON-UNION STAFF SCHEDULE FY 10 - 0% Range Movement

<u>Position</u>	<u>Classification</u>	<u>Min Salary</u>	<u>Mid Salary</u>	<u>Max Salary</u>	<u>Schedule</u>
Office Assistant	3	\$23,694	\$28,432	\$33,171	A
Library Assistant	4	\$26,185	\$31,422	\$36,659	A
Administrative Secretary	5	\$28,483	\$33,757	\$39,507	A
Accounting/Computer Technician	7	\$33,661	\$40,393	\$47,023	A
COA Volunteer Coordinator	7	\$33,661	\$40,393	\$47,023	A
Animal Control Officer	8	\$41,289	\$49,548	\$57,805	B
Technical Assistant	8	\$41,289	\$49,548	\$57,805	B
Human Resources Assistant	9	\$38,621	\$46,343	\$54,068	A
Public Health Nurse	9	\$38,621	\$46,343	\$54,068	A
Sanitarian	9	\$44,137	\$52,965	\$61,792	B
Tobacco Control Program Coordinator	9	\$38,621	\$46,343	\$54,068	A
Youth Services Coordinator	9	\$38,621	\$46,343	\$54,068	A
Administrative Coordinator Selectmen's	10	\$41,088	\$49,306	\$57,523	A
Information Technology Specialist	10	\$46,958	\$56,349	\$65,742	B
Coord. of Youth and Family Services	10	\$41,088	\$49,306	\$57,523	A
Public Safety Communications Supervisor	11	\$49,806	\$59,767	\$69,727	B
Street & Trench Opening Permit Coord/Insp.	11	\$49,806	\$59,767	\$69,727	PT
GIS Coordinator	12	\$52,648	\$63,184	\$73,714	B

**NON-UNION PROFESSIONAL LIBRARIANS SCHEDULE FY 10 -0% range movement**

<u>Position</u>	<u>Classification</u>	<u>Min Salary</u>	<u>Max Salary</u>	<u>Schedule</u>
Pre-Professional Children's Librarian	9	\$38,620	\$46,343	A
Pre-Professional Reference Librarian	9	\$38,620	\$46,343	A

**NON-UNION PUBLIC SAFETY SCHEDULE FY 10 -0% range movement**

<u>Position</u>	<u>Classification</u>	<u>Min Salary</u>	<u>Mid Salary</u>	<u>Max Salary</u>	<u>Schedule</u>
Parking Control Officer	3	\$23,694.01	\$28,432.08	\$33,171.37	A
Reserve Public Safety Dispatcher	7	\$18.50	\$20.35	\$22.20	A
Crossing Guard	1	\$10.29	\$12.33	\$14.39	

**UNION ADMINISTRATIVE AND CLERICAL SCHEDULE (SEIU) FY 10 -3.5%**

<u>Position</u>	<u>Classification</u>	<u>Min Salary</u>	<u>Max Salary</u>	<u>Schedule</u>
Office Assistant	3	\$25,308.37	\$30,375.80	A
Clerk I --Assessors	4	\$27,970.12	\$33,560.80	A
Library Assistant I	4	\$27,970.12	\$33,560.80	A
Administrative Secretary	5	\$35,007.44	\$42,016.00	B
Administrative Secretary	5	\$30,631.51	\$36,764.00	A
Clerk II - Accounts Payable	5	\$35,007.44	\$42,016.00	B
Clerk II--Billing	5	\$30,631.51	\$36,764.00	A
Clerk II - Cashier	5	\$30,631.51	\$36,764.00	A
Clerk II--Dispatch	5	\$30,631.51	\$36,764.00	A
Clerk II--Excise	5	\$30,631.51	\$36,764.00	A
Clerk II--Parking	5	\$30,631.51	\$36,764.00	A
Library Assistant II	5	\$30,631.51	\$36,764.00	A
Library Assistant II--Technical Services	5	\$30,631.51	\$36,764.00	A
Administrative Assistant I	6	\$33,292.90	\$39,949.00	A
Administrative Assistant I	6	\$38,048.92	\$45,656.00	B
Clerk II--Real Estate	6	\$38,048.92	\$45,656.00	B
Recreation Program Coordinator	6	\$33,292.90	\$39,949.00	A
Administrative Assistant II	7	\$41,090.40	\$49,316.80	B
Administrative Assistant II	7	\$35,954.28	\$43,152.20	A
Assessment Technician	7	\$35,954.28	\$43,152.20	A
Administrative Assistant III	8	\$38,590.37	\$46,319.00	A
Administrative Assistant III	8	\$44,103.28	\$52,936.00	B
Billing Supervisor	8	\$44,103.28	\$52,936.00	B
Circulation Supervisor	8	\$38,590.37	\$46,319.00	A
Office Supervisor	8	\$38,590.37	\$46,319.00	A
Payroll Coordinator	8	\$38,590.37	\$46,319.00	A
Social Worker	8	\$38,590.37	\$46,319.00	A
Transportation Coordinator	8	\$38,590.37	\$46,319.00	A
Recreation Program Supervisor	9	\$41,251.76	\$49,504.00	A
Senior Center Coordinator	9	\$38,621.00	\$46,343.00	A
Administrative Coordinator - Bldg Services	10	\$43,888.21	\$52,670.80	A
Office Manager - CommDevelop	10	\$50,158.16	\$60,195.20	B
Assistant Director/COA Prog Coord	11	\$46,549.59	\$55,855.80	A
Foreman	12	\$56,241.12	\$67,496.00	B
Inspection & Enforcement Officer	12	\$56,241.12	\$67,496.00	B
Assistant Assessing Administrator	13	\$51,872.37	\$62,244.00	A
Assistant Town Treasurer/Collector	13	\$51,872.37	\$62,244.00	A
Grounds Superintendent	13	\$59,282.60	\$71,136.00	B
Meter Supervisor	13	\$59,282.60	\$71,136.00	B
Operations Foreman	13	\$59,282.60	\$71,136.00	B
Shop Foreman	13	\$59,282.60	\$71,136.00	B
Waterworks Construction Supervisor	13	\$59,282.60	\$71,136.00	B
Resident Engineer	14	\$62,324.28	\$74,796.80	B
Electrical Insp./Chief Substation Operator	15	\$65,366.08	\$78,436.00	B
Highway Operations Manager, DPW	15	\$65,366.08	\$78,436.00	B
Assistant Water Superintendent	16	\$68,378.96	\$82,056.00	B
Line Superintendent	16	\$68,378.96	\$82,056.00	B
Engineer/Operations Manager	18	\$74,461.92	\$89,356.80	B

**General Government**

**UNION LABORER SCHEDULE (AFSCME) FY 10 -3.5%**

<b>Position</b>	<b>Classification</b>	<b>Min Salary</b>	<b>Max Salary</b>	<b>Schedule</b>
Custodian	3	\$28,912.00	\$34,715.20	B
Laborer	3	\$28,912.00	\$34,715.20	B
Building Services Custodian	4	\$31,948.80	\$38,396.80	B
Driver	4	\$31,948.80	\$38,396.80	B
Meter Reader/Laborer	4	\$31,948.80	\$38,396.80	B
HMEO	5	\$35,006.40	\$42,036.80	B
HMEO/Garage Attendant	5	\$35,006.40	\$42,036.80	B
Maintenance Craftsperson	6	\$38,043.20	\$45,697.60	B
SHMEO/Laborer	6	\$38,043.20	\$45,697.60	B
Stockkeeper/Department Service Worker	6	\$38,043.20	\$45,697.60	B
Lead Custodian	7	\$41,080.00	\$49,337.60	B
Lead Custodian/Maintenance Worker	7	\$41,080.00	\$49,337.60	B
Mason	7	\$41,080.00	\$49,337.60	B
Mechanic	9	\$47,132.80	\$56,617.60	B
Working Foreman	10	\$50,169.60	\$60,236.80	B

**UNION PROFESSIONAL LIBRARIANS SCHEDULE (Professional Librarians Assn.) FY 10 -3.5%**

<b>Position</b>	<b>Classification</b>	<b>Min Salary</b>	<b>Max Salary</b>	<b>Schedule</b>
Children's Librarian	10	\$43,888.00	\$52,699.40	A
Reference Librarian	10	\$43,888.00	\$52,699.40	A
Young Adult/Reference Librarian	10	\$43,888.00	\$52,699.40	A
Library Generalist	11	\$46,549.36	\$55,895.32	A
Chief of Children's Services	13	\$51,872.60	\$62,286.64	A
Tecnology Librarian	13	\$51,872.60	\$62,286.64	A
Coordinator of Public Services	14	\$54,533.96	\$65,482.56	A
Coordinator of Technical Services	14	\$54,533.96	\$65,482.56	A

**UNION FIRE SCHEDULE (IAFF, Local 1637) FY 10 -3.5%**

<b>Position</b>	<b>Base Min</b>	<b>Base Max</b>	<b>Schedule</b>
Firefighter	\$790.18	\$1,008.50	E
Lieutenant	\$1,114.14	\$1,216.68	E
Captain	\$1,387.02	\$1,447.85	E

**UNION PATROLMAN SCHEDULE (BPPA)FY 10 - 3.5%**

<b>Position</b>	<b>Base Min</b>	<b>Base Max</b>	<b>Schedule</b>
Police Officer	\$837.99	\$1,019.56	D

**UNION POLICE SUPERIORS SCHEDULE FY 10 - 3.5%**

<b>Position</b>	<b>Base Min</b>	<b>Base Max</b>	<b>Schedule</b>
Police Sergeant	\$1,144.57	\$1,302.64	D
Police Lieutenant	\$1,339.13	\$1,524.10	D
Police Captain	\$1,566.86	\$1,783.18	D

**UNION PUBLIC SAFETY DISPATCH SCHEDULE (IAFF, Local 1637) FY 10 - 3.5%**

<b>Position</b>	<b>Base Min</b>	<b>Base Max</b>	<b>Schedule</b>	
Public Safety Dispatcher	7	\$733.48	\$914.24	C

A=35 hr wk  
 B=40 hr wk  
 C=37.5 hr wk  
 D=37 hr wk  
 E=42 hr wk

**SESQUICENTENNIAL PLANNING COMMITTEE**

The Sesquicentennial Planning Committee met in 2010 to discuss plans to leave behind a permanent remembrance to mark the historic occasion of the incorporation of the Town of Belmont which was granted by the General Court in 1859.

Committee members reviewed the merits of several proposed projects that would be consistent with the original goal of presenting the history of Belmont in ways that educate and encourage all members of the community to take pride in the Town where they live.

A presentation of the proposed plan to erect a permanent marker on the lawn in front of the Town Hall along Concord Avenue was made before the Board of Selectmen. After their approval was granted, members of the 150 Committee spent the remainder of the year working on the specific details of the project including; design elements, materials, site review, cost estimates and funding options.

Many thanks to members of the Board of Selectmen, Town Administrators Office, Department of Public Works, Building Department, Accounting and Treasurers Office and to the individuals and area businesses who continue to lend their time to the process and their talents to this particular project.

Respectfully submitted,  
Viktoria Haase, Chair

## TOWN CLERK

The Town Clerk respectfully submits the following report of activities for the year ending December 31, 2010.

A new Town Clerk, Ellen O'Brien Cushman, was elected in April of 2010, replacing Delores Keefe who retired after a long and successful career with the Town. The Town Clerk's office consists of 3.5 full-time employees, including the elected Town Clerk. Part-time elected or appointed officials, the Board of Registrars of voters and the elected Town Moderator, totaling an additional .5 full-time equivalent employees are also included in the budgets and personnel of the Town Clerk's office.

The activities/costs for the Town Clerk's office fall into three categories, Elections & Registrations, Legislative and Town Clerk.

### Elections & Registrations:

Five elections were held in Belmont during calendar 2010: January: Special Election to U.S. Senator in Congress; April: Annual Town Election; June: Special Override Election; September: State Primary; November: State Election (including the local question to adopt the Community Preservation Act).

For the first time in many years, there were several contested town-wide races in the Annual Town Election, which significantly boosted voter participation to 28%, up from 6% in 2009. Other participation rates were 39% for the Special Override, 67% for the January Special State Election and 67% for the November State Election. More than three thousand absentee ballots were processed throughout the year, compared to nine hundred in 2009. We sincerely thank and depend upon the dedication, commitment and accuracy of our precinct poll workers. Recruiting, training and retaining enough qualified poll workers to comply with the Commonwealth's election laws continue to be a challenge. Election costs are driven primarily by the number and type of elections required as well as the number of voting precincts, as determined by the Commonwealth laws. Other activities include the annual town census, preparation of the annual resident book and managing the campaign finance filings.

### Legislative:

The Annual Town Meeting was convened April 26<sup>th</sup>, continuing four additional nights; One Special Town Meeting was held November 8<sup>th</sup>. Ten caucuses were held throughout the year to fill vacant Town Meeting seats due to resignations. Each change to the Town's By-Laws requires additional activities to gain the approval of the Attorney General. All activities must comply with the laws of the Commonwealth. The latest initiatives involve communication with Town Meeting Members via email and the audience response system for use at Town Meetings.

### Town Clerk:

The Town Clerk provides a variety of services to those who walk in, call or write. Most of the services are mandated by the Commonwealth; many of which are provided for fees though many are not. The Town Clerk also acts as recording officer, registrar of vital records and statistics, public records officer, pet and business licensing officer and is the point of general information to Belmont's inhabitants. In addition, the Town Clerk's office issues business certificates, public meeting notices and meeting minutes, Zoning Board of Appeals decisions, underground fuel storage registrations, raffle permits, administers oath of office and maintains the records of the State-mandated conflict of interest laws, public records requests and sells State Hunting & Fishing licenses. With three staff members certified, we've seen a large increase in our passport agent work. A major initiative is the implementation of a "one touch" system for our records, particularly pet licensing, using existing database tools. Technology changes made to the pet database by our staff have already resulted in hours of labor savings, better record-keeping and real-time access to information by involved departments in Town. The next step will be to offer on-line payment of pet licenses during 2011.

The Town Clerk's Office continues to benefit from the generosity of our volunteers who expertly lend a hand preparing the "In" and "Out" Books used for elections as well as opening and collating the returned census forms of the 12,000 sent out.

### Vital Statistics for Belmont

	<u>2009</u>	<u>2010</u>
#Births	296	287
#Deaths	186	201
# Marriages License Issued	103	113

### **Town Clerk Fees Collected Calendar 2010**

\$93,976

*General Government*

# of Transactions for which fees were collected

4923

# Pet Licenses Issued 2010

1504 Dogs & 830 Cats

It is with pride and appreciation that I submit my first annual report for the Town Clerk's office. The office staff now consisting of Meg Piccione, Peter Harrington and Nancy Casale have demonstrated their commitment to innovations and customer service. We are excited by the planning and expect great things!

Respectfully submitted,  
Ellen O'Brien Cushman, Town Clerk

## TOWN HISTORIAN

Requests for historical information continue to come to the attention of your Town Historian with usually about eight to ten requests each year. This year was quite low with one or two minor requests so I will record the major one.

I had a phone call asking if I knew where Thingvalla Avenue was and, if so, did I have any information on it. I felt as if he was trying to stump me.

In 1897, the Horace Bird estate on Belmont Street at the Cambridge line was subdivided in two house lots with Ericsson Street, Bird Street and Norumbega Street being laid out off Belmont Street with only Ericsson Street being in Belmont.

This subdivision was bounded in the rear by present day THINGVALLA AVENUE, but in 1897, this street was Exeter Street for the part in Belmont, and Cushing Avenue for the section in Cambridge. Some time between 1901 and 1908, Cambridge changed the name of Cushing Avenue to Thingvalla Avenue, so in 1908, Belmont voted to change their end called Exeter Street to Thingvalla Avenue to agree with the Cambridge name. Thingvalla Avenue was accepted as a public way by Cambridge in 1907, and I would imagine that the name was changed from Cushing Avenue at that time. I talked to several departments in Cambridge City Hall and to the Cambridge Historical Society, but no one seemed to know where this strange name came from.

In April of 1978, this writer received a letter from Mrs. Charles Smith of Weston, Massachusetts, who after reading the first edition of my *Streets of Belmont* book wrote me as follows:

"The Icelandic Parliament (the Althing) first met and continued to meet for many years on the plain of Thingvellir, near Thingvalla water."

Then a longtime Belmont friend, Paula Butler, knowing of my search for information on the history of missing street names, sent me an article from the March 2001 *Islands* magazine written by a person on tour of Iceland. Among the stops he wrote about was the following:

"Thingvellir (Parliament Plains) is the most historical site in Iceland, the place where the Althing, the national assembly began convening in the open air in 930. Almost a millennium later, in 1928, Thingvellir became Iceland's first national park."

So, Thingvalla Avenue, which originally overlooked the now filled in Bird's Pond, as shown on the map accompanying this article, perhaps made one think of "Thingvalla water." In any event, Thingvalla Avenue now joins the other Norse sounding names in the 1897 Bird subdivision as it appears to have taken its name from early Icelandic history.

Bird Street in Cambridge was named for the former owners of the property, which also included large acreage across Belmont Street in Watertown. The family was best known for the tavern they ran for many years which was a popular stop for the thirsty. The old tavern was at the present day junction of Mount Auburn Street and Belmont Street, and the old Bird house and barns were on the site of the present day Sacred Heart School on the corner of Saint Mary Street on the opposite side of Belmont Street from the 1897 layout of the Belmont and Cambridge Bird property. The old tavern was sold in 1892 and shortly afterwards torn down.

Horace G. Bird was a member of the Belmont School Committee from 1870-1872, before Cambridge annexed that part of Belmont in 1880, thus making most of the estate on the north side of Belmont Street part of Cambridge. He died in Chicago on April 7, 1898 at the age of 67.

Bird Street was changed to Edward T. Sullivan Road after World War II by the City of Cambridge to honor a Cambridge hero, and Bird's Pond was later filled in and today contains a Cambridge housing project. Thus with the loss of the tavern, the street and the pond, the name of Bird has completely disappeared from this area.

A lead as to the other street names is found in the 1890 Belmont history by Thomas Davis where he states: "On the boundary line between Belmont and Cambridge, not far from the old Bird Tavern on Belmont Street, is a singular depression called the Amphitheatre upon the maps which Professor Horsford had prepared in illustrating his theory on the location of the ancient city of Norumbega, only a few miles away."

Professor Eben N. Horsford lived on a one acre site at the end of what is now Norumbega Street, buying this land from the Bird family after he discovered the Amphitheatre there. Professor Horsford spent almost his entire time trying to prove that Leif Ericsson, the Norse discoverer of America, landed in Cambridge in the year 1000 and built his home just in back of the present day Mount Auburn Hospital while establishing the ancient city of Norumbega somewhere in this general area. He also claimed that this Amphitheatre was built by the Norsemen at that time.

The *1906 Boston Guidebook* by Edwin M. Bacon describes this 130 foot diameter pit as the "Norge Memorial Amphitheatre or assembly place of those earliest discoverers. It is a spacious, natural, semi-circular depression in the earth, its sloping sides broken into six terraces or benches, thickly grass-grown."

Several years ago, James Rice, at that time the City Engineer of Cambridge, sent me photographs of the Amphitheatre at the end of Norumbega Street in Cambridge near the Belmont town line. He wanted me to have these pictures as the site was to be filled in for two new houses. Upon a visit to the site, I observed the approximate 130 foot diameter pit with the six "terraces or benches" as described by Edwin Bacon.

Along with the theory that this site was made during early visits to this country by Norsemen from Iceland, it is also claimed that the Amphitheatre may have been constructed by the early Indians. In any event, I have been told that in more recent years it was a popular site for "cock fights" by local residents. It is a shame that this piece of early local history is now lost forever. The location of the Amphitheatre may be seen on a pictorial map of Harvard Lawn, circa 1896, owned by this writer and on loan to the Office of Community Development in the Homer Municipal Building.

And finally, the 1968 *Columbia Encyclopedia* informs us that "Norumbega was the name vaguely used especially on maps of the 16<sup>th</sup> and 17<sup>th</sup> century to indicate a region or a city on the east coast of North America. Fabulous tales were told of that city, but its location and its identity are uncertain. Probably the word is an Indian version of the old form Norway."

"In the late 19<sup>th</sup> century, Professor E. N. Horsford revived interest in the matter by identifying the city with the site of Norse settlements in America, claiming to have discovered its position on the Charles River near Boston. No conclusive results have been reached on the matter, and it is generally considered that Norumbega is purely mythical."

ERICSSON STREET was no doubt named for Leif Ericsson, the claimed Norse discoverer of American in the year 1000. It seems as if Professor Horsford with his lifetime interest in the lost city of Norumbega, and who lived on the Bird property, must have played a part in how the streets were named when the land was subdivided into streets and house lots.

In any event, we still have Ericsson Street and Thingvalla Avenue in Belmont and Norumbega Street in Cambridge to remind us of the professor's theories on Leif Ericsson and his lost city of Norumberga.

Respectfully submitted,  
Richard B. Betts, Town Historian



## FINANCE

### BOARD OF ASSESSORS

The Board of Assessors submits the following report of its activities for the year ending December 31, 2010.

The Assessors held regular bi-monthly meetings, and met on a weekly basis during the busy tax-billing periods, and at other such times, as requested, had conferences and meetings with taxpayers, interested citizens and various Town Boards, Officials and the Board of Selectmen.

Members of the Board and office staff attended schools, classes and conferences sponsored by the Department of Revenue, International Association of Assessing Officers, Massachusetts Association of Assessing Officers and the Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office and the appraisal and maintenance of real and personal property for assessment purposes.

The Board of Assessors voted to issue an actual real estate tax bill for Fiscal Year 2011, with a tax rate of \$13.24 per thousand, in December 2010, to ensure proper financial management for the Town by avoiding unnecessary borrowing costs.

The assessed value tax roll for the Town of Belmont contains 8,122 real property accounts and 512 personal property accounts with an annual total assessed value of \$5,110,692,950.00 for Fiscal Year 2011.

The office staff processed approximately 680 transfers of real and personal property, of which approximately 41% of the transfers were determined "valid" sales. There were 20,776 motor vehicle excise tax bills with a total excise tax of \$2,608,956.05 committed to the Tax Collector. A total of 681 motor vehicle excise tax bills with a value of \$57,520.35 were abated, 213 applications for statutory exemptions were granted resulting in \$293,805.67 being exempted.

The Annual Town Meeting appropriated \$94,479,985.00, leaving \$2,112,824.42 non-appropriated to be raised for the total revenue of \$96,592,809.42 required for the operation of Town Government. Estimated receipts and available funds totaled \$28,927,234.77, leaving \$67,665,574.65 to be raised by taxation.

The Board successfully defended 8 overvaluation appeals before the Massachusetts Appellate Tax Board. The Board of Assessors continued the real and personal property re-inspection program as part of the computerized mass appraisal system, otherwise known as the "CAMA" system. During 2010, the Board of Assessors continued updating the existing CAMA system with regards to all property information: building permits, building plans, sketches, images, living area, as well as all other assessment information. Personal Property accounts have also been updated with regards to assessment of furniture and fixtures, equipment and machinery, and inventory. The re-inspection program provided an increase in assessed value of \$42,147,905.00 in new growth for an increase in tax levy of \$512,519.00 for Fiscal Year 2011. The Assessing Administrator continued visiting homes that sold for Fiscal Year 2011, for sales that occurred between January 1, 2010 and December 31, 2010, in order to verify the sale date, sales price and validity of the sale in person. The continual updating of the computer system of the Assessors Office allows for improved working conditions and public access. The Board also updated the property record information on the Town's Web site to make data, pictures and sketches available on line. The Assessors' Office page of the Town's website received a somewhat major update as far as the forms for the taxpayers are concerned. These forms, from a simple request to change a mailing address to an abatement application, were updated using a form filler program using Adobe software.

The Board will continue with an equalized value program. All building, plumbing and electrical permits, and occupancy certificates, will continue to be monitored for possible adjustments in value. Sales ratio studies will be monitored as part of the equalization program in preparation of the Fiscal Year 2012 reappraisal.

The Board of Assessors also provided technical assistance to the Board of Selectmen on matters relating to the potential acquisition and sale of public land. The expertise of the Board and staff saves the cost of real estate appraisal services which would otherwise be required in such matters.

The Town of Belmont's Board of Assessors Office continues being the most designated in the Commonwealth. These designations held by individual members of the Board and staff include: two Certified Assessment Evaluators (CAE) and one Administrative Assessment Specialist (AAS), awarded by the IAAO, one RA (Residential Appraiser) awarded by the MBREA and SRA (Senior Residential Appraiser), awarded by the Appraisal Institute, two Certified Massachusetts Assessors (CMA), awarded by the Massachusetts Association of Assessing Officers (MAAO), as well as numerous other professional designations from both the public and private sectors.

2010 witnessed the resignation of C. Brendan Noonan, III, as a Member of the Board of Assessors. Martin B. Millane, Jr., was appointed to the vacant position on June 7, 2010. Robert P. Reardon was elected as Chairman of the Board in April 2010, with Charles R. Laverty, Jr., as Vice Chairman, and C. Brendan Noonan, III, as Secretary, with Mr. Millane filling the Secretary position in June 2010.

Respectfully submitted,  
Robert P. Reardon, Chairman

## CAPITAL BUDGET COMMITTEE

The Capital Budget Committee consists of 7 members, 3 of whom are appointed by the Moderator, and the other 4 are representatives from the Board of Selectmen, the Warrant Committee, the Planning Board, and the School Committee. In addition the Capital Budget Committee is fortunate to have Barbara Hagg, Town Accountant as liaison, and Tom Younger, Town Administrator attends all meetings and also assists the committee.

It is the duty of the Capital Budget Committee to receive requests from every town department, and to make a proposal to Town Meeting on funding for public improvements and non-recurring major equipment needs of the town for the following year. The Capital Budget Committee also presents to Town Meeting a list of projects which are anticipated to be needed in terms of major equipment and public improvement for the next five years.

For over 20 years, the budget allocation for capital expenses has been in the \$1M range. In 2001, following an override which included money for the town's pavement management program, an additional \$1M (plus 2 ½% of that \$1M) has been added to the capital budget, and that so-called "roads money" has been dedicated to the pavement management program. There are also funds which come from the Enterprise Fund (sewer and water fees) which are used to pay for equipment or improvements in those areas.

Each year the requests to the Capital Budget Committee are at least two or three times the available funding, so many of the needs are left unmet. For many years the Capital Budget Committee has recommended to the Board of Selectmen and Warrant Committee that a budget of \$3M (plus roads and enterprise funds) is what is needed to adequately provide for the needs of maintaining and improving our infrastructure and buying needed equipment. A proposed override in June 2010 was to have added money to the capital budget, but this override failed.

In addition to requests for things that have always been part of the capital budget, like snowplows, fire vehicles, and technology infrastructure, the past several years have seen a huge rise in requests for items that one would usually think of a part of a normal maintenance program, or small items that would be funded through an operating budget. These items would include painting, carpet replacement, purchase of computers and software, and many other small items. As the budgets have become more and more squeezed, these items have fallen off the "list" and several years ago these types of requests began to be made to the Capital Budget Committee. These are things that do not meet Belmont's definition of "capital", however they are often items that are very much needed. The Capital Budget Committee has termed these items "orphans" and has been looking for a solution to finding funding sources for them.

For 2010 the Capital Budget Committee was able to fund a small portion of the requests it received. In addition to the Pavement Management program, funding was provided for the final year of the replacement of translucent panels at BHS, installing a security system at Chenery Middle School, technology network switching equipment, repairs to the library parking lot, replacement of a police van, continuation of the school department building envelope program, numerous radio conversions to comply with FCC rules, some DPW equipment, and a truck for the Building Services Dept.

A very detailed description of the Capital Budget Committee, it's history, and what it proposes each year can be found in the report that the Committee delivers each year in writing to the Town Meeting. This can also be found on the town's website.

Respectfully submitted,  
Patricia Brusch, (Warrant Committee), Chair  
Mark Clark, Clerk  
John Conte  
Jennifer Fallon (Planning Board)  
Ralph Jones (Board of Selectmen)  
Anne Marie Mahoney  
Rebecca Vose (School Committee)

CAPITAL ENDOWMENT FUND

The advisors for the Capital Endowment Fund are: Dalton J. Avery, Margaret L. Eagle, Jonathan B. Treat, Ernest E. Fay, S. Warren Farrell, Jr., Walter McLaughlin, Jr., Daniel C. Leclerc, Ex-Officio, and Floyd S. Carman, Ex-Officio.

The Capital Endowment Fund was established to fund and facilitate innovations in town government and to assist with long range capital planning. This fund was enacted by the state legislature and signed into law by the Governor of the Commonwealth in April of 1995.

\$2,000,000 was received from the proceeds of the sale of Belmont’s cable system. An additional \$943,949.24 was appropriated into the fund by Town Meeting in 2001. All proceeds from the voluntary tax bill check-off for capital projects are deposited into this account.

**Capital Endowment Fund Activity**

Opening Balance 7/01/2009 .....	\$2,673,214
Tax Check-Off Donations by 55 Residents.....	801.00
Withdrawal.....	-100,000
Fees.....	-300
Income Earned .....	<u>212,812</u>
<b>Closing Balance 6/30/2010 .....</b>	<b><u>\$2,786,527</u></b>

**Capital Endowment Fund Asset Allocation**

**As of 6/30/2010**

Cash /Money Funds.....	\$12,214
Fixed Income .....	1,421,777
Equities.....	615,919
Mutual Funds/CEF/UIT .....	723,703
Estimated Accrued Interest.....	<u>12,915</u>
<b>Closing Balance 6/30/2010 .....</b>	<b><u>\$2,786,527</u></b>

Respectfully submitted,  
Floyd S. Carman, Town Treasurer

EDUCATION SCHOLARSHIP COMMITTEE

The members of the Education Scholarship Committee are Leslie Aitken, Paula Caruso, Robert Sullivan, Wega Firenze, DeLynn Walker and Town Treasurer Floyd S. Carman.

The Belmont Education Scholarship Committee was established under MGL 60 §3C by the April 1995 Town Meeting. The Education Scholarship Committee awards scholarships to residents of Belmont who are pursuing higher education. Awards are based on the applicants’ financial need, academic achievement, community involvement and school activities. The Committee also makes an annual award to the Belmont Public Schools. Funding is provided by Belmont Taxpayer’s contributions to the voluntary Education and Scholarship check-offs on Belmont’s real estate, personal property and motor vehicle excise tax bills.

**The 2010 Town of Belmont Scholarship was awarded to the following recipients totaling \$10,200 (FY11)**

Recipient	College/University	City and State	Award Amount
ROBERT POWERS	HARVARD UNIVERSITY	CAMBRIDGE, MA	600.00
CHARLES FERRARO	UNIVERSITY OF MARYLAND	COLLEGE PARK, MD	600.00
ALIYA DINCER	MIT	CAMBRIDGE, MA	600.00
BRIANNA GALLAGHER	NORTHEASTERN UNIV	BOSTON, MA	600.00
XUE DAI	BOSTON COLLEGE	CHESTNUT HILL, MA	600.00
DONGYEON SUH	CORNELL UNIV	ITHACA, NY	600.00
ALISON LIOU	HARVARD UNIVERSITY	CAMBRIDGE, MA	600.00
NICOLE GOSELIN	BOSTON UNIVERSITY	BOSTON, MA	600.00
SARA SHAHANAGHI	BRANDEIS UNIV	WALTHAM, MA	600.00
KRISTEN RUANE	BOWDOIN COLLEGE	BRUNSWICK, ME	600.00
DENISE LU	NORTHEASTERN UNIV	BOSTON, MA	600.00
JOSEPH MCNAMARA	UNIVERSITY OF MASS	AMHERST, MA	600.00
KASEY REYNOLDS	UNIVERSITY OF MASS	AMHERST, MA	600.00
ANNE LECCESE	BOSTON COLLEGE	CHESTNUT HILL, MA	600.00
ALEXANDER KOZHEMIKOV	CARNEGIE MELLON UNIV	PITTSBURGH, PA	600.00

ANNEMARIE FRANSEN	CLARK UNIVERSITY	WORCESTER, MA	600.00
TATIANA RADONSKY	LASELL COLLEGE	NEWTON, MA	600.00

#### Activity Report for the Town of Belmont Scholarship Check-Off Fund for Fiscal Year 2010

Opening Balance 7/1/09	\$ 285,293.63	
Plus Tax Check-Off Donations	890.00	
Plus Income Earned	1,241.69	
Less Scholarship 2009-mailed December 2009	-9,000.00	
Plus 2- 2009 scholarships returned due to deferral	1,200.00	until July of 2010
Less 1-2010 scholarship sent for 1 <sup>st</sup> semester	-600.00	due to financial need
Less Helen Finnick Book Award	-200.00	
Less Dollar for Scholars Expenses	-1,715.99	
<b>Closing Balance 6/30/2010</b>	<b>\$ 277,109.33</b>	

*In Fiscal Year 2010, Seventy-nine residents contributed to the Town of Belmont Scholarship Check-Off Program.*

#### Activity Report for the Town of Belmont Education Check-Off Fund for Fiscal Year 2010

Opening Balance 7/1/09	\$ 79,904.22
Plus Tax Check-Off Donations	2,017.62
Plus Income Earned	352.23
<b>Closing Balance 6/30/2010</b>	<b>\$ 82,274.07</b>

*In Fiscal Year 2010, ninety-two residents contributed to the Town of Belmont Education Check-Off Program.*

Respectfully submitted,  
Floyd S. Carman, Town Treasurer

### PERMANENT AUDIT COMMITTEE

The Permanent Audit Committee was established pursuant to Article 16 of the Town's General By-Laws. The Committee is charged with assisting the Selectmen in the selection of an independent auditor to perform an audit of the Town's financial statements, monitor the work of the auditor, and participate in a review and discussion of the audit's results and findings.

Town By-Laws require that an audit be carried out not less than triennially. The Town, however, undertakes an annual audit to comply with federal regulations which call for an annual audit for recipients of certain federal funds. Additionally, it is essential that audits be completed in a timely fashion in order to meet annual bondholder required disclosures and ensure the maintenance of the Town's Aaa credit rating, which is the highest rating category of Moody's Investors Service. The Town's credit rating has resulted in favorable rates and lower borrowing costs. The Aaa rating was last affirmed on February 8, 2010. The Town is 1 of 15 out of 351 cities and towns in the Commonwealth that have been assigned a Aaa rating.

The Town's general financial statements for the fiscal year ending June 30, 2010 were audited by Powers & Sullivan CPA's.

This will be the seventh year that the Town has been required to be in full compliance with the reporting requirements of the Governmental Accounting Standards Board (GASB No. 34), including comprehensive reporting of all town-owned fixed assets.

The auditor's report noted that the Town complies with Governmental Accounting, Auditing and Reporting Standards. The final report also stated that the Town was in compliance with the requirements of the Federal Single Audit Act of 1984. Copies of these financial statements are included and may be obtained from the Town Accountant and they are posted on the Town Treasurer's web site.

The fiscal year 2010 audit was the third year of our second three-year contract with Powers & Sullivan CPA's. The Committee expresses its sincere appreciation to Town Accountant Barbara Hagg for her work, and to Town Treasurer Floyd Carman, who also serves as Clerk of the Committee. The Committee also thanks Selectman Ralph Jones for his participation on this Committee.

The financial statements of the Belmont Contributory Retirement System for the year ending December 31, 2009 were audited by Powers & Sullivan CPA's. Copies of these financial statements may be obtained from the Town Accountant, and they are posted on the Town Treasurer's web site.

The Municipal Light Department's financial statements for the year ending December 31, 2009 were audited by Goulet, Salvadio & Associates, PC. The financial statements for December 31, 2009 may be obtained from the Municipal Light Department and they are posted on the Light Department's web site. The Light Department has its own credit rating established with Standard & Poor's. The AA- (meaning Stable) rating was last affirmed on July 2, 2009. The committee wishes to thank former Manager/CEO Timothy Richardson and former Customer Service/Finance Director Kristina Frizzell, Department Accountant John Dunleavy and Municipal Light Board Advisory Committee Member Robert Forrester for all of their hard work and participation. We welcome James Palmer, General Manager and look forward to working with him in the future.

**Finance**

Henry L. Hall, Jr. Esq. retired from the Permanent Audit Committee after 31 years of faithful service to the town and committee. His counsel and knowledge will be missed and not easily replaced. We wish Henry and Jean many years of retirement. The Board of Selectmen appointed James J. Finn III, Esq. to the Permanent Audit Committee during 2010 for a three year term expiring on June 30, 2013, and we look forward to working with Jim in the coming years.

Respectfully submitted,  
Ernest E. Fay, Chair, Frank A. Caruso, Robert A. Keefe, James J. Finn, III, Esq. and Ex-officio members Ralph T. Jones, Barbara Hagg and Floyd Carman

**INDEPENDENT AUDITORS REPORT**

A full copy of the following Independent Auditors Report may be obtained from the Selectmen's Office or the Town Accountant.

**TOWN OF BELMONT, MASSACHUSETTS  
 REPORT ON EXAMINATION OF  
 BASIC FINANCIAL STATEMENTS**

**FISCAL YEAR ENDED JUNE 30, 2010**

**TOWN OF BELMONT, MASSACHUSETTS  
 REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2010**

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**Independent Auditors' Report**  
 To the Honorable Board of Selectmen  
 Town of Belmont, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of and for the fiscal year ended June 30, 2010 (except for the Belmont Contributory Retirement System and Municipal Light Enterprise which are as of December 31, 2009), which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Belmont, Massachusetts management. Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the financial statements of the Belmont Municipal Light Department, a major enterprise fund, which represents 86% and 67%, respectively, of the assets and revenues of the business-type activities. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Belmont Municipal Light Department, is based solely on the report of the other auditors.

We concluded our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of June 30, 2010 (except for the Belmont Contributory Retirement System and Municipal Light Enterprise which are as of December 31, 2009) and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 8, 2010, on our consideration of the Town of Belmont, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance—general fund—budgetary basis, other postemployment benefit plan schedule of funding progress and other postemployment benefit plan actuarial methods and assumptions, located after the notes to the basic financial statements, are not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

*Powers & Sullivan*  
 December 8, 2010

### Management's Discussion and Analysis

As management of the Town of Belmont, we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2010.

The Town provides general government services for the territory within its boundaries, including police and fire protection, public education, water and sewer maintenance, trash disposal, electricity transmission and parks and recreational facilities.

#### Financial Highlights

- The Town's assets exceeded its liabilities at the close of fiscal 2010 by \$120.3 million.
- The Town's total net assets decreased by \$2.0 million.
- At the end of fiscal 2010, undesignated fund balance for the general fund was \$8.1 million or 9.8% of total general fund expenditures.
- This is the second year since the Town implemented GASB Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* which resulted in the recognition of an other postemployment benefit (OPEB) liability totaling \$23.0 million. See note 12 in the financial statements for further details.
- The Town established an Other Postemployment Benefits Trust Fund (OPEB) to account for funds set aside to help offset future post retirement benefit costs for retirees, as a result of the implementation of GASB Statement #45. \$200,000 was transferred to the fund during fiscal year 2010 bringing the balance to \$1.0 million.
- At fiscal year end the Town's Internal Service fund balance was \$2.9 million after taking into consideration \$1.9 million of "incurred but not reported" liability.

#### Overview of the Financial Statements

Our discussion and analysis of the Town is intended to serve as an introduction to the Town of Belmont's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This analysis also contains other required supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business.

The statement of net assets presents information on all of the Town's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the Town's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused sick and vacation time).

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to

## Management's Discussion and Analysis

recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town include general administration, public safety, education, public works, human services, and cultural development. The business-type activities of the Town include water and sewer systems and electricity transmission activities.

The government-wide financial statements include not only the Town of Belmont itself (known as the *primary government*), but also a legally separate public employee retirement system for which the town of Belmont is financially accountable. Financial information for this component unit is reported separately within the fiduciary fund statements.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, the Reserve for Appropriation Fund, the Wellington School Construction Fund and the State Fiscal Stabilization Fund, which are the Town's major governmental funds. Data from the other nonmajor governmental funds are combined into a single, aggregated presentation.

The Town of Belmont adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided as Required Supplementary Information for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** Enterprise funds are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer systems and electricity transmission activities.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water and sewer systems, the electricity transmission activities, and the internal service fund all of which are considered to be major funds of the Town.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs.

Town of Belmont, Massachusetts

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Management's Discussion and Analysis

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into two classifications: a pension trust fund and agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Town's agency fund accounts for primarily police off-duty details and school activity funds.

The Town is the trustee or fiduciary for its employees' pension plan. The Town's fiduciary activities are reported in a separate statement of fiduciary net assets and a statement of changes in fiduciary net assets. These activities are excluded from the Town's government-wide financial statements because the Town cannot use those assets to finance its operations.

The Town established an Other Postemployment Benefits Trust Fund (OPEB) to account for funds set aside to help offset future post-retirement benefits for retirees. The Town contributed \$200,000 to the fund during fiscal year 2010. These activities are excluded from the Town's government-wide financial statements because the Town cannot use these assets to finance its operations.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Government-wide Financial Analysis**

**Governmental Activities**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. As noted below, assets exceeded liabilities by approximately \$85.1 million at the close of the most recent fiscal year.

**Governmental Financial Highlights**

	FY2010		FY2009	
	Governmental Activities	Governmental	Governmental Activities	Governmental
<b>Assets:</b>				
Current assets.....	\$ 60,781,777	\$	36,524,347	
Noncurrent assets (excluding capital).....	1,716,443		2,063,444	
Capital assets.....	111,632,766		102,817,030	
Total assets.....	<u>174,130,688</u>		<u>144,404,821</u>	
<b>Liabilities:</b>				
Current liabilities (excluding debt).....	7,432,896		5,423,892	
Noncurrent liabilities (excluding debt).....	27,662,726		19,265,072	
Current debt.....	3,896,191		3,283,170	
Noncurrent debt.....	48,939,456		27,426,626	
Total liabilities.....	<u>88,932,271</u>		<u>53,088,760</u>	
<b>Net Assets:</b>				
Capital assets net of related debt.....	83,667,466		82,177,057	
Restricted.....	3,691,351		3,552,335	
Unrestricted.....	(1,994,396)		3,596,649	
Total net assets.....	<u>\$ 85,184,451</u>		<u>\$ 89,316,061</u>	

A significant portion of the Town's net assets, \$83.6 million (98%), reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of its related

Town of Belmont, Massachusetts

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Management's Discussion and Analysis

debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets, \$3.6 million (4.2%), represents resources that are subject to external restrictions on how they may be used. The remaining deficit balance of unrestricted net assets, of \$2.0 million is due to the recognition of the liability associated with GASB Statement #45. It indicates that the Town does not have enough reserves to meet its ongoing short-term and long-term obligation to its citizens and creditors.

The governmental activities net assets decreased by \$4.1 million during the current fiscal year. This was primarily due to the recognition of the increase in the liability related to GASB Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This statement requires a systematic, actuarial basis measurement and recognition of other postemployment benefits (OPEB) cost over a period that approximates employees' years of service and (b) providing information about actuarial accrued liabilities associated with OPEB and whether and to what extent progress is being made in funding the plan. In fiscal 2010 the Town, based on its actuarial valuation, recognized an accrual of \$21.2 million for its portion of the liability that was not paid; this represented an increase of \$8.7 million over the prior year, also contributing to the decrease was the recognition of a \$1.6 million loss on the disposal of capital assets related to the Wellington School. These decreases were offset by a reduction of \$565,000 in the landfill liability accrual, an operating surplus in the internal services fund of \$980,000, the recognition a capital grant related to the Wellington School project of \$1.6 million, an overall positive budgetary surplus of \$1.2 million, and the Town's ability to fund capital additions from current year revenues. Key elements of change in net assets are as follows:

	FY2010 Governmental Activities	FY2009 Governmental Activities
<b>Program revenues:</b>		
Charges for services.....	\$ 5,920,226	\$ 4,731,860
Operating grants and contributions.....	16,609,394	16,192,786
Capital grants and contributions.....	2,300,418	590,086
<b>General Revenues:</b>		
Real estate and personal property taxes.....	63,702,342	62,223,101
Tax liens.....	327,824	73,507
Motor vehicle and other excise taxes.....	2,552,627	2,616,686
Nonrefunded grants.....	2,559,596	2,691,902
Penalties and interest on taxes.....	1,763,854	188,369
Unrefunded investment income.....	54,426	488,332
Gain(loss) on disposal of capital assets.....	(1,578,103)	1,132
Total revenues.....	<u>94,470,704</u>	<u>89,530,330</u>
<b>Expenses:</b>		
General government.....	5,981,488	7,120,881
Public safety.....	17,521,871	18,645,590
Education.....	60,117,403	60,820,790
Public works.....	10,070,569	11,418,927
Human services.....	1,298,132	1,645,971
Cultural and recreation.....	3,987,139	2,820,444
Interest.....	1,326,386	1,294,488
Total expenses.....	<u>99,900,978</u>	<u>103,962,097</u>
Transfers.....	1,298,604	925,000
Change in net assets.....	<u>(4,131,670)</u>	<u>(12,988,721)</u>

Town of Belmont, Massachusetts

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Management's Discussion and Analysis

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a fiscal year may exceed the preceding year's allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2% taxing limitations can be overridden by Town-wide referendum vote. The Town has taken advantage of this override capability to increase operating budgets and so-called "debt exclusions" that are not subject to the Proposition 2-1/2% limitations.

The Town collects 98.5% of its property tax billings in the year billed. Property taxes billed were \$64.34 million in fiscal 2010. \$1.47 million of this increase was the allowable increase under Proposition 2-1/2. \$652 thousand of this increase is the product of the continued new growth of the Town. Within this levy approximately \$3.37 million of previous debt exclusions were paid off.

**Business-type activities**

Combined business-type activities net assets increased by \$2.1 million in the current year due to the purchase of fixed assets using current year revenues. The following table identifies key elements of the enterprises operations.

	FY2010 Business-type Activities	FY2009 Business-type Activities
<b>Assets:</b>		
Current assets.....	16,196,670	18,093,832
Capital assets.....	30,790,988	25,183,022
Total assets.....	<u>46,987,658</u>	<u>43,276,854</u>
<b>Liabilities:</b>		
Current liabilities (excluding debt).....	5,211,091	4,204,219
Noncurrent liabilities (excluding debt).....	2,131,980	1,246,921
Current debt.....	1,893,587	4,122,468
Noncurrent debt.....	4,892,587	4,145,674
Total liabilities.....	<u>13,989,132</u>	<u>10,300,670</u>
<b>Net Assets:</b>		
Capital assets net of related debt.....	24,272,837	20,335,492
Restricted.....	120,000	380,000
Unrestricted.....	10,233,089	12,208,692
Total net assets.....	<u>35,125,926</u>	<u>32,976,184</u>
<b>Program revenues:</b>		
Charges for services.....	32,877,779	33,400,983
Capital grants and contributions.....	959,483	507,170
<b>General Revenues:</b>		
Unrefunded investment income.....	107,556	319,847
Total revenues.....	<u>33,744,818</u>	<u>34,027,770</u>
<b>Expenses:</b>		
Water.....	3,993,848	4,384,282
Sewer.....	6,080,967	5,654,342
Light.....	20,687,388	21,708,674
Total expenses.....	<u>30,662,203</u>	<u>31,645,278</u>
Transfers.....	(922,873)	(925,000)
Change in net assets.....	<u>2,149,742</u>	<u>1,457,422</u>

Town of Belmont, Massachusetts

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Management's Discussion and Analysis

<p><b>Financial Analysis of the Town's Governmental Funds</b></p> <p>As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.</p> <p><b>Governmental funds</b> – The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, <i>unreserved fund balance</i> may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.</p> <p>As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$4.2 million. Of this amount \$10.0 million relates to the general fund, \$20.0 million relates to the Wellington School Construction fund, \$7.7 million relates to receipts reserved for appropriation, and \$8.5 million for nonmajor governmental funds. Overall fund balances increased by \$20.0 million in fiscal 2010. This was primarily due to issuance of \$26.7 million of long-term debt related to the Wellington School project, offset by a net of \$7.4 million of expenditures related to the Wellington School project and the timing of grant and capital project expenditures (i.e. the revenues were received in the prior year).</p> <p>The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$9.7 million, while total fund balance was \$10.0 million. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 11.6% of total general fund expenditures, while total fund balance represents 12.0% of that same amount. During fiscal year 2010, the fund balance of the general fund increased by approximately \$1.1 million. The increase was due to better than expected revenue collections combined with the Town's ability to control budgetary spending, offset by the use of reserves to fund current year capital projects.</p> <p>The Wellington School construction fund is used to account for the activities related to the construction of the new school building. During fiscal year 2010, the Town issued \$26.7 million of long-term debt related to this project, received \$1.0 million of Massachusetts School Building Administration reimbursements and spent approximately \$8.4 million on the project. At June 30, 2010, the fund has a balance of approximately \$20.0 million.</p> <p>The receipts reserved for appropriation, had an ending fund balance of approximately \$7.6 million, an increase of approximately \$35.7 thousand over the prior year. The increase is primarily due to approximately \$37.3 thousand of investment earnings received in fiscal year 2010.</p> <p>The state fiscal stabilization grant fund is used to account for federal funds that were received through the American Recovery and Reinvestment Act. In fiscal year 2010, the Town received approximately \$1.4 million of such funds which were used to supplement the education costs of the Town.</p> <p>The internal service fund had an ending fund balance of approximately \$2.9 million. Contributions to the fund exceeded claim payments by approximately \$56.6 thousand and the fund earned approximately \$19.8 thousand in investment earnings.</p> <p><b>Town of Belmont, Massachusetts</b> 9 <b>Management's Discussion and Analysis</b></p>	<p><b>Financial Analysis of Proprietary Funds</b></p> <p>The Water, Sewer and Light activities funds maintained positive results of operations and demonstrated the ability to recover all costs from rates.</p> <p>The net assets of the water, sewer and electric light funds increased approximately \$2.1 million in fiscal 2010. This performance was primarily the result of a decrease in the MWRA water assessment, the receipt of approximately \$960 thousand of American Recovery and Reinvestment Act reimbursements related to various sewer projects and the ability of all of the enterprise funds to control costs. The light department experienced an overall 2% decrease in sales of kilowatt hours for calendar year 2009 which was offset by expenses coming in 4% under budget.</p> <p><b>General Fund Budgetary Highlights</b></p> <p>There was no overall change between the original and the final budget. Various transfers among appropriations were noted.</p> <p><b>Capital Asset and Debt Administration</b></p> <p><b>Capital Asset Administration</b></p> <p>In conjunction with the operating budget, the Town annually prepares a capital budget for the upcoming fiscal year and a five-year Capital Improvement Plan (CIP) that is used as a guide for future capital expenditures.</p> <p>The Town annually budgets over \$2.0 million per year from current-year appropriations for capital projects.</p> <p>As part of the new Wellington School project, the Town recognized a loss on disposal of capital assets of approximately \$1.6 million that resulted from the tear down of the old school building.</p> <p><b>Debt Administration</b></p> <p>Outstanding governmental long-term debt, as of June 30, 2010, totaled \$53.7 million of which \$32.5 million relates to various School construction projects, \$8.0 million relates to the Town Hall renovation project, \$3.1 million relates to the senior center project and \$9.6 million relates to the Fire Station construction, leaving a balance of \$1.5 million for other CIP projects.</p> <p>The enterprise funds have \$2.6 million in water debt, \$2.4 million in sewer debt and \$120 thousand in light debt, all of which are fully supported by the rates.</p> <p>During the current year, in order to take advantage of favorable interest rates the Town issued \$5,455,000 of General Obligation Refunding Bonds during fiscal year 2010. \$5,445,000 of general obligation bonds were defeased by plating the proceeds of the refunding bonds in an irrevocable trust to provide for all future debt service payments on the refunded bonds. Accordingly, the trust account's assets and liabilities for the defeased bonds are not included in the basic financial statements. The Town decreased its aggregate debt service payments by \$492,517 and will experience an economic gain of \$471,974. At June 30, 2010 \$5,445,000 of Governmental Fund bonds outstanding from the advance refunding are considered defeased.</p> <p>The Town has a "AAA" rating from Moody's for general obligation debt.</p> <p>Please refer to notes 4, 7, and 8 for further discussion of the major capital and debt activity.</p> <p><b>Town of Belmont, Massachusetts</b> 10 <b>Management's Discussion and Analysis</b></p>
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<p><b>Economic Factors and Next Year's Budget</b></p> <p>The Town continues to experience growth in residential renovation and development. In fiscal year 2010, 894 building permits were issued, resulting in \$33.8 million in taxable value. There was another \$28.8 million of building permits issued for the new Wellington School. This is an increase in the 2009 value levels, which generated 772 permits resulting in \$35.4 million in value. This activity has produced new growth tax revenue, which is exempt from the limitation imposed by Proposition 2 1/2. For Fiscal Year 2010, the Town realized \$652,322 in new taxes from this source.</p> <p>The unemployment rate for Belmont as of September 2010 was 5.7% compared to the state figure of 9.0% and the nationwide figure of 9.6%. The Town collected 98.5% of all tax billings by year end.</p> <p><b>Requests for Information</b></p> <p>This financial report is designed to provide a general overview of the Town of Belmont's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Department, Town Hall, 19 Moore Street, Belmont, MA 02478.</p>	<p><b>Basic Financial Statements</b></p>
<p>Town of Belmont, Massachusetts 11 <b>Management's Discussion and Analysis</b></p>	<p>Town of Belmont, Massachusetts 12 <b>Basic Financial Statements</b></p>



STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2010

	Primary Government		Total
	Governmental Activities	Business-Type Activities	
<b>Changes in net assets:</b>			
Net (expense) revenue from previous page	\$ (73,710,780)	\$ 2,875,059	\$ (70,735,721)
General revenues:			
Retail and personal property taxes	63,702,342	-	63,702,342
Real estate and personal property taxes, net of tax credits payable	327,824	-	327,824
Tax liens	2,432,827	-	2,432,827
Motor vehicle and other excise taxes	178,854	-	178,854
Penalties and interest on taxes	-	-	-
Grants and contributions not restricted to specific programs	2,389,596	-	2,389,596
Unrestricted investment income	754,426	107,568	861,992
Gain (loss) on sale of capital assets	(1,573,103)	-	(1,573,103)
Transfers, <i>net</i>	1,296,004	(932,873)	363,131
Total general revenues and transfers	89,879,170	(825,317)	89,053,853
Change in net assets	(4,131,610)	2,149,742	(1,981,868)
Net Assets:			
Beginning of year	89,316,061	32,978,184	122,294,245
End of year	85,184,451	35,125,926	120,310,377

(Continued)

Town of Belmont, Massachusetts

Basic Financial Statements

GOVERNMENTAL FUNDS BALANCE SHEET

JUNE 30, 2010

	GOVERNMENTAL FUNDS				Total Governmental Fund
	General	Waiver School Construction	Reserved for Appropriation	Nonmajor Governmental Fund	
<b>ASSETS</b>					
Cash and cash equivalents	\$ 13,049,764	\$ 22,508,468	\$ 4,170,812	\$ 5,304,443	\$ 45,033,487
Receivables, net of uncollectible	689,800	-	-	-	689,800
Real estate and personal property taxes	858,807	-	-	-	858,807
Tax liens	78,587	-	-	-	78,587
Motor vehicle excise taxes	18,284	-	-	-	18,284
Motor vehicle social taxes	472,071	-	-	-	472,071
Departmental and other	3,485,000	-	-	-	3,485,000
Intergovernmental	-	-	-	-	-
TOTAL ASSETS	\$ 18,264,003	\$ 22,508,468	\$ 7,832,281	\$ 8,115,109	\$ 57,227,619
<b>LIABILITIES AND FUND BALANCES</b>					
<b>LIABILITIES</b>					
Warrants payable	\$ 1,187,658	\$ 2,278,617	\$ -	\$ 471,134	\$ 3,937,409
Tax related payable	284,000	-	-	-	284,000
Other liabilities	420,588	-	-	-	420,588
Deferred revenues	7,372,609	-	-	-	7,372,609
TOTAL LIABILITIES	\$ 9,274,233	\$ 2,278,617	\$ -	\$ 1,565,344	\$ 13,148,334
<b>FUND BALANCES</b>					
Reserved for future and continuing expenditures	306,515	-	-	-	306,515
Perennial permanent funds	-	-	-	1,747,844	1,747,844
Unassigned	1,586,908	-	-	-	1,586,908
Designated for subsequent year's expenditures	-	-	2,708,237	-	2,708,237
Undesignated, reserved	6,133,486	-	-	-	6,133,486
General fund	-	-	4,881,754	-	4,881,754
Special revenue funds	-	20,020,849	-	-	20,020,849
Capital projects funds	-	-	-	-	-
Permanent funds	-	-	-	-	-
TOTAL FUND BALANCES	\$ 8,969,270	\$ 20,020,849	\$ 7,832,281	\$ 8,115,109	\$ 44,179,608
TOTAL LIABILITIES AND FUND BALANCES	\$ 18,264,003	\$ 22,508,468	\$ 7,832,281	\$ 8,115,109	\$ 57,227,619

See notes to basic financial statements.

Town of Belmont, Massachusetts

Basic Financial Statements

### RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2010

Total governmental fund balances.....		\$ 44,179,085
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....		111,632,768
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.....		8,497,029
Internal services funds are used by management to account for releases health insurance and workers' compensation activities.....		
The assets and liabilities of the internal services funds are included in the statement of net assets.....		2,997,841
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....		(698,557)
Inventory is capitalized in the Statement of Activities.....		73,428
Bond issue costs are capitalized in the Statement of Activities.....		351,232
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds.....		
Bonds and notes payable.....	(53,738,628)	
Capital lease obligations.....	(1,148,899)	
Leasehold closures.....	(3,355,000)	
Unamortized premium on bonds payable.....	(2,211,254)	
Other postemployment benefits payable.....	(1,452,919)	
Compensated absences.....	-	
Net effect of reporting long-term liabilities.....	(61,704,175)	
Net assets of governmental activities.....		\$ 95,194,461

See notes to basic financial statements.

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2010

	GOVERNMENTAL FUNDS					Total
	General	Walden School Construction	Reserved for Capital Appropriation	State Fiscal Stabilization Fund	Nonmajor Governmental Funds	
<b>REVENUES:</b>						
Fed, state and personal property taxes.....	6,600,851	-	-	-	-	6,600,851
Tax fees, air vehicle.....	917,389	-	-	-	-	917,389
Motor vehicle and other excise taxes.....	2,208,286	-	-	-	-	2,208,286
Charges for services.....	1,981,112	-	-	-	-	1,981,112
Interest.....	11,802	-	-	-	-	11,802
Licenses and permits.....	19,187	-	-	-	-	19,187
Fees and royalties.....	16,712,141	1,020,744	-	-	-	17,732,885
Intergovernmental.....	-	-	200,296	-	-	200,296
Contributions.....	-	-	-	-	-	-
Confidential (see note 5).....	349,172	-	373,898	-	-	723,070
Miscellaneous.....	-	-	-	-	-	-
<b>TOTAL REVENUES.....</b>	<b>84,971,687</b>	<b>1,020,744</b>	<b>574,296</b>	<b>1,271,031</b>	<b>6,602,772</b>	<b>94,439,180</b>
<b>EXPENDITURES:</b>						
Current:						
General government.....	2,880,674	-	-	-	-	2,880,674
Police.....	4,612,541	-	-	-	-	4,612,541
Public works.....	7,864,464	8,277,848	-	-	-	16,142,312
Human services.....	2,711,435	-	-	-	-	2,711,435
Personnel.....	4,834,086	-	-	-	-	4,834,086
Employee benefits.....	1,657,648	-	-	-	-	1,657,648
State and county charges.....	1,507,950	-	-	-	-	1,507,950
Debt.....	3,283,110	-	-	-	-	3,283,110
Principal.....	1,196,285	-	-	-	-	1,196,285
Interest.....	2,086,825	-	-	-	-	2,086,825
<b>TOTAL CURRENT EXPENDITURES.....</b>	<b>63,277,281</b>	<b>8,277,848</b>	<b>-</b>	<b>1,271,031</b>	<b>10,158,311</b>	<b>83,084,471</b>
<b>OTHER EXPENDITURES:</b>						
Other expenditures.....	1,320,036	(7,267,844)	574,296	-	-	(5,673,312)
<b>TOTAL EXPENDITURES.....</b>	<b>64,597,317</b>	<b>1,010,004</b>	<b>574,296</b>	<b>1,271,031</b>	<b>10,158,311</b>	<b>87,510,959</b>
<b>CHANGES IN FUND BALANCES:</b>						
Proceeds from bonds and notes.....	5,445,000	26,700,000	-	-	-	32,145,000
Proceeds from sale of assets.....	34,342	-	-	-	-	34,342
Proceeds from sale of bonds.....	(5,483,200)	-	-	-	-	(5,483,200)
Payments by refunded bond without gain.....	1,188,039	-	-	-	-	1,188,039
Transfer in.....	1,815,841	-	-	-	-	1,815,841
Transfer out.....	(83,351)	-	-	-	-	(83,351)
<b>TOTAL OTHER FINANCING SOURCES (USES).....</b>	<b>6,202,471</b>	<b>26,700,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>32,902,471</b>
<b>NET CHANGE IN FUND BALANCES.....</b>	<b>(8,365,315)</b>	<b>19,342,156</b>	<b>357,720</b>	<b>-</b>	<b>-</b>	<b>10,334,561</b>
<b>FUND BALANCES AT BEGINNING OF YEAR.....</b>	<b>8,851,315</b>	<b>488,453</b>	<b>1,280,561</b>	<b>-</b>	<b>-</b>	<b>10,620,329</b>
<b>FUND BALANCES AT END OF YEAR.....</b>	<b>5,485,970</b>	<b>2,030,609</b>	<b>1,638,281</b>	<b>-</b>	<b>-</b>	<b>9,154,860</b>

See notes to basic financial statements.

RECONCILIATION OF THE STATEMENT OF FINANCIAL POSITIONS AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FISCAL YEAR ENDED JUNE 30, 2010

Net changes in fund balances - total governmental funds	\$ 19,877,232
Governmental funds report capital assets as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Capital outlay	11,208,438
Depreciation expense	(3,938,610)
Net effect of reporting capital assets	7,269,828
In the Statement of Activities, only the gain (loss) on the sale of capital assets is reported as financial expense. As a result, the change in net assets differs from the change in fund balance by the cost of the capital assets sold.	
Governmental funds report proceeds of disposition. However, in the Statement of Activities the cost of those assets is established and reported when disposed.	(1,275,047)
Proceeds from the sale of capital assets	(1,275,047)
Governmental funds report proceeds of disposition. However, in the Statement of Activities the cost of those assets is established and reported when disposed.	(16,396)
Proceeds from the sale of capital assets	(16,396)
Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle, and other taxes) is deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. This amount represents the net change in deferred revenue.	
Revenue from real estate and personal property taxes	1,387,211
Revenue from real estate and personal property taxes	1,387,211
The issuance of long-term debt (i.e., bonds and leases) provides current financial resources in the Statement of Revenues, Expenditures and Changes in Fund Balances, however, it has no effect on net assets. Also, governmental funds report the effect of premiums, discounts, and SBA fee when debt is issued. This amount represents the net change in deferred revenue in the Statement of Activities.	
Amortization of issuance costs	(23,349)
Capital lease financing	(64,917)
Proceeds from bonds and notes	(24,700,000)
Proceeds from revolving bonds	(8,428,000)
Deferred charges related to revolving debt issue	(1,238,305)
Premium from issuance of bonds	(965,342)
Debt service principal payments	3,385,179
Net effect of reporting long-term debt	(23,813,245)
Some expenses reported in the Statement of Activities do not require the use of financial resources in the current period and therefore, are not reported as expenditures in the governmental funds.	
Internal service funds are used by management to account for health insurance and workers' compensation activities.	
Change in net assets of governmental funds	\$ 877,237
The net activity of internal service funds is reported with Governmental Activities in the governmental funds.	\$ (4,531,010)

Town of Belmont, Massachusetts 19 Basic Financial Statements

NONREVENUE FUNDS  
STATEMENT OF NET ASSETS  
JUNE 30, 2010

	Water	Sewer	DMT (as of 6/31/2010)	Total	Governmental Activities - Nonrevenue Funds
<b>ASSETS</b>					
<b>CURRENT</b>					
Receivables and other receivables	\$ 3,302,199	\$ 3,296,910	\$ 3,479,340	\$ 10,158,449	\$ 4,741,486
Inventory	11,345	17,845	-	29,190	-
Prepaid expenses	1,154,682	1,838,174	1,475,861	4,468,717	-
Purchased power advanced deposits	239,263	11,981	20,891	522,145	10,149
Other non-current assets	-	-	23,150	23,150	-
Total current assets	4,776,629	5,155,890	6,029,122	16,600,721	4,751,635
<b>NONCURRENT</b>					
Real estate and other non-current assets	226,188	1,246,629	1,354,919	2,828,736	-
Capital assets, net of depreciation	7,789,792	12,600,039	8,133,129	28,523,960	-
Total non-current assets	8,016,980	13,846,668	9,488,048	37,341,696	-
<b>TOTAL ASSETS</b>	\$ 12,793,609	\$ 19,002,558	\$ 15,517,170	\$ 53,942,417	\$ 4,751,635
<b>LIABILITIES</b>					
<b>CURRENT</b>					
Accounts payable	311,102	1,485,078	1,595,452	3,391,630	-
Accrued salaries	-	-	11,610	11,610	-
Accrued other payables	-	3,179	-	3,179	1,500,000
Comprehensive advance on bonds and notes payable	2,213	2,732	11,722	16,733	-
Total current liabilities	324,318	1,891,109	1,619,504	5,963,152	1,500,000
<b>NONCURRENT</b>					
Comprehensive advance on bonds and notes payable	42,055	62,020	223,858	317,933	-
Other non-current liabilities	475,444	270,451	1,989,754	1,815,649	-
Total non-current liabilities	2,382,205	2,702,926	2,993,612	4,633,582	-
<b>TOTAL LIABILITIES</b>	\$ 2,706,523	\$ 4,594,035	\$ 4,613,116	\$ 10,596,734	\$ 1,500,000
<b>NET ASSETS</b>	\$ 10,087,086	\$ 14,408,523	\$ 10,904,054	\$ 43,345,683	\$ 3,251,635
Debt service	4,178,303	4,800,555	1,430,308	10,409,166	-
Unrestricted	5,908,783	9,607,968	9,473,746	22,930,517	3,251,635
<b>TOTAL NET ASSETS</b>	\$ 16,004,169	\$ 28,817,446	\$ 21,808,108	\$ 76,675,366	\$ 3,251,635

Town of Belmont, Massachusetts 20 Basic Financial Statements

PROPERTY FUND STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS FISCAL YEAR ENDED JUNE 30, 2010					PROPERTY FUND STATEMENT OF CASH FLOWS FISCAL YEAR ENDED JUNE 30, 2010				
	Business-type Activities - Enterprise Fund					Business-type Activities - Enterprise Fund			
	Water	Sewer	Light (of \$1,200)	Total	Water	Sewer	Light (of \$1,200)	Total	Governmental Activities - Funds
<b>OPERATING REVENUES</b>									
Employee contributions	\$ -	\$ -	\$ -	\$ -	\$ 4,233,342	\$ 6,408,410	\$ 23,027,810	\$ 32,711,414	\$ 13,819,143
Employee contributions - other	4,334,814	6,919,393	21,458,134	32,442,241	6,568,471	(4,809,320)	(14,460,725)	(2,207,252)	-
Charges	425	-	200,708	201,581	(172,474)	(83,823)	(3,272,249)	(4,484,446)	-
<b>TOTAL OPERATING REVENUES</b>	<b>4,335,444</b>	<b>6,919,393</b>	<b>21,779,090</b>	<b>32,974,197</b>	<b>634,888</b>	<b>(4,009,320)</b>	<b>(4,062,246)</b>	<b>5,827,142</b>	<b>12,597,449</b>
<b>OPERATING EXPENSES</b>									
Cost of services and administration	3,717,098	5,891,184	(9,257,140)	2,685,732	(1,971,712)	(125,000)	(850,000)	(2,926,712)	-
Depreciation	276,742	202,444	1,315,211	1,585,397	888,118	1,381,272	(1,827,624)	2,214,074	-
Employee benefits	3,280,346	\$,894,026	20,523,151	30,955,127	(1,672,822)	(2,189,270)	(6,024,132)	(10,291,124)	-
<b>TOTAL OPERATING EXPENSES</b>	<b>3,898,346</b>	<b>\$,894,026</b>	<b>20,523,151</b>	<b>30,955,127</b>	<b>(231,600)</b>	<b>(574,898)</b>	<b>(7,846,756)</b>	<b>(8,652,354)</b>	<b>-</b>
<b>OPERATING INCOME (LOSS)</b>	<b>341,996</b>	<b>603,365</b>	<b>1,196,009</b>	<b>2,121,190</b>	<b>866,488</b>	<b>807,482</b>	<b>807,482</b>	<b>807,482</b>	<b>807,482</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>									
Investment income	47,118	44,685	15,775	107,598	47,118	44,685	(46,642)	15,161	-
Interest expense	(98,829)	(98,829)	(111,198)	(308,856)	47,118	44,685	(5,772)	86,031	-
Intergovernmental	-	669,463	3,582	673,048	(44,895)	674,259	674,259	674,259	-
Other non-recurring	-	3,582	-	3,582	(44,154)	(231,303)	779,466	111,249	-
<b>TOTAL NONOPERATING REVENUES (EXPENSES), NET</b>	<b>47,118</b>	<b>607,219</b>	<b>5,118</b>	<b>659,455</b>	<b>3,883,833</b>	<b>3,489,973</b>	<b>4,087,754</b>	<b>11,021,292</b>	<b>3,897,738</b>
<b>INCOME (LOSS) BEFORE OPERATING TRANSFERS</b>	<b>389,214</b>	<b>1,210,584</b>	<b>1,151,127</b>	<b>3,682,815</b>	<b>3,922,939</b>	<b>3,209,970</b>	<b>4,837,258</b>	<b>11,402,048</b>	<b>4,214,488</b>
<b>TRANSFERS</b>									
Transfer out	(197,823)	(129,000)	850,000	623,177	1,438,884	1,346,609	2,324,100	5,111,593	(67,200)
Change in net assets	230,241	1,417,774	50,127	2,146,742	494,895	674,259	674,259	1,843,413	-
<b>NET ASSETS AT BEGINNING OF YEAR</b>	<b>3,306,539</b>	<b>11,568,343</b>	<b>12,121,032</b>	<b>26,995,914</b>	<b>(44,154)</b>	<b>(231,303)</b>	<b>779,466</b>	<b>11,124</b>	<b>1,021,702</b>
<b>NET ASSETS AT END OF YEAR</b>	<b>\$ 3,538,390</b>	<b>\$ 12,986,117</b>	<b>\$ 12,827,429</b>	<b>\$ 35,153,938</b>	<b>\$ 3,458,343</b>	<b>\$ 3,003,370</b>	<b>\$ 4,837,258</b>	<b>\$ 11,402,048</b>	<b>\$ 4,214,488</b>

PROPERTY FUND STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS FISCAL YEAR ENDED JUNE 30, 2010					PROPERTY FUND STATEMENT OF CASH FLOWS FISCAL YEAR ENDED JUNE 30, 2010				
	Business-type Activities - Enterprise Fund					Business-type Activities - Enterprise Fund			
	Water	Sewer	Light (of \$1,200)	Total	Water	Sewer	Light (of \$1,200)	Total	Governmental Activities - Funds
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	\$ 4,233,342	\$ 6,408,410	\$ 23,027,810	\$ 32,711,414	\$ 4,233,342	\$ 6,408,410	\$ 23,027,810	\$ 32,711,414	\$ 13,819,143
Receipts from sales and services	4,334,814	6,919,393	21,458,134	32,442,241	6,568,471	(4,809,320)	(14,460,725)	(2,207,252)	-
Transfer in from other funds	425	-	200,708	201,581	(172,474)	(83,823)	(3,272,249)	(4,484,446)	-
Payments for interest and principal	(4,334,814)	(6,919,393)	(21,458,134)	(32,442,241)	(4,334,814)	(6,919,393)	(21,458,134)	(32,442,241)	-
Payments for related services used	-	-	-	-	-	-	-	-	-
<b>NET CASH FROM OPERATING ACTIVITIES</b>	<b>425</b>	<b>-</b>	<b>200,708</b>	<b>201,581</b>	<b>634,888</b>	<b>(4,009,320)</b>	<b>(4,062,246)</b>	<b>5,827,142</b>	<b>12,597,449</b>
<b>CASH AND CASH EQUIVALENTS, ENDING OF YEAR</b>	<b>\$ 4,233,342</b>	<b>\$ 6,408,410</b>	<b>\$ 23,027,810</b>	<b>\$ 32,711,414</b>	<b>\$ 4,233,342</b>	<b>\$ 6,408,410</b>	<b>\$ 23,027,810</b>	<b>\$ 32,711,414</b>	<b>\$ 13,819,143</b>
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<b>\$ 4,233,342</b>	<b>\$ 6,408,410</b>	<b>\$ 23,027,810</b>	<b>\$ 32,711,414</b>	<b>\$ 4,233,342</b>	<b>\$ 6,408,410</b>	<b>\$ 23,027,810</b>	<b>\$ 32,711,414</b>	<b>\$ 13,819,143</b>
<b>NET CASH FROM INVESTING ACTIVITIES</b>	<b>47,118</b>	<b>44,685</b>	<b>15,775</b>	<b>107,598</b>	<b>47,118</b>	<b>44,685</b>	<b>(46,642)</b>	<b>15,161</b>	<b>-</b>
Acquisition and disposition of capital assets	(98,829)	(98,829)	(111,198)	(308,856)	47,118	44,685	(5,772)	86,031	-
Intergovernmental	-	669,463	3,582	673,048	(44,895)	674,259	674,259	674,259	-
Other non-recurring	-	3,582	-	3,582	(44,154)	(231,303)	779,466	111,249	-
<b>NET CASH FROM INVESTING ACTIVITIES</b>	<b>47,118</b>	<b>44,685</b>	<b>15,775</b>	<b>107,598</b>	<b>3,883,833</b>	<b>3,489,973</b>	<b>4,087,754</b>	<b>11,021,292</b>	<b>3,897,738</b>
<b>NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	<b>(47,118)</b>	<b>(44,685)</b>	<b>(15,775)</b>	<b>(107,598)</b>	<b>(47,118)</b>	<b>(44,685)</b>	<b>(15,775)</b>	<b>(107,598)</b>	<b>-</b>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	<b>47,118</b>	<b>44,685</b>	<b>15,775</b>	<b>107,598</b>	<b>3,883,833</b>	<b>3,489,973</b>	<b>4,087,754</b>	<b>11,021,292</b>	<b>3,897,738</b>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 4,233,342</b>	<b>\$ 6,408,410</b>	<b>\$ 23,027,810</b>	<b>\$ 32,711,414</b>	<b>\$ 4,233,342</b>	<b>\$ 6,408,410</b>	<b>\$ 23,027,810</b>	<b>\$ 32,711,414</b>	<b>\$ 13,819,143</b>
<b>RECONCILIATION OF OPERATING INCOME TO NET CASH FROM OPERATING ACTIVITIES</b>									
Operating income based on accrual accounting	\$ 341,996	\$ 603,365	\$ 1,196,009	\$ 2,121,190	\$ 341,996	\$ 603,365	\$ 1,196,009	\$ 2,121,190	\$ 2,121,190
Adjustments to reconcile operating income (loss) to net cash from operating activities:									
Change in receivables	276,742	202,444	1,315,211	1,585,397	276,742	202,444	1,315,211	1,585,397	-
Change in payables	(197,823)	(129,000)	850,000	623,177	(197,823)	(129,000)	850,000	623,177	-
Change in other assets and liabilities	230,241	1,417,774	50,127	2,146,742	230,241	1,417,774	50,127	2,146,742	-
Depreciation	276,742	202,444	1,315,211	1,585,397	276,742	202,444	1,315,211	1,585,397	-
Intergovernmental	-	669,463	3,582	673,048	-	669,463	3,582	673,048	-
Other non-recurring	-	3,582	-	3,582	-	3,582	-	3,582	-
Change in other assets and liabilities	230,241	1,417,774	50,127	2,146,742	230,241	1,417,774	50,127	2,146,742	-
<b>NET CASH FROM OPERATING ACTIVITIES</b>	<b>\$ 425</b>	<b>\$ -</b>	<b>\$ 200,708</b>	<b>\$ 201,581</b>	<b>\$ 634,888</b>	<b>\$ (4,009,320)</b>	<b>\$ (4,062,246)</b>	<b>\$ 5,827,142</b>	<b>\$ 12,597,449</b>

Form of financial statements

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Basic Financial Statements

Form of financial statements

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Basic Financial Statements

FINANCIAL FUNDS  
STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2019

	Pension Trust Fund (as of December 31, 2009)	Other Redevelopment Benefit Trust	Private Purpose Trust Funds	Agency Funds
<b>ASSETS</b>				
<b>CURRENT:</b>				
Cash and cash equivalents.....	\$ 1,335,423	\$ 1,008,984	\$ 296,884	\$ 192,482
Investments.....	55,533,299	-	497,493	-
Interest and dividends.....	73	-	-	-
Due from general fund.....	2,644,403	-	-	83,479
<b>TOTAL ASSETS.....</b>	<b>59,513,198</b>	<b>1,008,984</b>	<b>794,377</b>	<b>275,971</b>
<b>LIABILITIES</b>				
Accounts payable.....	52,419	-	-	13,295
Unearned fee deposits.....	-	-	-	178,700
Deferred revenue.....	-	-	-	83,479
<b>TOTAL LIABILITIES.....</b>	<b>52,419</b>	<b>-</b>	<b>-</b>	<b>275,971</b>
<b>NET ASSETS</b>				
Held in trust for retirement, OPEB benefits, and other purposes.....	\$ 59,477,779	\$ 1,008,984	\$ 794,377	\$ -

See notes to basic financial statements.

Town of Belmont, Massachusetts

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Basic Financial Statements

FINANCIAL FUNDS  
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2010

	Pension Trust Fund (as of 6/30/09)	Other Redevelopment Benefit Trust	Private Purpose Trust Funds
<b>ADDITIONS:</b>			
Contributions:			
Employee.....	\$ 5,283,004	\$ 200,000	\$ -
MacGrath.....	2,022,745	-	43,590
Total contributions.....	7,305,749	200,000	43,590
Net investment income (less):			
Interest.....	9,579,861	3,727	5,864
Net change in fair value of investments.....	2,271,759	3,727	5,864
Less: investment expense.....	(333,079)	-	-
Net investment income (less).....	11,517,541	3,727	5,864
Net investment income (less).....	11,517,541	3,727	5,864
Indefinite.....	418,605	-	-
Transfers from other systems.....	215,595	-	-
<b>TOTAL ADDITIONS.....</b>	<b>19,279,870</b>	<b>203,727</b>	<b>49,454</b>
<b>DEDUCTIONS:</b>			
Administration.....	484,484	-	-
Transfer fees.....	298,242	-	-
Retirement benefits and refunds.....	8,648,236	-	38,216
Educational scholarships.....	-	-	-
<b>TOTAL DEDUCTIONS.....</b>	<b>9,089,972</b>	<b>-</b>	<b>38,216</b>
<b>TRANSFERS:</b>			
Transfers out.....	-	-	395,731
<b>CHANGE IN NET ASSETS.....</b>	<b>10,189,898</b>	<b>203,727</b>	<b>(84,493)</b>
<b>NET ASSETS AT BEGINNING OF YEAR.....</b>	<b>49,299,881</b>	<b>805,197</b>	<b>1,188,970</b>
<b>NET ASSETS AT END OF YEAR.....</b>	<b>\$ 59,477,779</b>	<b>\$ 1,008,984</b>	<b>\$ 794,377</b>

See notes to basic financial statements.

Town of Belmont, Massachusetts

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Basic Financial Statements

<p>Notes to Basic Financial Statements</p> <p style="text-align: right;">Fiscal Year Ended June 30, 2010</p> <p><b>NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</b></p> <p>The accompanying basic financial statements of the Town of Belmont, Massachusetts have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.</p> <p><b>A. Reporting Entity</b></p> <p>The Town of Belmont, Massachusetts (Town) is a municipal corporation that is governed by an elected three member Board of Selectmen. They in turn appoint a Town Administrator who has general supervision of and control over the Town's boards, commissions, officers and departments. The legislative body of the Town is the elected Town Meeting members which consist of 298 members elected for a three-year term in addition to some ex-officio members.</p> <p>For financial reporting purposes, the Town has included all funds, organizations, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. One entity has been included as a component unit in the reporting entity, because of the significance of its operational and/or financial relationship.</p> <p><i>Blended Component Units</i> – Blended component units are entities that are legally separate from the Town, but are so related that they are, in substance, the same as the Town, or entities providing services entirely or almost entirely for the benefit of the Town. The following component unit is blended within the primary government:</p> <p>In the Fiduciary Funds:</p> <p>(1) The Belmont Contributory Retirement System (the System) was established to provide retirement benefits to Town employees and their beneficiaries. The System is governed by a five-member board comprised of the Town Accountant (ex-officio), two members elected by the System's board members, one member appointed by the Board of Selectmen and one member appointed by the Board members. The System is presented using the accrual basis of accounting and is reported as a pension trust fund in the fiduciary fund financial statements.</p> <p><b>Availability of Financial Information for Component Units</b></p> <p>The System issues a publicly available audited financial report in accordance with guidelines established by the Commonwealth of Massachusetts (Commonwealth) Public Employee Retirement Administration Commission (PERAC). That report may be obtained by contacting the System located at Town Hall, 455 Concord Ave, Belmont, MA 02478.</p> <p><b>B. Government-Wide and Fund Financial Statements</b></p> <p><i>Government-Wide Financial Statements</i></p> <p>The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units.</p> <p style="text-align: right;"><b>Town of Belmont, Massachusetts</b>      25      <b>Basic Financial Statements</b></p>	<p>Notes to Basic Financial Statements</p> <p style="text-align: right;">Fiscal Year Ended June 30, 2010</p> <p><i>Governmental activities, which are primarily supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which are supported primarily by user fees and charges.</i></p> <p><i>Fund Financial Statements</i></p> <p>Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Non-major funds are aggregated and displayed in a single column.</p> <p><i>Major Fund Details</i></p> <p>Major funds must be reported if the following criteria are met:</p> <ul style="list-style-type: none"> <li>• If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds); and</li> <li>• If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.</li> </ul> <p>Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.</p> <p>Internal service funds and fiduciary funds are reported by fund type.</p> <p><b>C. Measurement Focus, Basis of Accounting and Financial Statement Presentation</b></p> <p><i>Government-Wide Financial Statements</i></p> <p>The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.</p> <p>The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:</p> <ul style="list-style-type: none"> <li>• Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.</li> <li>• Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.</li> <li>• Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.</li> </ul> <p style="text-align: right;"><b>Town of Belmont, Massachusetts</b>      26      <b>Basic Financial Statements</b></p>
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Notes to Basic Financial Statements Fiscal Year Ended June 30, 2010	Notes to Basic Financial Statements Fiscal Year Ended June 30, 2010
<p>Taxes and other items not identifiable as program revenues are reported as general revenues. For the most part, the effect of interfund activity has been removed from the government-wide financial statements. However, the effect of interfund services provided and used between functions is not eliminated as the elimination of these charges would distort the direct costs and program revenues reported for the functions affected.</p> <p><i>Fund Financial Statements</i></p> <p><b>Governmental</b> fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.</p> <p>Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.</p> <p>Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.</p> <p>The following major governmental funds are reported:</p> <p>The <i>General Fund</i> is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.</p> <p>The <i>Wellington School Construction Fund</i> accounts for activity related to the construction of the new Wellington School.</p> <p>The <i>Reserved for Appropriation Fund</i> accounts for specific revenue sources that by law must be accounted for separately and spent by appropriation.</p> <p>The <i>State Fiscal Stabilization Fund</i> was used to account for the Federal stimulus funds that passed through the State Fiscal Stabilization Fund and were used to supplement Chapter 70 allocations.</p> <p>The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the <i>nonmajor governmental funds</i> column on the governmental funds financial statements. The following describes the general use of these fund types:</p> <p>The <i>special revenue fund</i> is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.</p> <p>The <i>capital projects fund</i> is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by enterprise and trust funds or reported as a major fund).</p> <p><b>Town of Belmont, Massachusetts</b> 27 <b>Basic Financial Statements</b></p>	<p>The <i>permanent fund</i> is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.</p> <p><b>Proprietary</b> fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.</p> <p>Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds' principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.</p> <p>The following major proprietary funds are reported:</p> <p>The <i>water enterprise fund</i> is used to account for the water activities.</p> <p>The <i>sewer enterprise fund</i> is used to account for the sewer activities.</p> <p>The <i>light enterprise fund</i> is used to account for the Town's electric light department activities.</p> <p>The <i>internal service fund</i> is used to account for the financing of services provided by one department to other departments or governmental units. This fund is used to account for risk financing activities related to the self-insured employee health program.</p> <p><b>Fiduciary</b> fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity by the Town for others that cannot be used to support the governmental programs.</p> <p>The following fiduciary fund types are reported:</p> <p>The <i>private trust fund</i> is used to account for the activities of the System, which accumulates resources to provide pension benefits to eligible retirees and their beneficiaries.</p> <p>The <i>other postemployment benefit trust fund</i> is a new fund established under special legislation to accumulate resources to provide funding for future OPEB (other postemployment benefits) liabilities.</p> <p>The <i>private-purpose trust fund</i> is used to account for trust arrangements that exclusively benefit individuals, private organizations, or other governments. Some of these trusts have donor restrictions and trustee policies that do not allow the endowment portion and any unrealized appreciation to be spent. The donor restrictions and trustee policies only allows the trustee to authorize spending of the realized investment earnings. The Town's educational scholarship trusts are accounted for in this fund.</p> <p>The <i>agency fund</i> is used to account for assets held in a purely custodial capacity by the Town.</p> <p><b>Government-Wide and Fund Financial Statements</b></p> <p>For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.</p> <p><b>Town of Belmont, Massachusetts</b> 28 <b>Basic Financial Statements</b></p>

<p><u>Notes to Basic Financial Statements</u> Fiscal Year Ended June 30, 2010</p> <p><b>D. Cash and Investments</b>  <i>Government-Wide and Fund Financial Statements</i>                  Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.</p> <p><b>E. Accounts Receivable</b>  <i>Government-Wide and Fund Financial Statements</i>                  The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.</p> <p><b>Real Estate, Personal Property Taxes and Tax Liens</b>                  Real estate and personal property taxes are levied and based on values assessed on January 1<sup>st</sup> of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup> and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.</p> <p>Real estate tax liens are processed during the year on delinquent properties and are recorded as receivables in the fiscal year they are processed.</p> <p>Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.</p> <p>Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.</p> <p><b>Motor Vehicle Excise</b>                  Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.</p> <p>The allowance for uncollectibles is estimated based on historical trends and specific account analysis.</p> <p><b>Water and Sewer</b>                  User fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and Sewer bills are processed every year and included as a lien on the property owner's tax bill. Water and Sewer charges and liens are reported as receivables in the fiscal year of the levy.</p> <p>Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.</p> <p><b>Town of Belmont, Massachusetts</b> 29 <b>Basic Financial Statements</b></p>	<p><u>Notes to Basic Financial Statements</u> Fiscal Year Ended June 30, 2010</p> <p><b>Departmental and Other</b>                  Departmental and other receivables are recorded as receivables in the fiscal year accrued. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.</p> <p><b>Intergovernmental</b>                  Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.</p> <p>These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.</p> <p><b>F. Inventories</b>  <i>Government-Wide and Fund Financial Statements</i>                  Inventories are recorded as expenditures at the time of purchase in the fund financial statements. Such inventories are capitalized in the government-wide financial statements. Inventories of the Light Fund are carried at average cost.</p> <p><b>G. Capital Assets</b>  <i>Government-Wide and Proprietary Fund Financial Statements</i>                  Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.</p> <p>All purchases and construction costs in excess of \$10,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.</p> <p>Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:</p> <table border="1"> <thead> <tr> <th>Capital Asset Type</th> <th>Estimated Useful Life (in years)</th> </tr> </thead> <tbody> <tr> <td>Land improvements.....</td> <td>20</td> </tr> <tr> <td>Buildings.....</td> <td>40-50</td> </tr> <tr> <td>Machinery and equipment.....</td> <td>5-20</td> </tr> <tr> <td>Infrastructure.....</td> <td>15-100</td> </tr> </tbody> </table> <p><b>Town of Belmont, Massachusetts</b> 30 <b>Basic Financial Statements</b></p>	Capital Asset Type	Estimated Useful Life (in years)	Land improvements.....	20	Buildings.....	40-50	Machinery and equipment.....	5-20	Infrastructure.....	15-100
Capital Asset Type	Estimated Useful Life (in years)										
Land improvements.....	20										
Buildings.....	40-50										
Machinery and equipment.....	5-20										
Infrastructure.....	15-100										

Notes to Basic Financial Statements	Fiscal Year Ended June 30, 2010
<p>The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.</p> <p>The fixed assets of the municipal light enterprise fund are capitalized upon purchase and depreciated at a rate of 3% of the cost of plant in service at the beginning of the calendar year, exclusive of land and land rights. The municipal light enterprise fund charges maintenance to expense when incurred. Replacements and betterments are charged to fixed assets.</p> <p><i>Governmental Fund Financial Statements</i></p> <p>Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.</p> <p><b>H. Interfund Receivables and Payables</b></p> <p>During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.</p> <p><i>Government-Wide Financial Statements</i></p> <p>Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "Internal balances".</p> <p><i>Fund Financial Statements</i></p> <p>Transactions of a buyer/seller nature between and within funds are not eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.</p> <p><b>I. Interfund Transfers</b></p> <p>During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.</p> <p><i>Government-Wide Financial Statements</i></p> <p>Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".</p> <p><i>Fund Financial Statements</i></p> <p>Transfers between and within funds are not eliminated from the individual fund statements and are reported as transfers in and transfers out.</p> <p><b>J. Deferred Revenue</b></p> <p>Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the</p>	<p><i>Notes to Basic Financial Statements</i></p> <p>modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.</p> <p><b>K. Net Assets and Fund Equity</b></p> <p><i>Government-Wide Financial Statements (Net Assets)</i></p> <p>Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.</p> <p>Net assets have been "restricted" for the following:</p> <p>"Debt service" - represents amounts held for the payment of debt service principal and interest.</p> <p>"Permanent funds - expendable" represents the amount of realized and unrealized investment earnings of donor restricted trusts. The donor restrictions and trustee policies only allow the trustees to approve spending of the realized investment earnings that support governmental programs.</p> <p>"Permanent funds - nonexpendable" represents the endowment portion of donor restricted trusts that support governmental programs.</p> <p>"Other purposes" represents restrictions placed on assets from outside parties.</p> <p><i>Fund Financial Statements (Fund Balances)</i></p> <p>Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.</p> <p>Fund balances have been "reserved" for the following:</p> <p>"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.</p> <p>"Perpetual permanent funds" represents amounts held in trust for which only investment earnings may be expended.</p> <p>Fund balances have been "designated" for the following:</p> <p>"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2011 operating budget.</p> <p>"Capital Endowment" represents amounts of funds designated for long range capital planning. The Capital Endowment Fund was capitalized with funds from the sale of the Town's interest in the local cable television system. The net income generated from this fund may be appropriated annually at Town Meeting upon recommendation of the Board of Selectmen for various purposes for which the Town is authorized to borrow, except routine maintenance or repairs to any capital assets. Principal of the fund may be appropriated by the Board of Selectmen and two-thirds vote of the Town Meeting. Any excess earnings not appropriated will be reinvested and become part of the Fund.</p>
<p><b>Town of Belmont, Massachusetts</b> 31 <b>Basic Financial Statements</b></p>	<p><b>Town of Belmont, Massachusetts</b> 32 <b>Basic Financial Statements</b></p>

<p><b>Notes to Basic Financial Statements</b> <span style="float: right;"><b>Fiscal Year Ended June 30, 2010</b></span></p> <p><b>L. Long-Term Debt</b></p> <p><i>Government-Wide and Proprietary Fund Financial Statements</i></p> <p>Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.</p> <p><i>Governmental Fund Financial Statements</i></p> <p>The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.</p> <p><b>M. Investment Income</b></p> <p>Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).</p> <p>Investment income from proprietary funds, trust funds, and internal service funds is retained within the respective fund.</p> <p><b>N. Compensated Absences</b></p> <p>Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.</p> <p><i>Government-Wide and Proprietary Fund Financial Statements</i></p> <p>Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred. Sick leave through accrued is expensed as incurred. There is no obligation to pay for sick time upon termination of employment.</p> <p><i>Governmental Fund Financial Statements</i></p> <p>Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities upon maturity of the liability.</p> <p><b>O. Use of Estimates</b></p> <p><i>Government-Wide and Fund Financial Statements</i></p> <p>The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosing for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.</p> <p><b>Town of Belmont, Massachusetts</b> <span style="float: right;">33</span> <span style="float: right;"><b>Basic Financial Statements</b></span></p>	<p><b>Notes to Basic Financial Statements</b> <span style="float: right;"><b>Fiscal Year Ended June 30, 2010</b></span></p> <p><b>P. Individual Fund Deficits</b></p> <p>Various fund deficits exist within the Capital Projects Non-Major Governmental Fund. These deficits are expected to be funded through the issuance of long term debt or available funds appropriated at Town Meeting.</p> <p><b>Q. Total Column</b></p> <p><i>Government-Wide Financial Statements</i></p> <p>The total column presented on the government-wide financial statements represents consolidated financial information.</p> <p><i>Fund Financial Statements</i></p> <p>The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.</p> <p><b>NOTE 2 - CASH AND INVESTMENTS</b></p> <p>A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and cash equivalents". The deposits and investments of the trust funds are held separately from those of other funds.</p> <p>Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits, and the State Treasurer's Investment Pool (the Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.</p> <p>The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.</p> <p><b>Custodial Credit Risk - Deposits</b></p> <p>In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a formal policy for custodial credit risk. At fiscal year-end, the carrying amount of deposits totaled \$48,523,257 and the bank balance totaled \$49,719,206. Of the bank balance, \$1,775,128 was covered by Federal Depository Insurance, \$22,807,123 was covered under the FDIC Transaction Account Guarantee Program, \$6,915,481 was covered by the Depositors Insurance Fund, \$4,911,981 was collateralized and \$13,309,493 was exposed to custodial credit risk because it was uninsured and uncollateralized.</p> <p>At December 31, 2009, the carrying amount of the Retirement System's deposits totaled \$138,246 and the bank balance totaled \$230,943. All of the bank balance was covered by Federal Depository Insurance.</p> <p><b>Town of Belmont, Massachusetts</b> <span style="float: right;">34</span> <span style="float: right;"><b>Basic Financial Statements</b></span></p>
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Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

Investments

Listed below are the investments of the Town as of June 30, 2010 and the Retirement System as of December 31, 2009.

Investment Type	Fair Value	Under 1 Year	Maturity			Quality Rating
			1-5 Years	6-10 Years	Over 10 Years	
<b>Debt Securities</b>						
U.S. Government Securities	\$ 50,328	\$ 50,328.00	\$ -	\$ -	\$ -	AAA
U.S. Treasury Note	1,085,810	348,888.00	502,033	216,089	-	AAA
Corporate Bonds	335,827	-	326,827	-	-	AA/BB
Federal Home Loan Bonds	807,640	201,771	603,869	-	-	AAA
Federal National Mortgage Association	219,355	-	108,276	111,079	-	AAA
Federal Home Loan Mortgage Corp.	115,239	-	3,174	109,485	-	AAA
Total Debt Securities	2,584,189	600,787	1,546,789	436,593	-	
<b>Other Investments</b>						
Equity Securities	(615,919)					
Negotiable Certificates of Deposit	943,278					
Mutual Funds	723,202					
Money Market Mutual Funds	730,188					
MMDT	13,915,687					
Total Investments	\$ 19,512,921					

Retirement System's Investment balances at December 31, 2009:

Debt Securities	Fair Value	Maturity			Quality Rating
		1-5 Years	6-10 Years	Over 10 Years	
Frontiera Total Return Bond Fund	\$ 14,477,967	\$ 14,477,967	\$ -	\$ -	NR
Delaware Pooled Global Fixed Income Fund	2,148,113	-	2,148,113	-	AAA*
Total Debt Securities	16,626,080	14,477,967	2,148,113	-	
<b>Other Investments</b>					
Equity Mutual Funds	8,547,798				
Private Equity	408,722				
Equity Securities	14,994,168				
International Equity Mutual Funds	7,259,074				
PRIIT Hedge Fund Account	4,985,028				
PRIIT Alternative Fund	1,483,542				
Short Term Investment Fund	1,216,177				
PRIIT Fund	1,239,987				
Total Investments	\$ 55,749,476				

\* Duration of underlying holdings in Frontiera Total Return Bond Fund is 5.0 years and Delaware Pooled Global Fixed Income Fund is 6.2 years.

Town of Belmont, Massachusetts

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Fiscal Year Ended June 30, 2010

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in possession of an outside party. Investments in external investment pools and in open-end mutual funds are not exposed to custodial credit risk because their existence is not evidenced by securities that exist in physical or book entry form. Of the Town's investments in U.S. Treasury Notes, U.S. Government Securities, corporate bonds, asset backed securities, and equity securities, as detailed above, the Town has a custodial credit risk exposure of \$3,200,088 because the related securities are uninsured, unregistered and held by the counterparty.

The Town's investment policy states that before conducting any business with a brokerage house that the Town obtain a copy of their latest audited financial statement, proof of National Association of Security Dealers certification, and proof of credit worthiness, which the Town defines as at least five years in operation and minimum capital of \$10 million dollars.

The Retirement System has custodial credit risk exposure of \$14,994,168 because the related equity securities are uninsured, unregistered and held by the counterparty.

The Retirement System limits its custodial credit risk by utilizing an institutional custodial bank, currently State Street Bank, to custody all separately held securities which are registered under a nominee name that is specific to the Retirement System. Assets held in commingled fund accounts are also held in a similar fashion, with individual fund securities held in the fund's name at their custodian bank. A small percentage of the Retirement System's assets (typically less than 5%) may be held from time to time in commingled cash equivalent vehicles where the assets are subject to counterparty risk.

Interest Rate Risk

The Town's investment policy states that safety of principal is the foremost objective, followed by liquidity and then yield. Investments shall be made to achieve the best rate of return, taking into account safety and liquidity constraints, as well as, legal requirements while not explicitly limiting the maturities of allowable investments.

The Retirement System's fixed income assets are held in professionally managed, institutional commingled funds. The Retirement System limits its effective exposure to interest rate risk by benchmarking its commingled fixed income investment accounts to an intermediate duration benchmark (UB Aggregate) with a duration of 4.5 years. Further, the Retirement System's current fixed income investments are diversified by sector (corporate, government, asset backed, mortgage, non-US dollar) to provide additional protection in various interest rate environments.

The Town participates in MMDT, which maintains a cash portfolio and a short-term bond fund with combined average maturities of approximately 3 months.

The System participates in PRIIT. The effective weighted duration rate for PRIIT investments ranged from .08 to 9.42 years.

Credit Risk

The Town's investment policy seeks to lessen the credit risk associated with certain through diversification and prudent selection of investments in line with MGL Ch 44 Sec. 55B.

Town of Belmont, Massachusetts

Basic Financial Statements

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

The Retirement System has a policy that states no more than 20% of the fixed income assets may be invested in below investment grade securities (rated BBB by Standard & Poor's) and the average duration of the fixed income portfolio cannot be more than 20% higher than the market as measured by Lehman Aggregate Index.

Concentration of Credit Risk

The Town places a limit of 10% on the amount the Town may invest in any one issuer. The Town does not have more than 10% of its investments with any one issuer as of June 30, 2010.

For the Retirement System, no fixed income security, except issues of the U. S. Government, can comprise more than 5% of the Retirement System's assets, measured at market, and no individual portfolio can hold more than 5% of its assets in securities of any single entity, except issues of the U. S. Government. Further, no equity security can comprise more than 5% of the equity portfolio measured at book value. The Retirement System does have investments in individual commingled mutual funds and trusts that represent more than 5% of the Retirement System's assets, but in each case these investments are in institutional commingled funds that are invested in diversified portfolios of between 50 and 200 individual securities.

Foreign Currency Risk

The Retirement System's exposure to foreign currency risk is attributable to its investments in individual commingled mutual funds and trusts that are invested in diversified (by country and security) portfolios on international stocks and bonds that are denominated in foreign currencies. The Retirement System's combined policy target allocation to all non-US securities is currently 20% of the Retirement System's total assets (12% international equities and 8% international bonds).

NOTE 3 – RECEIVABLES

At June 30, 2010, receivables for the individual major and nonmajor governmental funds, including the applicable allowances for uncollectible accounts, are as follows:

Receivables:	Gross Amount	Allowance for Uncollectibles	Net Amount
Real estate and personal property taxes.....	\$ 691,989	\$ (2,369)	\$ 689,620
Real estate tax deferrals.....	755,757	-	755,757
Tax liens.....	703,497	(218,389)	485,108
Motor vehicle and other excise taxes.....	894,433	(175,910)	718,523
Departmental.....	4,590,425	-	4,590,425
Intergovernmental.....	-	-	-
	\$ 7,934,745	\$ (394,679)	\$ 7,540,066

Town of Belmont, Massachusetts

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Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

At June 30, 2010, receivables for the enterprise funds consist of the following:

Receivables:	Gross Amount	Allowance for Uncollectibles	Net Amount
Water user fees.....	\$ 1,134,052	\$ -	\$ 1,134,052
Water enterprise tax liens.....	11,385	-	11,385
Sewer user fees.....	1,839,174	-	1,839,174
Sewer enterprise tax liens.....	17,645	-	17,645
Light user fees.....	1,475,951	-	1,475,951
	\$ 4,478,207	\$ -	\$ 4,478,207

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of deferred revenue reported in the governmental funds were as follows:

Receivable and other asset type:	General Fund	Nonmajor Governmental Funds	Total
Real estate, personal property and tax deferrals.....	\$ 2,600,076	\$ -	\$ 2,600,076
Tax liens and foreclosures.....	703,497	-	703,497
Motor vehicle and other excise.....	152,035	-	152,035
Intergovernmental.....	3,445,000	1,115,425	4,560,425
Departmental.....	472,071	8,925	480,996
	\$ 7,372,679	\$ 1,124,350	\$ 8,497,029

Town of Belmont, Massachusetts

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Basic Financial Statements

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

**NOTE 4 – CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2010, was as follows:

	Beginning Balance	Increase	Decrease	Ending Balance
<b>Governmental Activities:</b>				
<b>Capital assets not being depreciated:</b>				
Land .....	\$ 18,194,600	\$ -	\$ -	\$ 18,194,600
Construction in progress .....	5,803,130	8,220,245	(4,603,419)	7,120,256
Total capital assets not being depreciated .....	21,996,050	6,220,245	(4,603,419)	23,315,186
<b>Capital assets being depreciated:</b>				
Land improvements .....	3,375,971	85,031	-	3,461,002
Buildings .....	92,840,301	5,446,130	(4,704,455)	93,581,976
Machinery and equipment .....	9,350,180	1,820,640	(14,998)	11,155,824
Vehicles .....	4,631,128	227,868	(497,919)	4,361,107
Infrastructure .....	28,952,210	2,409,910	-	29,362,120
Total capital assets being depreciated .....	137,148,990	9,992,209	(5,217,372)	141,924,829
<b>Less accumulated depreciation for:</b>				
Land improvements .....	(1,919,259)	(102,008)	-	(2,021,267)
Buildings .....	(38,745,044)	(1,834,878)	3,176,798	(36,403,124)
Machinery and equipment .....	(4,601,199)	(1,156,082)	13,661	(5,743,620)
Vehicles .....	(2,999,010)	(397,264)	451,624	(2,944,650)
Infrastructure .....	(7,066,450)	(486,278)	-	(7,552,728)
Total accumulated depreciation .....	(63,331,020)	(3,916,510)	3,642,283	(63,605,247)
Total capital assets being depreciated, net .....	83,817,970	8,075,699	(1,575,089)	89,317,892
Total capital assets being depreciated, net .....	\$ 108,817,000	\$ 12,294,244	\$ (6,478,506)	\$ 114,632,788

Town of Belmont, Massachusetts

Basic Financial Statements

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

	Beginning Balance	Increase	Decrease	Ending Balance
<b>Business-Type Activities:</b>				
<b>Water:</b>				
<b>Capital assets not being depreciated:</b>				
Land .....	\$ 3,138	\$ -	\$ -	\$ 3,138
Construction in progress .....	-	225,050	-	225,050
Total capital assets not being depreciated .....	3,138	225,050	-	228,188
<b>Capital assets being depreciated:</b>				
Land improvements .....	7,822	-	-	7,822
Buildings .....	146,491	35,996	-	182,487
Machinery and equipment .....	375,089	57,647	-	432,736
Vehicles .....	770,341	23,502	(1,125)	792,718
Infrastructure .....	28,346,910	1,270,757	-	29,617,667
Total capital assets being depreciated .....	29,546,633	1,390,202	(1,125)	30,735,710
<b>Less accumulated depreciation for:</b>				
Land improvements .....	(7,822)	-	-	(7,822)
Buildings .....	(132,712)	(3,440)	-	(136,152)
Machinery and equipment .....	(208,873)	(74,501)	1,125	(282,249)
Vehicles .....	(417,825)	(68,488)	-	(486,313)
Infrastructure .....	(18,022,899)	(150,313)	-	(18,173,212)
Total accumulated depreciation .....	(19,789,931)	(276,742)	1,125	(19,865,548)
Total capital assets being depreciated, net .....	9,756,702	1,113,460	-	10,870,162
Total business-type activities capital assets, net .....	\$ 8,899,640	\$ 1,396,216	\$ -	\$ 10,295,856

Town of Belmont, Massachusetts

Basic Financial Statements

Notes to Basic Financial Statements		Fiscal Year Ended June 30, 2010		Fiscal Year Ended June 30, 2010								
<p><b>Sewer:</b></p> <p>Capital assets not being depreciated:</p> <p>Contribution in progress.....</p> <p>Capital assets being depreciated:</p> <p>Machinery and equipment.....</p> <p>Vehicle.....</p> <p>Infrastructure.....</p> <p>Total capital assets being depreciated.....</p> <p>Less accumulated depreciation for:</p> <p>Machinery and equipment.....</p> <p>Infrastructure.....</p> <p>Total accumulated depreciation.....</p> <p>Total capital assets being depreciated, net.....</p> <p>Land.....</p> <p>Total business-type activities capital assets, net.....</p> <p><b>Light:</b></p> <p>Capital assets not being depreciated:</p> <p>Land.....</p> <p>Capital assets being depreciated:</p> <p>Distribution Plant.....</p> <p>General Plant.....</p> <p>Total capital assets being depreciated.....</p> <p>Less accumulated depreciation for:</p> <p>Distribution Plant.....</p> <p>General Plant.....</p> <p>Total accumulated depreciation.....</p> <p>Total capital assets being depreciated, net.....</p> <p>Total business-type activities capital assets, net.....</p>	<p>Beginning Balance</p> <p>Increase</p> <p>Decrease</p> <p>Ending Balance</p>	<p>1,349,829</p> <p>8,069</p> <p>180,773</p> <p>2,983,234</p> <p>3,180,978</p> <p>(125,202)</p> <p>(187,842)</p> <p>(282,844)</p> <p>13,090</p> <p>2,887,532</p> <p>4,237,081</p> <p>304,957</p> <p>484,978</p> <p>788,733</p> <p>(951,133)</p> <p>(384,589)</p> <p>(1,315,721)</p> <p>(326,989)</p> <p>34,695</p> <p>1,045,681</p> <p>(733,378)</p> <p>(4,059,683)</p> <p>733,378</p> <p>(18,286,851)</p> <p>8,133,120</p> <p>9,178,781</p>	<p>1,349,829</p> <p>8,069</p> <p>180,773</p> <p>2,983,234</p> <p>3,180,978</p> <p>(125,202)</p> <p>(187,842)</p> <p>(282,844)</p> <p>13,090</p> <p>2,887,532</p> <p>4,237,081</p> <p>304,957</p> <p>484,978</p> <p>788,733</p> <p>(951,133)</p> <p>(384,589)</p> <p>(1,315,721)</p> <p>(326,989)</p> <p>34,695</p> <p>1,045,681</p> <p>(733,378)</p> <p>(4,059,683)</p> <p>733,378</p> <p>(18,286,851)</p> <p>8,133,120</p> <p>9,178,781</p>	<p>Depreciation expense was charged to functions/programs of the primary government as follows:</p> <p><b>Governmental Activities:</b></p> <p>General government.....</p> <p>Public safety.....</p> <p>Education.....</p> <p>Public works.....</p> <p>Human services.....</p> <p>Culture and recreation.....</p> <p>Total depreciation expense - governmental activities.....</p> <p><b>Business-Type Activities:</b></p> <p>Water.....</p> <p>Sewer.....</p> <p>Light.....</p> <p>Total depreciation expense - business-type activities.....</p> <p><b>NOTE 5 - CAPITAL LEASES</b></p> <p>During fiscal year 2007, the Town entered into a lease agreement to finance the acquisition of energy conservation equipment. The lease agreement qualifies as a capital lease for accounting purposes, and therefore, has been recorded at the present value of the future minimum lease payments as of the inception date.</p> <p>The following identifies the asset value acquired through the capital lease agreement:</p> <table border="0"> <tr> <td>Asset:</td> <td>Governmental Activities</td> </tr> <tr> <td>Machinery and equipment.....</td> <td>\$ 1,898,000</td> </tr> <tr> <td>Less accumulated depreciation.....</td> <td>(592,550)</td> </tr> <tr> <td>Total.....</td> <td>\$ 1,305,450</td> </tr> </table>	Asset:	Governmental Activities	Machinery and equipment.....	\$ 1,898,000	Less accumulated depreciation.....	(592,550)	Total.....	\$ 1,305,450
	Asset:	Governmental Activities										
	Machinery and equipment.....	\$ 1,898,000										
	Less accumulated depreciation.....	(592,550)										
	Total.....	\$ 1,305,450										
	<p>Beginning Balance</p> <p>Increase</p> <p>Decrease</p> <p>Ending Balance</p>	<p>1,349,829</p> <p>8,069</p> <p>180,773</p> <p>2,983,234</p> <p>3,180,978</p> <p>(125,202)</p> <p>(187,842)</p> <p>(282,844)</p> <p>13,090</p> <p>2,887,532</p> <p>4,237,081</p> <p>304,957</p> <p>484,978</p> <p>788,733</p> <p>(951,133)</p> <p>(384,589)</p> <p>(1,315,721)</p> <p>(326,989)</p> <p>34,695</p> <p>1,045,681</p> <p>(733,378)</p> <p>(4,059,683)</p> <p>733,378</p> <p>(18,286,851)</p> <p>8,133,120</p> <p>9,178,781</p>	<p>1,349,829</p> <p>8,069</p> <p>180,773</p> <p>2,983,234</p> <p>3,180,978</p> <p>(125,202)</p> <p>(187,842)</p> <p>(282,844)</p> <p>13,090</p> <p>2,887,532</p> <p>4,237,081</p> <p>304,957</p> <p>484,978</p> <p>788,733</p> <p>(951,133)</p> <p>(384,589)</p> <p>(1,315,721)</p> <p>(326,989)</p> <p>34,695</p> <p>1,045,681</p> <p>(733,378)</p> <p>(4,059,683)</p> <p>733,378</p> <p>(18,286,851)</p> <p>8,133,120</p> <p>9,178,781</p>		<p>644,696</p> <p>690,175</p> <p>1,869,990</p> <p>568,134</p> <p>29,043</p> <p>118,572</p> <p>\$ 3,918,610</p> <p>\$ 276,742</p> <p>292,844</p> <p>1,315,721</p> <p>\$ 1,885,307</p>							
	<p>Beginning Balance</p> <p>Increase</p> <p>Decrease</p> <p>Ending Balance</p>	<p>1,349,829</p> <p>8,069</p> <p>180,773</p> <p>2,983,234</p> <p>3,180,978</p> <p>(125,202)</p> <p>(187,842)</p> <p>(282,844)</p> <p>13,090</p> <p>2,887,532</p> <p>4,237,081</p> <p>304,957</p> <p>484,978</p> <p>788,733</p> <p>(951,133)</p> <p>(384,589)</p> <p>(1,315,721)</p> <p>(326,989)</p> <p>34,695</p> <p>1,045,681</p> <p>(733,378)</p> <p>(4,059,683)</p> <p>733,378</p> <p>(18,286,851)</p> <p>8,133,120</p> <p>9,178,781</p>	<p>1,349,829</p> <p>8,069</p> <p>180,773</p> <p>2,983,234</p> <p>3,180,978</p> <p>(125,202)</p> <p>(187,842)</p> <p>(282,844)</p> <p>13,090</p> <p>2,887,532</p> <p>4,237,081</p> <p>304,957</p> <p>484,978</p> <p>788,733</p> <p>(951,133)</p> <p>(384,589)</p> <p>(1,315,721)</p> <p>(326,989)</p> <p>34,695</p> <p>1,045,681</p> <p>(733,378)</p> <p>(4,059,683)</p> <p>733,378</p> <p>(18,286,851)</p> <p>8,133,120</p> <p>9,178,781</p>		<p>\$ 1,898,000</p> <p>(592,550)</p> <p>\$ 1,305,450</p>							

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

The future minimum lease obligation and the net present value of the minimum lease payment at June 30, 2010, follows:

Fiscal Years Ending June 30	Governmental Activities
2011	\$ 198,138
2012	198,138
2013	198,138
2014	198,138
2015 - 2017	495,345
Total minimum lease payments	1,287,897
Less: amounts representing interest	(142,002)
Present value of minimum lease payments	\$ 1,145,895

NOTE 6 - INTERFUND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2010, are summarized as follows:

Transfers Out	Transfers In:		
	General Fund	Non-Major Governmental Funds	Reserved for
General Fund	\$ -	\$ 1,815,447	\$ -
Reserved for Appropriation	225,000	-	225,000
Nonmajor Governmental Funds	30,186	12,945	49,572
Water Enterprise Fund	157,873	-	157,873
Sewer Enterprise Fund	125,000	-	125,000
Light Enterprise Fund	650,000	-	650,000
Private Purpose Trust Funds	-	385,731	385,731
	\$ 1,198,059	\$ 2,194,123	\$ 6,441
			\$ 3,388,623

Transfers represent amounts voted to fund the fiscal year 2010 operating budget and also amounts transferred to fund various capital projects.

NOTE 7 - SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS)
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Town of Belmont, Massachusetts

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund and enterprise funds.

The Town had the following short-term debt activity in fiscal year 2010:

Type	Purpose	Rate (%)	Due Date	Balance at June 30, 2009	Renewed	Retired	Balance at June 30, 2010
BAN	MWPA- Intern Loan	2.00	12/31/10	\$ -	\$ 1,394,272	\$ -	\$ 1,394,272

NOTE 8 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

During the current year, in order to take advantage of favorable interest rates the Town issued \$5,455,000 of General Obligation Refunding Bonds during fiscal year 2010. \$5,445,000 of general obligation bonds were defeased by placing the proceeds of the refunding bonds in an irrevocable trust to provide for all future debt service payments on the refunded bonds. Accordingly, the trust account's assets and liabilities for the defeased bonds are not included in the basic financial statements. The Town has decreased its aggregate debt service payments by \$492,517 and will experience an economic gain of \$471,974. At June 30, 2010 \$5,445,000 of Governmental Fund bonds outstanding from the advance refunding are considered defeased.

Town of Belmont, Massachusetts

Notes to Basic Financial Statements Fiscal Year Ended June 30, 2010

Details related to the outstanding indebtedness at June 30, 2010, and the debt service requirements follow:

**Bonds and Notes Payable Schedule – Governmental Funds**

Project	Interest Rate (%)	Outstanding at June 30, 2009	Issued	Redeemed	Outstanding at June 30, 2010
FY96-00.....	3.40-5.50 \$	6,535,000	-	6,535,000	\$ -
Septic Loan 97-2002.....	0.00	34,796	-	3,170	31,626
Town Hall Renovations.....	4.20-4.85	400,000	-	200,000	200,000
Town Hall Renovations.....	3.00-4.75	8,350,000	-	600,000	7,750,000
Outdoor Athletic Facility.....	3.00-3.75	880,000	-	220,000	660,000
Fire Station Construction.....	3.00-5.00	6,375,000	-	425,000	5,950,000
Fire Station Construction.....	3.00-5.00	1,125,000	-	75,000	1,050,000
Fire Land Acquisition.....	3.00-5.00	50,000	-	10,000	40,000
Communications Tower.....	4.00-6.00	1,715,000	-	105,000	1,610,000
Fire Station Construction.....	4.00-6.00	645,000	-	45,000	600,000
Land Acquisition.....	4.00-6.00	70,000	-	35,000	35,000
Skating Rink.....	5.00	320,000	-	160,000	160,000
Senior Center.....	3.50	3,310,000	-	195,000	3,115,000
High School HVAC.....	2.70	600,000	-	120,000	480,000
FY10 Refunding.....	2.00-3.00	-	5,455,000	-	5,355,000
Wellington Elementary School.....	3.00-4.00	-	26,700,000	-	26,700,000
<b>Total.....</b>		<b>\$ 30,409,786</b>	<b>\$ 32,155,000</b>	<b>\$ 8,828,170</b>	<b>\$ 53,736,626</b>

Town of Belmont, Massachusetts

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Basic Financial Statements

Notes to Basic Financial Statements Fiscal Year Ended June 30, 2010

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2011.....	\$ 3,898,191	\$ 2,272,325	\$ 6,170,516
2012.....	3,553,191	2,085,841	5,639,032
2013.....	3,593,191	1,920,883	5,514,074
2014.....	3,408,191	1,745,478	5,153,669
2015.....	3,293,191	1,593,483	4,886,674
2016.....	2,208,134	1,431,992	3,640,126
2017.....	2,233,134	1,341,587	3,574,721
2018.....	2,298,134	1,251,419	3,549,553
2019.....	2,293,134	1,165,584	3,458,728
2020.....	2,318,135	1,075,194	3,393,329
2021.....	2,345,000	978,102	3,323,102
2022.....	2,385,000	887,556	3,282,556
2023.....	2,445,000	792,582	3,237,582
2024.....	1,890,000	699,451	2,589,451
2025.....	1,435,000	618,851	2,053,851
2026.....	1,435,000	561,275	1,996,275
2027.....	1,190,000	509,400	1,699,400
2028.....	1,240,000	461,800	1,701,800
2029.....	1,290,000	412,200	1,702,200
2030.....	1,345,000	360,800	1,705,800
2031.....	1,400,000	306,800	1,706,800
2032.....	1,465,000	250,800	1,715,800
2033.....	1,530,000	192,200	1,722,200
2034.....	1,600,000	131,000	1,731,000
2035.....	1,675,000	67,000	1,742,000
<b>Total.....</b>	<b>\$ 58,726,626</b>	<b>\$ 28,113,414</b>	<b>\$ 86,840,040</b>

**Bonds and Notes Payable Schedule – Enterprise Funds**

Project	Interest Rate (%)	Outstanding at June 30, 2009	Issued	Redeemed	Outstanding at June 30, 2010
MWRA Water Main.....	0.00	\$ 325,000	\$ -	\$ 65,000	\$ 260,000
MWRA Water.....	0.00	642,600	-	71,400	571,200
MWRA Water.....	0.00	872,000	-	87,200	784,800
MWRA Water.....	0.00	-	988,785	-	988,785
MWRA Sewer.....	0.00	27,500	-	13,750	13,750
MWRA Sewer.....	0.00	375,430	-	75,086	300,344
Sewer & Surface Drains.....	4.10-5.00	2,225,000	-	130,000	2,095,000
Light Bond.....	4.20-4.60	380,000	-	280,000	120,000
<b>Total.....</b>		<b>\$ 4,847,530</b>	<b>\$ 988,785</b>	<b>\$ 702,436</b>	<b>\$ 5,133,879</b>

Town of Belmont, Massachusetts

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Basic Financial Statements

Notes to Basic Financial Statements Fiscal Year Ended June 30, 2010

Debt service requirements for principal and interest for enterprise fund bonds and notes payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2011.....	\$ 322,479	\$ -	\$ 322,479
2012.....	322,478	-	322,478
2013.....	322,478	-	322,478
2014.....	297,479	-	297,479
2015.....	257,478	-	257,478
2016.....	257,479	-	257,479
2017.....	257,479	-	257,479
2018.....	186,079	-	186,079
2019.....	98,878	-	98,878
<b>Total.....</b>	<b>\$ 2,604,785</b>	<b>\$ -</b>	<b>\$ 2,604,785</b>

Sewer Enterprise

Fiscal Year	Principal	Interest	Total
2011.....	\$ 218,836	\$ 90,700	\$ 309,536
2012.....	200,086	84,200	284,286
2013.....	200,086	79,044	279,130
2014.....	200,086	73,888	273,974
2015.....	125,000	68,732	193,732
2016.....	125,000	63,576	188,576
2017.....	125,000	57,326	182,326
2018.....	125,000	51,076	176,076
2019.....	125,000	45,918	170,918
2020.....	125,000	40,794	165,794
2021.....	125,000	35,638	160,638
2022.....	125,000	30,388	155,388
2023.....	125,000	25,076	150,076
2024.....	120,000	19,782	144,782
2025.....	120,000	14,450	134,450
2026.....	120,000	9,350	129,350
2027.....	100,000	4,250	104,250
<b>Totals.....</b>	<b>\$ 2,409,094</b>	<b>\$ 794,188</b>	<b>\$ 3,203,282</b>

Town of Belmont, Massachusetts

Basic Financial Statements

Notes to Basic Financial Statements Fiscal Year Ended June 30, 2010

Light Enterprise

Fiscal Year	Principal	Interest	Total
2010.....	\$ 60,000	\$ 10,100	\$ 70,100
2011.....	60,000	2,750	62,750
<b>Total.....</b>	<b>\$ 120,000</b>	<b>\$ 12,850</b>	<b>\$ 132,850</b>

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2010, approximately \$1,557,000 of such assistance was received. Approximately \$3,735,000 million will be received in future fiscal years. Of this amount, approximately \$290,000 represents reimbursement of long-term interest costs, and approximately \$1,900,000 million represents reimbursement of approved construction costs. Accordingly, a \$3,445,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The deferred revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit.

At June 30, 2010, the Town had the following authorized and unissued debt:

Purpose	Amount
Wilmington School.....	\$ 11,355,793
Fire Station.....	272,598
Water.....	988,785
Sewer surface clean.....	11,608,000
Senior Center.....	133,206
<b>Total.....</b>	<b>\$ 24,358,383</b>

Town of Belmont, Massachusetts

Basic Financial Statements

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

**Changes in Long-Term Liabilities**

During the fiscal year ended June 30, 2010, the following changes occurred in long-term liabilities:

	Balance June 30, 2009	Additions	Reductions	Balance June 30, 2010	Current Portion
<b>Governmental Activities:</b>					
Long-Term Bonds and Notes:	\$ 30,409,799	\$ 32,165,000	\$ (8,828,170)	\$ 53,736,629	\$ 3,898,191
Other Postemployment Benefits:	12,473,504	15,481,020	(8,893,230)	21,211,294	-
Landfill Closure:	3,920,000	-	(696,000)	3,356,000	-
Compensated Absences:	1,480,873	46,774	(74,534)	1,482,913	73,148
Unamortized Premium on Bonds:	325,010	518,858	(51,419)	792,447	51,419
Capital Leases:	1,300,802	-	(154,907)	1,145,895	180,258
<b>Total governmental activity</b>	<b>\$ 49,919,785</b>	<b>\$ 48,151,652</b>	<b>\$ (18,387,260)</b>	<b>\$ 81,704,175</b>	<b>\$ 4,183,014</b>
<b>Business-Type Activities:</b>					
Long-Term Bonds and Notes:	\$ 4,847,530	\$ 988,785	\$ (702,439)	\$ 5,133,879	\$ 601,316
Other Postemployment Benefits:	959,838	1,201,857	(348,048)	1,813,648	-
Compensated Absences:	304,298	45,581	(15,215)	334,664	18,733
<b>Total business-type activity</b>	<b>\$ 6,111,666</b>	<b>\$ 2,236,223</b>	<b>\$ (1,085,692)</b>	<b>\$ 7,282,192</b>	<b>\$ 618,048</b>

The long-term liabilities will be liquidated in the future by the general fund and enterprise funds.

**NOTE 9 – LANDFILL CLOSURE**

State and federal laws and regulations require the Town to close its old landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site after closure. The Town operated a solid waste landfill that ceased operations in 1973. The Town has reflected \$3,355,000 as the estimate of the landfill closure liability at June 30, 2010. This amount is based on estimates of what it would cost to perform all future closure and post closure care in fiscal year 2010. Actual costs may be higher due to inflation, changes in technology, or changes in regulations. Town meeting has voted a special purpose stabilization fund for this liability. The balance at June 30, 2010, was over \$4.1 million.

**NOTE 10 – RISK FINANCING**

The Town is self-insured for its health insurance activities. The health insurance activities are accounted for in the Internal Service Fund where revenues are recorded when earned and expenses are recorded when the liability is incurred.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). The result of the process to estimate the claims liability is not an exact amount as it depends on many factors. Accordingly,

Town of Belmont, Massachusetts

Basic Financial Statements

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

claims are reevaluated periodically to consider the effects of inflation, recent claims settlement trends and other economic and social factors.

**Health Insurance**

The Town estimates Incurred But Not Reported (IBNR) claims based on an approximate two month claims paid average. The Town purchases individual stop loss insurance for claims in excess of the \$100,000 coverage provided by the Town. At June 30, 2010, the amount of the liability for health insurance claims totaled \$1,900,000.

Changes in the reported liability since July 1, 2008, are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal Year 2010:	\$ 1,800,000	\$ 12,733,943	\$ (12,633,943)	\$ 1,900,000
Fiscal Year 2009:	1,200,000	12,635,131	(12,035,131)	1,800,000

**Insurance**

The Town is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

**Workers' Compensation**

The Town participates in a premium based workers' compensation insurance plan for its employees, except for police officers and firefighters for which the Town is self-insured. The Town's liability related to incurred but not reported claims for police officers and/or firefighters workers compensation is not material at June 30, 2010, and is therefore not reported.

**General Liability**

The Town is self-insured for its general liability insurance. MGU Chapter 258 limits the liability to a maximum of \$100,000 per claim in all matters except actions relating to federal civil rights, eminent domain, and breach of contract.

**NOTE 11 - PENSION PLAN**

**Plan Description** - The Town contributes to the Belmont Contributory Retirement System, a cost-sharing multiple-employer defined benefit pension plan administered by the Belmont Contributory Retirement Board. All employees working twenty-five or more hours a week are members of the System, except for public school teachers and certain administrators who are members of the Massachusetts Teachers Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are the legal responsibility of the Commonwealth. The amount of these on-behalf payments totaled \$8,072,000 for the fiscal year ended June 30, 2010, and, accordingly, are reported in the general fund as intergovernmental revenues and pension expenditures.

Town of Belmont, Massachusetts

Basic Financial Statements

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Belmont Contribution Retirement Board and are borne by the System. The System issues a publicly available unaudited financial report in accordance with guidelines established by the Commonwealth's PERAC, as well as an audited financial report. Both of these reports may be obtained by contacting the System located at Town Hall, 455 Concord Ave., Belmont, Massachusetts 02478.

At December 31, 2009, the System's membership consists of the following:

Active members.....	455
Disabled members.....	113
Retirees and beneficiaries currently receiving benefits.....	309
<b>Total.....</b>	<b>971</b>

**Funding Policy** - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution that is apportioned among the employers based on active current payroll. Administrative expenses are funded through investment earnings. The current and two preceding fiscal years apportionment of the annual pension cost between the two employers required the Town to contribute approximately 98%, respectively, of the total. Chapter 32 of the MGL governs the contributions of plan members and the Town.

**Annual Pension Cost** - The Town's contributions to the System for the fiscal years ended June 30, 2010, 2009, and 2008 were approximately \$5,283,000, \$4,979,000, and \$4,762,000, respectively, which equaled its required contribution for each fiscal year. The required contribution was determined as part of the January 1, 2008, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included an 8% investment rate of return and projected salary increases of 4.75%, -1% per year for non-public safety employees and 5.25%, -8% per year for fire and police employees, which include the annual cost of firing adjustments of 3%, as well as, any merit and/or promotion adjustments. The actuarial value of the System's assets was determined using the fair value of the assets. The System's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll. The remaining amortization period at January 1, 2009, was 16 years.

Town of Belmont, Massachusetts

Basic Financial Statements

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Entry Age (B)	Unfunded AAL (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAIL as a Percentage of Covered Payroll (B-A)/C
1/1/2008	\$ 81,989,418	\$ 112,124,213	\$ 50,154,795	55.3%	\$ 181,335,100	27.7%
1/1/2006	53,736,233	101,859,952	47,923,699	52.9%	164,549,300	29.1%
1/1/2004	53,384,538	94,947,822	41,563,284	56.2%	146,655,300	28.4%
1/1/2002	52,838,407	87,176,074	34,337,667	60.6%	131,319,000	26.1%
1/1/2000	49,941,824	70,890,071	20,948,247	70.4%	121,019,400	17.3%
1/1/1998	40,838,623	64,800,786	23,762,163	63.2%	114,071,500	20.8%

Funding progress is reported based on the biennial actuarial valuation performed by the System, and is being accumulated on a biennial basis. The Town is responsible for approximately 98% of the unfunded liability.

NOTE 12 - POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

**Plan Description** - The Town of Belmont administers a single-employer defined benefit healthcare plan ("the Retiree Health Plan"). The plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town's group health and life insurance plans, which cover both active and retired members. Chapter 32B of the MGL assigns authority to establish and amend benefit provisions of the plan. Benefit provisions are negotiated between the Town and the unions representing Town employees and are renegotiated each bargaining period. The Retiree Health Plan does not issue a publicly available financial report.

**Funding Policy** - Contribution requirements are also negotiated between the Town and union representatives. The required contribution is based on a pay-as-you-go financing requirement. Retired plan members and beneficiaries currently receiving benefits are required to contribute 20% of the costs of benefits for the HMO and 50% of cost of benefits for the PPO plans if they are not participating in the Medicare Plan, Medicare eligible retirees and their spouses contribute 50% of the cost of the Medicare Enhance Supplement plan and the First Seniority. For fiscal year 2010, the Town contributed \$7.0 million to the plan.

**Annual OPEB Cost and Net OPEB Obligation** - The Town's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The components of the Town's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Town's net OPEB obligation are summarized in the following table:

Town of Belmont, Massachusetts

Basic Financial Statements

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

Normal Cost.....	\$ 5,202,157
Amortization of unfunded actuarial accrued liability.....	11,592,797
Interest on existing net OPEB obligation.....	677,120
Adjustments to annual required contribution.....	(939,197)
Annual OPEB cost (expense).....	16,532,877
Contributions made.....	(7,041,276)
Increase/(Decrease) in net OPEB obligation.....	9,591,601
Net OPEB obligation - beginning of year.....	13,439,342
Net OPEB obligation - end of year.....	\$ 23,022,943

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2010 was as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributor	Net OPEB Obligation
6/30/2009	\$ 16,827,151	20%	\$ 13,439,342
6/30/2010	16,632,877	42%	23,022,943

**Funded Status and Funding Progress** – As of July 1, 2008, the most recent actuarial valuation date, the actuarial accrued liability for benefits was \$166 million, of which was the Town has funded approximately \$501 thousand. The covered payroll (annual payroll of active employees covered by the plan) was \$33.3 million, and the ratio of the UAL to the covered payroll was 499%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

**Actuarial Methods and Assumptions** – Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

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Basic Financial Statements

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2010

In the July 1, 2008, actuarial valuation, actuarial liabilities were determined using the projected unit credit cost method. The actuarial assumptions included a 5% investment return assumption, which is based on the expected yield on the assets of the Town, calculated based on the funded level of the plan at the valuation date, and an annual medical/cost trend rate of 10% initially, graded to 5% over 5 years. The UAL is being amortized using level dollar method over the maximum acceptable period of 30 years. The remaining amortization period at June 30, 2010 is 28 years.

**NOTE 13 - COMMITMENTS**

The Town has entered into, or is planning to enter into contracts for water infrastructure upgrades, for various sewer and surface drain projects, and for construction of the new Wellington School.

**NOTE 14 - CONTINGENCIES**

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2010, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2010, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2010.

**NOTE 15 - FUTURE IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS**

During fiscal year 2010, the following GASB pronouncements were implemented:

- The GASB issued Statement #51, *Accounting and Financial Reporting for Intangible Assets*, which is required to be implemented in fiscal year 2010. This pronouncement did not impact the basic financial statements.
- The GASB issued Statement #53, *Accounting and Financial Reporting for Derivative Instruments*, which is required to be implemented in fiscal year 2010. The standards in this statement require all derivative instruments to be reported at fair value. This pronouncement did not impact the basic financial statements.
- The GASB issued Statement #57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*. The standards in this statement permits an agent employer that has an individual employer OPEB plan with fewer than 100 members to use an alternative measurement method to produce actuarially based information for purposes of financial reporting, regardless of the number of total plan members in the agent multiple-employer OPEB plan in which it participates. Management elected to implement this standard early and this standard did not impact the basic financial statements.

Town of Belmont, Massachusetts

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Basic Financial Statements

<p><u>Notes to Basic Financial Statements</u> Fiscal Year Ended June 30, 2010</p> <ul style="list-style-type: none"> <li>The GASB issued <b>Statement #58, Accounting and Financial Reporting for Chapter 9 Bankruptcies</b>. The standards in this statement provide guidance for bankrupt state and local governments by establishing requirements for recognizing and measuring the effects of the bankruptcy process on assets and liabilities and for classifying changes in those items and related costs. Management elected to implement this standard early and this standard did not impact the basic financial statements.</li> </ul> <p><b>Future GASB Pronouncements:</b></p> <ul style="list-style-type: none"> <li>The GASB issued <b>Statement #54, Fund Balance Reporting and Government Fund Type Definitions</b>, which is required to be implemented in fiscal year 2011. Management believes this pronouncement will require additional disclosure relative to investments held by the town.</li> <li>The GASB issued <b>Statement #59, Financial Statements Credits</b>, which is required to be implemented in fiscal year 2011. Management believes this pronouncement will require additional disclosure relative to investments held by the town.</li> </ul>	<p style="text-align: center;"><b>Required Supplementary Information</b></p>
<p>Town of Belmont, Massachusetts 55 Basic Financial Statements</p>	<p>Town of Belmont, Massachusetts 56 Required Supplementary Information</p>

**GENERAL FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -**  
**BUDGET AND ACTUAL**  
**FISCAL YEAR ENDED JUNE 30, 2010**

	Budgeted Amounts			
	Amounts Carried Forward From Prior Year	Original Budget	Final Budget	
<b>REVENUES:</b>				
Real estate and personal property taxes, net of tax refunds	\$ -	\$ 83,577,185	\$ 83,577,185	
Taxes	-	2,400,000	2,400,000	
Motor vehicle and other excise taxes	-	1,535,200	1,535,200	
Charges for services	-	1,632,200	1,632,200	
Fees and interest on loans	-	400,000	400,000	
Penalties and interest on taxes	-	400,000	400,000	
License and permits	-	173,500	173,500	
Fines and forfeitures	-	7,191,006	7,191,006	
Intergovernmental	-	400,000	400,000	
Investment income	-	-	-	
<b>TOTAL REVENUES</b>	-	<b>79,831,182</b>	<b>79,831,182</b>	
<b>EXPENDITURES:</b>				
<b>Current</b>				
General government	14,802	3,345,960	3,315,968	
Police	1,407,854	1,407,854	1,407,854	
Fire	30,870	38,500	38,500	
Public works	65,004	8,375,689	8,469,882	
Human services	32,709	850,572	852,861	
Culture and recreation	1,099	2,391,376	2,398,429	
Public safety	-	4,395,335	4,395,335	
Employee benefits	70,000	1,870,256	1,844,773	
State and county charges	-	1,954,289	1,954,289	
Debt service	-	3,283,170	3,283,170	
Principal	-	1,228,042	1,228,042	
Interest	-	2,055,128	2,055,128	
<b>TOTAL EXPENDITURES</b>	<b>209,138</b>	<b>77,231,985</b>	<b>77,274,911</b>	
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(209,138)</b>	<b>(1,590,803)</b>	<b>(1,443,729)</b>	
<b>OTHER FINANCING SOURCES (USES):</b>				
Proceeds from refunding bonds	-	-	-	
Premium from issuance of bonds	-	-	-	
Payments to refunded bond escrow agent	-	1,232,873	1,232,873	
Transfers in	-	(1,798,373)	(1,819,447)	
Transfers out	-	-	-	
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>(925,500)</b>	<b>(986,574)</b>	
<b>NET CHANGE IN FUND BALANCE</b>	<b>(209,138)</b>	<b>(2,026,383)</b>	<b>(2,026,383)</b>	
<b>BUDGETARY FUND BALANCE, Beginning of year</b>	<b>-</b>	<b>5,960,819</b>	<b>5,960,819</b>	
<b>BUDGETARY FUND BALANCE, End of year</b>	<b>\$ (209,138)</b>	<b>\$ 3,934,436</b>	<b>\$ 3,934,436</b>	

See notes to required supplementary information.

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Actual Budgetary Amount	Amount Carried Forward To Next Year	Variance To Final Budget
\$ 83,598,086	\$ -	\$ (19,159)
107,0289	-	107,0289
2,129,829	-	2,129,829
1,881,119	-	1,881,119
171,864	-	23,984
718,062	-	318,062
188,187	-	(4,319)
7,400,830	-	209,824
349,725	-	(90,279)
78,893,461	-	832,310
2,899,674	17,642	431,972
107,216,317	113,287	49,287
32,428,447	110,295	495,102
794,484	-	81,416
791,435	800	37,037
2,330,792	-	11,950
4,364,686	85,000	123,124
1,667,049	-	47,039
1,907,280	-	-
3,383,170	-	141,951
1,186,393	-	-
79,298,470	308,516	1,782,908
1,457,981	(308,519)	2,595,216
5,456,000	-	5,456,000
384,342	-	384,342
(5,983,309)	-	(5,983,309)
1,283,089	-	30,186
(1,815,447)	-	-
(316,381)	-	298,223
1,141,080	(308,519)	2,881,488
5,960,819	-	-
7,092,449	(308,519)	2,861,488

Town of Belmont, Massachusetts

Required Supplementary Information

## Other Postemployment Benefit Plan Schedules

The Schedule of Funding progress compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.  
 The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

Town of Belmont, Massachusetts

Required Supplementary Information

OTHER POSTEMPLOYMENT BENEFIT PLAN SCHEDULE OF FUNDING PROGRESS JUNE 30, 2010				
Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (KAL) Projected Unit Credit (B)	Unfunded AAL (UUAL) (B-A)	Funded Ratio (A/B)
1/1/2008	\$ 501,409	\$ 186,560,323	\$ 186,048,914	0.39%
				Covered Payroll (C)
				\$ 33,252,323
				UUAL as a Percentage of Covered Payroll (B-A/C)
				499.4%

The Town implemented GASB Statement No. 45 for the fiscal year ended June 30, 2009. Information for prior years is not available.

See notes to required supplementary information.

Town of Belmont, Massachusetts

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Required Supplementary Information

OTHER POSTEMPLOYMENT BENEFIT PLAN  
ACTUARIAL METHODS AND ASSUMPTIONS  
FISCAL YEAR ENDED JUNE 30, 2010

Actuarial Methods:

Valuation date	July 1, 2008
Actuarial cost method	Projected Unit Credit
Amortization method	Level Dollar
Ramifying amortization period	30 Years as of July 1, 2008
Asset valuation method	Market

Actuarial Assumptions:

Investment rate of return	5%
Mortality/turning cost trend rate	10%, graded to 5% over 5 years

Plan Membership:

Current retirees, beneficiaries, and dependents	438
Current active members	733
<b>Total</b>	<b>1,171</b>

See notes to required supplementary information.

Town of Belmont, Massachusetts

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Required Supplementary Information

Notes to Required Supplementary Information

Fiscal Year Ended June 30, 2010

**NOTE A - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Budgetary Information**

Municipal Law requires the adoption of a balanced budget that is approved by the Board of Selectmen (the "Board"). The Board presents an annual budget to the representative Town meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The representative town meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between voted functions subsequent to the approval of the annual budget, requires a vote at a special Town meeting.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by two-thirds majority vote of the Town meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2010 approved budget authorized approximately \$79.1 million in appropriations and other amounts to be raised.

The Town Accountant's office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

Town of Belmont, Massachusetts

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Required Supplementary Information

Notes to Required Supplementary Information

Fiscal Year Ended June 30, 2010

**B. Budgetary - GAAP Reconciliation**

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary basis to GAAP basis results for the general fund for the fiscal year ended June 30, 2010, is presented below:

Excess (efficiency) of revenues and other financing sources (uses) over expenditures - budgetary basis.....	\$ 1,141,630
<b>Parity/difference:</b>	
Kendall School Fund recorded in the General Fund for GAAP.....	(75,000)
Basis of accounting differences:	
Net changes in recording tax refunds payable.....	71,000
Net changes in recording 80-day receipts accrual.....	(8,475)
Recognition of revenue for on-behalf payments.....	8,071,911
Recognition of expenditures for on-behalf payments.....	(8,071,911)
Excess (efficiency) of revenues and other financing sources (uses) over expenditures - GAAP basis.....	<u>\$ 1,129,155</u>

**NOTE B - OTHER POSTEMPLOYMENT BENEFITS**

The Town administers a single-employer defined benefit healthcare plan ("The Retiree Health Plan"). The plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town's group health and life insurance plans, which cover both active and retired members.

The Town currently finances its other postemployment benefits (OPEB) on a pay-as-you-go basis, but has established an Other Postemployment Benefit Trust fund to accumulate assets to help mitigate the costs of these benefits. As of the most recent actuarial report dated July 1, 2008, the Town had contributed approximately \$501 thousand to the fund. As a result, the funded ratio (actuarial value of assets expressed as a percentage of the actuarial accrued liability) is 30%. In accordance with Governmental Accounting Standards, the Town has recorded its OPEB cost equal to the actuarial determined annual required contribution (ARC) which includes the normal cost of providing benefits for the year and a component for the amortization of the total unfunded actuarial accrued liability of the plan.

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

Town of Belmont, Massachusetts

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Required Supplementary Information

## PROPERTY AND CASUALTY INSURANCE COMMITTEE

The Property and Casualty Insurance Committee did not submit a 2010 Annual Town Report.

### TOWN ACCOUNTANT

The following pages show the internally generated summary financial statements along with charts showing the specific activity for all special revenue funds. The final audited financial statements presented by the accounting firm Powers & Sullivan are located in the Permanent Audit Committee section of this Town Report.

This is the second year since the Town implemented GASB 45. This requirement states that the town must recognize its liability for "Other Post Employment Benefits" (OPEB). The lion's share of this liability is retiree health insurance, both the amount that is unfunded for current retirees as well as accrued benefits for current employees. This liability was recognized by the private sector some time ago. The liability is being placed on the books by the Town over a period of thirty years. Although we have set aside approximately a million dollars for this unfunded liability, the annual recognition of liability is currently over thirteen million. This liability will be cumulative until we have brought the entire liability onto our books. This was last measured at \$166M. A new actuarial study has been prepared for FY11 and FY12, and although we have made many changes over the past few years to our health plans, the liability continues to climb and now at \$185M. All governmental units in the United States are under this same requirement. It is unclear at this time how the rating agencies will review this change.

The FY10 year ended on a positive note from a budgetary standpoint. The free cash figure certified on July 1, 2010, was \$4,019,916. This was a combination of the \$1.74M of free cash remaining from the prior fiscal year as well as a light snow year resulting in Reserve Funds and Public Works budgets turn backs and some Public Safety positions left unfilled in FY10. The Town generally uses these funds for the upcoming operating budget, saving a portion for emergency use.

This office acts as liaison for both the Warrant Committee and Capital Budget Committee. This year we have focused on improving the program budget and rolling in Performance Management for all town departments in the FY12 budget. This continues to be a work in process but so far we are please with the results.

Finally, without Frank Martin and Paula Carroll in this office we would be unable to provide the needed services to the community. I would like to thank them for their continuing service.

Respectfully submitted,  
Barbara Hagg, Town Accountant

Town of Belmont  
Combined Balance Sheet Changes in Fund Balances  
June 30, 2010

	General	Special Revenue	Capital Projects	Enterprise	Internal Service	Trust & Agency	General Long-Term Obligations	Total
Cash and Investments	10,003,788.37	12,477,844.45	24,877,530.96	10,974,588.58	4,741,498.33	4,445,148.09		67,520,398.78
Cash not in Treasurer possession				383,988.70				383,988.70
Receivables								
Real Estate Taxes	680,134							680,134
Personal Property Taxes	11,832							11,832
Excises	368,434							368,434
Tax Liens	703,497							703,497
Deferred Taxes	755,757							755,757
Departmental	647,981	186,686		3,868,775.70		83,479		4,786,922
Allowance for Abate & Exemptions	(646,275)							(646,275)
Intergovernmental								
Due From Other Funds								
Other Assets				285,056.94				285,057
Fixed Assets				13,138,896.72				13,138,897
Amount to be Provided							58,750,505	58,750,505
<b>Total Assets</b>	<b>12,525,148</b>	<b>12,664,530</b>	<b>24,877,531</b>	<b>28,651,306.64</b>	<b>4,741,498</b>	<b>4,528,627</b>	<b>58,750,505</b>	<b>146,739,146</b>

**Liabilities and Fund Equity**

<b>Liabilities</b>								
Warrants/Payroll/Accounts Payable	1,187,059	116,806	2,054,817	362,503.95	(10,143)	15,730		3,726,772.24
Deferred Revenue - Property Taxes	45,691							45,691.25
Deferred Revenue - Other	2,475,669	8,925		1,953,781.97		83,479		4,521,854
Notes Payable								
Accrued Payroll/withholdings	361,964							361,964
Due To Other Funds								
Other Liabilities	58,532			4,579,511.11	1,900,000	178,700		6,716,744
Undistributed Receipts	1,303,785							1,303,785
Landfill Closure								
Bonds Payable				60,000.00				
<b>Total Liabilities</b>	<b>5,432,700</b>	<b>125,731</b>	<b>2,054,817</b>	<b>6,955,797.03</b>	<b>1,889,857</b>	<b>277,909</b>	<b>58,750,505</b>	<b>75,487,315</b>

**Fund Equity**

Retained Earnings				17,962,325.19				17,962,325
Reserved for Encumbrances	306,515			6,818.95				313,334
Reserved for Expenditures	1,550,509			677,407.00	2,851,641			5,079,557
Reserved for Special Purposes	345,952			3,048,958.47		2,757,298		6,152,198
Unreserved	4,889,473	12,538,800	22,822,714			1,493,431		41,744,417
Designated for Deficits								
<b>Total Fund Equity</b>	<b>7,092,448</b>	<b>12,538,800</b>	<b>22,822,714</b>	<b>21,695,509.61</b>	<b>2,851,641</b>	<b>4,250,718</b>	<b>-</b>	<b>71,251,831</b>

**Total Liabilities and Fund Equity**

<b>Total Liabilities and Fund Equity</b>	<b>12,525,148</b>	<b>12,664,530</b>	<b>24,877,531</b>	<b>28,651,306.64</b>	<b>4,741,498</b>	<b>4,528,627</b>	<b>58,750,505</b>	<b>\$ 146,739,146</b>
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	General	Special Revenue	Capital Projects	Enterprise	Internal Service	Trust & Agency	General Long-Term Obligations	Total
<b>Revenues</b>								
Real Estate & PP taxes	63,776,808.91	-	-	-	-	-	-	63,776,809
MVE & other Excises	2,508,286.77	-	-	-	-	-	-	2,508,287
Charges for services & Dept rev	361,892.15	2,183,944.27	-	3,168,846	953,369	-	-	6,698,041
Penalties & interest on taxes	176,854.08	-	-	-	-	-	-	176,854
Licenses & Permits & Fees	718,062.00	-	-	-	6,188	-	-	724,250
Fines & Forfeitures	169,186.50	5,856.64	-	-	-	-	-	175,043
Intergovernmental	7,400,448.30	5,301,285.67	1,020,144.00	98,934.98	143,697	-	-	13,964,510
Departmental & Other (In Lieu of Tzx	1,256,963.06	451,278.24	-	34,052,253.05	-	-	-	35,760,494
Contributions	801.25	225,074.58	-	-	48,684	-	-	274,560
Investment Income	349,724.92	374,089.82	-	105,877.64	19,767	-	-	872,297
Miscellaneous	(55,567.98)	226,561.51	-	71,755.71	968,491	430,704	-	1,641,944
<b>Total Revenues</b>	76,663,449.96	8,768,090.73	1,020,144.00	34,328,821.38	4,157,104	1,605,478	-	126,543,088.66
<b>Expenditures</b>								
General Government	2,753,337.09	113,205.10	2,260.50	-	-	118,602	-	2,987,404
Public Safety	9,423,107.26	160,531.38	-	-	-	842,101	-	10,425,740
Education	33,527,241.99	6,633,574.80	-	-	-	580,245	-	40,741,062
Public Works	7,364,667.68	24,214.38	-	28,899,846.97	-	26,677	-	36,315,406
Human Services	636,636.20	128,785.98	-	-	-	73,930	-	839,352
Culture & Recreation	2,132,779.39	59,262.31	-	-	-	14,493	-	2,206,535
Pension Benefits	4,354,685.28	-	-	-	-	-	-	4,354,685
Employee Benefits	269,161.61	-	-	379,724.00	12,633,943	-	-	13,282,829
State & County Charges	1,507,260.00	-	-	-	-	-	-	1,507,260
Capital Outlay	367,453.70	612,656.65	12,025,966.04	4,573,279.36	23,692	-	-	17,603,048
Debt Service Principal	3,383,170.00	-	-	702,435.99	-	-	-	4,085,606
Debt Service Interest	1,324,696.25	-	-	107,300.00	-	-	-	1,431,996
<b>Total Expenditures</b>	67,044,196.45	7,732,230.60	12,028,227	34,662,596.32	12,633,943	1,679,740	-	135,790,923
<b>Other Financing Sources (uses)</b>								
Proceeds from bonds & notes	5,455,000.00	-	26,700,000.00	3,233,604.52	-	-	-	35,388,605
Refinancing of bonds	(5,445,000.00)	-	-	-	-	-	-	(5,445,000)
Premium from issuance of Bonds	364,341.65	-	-	-	-	-	-	364,342
Senior Tax Abatement	(8,250.00)	24,197.20	-	-	-	-	-	(8,250)
Insurance Proceeds	-	1,983.75	-	-	-	-	-	24,197
Sale of Capital Assets	1,263,058.99	6,441.28	1,815,446.55	1,257,402.00	9,454,105.95	212,945	-	14,009,399.42
Transfers In	(10,106,774.18)	(724,910.00)	(30,185.58)	(3,128,143.32)	(19,386)	(19,386)	-	(14,009,399.42)
Transfers Out	(8,477,623.95)	(692,287.77)	28,485,260.97	1,362,863.20	9,454,106	193,559	-	30,325,877.12
<b>Total Other Financing Sources (uses)</b>	1,141,629.56	343,572.36	17,477,178.43	1,029,098.26	977,267	119,297	-	21,088,042.94
<b>Net Change in fund Balance</b>	5,950,818.77	12,195,227.44	5,345,535.55	20,666,411.35	1,874,374	4,310,122	-	50,342,489
<b>Budgetary FB, Beg of Year</b>	7,092,448.33	12,538,799.80	22,822,713.98	21,695,509.61	2,851,641	4,429,419	-	71,430,531.50
<b>Budgetary FB, End of Year</b>								

## FY10 STATEMENT OF OPERATIONS—SPECIAL REVENUE

Description	Balance 7/1/2009	Revenue 6/30/2010	Expenditures 6/30/2010	Transfers	Balance 6/30/2010
<b>FUND BALANCES RESERVED FOR APPROPRIATION</b>					
INSURANCE - REIMB>\$20,000.	34,089.84				34,089.84
SALE OF CEMETERY LOTS	259,137.50	124,000.00			383,137.50
SALE OF TOWN OWNED PROPERTY	44,777.78	1,983.75			46,761.53
CAPITAL ENDOWMENT FUND	2,673,213.65	358,307.32		(100,000.00)	2,931,520.97
STABILIZATION FUND - GENERAL	6,427.89	52.85			6,480.74
CEMETERY PERPETUAL CARE FUND	31,251.69	-		(25,000.00)	6,251.69
KENDALL SCHOOL FIRE INSURANCE	3,117,955.02			(75,000.00)	3,042,955.02
PARKING METER RECEIPTS	135,362.99	73,972.45		(100,000.00)	109,335.44
ASH LANDFILL STABILIZATION FUND	4,096,299.79	17,962.59			4,114,262.38
	<b>10,398,516.15</b>	<b>576,278.96</b>	<b>-</b>	<b>(300,000.00)</b>	<b>10,674,795.11</b>
<b>TOWN GIFTS AND REVOLVING ACCOUNTS</b>					
COUNCIL ON AGING REVOLVING	6,598.37	45,000.08	(47,833.89)		3,764.56
YOUTH COMMISSION REVOLVING	45.68	226.00	(254.64)		17.04
CULTURAL COUNCIL REVOLVING	3,979.33	6,399.64	(6,332.32)		4,046.65
LIB REVOLVING - PRINTERS/LOST BOOKS	23,716.84	12,811.96	(10,225.47)		26,303.33
TOWN CLERK GIFT	57.19				57.19
TREASURER DONATION	905.33				905.33
RCN TECHNOLOGY GRANT	45,042.07		(6,174.00)		38,868.07
CONSERVATION REVOLVING-PLOTS	9,435.86	3,575.00	(8,232.04)		4,778.82
MCLEAN GIFT CONSERVATION	58,288.06	2,300.00	(8,426.89)		52,161.17
CROSSWALK/Roads GIFT - BELMONT	7,258.20				7,258.20
BENCHES FOR BELMONT	3.39				3.39
GIFT WOODLAND SEWER I/I	251,559.00				251,559.00
COUNCIL OF AGING GIFT	13,403.60		(810.07)		12,593.53
DONATION - POLICE DEFIBRILLATOR	5,103.00				5,103.00
BICYCLE RODEO DONATION	6,010.70		(808.50)		5,202.20
DONATION FIRE DEFIBRILLATOR	146.45				146.45
CERT TRAINING GIFT	530.37				530.37
SAFE GIFTS	6,943.27	7,500.00	(2,396.28)		12,046.99
MOUNT AUBURN HOSPITAL GR/GIFT	-				-
OUTREACH WORKER - DONATION	3,887.53		(810.00)		3,077.53
SKIN CANCER AWARD	976.00		(996.00)		(20.00)
TUFTS HEALTH DONATION	-				-
PAPPAS FIT EQUIPMENT	18,092.16				18,092.16
PAPPAS GIFT - UNIFORMS	25.00	6,798.00	(6,798.00)		25.00
PAPPAS GIFT FIREARMS	5,761.22				5,761.22
TRACK LTG HS GIFT	2,000.00	2,000.00	(1,426.74)		2,573.26
BARRON POLICE ACHIEVEMENT AWARD		5,000.00			5,000.00
VERIZON LIBRARY GRANT	0.11				0.11
LIBRARY GIFT ACCOUNT	11,275.39	3,810.00	(9,821.75)		5,263.64
LIBRARY ART COUNCIL	121.35				121.35
DONATION - SHADE TREE	61.99				61.99
UNDERWOOD POOL FUND	147.68				147.68
BOSTON FOUNDATION DONATIONS PLYGRDS	1,025.80				1,025.80
MEMORIAL TREE DONATIONS - CEMETERY	2,131.00	750.00			2,881.00
PEQUOSETTE PLAYGROUND IMPROVE.	3,110.64				3,110.64
ENVIRONMENTAL FAIR	1,851.28				1,851.28
AUDITORIUM BALL	23,280.84		(91.77)		23,189.07
PLAYGROUND EQUIPMENT DONATIONS	3,347.86				3,347.86
MISC FIRE GIFT - CAPITAL	34.75				34.75
CULTURAL COUNCIL GALLERY GIFTS	2,659.55	91.78			2,751.33
ANIMAL CONTROL GIFT	8,169.60		(4,304.54)		3,865.06
ALS Study- Grant	190.18				190.18
YOUTH GIFT FROM DARE	7.77	2,760.00	(2,746.33)		21.44
REC DEPT GIFT ACCOUNT		1,500.00	(1,500.00)		-
VIDEO SURVEIL EQ GIFT		22,000.00	(14,819.35)		7,180.65
INSURANCE REIMBURSEMENT < \$20,000	23,310.32	24,197.20	(19,096.91)		28,410.61
INS PROCEEDS - CAMBRIDGE PLATING	590.64				590.64
RMV - PARKING HANDICAPPED	40,544.47	3,005.00	(173.50)		43,375.97
HISTORIC DISTRICT	10,027.37				10,027.37
CABLE TELEVISION-TRAFFIC MGT	40,000.00				40,000.00
CABLE TELEVISION - NEW EQUIPMENT	10,877.20	3,889.00			14,766.20
MCLEAN TRAFFIC MITIGATION	2,380.58		(180.45)		2,200.13
PLAN BD SITE PLAN REVIEW	850.00	1,050.00			1,900.00
CEMETERY. PLANNING & DEVEL COMM.	1,812.22				1,812.22
VISION IMPLEMENTATION COMM. GIFTS	515.22	425.00	(375.56)		564.66
PLANNING BD LEGAL ADS	3,383.14	5,180.40	(5,202.71)		3,360.83
WETLAND PROTECTION CONSERVATION	4,607.50	685.00			5,292.50
TEEN CENTER GIFT	-				-

Finance

BELMONT 150TH CELEBRATION	15,796.21	1,858.24	(798.46)		16,855.99
HUMAN RIGHTS COMMITTEE GIFT	94.12				94.12
MCLEAN LAND MANAGEMENT	41,000.00	14,080.00	(3,307.44)		51,772.56
PARKS ELECTRICITY GIFT	25.00				25.00
IT SALARY FROM BMLD		57,000.00	(57,000.00)		-
	<b>722,998.40</b>	<b>233,892.30</b>	<b>(220,943.61)</b>	<b>-</b>	<b>735,947.09</b>
<b>SCHOOL LUNCH PROGRAM</b>	6,440.13	893,442.41	(840,618.45)		<b>59,264.09</b>
<b>SCHOOL GIFTS &amp; REVOLVING ACCOUNTS</b>					
INSURANCE PROCEED OVER \$20,000 (School)	7,611.49				7,611.49
LOST BOOKS	14,543.37	2,851.64	(65.00)		17,330.01
BHS ATHLETIC REVOLVING	40,183.64	428,202.07	(393,192.90)		75,192.81
ADULT EDUCATION	28,513.99	64,316.50	(62,225.35)		30,605.14
TUITION - STUDENTS	(0.10)	140,515.42	(1,462.50)		139,052.82
SUMMER SCHOOL	125,211.04	51,555.00	(101,383.75)		75,382.29
SCHOOL BUILDING RENTALS	174,291.02	206,300.07	(266,294.50)		114,296.59
SATURDAY MUSIC PROGRAM	28,077.12	41,567.00	(39,307.85)		30,336.27
BUSING FEES	47,327.69	179,976.00	(226,591.00)		712.69
KINDERGARDEN TUITION	63,078.00	379,667.50	(431,400.00)		11,345.50
WELLINGTON SCHOOL-DONATIONS	5,436.00				5,436.00
SANTOS EXPENSE - BUTLER	312.92				312.92
BELMONT AGAINST RACISM	24,406.53	10,000.00			34,406.53
BELMONT SAVINGS DONATIONS	10.24				10.24
WINN BROOK DONATE	2,033.98	866.11	(728.43)		2,171.66
FTECH TRAINING MANAGEMENT	934.57	2,115.00	(1,912.98)		1,136.59
BELMONT SPED ADV COUNCIL	654.98				654.98
BURBANK SCHOOL DONATION	0.82				0.82
CHEERY MIDDLE SCHOOL DONATION	1,946.44				1,946.44
COMMISSIONED MUSIC WORK	1,345.45				1,345.45
DONATIONS - BELMONT HS	300.00				300.00
SCHOOL GENERAL DONATION (NOT TREAS.)	11,598.24	14,084.00	(14,534.16)		11,148.08
WELLINGTON SCHOOL-TECH	542.70				542.70
CONCORD CONSORTIUM	300.00	2,100.00	(2,385.00)		15.00
BURBANK MAEVE GOULDING DONATION	49,589.00	4,791.00	(50,970.00)		3,410.00
HS CURB CUTS & WHEELCHAIR GIFT	23,395.00		(16,185.65)		7,209.35
INSTRUMENTAL MUSC REVOLVING	-	127,631.00	(80,808.09)		46,822.91
BHS FINE & PERM ARTS REV		73,663.81	(70,555.34)		3,108.47
BHS CLUB ACTIVITIES		7,900.00	(7,900.00)		-
CMS FINE ARTS & CLUB ACTIVITIES		68,079.85	(39,322.10)		28,757.75
LABBB MODULARS		81,219.90	(96,471.00)		(15,251.10)
BUTLER DONATIONS		10,000.00	(3,288.89)		6,711.11
CMS ATHLETICS REVOLVING		7,560.00	(4,198.00)		3,362.00
MJ FIRENZE SCHOOL DONATION		3,340.00			3,340.00
	<b>651,644.13</b>	<b>1,908,301.87</b>	<b>(1,911,182.49)</b>	<b>-</b>	<b>648,763.51</b>
<b>FOUNDATION FOR BELMONT EDUCATION</b>	<b>(7,989.98)</b>	<b>62,059.26</b>	<b>(54,069.28)</b>		<b>-</b>
<b>TOWN FEDERAL GRANTS</b>					
USDA ROCK MEADOW GRANT	3,281.25	5,025.00			8,306.25
CDBG - READY RESOURCE (WAVERLEY FIRE)	790.00				790.00
FEMA-FIRE EQUIPMENT	830.49		(830.49)		-
FEMA-FLOOD REIMB SUSP.	3,068.00				3,068.00
FIRE HOMELAND SECURITY FY06	237.18		(237.18)		-
POLICE BULLETPROOF VEST	750.00	3,180.00	(3,180.00)		750.00
SMALL CITIES POLICE GRANT	5,323.43		(5,323.43)		-
DRUG GRANT U.S. JUSTICE	162.95				162.95
TITLE III - HEALTH EDUC COUNCIL ON AGING	52.92				52.92
TITLE IIIIE - ALTERNATIVE	4,888.89				4,888.89
EOPS - HOMELAND SECURITY	332.96				332.96
GOVERNORS HIGHWAY SAFETY PROGRAM	(1,158.05)	4,061.38	(4,110.57)		(1,207.24)
FEMA EMERGENCY PLANNING	2,510.53		(1,250.00)		1,260.53
CDC - EMERGENCY PREP	2,083.71	850.00	(2,929.02)		4.69
OFFICE OF JUSTICE GRANT	-	12,788.49	(7,214.10)		5,574.39
PHEP - CDC HEALTH		8,499.39	(8,499.39)		-
PHER 1 & 2 CDC HEALTH		7,699.38	(7,699.38)		-
PHER 3		14,206.74	(14,206.74)		-
FEMA SNOW EMERGENCY	-				-
ARRA FIREFIGHTER GRANT			(14,170.27)		(14,170.27)
	<b>23,154.26</b>	<b>56,310.38</b>	<b>(69,650.57)</b>	<b>-</b>	<b>9,814.07</b>
<b>SCHOOL FEDERAL GRANTS</b>					
DRUG FREE SCHOOLS 2001/2002	1,138.31				1,138.31

DRUG FREE SCHOOLS 2007/2008	-				-
SAFE SCHOOLS FY98	2,169.87				2,169.87
SAFE SCHOOLS FY00	7,391.00				7,391.00
IDEA SPED 94-142 GRANT 2008/2009	28,209.23		(28,209.23)		-
IDEA SPED 94-142 GRANT 2009/2010		858,252.00	(821,628.45)		36,623.55
IDEA SPED 94-142 ARRA GRANT 2010		527,219.00	(527,219.00)		-
IDEA SPED 94-142 ARRA PRE K 2010		19,841.00	(19,673.00)		168.00
TEACHER QUALITY FY09	4,817.00		(4,817.00)		-
TEACHER QUALITY FY10		76,282.00	(75,243.02)		1,038.98
LEP SUPPORT FY10		16,258.00	(20,596.00)		(4,338.00)
SPED ED TITLE V 2003/2004	6,497.49				6,497.49
SPED ED TITLE VI 2001/2002	2,391.59				2,391.59
SPED EARLY CHILDHOOD FY09	431.02		(431.02)		-
SPED EARLY CHILDHOOD FY10		24,381.00	(23,950.00)		431.00
CHAPTER 1 DISTRIBUTION 02/03	56.04				56.04
CHAPTER 1 DISTRIBUTION 03/04	560.34				560.34
CHAPTER 1 DISTRIBUTION 08/09	11,643.00		(11,643.00)		-
CHAPTER 1 DISTRIBUTION 09/10		121,801.00	(119,725.00)		2,076.00
SPED PROF. DEV. FY02	5,880.00				5,880.00
SPED PROGRAM IMPROVE FY09	55.40	3,305.00	(3,360.40)		-
ARRA CHAP 70 MAKEUP	-	1,373,659.00	(1,370,899.51)		2,759.49
	<b>71,240.29</b>	<b>3,020,998.00</b>	<b>(3,027,394.63)</b>	<b>-</b>	<b>64,843.66</b>
<b>TOWN STATE GRANTS</b>					-
EXTENDED ELECTION HOURS		29,833.00	(29,832.80)		0.20
STATE AID TO LIBRARIES	193,231.77	30,559.93	(15,568.58)		208,223.12
LIBRARY MATCH INCENTIVE	3,094.00				3,094.00
COA SERVICE INCENTIVE GRANT 02	746.90				746.90
COA COORDINATOR - EOE/VOL/GERIATRIC	6,052.07	35,357.00	(24,114.82)		17,294.25
HAZARDOUS MATERIALS	3,463.48	5,072.01	(5,071.99)		3,463.50
SAFE GRANT OVER TIME	7,793.59	4,900.00	(13,945.79)		(1,252.20)
MWPAT-SEPTIC TANK MANAGEMENT PROG	36,900.66	2,443.00			39,343.66
TOBACCO CONTROL - CY	18,894.62	487.41	(6,893.45)	(12,488.58)	-
POLICE-BULLET PROOF VEST	(397.50)	3,577.50	(3,180.00)	-	-
COMMUNITY POLICING	54,132.60		(24,533.88)		29,598.72
DARE-EDUCATION ON SMOKING/DRUG, FY02	2,377.39	-			2,377.39
911 SUPPORT & INCENTIVE	(15,440.72)	78,195.24	(50,358.67)		12,395.85
SALE OF COMPOSTERS	2,198.18	1,640.00	(45.48)		3,792.70
ARTS LOTTERY	7,596.22	4,050.43	(6,155.41)		5,491.24
EOPS 911 Training	67.30	736.00			803.30
ROCK MEADOW	(5,043.46)	6,684.98	(1,641.52)		-
EOPSS POLICE EQUIP		3,000.00	(2,999.00)		1.00
	<b>315,667.10</b>	<b>206,536.50</b>	<b>(184,341.39)</b>	<b>(12,488.58)</b>	<b>325,373.63</b>
<b>SCHOOL STATE GRANTS</b>					-
METCO - FY10	-	527,338.00	(527,338.00)		-
ACADEMIC SUPPORT		7,400.00	(7,400.00)		-
CIRCUIT BREAKER	-	609,857.00	(609,857.00)		-
KINDERGARDEN ENHANCEMENT		190,380.00	(190,380.00)		-
ENHANCED EDUC THRU TECH 10 - FEDERAL	-	2,377.00	(2,377.00)		-
	-	<b>1,337,352.00</b>	<b>(1,337,352.00)</b>	-	-
<b>CHAPTER 90 - STATE HWY GRANTS</b>	<b>13,556.96</b>	<b>500,000.00</b>	<b>(500,000.00)</b>		<b>13,556.96</b>
<b>TOWN SMALL CAPITAL PROJECTS</b>					-
CEMETERY CONSTRUCTION	103,564.11		(2,894.39)		100,669.72
CEMETERY LAND DEVELOPMENT - MCLEAN	4,959.83				4,959.83
COMMUNICATION TOWER	2.68				2.68
ERP/FINANCIAL SOFTWARE	274,382.54		(2,260.50)		272,122.04
TOWN HALL ANNEX	23,680.22		(8,600.00)		15,080.22
FY04 & prior CAPITAL PROJECTS - Town	13,506.53				13,506.53
FY06 CAPITAL PROJECTS - Town	13,681.74		(2,777.91)		10,903.83
FY07 CAPITAL PROJECTS - Town	122,400.23		(40,000.00)	(2,492.00)	79,908.23
FY08 CAPITAL PROJECTS - Town	1,442,033.08		(1,400,191.98)	(22,414.63)	19,426.47
FY09 CAPITAL PROJECTS - Town	1,154,111.47		(489,982.63)	(1.38)	664,127.46
FY10 CAPITAL PROJECTS-Buildings		91,000.00	(25,590.00)		65,410.00
	<b>3,152,322.43</b>	<b>91,000.00</b>	<b>(1,972,297.41)</b>	<b>(24,908.01)</b>	<b>1,246,117.01</b>
<b>FIRE STATION BUILDING COMMITTEE</b>					-
FIRE STATIONS CONSTRUCTION	(95,474.49)	-	(9,244.49)	-	(104,718.98)
LAND ACQUISITION - FIRE STATIONS	3,450.36		-	-	3,450.36
	<b>(92,024.13)</b>	-	<b>(9,244.49)</b>	-	<b>(101,268.62)</b>

Finance

<b>SENIOR CENTER BUILDING COMMITTEE</b>					-
SENIOR CENTER CONSTRUCTION	1,170,197.67		(1,217,862.41)		(47,664.74)
DESIGN SENIOR CENTER	7,070.68				7,070.68
	<b>1,177,268.35</b>	<b>-</b>	<b>(1,217,862.41)</b>	<b>-</b>	<b>(40,594.06)</b>
<b>TOWN NON BUILDING CAPITAL FUND</b>					
FY10 CAPITAL PROJECTS - Equipment		1,337,405.00	(240,243.93)		1,097,161.07
	-	1,337,405.00	(240,243.93)	-	1,097,161.07
<b>SCHOOL CAPITAL PROJECTS</b>					
DESIGN - HIGH SCHOOL ATHLETIC FIELDS	25,737.78				25,737.78
CONSTRUCTION - HIGH SCHOOL ATHLETIC FIEL	17,926.21		(1,309.83)		16,616.38
HS HVAC UNITS	(19,243.55)	57,073.55	(37,830.00)		-
HS TRANSLUCENT PANELS	17,189.25		(17,189.25)		-
FY04 CAPITAL PROJECTS - School	2,403.07				2,403.07
Design Wellington School	21,547.28		(8,570.78)		12,976.50
FY08 CAPITAL PROJECTS - School	112,407.00		(56,929.17)	(3,950.66)	51,527.17
FY09 CAPITAL PROJECTS - School	241,509.10		(218,419.95)	(1,326.91)	21,762.24
FY10 CAPITAL PROJECTS - BUILDINGS		229,025.00	(40,390.28)		188,634.72
	<b>419,476.14</b>	<b>286,098.55</b>	<b>(380,639.26)</b>	<b>(5,277.57)</b>	<b>319,657.86</b>
<b>WELLINGTON SCHOOL CONSTRUCTION</b>	<b>688,492.76</b>	<b>27,720,144.00</b>	<b>(8,133,128.53)</b>	<b>-</b>	<b>20,275,508.23</b>
<b>SCHOOL NON BUILDING CAPITAL PROJECTS</b>					
FY10 CAPITAL PROJECTS - EQUIPMENT		100,943.00	(74,810.51)		26,132.49
	-	100,943.00	(74,810.51)	-	26,132.49
<b>NON EXPENDABLE TRUST FUNDS</b>					
CEMETERY. PERPETUAL. CARE PRIN.	1,021,327.14	6,441.28		(6,441.28)	1,021,327.14
ATKINS, KATHERINE LIBRARY (Library)	21,506.33	128.30	(399.64)		21,234.99
BURDICK, ESTHER E. MEMORIAL. (Library)	12,112.59	72.29	(225.10)		11,959.78
DELUTY, MICHAEL E. (Library)	15,207.51	90.73	(282.62)		15,015.62
GRAY (DUSTAN), JANE EDUC. SCHOLARSHIP (L	581,150.66	3,457.66	(1,001.87)		573,606.45
JENNEY, BLANCHE HOWE LIB. (Library)	16,079.26	633.93	(690.10)		16,023.09
WRISLEY, MARGARET LIBRARY (Library)	18,605.40	111.03	(345.73)		18,370.70
MARIE TELLIER (Non expend to 2029)	69,432.95	423.29			69,856.24
	<b>1,755,421.84</b>	<b>11,358.51</b>	<b>(12,945.06)</b>	<b>(6,441.28)</b>	<b>1,747,394.01</b>
<b>OPEB PERMANENT TRUST</b>					
OPEB TRUST FUND	806,166.58	3,727.01		200,000.00	1,009,893.59
<b>WATER ENTERPRISE</b>	<b>1,596,261.24</b>	<b>4,267,830.80</b>	<b>(3,744,350.41)</b>	<b>(899,391.00)</b>	<b>1,220,350.63</b>
<b>WATER CAPITAL PROJECTS</b>					
WATER MAIN REPLACEMENT	756,886.26		(901,217.22)	502,809.00	358,478.04
VEHICLE REPLACEMENT	37,260.85		(53,386.31)	52,709.00	36,583.54
GIS HARDWARE & SOFTWARE	100,280.39		(2,400.00)		97,880.39
WATER METERS	383,261.88		(55,323.18)		327,938.70
WATER MAIN MAINT BOND FY08	402,217.71	991,578.36	(369,540.00)		1,024,256.07
WATER ROOF & HVAC	190,800.00		(13,485.59)		177,314.41
WATER BUILDING DOORS & WINDOWS FY10			(5,090.00)	44,000.00	38,910.00
WATER SECURITY SYSTEM FY10			(17,420.82)	42,000.00	24,579.18
	<b>1,870,707.09</b>	<b>991,578.36</b>	<b>(1,417,863.12)</b>	<b>641,518.00</b>	<b>2,085,940.33</b>
<b>SEWER ENTERPRISE</b>					
SEWER OPERATIONS	2,177,928.71	6,502,814.68	(5,789,824.53)	(840,884.00)	2,050,034.86
	<b>2,177,928.71</b>	<b>6,502,814.68</b>	<b>(5,789,824.53)</b>	<b>(840,884.00)</b>	<b>2,050,034.86</b>
<b>SEWER CAPITAL PROJECTS</b>					
Sewer I&I Construction	-				-
SEWER & DRAIN REPLACEMENT	706,985.33	7,634.84	(566,006.22)	455,000.00	603,613.95
BOND SEWER LINE REMEDIATION	396,803.41	98,934.98	(98,414.77)		397,323.62
TRUCK REPLACEMENTS	98,414.25		(160,288.80)	160,884.00	99,009.45
GIS ENGINEERING & HARDWARE	13,946.00		(6,893.00)		7,053.00
FY09 MWRA LOAN	71,003.50	-	(3,657.02)		67,346.48
FY09 Art 16 Sewer Loan MWRA					
FY09 MWRA GRANT	4,310.88	343.34			4,654.22
	<b>1,291,463.37</b>	<b>106,913.16</b>	<b>(835,259.81)</b>	<b>615,884.00</b>	<b>1,179,000.72</b>
<b>SEWER SRF LOAN FY09 PROJECT</b>					
FY09 \$11.608M SRF LOAN	-	2,237,184.68	(2,315,156.43)		(77,971.75)
<b>INTERNAL SERVICE FUND</b>					
EMPLOYEE HEALTH INSURANCE	666,848.86	3,426,804.15	(3,167,282.86)		926,370.15
EMPLOYER HEALTH INSURANCE	3,007,525.06	10,184,406.14	(9,366,660.09)		3,825,271.11
	<b>3,674,373.92</b>	<b>13,611,210.29</b>	<b>(12,533,942.95)</b>	<b>-</b>	<b>4,751,641.26</b>

<b>EXPENDABLE TRUST FUNDS</b>					-
DUSTAN GRAY CHILLD LIB EXPEND	7,446.71	11,001.87	(11,104.20)		7,344.38
BELMONT EDUCATION DONATIONS (Check off)	79,904.22	2,369.85			82,274.07
MUGAR MEMORIAL POLICE	7,632.43	40.57	(1,970.33)		5,702.67
LAW ENFORCEMENT	31,502.85	4,509.62	(5,256.35)		30,756.12
CEMETERY ANNUAL PLANTING	95,711.15	582.67			96,293.82
SENIOR CENTER CHECK OFF	23,187.19	2,328.99	(23,692.45)		1,823.73
LIBRARY GIFT FUND (Library)	158,040.04	1,463.32	(1,332.31)		158,171.05
TRUSTEES BLDG FUND (Library) LIB CHALLENGE	20,218.40	432.17			20,650.57
DUSTAN LIBRARY BLDG BEQUEST NON EXPEND	290,850.80	1,276.34			292,127.14
BARRON, CARL FIRE GRANT	3,724.90	22.47			3,747.37
LIBRARY SPEC TRST FROM 5200		1,943.19	(1,780.89)		162.30
	<b>718,218.69</b>	<b>25,971.06</b>	<b>(45,136.53)</b>	-	<b>699,053.22</b>
					-
<b>SCHOLARSHIP FUNDS</b>					-
ACORN, RUTH SCHOLARSHIP	5,251.75	29.78	(200.00)		5,081.53
ARNO, GUY LIB. SCHOLARSHIP	7,258.11	243.00	(200.00)		7,301.11
BAKON, EDMUND B. SCHOLARSHIP	22,456.68	1,187.04	(500.00)		23,143.72
BELMONT SCHOLARSHIP FUND (Check off)	285,293.63	3,331.69	(1,515.99)	-	277,109.33
BELMONT WOMEN ROTARY	2,666.43	14.30	(200.00)		2,480.73
BENNETT SCHOLARSHIP	66.70	0.30			67.00
BETTENCOURT, WM. SCHOLARSHIP.	29,084.27	171.37	(500.00)		28,755.64
BLACKER, LILLIAN SCHOLAR.	28,495.52	172.05	(1,000.00)		27,667.57
BURNHAM, RICHARD A. SCHOLARSHIP	5,828.84	33.20	(200.00)		5,662.04
CLASS OF 1982 MEMORIAL SCHOLARSHIP	171.70	1.13			172.83
CRISAFULLI, CHARLES SCHOLARSHIP	4,451.70	25.43	(200.00)		4,277.13
DESTEFANO, COSMO, SCHOLARSHIP	2,080.93	211.09	(200.00)		2,092.02
FRIENDS OF BELMONT WRESTLERS	7,352.21	42.43	(300.00)		7,094.64
GRANT, BRENDAN SCHOLARSHIP	54,966.19	299.81	(4,500.00)		50,766.00
HANSON, PAUL MEMORIAL. SCHOLARSHIP	3,392.73	18.79	(200.00)		3,211.52
HARRINGTON, BARRY J. MEM SCHOLAR	124.27	0.53			124.80
HECHT, MALCOLM, JR. SCHOLARSHIP.	34,419.45	201.73	(500.00)		34,121.18
KELLEY, PAUL L. SCHOLARSHIP	18,586.61	112.59	(200.00)		18,499.20
LEE, EDWARD -RAY, DONALD SCHOLARSHIP	7,662.22	44.77	(200.00)		7,506.99
LYONS, DUNCAN SCHOLARSHIP	6,475.41	37.15	(200.00)		6,312.56
MCNEIL, JOSEPH SCHOLARSHIP	7,758.57	43.44	(500.00)		7,302.01
MEYERHOEFFER, C. SCHOLARSHIP	4,337.54	22.56	(500.00)		3,860.10
NAHABIDIAN, ALICE MEMORIAL.	7,393.72	40.04	(500.00)		6,933.76
OLIN, JOHN R. SCHOLARSHIP	6,833.93	39.70	(200.00)		6,673.63
PHI BETA KAPPA BOOK AWARD	1,312.09	8.03			1,320.12
ALLEN, RICHARD LEARNING CENTER SCHOLAR	3,842.47	18.62	(500.00)		3,361.09
RILEY, BRIAN SCHOLARSHIP	70,822.55	420.94	(1,000.00)		70,243.49
SAIA, PATRICIA MEMORIAL SCHOLARSHIP	6,772.85	37.38	(500.00)		6,310.23
SHARPE, HOWARD D. SCHOLARSHIP	6,621.77	239.13	(200.00)		6,660.90
SULLIVAN, JOHN J. SCHOLARSHIP	19,570.57	113.94	(500.00)		19,184.51
WESTLUND SCHOLARSHIP FUND	14,410.96	83.89	(500.00)		13,994.85
WESTPHAL CARL A., SCHOLARSHIP	55,369.61	325.27	(1,000.00)		54,694.88
WHITNEY, MARY E. SCHOLARSHIP FUND	42,106.94	249.00	(1,000.00)		41,355.94
SHAW, NORMA LEE, MEMORIAL ART SCHOLARS	1,377.97	205.92	(500.00)	-	1,083.89
Class 1959 Almni and Friends	10,244.13	10,029.64	(10,000.00)	-	10,273.77
HIGH SCHOOL SCHOLARSHIP		19,650.00			19,650.00
RUANE, WM L JR SCHOLARSHIP FUND		10,026.59			10,026.59
	<b>784,861.02</b>	<b>47,732.27</b>	<b>(38,215.99)</b>	-	<b>794,377.30</b>
					-
<b>AGENCY FUNDS</b>					-
SPORTING LICENSES. DUE COMM.	(36.70)	3,187.50	(3,015.75)		135.05
TOWN HALL/ANNEX DETAIL	1,177.00	2,879.83	(4,056.83)		-
POLICE OFFICERS PAID DETAILS	(17,560.04)	828,615.45	(821,473.87)		(10,418.46)
FIREARM LICENSE/REGISTRATION	200.00	3,000.00	(3,000.00)		200.00
FIREFIGHTERS PAID DETAIL	2,866.83	4,615.95	(10,100.31)		(2,617.53)
AMBULANCE BILLING-THIRD PARTY	1,187.45	73,929.89	(73,929.89)		1,187.45
LIBRARY CUSTODIAL DETAIL	281.84		(275.92)		5.92
SCHOOL CUSTODIAL DETAIL	7,352.92	43,327.61	(42,015.81)		8,664.72
BHS ACTIVITY AGENCY	204,855.44	291,570.85	(342,935.18)		153,491.11
CMS ACTIVITY AGENCY	43,485.26	134,510.38	(157,078.13)		20,917.51
ABC STORMW ATER FLOODING	3,770.00	30,160.00	(22,620.00)		11,310.00
RETIREMENT BOARD PAYROLL	-	88,961.92	(88,961.92)		-
COBRA PAYMENTS	(2,126.60)	24,575.08	(26,623.85)		(4,175.37)
	<b>245,453.40</b>	<b>1,529,334.46</b>	<b>(1,596,087.46)</b>	-	<b>178,700.40</b>

## TOWN TREASURER, TAX COLLECTOR AND PARKING CLERK

### **Treasurer, Collector and Parking Clerk**

Floyd S. Carman, April 4, 2005 – present

### **Assistant Treasurer and Assistant Collector**

Daniela Boccia

### **Staff**

Mary Ehler, Payroll Technician  
Michael Trainer, Real Estate Technician  
Iwona Gosz, Administrative Assistant

Richard Arria, Excise Technician  
Cindy Papa, Accounts Payable

The Treasurer/Tax Collector Office has responsibilities to oversee the Town investments, cash management, and revenue collection activities, manage the issuance of General Obligation Bonds, prepare and file debt service compliance reports and administration of payroll and employee benefits. They also directly support the Parking Clerk, Permanent Audit Committee, Capital Endowment Committee, Town of Belmont Scholarship Fund Committee, Belmont Employees Credit Union, Belmont Cultural Arts, and Belmont's 150<sup>th</sup> Celebration Committee.

A few of the accomplishments for FY10 were as follows:

- ❖ All prior year audit issues involving Treasurer's Department were fixed
- ❖ Reduced one head count cashiers position
- ❖ Implemented 403b school deferred compensation IRS changes by 1/1/09
- ❖ Wrote Investment Policy
- ❖ Refinanced 1996 Chenery Middle School debt saved \$471,924
- ❖ Issued \$988,785 Water Bond and \$26,700,000 Wellington Elementary School Bond
- ❖ Reaffirmed AAA Bond Rating

### **Treasury Management**

The balance of General Fund earnings \$349,725 decreased by \$178,904 from the previous years. The FY10 weighted annual interest rate of .75% decreased by 2.00% from the prior year. Our cash flow continues to be steady with a 98.5% real estate collection rate.

### **Debt Management**

As of 6/30/10 the current year Net Debt Service Cost was \$5,306,248 with total outstanding debt remaining of \$58,807,505. This represents ten projects which include Chenery Middle School, Wellington Elementary School, Town Hall Complex, Fire Station, BHS Athletic Field, Skating Rink, Communication Tower, Financial System, and Town Water/Sewer projects. The Town has \$24,358,382 in authorized but not issued debit remaining. It is anticipated these debt authorizations will be issued in calendar year 2011.

### **Tax Collection**

The Town continues to enjoy a high collection rate, 98.5% for FY10. A number of properties are delinquent with back taxes and the appropriate tax title taking documents were filed to establish a lien and protect the Town's interest in collecting delinquent taxes. Taxpayers experiencing financial hardship are encouraged to consult with the Board of Assessors to determine eligibility for deferrals and exemptions as options to allow them to remain in their homes. While properties in deferral accrue interest on outstanding taxes at 8% annually, overdue tax and lien amounts incur 14% interest and 16% when in tax title. All taxes, liens, and accrued interest are ordinarily collected when the property is sold or refinanced.

### **Parking Clerk**

The parking revenue for FY10 was \$150,505.

Respectfully submitted

Floyd S. Carman, Treasurer/Tax Collector and Parking Clerk

**GOVERNMENTAL FUNDS**  
**TREASURY MANAGEMENT**  
**TREASURER BOOK BALANCE FISCAL YEAR 2010**

<b>Checking Accounts</b>			
Treasurer	Bank of America	\$220,899.19	
Parking Coin	Bank of America	508.05	
Library	Bank of America	1.08	
Athletic	Bank of America	60.14	
School Lunch	Bank of America	12.04	
Treasurer/lockbox	Century	(2,716.88)	
Water/lockbox	Century	45,631.16	
Light/lockbox	Century	14,384.72	
Recreation	Citizens	18,007.39	
	Patty Cash	1,400.00	
	Return Checks	3,436.01	
			\$301,622.90

<b>Investment Accounts</b>			
Investment	Bank of America	1,150,733.70	
Investment	Bank of America	251,407.55	
Investment/ Vendor Payment	CENTURY	1,739,820.28	
Payroll Account	Citizens	1,001,173.13	
Investment/Payroll Funding	Citizens	2,102,892.02	
Highland Meadow Cemetery	MMDT	389,107.39	
Investment	MMDT	2,008,589.31	
Investment	Wells Fargo	5,243,024.44	
Certificate of Deposits	Cambridge Sav Bank	7,165,481.36	
Wellington School Project	Morgan Stanley	23,057,123.31	
			\$44,109,352.49

<b>Performance Bonds</b>			
Omnipoint Tower	Citizens	\$7,139.72	
X/M Satellite Tower	Citizens	5,099.82	
			\$12,239.54

<b>Capital Endowment Fund</b>	Merryl Lynch		
Cash/Money Funds		\$12,214.34	
Fixed Income		1,421,777.01	
Equities		615,918.70	
Mutual Funds		723,702.80	
Estimated Accrued Interest		12,914.61	
			\$2,786,527.46

<b>Stabilization Fund</b>	Bank of America	\$6,480.74	
			\$6,480.74

<b>Belmont Cultural Council</b>	Bank of America	\$8,253.73	
			\$8,304.16
Sub Total Governmental Funds		\$47,224,527.29	

**FIDUCIARY FUNDS**

<b>Student Activity Fund</b>			
High School - Savings	Bank of America	\$91,296.67	
High School - Checking	Bank of America	56,162.01	
Chenery School- Savings	Bank of America	7,034.27	
Chenery School- Checking	Bank of America	13,282.52	
			\$167,775.47
<b>Scholarships</b>			
Various Scholarships (35)	Bank of America	\$497,617.98	
			\$497,617.98

<b>Library Funds</b>			
Library Gift Funds	Bank of America	\$158,171.05	
Michael E. Deluty	Bank of America	15,015.62	
Katharine W. Atkins	Bank of America	21,234.99	
Margaret Wrisley	Bank of America	18,370.70	
Ester Burdick	Bank of America	11,959.78	
Blanche Howe Janney	Bank of America	16,023.09	
Jane Gray Children Education	Bank of America	573,606.45	
Library Capital Building Fund	Bank of America	20,650.57	
Dustan Library Bequest Fund	Bank of America	292,127.14	
			\$1,127,159.39
<b>Cemetery Funds</b>			
Cemetery Annual Planting	Bank of America	\$96,293.82	
Cemetery Perpetual Care	Bank of America	1,021,327.14	
			\$1,117,620.96

<b>Other Trust Funds</b>			
Scholarship Check Off	MMDT	\$277,109.33	
Education Check Off	MMDT	82,274.07	
Senior Center Check Off	MMDT	1,823.73	
General Check Off	MMDT	6,698.19	
Local Law Enforcement	Bank of America	30,756.12	
Carl Barron Fire Grant	Bank of America	3,747.37	
Marian Mugar Police Kitchen Fund	Bank of America	5,702.67	
Police Recovery JAG Grant	Bank of America	12,788.49	
Maria Teller Scholarship Fund	Bank of America	69,856.24	
			\$490,756.21

<b>ENTERPRISE FUNDS</b>			
OPeB Fund	MMDT	\$671,481.54	
OPeB Fund - BMLD	MMDT	\$138,222.74	
OPeB Fund - Water	MMDT	\$200,189.31	
Health Employer	MMDT	3,824,701.55	
Health Employee	MMDT	866,629.87	
			\$5,701,225.01

<b>Light Depreciation Fund</b>	Morgan Stanley	\$117,996.21	
Light Rate Stabilization Fund	Morgan Stanley	612,190.13	
MWRA I/I Study & GIS Loan/Grant	MMDT	1,035,591.32	
MWRA Interest Free Loan	MMDT	9,726.49	
Water Fund	TDBankNorth	2,581,062.60	
Sewer Fund	TDBankNorth	2,580,918.46	
NESWEC- Land Fill	MMDT	4,111,270.69	
Sub- Total Fiduciary and Enterprise Funds		\$11,048,755.90	
<b>Total Governmental, Fiduciary and Enterprise Funds as of 6/30/2010</b>		\$20,150,910.92	
			<b>\$67,375,438.21</b>

**TREASURY MANAGEMENT**  
**RECAP OF SCHOLARSHIP ACTIVITY FOR FISCAL YEAR 2010**

<i>(For Belmont High School Students)</i>	<b>BALANCE 7/1/2009</b>	<b>DONATIONS</b>	<b>INCOME</b>	<b>EXPENDITURES</b>	<b>BALANCE 6/30/2010</b>
Ruth Acorn	5,251.75		29.78	200.00	5,081.53
Richard Allen Learning Center	3,842.47		18.62	500.00	3,361.09
Guy & Madeline Arno	7,258.11	200.00	43.00	200.00	7,301.11
Alumni Class of 1959	244.13	10,000.00	29.64	10,000.00	273.77
Edmund B Bakon	32,456.68	1,050.00	137.04	500.00	33,143.72
Frank Bennett	66.70		0.30		67.00
William Bettencourt	29,084.27		171.37	500.00	28,755.64
Lillian Blacker	28,495.52		172.05	1,000.00	27,667.57
Richard Burnham	5,828.84		33.20	200.00	5,662.04
Class of 1982	171.70		1.13		172.83
Charles Crisafulli	4,451.90		25.23	200.00	4,277.13
Cosmo DeStefano	2,080.93	200.00	11.09	200.00	2,092.02
Brendan Grant	54,966.19		299.81	4,500.00	50,766.00
Paul D Hanson	3,392.73		18.79	200.00	3,211.52
Barry Harrington	124.27		0.53		124.80
Malcolm Hecht	34,419.45		201.73	500.00	34,121.18
Paul Kelly	18,587.61		111.59	200.00	18,499.20
Teddy Lee & Donald Ray	7,662.22		44.77	200.00	7,506.99
Duncan Lyons	6,475.41		37.15	200.00	6,312.56
Joseph D McNeill	7,758.57		43.44	500.00	7,302.01
Clyde Meyerhoefer	4,337.54		22.56	500.00	3,860.10
Alice Nahabedian	7,393.72		40.04	500.00	6,933.76
John Olin	6,833.93		39.70	200.00	6,673.63
Phi Betta Kappa Book Award	1,312.09		8.03		1,320.12
Brian & Shaun Riley	70,822.55		420.94	1,000.00	70,243.49
William Ruanne	0.00	10,000.00	26.59		10,026.59
Patricia Saia	6,972.85		37.38	500.00	6,510.23
Howard Sharpe	6,821.77	200.00	39.13	200.00	6,860.90
Norma Lee Shaw	977.97	200.00	5.92	500.00	683.89
John Sullivan	19,570.57		113.94	500.00	19,184.51
Westlund Family Scholarship	14,410.96		83.89	500.00	13,994.85
Carl Westphal	55,369.61		325.27	1,000.00	54,694.88
Mary E. Whitney	42,106.94		249.00	1,000.00	41,355.94
Friends of Belmont Wrestling	7,352.21		42.43	300.00	7,094.64
Belmont Women's Rotary	2,666.43		14.30	200.00	2,480.73
<b>TOTAL</b>	<b>499,568.59</b>	<b>21,850.00</b>	<b>2,899.38</b>	<b>26,700.00</b>	<b>497,617.98</b>

## RECAP OF OTHER TRUST FUNDS FOR FISCAL YEAR 2010

OTHER TRUST FUND	OPENING BALANCE 7/1/2009	DONATIONS DEFERRED	INCOME	EXPENDITURES	ENDING BALANCE 6/30/2010
Scholarship Check -Off <i>(for Town Residents)</i>	285,293.63	2,090.00	1,241.69	11,515.99	277,109.33
Education Check Off <i>(for School Technology)</i>	79,904.22	2,017.62	352.23		82,274.07
Senior Center Check -Off <i>(for New Senior Center)</i>	23,187.19	1,669.15	62.78	23,095.39	1,823.73
General Check-Off <i>(Town Use)</i>	5,870.70	801.25	26.24		6,698.19
Local Law Enforcement <i>(Multi Jurisdictional Task Force)</i>	31,502.85	4,622.47	187.15	5,556.35	30,756.12
Carl Barron Fire Grant <i>(Fire Dept Grant)</i>	3,724.90		22.47		3,747.37
Marian Mugar Kitchen Fund <i>(Police Dept Kitchen Accessories Fund)</i>	7,632.43		40.57	1,970.33	5,702.67
Police Recovery JAG Grant <i>Justice Assistance Grant</i>	0.00	12,697.00	91.49		12,788.49
Maria A. Tellier Trust <i>(To be disbursed in 2028 )</i>	69,432.95		423.29		69,856.24
<b>TOTAL</b>	<b>506,548.87</b>	<b>23,897.49</b>	<b>2,447.91</b>	<b>42,138.06</b>	<b>490,756.21</b>

## RECAP OF LIBRARY FUNDS FOR FISCAL YEAR 2010

LIBRARY FUNDS	OPENING BALANCE 7/1/2009	DONATIONS TRANSFER IN	INCOME	EXPENDITURES TRANSFER OUT	ENDING BALANCE 6/30/2010
Library Gift Fund	158,040.04	500.00	963.32	1,332.31	158,171.05
Michael E Deluty	15,207.51		90.73	282.62	15,015.62
Katharine W Atkins	21,506.33		128.30	399.64	21,234.99
Margaret Wrisley	18,605.40		111.03	345.73	18,370.70
Esther Burdick	12,112.59		72.29	225.10	11,959.78
Blanche Howe Jenney	16,079.26		633.93	690.10	16,023.09
Library Capital Building Fund	20,218.40	310.00	122.17		20,650.57
Jane Gray Children's Educ Fund	581,150.66		3,457.66	11,001.87	573,606.45
Dustan Library Bequest	290,850.80		1,276.34		292,127.14
<b>TOTAL</b>	<b>1,133,770.99</b>	<b>810.00</b>	<b>6,855.77</b>	<b>14,277.37</b>	<b>1,127,159.39</b>

## RECAP OF CEMETERY FUNDS FOR FISCAL YEAR 2010

CEMETERY FUNDS	OPENING BALANCE 7/1/2009	DONATIONS	INCOME	EXPENDITURES	ENDING BALANCE 6/30/2010
Cemetery Annual Planting	95,711.15		582.67		96,293.82
Cemetery Perpetual	1,021,327.14		6,441.28	6,441.28	1,021,327.14
<b>TOTAL</b>	<b>1,117,038.29</b>	<b>0.00</b>	<b>7,023.95</b>	<b>6,441.28</b>	<b>1,117,620.96</b>

## RECAP OF LIGHT FUNDS FOR FISCAL YEAR 2010

LIGHT FUNDS	OPENING BALANCE 7/1/2009	DONATIONS	INCOME	EXPENDITURES	ENDING BALANCE 6/30/2010
Light Rate Stabilization	612,053.35		136.78		612,190.13
Light Depreciation	117,913.53		82.68		117,996.21
<b>TOTAL</b>	<b>729,966.88</b>		<b>219.46</b>		<b>730,186.34</b>

**DEBT MANAGEMENT  
DEBT SERVICE COST FY 10**

Description of Debt	Bonded Amount	Issue Year	Year of Payment	Principal Paid	Interest Paid	P&I Total due
Chenery Middle School	\$ 20,705,000	1996	14 of 19	\$ 1,090,000	\$ 331,110	\$ 1,421,110
Light Department Building	1,800,000	2000	10 of 10	200,000	4,600	204,600
Town Hall Renovations	1,500,000	2000	9 of 10	200,000	13,900	213,900
Title V Loans	60,160	2001	9 of 19	3,170		3,170
BHS Athletic Field and Track	2,200,000	2002	7 of 10	220,000	28,600	248,600
Town Hall Complex	11,950,000	2002	7 of 20	600,000	338,610	938,610
Communication Tower	126,000	2004	6 of 10	10,000	2,025	12,025
Fire Station Construction	10,000,000	2004	6 of 20	500,000	328,000	828,000
Fire Station Construction	2,030,000	2006	4 of 20	105,000	70,288	175,288
Concord Avenue Land	780,000	2006	4 of 19	45,000	26,403	71,403
Skating Rink	185,000	2006	4 of 5	35,000	2,888	37,888
Financial Software - Town	646,000	2007	3 of 4	160,000	16,500	176,500
Financial Software - BMLD	240,000	2007	3 of 4	60,000	5,500	65,500
HVAC-School*	600,000	2008	1 of 5	120,000	30,000	150,000
Senior Center	3,318,206	2008	1 of 17	195,000	112,218	307,218
<b>Subtotal</b>	<b>56,140,366</b>			<b>3,543,170</b>	<b>961,032</b>	<b>4,853,812</b>
MWRA Bond 4	650,000	2003	6 of 10	65,000		65,000
Sewer Loan Rpt.	2,479,000	2007	3 of 20	130,000	97,200	227,200
GIS System	68,750	2006	4 of 5	13,750		13,750
MWRA Water Bond	714,000	2008	2 of 10	71,400		71,400
MWRA Sewer Bond	375,430	2009	1 of 5	75,086		75,086
<b>Subtotal</b>	<b>4,287,180</b>			<b>355,236</b>	<b>97,200</b>	<b>452,436</b>
<b>TOTAL</b>	<b>60,427,546</b>			<b>3,898,406</b>	<b>1,058,232</b>	<b>5,306,248</b>

\*Capital Budget to pay Debt Service

**DEBT MANAGEMENT  
TOWN OUTSTANDING DEBT  
AS OF 6/30/10**

	Principal Outstanding 6/30/2008	Principal Outstanding 6/30/2009	Principal Outstanding 6/30/2010
Chenery Middle School	\$ 7,625,000	\$ 6,535,000	\$ 5,355,000
Light Department Building	400,000	200,000	-
Town Hall Renovations	600,000	400,000	200,000
Title V Loans	37,966	34,796	31,626
BHS Athletic Field and Track	1,100,000	880,000	660,000
Town Hall Complex	8,950,000	8,350,000	7,750,000
Communication Tower	65,000	50,000	40,000
Fire Station Construction	6,800,000	6,375,000	5,950,000
Fire Station Construction	1,200,000	1,125,000	1,050,000
Concord Avenue Land	690,000	645,000	600,000
Skating Rink	105,000	70,000	35,000
Financial Software	660,000	500,000	280,000
Fire Station Construction	1,820,000	1,715,000	1,610,000
HVAC-School*		600,000	480,000
Senior Center		3,310,000	3,115,000
Wellington Elementary School			26,700,000
MWRA Water Bond	1,104,000	1,839,600	2,604,785
MWRA Sewer Bond	2,396,250	2,627,930	2,409,094
<b>TOTALS</b>	<b>\$ 33,553,216</b>	<b>\$ 35,257,326</b>	<b>\$ 58,870,505</b>

**DEBT MANAGEMENT  
DEBT AUTHORIZED BUT NOT ISSUED  
AS OF 6/30/10**

Description of Debt Authorization	Year	Amount	Amortization Period
Fire Station Construction	2004	272,598	20 years
Senior Center	2006	133,206	20 years
Water	2008	988,785	10 years
Sewer Surface Drain	2008	11,608,000	20 years
Wellington School	2009	11,355,793	25 years
<b>TOTAL AUTHORIZED NOT ISSUED</b>		<b>\$24,358,382</b>	

**SUMMARY OF TAX COLLECTOR'S REPORT  
JULY 1, 2009 TO JUNE 30, 2010**

**Real Estate & Personal Property Taxes**

Commitment	Real Estate	\$63,606,272.87
Commitment	Personal Property	<u>480,933.05</u>
<b>Total</b>	<b>Commitment</b>	<b><u>\$64,087,205.92</u></b>

Collection	Real Estate	\$62,833,066.15
Collection	Personal Property	476,740.17
Refund	Real Estate	-247,924.34
Refund	Personal Property	-2,215.36
Abated	Real Estate	387,081.78
Abated	Personal Property	2,553.60
Uncollected	Real Estate	634,049.28
Uncollected	Personal Property	<u>3,854.64</u>
<b>Total</b>		<b><u>\$64,087,205.92</u></b>

<b>Real Estate Tax collected for Previous Years in</b>		
	FY10	<b>\$389,040.70</b>

<b>Real Estate &amp; Tax Deferred Interest and Fees Collected in</b>		
	FY10	<b>\$149,221.36</b>

<b>Tax Title Interest and Fees Collected in</b>		
	FY10	<b>\$46,119.54</b>

**Tax Deferred Taxes**

Opening Balance 07/01/09	\$776,276.70
Plus FY 10 New Tax Deferred Taxes	97,398.77
Less Paid Tax Deferred in FY10	<u>-117,843.21</u>
<b>Outstanding Balance as of 6/30/10</b>	<b>\$755,832.26</b>

**Tax Title Taxes**

Opening Balance 07/01/09	\$469,714.31
<b>Plus New Tax Title in FY10</b>	326,079.38
Less Paid Tax Title in FY10	<u>-92,222.18</u>
<b>Outstanding Balance as of 6/30/10</b>	<b>\$703,571.51</b>

**SUMMARY OF TAX COLLECTOR'S REPORT  
JULY 1, 2009 TO JUNE 30, 2010**

**Motor Vehicle Excise Tax**

<b>Total Commitment</b>		<b><u>\$2,288,222.32</u></b>
Collections		\$2,173,204.56
Refunds	\$	(16,835.46)
Abated	\$	35,690.73
Uncollected	\$	96,162.49
<b>Total</b>		<b><u>\$2,288,222.32</u></b>
<b>Committed Motor Vehicle Tax in Fiscal Year 2009 for Previous Years:</b>		
FY09	\$	313,323.43
FY08	\$	330,349.77
FY07	\$	603.64
<b>Motor Vehicle Excise Tax collected for Previous Years in:</b>		
FY10	\$	378,737.45
<b>Motor Vehicle Excise Tax Fees Collected for Previous Years in:</b>		
FY10	\$	35,532.19
<b>Motor Vehicle Excise Tax Marking Fees Collected in:</b>		
FY10	\$	9,080.00
<b>Uncollected Motor Vehicle Excise Tax for Previous Years:</b>		
FY09	\$32,021.53	
FY08	\$23,852.40	
FY07	\$16,650.40	
FY06	\$13,184.11	
FY05	\$12,187.94	
FY04	\$14,888.51	
Prior to 2003	\$159,270.18	\$ 272,055.07

**SUMMARY OF TAX COLLECTOR'S REPORT  
JULY 1, 2009 TO JUNE 30, 2010**

**Parking Fines**

Outstanding Parking fines as of 07/01/2009	\$432,170
New Parking Tickets Issued in FY10	134,240
Less Payments FY10	<u>-132,299</u>
<b>Outstanding Parking fines as of 06/30/2010</b>	<b><u>\$434,111</u></b>

**Handicap Parking Fines**

Outstanding HP Fines as of 7/1/2009	\$8,230
New Parking Fines Issued in FY10	3,300
Less Payments FY10	<u>-2,605</u>
<b>Outstanding HP Fines as of 6/30/2010</b>	<b><u>\$8,925</u></b>

**SUMMARY OF TAX COLLECTORS REPORT  
BELMONT REAL ESTATE AND EXCISE  
CHECK OFF TAX BILL DONATIONS  
July 1, 2009 to June 30, 2010**

	<u>Number</u>	<u>Amount</u>
Senior Center	108	\$2,266.21
Education	92	2,017.62
Scholarship Fund	79	890.00
General Fund	55	801.25
Capital Endowment	65	2,324.43
<b>TOTAL</b>	<b>399</b>	<b>\$8,299.51</b>

## WARRANT COMMITTEE

The Warrant Committee (many towns use the label “Finance Committee”) consists of fifteen members, appointed by the Town Moderator for staggered three year terms. The Chair of the Board of Selectmen and Chair of the School Committee are ex-officio members. The Town By-Laws give the Warrant Committee specific responsibility for reporting and recommending to Town Meeting regarding any article which involves the appropriation of money. The most significant of these items is the Town annual budget. It may also report on any matter that in the Committee’s judgment significantly impacts the Town’s financial interests. Finally it reviews and votes on all requests for transfer from the Reserve Fund, a fund established by Town Meeting, to be used for emergency expenditures that arise during the course of the year.

In 2010, we worked with the departments and the school to provide two budgets to TM: an available funds budget of \$83,977,043 and an “override” budget of \$85, 979, 846. We highlighted the differences between the two to allow easier identification of the impact of an override vote. In addition, we reported to Town Meeting on a number of other warrant articles, including the changes in delinquent tax fees, the Minuteman School Feasibility Study; a citizen’s article revamping the procedure for reporting on Planning Board proposals, a comprehensive plan proposal, and a plan to consolidate facilities management within the Town.

In the fall of 2010, we prepared a financial and economic analysis of the Community Preservation Act), which was placed on the November ballot through a citizen’s initiative. In the course of that analysis we developed a template and a “distributed analysis” model which allowed an all volunteer committee to complete a major piece of analysis in less than six weeks. We plan to reuse both for analyzing other major town issues.

This year, the Warrant Committee began three initiatives that we expect to carry forward into future years. The first is a programmatic approach to analyzing the Town budget. Using this approach, we endeavor to identify the programs undertaken or provided by each Town department and then present the actual cost of those programs along with measure of the results of those programs. Thus our report to Town Meeting this year contained far more detail than reports from prior years. We will refine this analysis in future years.

The second was development of the first “all in” Town budget showing overall spending for each major function by allocating back to each department expenses such as debt repayment, pensions, building maintenance that are typically carried at the Town level in the annual budget. This provided Town Meeting with a dollar figure for overall spending on such areas as education, public safety and public works.

The third initiative was an attempt to identify, across the Town, potential structural changes to the way we do business. We have sought input from Town departments, the Schools, elected and appointed bodies, and the general public. We will be pursuing these ideas as an ongoing part of the Warrant Committee agenda. We hope that these ideas will help lower the cost and improve the services available to Belmont residents.

Respectfully submitted,

Liz Allison, Chair, Kimberly Becker, Pat Brusca, Peg Callanan, Adam Dash, Roy Epstein, Elizabeth Grob, Michael Libenson, William Lynch (Vice Chair), Raffi Manjikian, Mary McHugh, Noreen Millane, Bob Sarno, Eric Smith (Secretary)



## TOWN COUNSEL

During 2010, Town Counsel was asked to render numerous legal opinions related to zoning and other land use matters, as well as interpretations of Town By-Laws and Special Acts relating to Belmont. Town Counsel has handled several litigation matters. Presently there are four cases in active litigation involving various Town departments. Three cases were closed in 2010.

Town Counsel continues to work very closely with the Board of Selectmen in negotiating two significant real estate matters. The first concerns the Cushing Square development project where Town Counsel is representing the Board of Selectmen in the negotiation of a purchase and sale agreement for the sale of the Town-owned parking lot parcel to the developer of the Cushing Square project. The second matter involves the acquisition of land by the Municipal Light Plant for the new substation project.

Town Counsel has also been advising the Director of Community Development regarding the issuance of the building permit for the Uplands project.

We extend our appreciation to the Board of Selectmen for their confidence in appointing this firm as Town Counsel, and appreciate the assistance and cooperation on all matters from the Board of Selectmen, Town Administrator, department heads, boards, committees and other Town personnel. We look forward to working with the members of Town Government in the future.

Respectfully submitted,  
John W. Giorgio, Esq.  
for the Firm of  
Kopelman and Paige, P.C.

### **TOWN OF BELMONT STATUS REPORT ON PENDING LITIGATION MATTERS PENDING WITH TOWN COUNSEL**

1. Belmont Municipal Light Department v. MD Drilling and Blasting, Inc.  
Middlesex Superior Court, C.A. No. MICV2009-02488  
(02600-0091-MBB)

This is an action brought by the Municipal Light Department against Maine Drilling & Blasting, Inc. for damages to a pre-cast concrete, electric manhole, directly caused by dynamite blasting at the Waverly Woods Development. The parties conducted discovery in this matter, including written discovery and several depositions of both Municipal Light Department employees, and representatives of Maine Drilling and Blasting. After discovery was complete, Maine Drilling & Blasting filed a Motion for Leave of Court to File a Third-Party Complaint against the general contractor from the Waverly Woods Development, J. J. O'Brien. The Court has allowed the Motion. In light of the Third-Party Complaint, the tracking order deadlines have been extended to allow time for additional discovery involving J.J. O'Brien before a trial in this case.

2. Belmont Police Patrolman's Association and Town of Belmont  
(Gr: Gilligan - Termination); AAA No. 11 390 00858  
(02600-0081-DRK)

This is an appeal of the Town's decision to terminate the employment of Officer Gilligan, who after a prolonged absence was terminated based upon his inability to perform the essential functions of his position. An arbitration hearing was scheduled for March 3, 2009, but was postponed. Officer Gilligan currently has a disability retirement application pending, which was initially granted by the Retirement Board and is currently being reviewed by PERAC. This case has been placed in abeyance by AAA and has been administratively closed awaiting the final decision concerning Officer Gilligan's retirement application.

3. Wilcinski v. Town of Belmont Fire Department  
Middlesex Superior Court, C.A. No. 09-04468  
(02600-0079-DRK)

This is an appeal of the Fire Chief's decision to bypass plaintiff for appointment as a firefighter. The Civil Service Commission had found that Wilcinski was improperly bypassed. The Town appealed and in July 2010, the Superior Court ruled that the Commission impermissibly substituted its judgment for that of the Fire Chief, since appointing authorities are vested with broad discretion in making promotional appointments and the Fire Chief had submitted sound and sufficient reasons to justify the bypass. Accordingly, the Court overturned and reversed the decision of the Civil Service Commission. An appeal has been filed with the Massachusetts Appeals Court by Mr. Wilcinski, which is pending.

4. Belmont Police Patrolman's Association and Town of Belmont  
Case No. JLMC-11-31P

This matter involves a petition that was filed by the Union with the Joint-Labor Management Committee ("JLMC") regarding the parties' ongoing collective bargaining negotiations for a successor contract that has not been resolved. The JLMC is the process of scheduling mediation sessions between the parties.

### **CASES CLOSED IN 2010**

1. AFSCME, Council 93 and Town of Belmont  
(Gr: Timmins – 5 Day Suspension)  
AAA No. 11 390 01187 10  
(02600-0094 - DRK)

This case involved an arbitration appeal of a five day suspension of Mr. Timmins. The case was resolved by the parties in September of 2010.

2. Ehler v. Town of Belmont, et al.  
Middlesex Superior Court, C.A. No. MICV2006-03933  
(02600-0057-MBB)

This was an action commenced in November 2006, in which the plaintiff was seeking to recover damages for personal injury as a result of a slip and fall accident that occurred at the entrance to the Homer Building. The plaintiff brought suit against the Town, as well as the general contractor, several subcontractors and the architect involved in the Homer Building renovation project. The matter was settled for \$85,000, \$15,000 of which was the Town's portion, and the remainder of which was divided between the architect, general contractor and supplier of the floor tiles. A Stipulation of Dismissal was filed on April 26, 2010, which concluded the litigation.

3. N. Sacca & Sons, Inc. v. Belmont Zoning Board of Appeals  
Middlesex Superior Court, C.A. No. 07-2873  
(02600-0071-JMS)

This was an appeal from a decision of the Zoning Board of Appeals on remand granting in part and denying in part a special permit for a change, alteration, and/or extension of a non-conforming commercial operation at 50 Brighton Street. In May 2010, the parties filed a stipulation of dismissal because the special permit had expired.



## PUBLIC FACILITIES PLANNING

### BENTON LIBRARY REUSE COMMITTEE

Appointed by the Board of Selectmen on March 16, 2009, the members of the Benton Library Reuse Committee, Richard Cheek, Joe DeStefano, Nancy Forbes, Virginia Jordan, and Andy Rojas, continued their task of investigating and recommending how the Benton building might be reused now that it is no longer serving as a branch library.

At the request of the Board, the Committee held an additional public meeting on February 25, 2010, to allow residents a further opportunity to express their ideas and concerns regarding the reuse of the former Benton Branch Library building. Some fifty citizens attended the meeting, and all of the groups interested in the Benton's future – the Benton Estates neighborhood association, the Educational Collaborative organization, and the Friends of the Benton Library – were present and well-represented.

After a lengthy and fruitful exchange of information and perspectives, including a carefully considered Power Point presentation by the Benton Estates association, the Reuse Committee found that there were a number of significant objectives regarding the Benton upon which almost all individuals and groups present agreed:

1. The Benton building should continue to serve a public purpose.
2. Any new use of the Benton for the community's benefit should have a low impact on the immediate neighborhood, i.e., the new use should generate a minimal amount of additional parking, traffic, and human activity, no more than would be experienced if the Benton were still a branch library.
3. The property should remain in Town ownership.
4. The Benton should be preserved as an historically and architecturally significant building with restrictions to be attached by the Town with the help of the Belmont Historical Commission that will protect the Benton's exterior and encourage the sympathetic treatment of its most prominent internal features.
5. The Reuse Committee should petition the Board of Selectmen to allow the development of a "revenue neutral" solution for the Benton, one that would allow the building to continue to serve the cultural and educational needs of the community, even though that alternative was not included in the Reuse Committee's original charge.
6. The Reuse Committee should petition the Board of Selectmen to grant time for all neighborhood groups and interested citizens to form a non-profit coalition that will define the community reuse of the building and develop a business plan capable of sustaining the project financially and of relieving the Town of any expense for the maintenance and repair of the building.

As a result of these six points of agreement achieved by the vast majority of citizens present at the February 25 meeting, the Reuse Committee revised its recommendations in its October 19, 2009, Report to the Board of Selectmen by submitting a Supplementary Report on March 15, 2010, which enumerated and endorsed the six objectives and requested the Board to grant six months' time for a citizen coalition to pursue a "revenue neutral" solution for the Benton by developing a plan for continued community use of the building that would be sustained financially by private funding. The Committee offered to assist the public in this effort by providing more detailed information of the cost of maintaining the Benton and on the methods followed by citizen groups in other nearby towns to keep their branch libraries in service or to reuse the buildings for public benefit.

The Board of Selectmen accepted the Supplementary Report and voted to allow the coalition of citizen groups six months to prepare its proposal. The Board then instructed the Committee to assist the coalition in developing a revenue neutral solution for preserving and reopening the former Benton branch as an independent, privately-supported lending library. A Steering Committee including representatives from all interested parties was immediately formed by the Friends of the Benton Library, and fourteen biweekly public meetings were held jointly with the Committee with Paul Solomon serving as moderator. The result

of those meetings was the production of a nineteen-page Proposal which the Committee unanimously endorsed on September 28, 2010, for submission to the Board.

On October 4, 2010, the Proposal was presented to the Board by Elizabeth Gibson on behalf of all individual supporters and neighborhood groups who had united under the umbrella of the Friends to bring the project into being with the Board's approval. In support of the Proposal, the Committee informed the Board that a tremendous amount of effort had been devoted by a large and diverse number of volunteers to the Proposal's preparation. Due diligence had been given to estimating the financial, technical, administrative, and human requirements necessary for running a small community library. Because similar initiatives to reopen former branch libraries in the greater Boston area had all been successful, the Committee stated that there was every reason to believe that a dedicated, hard-working group of Belmont citizens could accomplish the same goal. The Committee urged the Board to allow the private sector to preserve and maintain this significant historic building as a public asset and to offer Belmont residents an educational and cultural opportunity in a quiet neighborhood setting that the Town could no longer afford to provide.

The Board thereupon voted to accept the Proposal by the Friends of the Benton Library and instructed the Town Administrator to begin preparation of a licensing agreement for the Benton building between the Town and the Friends. With the help of Jeff Conti, Assistant Town Administrator, a two-year Licensing Agreement was successfully negotiated by the parties and was presented to the Board for their approval on December 20, 2010. The Board voted to approve the Licensing Agreement, and the Agreement was then signed at the meeting by the Board and by Elizabeth Gibson, President of the Friends.

Respectfully submitted,  
Richard Cheek, Chairman

## BUILDING SERVICES DEPARTMENT

During calendar year 2010, the Building Services Department continued to keep pace with the goal of providing proper maintenance and repair services to the Town's buildings. This report will cover the following areas:

### **BUILDING SYSTEMS AND MAINTENANCE**

During the year, we finished the installation of security devices at the Town Hall, the Highway Yard and the Water Department. Along with the Beech St. Center, we now have all of the Town buildings secure except for the Cemetery and Library.

The department has previously implemented a computer based work order system, which has supplied us with a great deal of data, which was helpful when we did the performance based budget for FY2012.

#### ***450 Concord Ave***

We did remedial work at the site due to the condition of the brick wall which required it to be removed and replaced with a wooden structure.

#### ***Town Hall***

As mentioned, we installed security devices in the building and did project management for the installation of a sound system in the Auditorium to finish the major reinvention paid for by the Auditorium Ballroom Fund raising event held in 2001. We painted the walls in the ground and first floor hallways and cleaned all exterior windows.

#### ***Fire Stations***

The main hallways were stripped and waxed, all windows cleaned inside and out, replaced faulty condenser, and installed controls to monitor the HVAC systems.

#### ***Homer Municipal Building***

Homer Municipal Building sign was stolen off of the building in March. Security cameras identified the alleged thief and the police have photos of him stealing the sign. Windows were cleaned inside and out. We finished the planting of shrubs on the Moore St. side of the building.

#### ***Police Station***

Stripped and waxed the main hallways and cleaned windows inside and out. Roof and parapet work was required during the year which had caused water penetration at both ends of the building. We installed new emergency efficient windows in the shower area and the assistant chief's office as part of our ongoing energy conservation program. We renovated the kitchen area, did major repairs to the boiler, installed new AC unit to handle the increased cooling demand for new servers, and repaired damaged ceiling in Chiefs office caused by thru the wall water penetration.

#### ***Town Wide***

All elevators tested, inspected and issued certificates.

## *Public Facilities Planning*

### **Personnel**

We hired a full time custodian in July to bring the day staff up to 5 full-time employees. The department lost a valuable asset when Justin Poirier announced his taking a position as Town Administrator in a small town in Maine. We will miss him and his valuable service to the Town.

### **Energy Conservation**

We have received funding to insulate the attic of the Town Hall. This was one of the recommendations based on a review of the building. In future years, we will be doing window and door replacement as well as studying the HVAC system and recommending improvements.

### **Project Management**

During the year, we assisted the Water Department with a roof replacement and the installation of a modern and energy efficient HVAC system.

Respectfully submitted,  
Wm. Kevin Looney, Manager

## PERMANENT BUILDING COMMITTEE

The purpose of the Permanent Building Committee is to provide a resource for, and to give advice to, all building committees in the town. In addition, the Permanent Building Committee oversees all building projects with a projected cost of \$50,000 or greater, and reviews all projects with a projected cost below \$50,000. Most members of the PBC are appointed by the Moderator, with one member appointed by the Board of Selectmen.

2010 has been a very active year for the members of the Permanent Building Committee. The Wellington School rebuilding project went out for bid in the spring. Pat Brusch, Bill Lovallo, and Joel Mooney represent the PBC on the Wellington Building Committee. The Wellington Building Committee made a decision to go with the Construction Manager at Risk method of construction, something only recently available to communities. While costing more money up front, this method is supposed to result in some cost savings in the area of reduced change orders, and in having a more collaborative approach to this process. The PBC will assess how well this worked once the project is complete. The Wellington School is anticipated to open in the Fall of 2011, and, as of March 2011 was still on time and on budget.

Bill Lovallo was the PBC representative to the Senior Center Building Committee, and he has spent this past year working on the many follow-up issues that arise once a building is opened. He has been assisted in this by Bob McLaughlin.

Bob McLaughlin, Bill Lovallo, and Bill Shea have been taking care of any of the remaining issues from the Fire Stations project, there has been quite a bit of activity with this.

In addition to the Wellington School, the other front-burner project for 2010 has been participation in the Feasibility Study for the Belmont Public Library. Steve Sala has been representing the PBC in this project. The Feasibility Committee spent the fall hiring a project manager and architect and planning a location and design for a new library. The project was completed in time for the application deadline of January to the Mass. Board of Library Commissioners. Sometime in July Belmont will be informed as to whether the application is accepted for funding and will receive notice of where they will fall on the priority list.

Bob McLaughlin and Bill Lovallo represent the PBC on the Electric Light Substation Committee. A lot of work was done in the past year, but the project as presented to Town Meeting was rejected. The study committee has been hard at work revising the plans, particularly with regard to location, and plans to come before the Town Meeting again (perhaps in the fall of 2011).

The Permanent Building Committee is one of four committees which comprise the so-called Mega Group, a group which also includes the full Board of Selectmen, Warrant Committee, and Capital Budget Committee. The focus of the Mega Group is to deal with the major construction projects in the town and to find ways to link these and to prioritize them. During 2010 there were two large meetings of this group. It was noted that from the original list of 12 or 13 projects in 1999, there are now only 6 remaining. They are the Belmont High School renovation, which might include separate construction of a science wing, the Belmont Public Library project, replacement of the Dept. of Public Works facilities, replacement or renovation of the Belmont Police Station, and renovation or replacement of the Underwood Pool and the Hockey Rink. We anticipate that there will be some sort of prioritization of these projects during this year.

Respectfully submitted,  
Patricia Brusch, Chairman  
Steve Sala, Secretary  
Robert McLaughlin  
William Lovallo  
Joel Mooney  
William Shea

## SENIOR CENTER BUILDING COMMITTEE

During 2010, the Belmont Senior Center Building Committee continued to meet on a nearly monthly basis to monitor the performance of the new Beech Street Center and to address any remaining construction issues. While the building had been turned over to the Town in September of 2009, the Building Committee wanted to ensure that all warranty items were addressed. The Committee is composed of: Susan Burgess, Secretary; M. Margaret Callanan, Warrant Committee appointee; Walter Guertin, Treasurer; Cornelius Hegarty, Vice Chair; Paul Laffey; William Lovallo; Penny Schafer, Chair; and Phyllis Solomon. Our Accessibility Liaison is Janet MacDonald; our COA Liaison is Nava Niv-Vogel, COA Director.

Major activities in 2010 included the following: In January 2010, we worked with the architect and the construction contractor to fix the insulation problems in the Multi-purpose Room. The sprinkler in the back emergency stairway was relocated to protect it from the cold. A photometric study of the outside lights was conducted and, where necessary, lights were adjusted so as to not spill over onto neighboring properties. Damage to the metal roof was inspected (apparently vandalism) and repaired. Items on the warranty list were all addressed and final payments were made to Groom Construction. The generator was sold to the City of Holyoke. The Committee, in response to neighbors' requests, is working with an architect and considering the feasibility of screening some of the vents on the kitchen roof that are visible to some neighbors.

The Building Committee would like to express its special thanks to three groups whose contributions are helping the Beech Street Center reach its full potential. The Friends of Belmont COA have delivered \$900,000 to the Town to off-set construction costs (and will be delivering the final \$100,000 soon). The Belmont Elder Citizens (BEC), Inc. has purchased and is donating a large bench and trash receptacle for outside the main entrance, as well as tables, umbrellas and chairs for use on the outside patio area. Plans are going forward that will provide equipment and programming for the Fitness Room. The BEC, Inc. has offered to purchase the necessary equipment and the Council on Aging Board is developing an innovative program that will outsource the professional staffing of the Fitness Room at no cost to the Town.

Respectfully submitted,  
Penny Schafer, Chairman

## WELLINGTON SCHOOL BUILDING COMMITTEE REPORT

In January, the Wellington School Building Committee issued an RFP for a Construction Manager at Risk. A sub-committee was formed to interview six qualified firms who responded to the RFP and SKANSKA Construction was recommended to the Committee as the best prepared firm to build the new Wellington. Work continued on the modular units for a temporary school and due to some construction delays, the move to the temporary school was rescheduled for the February vacation week. A clerk of the works was hired by the committee to oversee the modular unit construction.

Skanska's contract was negotiated and signed in February. A certificate of occupancy for the modular units was issued by the town and the school moved to the units over the vacation week. Skanska secured the Wellington site with fencing and moved its office trailer and team there. Dan Lanneville is the Project Manager and Adam Maxcy is the Site Superintendent. A neighborhood meeting was held to introduce the Skanska team and a Wellington construction website was created by Skanska to provide construction updates and contact information. In March, site abatement for the removal of hazardous material began, followed by demolition of the building. Throughout the spring, removal of contaminated material continued with up to sixty trucks per day entering and leaving the site. The committee hired Dominic Ingegneri as clerk of the works for the construction project.

The committee engaged in an extensive review of the architectural plans and value management process in the spring to ensure that the design plans and budget for the project were aligned.



*Ground Breaking Ceremony  
for new Wellington School*

On June 8, a ground-breaking ceremony was held with guests from the Massachusetts School Building Authority (MSBA), Treasurer Tim Cahill and Executive Director Katherine Craven, along with Senator Steven Tolman and Representative William

### Public Facilities Planning

Brownsberger, Belmont Selectmen, Dr. George Entwistle, Superintendent of Schools, the School Committee, and other invited guests and residents. Construction of the building began in the summer months, with a foundation poured and a steel frame erected. The construction process typically proceeds from the southwest wing to the core to the north east wing. The summer months also included negotiations with Skanska on the Guaranteed Maximum Price (GMP) for the project, as well as continued effort on value management. On August 31, a topping off ceremony at the site was held with teachers and staff from the Wellington School, the Board of Selectmen and members of the committee.

By October, steel erection of the building was completed and the exterior sheathing was scheduled to go up. Work on utilities and concrete slab began. Sub-committees were formed to investigate and inform on color selections and furnishings, IT and security needs. A geothermal well was drilled and the building envelope was covered in weather proof material in preparation for winter construction. A furnishings, fixtures and equipment (FF&E) subcommittee put out a RFP for a FF&E consultant and members visited newly opened schools to research furnishings. Heidi Sawyer, a committee member, spear-headed research and made a proposal for playground equipment for two playgrounds.

Work progresses on the new school and a "topping off" ceremony is held



### Timeline for early 2011:

- ❖ Select and purchase all furnishings and equipment through a bid process
- ❖ Continued construction progress on the building and site
- ❖ Expected delivery of the building and site to the committee by the end of July

The new Wellington School will be an 84,000 sq ft building and will accommodate a maximum of 575 students, Pre-K to grade 4. For more information on the new Wellington, including the current project status, please visit the Belmont Public Schools website: <http://www.belmont.k12.ma.us/newschool/>

The members of the building committee, appointed by the Town Moderator:

- ❖ **Mark Haley**, Chair (Vice Chair of Winn Brook and Burbank Building Committees, member of BHS Athletic Field Building Committee)
- ❖ **Pat Bruschi**, Vice Chair (Warrant Committee, Permanent Building Committee, Chair, Capital Budget Committee, several building committees)
- ❖ **Joe Barrell** (Board of Selectmen's liaison, Past Building Committees including Butler and Chenery)
- ❖ **John Bowe**, Treasurer, (Former School Committee, Capital Budget Committee, IT Advisory Committee)
- ❖ **Laurie Graham** (School Committee, Belmont Disability Access Commission)
- ❖ **Bill Lovallo** (Permanent Building Committee, Senior Center Building Committee)
- ❖ **Mary McHugh** (former Wellington parent)
- ❖ **Joel Mooney** (Permanent Building Committee, Town Hall Complex and Chenery Building Committees, former Wellington parent)
- ❖ **Ike Papadopoulos**, Community Member
- ❖ **Lucy Pullen**, Secretary (former Wellington parent, neighbor)
- ❖ **Heidi Sawyer** (Wellington parent liaison)
- ❖ **Eric Smith** (Warrant Committee)

School and Town administration:

- ❖ **Anthony DiCologero** (Director of Finance, Business, and Operations, non-voting)
- ❖ **Amy Wagner** (Wellington Principal, non-voting)
- ❖ **Ara Yogurtian** (Office of Community Development, non-voting)
- ❖ **Gerry Missal** (Director of Finance and Administration, retired July 2010)

Respectfully submitted,  
Mark Haley, Chairman



# LAND USE AND NATURAL RESOURCE PLANNING

## CONSERVATION COMMISSION

### **Introduction**

The Belmont Conservation Commission is an appointed Town board responsible for the implementation of the Massachusetts Wetlands Protection Act (WPA), a state law that is administered primarily by municipalities throughout the Commonwealth. While the regulation of activities within the jurisdiction of the Wetlands Protection Act is the primary function of the Commission, the Conservation Commission is also the responsible agent for Conservation lands in Belmont, and spends a great deal of time and energy in promoting and sponsoring the stewardship of Rock Meadow. With the considerable assistance of an active group of volunteers, the Commission also runs the Victory/Community Gardens at the southern end of Rock Meadow, and provides over one hundred twenty low cost plots for the growing of produce or flowers.

### **Personnel**

The Commission consists of seven (7) regular members, as well as several dedicated associate members. The members of the Commission, as well as the associates, commit to attending regular, monthly meetings of the Commission, as well as site visits to inspect each property subject to a wetlands permit. The Commission meetings are well attended and the Commission notes that they continue to benefit from the participation of many well informed and interested Townspeople. Notices of meetings, agendas and meeting minutes are posted by the Town Clerk, and on the Town web site, and the Commission notes that all are welcome and participation encouraged.

Current Commission members are Jeffrey North, David Webster, James Roth, Margaret Velie, Faustino Lichauco, Martha Moore and Miriam Weil. Miriam Weil is chairperson and Martha Moore is vice-chairperson. We have four active associate members Debbie Hartman, Barbara Gardner, Brian Kelder and Bill McCants. Both Debbie and Barbara have provided much of the management and manpower for Rock Meadow work parties and projects, Brian is a biologist who offers technical expertise to the Commission and Bill McCants, an attorney, has been helpful in providing regulatory guidance.

Another part of the duties of the commissioners is to represent the commission on other committees. These duties include participation in preparing a draft by-law for the CPA to take to Town Meeting and ex-officio representation on the Land Management Committee.

A number of the Commissioners undertake training from the Massachusetts Association of Conservation Commissioners (MACC) each year, learning the latest developments on wetland and storm water regulations and new techniques of erosion and invasives control and other pertinent topics.

The Commission has a part time agent, Mary Trudeau, who keeps regular office hours in the Homer Building, located at 19 Moore Street, in the Town Hall complex. Her daily responsibilities include interacting with applicants, as well as being the interface between the Commission, the Town Manager, and Directors of Community Development and Public Works and residents. As the public face of the Commission, the Agent meets with applicants and assists them in preparing the documents they need to file. In doing so, she guides them through the often intricate process with skill and patience. This results in hearings that focus on substantive aspects of the application, The Commission realizes the importance of providing assistance to property owners and potential property owners who must appear before us before conducting activities in wetland resource areas or buffer zones. We are dedicated to providing a clear understanding of the requirements under the WPA.

As an agent of the Commission, Mary is also empowered to monitor Applicant's activities, and to issue enforcement actions in connection with activities that violate the WPA. This has resulted in timely enforcement of the Act against activities that may have otherwise gone undetected.

### **Actions to Implement the Massachusetts Wetlands Protection Act and Rivers Protection Act**

The Commission meets monthly to review applications for work within the jurisdiction of the Commission. Any project within one hundred feet of a wetland requires the review of the Conservation Commission and the issuance of a permit under the Massachusetts Wetlands Protection Act. The review and issuance of permits is time consuming, requiring extensive review of proposals, site visits and occasionally the use of experts to evaluate a particular project.

## ***Land Use and Natural Resource Planning***

This past year, projects included single family homes, additions to a few existing homes, as well as several larger projects. Under the permits issued by the Commission, a pond on Prospect Street was dredged and restored to its original contours; a health care facility on Agassiz Avenue expanded its facility and brought the parking lot into compliance with the DEP Stormwater Management regulations; and a sewage pump station on Woodbine Road was upgraded and improved. The Commission reviewed the waterline replacement work within Concord Avenue, as well as regulated the connection of several sewer lines from residential properties abandoning individual sewage systems.

Last year, the Commission handled approximately seven notices of intent, three certificates of compliance, three requests for determination and a permit extension. We consulted with citizens whose properties contain resource areas who want to build or renovate. We consulted with entities that want to use open space or build in buffer zones. Additionally, the continued litigation of a large residential housing project proposed on the "uplands" site, located between Route 2 and Little Pond continued. In 2010, a judge for the DEP issued a decision in favor of the DEP's order allowing the Uplands project to be built. After carefully reviewing the decision, the Commission appealed to Middlesex Superior Court. Briefing has been completed and a hearing is expected in the spring of 2011.

### **Grants and Rock Meadow Management Activities**

The Conservation Commission has been administering a federal cost share program funding to help carry out much needed maintenance and restoration activities of Belmont resources. In the past year, the Commission also worked with the Department of Public Works to restore portions of Rock Meadow to a mowed condition, and created approximately twenty additional community garden plots. The projects are described below:

#### **NRCS Cost Share Program**

As in recent years, much of the Commission's efforts have been towards the management of Rock Meadow, with the long term goal of restoring the traditional grassland character of the area. Several years ago, the Commission contracted with the Ecological Extension Service of the Mass Audubon Society to prepare a detailed ecological analysis of the meadow. This analysis, which was partially funded through Partners for Fish and Wildlife Service Program grant, represented the technical basis for the grant applications used to fund meadow restoration.

The report identified several issues, including the need to better manage the ecosystem to restore the early successional cover that historically characterized the Rock Meadow grasslands, as well as the need to control non native and invasive plant species within the meadow effectively.

Based on the report, the Commission developed a formal maintenance and management plan for the Meadow. With this management plan in hand, the Commission applied to the USDA Natural Resources Conservation Service (NRCS) for a Wildlife Habitat Improvement Plan (WHIP) contract to fund a ten- year improvement program. The Commission is currently starting the fifth year of the Management Program. WHIP is a voluntary program that encourages the creation of high quality wildlife habitats to support wildlife populations of local significance. The Commission worked with the NRCS to develop a wildlife habitat development plan, which ultimately became a plan of the basis of the cost-share agreement between NRCS and the Town.

The estimated cost of the ten-year management plan was approximately \$79,000 dollars. The Commission received approximately \$50,000 dollars over the next ten years in NRCS funding for this project, leaving the Commission with a commitment of approximately \$30,000 dollars. The Commission sponsored a bill at Town Meeting to establish a revolving account with seed money (the \$30,000 dollars) for grant-sponsored activities. The bill was passed unanimously, and the account established.

The management/restoration project continues. As in past years, Polatin Environmental Services was contracted to carry out the majority of the activities prescribed in the plan. The activities included mowing and cutting back of invasive species such as buckthorn, Black Swallowort and Japanese knotweed. Ailanthus trees and Swallowort were chemically treated in preparation for subsequent removal, and other woody vegetation was cut or mowed. The restoration activities are being closely monitored by Mary Trudeau, the Conservation Commission's agent, as well as representatives of NRCS.

The 2010 growing season was the first year that the WHIP Cost Share Agreement did not fund the annual mowing. After three consecutive years of WHIP funded mowing, the Conservation Commission felt strongly that an annual mowing was necessary to maintain the current condition of the site. Working with the Friends of Rock Meadow to fund a mowing this summer, the Commission raised well over a thousand dollars of private donations and was able to fund the necessary work.

#### **Southeast Rock Meadow Restoration Project**

In the winter of 2010, Mary Trudeau approached Peter Castanino and the James Flett & Sons Company (a local contractor) about the possibility of contracting the work to expand the Victory Garden area and improve the condition of the southeast meadow, off of the Mill Street parking lot. The work entailed removal of an old foundation at the edge of the garden area as well as the removal of stones, and the regrading of a section of Meadow. Under the guidance of Peter Castanino, the work was completed through a combined effort of the Belmont Department of Public Works and the skilled labor of the James Flett & Sons Company, funds generated by the Victory Garden rentals. As a result of the project, 16 additional gardens were created and available for rental during the summer of 2010, and the cost to mow the southeastern meadow has been reduced.



Photographs courtesy of Kathy Martin and Mary Trudeau

**Victory Gardens and Other Rock Meadow Activities**

The Commission, again, worked with longtime volunteer Bruce Westgate and our newest garden coordinator, Kathy Martin, to manage the Victory Gardens. The Victory Gardens are located in the southeast corner of Rock Meadow, and provide plots for up to about 120 local gardeners. Although garden membership has fluctuated through the years, there is currently a waiting list of approximately 100 gardeners. While each plot is individually managed, the Commission provides water and compost to the gardens and oversees restoration of the path system and fencing of the plots. This year, the gardeners extended the water line to provide hydration for the 16 new plots created through the earth work last winter.



Photograph courtesy of Kathy Martin and Mary Trudeau

An important component within the gardens is the volunteer contributions that allow for the continued operation of the program. In addition to the long term stewardship of Bruce Westgate, several gardeners were enormously helpful. In particular, Gino Volpe maintains the watering system, Kathy Martin and Victoria Thatcher in garnering support for the gardens and in organizing the work day. Maria Leza provided continuous efforts towards eradication of invasive plant species within Rock Meadow and the gardens.

Joe Finn, a local birding expert, continued his Bluebird nesting work in Rock Meadow. Joe established and maintained over twenty bird boxes last summer, resulting in several nesting pairs and subsequent broods of Bluebirds. Joe is one of the volunteers who add technical expertise and energy to the Commission's efforts to increase the value of Rock Meadow for wildlife habitat. His mowing work at the north end of the meadow has enhanced and improved the quality of the native grasses, and reduced the Commission's mowing costs.

Joan Teebagy, a local beekeeper, set two hives within the Meadow in 2010. While the project did not generate much honey, the increased pollination was appreciated by the gardeners. In 2011, the Commission anticipates having up to four hives on the site.

While the USDA WHIP grant has provisions for the control of invasive plant species, we also have a local volunteer who spends hundreds of hours every year attacking the Bittersweet vines in Rock Meadow, and adjacent woodlands. Dr. Maria Leza has been tireless in her efforts to control the tenacious vines, and the results of her cutting program are visible in many corners of

### *Land Use and Natural Resource Planning*

the Meadow. Dr Leza is a long time Community gardener and has mentored several new gardeners in the art of organic gardening.

Deborah Hartman, an abutter to Rock Meadow, contributes to the stewardship of Rock Meadow in more ways than can be described in this report. She has organized fund raising for mowing and maintenance activities, and took charge of the path mowing schedule for Rock Meadow over the summer months. On a personal level, Deborah has continued to commit to maintaining the paths in Rock Meadow, and with the assistance of her husband, regularly mows the various walking trails.

The Conservation Commission also hosted several work parties at the Meadow this year. *Belmont Serves*, during their October 2010 community wide service program, provided assistance with several trail stabilization projects. Temple Beth El donated hundreds of volunteer hours and worked on the control of invasive plant species in several key locations at their spring Mitzvah Day.

Respectfully submitted,

Miriam Weil, Chairman

Members: Tino Lichauco, Martha Moore, Jim Roth, Margaret Velie, David Webster, Jeffrey North; Associates: Debbie Hartman, Bill McCants, Brian Kelder and Barbara Gardner

## ENERGY COMMITTEE

The Special Town Meeting held in the fall of 2009 voted to adopt a climate action policy committed to reducing greenhouse gas (GHG) emissions in the Town of Belmont by 80% by the year 2050. In furtherance of that commitment, Town Meeting voted also to create the Belmont Energy Committee.

The Energy Committee was appointed by the Board of Selectmen in the Spring of 2010 and began meeting in the Summer of 2010. The Committee organized itself into three sub-committees: (1) residential; (2) transportation; and (3) municipal/commercial.

In the last four months of 2010, the Energy Committee was active on a number of fronts to meet its charge of reducing GHG emissions by 80% by 2050. It worked with Belmont's Department of Public Works (DPW) to initiate a statewide consortium of towns and cities to apply for federal funding to retrofit municipal vehicles to reduce particulate matter emissions ("black carbon"). It worked with the Office of Community Development (OCD) to map the bikeways that have been laid out on Belmont streets. It began identifying funding opportunities to support various infrastructure improvements (e.g., sidewalk improvements, crosswalks, lighting) necessary for Belmont's participation in the "Safe Routes to School" program, a national program promoting walking to school. It worked with OCD to apply for state funding for new bike racks at schools, Town facilities, and the Belmont Farmer's Market. It gained permission from the MBTA to make improvements to the Belmont Center commuter rail station to promote increased ridership.

The Energy Committee further began drafting new policies needed to make progress toward the GHG emissions reduction goal adopted by Town Meeting. It drafted a "tree preservation and replacement bylaw" to present to the Annual Town Meeting in 2011. It researched the administrative costs of adopting the Massachusetts "Stretch Code," an energy efficient building code authorized by the state. It drafted a bylaw to present to the 2011 Annual Town Meeting that would adopt the Stretch Code in Belmont.

Bringing private investment to energy efficiency and climate change initiatives in Town is also a focus of the Energy Committee. The Committee began discussions to bring Zip Cars to Belmont Center. It began the process needed to gain private investments through "Purchase Power Agreements" to bring solar photovoltaic (PV) systems to Town and School rooftops, both to reduce GHG emissions and to reduce the Town budget for expenditures on electricity.

While the Energy Committee is new, and its initiatives are just beginning, in a few short months, the Committee has begun a multi-pronged work program to achieve the emissions reduction objective adopted by Town Meeting.

Respectfully submitted,

Ian Todreas and Roger Colton, Co-chairs, Belmont Energy Committee

## HISTORIC DISTRICT COMMISSION

During 2010 the Belmont Historic District Commission (HDC) was busy performing its dual role as the administrative body responsible for preserving the integrity of the Pleasant Street and Common Street Historic Districts and as Belmont's Historical Commission with the duty of advising the Town on how to protect and preserve its historic resources, especially its most significant older buildings and surviving landscapes.

Within the Pleasant Street Historic District, the Commission continued to be involved in three major activities:

First, the Commission continued to assist both residents and Town Administrators in preserving the historic character of their properties and in making appropriate alterations and additions when necessary. Numerous public hearings were held during the year to discuss and/or review plans for changes and additions and to cite historical precedents that might assist owners in designing these improvements.

Second, to better serve these residents, the Commission completed a two-year effort to develop a clearly defined set of Guidelines for residents to follow in maintaining and improving their houses. Commission members Lauren Meier and Joe Cornish led the effort to finalize text and format following the work already done by members Lisa Harrington, Nancy Richards, Arleyn Levee, Paul Bell, Richard Pichette, Peter Gunness and Michael Smith. The Guidelines are available to view on the Town's website.

Third, Commission member Allan Vanderley continued work with members of the Town's Building Services Department to explore energy and related improvements to the Town Complex, in particular the Town Hall.

In its capacity as the Town's Historical Commission, the Commission was involved in the following activities:

First, in association with the Belmont Planning Board, its team of consultants and other Town Committee and Commission members, the Historical Commission completed the work of developing the Historic Preservation Elements of the Town of Belmont Comprehensive Plan 2010-2020. Key preservation strategies recommended in the Plan include: encourage the reuse and improvement of existing buildings; encourage growth in existing commercial centers that complements Belmont's small-town character and encourages the reuse of existing buildings; promote new development compatible with historic context; facilitate town-wide communication regarding historic objectives and policy; identify vulnerable historic assets and measures to protect them; and, protect neighborhoods.

Second, members Lisa Harrington, Peter Gunness and Allen Vanderley served on the Town's Community Preservation Act (CPA) Committee helping to lead a successful ballot initiative to have the Town adopt the CPA, allowing Belmont to adopt a property tax surcharge with some level of state matching funds to be used to support open space, affordable housing, historic preservation and recreation uses.

Looking to the future, the Commission will (1) continue to work on the projects already underway and listed, in part, above; (2) continue to serve in an advisory capacity to the Planning Board in developing a demolition delay bylaw for Belmont; and, (3) seek funding and support for an updated inventory of Belmont's historic properties; (4) develop a strategy for re-use of the historic Mill Street Barn; and (4) respond as rapidly as possible to all Massachusetts Historical Commission requests for comment on proposed construction projects that might affect Belmont resources listed on the Inventory of the Historic Assets of the Commonwealth.

Members also continue to serve as representatives of the Commission on other Town committees, including: Member Rick Pichette who serves as Commission liaison on the McLean Land Management Committee; Member Allen Vanderley who serves on the Town's Energy Committee; Members Peter Gunness and Lisa Harrington who serve on the Community Preservation Act Committee; and, Chairman Emeritus Richard Cheek who serves as a member of the Friends of Benton Library, which recently gained approval from the Town to have the historic building continue in use as a community education resource.

The Commission wishes to thank everyone who has helped to preserve Belmont's rich legacy of fine buildings, beautiful landscapes and other historic resources over the course of the year. We look forward to your continued advice and assistance in 2011.

Respectfully submitted,  
Paul Bell, Co-Chairman  
Michael Smith, Co-Chairman

## MCLEAN LAND MANAGEMENT COMMITTEE

The McLean Land Management Committee, created by the Memorandum of Agreement between the Town of Belmont and McLean Hospital, consists of nine members (Chairman Ellen O'Brien Cushman, Martha Moore, Harlan Carere and Richard Pichette from Belmont, Michele Gougeon, Andy Healy, Frank Keefe and Steve Kidder from McLean Hospital and Wesley Ward from The Trustees of Reservations, holder of the Conservation Restrictions). The work of the Committee is funded by the McLean Open Space Maintenance Fund created by the McLean transaction, by the revenue from the cell tower in the inactive cemetery land as well as by generous grants from conservation groups, not by the property tax.

During 2010, the Town benefited from our partnership with the Judith K. Record Memorial Conservation Foundation, abutting neighbors, members of the New England Mountain Bike Association and the, volunteers in the "Belmont Serves" day and other members of the extended Belmont community. The partnerships range from generous funding to working-group leadership to project-based volunteer efforts. Principle work conducted during 2010 continued to implement the overall goals and objectives of the committee as well as the outline of work highlighted in the ecological management plans developed by BSC and Audubon Extension Service:

### Land Use and Natural Resource Planning

1. Re-align property identity to Mill Street by demolishing all structures at 251 Mill Street, create small parking area. Accomplished in 2010, anticipate opening and full alignment with new trailhead and kiosks early in 2011. This large job, totaling some \$62,000, due in large part to the containment and proper disposal of hazardous waste, was paid from the cell tower revenues.
2. Name for the property: After years of discussion and heated debate, the Committee solicited opinions from the general public using many media outlets and ultimately arrived at a recommended name for the entire property: *Lone Tree Hill - Belmont Conservation Land*. The name will be presented to McLean Hospital authorities and the Town of Belmont Board of Selectmen for adoption, hopefully in 2011.
3. Working Groups- Progress in 2010, Plans To Be Implemented in 2011:
  - ❖ Trails/ Parking/Access/Signage - The main identity of the property will shift from Concord Avenue to Mill Street with the installation of the parking lot and new kiosks. A signage design and trails plan has been designed, we anticipate approval and installation in 2011. Additional efforts in 2011 will involve preparing recommendation for the reconstruction of Trail 1 (the old coal road), also used for fire/emergency access. Working with Glenn Clancy and the neighbors, the repaving of Concord Avenue allowed an opportunity to establish a crosswalk for access to the open space. Much negotiation was required but the crosswalk was installed in 2010.
  - ❖ Maintenance/Security/ Enforcement – A set of interim rules were adopted based upon the research and recommendation of this working group. These rules were posted on the property in the new small kiosks built and donated by volunteer Tom Grimble at several trailheads on the property. Also in 2010, with the cooperation and endorsement of the Office of Community Development, the administrative tasks of involving procurement and payment and grant writing will be handled by the Community Development personnel, particularly Mary Trudeau and Pauline Daniels instead of the chairman of the Land Management Committee. The objective is to streamline the process and gain any price advantages by considering and consolidating the work with that at Rock Meadow.
4. Routine Maintenance Per Consultant Reports:
  - ❖ Continued to restore meadows by mowing and selectively use herbicides
5. Assisted by The Trustees of Reservations, we continue to enforce the conditions of the Conservation Restrictions and work with abutting neighbors to ensure compliance and limit “bleed-over” effects both onto and from the property.
6. The Judith K. Record Memorial Conservation Fund working with the Trails/parking/access signage group funded the design and installation of several large stand-alone kiosks at each of the determined main trailheads of the property and have volunteered to fund the renovation of the antique rock wall along Concord Avenue across from the Belmont Hill Club. We will work in 2011 to ensure compliance with the State procurement laws to complete this project.
7. Volunteer Work Day – Spearheaded by the Belmont Religious Council, *Belmont Serves* was a tremendously successful day in October at McLean Open Space. Nearly 25 volunteers, many of whom had never before visited the property, helped slash bundle and remove 5 dump trucks of bittersweet and other invasives in the Great Meadow along the NW border, along the remnant rock wall and at the base of the Lone Tree. We hope to establish a more formal and regular volunteer corps to help maintain the property over time.

Respectfully submitted,  
Ellen O'Brien Cushman

### METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council did not submit a 2010 Annual Report.

### OFFICE OF COMMUNITY DEVELOPMENT

#### FULL TIME PERSONNEL

Glenn R. Clancy, P.E., Director  
Jay Szklut, Planning & Economic Development Manager  
Jeffrey A. Wheeler, Planning Coordinator  
George W. Mahnke, Inspection/Enforcement Officer  
Philip D. Harris, Inspection/Enforcement Officer  
Ara Yogurtian, Resident Engineer

Pauline M. Daniels, Administrative Coordinator  
Karren Lee, Administrative Assistant I - until 4/30/2010  
Maria Reddington, Administrative Assistant I  
Gina Farrar, Administrative Secretary – 7/12/2010

#### PART TIME PERSONNEL

John D. MacDonald, Plumbing and Gas Inspector  
Mary Trudeau, Conservation Commission Agent

**ENGINEERING DIVISION**

**Atlas**

In 2010 The Office of Community Development began to update the Assessor's Atlas and to make it available through the Towns Geographic Information system (GIS). In the future the atlas will be available electronically to anyone looking for lot and owner information.

**Board of Assessors**

Along with the preparation of the Atlas, the Department provided other information at the request of the Assessors including computing the areas of parcels of land, supplying Atlas prints for tax abatement cases and consulting with the Assessors' Department staff.

**Conservation Commission**

During 2010 the Engineering Division provided copies of various Wetland area maps as requested and assisted the Commission with various questions concerning proposed projects in the wetlands.

**Electric Light**

As in previous years when requested, various plans were prepared showing all underground utilities to assist the Electric Light Department with the layout of utilities.

**Pavement Management**

In 2010, the following roadways were reconstructed.

Name	From	To
<b>Reconstructed</b>		
Concord Avenue	Pleasant Street	Mill Street
Grove Street	Fairview Avenue	Belmont Street
Fairview Avenue	Grove Street	School Street

<b>Mill and Overlay</b>	
Leonard Street	350 Feet
<b>Other Improvements</b>	
Belmont Memorial Library	Parking Lot Pavement Improvements
Various Locations	Installation of Wheelchair Ramps

**Health Department**

The Office of Community Development continued to work very closely with the Health Department in 2010. Many of the public safety issues that are addressed by the Building Inspector also involve the Health Department. Additionally, the Director of Community Development works very closely with the Health Department assisting with the review of proposed septic systems under the Title V Regulations. The Department also works closely with the Health Department to review plans for new restaurants.

**Plan Work**

Numerous plans and sketches were made for various town departments, boards and commissions.

**Police Department**

The Department worked closely with the Traffic Division in 2010 on several projects such as traffic pattern realignments and crosswalk locations as requested by different neighborhoods in Town. The Department also worked closely with the Police Department during numerous reviews of proposed developments that would impact traffic in Town. In addition, the Department prepared maps of the Town and provided court testimony to assist in court hearings.

**Sanitary Sewers**

During 2010 private contractors made 9 connections to the sanitary sewer. The Department continued to provide various information as requested.

**Storm Sewers**

Private contractors made 11 connections to residential properties and the Department took measurements and locations of the sewers for permanent records.

**Town Clerk**

Restriction lines, 150 feet from election polling places, were marked out at each of the eight precincts at the request of the Town Clerk.

The Department also assisted the Town Clerk in selecting the proper house number for new or converted dwellings by providing technical assistance and plot plans of the property.

**Land Use and Natural Resource Planning**

**Traffic Advisory Committee**

In 2010 the Director of Community Development attended monthly meetings as staff liaison to the Traffic Advisory Committee. Truck traffic, intersection redesign, Trapelo Road redesign as well as many other concerns was discussed at these meetings. Information and support was given to the Committee by this department as needed.

**Water Department**

The Engineering Division performed various functions for the Water Department including locating sanitary sewers and storm drains for repair and/or replacement of domestic water lines and main lines.

Notifications of new sanitary sewer house connections were sent to the Water Department to update the sewer use master list for billing purposes. Additionally, all phases of the Water Department's 30-Year Plan are closely coordinated with the Engineering Division in order to ensure coordination of utility replacements or upgrades as well as pavement restoration.

**BUILDING DIVISION**

During 2010, this division processed 683 building permits, received 40 possible zoning violation complaints, 11 possible building code complaints and 36 general bylaw violation complaints. Estimated total building construction value was \$35,459,768. All alleged zoning and building code violation complaints received during the year were investigated and notifications were sent to the parties involved. Through the cooperation of the Fire Department, the Building Division is notified of every fire in which possible structural damage is evident. Immediate inspections are made and recommendations given to the owners or builders.

Income for the calendar year 2010 from Building Permits totaled \$541,194 and income from Plumbing, Gas, Board of Appeal, Certificate of Inspections, Home Occupation, Signs, etc. totaled \$42,832. Total income received by this division was \$602,988.

During 2010, 701 plumbing permits were issued to properly licensed persons. Inspections were made on all work for which permits were issued and other inspections were made at the request of the property owner. Total income received was \$33,999.00

During 2010, 511 gas permits were issued for which all necessary inspection and re-inspections were made. Total income received was \$11,604.

**State Building Code**

During 2010, as part of the duties required by the Massachusetts State Building Code, this division inspected 88 public buildings and spaces, (schools, hospitals, restaurants, public halls, day care centers etc.) for compliance with safe egress, emergency lighting and maximum capacity. The Code requires on-site inspections. Mandatory fees collected during 2010 totaled \$3,476. As a means of keeping informed with the State Building Code and its ongoing changes and amendments, representatives from this division attended several state sponsored workshops during 2010.

**PLANNING DIVISION**

**Zoning Board of Appeals**

During 2010, the Zoning Board of Appeals heard 35 (22 residential / 13 commercial) cases for Special Permits and/or Variances with the following results (some of these cases involved more than one application):

TOTAL CASES	35
Special Permits	31
Variances	4
DECISIONS	33
Withdrawn	2
Denied	3
Granted	29
Pending	1

**Planning Board**

The Planning Board heard (3) Cases. These cases included reviewing a commercial development, reuse of an historical accessory building, and a joint hearing for the removal of a tree and stonewall on a Scenic Road.

TOTAL CASES	3
Site Plan Review	1
Special Permit (Reuse Historic Accessory Building)	1
Scenic Road Hearing	1
DECISIONS	3
Granted	3

Total application fees for both the Zoning Board of Appeals and Planning Board were \$6,450.00.

Respectfully submitted,  
Glenn R. Clancy, P.E.  
Director of Community Development

## PLANNING BOARD

The Planning Board had a productive year in 2010. The Board held public hearings on 5 proposed amendments to the Zoning By-Law, and granted Site Plan Review approvals of two construction projects. Four of the zoning amendments were brought to Town Meeting, and one was withdrawn. The Board also held a series of public meetings to engage in informal discussions with residents and the owner and developer of the major proposed mixed-use project at the corner of Trapelo Road and Common Street in Cushing Square. Finally, the Board was successful in completing a new Comprehensive Plan for the Town, replacing the last plan which was adopted in 1963.

The Board's members included Jennifer Fallon, Chair, Andres Rojas, Clerk, Sami Baghdady, Karl Haglund, and Carla Moynihan. Mr. Rojas was reappointed by the Board of Selectmen for a three year term commencing July 1<sup>st</sup>. Ms. Moynihan's term expired on June 30<sup>th</sup>, and the Board thanks her for her time and effort during her tenure. In September, the Board of Selectmen appointed Michael Battista as the newest member of the Planning Board. Representatives from the Board to other committees and boards included: Traffic Advisory Committee, Mr. Haglund; Belmont Housing Trust, Ms. Moynihan and Mr. Battista; Capital Budget Committee, Ms Fallon; Shade Tree Committee, Mr. Rojas.

The four amendments to the Zoning By-Law which were recommended by the Planning Board were adopted at Town Meeting. These amendments included: (i) changes to the Town's Flood Plain District necessitated by revisions to the Flood Plain Maps and Designations promulgated by FEMA; (ii) changes to parking regulations to allow restaurants to offer outdoor seating and service during the warmer months; and (iii) the removal of the building set-back lines affecting residential properties which were established in the early 1900's but became redundant with the adoption of our Zoning By-Law. Finally, the Board recognized that its increased role as a special permit granting authority could increase the possibility of a conflict of interest by one of its Board members. As a result, the Board supported and Town Meeting adopted amendments to the Zoning By-Law and General By-Laws which would authorize the Board of Selectmen to appoint an associate member who would vote on a special permit or site plan approval application if a regular member was absent or had a conflict of interest.

The year 2010 also saw the Board bring to a close the nearly 18 month long process of developing and adopting a Comprehensive Land Use Plan for the Town. Entitled *A Vision for Belmont: Mapping a Sustainable Future*, the Town's Comprehensive Plan was approved by the Planning Board and Board of Selectmen in April of 2010. The Comprehensive Plan contains many discussion items for consideration by the Town as it grows and develops. The Board would like to thank the many residents who attended public hearings, committee and sub-committee meetings, responded to surveys, and otherwise participated in the development of the Plan. The Board also extends its appreciation to Jennifer Fallon for her extraordinary commitment, long hours and effort to carry the Comprehensive Plan to completion during her Chairmanship of the Board.

The sincere thanks of the Board go to the staff of the Office of Community Development and, especially, to Jay Szklut, Planning and Economic Development Manager, and Jeffrey Wheeler, Planning Coordinator, for their help, support and guidance throughout the year.

The Planning Board welcomes and urges public participation. The Board's meeting notices and current information on active projects are posted on the Planning Board's webpage within the Town's website. Comments and questions are welcome and can be sent to [jszklut@belmont-ma.gov](mailto:jszklut@belmont-ma.gov) or to [jwheeler@belmont-ma.gov](mailto:jwheeler@belmont-ma.gov).

Respectfully submitted,  
Sami S. Baghdady, Chairman

## PLANNING DIVISION

The year 2010 marked the completion of the Town's Comprehensive Plan, entitled, "A Vision for Belmont: Mapping a Sustainable Future". The Plan was adopted at separate meetings by both the Board of Selectmen and the Planning Board. The Planning Division devoted considerable time supporting the development of the Town's Comprehensive Plan. Throughout this process all staff was heavily involved in reviewing and revising draft documents, lending support to the various committees, organizing and scheduling meetings, working with the consultant team, and keeping the Planning Board up-to date.

2010 also saw the adoption by Town Meeting of three zoning amendments and a related change to the Town's General By-Laws. As the Planning Board has gained special permit granting authority under several new zoning by-laws, the potential for conflicts of interest has increased. The Board of Selectmen requested staff to research and draft appropriate by-laws to allow an associate Planning Board member to sit on a public hearing should a permanent member be unable to vote due to a conflict. Town Meeting approved both the zoning by-law amendment and the general by-laws amendment as drafted by staff. At the Annual Town Meeting in April, Planning Staff prepared a general bylaw revision with supporting documentation to remove the building set-back lines affecting all residential properties in the Town. These pre zoning lines became redundant with the

### ***Land Use and Natural Resource Planning***

adoption of zoning and often proved to be a deterrent for improving residential properties. Town Meeting agreed with staff and the Planning Board and voted to eliminate the building set back lines. Planning staff recommended to the Planning Board that parking regulations for restaurants should be revised to allow for outdoor seating during warm weather. The Board agreed and brought an amendment to Town Meeting which supported the change. Lastly, FEMA had recently revised their flood zone maps and designations requiring changes to the Town's Flood Zone designation. Staff incorporated the changes, revised the language and an amended Flood Zone District was adopted by Town Meeting.

An ongoing responsibility of the Planning Division is to provide staff support to the Planning Board and the Zoning Board of Appeals. Staff provides administrative support including recording of minutes; posting of meetings, maintaining files, and drafting of decisions. The Planning Board convened 25 times during the year while the Zoning Board met 11 times. As the ZBA is composed of volunteers, planning staff draft many decisions to expedite the permitting process. For both Boards, staff provides professional review of proposed projects including compliance with zoning regulations and impacts on storm water and open space concerns. During 2010, two smaller site plan applications were reviewed by the Planning Board and both projects, East Cambridge Savings Bank and Comella's restaurant, are under construction. The Zoning Board of Appeals issued 35 decisions of which 32 were approvals.

2010 also saw the adoption by the Planning Board of "Planning Board Rules and Regulations." These regulations, initially drafted by staff, clarify the organization and operation of the Planning Board, provide guidelines for timely submission of applications, and establish dimensional parking standards expected for new projects. The Division continues to be responsible for the administration and documentation required as part of the Town's membership in the WestMetro HOME Consortium. Through this federally funded affordable housing program, the Town receives approximately \$100,000 each year. Currently, the money is being used for the Waverley Woods Affordable Housing Development. Staff also represents the Town at various meetings with the Metropolitan Area Planning Council (MAPC) and currently represents the Town providing input and information for the planning of a bike path through the Town that connects Cambridge to Waltham, utilizing the Central Mass Railroad right of way.

Although the economy continues to affect development at McLean Hospital, the Planning Division still administers and monitors the ongoing development. In 2010, Northland Development Corporation continued development of Phase II of the condominium project and experienced an improvement in number of sales from the previous year. Staff holds regular meetings with the parties developing the McLean property to insure compliance with the Construction Coordination and Implementation Agreement.

Following the adoption of the Comprehensive Plan, the Planning Division began work to rezone South Pleasant Street. The Division drafted several discussion memoranda to Planning Board members with initial use classes to be considered. The Planning Board agreed to consider rezoning South Pleasant Street and began planning the public process. Staff will provide professional and technical expertise during the public process.

A significant ongoing responsibility of the Planning Division is assisting the public on all land-use related questions, reviewing development proposals, acting as liaisons to other departments and committees, attending meetings of other boards and committees, and being available to respond to other planning/zoning related issues. Staff was called on by the Board of Selectmen to provide professional opinion in the ongoing negotiation over the sale of the municipal parking lot in Cushing Square. Staff includes Planning and Economic Development Manager Jay Szklut and Planning Coordinator Jeffrey Wheeler. Administrative support is provided by a full-time administrative assistant.

The Planning Division commits to providing a high level of service to the public. The Division is part of the Office of Community Development which is located on the second floor of Homer Building within the Town Offices complex. Office hours remain Monday through Friday from 8:00 a.m. to 4:00 p.m. Residents are also urged to visit the OCD-Planning Division web page at [www.town.belmont-ma.gov](http://www.town.belmont-ma.gov) for current information on active projects and for a copy of the Belmont Zoning By-Laws.

Respectfully submitted,  
Jay Szklut, Planning and Economic Development Manager  
Jeffrey Wheeler, Planning Coordinator

### **TRAFFIC ADVISORY COMMITTEE**

The Traffic Advisory Committee did not submit a 2010 Annual Report.

### **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals is the permit granting authority within the Town of Belmont and derives its jurisdiction from the Massachusetts General Laws, Chapter 40A. The Board meets on the first Monday of each month and more frequently when needed. Residents or businesses seeking relief in the form of a Special Permit or a Variance initiate most of the matters that come before the Board. Staff support is provided by the Office of Community Development.

There are five regular members appointed to the Board. During 2010 they were William D. Chin, Chairman, Arthur P. Kreiger, Nicholas A. Iannuzzi, Jr., Joseph G. DeStefano, and Demetrios "Jimmy" Zarkadas.

There are also three associate member positions on the Board. At the beginning of 2010 there were only two associate members, Martin L. Cohen and James-Ryan Fagan. Christopher N. Henry was appointed in early April 2010 as the third associate member and was reappointed to a full three year term on June 23, 2010.

The Board continued its policy to allow associate members to participate in hearings and deliberate, but not vote except in the absence of a regular member.

The demand by residents for more living and/or recreational space continued throughout 2010. There was also another wave of telecommunications applications from new telecommunications carriers for Special Permits to co-locate and operate at sites with existing telecommunications facilities.

As in prior years, the Board was aided by, and appreciates, the valuable and extensive help provided by the Town's Community Development Office and, in particular, Jeffrey Wheeler, the Town's Planning Coordinator; Maria Reddington and Pauline M. Daniels, Administrative Assistants; and former Administrative Assistant, Karren Lee. The Board also thanks the other Town departments and boards that provide guidance and leadership on various occasions.

Respectfully submitted,  
William D. Chin, Chairman



## PUBLIC SAFETY

### BOARD OF HEALTH

David B. Alper, D.P.M.

Donna S. David, R.N., M.N.  
Chair

Robert M. Eisendrath, M.D.  
Vice-Chair

### HEALTH DEPARTMENT STAFF

Donna Moultrup, R.N., C.H.O., Director (1)  
Stefan Russakow, M.A., R.S., Director (2)  
Angela Braun, R.S., Assistant Director (3)  
John Maguranis, Animal Control Officer & Veterans Services Officer  
Ellen O'Doherty, Administrative Assistant & Clerk of the Board  
Janet Amdur, LICSW, Youth & Family Services Coordinator  
David Neylon, R.N., Public Health Nurse

Disease prevention and health promotion are the primary goals of the Health Department and are overseen by a three member elected Board of Health. State and federal departments of health mandate certain activities and suggest others based on research and national statistics. The [Guidebook for Boards of Health](#) guides local officials in mandated and suggested activities, considering local conditions and available resources.

The Belmont Board of Health has a long history of regional collaboration in areas such as hazardous waste, mosquito control, emergency preparedness and public health nursing services. During 2009 and continuing into 2010, the Board of Health embarked on an investigation of regionalizing the health department services of the towns of Arlington, Belmont and Lexington. Unfortunately, the towns of Arlington and Lexington decided not to go forward on this project at this time. Belmont and Arlington did however regionalize the Sealer of Weights and Measures position in July of 2010. Belmont and Lexington continue to share a Public Health Nurse position. We expect that these and other initiatives will continue and will lay the groundwork for future collaborations.

The H1N1 Influenza Pandemic of 2009 carried over into early 2010 and was a major influence on the activities of the department for the first quarter of the year. By the end of the flu season, the Health Department conducted nineteen H1N1 vaccine clinics and vaccinated more than 7,000 individuals. The 2010-2011 influenza season was much quieter than last year and mirrors previous years with respect to number of clinics held. Even though the Health Department sent out notices to the on-line and print newspapers and town web sites, the demand for seasonal flu vaccine is down from previous years by almost 50%. This year's vaccine did have the H1N1 vaccine in it as a component.

Food sanitation is one of the most important activities of the Health Department because of the potential for serious foodborne illness. There are approximately 82 food service establishments in Town, including retail food stores, restaurants, catering establishments, bakeries and schools. Between one and three inspections are done at each of these establishments throughout the year depending on the relative risk of the operation and their level of compliance. Ice cream trucks, mobile food trucks, church halls and temporary food service events add approximately thirty additional inspections. Over 200 food service inspections are done each year. This does not include unannounced drop in visits and complaint investigations. There was one food establishment closure this year and three new food service businesses opened. The Farmers' Market continued to be an asset to the community, but does require regular Health Department oversight. 87 "Waivers" were issued to community groups, including the schools, for events during which food was served. These events are low risk operations, bake sales, potlucks or combinations of all of these and the waiver process gives the Health Department an opportunity to make sure that the food operation is as safe as possible.

A newsletter to food service establishments is published twice each year primarily to remind them of compliance issues that are encountered through the inspection program. Choke-saving classes were offered three times this year in an attempt to insure that every establishment had at least one trained individual on site the entire time the establishment was open. This year, the

annual food service seminar featured a speaker from the Department of Public Health and a Director of a local health department discussing food safety issues such as ethnic food safety. Non criminal violation notices (tickets) were given in several cases. There were hearings conducted for code non-compliances with several establishments and meetings attended to discuss food service in several proposed new food service facilities. There was considerable time spent with the ice cream truck vendors again this summer. Eight licenses had been issued and both the Health and Police Departments were again drawn into controversies between drivers as well as violations of policies which have been in place for many years.

The Health Department, under the authority of the State Sanitary Code, 105 CMR 410.000 Minimum Standards of Fitness for Human Habitation, responds to residents' complaints concerning possible health and safety violations in rental housing. After an inspection is done, an Order Letter is written to the property owner. The Health Department frequently facilitates negotiations between tenants and landlords, so that violations can be corrected as quickly as possible. Cases are occasionally resolved after court intervention. There were 11 new housing complaints requiring inspections and orders to correct violations. One Landlord requested to attend a hearing before the Board of Health on his Sanitary Code violations.

In addition to housing complaints, the Department responded to and took action on over 80 additional complaints that included inappropriate garbage/rubbish storage and disposal, air quality concerns, electric sanding, rodent problems, food and general safety issues. Several tickets were issued for illegal electric sanding operations. The Department is also responsible for inspecting 2 tanning salons, 8 day camps, and 11 swimming pools at 6 sites. The Health Department performs "drop in" visits to all day camps and pool sites throughout the summer. Although the Board of Health promulgated Body Art regulations in 2001, there are no establishments in Town currently. There are two facilities with biotechnology permits. The Health Department is still in the process of promulgating hazardous materials regulations that will monitor the storage of both "new" and "waste" materials.

The Board of Health is responsible for subsurface sewerage systems in the Town, under the Department of Environmental Protection's (DEP) regulations, commonly known as "Title 5." Soil testing, review of plans and oversight of construction are responsibilities of the Health Department. As properties are renovated or replaced, a significant number of them are connecting to Town sewer. There was one repair to a septic system and one connection to Town sewer this year.

The jurisdiction for licensing day care and nursery school facilities was turned over to the Department of Early Education and Care as of July 1<sup>st</sup>. The final paperwork was turned over in February, 2010, due to the unexpected number of flu clinics required.

The Board of Health continues its contract with CareGroup Home Care for nursing services at Town-sponsored clinics and they were able to assist with the seasonal flu clinics. 570 seasonal flu shots and 20 pneumonia shots were given at the seasonal flu clinics in October and November. Demand for Flu vaccine has decreased markedly this year as physicians and commercial pharmacies received the vaccines much earlier in the year than local health departments.

The Public Health Nurse and Administrative Assistant collaborate to prepare the materials for the anti-smoking program presented to all 3<sup>rd</sup> graders by the School Nurses. This program existed in the elementary school health curriculum prior to State funding and it has been continued throughout the ups and downs of the State tobacco funding. State funding for the eight community consortium of which Belmont was the Lead Agency was discontinued in September. Compliance Checks to insure that tobacco retailers are not selling tobacco products to individuals under the age of eighteen will need to be carried out by Health Department staff for the foreseeable future. After unscheduled compliance checks conducted this year no tickets written for sales to minors. And there were no hearings with establishments that had sold cigarettes to minors. Belmont has every intention of continuing its tobacco control program with or without State funding. There may be an opportunity for a small grant for tobacco prevention education and compliance available in 2011.

#### **Animal Control Officer**

The Animal Control Officer logged over 5258 miles as he patrolled the parks, streets and conservation areas of the Town. A total of 97 animals were put on and released from quarantine. 51 wild animals were rescued, while 11 wild animals were euthanized usually due to severe injuries. The ACO made 218 home visits; was dispatched by the Police Department 83 times and 76 times by the Health Department staff. 22 dogs and 38 cats were reported lost/missing to the ACO or Health department. All but 1 dog was either found and returned to the owner by the ACO, or found by their owners. The ACO continued to be very active throughout the State giving 9 presentations regarding coyotes to residents, legislators, schools and other towns and municipalities. 7 bats, 1 fisher cat, 1 dog, 2 skunks and 3 domestic cats were sent in to the State lab for rabies testing; all were negative. Belmont again participated in the statewide push to vaccinate pets by holding a rabies clinic for dogs and cats on the first Saturday in April. 13 dogs and 19 cats were vaccinated and many of those also received microchips to aid in locating the animals if lost.



The Health Department's Administrative Assistant again facilitated the elementary school dental program. The Kindergarten classrooms were supplied with materials for four units on dental health during a specific month assigned to each school. Books, tooth models, plays, videos and other materials to be shared are delivered to each school at the beginning of its "Dental Health Month."

## **Public Safety**

The Youth and Family Services Coordinator spent considerable time working with families and children in need. This position continues to provide individual and family therapy, case management, and crisis intervention services to provide support to Belmont families. Basic necessities such as food and housing have become an increasingly high priority and the Youth & Family Services Coordinator works closely with community groups such as the Salvation Army and the Affordable Shelter Fund to help with these needs. The number of families in need and the complexity of the needs are ever increasing. The Girls' Group continues to be a very positive experience for participants. They increased their role at the Belmont Media Center and it has been a very successful collaboration. The Youth & Family Services Coordinator along with the Director is a member of the School Department's Health Advisory Committee. In Mid 2010, the Youth and Family Services Coordinator position was changed and expanded. The Coordinator now provides services under the Health Department umbrella for twenty hours a week and works at the Council on Aging for an additional 20 hours per week. This position change is beneficial to both departments because often individuals requiring assistance have issues or concerns that affect both departments.

Belmont continues its participation in the Minuteman Hazardous Products Facility located in Lexington. Eight towns comprise the core group operating the facility, although it is open to all towns with either the town or the resident paying the fee. It was also open to small businesses again this year, and the Health Department did send information to possible small quantity generators identified in the community. Belmont continues to pre-register through the Health Department office to insure that the program stays within its budget and approximately 20-25 families participate in each collection. Informal surveys indicate that as many as one third of the participants from Belmont are participating for the first time. The site continued to be open seven Saturdays and one Sunday, April through November. A new pricing structure was negotiated with the vendor last year and the cost has been much more manageable and within the budget. The State has promulgated new legislation that was to be effective on July 1<sup>st</sup> requiring towns to consider needles, syringes and lancets a special waste and remove them from the general solid waste stream. However this regulation was put on hold for another year. The Department of Public Health was delegated the task of writing the regulations which in turn meant Local Health Departments would be responsible for the new program. In spite of this delay, the Health Department established a "sharps" policy this year and introduced it to the public at Town Day this year. Response from residents has been overwhelmingly positive.

Belmont is one of approximately 25 cities and towns that comprise the East Middlesex Mosquito Control Project. It has been in existence since 1946 with Belmont being one of the original five towns. Each city and town contributes funds towards the overall maintenance and administration of the District and then additional funds cover specific services provided to each community. Mosquito control specific to Belmont includes adult mosquito surveillance by trapping, helicopter Bti (*Bacillus thuringiensis* var. *israelensis*) application in a small area of Beaverbrook Reservation and catch basin larval control. Because the land area of Belmont is quite small, one benefit of the Town's support of the District is the mosquito control activities actually carried out in adjacent towns with large areas of wetlands.

The threat of West Nile Virus, carried primarily by container-breeding mosquitoes, continues to affect the workload of the Health Department. There were very few reports of dead birds this past summer. East Middlesex Mosquito Control conducted all of the catch basin larval control this year.

Emergency preparedness continues to be an important aspect of the Health Department's work. Work on a Regional Emergency Planning Committee (REPC) in conjunction with the Fire and Police Departments and the DPW continued. The Health Department continued to facilitate the Emergency Planning Group involving many Town departments and concentrates on emergency planning from a local government viewpoint. Participation in the Public Health Region 4b group not only encourages collaboration with surrounding communities but also allows the Health Department to receive some grant money to assist in emergency planning. As previously mentioned, no better exercise of our emergency dispensing site plans could have been planned than the incredible number of flu clinics sponsored by the Health Department during 2009 and early 2010. The Department of Public Works transferred supplies and equipment to clinic sites, the school nurses staffed the clinics and eight different locations were used for clinics at various times. The Police Department provided security details and community businesses provided food. Connect CTY, our emergency community notification system, was used twice in conjunction with the flu clinics and proved to be extremely helpful. A community emergency preparedness update was sent in the electric light bills this spring. There are ongoing trainings for Medical Reserve Corps. volunteers throughout Region 4b year round.

Cable TV and the local newspaper continued to be used to share information concerning programs, clinics and health education. Participation in the Massachusetts Health Officers' Association (MHOA), the Massachusetts Environmental Health Association (MEHA), the Regionalization Working Group and the Massachusetts Association of Health Boards (MAHB) helps insure that the Department has the most current information for Belmont's residents.

### **SEALER OF WEIGHTS AND MEASURES**

This position was regionalized with the Town of Arlington in July of 2010.

### **VETERANS SERVICES**

In 1946, the Massachusetts legislature created the Office of Veterans' Services and formalized Chapter 115 of the *Massachusetts General Laws*. The mission of the Department of Veterans' Services is to advocate on behalf of all Veterans, and to provide quality service and benefits to those Veterans and their dependents in need of emergency financial and/or

medical assistance. The Town of Belmont, through the Board of Selectmen's appointment of the Veterans' Services Officer, continues to demonstrate its concern and compassion for those men and women who have served our Country with honor.

The Veterans' Services Officer is normally the first individual a Veteran or dependent contacts for advice and assistance. Being a Veteran does not mean benefits are automatic. The eligibility to receive entitlements from the Department of Veterans' Services and Veterans' Affairs must be determined and proven in accordance with strict State and federal laws, rules and regulations. Benefits are intended to be temporary in nature and not full time permanent support.

2010 was the seventh full year that the Veterans' Services Officer operated out of the Health Department. Regular office hours are from 10 AM to 12 PM on Wednesday mornings. In addition to providing general support to those veterans who inquired during the course of 2010, the VSO and other Health Department staff members also planned and participated in many events honoring our Veterans such as the Memorial Day Parade, Veterans' Day and Flag Day ceremonies, and school visitations. The VSO attended two veterans' conferences during the year in addition to monthly meetings. This office continues to be the liaison to the Belmont Allied Veterans Council, comprised of representatives of Waverley VFW Post 1272 and American Legion Post 165, insuring strong communication between all Veterans and this office. The Veterans' Services Officer replaced over 1,825 flags at the two Town cemeteries; assisted two veterans with Chapter 115 benefits; reviewed six applications for benefits and had over 88 opportunities to visit and assist Belmont veterans.

Finally, the staff and Board of Health members would like to thank the other Town departments, Boards and Commissions for their support and assistance throughout the year.

Respectfully submitted,  
Stefan Russakow MA, RS

- (1) Donna Moultrup retired June 30, 2010
- (2) Stefan Russakow appointed as Director of Health July 1, 2010
- (3) Angela Braun joined the Department, December 6, 2010

#### Cases of Reportable Diseases by Years 2002-2010

	2002	2003	2004	2005	2006	2007	2008	2009	2010
Animal Bites	12	13	9	7	6	2	26	12	33
Campylobacter	10	12	6	11	7	16	13	9	6
Chicken Pox	1	7	2	2	15	6	3	1	8
E Coli:O157:H7							3	0	0
Giardiasis	5	2	4	1	2	3	6	3	3
Hepatitis	0	0	0	2	1	2	1	3	12
Lyme	3	4	10	5	14	9	18	9	13
Pertussis	1	1	2	3	1	6	4	4	0
Salmonellosis	2	0	4	1	3	2	4	8	7
Shigellosis		1	1	1	0	3	1	0	1

#### Cancer Deaths 2010

Breast	7	Prostate	3
Lung	10	Colon	4
Stomach	1	Pancreas	1
Ovary	2	Remaining Sites	18
		<b>Total</b>	<b>46</b>

Breakdown by age and gender available in the Health Department. This total will not correspond to the total under "All Cancers" in the death statistics below because this total includes more than the primary cause of death.

#### Deaths of Belmont Residents 2010

Heart Disease	31	All Cancers	26
Cerebrovascular Disease	9	Pneumonia & Influenza	25
Chronic Obstructive Pulmonary Disease	1	Diabetes Mellitus	1
Liver Disease/Cirrhosis	2	Atherosclerosis	2
Accidents, Suicides, Poisonings, Violence	9	Alzheimers/Dementia	45
Birth Injuries, Newborn Infections, Congenital Malformations	0	All Other Causes	47
		<b>TOTAL DEATHS</b>	<b>189</b>

Deaths recorded in the Town Clerk's office as of 2/18/11.

**Public Safety**

**2010 Permits and Licenses Issued**

Animal Permits	5	Installer's Permit, Title 5	1
Bakery Registrations	3	Milk Licenses	30
Biotech License	2	Mobile Canteen Licenses	4
Burial Permits	85	Review, Septic Plan	0
Child Care Licenses	6	Rubbish Disposal Permit	37
Day Camp Licenses	7	School Age Programs	1
Disposal System Con. Permit	1	Septage Hauler Permits	7
Dumpster Annual	68	Swimming Pool Licenses	11
Food Establishment Permits	111	Tanning Facilities	2
Food Waivers	78	Temporary Dumpsters	202
Funeral Director Licenses	9	Tobacco Permits	21

**Health Department Receipts through 12/31/2010**

Animal Permits .....	475.00
Burial Permits .....	855.00
Citations, Animal.....	2950.00
Citations, Dumpster .....	50.00
Citations, Nuisance.....	75.00
Citations, Food Service.....	400.00
Citations, Tobacco .....	0.00
Citations, Abrasive Blasting .....	300.00
Sharps Containers & Disposal Fees .....	176.00
Day Camp.....	775.00
Dumpster Permits .....	7105.00
Fees for Copies .....	16.00
Food Establishment Permits .....	9885.00
Food Service Seminars .....	501.00
Milk Licenses .....	300.00
Mobile Food Trucks .....	1025.00
Flu Clinic Receipts.....	8419.69
Funeral Director Licenses.....	350.00
Rabies Clinic.....	320.00
Rubbish Haulers .....	2575.00
Sealer of Weights & Measures Fees .....	377.00
Swimming Pools .....	575.00
Septic Plan Review.....	0
Installation Permit .....	50.00
Percolation/deep Hole Observation .....	0
Disposal System Construction Permit.....	75.00
Septage Haulers Permits .....	375.00
Tanning Facilities.....	150.00
Tobacco Sales Permits/grants.....	950.00
<b>Totals .....</b>	<b>\$39,329.69</b>

**EMERGENCY MANAGEMENT AGENCY**

The Belmont Emergency Management Agency (BEMA) is an extension of the Massachusetts Emergency Management Agency (MEMA), established by the Commonwealth of Massachusetts to coordinate emergency services with various state, local and federal agencies during a state of emergency or alert. During such emergencies/alerts, MEMA operates from their headquarters in Framingham and communicates with local emergency management agencies, such as Belmont's, via radio, fax, message beepers, the Internet and telephone.

2010 was a busy year for the Agency. We added several members to our CERT team and continued to provide in service training to our existing membership.

Some of the key accomplishments of this year include:

- ❖ The agency monitored Town emergency activities to maintain a readiness for a situation appropriate response.
- ❖ The Agency participated in Emergency Planning surveys required by Federal and State Agencies.
- ❖ Successful completion of the National Weather Services StormReady Certification Process. The Town of Belmont, through the hard work of Emergency Management , The Citizen Corps Team, our Public Safety Dispatchers and others, have worked with the National Weather Service and completed all of the requirements to be a Nationally Certified StormReady Community. While the application was ready in FY2010, the certificate is not being awarded until the winter of 2011 due to the busy schedule of the NWS team.

- ❖ Updated National Incident Management System NIMS information as required by Federal Government
- ❖ Presented Preparedness Awareness presentation at several civic groups;
- ❖ Participated in H1N1 Clinics at the request of the Health Department
- ❖ Continued working with management from the 9-1-1/Joint Public Safety Communications center to familiarize staff with the equipment in the Emergency Management, Emergency Operations Center (EOC). The EOC is an asset of the town and when necessary, can be used by the Public Safety Dispatchers.

I would like to thank Assistant Fire Chief Angus Davison who served BEMA in the capacity of Assistant Director of Emergency Management the past six years.. After six years of outstanding service, Assistant Fire Chief Davison who provided invaluable assistance as the Asst. Director of Emergency Director has stepped down from his role.

To simply say it has been a pleasure and an honor to work with Asst. Chief Davison is an understatement. I have learned a great deal from Angus and he has brought a great deal of knowledge and wisdom to the team. "Thank You" for your excellent service.

Special thanks go to Fire Chief David Frizzell, Fire Lieutenant Rick Nohl, Fire Captain David Demarco, Fire Fighter Ross Vona and administrative assistant Kim Haley for their continued support to BEMA and the CERT program in Belmont.

While many volunteers are active in the Citizen Corps Council programs, such as the CERT program again I would like to single out a few volunteers that consistently participate in all events as well as the management and strategy meetings. This includes Ernie Fay, Viktoria Hasse, Patricia Mihelich, David Osterberg, Brian Saper and Ellen Block.

Lastly I would like to thank Mr. John Steeves, a tenured member of the Emergency Management for his valuable assistance in staffing the Emergency Management Communications center. Mr. Steeves does an outstanding job in the communications center and has a near perfect attendance record with the monthly radio drills conducted by the State Office of Emergency Management.

Respectfully submitted,  
Leo J. Saidnawey  
Emergency Management Director

## FIRE DEPARTMENT

I wish to express my appreciation to the Board of Selectmen, the Town Administrator, Department Managers, the Fire Station Building Committee and the Officers and Firefighters of the Belmont Fire Department for their continued support, cooperation and assistance during 2010. The Fire Department continues its work to provide Advanced Life Support (ALS) to the Residents of the Town.

### ROSTER OF THE FIRE DEPARTMENT

#### CHIEF

David L. Frizzell (EMT)

#### ASSISTANT CHIEF

Edward Angus Davison (EMT)

#### FIRE PREVENTION BUREAU

Captain John A. Pizzi (EMT)

#### ASSISTANT FIRE PREVENTION/TRAINING OFFICER

Lieutenant David Toomey (EMT)

#### ADMINISTRATIVE ASSISTANT

Kimberly A. Haley

#### PART TIME ADMINISTRATIVE SECRETARY

Wendy McDonald

#### CAPTAINS

David J. DeMarco (EMT), Kenneth Gardiner, Jr. (EMT), Wayne L. Haley (EMT), John J. Mooney (EMT)

**LIEUTENANTS**

Agostino D. Azzone (EMT), Gerard M. Benoit (EMT), Edward R. Corsino, Jr. (EMT), John Forte (EMT), Geoffrey Harvey (EMT), Richard Nohl (EMT), Laurent Roy (EMT), Daniel Scannell (EMT), Scott Spuria (EMT), Andrew Tobio (EMT), Steven Whalen (EMT), Stephen Wilcinski (EMT)

**FIREFIIGHTERS**

David Alesse (EMT), Joseph Baptista (EMT), James A. Bing (EMT), Thomas Biondo (EMT), Brian Campana (EMT), Shaun Campana (EMT), Brian Corsino (EMT), Jason P. Corsino (EMT), Scott D'Entremont, Elijah Debnam (EMT), Thomas Deneen (EMT), Christopher Drinan (EMT), Ace Elefteriadis (EMT), Charles H. Foote III (EMT), Robert A. Fowler, Jr. (EMT), Andrew Goneau (EMT), Christopher Hadge (EMT), Dana Harrington (EMT), William A. Kaufman, Jr. (EMT), Anthony D. Lynch (EMT), John D. MacDonald (EMT), Michael MacNeil (EMT), Michael J. Madruga (EMT), Dennis Maher (EMT), James T. McNeilly (EMT), Tracy Mullen (EMT), Richard J. O'Brien, James J. Papadinis (EMT), Michael D. Reilly, Steven Reilly (EMT), Sean Ryan (EMT), Christian Tocci (EMT), Ross Vona (EMT), Robert K. Wollner (EMT)

**Appointments**

On April 5, 2010 Michael MacNeil was appointed as a Firefighter.

**Retirements/Resignations**

On October 3, 2010, Lieutenant Stephen Hodgdon retired after 37 ¾ years of service. The Department recognizes and thanks Lt. Hodgdon for his dedicated service the Department and the Town of Belmont.

**Promotions.**

On October 3, 2010 Firefighter David Toomey was promoted to the rank of Fire Lieutenant.

On December 27, 2010 Firefighter David Alesse was promoted to the rank of Fire Lieutenant.

**Apparatus Presently Operated by the Fire Department**

		<b>Location</b>
Engine 1	2003 Emergency One 1250 GPM Class A Pumper	Headquarters
Engine 2	2005 Emergency One 1250 GPM Class A Pumper	Station 2
Engine 3 (Reserve)	2007 International/Emergency One 1000 GPM Custom Pumper	Headquarters
Engine 4 (Reserve)	1988 Emergency One 1250 GPM Class A Pumper	Station 2
Ladder 1	1999 Emergency One 110' Aerial Ladder	Station 2
Rescue 1	2007 Horton Rescue 555C Type 1 Ambulance	Headquarters
Rescue 2	2002 International/AEV Type 1 Ambulance	Headquarters
Boat with Trailer	Inflatable Rescue Boat and trailer	Station 2
Light Tower	Trailer light tower (Town resource)	Headquarters
Tech Rescue	18' Cargo Trailer for Technical Rescue	Headquarters
Squad 1	1999 Ford F450 (transfer from DPW)	Headquarters
Car 1	2007 Ford Expedition– Chief's Vehicle	Headquarters
Car 2	2007 Ford Explorer – Assistant Chief's Vehicle	Headquarters
Car 3	2009 Chevy Tahoe – Shift Commander's Vehicle	Headquarters
Car 4	2000 Ford Crown Victoria – Fire Prevention Vehicle	Headquarters
Car 5	2004 Ford Expedition – Fire Prevention/Training Vehicle	Headquarters

*Note: Reserve apparatus not staffed*

**Fire Alarm Record**

2002 – 2952 Calls	2006 – 3054 Calls
2003 – 2987 Calls	2007 – 3143 Calls
2004 – 3000 Calls	2008 – 3140 Calls
2005 – 3143 Calls	2009 – 3026 Calls

The Fire Department responded to **3484** calls during 2010.

These calls are divided as follows;

A sample of fires and incidents responded to in 2010 are as follows;

Structure Fires .....	128
Working Fires .....	0
Second Alarm .....	0
Third Alarm .....	1
Outside Fires .....	11
Refuse Fires .....	8
Vehicles Fires .....	3
Fire/Explosion/Other .....	3
Motor Vehicle Extrication .....	93
Carbon Monoxide Activation .....	76
Spill, Leak, No Ignition .....	100

Hazardous Electrical Equipment.....	72
Over Pressure or Rupture.....	2
Bomb Scare- .....	1
Hazardous Conditions – Other .....	3
Smoke Scare .....	38
Good Intent Calls .....	179
Dispatched & Cancelled Enroute .....	91
System Malfunction .....	207
Unintentional Alarms.....	16
Malicious False .....	_24_ Service Calls-178
Water Calls .....	288
Assist Police Department.....	7
Mutual Aid Given Out of Town.....	300
Mutual Aid Received into the Town .....	153

### Fire Prevention Bureau

The Fire Prevention Bureau, located at Fire Headquarters, is currently under the direction of Captain John A. Pizzi. He is supported by Lt. David Toomey, who, in addition to being in charge of the Fire Department's training division, assists in the work of the Bureau, and by Wendy McDonald, part-time Administrative Assistant.

The Fire Prevention Bureau provides a systematic inspection program of commercial establishments, schools, institutions, as well as residential occupancies. They are inspected for the purpose of removing hazards, correcting conditions, and ensuring compliance with all Massachusetts General Laws, the Code of Massachusetts Regulations, and Town By-Laws that are under the authority of the Belmont Fire Department. As part of this effort, the Bureau reviews applications and issues permits requiring that all hazardous work done in Town is in accordance with Massachusetts Fire Prevention Laws and Regulations.

Pursuant to this, the Bureau provides planning consultations to permit applicants (architects, contractors, lessees, business owners, property owners, or legal representatives) and conducts substantive conversations with residents who have general questions or specific concerns regarding fire safety.

The Fire Prevention Bureau is enacting an aggressive education and compliance campaign regarding the new Massachusetts State Building Code, Seventh Edition, Life Safety and Fire Protection Systems Chapters. This is a major undertaking for the Bureau. The Fire Prevention Bureau also compiles the information mandated by Federal law requiring notification, permitting, and site inspections of underground tanks.

The Fire Officers assigned to the Fire Prevention Bureau attend the Fire Prevention Association of Massachusetts', New England Association of Fire Marshals', and the Department of Fire Services' monthly meetings and seminars. In addition, the Fire Prevention Bureau works in conjunction with the Office of the State Fire Marshal, Department of Fire Services, to obtain the latest information for implementation and enforcement of Massachusetts General Law Chapter 148, Massachusetts Fire Prevention Regulations 527 CMR, and Fire Protection sections of the State Building Code 780 CMR.

In the interest of life safety and property protection, all citizens of the Town are encouraged to contact the Fire Prevention Bureau with any concerns pertaining to fire protection and safety.

#### Dollar Value Saved & Loss Analysis:

Total value of Property involved in incidents	= \$17,198,500
Total of Property Losses in incidents	= \$1,886,750
Total of Property Saved in Incidents	= \$15,371,750

#### Permits Issued

General	31
Blasting	0
Building Permit Plan Review/Permit to Proceed	92
Propane Use/Storage	25
Smoke Detector (26F)	293
Oil Burner/Tank Installation	106
Tank Truck (FP44)	47
Tank Removal	34
Underground Storage Tank (FP290 Part 3)	18
Cutting and Welding	9
Fire Alarm Contractors Permit	1

#### Inspections

Smoke Detectors	293
Above/Underground Tank Removal/Install	34
Tank Truck	47
McLean	38 And 17 Fire Drills

**Public Safety**

Public and Private Schools	49 and 79 Fire Drills
Nursery Schools, Pre-schools, Day Care Ctrs	28 and 41 Fire Drills
“Red Tag” Equipment Systems	80
Restaurants / Liquor Licenses	11
Assembly	4
Other (Nursing Home, Lodging Houses)	16 and 4 Fire Drills

Respectfully submitted,  
Captain John A. Pizzi, Fire Prevention Bureau

**Belmont Fire EMS Report**

Total Number of Ambulance Responses (Medical and Non-Medical Responses)	1,749
Total Number of Transports	1,274 (1,164 BFD, 110 WFD)
BLS Transports	57% ( 640 BFD, 85 WFD)
ALS Transports	36% (430 BFD, 25 WFD)
Private BLS Transports	8% (108 Patient Transports)
Private BLS/ALS Transports	2% (25 Patient Transports)
Mutual Aid Given	286
Mutual Aid Received	101
AED Use	15

The Belmont Fire Department has a total staffing of 50 Emergency Medical Technicians (EMTs) and 3 First Responders. Recertification requires that each EMT participate in a minimum of 28 Continuing Education and 24 Refresher Course hours for a combined total of 52 hours every two years. First Responders must participate in 24 Refresher Course hours every three years. Additionally, with the approval of the Department of Public Health (DPH), Office of Emergency Medical Services (OEMS) and the Food and Drug Administration (FDA), Belmont fire apparatus are classified as ambulances and EMTs are allowed to administer up to 7 different medications in an emergency. Every year, each member of the Fire Department participates in CPR, Choke Saving and Automated External Defibrillation training in order to recertify as an American Heart Association Basic Life Support Healthcare Provider. Additionally, firefighters receive training in a state of the art simulation lab in order to improve upon their medical skills.

The Belmont Fire Department stands as one of the first Fire Departments in the Metropolitan Boston area to have received Albuterol, Mark 1, Glucometer and Pediatric defibrillator training.

Members of the Fire Department work closely with the DPH, OEMS, Metropolitan Boston EMS Council, South Middlesex EMS, and the FDA in order to assure full compliance with all laws, regulations and standards pursuant to the standard of care set forth by the Commonwealth. The dedication to duty that EMTs and First Responders show in their day-to-day operations are commendable and serve as a testament to the quality of care and service to our community.

Respectfully submitted,  
Captain David J. DeMarco, EMT IC, EMS Coordinator

**Training Division**

The Training Division works under the direction of The Chief of Fire Department David L. Frizzell. The Training Officer works in conjunction with the Department Of Fire Services/Massachusetts Fire Academy and other public and private organizations in order to provide a systematic and continuous supply of quality training and information to the members of the Belmont Fire Department. Training activities are conducted in accordance with professional standards set forth by the National Fire Protection Agency and the Office of Emergency Medical Services for the State of Massachusetts.

The Training Officers responsibilities include; selection of up to date continuing education of fire, rescue, safety and other related public safety topics, organization of fire department training materials and the keeping of complete and accurate training records on each member of the Belmont Fire Department. Additional duties include; equipment maintenance, equipment inventory, assistant to the Fire Prevention Bureau and manpower support in Fire Suppression.

During 2010 the members of the Belmont Fire Department performed training in the following areas; Ladder Truck Operations, Engine Company Operations, Rescue Company Operations, driver training and roadway safety, forcible entry training (specifically hand and mechanical tools); Vehicle extrication that includes; vehicle stabilization, lifting air bag training, and Jaws of Life training. Rescue Boat training; Ice rescue and dry suit training; Rapid Intervention Team training; Search and rescue, thermal imager procedures and “Mayday Procedures”; National Firefighter Near Miss education and Self Contained Breathing Apparatus operation and inspection. Building familiarization, strategy and tactics and street drills. Annual hose testing, fire hydrant testing and hydrant snow shoveling. Emergency Medical Service continuing education. Department radio communications and computer training; ethics and harassment training; Health and physical fitness training. Members of the department also train and assist with the Fire Prevention Bureau; that includes inspections, fire drills and public awareness and education.

Currently, all members of the Department are trained and certified in CPR and Automatic External Deliberator use by the American Heart Association. Forty five members of the Department are Emergency Medical Technicians. Five members are Paramedics. CPR, AED and First Responder recertification training occurs annually including Simulation Laboratory Training. EMT recertification training is hosted by the Fire Department Biennially.

Respectfully submitted,  
Lieutenant David D. Toomey Training Officer/ Assistant Fire Prevention Officer

**Metro Fire**

The Fire Departments of 35 greater Boston communities and Massport, with the support and approval of their local governments comprise the Metro Fire District 13 Association.

Formed in 1980, the association is enacted under provisions of the Massachusetts General Laws. Its service area encompasses the urban area within the Route 128 perimeter, serving an area of 351 square miles and a population of approximately 1,883,000. The premise for Metro-Fire is the realization that no urban community can completely self protect. This is the basis for mutual aid among the communities. A very natural extension of this concept is the mutual sharing of a single or limited number of specialized resources. In the fire service, there are many instances requiring specialized equipment that are vital to a given situation, but only occasionally used. Metro-Fire is providing the mechanism for these types of resources to be available on a cooperation-shared basis. Some of these resources include a Metro-Fire hazardous material response team. The team is available on a 24-hour basis to respond to hazardous material incidents that are beyond the capabilities of any one individual community to control. All members of the team have attended an extensive 160-hour training course and participate in monthly training sessions throughout the year. The Belmont Fire Department is extremely proud in having one member from the Department, Lieutenant Edward R. Corsino, Jr., on the Metro-Fire HazMat team. His knowledge, interest and dedication to the program are a credit to the department.

In addition to the HazMat team and trucks, there is an incident command vehicle with a communications center on board. In addition, a heavy rescue for all transit accidents, a confined space/collapse/tunnel rescue unit, an air supply unit, foam bank and the extensive training film library. We also have access to the S.A.F.E. House trailer for training young people in fire safety at home. In an emergency situation, the vehicles can be delivered to the community in need. That community must then supply the personnel to operate it.

**Recommendations from the Chief**

That the Town authorize and support the Fire Department to increase its Emergency Medical Service from a Basic Level to an Advanced Life Support Level (ALS or Paramedic).

That the Town continues to support Department in its Capital and Operational needs to protect the citizens of the Town.

That the Selectmen and Warrant Committee explore the potential of a Regional Fire Department (including dispatch functions) with neighboring communities as a way to increase the protection and enhance the delivery of Fire and EMS services to the Town.

Respectfully submitted,  
David L. Frizzell, Chief of Department

**LOCAL EMERGENCY PLANNING COMMITTEE**

In compliance with Federal Regulations the Town of Belmont established a Local Emergency Planning Committee (LEPC) in 2003. The LEPC is the local body that handles emergency planning and community right-to-know reporting on hazardous and toxic chemicals. The LEPC is comprised of Town Departments, industry representatives and community members.

In 2006, the Commonwealth launched a new on-line tool for the Town and LEPC to update and maintain its Comprehensive Emergency Management Plan. This was used through the year to maintain and update the plan. The latest information from the reporting sites has been entered and catalogued in this database. This on-line reporting tool was updated by the Commonwealth in 2008 to make it more user-friendly and provide more comprehensive information.

At the end of 2006 the Battle Road Regional Emergency Planning Committee (BRREPC) was formed. This regional approach originally involved the communities of Arlington, Bedford, Belmont, Burlington, and Lexington. Through this regional effort, the 6 communities combined their efforts and resources to develop a Regional plan and apply for Regional Development and Training funding, which is more readily available from the Federal Government and its agencies. The Regional Committee continues to work in cooperation with the Massachusetts Emergency Management Agency in bringing this new venture together. The BRREPC achieved Start-Up certification and held a disaster drill in early 2008. The success of the Committee's formation attracted the communities of Watertown, Newton and Brookline to also join us. The BRREPC conducted a tabletop emergency drill in June of 2010 and is still on track to achieve full certification in 2010/2011.

**Public Safety**

I would like to thank the members of the Committee for their work and input during the past year. I believe that this new regional approach will help our Committee to enhance its local planning efforts.

Respectfully submitted,  
Asst. Fire Chief Angus Davison, LEPC Chairman

**POLICE DEPARTMENT**

The budget for the Belmont Police Department's sworn officer positions remained at 46 through 2010, though changes occurred among the personnel. As we had reported last year, two of our department members, Officers Ben Mailhot and Paul Cowing are also members of the Massachusetts National Guard and were deployed to serve in Afghanistan for a year, returning home just before Christmas, to the delight of their family, friends and co-workers. Two other officers retired after long and distinguished careers serving the Department and Community: Officer James Leary (34 years) and Officer James Gallo (33 years). Another member of the Department, Officer Matthew Owens, transferred to work at the Cambridge Police Department. These changes created three vacancies. We were able to conduct interviews, make selections, and choose three Belmont residents, Alex Cheung, Paul Garabedian, and David Pimentel, who began their police training at the MBTA Academy in October, with an expected graduation date in April. The Department also hired Donna Costello in June to fill the vacancy in the position of Administrative Assistant to the Chief of Police which had been created with the retirement of Dawn Perino.

The Department continues to see an increase in calls for service and significant increases in a number of reported crimes, such as Domestic Violence, Larcenies, Breaking and Entering not only in residences, but also in businesses and motor vehicles. We also continue to see the role of the Police Department expanding and branching out to services which historically have been provided by other public and private agencies.

We continue to seek out aggressively all types of grants to augment our operating budget and allow the Department to fund different projects and programs. Over the years the Department and community have been able to secure substantial funding which translated into delivery of many programs for the community. Unfortunately, as we have mentioned previously, many of the grants which we could once rely upon have been scaled back dramatically or canceled.

The Department continues to utilize the Community Notification System to alert our residents to important issues from assisting with locating a lost autistic child to advising of street closings and severe weather warnings. We appreciate the patience the public has shown with these calls, and even more so the responses from citizens that led to found children and elders.

The Department was able to offer another Citizen's Police Academy, which was attended by 15 people. Those who attended spoke very highly of the topics which were covered and truly enjoyed the interaction with members of the Department. During the year, the Department partnered with the Drug Enforcement Agency (DEA) to bring a "Prescription Take Back Program" into our community. At the end of the program, over 100 pounds of prescription drugs were turned in for destruction, some of which could have ultimately made it to the streets.

The Department continues to participate in a number of regionalization efforts. We have continued the partnership we have with the Arlington and Cambridge Police Departments, along with 24 other public and private agencies, to collaboratively offer resources and services to victims and families trapped in "High Risk" domestic violence situations. This program has been such a success that it has been identified as a "model program" by the State and recommended for adoption in other areas of the commonwealth. Our long standing partnership continues with the Northeastern Massachusetts Law Enforcement Council (NEMLEC) in which there are currently a total of 52 member agencies, sharing personnel, resources, and equipment. Presently there are 9 members of the Department, including the Chief, assigned to work with the council to lend assistance to member communities so that when Belmont needs extraordinary aid, we receive it quickly and under local control. The Department also continues to be a participating member in the Suburban Drug Task Force, along with 8 other communities, which work collaboratively within all the jurisdictions to investigate and prosecute drug dealing and related crimes.

As everyone is aware of the current and continuing economic times that we are experiencing, I continue to be very proud of the men and women of the Belmont Police Department, who together continue to provide the highest level of service; we are committed to be proactive, utilizing our "Community Policing" philosophy and approach, to help identify and resolve the problems which have a negative impact of the "Quality of Life" of our residents and our community.

Respectfully submitted,  
Richard J. McLaughlin  
Chief of Police

**ROSTER OF POLICE DEPARTMENT  
2010**

**CHIEF OF POLICE**  
Richard J. McLaughlin  
**ASSISTANT CHIEF**  
Richard J. Lane

**ADMINISTRATIVE ASSISTANT TO THE CHIEF**

Donna M. Costello

**CAPTAIN**

John P. Hoerr

**LIEUTENANTS**

Darin T. Demagistris, Christopher J. Donahue, James G. MacIsaac, Brendan J. O'Leary, Richard J. Santangelo

**SERGEANTS**

Kristin M. Daley, Gerard M. Greeley, Kimberly C. Hurley, Mark D. Hurley, Kevin M. Shea, Janice E. Sparks, David M. Sullivan, Barry T. Ward, William J. Watkins

**POLICE OFFICERS**

Shiraz R. Banosian, Todd M. Benedetti, Matthew Benoit, Timothy F. Connors, Kate Coppi, Paul J. Cowing, Athanasi M. Darviris, John A. DeVito, Michael R. Horan, Philip Kucha, Gary W. Long, Benjamin J. Mailhot, William F. McDermott, Michael P. McHugh, Melissa J. O'Connor, Kristine L. Pugliese, Marc G. Pugliese, Michael V. Pugliese, William E. Regan, Jonathan E. Riddell, Robert E. Sacca, James M. Schwab, Scott F. Shallow, Franz J. Strassmann, Cory A. Taylor, Brendan M. Young

**SCHOOL TRAFFIC SUPERVISORS**

Robert Berrigan, Erin Callanan, Katherine Chaprales, Jacqueline Daye, Joan DiPace, Patricia Dixon, Mafalda Iannetta, Laurence P. MacDonald, James Marcantonio, Frances Napoli, Margaret Pelrine, Rosa Raffa, Laurette Stevens, Jean Turner

**RESERVE SCHOOL TRAFFIC SUPERVISORS**

Marie J. McDonough, Leonard R. Muccioli

**PARKING CONTROL OFFICERS**

Robert E. Burns, Laurence P. MacDonald, John J. Tobin

**TECHNICAL SERVICES**

John M. Steeves

**TRAFFIC BUREAU ADMINISTRATIVE SECRETARIES**

Carol A. Hurley, Linda M. Smith

**DETECTIVE BUREAU SECRETARY**

(Part Time)

Carol A. Hurley

**PROMOTIONS**

None

**APPOINTED**

Donna M. Costello as Administrative Assistant to Chief on June 28, 2010

**RETIRED**

James F. Gallo as Police Officer on August 15, 2010

James J. Leary as Police Officer on September 16, 2010

Donald Oates as Traffic Supervisor on December 1, 2010

**RESIGNED**

Matthew Owens, Police Officer

Transferred to Cambridge Police Department on April 12, 2010

**2010 Traffic Bureau Annual Report**

Total Calls for Service .....	19,279
Traffic Stops.....	2,968
Domestic / Follow-ups.....	241
209A Served.....	110
209A Violations.....	36

**Public Safety**

**Accidents**

Reported.....	729
Investigated.....	371
Personal Injury.....	78
Persons Killed.....	0
Pedestrian.....	8
Pedestrians Injured.....	7
Pedestrians Killed.....	0
Bicycle.....	16
Bicycle with Injury.....	7
Bicycle with Fatality.....	0
Hit and Run.....	96

**Intersections with 10 or More Accidents**

- Belmont Street & Trapelo Road
- Lexington Street & Sycamore Street
- Mill Street & Trapelo Road
- Pleasant Street & Trapelo Road

**Citations**

Civil Motor Vehicle Violations (Complaints).....	262
Civil Motor Vehicle Violations (Warnings).....	2,019
Criminal Motor Vehicle Violations.....	86
Arrests for Motor Vehicle Violations.....	34
Motor Vehicle Violations Issued (Total).....	2,401
Parking Violations.....	7,564

**Licenses and Permits**

Taxi Licenses Issued.....	17
Parking Permits Issued.....	1,662
Bicycles Registered.....	0

**Traffic Bureau Revenue Received**

Report Copies.....	\$1,851
Taxi Licenses.....	\$170
Parking Permits.....	\$99,720
Bicycle Licenses.....	\$0
Civil Motor Vehicle Fines Paid.....	\$18,850
Parking Violations Paid.....	\$132,675

Respectfully submitted,  
Kevin Shea, Sergeant

**Detective Bureau Revenue Received**

License to Carry Firearms & FID Permits.....	\$6,300
State Share.....	\$4,675
Town Share.....	\$1,625
Persons fingerprinted for security clearance, alien & employment applications, etc.....	\$825
Clearance Letters.....	\$16

Respectfully submitted,  
Brendan O'Leary, Lieutenant

**Public Safety / Communications Revenue Received**

Alarm Fines.....	\$7,160
Alarm Registrations.....	\$18,775
Master Box Fees.....	\$17,675
Detail Administration 10%.....	\$41,281

Respectfully submitted,  
Daniel MacAuley, 9-1-1 Operations Manager

**Annual Court Summary**

Criminal Cases Filed.....	594
Arrests.....	151
Juvenile Trials.....	3
Adult Trials.....	40
Superior Court.....	17
Other Trials.....	11
Magistrate Hearings (Civil) .....	118
Magistrate Hearings (Criminal).....	78
Traffic Appeals.....	10
Court Overtime (Hours).....	420

Respectfully submitted,  
Barry Ward, Sergeant

**Detective Bureau Annual Report**

Arson.....	1
Assaults .....	102
Attempted Murder/Murder.....	0
Burglaries.....	155
Kidnapping.....	2
Larcenies.....	220
Motor Vehicle Thefts.....	12
Narcotic Violations.....	17
Rape/Sexual Assaults.....	15
Robberies.....	7
All Other Offenses.....	336
<b>Total.....</b>	<b>867</b>

Respectfully submitted,  
Brendan O'Leary, Lieutenant

**Community Services / Training Division Report**

The training officer ensures all sworn members of the department receive up-to-date training mandated by the Municipal Police Training Committee. This includes in-service training at the Lowell Police Academy and bi-annual firearms training. Currently, all members are trained first responders and certified in CPR and AED. In addition, members received specialized training in such areas as Domestic Violence, Incident Command System, Cyber Bullying, Emergency Driving, and Highway Drug Interdiction.

The Community Services Unit ran a successful Citizens Police Academy over an eight week period in the spring that was attended by 15 citizens.

**DARE**

The DARE Program continues to be a welcome fixture in the Middle School. This year, 156 students went through the DARE Program.

Classroom Hours .....	180 hours
Miscellaneous meetings.....	60 hours

**Auxiliary Police**

The Auxiliary Police Unit added two members in 2010 bringing the strength up to 20 officers. For the year 2010, the unit provided the Town with the following volunteer hours:

Events .....	491 hours
Patrol .....	418 hours
Training .....	1049 hours
Administrative .....	768 hours
Miscellaneous.....	132 hours

Respectfully submitted,  
Richard J. Santangelo, Lieutenant  
Community Services/Training Division

**PUBLIC SAFETY / COMMUNICATIONS**

**OPERATIONS MANAGER**

Daniel E. MacAuley, EMD

**SUPERVISOR OF COMMUNICATIONS**

Edward S. Pendergast, EMD

**PERMANENT PUBLIC SAFETY DISPATCHERS**

Robert Dally, EMD; David Jones, EMD; Robert McKenna, EMD; Christopher Murphy; Thomas O'Brien; James Riccio, EMD; Michael Tortola, EMT; Daniel Walsh

**PER DIEM PUBLIC SAFETY DISPATCHERS**

Robert McQuaid, P.A.; Richard Nohl, EMT; John Steeves; Andrew Tobio, EMT; Colby Weston

All of our dedicated 911 Dispatchers have been trained and certified by the Statewide Emergency Telecommunications Board (SETB) and the Association of Public Safety Officials (APCO). The dispatchers regularly attend training classes on a wide variety of subjects including call-handling tactics for incidents involving domestic violence, fires, hazardous materials, etc. Several dispatchers are trained as Emergency Medical Dispatchers (EMD) to provide callers with life saving instructions over the phone. All are re-certified annually as American Red Cross First Responders/CPR Rescuers which includes the use of an Automatic External Defibrillator (AED).

I am proud of the Public Safety Communications Division and know all of the staff is dedicated to making Belmont a safer community. The Communications Center is staffed 24 hours per day, 7 days per week by highly trained, highly motivated dispatch professionals. An emphasis on continuous training within the department maintains a level of readiness that we all can be proud of. The department continues to maintain a close relationship with the other Town agencies. Our dispatchers answer many calls for service after hours and on holidays for the Light Department, Highway Department and Water Department.

Respectfully submitted,  
Daniel E. MacAuley, Operations Manager  
Public Safety Communications



## EDUCATION

### SCHOOL COMMITTEE

#### SCHOOL COMMITTEE MEMBERS

<b>Name</b>	<b>Address</b>	<b>Term</b>
Ann Rittenburg, Chair	42 Farnham St.	2011
Laurie Graham, Secretary	28 Ripley Rd.	2011
Karen Parmett	86 Clark St.	2012
Dan Scharfman	79 School St.	2013
Laurie Slap	95 Long Ave.	2013
Rebecca Vose	48 Clark St	2012

#### SUPERINTENDENT OF SCHOOLS

Dr. George H. Entwistle 3rd

#### INTERIM ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

Ms. Janice Darias

#### DIRECTOR OF FINANCE, BUSINESS AND OPERATIONS

Mr. Anthony DiCologero

Office of The Superintendent of Schools

Open Monday through Friday

From 8:00 a.m. to 4:00 p.m.

The Belmont Public Schools, the School Committee, and the Belmont community are jointly committed to the goal of effectively educating all of Belmont's children. Belmont residents have always set high expectations for our school system. We value education because we understand its fundamental importance to our society, to fulfilling our children's potential, and to our collective future.

We take enormous pride in the fact that our school system continues to rank among the top-performing districts in the Commonwealth. This is a tribute not only to our students, but also to the district leadership team, teachers, staff, parents and citizens of Belmont who create the environment that nurtures and encourages that success.

The mission statement of the Belmont Public Schools is that "with a commitment to teaching and learning, the Belmont Public Schools strive to nurture the intellectual, social, and personal development of each student and to create a dynamic community of lifelong learners who contribute to the common good and are of service to others."

The School Committee is responsible for developing policies that support this mission. The School Committee is also charged with the duty of ensuring, with the Board of Selectmen, the Warrant Committee and the citizens of Belmont, adequate funding for the schools, and the appropriate expenditure of that funding.

The School Committee is responsible for recruiting, hiring, and evaluating the performance of the superintendent of schools. The superintendent serves as the committee's chief executive officer and educational advisor. The superintendent is the educational leader for the school system, and provides administrative leadership for all school staff in operational matters and in proposing and implementing policy changes. Day-to-day operation of the school system is the responsibility of the superintendent, together with school principals and other administrative staff members.

In 2010 the members of the School Committee specifically articulated their goals and focused their work, as follows:

**Education**

- GOAL AREA 1: Working with and evaluating the Superintendent
  - ❖ Keep current on the Superintendent’s performance evaluation schedule and continue to develop a format and tool that best facilitates a value-added process.
- GOAL AREA 2: Serving as advocates for all children, teachers, and their staff by adopting “kids first” goals, policies and budget
  - ❖ Support and promote a successful Community Dialogue II for Belmont and the development and adoption of an 18-Month Improvement Strategy (scheduled for May, 2011).
  - ❖ Continue to evaluate and refine the School Committee’s organizational structure to improve efficiency of School Committee operations.
  - ❖ Promote positive, timely and effective communication between the School Committee and all stakeholders of the Belmont Public Schools.
- GOAL AREA 3: Maintaining fiscal responsibility and fiscal autonomy, with the authority to appropriate local funds necessary to support the board-approved budget
  - ❖ Continue to refine a budget development process that accurately reflects the needs of all Belmont students while demonstrating appropriate restraint and responsiveness to the current fiscal environment within the state and the community.
  - ❖ Adopt a budget for FY '12 that is responsive to both the needs of students and the greater community to include closing the funding ‘gap’ between a student needs based budget and available revenues.
- GOAL AREA 4: Delegating to the Superintendent the day-to-day administration of the school district, including student discipline and all personnel matters
  - ❖ Work to continue to appropriately adhere to the established role of the School Committee and to promote a clearer understanding in the community of the focus and responsibilities of:
    - ◆ The School Committee
    - ◆ The Superintendent of Schools
    - ◆ The BPS Leadership Council
- GOAL AREA 5: Evaluating the School committee’s own leadership, governance and teamwork
  - ❖ Continue to work to build and maintain credibility with the greater community and town government to ensure that all stakeholders are confident that the business of the schools is being conducted effectively and efficiently.
  - ❖ Conduct a self evaluation (with regular checks on progress), establish a protocol to govern School Committee conduct and conduct at School Committee meetings and incorporate into the periodic reviews of progress on 2010-2011 School Committee Goals.

In April, Leslie Walker (3 years of service) and Paul Roberts (1 year of service) each stood down from the School Committee. In the April Town election the citizens elected Laurie Slap and Daniel Scharfman to three-year terms on the School Committee. The School Committee elected Ann Rittenburg as Chair and Laurie Graham as Secretary.

The following are liaison assignments and subcommittee and collective bargaining teams.

**Moderator Appointments**

Wellington Building Committee Graham

**Subcommittees of the School Committee**

Policy (Crofts Revision) Parmett, Rittenburg, Gibson, Miller, Emello \*  
 Communications and Community Outreach Graham, Slap, Scharfman

**Representatives**

Capital Budget Committee Vose - voting member  
 EDCO Board Entwistle, Rittenburg  
 EDCO Public Policy Rittenburg  
 Foundation for Belmont Education Rittenburg (ex-officio)  
 ITAC (Info. Tech. Advisory Com.) Scharfman  
 Superintendent’s Health, Safety, and Security Advisory Team Graham  
 Warrant Committee Rittenburg (ex-officio) - voting member

\* Former School Committee members Elizabeth Gibson, Kathy Miller and Deborah Emello graciously agreed to continue this long-term task, which was started several years ago.

**Bargaining Teams**

Unit	Unit Name	SC Rep	Contract
Unit A	Teachers / Licensed Staff	Rittenburg/Scharfman/Vose	8/31/2010
Unit B	Administrators (Directors, Asst Prin)	Parmett/Rittenburg	6/30/2010
Unit D	Education Support / Aides	Graham/Scharfman/Slap	8/31/2011

AFSCME	Custodians/Cafeteria workers	Parmett/Slap	6/30/2010
Secretaries Assoc	Secretaries	Graham/Vose	6/30/2010
Superintendent		Rittenburg	6/30/2012

### Foundation for Belmont Education

The Foundation for Belmont Education is dedicated to raising funds to enrich the Belmont Public Schools. Founded by citizens who wanted to ensure the continued excellence of the school system, the Foundation awarded \$263,301 to the Belmont Public Schools over the last 18 months. These funds were dispersed in the form of Learning Excellence Grants, Special Initiatives for Technology and Professional Development. Since its formation in 1993, the Foundation has awarded 456 grants totaling more than \$1.86 million for programs in the Belmont Public Schools.

The Foundation raises funds in several ways. One hundred seventy Belmont families made gifts honoring teachers and staff by purchasing a STAR Award (Staff and Teacher Appreciation and Recognition) designed to honor Belmont educators for their outstanding contributions to the education of Belmont children. The Youth Spelling Bee is an annual event drawing over 500 children and is a fun family day designed to showcase the children's spelling skills. Additionally, the Foundation holds an annual Spring Reception and Auction which has become a beloved community event. In 2009, the FBE continued its initiative called T<sup>3</sup>=Technology Tools for Teaching, which has been raising money to meet the technology needs of the Belmont Public Schools.

The commitment and generosity of the Foundation and the many families who contribute each year enable the Belmont Public Schools to offer many programs that would be otherwise impossible to undertake. The School Committee and system teachers and administrators are very grateful for the ongoing support of the Foundation for Belmont Education.

### School Advisory Councils

As a result of the 1993 Education Reform Act, School Advisory Councils have been established at each of Belmont's schools. The Advisory Councils have taken an active role in addressing policy issues at the site level. Members of the 2010-2011 School Advisory Councils include the following:

School	Teacher Representatives	Parent Representatives	Community Representatives
Burbank	Christine Francis, Chair Vicky O'Regan Karen Curran Jodi Wollner	Saskia Kovac Kathy Gorman Deborah Donahue-Keegan Joia Kirby	Joyce Messer
Butler	Michael McAllister, Chair Brian Bisceglia-Kane Justin Chiu	Laurie Manjikian Crate Herbert Lucia Sullivan	TBD
Wellington	Amy Wagner, Chair Kellye O'Brien Kendra Nnyanzi Becky Tannenbaum	Sylvia Kinn-Edwards Susan Pergamo John Matias	TBD
Winn Brook	Janet Carey, Chair Robin Morrison Kim Elson Suzie Pomponio	Tom Grimble Kristie Armstrong Celine Brabo Lyn Bodmer	Jane Murphy
Chenery Middle School	Kristin St. George, Chair Julia Huestis Peter Guelinitz Katie Kelley Erin O'Brien Dori Pulizzi Kristen Ripley	Karen Donelan Denise Dabney Lyn Bodmer Sheila Cavanaugh Laura Broach Pegeen Wright	Phyl Solomon Nancy Forbes
Belmont High School	Michael Harvey, Chair Amanda Rei Lisa Hurtubise Martha Reagan Joshua Streit	Susan Griffin Amanda Green Lisa Pullman William Messenger	Margaret Reynolds

### Programs and Instruction

In 2010 the Belmont Public Schools remained committed to universal access to the highest quality curriculum for all students as well as universal proficiency. The primary means of staff development is now the Professional Learning Teams (PLTs). These are self-selected teams of professionals who work together to design an inquiry question, collect student learning data, implement new strategies, and analyze data with the goal of improving student learning outcomes. The PLTs meet before or

## Education

after school, from September through May, and will report their findings at a district-wide conference on May 25, 2011. Additional staff development is presented in the Staff Development Handbook, which can be viewed on the Belmont Public Schools' web site at <http://www.belmont.k12.ma.us/uploads/docs/publications/StaffDevHandbook2010.pdf>.

## Assessment

This annual report on the results of standardized testing in the Belmont Public Schools includes information on standardized tests which students took as a result of state mandate and student choice during the 2009-2010 school year.

### 2009-2010 School Year

Student Choice	SAT Reasoning Test SAT Subject Tests Advanced Placement (AP) ACT	Multiple Administration Dates
Grades 3, 4, 5, 6 7, 8, 9, 10	Massachusetts Comprehensive Assessment System (MCAS)	Spring

The testing schedule for Belmont students continues to be challenging. Students participated in the SAT Reasoning Test and the SAT Subject Tests. Student involvement in Advanced Placement testing is very strong. Belmont students also participate in the ACT program, but at a rate lower than that in the SAT program. In addition, Belmont participated in the thirteenth administration of the Massachusetts Comprehensive Assessment System (MCAS). The State testing program involved students in grades 3, 4, 5, 6, 7, 8, 9, and 10 in English, mathematics, and science.

Belmont High School students also participate in the Preliminary Scholastic Achievement Tests. This test is the basis for the National Merit Scholarship Program. This year 5 Belmont High School students were named semifinalists in the 2011 Merit Scholarship Competition. In addition, there were 25 commended students.

### SAT Reasoning Test (2009-2010)

Overall MEAN	Belmont Public Schools	State	National
Critical Reading	605	512	501
Mathematics	628	526	516
Writing	606	509	492
<b>Combined</b>	<b>1839</b>	<b>1547</b>	<b>1509</b>

### The SAT Reasoning Test

The SAT Reasoning Test administration for the 2009-2010 was the sixth year to include a writing test in addition to the traditional tests of mathematics and verbal reasoning. With the addition of a writing test, the combined score for the new SAT Reasoning Test is 2400. Belmont's combined overall mean is 1839, an increase of 65 points from last year. The state overall mean dropped 1 point from the previous year; the national mean remained the same.

As a reminder about the new test, the new SAT adds a third test, the writing test that requires a student essay. The College Board expects students to take a position on an issue and use reasoning and examples to support their position. There is also a multiple choice section where students are asked to identify sentence errors, improve sentences, and improve paragraphs. Both the math and verbal tests were modified. The verbal test is now the critical reading test. This test includes both short and long reading passages. The new test eliminates analogies but sentence completion questions remain. The College Board reports that the new math section includes topics from third-year college preparatory math and includes such topics as exponential growth, absolute value, functional notation, and negative and fractional exponents. The total testing time for this newer version of the SAT is 3 hours and 45 minutes. We now have six years of data for students at the local, state, and national level.

### Student Results

The SAT report summarizes information for seniors, who took the SAT Reasoning Test at any time during high school through April, 2010. If a student took the test more than once, the most recent score was used.

Two hundred and fifty-nine BHS students have reported SAT Reasoning Test scores. In Belmont, the critical reading mean is 93 points higher than the state mean and 104 points higher than the national mean. The mathematics mean for Belmont is 102 points higher than the state mean and 112 points higher than the national mean. Belmont's mean for the writing test was 97 points higher than the state mean and 114 points higher than the national mean. The combined mean for Belmont students was 292 points higher than the state mean and 330 points higher than the national mean.

For the 172 students who took over 450 SAT Subject Tests and the SAT Reasoning Test, the mean SAT critical reading score was 646 and the mean SAT math score was 673. The writing test mean for these students was 652. Rigorous academic programs continue to correlate with higher SAT scores. These students had a combined overall mean score of 1971, 132 points higher than the overall mean for all Belmont High School students who took the SAT Reasoning Test.

### Advanced Placement

The Advanced Placement Program offers 35 discipline-based examinations. These exams consist of multiple choice and open response questions. The examinations are graded on a 5-point scale. Most of the nation's colleges and universities award credit for grades of 3 or higher. The values of an Advanced Placement Program are many. First, AP courses offer a standard curriculum that is used across the country and acknowledged throughout the world for its quality and rigor. Second, the AP curriculum tends to raise the quality of curriculum throughout the entire high school. Finally, the AP courses at Belmont High School are aligned with university standards and expectations.

Year	Students participating in AP program	Exams taken by the participating students	Subject areas of the exams	Percentage of scores of 3, 4, or 5
2002	255	488	21	88%
2003	290	545	21	89%
2004	298	601	23	89%
2005	317	682	26	86%
2006	321	650	22	90%
2007	362	839	26	87%
2008	392	818	25	89%
2009	391	802	28	93%
2010	415	820	23	95%

Belmont High School students take Advanced Placement Exams in 23 areas:

Biology	Calculus AB	Calculus BC
Chemistry	Chinese Language	Comp. Sci. A
Economics-MACRO	Economics-MICRO	English Lit/Comp
Environmental Science	French Language	Japanese Language
Latin/Vergil	Music Theory	Physics B
Physics C-E & M	Physics C-MECH	Psychology
Spanish Language	Studio Art- 2D Design	Studio Art Drawing
US History	US Govt and Pol	

Longitudinal data indicates strong participation in Advanced Placement testing. A small number of students continue to elect AP tests in areas for which no formal course of study is offered, such as Japanese, Physics C, and Computer Science A. The number of test takers is slightly increased over last year. Overall performance percentages are the strongest ever.

### AP Scholar Awards

Belmont High School students are well represented in the AP Scholar Awards Program.

- ❖ The AP Scholar Award was granted to 66 students who received grades of 3 or higher on three or more AP exams
- ❖ The AP Scholar with Honors Award was granted to 39 students who received an average grade of at least 3.25 on all AP Exams taken and grades of 4 or higher on four or more of these exams.
- ❖ The AP Scholar with Distinction award was granted to 78 students who received an average grade of at least 3.5 on all AP Exams taken and grades of 3 or higher on five or more of these exams.
- ❖ The national AP Scholar Award was earned by 20 students. This award is granted to students who receive an average grade of at least 4 on all AP Exams taken and grades of 4 or higher on five or more of these exams.

A total of 203 AP awards were earned by BHS students.

### ACT

The ACT consists of curriculum-based tests of educational development in English, mathematics, reading, and science designed to measure the skills needed for success in first year college coursework. This battery of tests takes 2 hours and 55 minutes. A writing test, which is optional, measures skills in planning and writing a short persuasive essay. The writing test takes 30 minutes.

The English test focuses on editing and revising skills. The mathematics test consists of problems found in Algebra I, Algebra II, and Geometry. The reading test focuses on reading comprehension questions using a variety of passages. The science test draws on biology, chemistry, earth/space, and physics. The ACT is scored on a scale of 1 to 36, with 36 being the highest possible score.

### Student Results

The ACT report summarizes information for seniors who took the ACT any time during high school through spring 2010.

One hundred nine BHS seniors (39% of the class of 2010) reported ACT scores. Students receive four scores, one for each section of the test. According to ACT, student scores should be compared to the ACT College Readiness Benchmark scores which, according to ACT, are the minimum scores needed on ACT subject-area tests to indicate a 50% chance of obtaining a B or higher or about a 75% chance of obtaining a C or higher in the corresponding credit-bearing college courses. The ACT equates their tests to such college courses as English Composition, Algebra, Social Sciences, and Biology.

Education

2010 Results

	ACT College Readiness Benchmark	BHS Average Score	State Average Score	National Average Score
English	18	26.1	24.0	20.5
Mathematics	22	26.9	24.3	21.0
Reading	21	27.0	24.2	21.3
Science	24	25.7	23.1	20.9
Composite	N/A	26.6	24.0	21

**Massachusetts Comprehensive Assessment System (MCAS)**

During the 2009-2010 school year, Belmont students in grades 3, 4, 5, 6, 7, 8, 9, and 10 participated in various disciplined based tests as part of MCAS. A review of the results of the thirteenth administration of the Massachusetts Comprehensive Assessment System (MCAS) indicates an overall positive performance for Belmont students. Belmont students are meeting the learning standards of the State Curriculum Frameworks.

Individual school reports, system wide data, and state scores allow for a comparison of the percentage of Belmont students in each of four performance levels with the statewide percentages in each performance level. At all grade levels and in all subject areas, the percentage of Belmont students who scored at advanced and proficient levels was significantly higher than the statewide percentages in the same performance categories.

**MCAS Test Administration for 2009-2010**

Grade Tested In 2009-2010	YOG	Current Grade In 2010-2011	# Tested	Subject Tested
10	2012	11	281 282	English Math
9/10	2012/2013	10/11	281	Science, Technology and Engineering
8	2014	9	293 294 294	English Math Science
7	2015	8	283 283	English Math
6	2016	7	318 316	English Math
5	2017	6	307 305 305	English Math Science
4	2018	5	328 327	English Math
3	2019	4	304 302	Reading Math

Students in grades 3 through 8 and 10 participate in English and math testing. A science test is administered in grades 5, 8, and 9 or 10.

All students must pass a science, English, and math test in order to graduate with a diploma. According to statutes, starting with the graduating class of 2012, current grade 11 students, all students must meet or exceed the proficient scaled score of 240 in English and math, and the needs improvement scaled score of 220 in science. Those who score between 220 and 238 on the English and math tests must also fulfill the requirements of an Educational Proficiency Plan (EPP) in order to meet the state Competency Determination Graduation Requirement. The EPP is developed by the Belmont High School administration and guidance counselors to document student progress and completion of this requirement. The history and social science high school MCAS test has been put on hold as a result of current state budget constraints.

English Language Learners participate in the MCAS and are tested with two state required instruments: The MELA-O (Massachusetts English Language Assessment – Oral) and MEPA (Massachusetts English Proficiency Assessment)

**Yearly Comparison of Combined Percentages of Student Performance at Advanced and Proficient for MCAS**

Grade	2000-2001	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
3 Reading	85%	84%	83%	84%	82%	80%	79%	82%	81%	85%
3 Math	NA	NA	NA	NA	NA	76%	80%	84%	85%	85%
4 English	84%	80%	74%	78%	75%	80%	82%	78%	75%	82%
4 Math	70%	73%	60%	67%	68%	65%	74%	73%	72%	75%
5 English	NA	NA	NA	NA	NA	84%	85%	87%	85%	84%

5 Math	NA	NA	NA	NA	NA	66%	74%	79%	76%	75%
5 Science	NA	NA	82%	81%	68%	74%	71%	71%	70%	73%
6 English	NA	NA	NA	NA	NA	90%	88%	91%	86%	91%
6 Math	69%	73%	72%	76%	65%	69%	78%	73%	78%	83%
7 English	72%	88%	91%	89%	86%	86%	91%	94%	91%	92%
7 Math	NA	NA	NA	NA	NA	62%	74%	76%	77%	80%
8 English	NA	NA	NA	NA	NA	92%	92%	97%	96%	96%
8 Math	61%	58%	74%	72%	76%	70%	70%	80%	75%	77%
8 Science	NA	NA	68%	73%	64%	60%	62%	74%	68%	78%
9 Physics	NA	NA	NA	NA	NA	NA	87%	88%	93%	95%
10 Chem	NA	NA	NA	NA	NA	NA	51%	78%	73%	58%
10 English	80%	88%	84%	90%	91%	90%	91%	97%	95%	94%
10 Math	78%	73%	74%	85%	91%	88%	96%	95%	94%	96%

**Note: For more information on test scores for the Belmont Public Schools, please check the Department of Education Web Site: [www.doe.mass.edu/MCAS](http://www.doe.mass.edu/MCAS).**

**Note: Based on their achievement on the MCAS exams, eighty-six seniors (30%) in the current class of 2011 are eligible to receive a John and Abigail Adams Scholarship, entitling them to four years of free tuition at a University of Massachusetts campus or at participating Massachusetts state or community colleges.**

### Adequate Yearly Progress

While the state determines graduation status through the Massachusetts Comprehensive Assessment System (MCAS), the federal No Child Left Behind law outlines the criteria for assigning adequate yearly progress (AYP) to a school or school system.

Under the federal No Child Left Behind (NCLB) legislation, every state must work toward the goal of having all students gain proficiency in both English language arts and mathematics by the year 2014. Students, schools, and school systems are expected to make progress toward this goal of 100% proficiency by the year 2014. Each year scores are analyzed to determine if students, schools, school systems, and states are making "Adequate Yearly Progress" toward that goal.

In 2010, all six of the Belmont Public Schools and the district met AYP benchmarks in the aggregate. In fact, in 2010 all schools and the district earned a performance rating of Very High because each school has an aggregate CPI for both English Language Arts and Mathematics higher than 90. This tells us that our curriculum for English Language Arts and Mathematics is strong and well-aligned with state standards. Adequate Yearly Progress determinations are also made for subgroups of students when the number of students in any group is 40 or more and more than 5% of the total population. In accordance with No Child Left Behind, these subgroups must also meet AYP benchmarks: students with disabilities, students with limited English proficiency, economically disadvantaged students, and students belonging to racial and ethnic minority groups. In 2010, the district, the high school, and all four elementary schools met AYP requirements in all subgroups. However, at Chenery Middle School all of these subgroups did not make AYP in 2009 and 2010. As a result, Chenery is assigned to the No Child Left Behind category of "Improvement – Year 1." Measures are currently being taken to support students in the special education subgroup to improve their learning outcomes.

### Belmont Boston METCO Program

The Belmont Boston METCO program welcomes 111 students in grades K-12 from communities within the city of Boston. Parents choose to send their children to Belmont because of the many educational opportunities offered including a strong academic program and a wide array of extra-curricular activities. Student progress and test scores are monitored to ensure positive achievement and to identify needs for support. Summer programs are designed to assist students in transition to a new grade or school and to provide for academic enrichment.

### Belmont Community Education

The Belmont Community Education program, through the Belmont Public Schools, offers residents the opportunity to participate in a variety of educational, enrichment, and life skills courses. Classes are offered during Fall and Winter terms, beginning in October and March respectively, and include both single-evening programs and multiple-session courses to accommodate a wide range of participants and interests. Course offerings vary from term to term. The Community Education program is committed to offering high-quality courses at affordable costs to Belmont residents and residents of surrounding communities. The program welcomes suggestions and input from the community for additional course offerings.

More information is available at the program web site at <http://www.belmont.k12.ma.us/education>, The Belmont Public Schools are grateful for the advice and support of the Superintendent's Community Education Advisory Board, consisting of Belmont residents Vincent DeNovellis, Ruth DeVasto, Janice Ellard, Janice Henry, Kelly Higgins, Norma Massarotti, Charles Smerlas, Scott Stratford, and School Committee liaison Laurie Graham.

## **BUSINESS AND FINANCE**

### **Budget**

At the Annual Town Meeting, the Town Meeting approved a school budget of \$39,702,570. However, supplementing this Town appropriation was one-year Federal ARRA stimulus grants totaling \$634,659. This brought the total available funds up to \$40,337,229, which represents a +1.5% increase over the previous year's budget. The Federal grants were in two major categories: (1) an IDEA grant for special Education of \$526,250, and (2) a Stabilization grant of \$108,409 for general purposes.

Mandated increases in Special Education, medical insurance and utilities, along with contractual salary raises, are the main forces driving the budget.

The Belmont Public Schools continue to provide outstanding value for Belmont and its citizens. According to the most recent information from the state Department of Education, our per-pupil cost from all sources of funds of \$11,609, which is the state average of \$13,100.

The School Department has made great efforts to reduce costs wherever possible, including membership in purchasing collaboratives and competitive bidding for many services. Perhaps our most important cost-saving venture, the LABBB Collaborative, achieves substantial cost savings by pooling resources with Lexington, Arlington, Bedford, and Burlington to administer special-needs programs that would be far more expensive in other settings, while providing a high level of service for our students. We also do collaborative bidding for office and school supplies through the TEC Collaborative, as well as custodial and food services items also through TEC. In utilities, we and the Town departments are part of a seven-town collaborative bid for fuel oil advertised by the Brookline Purchasing Office. Since half of our school buildings are heated by natural gas, we are part of a collaborative bid for this utility through the EDCO Collaborative, which has locked in a very favorable fixed price through October 2011.

In addition, the School Committee and School Administration have worked to generate significant revenues to help fund Belmont's school system. For FY 2011, we are budgeting to receive 1,880,492, through fees, building rentals, State circuit breaker aid for Special Education, and other sources. This includes parent user fees for a full-day Kindergarten program instituted last year. The operating budget continues to cover our basic part-time 7/10 Kindergarten program, while a combination of the parent user fees and a start-up State grant covers the cost of the additional 3/10 time for the program, with 95% of the parents choosing to enroll their child and either pay the fee or apply for an economic waiver.

### **Building Maintenance**

The School Department's 2010-11 operating budget included \$1,693,052 (\$686,676 for the maintenance of buildings and grounds plus \$1,006,376 for custodial services) for the care and upkeep of school facilities. In addition, Town Meeting also approved a Capital Budget of \$617,381 for school projects.

### **Wellington Elementary School Project**

After ten years of study, the project to replace the existing Wellington Elementary School is finally coming to fruition. Two significant events occurred this past year which makes the New Wellington School a reality. First, the Massachusetts School Building Authority (MSBA) approved funding for the project as a complete replacement of the existing building. While the MSBA urges renovation whenever possible, after studying the existing Wellington, they agreed that it would be more cost effective and educationally sound to replace the existing building with a totally new building on the same site. Secondly, the voters of Belmont generously approved a debt exclusion question on the ballot by a two-to-one margin. Town Meeting then overwhelmingly approved the authorization of borrowing to fund the project. With the MSBA's and the town approval, the project for the New Wellington School was a GO.

The ten-year history of the Wellington project is as follows.

A Superintendent's Advisory Council on the Future Building Needs of the Wellington School was established during the 1999-2000 school year. The charge of this committee was to do an in-depth study of the various options for the Wellington School presented in the Facility Audit Report. Serving on this committee were the building principal, a teacher representative, Wellington parents, a member of the town's Permanent Building Committee and a resident architect. The Advisory Committee conducted a search for a feasibility study architect consultant. The Newton firm of Drummey Rosanne and Anderson, Inc. was appointed by the School Committee to assist in the Wellington School Study.

Numerous meetings of the Advisory Council and architects were held during the fall of 2000, all of which were posted and open to the public. The Council considered three options: (1) full renovation with the building unoccupied, (2) renovations with an addition with the building either occupied or unoccupied, and (3) new construction on site with the building either occupied or unoccupied. After reviewing costs comparisons of each of these options, the Council voted to recommend to the School Committee the single option of new construction with the existing building occupied during the construction. This recommendation was first presented to the School Committee at their meeting of January 9, 2001. After further discussion at their meeting of January 16, 2001, the School Committee unanimously voted to accept and support the recommendation of the School Advisory Council and to "recommend to the Selectmen and Town Meeting that a new Wellington School be constructed at the Wellington site while the present building is occupied."

Four years later, at a Special Town Meeting on February 7, 2005, Town Meeting voted to appoint a Wellington School Building Committee and to authorize \$350,000 for design services to develop schematic designs and provide for owner's costs during this preliminary stage of the project. Appointed by the Moderator to serve on the Building Committee were:

Mark Haley, Chair	Engineer
Pat Brusch, Vice-Chair	Permanent Building Committee
John Bowe	School Committee
Phil Curtis	Warrant Committee
Mary McHugh	former parent & Advisory member
Joel Mooney	Permanent Building Committee
Greg Poulos	parent and information technology specialist
Karen Pressey	Permanent Building Committee
Lucy Pullen	Parent and abutter
Ike Papadopoulos	Banker

After Greg Poulos and Karen Pressey left the original Committee due to time commitments, replacement and additional members were later added by the town Moderator:

Eric Smith	lawyer and Warrant Committee member
William Lovallo	engineer
Joe Barrell	plumber and member of other building projects
Laurie Graham	School committee member
Heidi Sawyer	Wellington parent

The Building Committee had twenty meetings as of January 9, 2006. After going through two Request for Proposals processes, including site visits and interviews of finalists, they have hired an architectural firm and a project manager. The architectural firm is the combination of Jonathan Levi Architects (JLA), in conjunction with Burt Hill Kosar Rittelmann Associates. The Building Committee has met extensively with JLA/Burt Hill and approved a schematic design for a New Wellington Elementary School in March 2006. The target was to submit an application for reimbursement to the new Massachusetts School Building Authority (MSBA) when the moratorium lifted on July 1, 2007.

At their meeting of November 28, 2007, The MSBA Board reviewed 162 applications for building projects. They had previously narrowed down the 423 applications (Statements of Interest - SOI) by requiring that any school district submitting more than one SOI pick only one as their top priority. For Belmont, the School Committee selected the Wellington Project over the Belmont High School renovation. Of the 162 applications, the MSBA Board approved 83 to go forward for possible funding, including the Wellington Elementary School Project.

After meetings with the MSBA staff, the enrollment projections for the new Wellington was reduced from 680 students to 575 students, with 500 being regular-day students and 75 special education students. The original Schematic Design was thereby reduced to 88,000 square feet. The Building Committee also hired the firm of PMA Associates to serve as the Owner's Project Manager, as required by the MSBA regulations. Budget estimates were developed by both the architect and the project manager and discussions are ongoing with the MSBA trying to meet the State cost guidelines. The new Wellington Elementary School is scheduled to be ready to open on the first day of school in the 2011-2012 School Year.

### **Belmont High School Project**

At a Special Town Meeting in November 2003, the Town voted to appropriate \$90,000 for design services for the development of a Master Plan for future renovations to Belmont High School. The intent of developing the Master Plan is to identify and prioritize necessary renovations while waiting for a comprehensive renovation some time beyond 2010. The architectural firm of Design Partnership of Cambridge, Inc. was hired to work with the *Superintendent's Advisory Council on the Future Needs of Belmont High School*, which was co-chaired by Jenny Fallon and Gerry Missal.

In October 2004, Design Partnership presented the *Master Plan and Feasibility Study for Renovations to Belmont High School* to the Advisory Council. The Master Plan presented several options to accomplish the renovation necessary to support the academic program at Belmont High School and meet current building codes. All options contained price estimates, based upon the assumption that the project would be bid in the spring of 2008, with an annual inflation factor of 5% built into the projections. The options presented were:

1. assumes a single continuous construction sequence under a single general contractor \$62,353,000
2. assumes separate project phases done non-sequentially by separate general contractors \$73,964,000
3. assumes replacement of existing facility with new construction (except renovate the existing field house and pool) \$ 88,570,000

The Advisory Council recommended the first option, one construction contract, to the School Committee. The estimated time to accomplish this single project would be four years, doing the work in four phases while students are in the building. The second

## Education

option would allow down-time between phases and would stretch the project out to nearly ten years. The School Committee accepted the recommendation and placed the High School project on hold until work on the Wellington Elementary School was underway.

In April 2007, a *Second Superintendent's Advisory Council on the Future Needs of Belmont High School* was formed. The Second Advisory Council reviewed the status of the entire Master Plan in light of the most critical needs to maintain the school. It was decided that the construction of new science labs and some significant work on the infrastructure head-end of the heating and electrical systems were the highest priority. Most of these needs had been scheduled to be met in Phase I of the four-phased Master Plan. Treating a modified Phase I as a stand-alone project, the Second Advisory Council asked the architect to cost out this one portion of the Master Plan. The analysis showed that a modified Phase I, including a new Science Wing, would cost \$22,290,000 if bid in March 2009. A revised Statement of Interest was then approved by the School Committee to file with the MSBA for future funding once the Wellington School is approved. This statement of Interest has been revised annually and is still on the MSBA's list of eligible projects for future funding.

## PERSONNEL AND STAFF

25 teachers were hired for the 2009-2010 school year to replace those who retired or resigned. Mary Jane Weinstein was hired as the Assistant Director of Student Services. Because we now have a fairly young teaching staff, we have had a fairly high number of maternity leaves, resulting in a high number of long-term substitutes.

### Retirements

The School Committee recognized the retirements to the following staff members at a ceremony during a regular School Committee meeting:

Name	Position	Hired
Deborah Alexander	Principal of the Chenery Middle School	1996
Melanie Carlson	Third Grade Teacher at Winn Brook School	1993
Denis Fitzpatrick	Assistant Superintendent for Curriculum and Inst.	1993
Rosemary Jeans	Third Grade Teacher at Wellington School	1991
Marshall Levy	Fourth Grade Teacher at Winn Brook School	1982
Alice Mandel	Math Teacher at Belmont High School	1978
Nancy Martin	Resource Teacher at Winn Brook School	1987
Sharon Matthews	Language Arts Teacher at Butler School	1977
Gerry Missal	Director of Finance, Business and Capital Planning	2000
Julia Silverman	Human Resources Manager	2002
Larry Weathers	Director of Science	2005

## Conclusion

In 2010, as in years past, Belmont has every reason to be proud of its schools and its students. Our schools operate very efficiently, with a minimum of administrative overhead, and our teaching staff and administrators are excellent and dedicated.

However, the gap between the revenue available to operate the Belmont Public Schools and the revenue necessary to ensure the level of quality and services needed in the Belmont Public Schools to prepare all students for the future in the way that the community expects has increased to a level that places the continued excellence of our school system at great risk.

The Belmont Public Schools system has been lauded for its high performance for generations. The consistent recognition of Belmont as one of the top performing school districts in Massachusetts is one of the key quality of life indicators which serve to define Belmont as a highly desirable community in which to live. Our excellent schools are the cornerstone of our thriving community and are arguably our greatest asset.

An expectation of continued excellence in public education in Belmont is both palpable and undeniable, as is an expectation that excellence will be delivered through prudent investment of the limited revenue our "Town of Homes" is able to generate. For a number of decades, the School Committee has recognized, accepted, and met the challenge of producing the high level of outcomes the citizens expect with the limited resources the citizens are able to generate, and as a result, Belmont has become a model of efficiency for other school districts to emulate.

The School Committee is committed to continuing to provide a high quality education to the children of Belmont and to operating with model efficiency, but we will be hard-pressed to continue to deliver the level of outcome we have come to know and expect in Belmont, without the adequate, predictable, sustainable resources necessary to do so.

Please join us in renewing our commitment to maintain the strength of our schools.

Respectfully submitted,  
Ann Rittenburg, Chairman

STAFF FTE SUMMARY  
FY2011 TOWN MEETING APPROPRIATION

		Actual FY10 FTE	Avail. Funds FY11 FTE	CHANGE
<b>INSTRUCTION</b>				
	REGULAR INSTRUCTION			
1	ENGLISH	22.95	23.75	0.80
2	READING	8.90	8.50	(0.40)
3A-D	ELEMENTARY	50.00	56.00	6.00
4	FINE ARTS	1.80	1.30	(0.50)
5	ART	9.70	10.10	0.40
6	MUSIC	8.90	8.90	-
7	THEATER ARTS	-	-	-
8	KINDERGARTEN	11.85	10.50	(1.35)
9	MATH	23.85	24.55	0.70
10	PHYSICAL EDUCATION	7.40	7.60	0.20
11	SCIENCE	26.05	26.45	0.40
12	HEALTH ED	1.90	2.00	0.10
13	TECH ED	1.85	0.85	(1.00)
14	SOCIAL STUDIES	21.75	24.35	2.60
15	FOREIGN LANGUAGE	16.40	16.80	0.40
	<b>SUBTOTAL</b>	<b>213.30</b>	<b>221.65</b>	<b>8.35</b>
	<b>SPECIAL INSTRUCTION</b>			
20	ENGLISH LANG. LEARNERS	3.55	5.61	2.06
21	PRE-KINDERGARTEN	13.04	13.09	0.05
22	SPECIAL EDUCATION	74.36	73.57	(0.79)
	<b>SUBTOTAL</b>	<b>90.95</b>	<b>92.27</b>	<b>1.32</b>
	<b>STUDENT &amp; INSTRUCTIONAL SERVICES</b>			
30	ATHLETICS	1.30	0.90	(0.40)
31	STUDENT ACTIVITIES	0.25	0.20	(0.05)
33	GUIDANCE	11.40	11.60	0.20
34	PSYCHOLOGICAL SERVICES	2.73	2.73	-
35	HEALTH SERVICES	6.70	7.20	0.50
36	LIBRARY	6.92	2.92	(4.00)
37	TECHNOLOGY & AV	9.28	9.28	-
38	CURRICULUM DEVELOPMENT	1.00	1.00	-
39	STAFF DEVELOPMENT	1.00	1.00	-
40	SUBSTITUTES	-	-	-
52	TRANSPORTATION (REG ED)	-	-	-
	<b>SUBTOTAL</b>	<b>40.58</b>	<b>36.83</b>	<b>(3.75)</b>
	<b>OPERATIONS</b>			
50	BUILDINGS & GROUNDS	5.00	5.00	-
51	CUSTODIAL SERVICES	15.50	14.00	(1.50)
53	UTILITIES	-	-	-
	<b>SUBTOTAL</b>	<b>20.50</b>	<b>19.00</b>	<b>(1.50)</b>
	<b>LEADERSHIP &amp; ADMINISTRATION</b>			
60A-F	BUILDING ADMINISTRATION	31.47	29.77	(1.70)
61	CENTRAL ADMINISTRATION	8.70	8.10	(0.60)
62	LEGAL SERVICES	-	-	-
63	SCHOOL COMMITTEE	-	-	-
	<b>SUBTOTAL</b>	<b>40.17</b>	<b>37.87</b>	<b>(2.30)</b>
	<b>CONTRACT ALLOWANCE &amp; FRINGE BENEFITS</b>			
70	CONTRACTUAL ALLOWANCES	-	-	-
71	FRINGE BENEFITS	-	-	-
	<b>SUBTOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>GRAND TOTAL</b>	<b>405.50</b>	<b>407.62</b>	<b>2.12</b>

Education

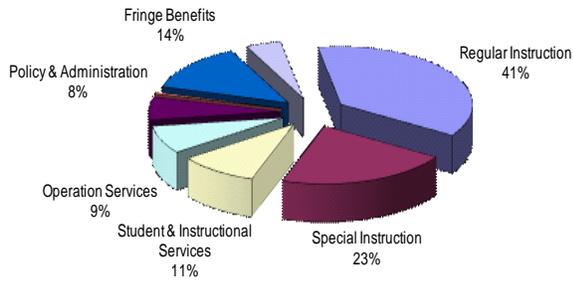
Appendix 2									
Belmont Public Schools									
Teaching Faculty by Degree and Step on Salary Scale									
2010-2011									
by Full-Time-Equivalent (FTEs)									
Step	B	B+15	M	M+15	M+30	M+45	PHD	TOTAL	% of TOTAL
1	-	-	-	-	-	-	-	-	0%
2	1.00	-	4.65	-	-	-	1.20	6.85	2%
3	2.00	1.00	5.30	-	-	-	-	8.30	3%
4	0.90	2.00	11.83	-	-	4.00	-	18.73	7%
5	6.30	1.40	16.50	9.00	-	-	1.00	34.20	12%
6	1.00	1.00	10.00	5.00	3.00	-	1.00	21.00	7%
7	-	3.00	13.00	9.60	1.00	-	-	26.60	9%
8	2.00	1.00	8.00	1.00	1.00	3.00	-	16.00	6%
9	-	2.00	5.80	9.00	1.00	4.00	-	21.80	8%
10	1.00	-	5.00	5.70	5.00	3.00	-	19.70	7%
11	-	1.00	4.00	5.00	2.85	4.00	-	16.85	6%
12	-	1.00	5.00	4.30	1.00	3.00	-	14.30	5%
13	1.00	-	1.10	2.00	2.00	-	-	6.10	2%
14	3.00	4.50	9.70	8.80	15.40	29.00	1.73	72.13	26%
<b>TOTAL</b>	18.20	17.90	99.88	59.40	32.25	50.00	4.93	<b>282.56</b>	100%
<b>% of TOTAL</b>	6%	6%	35%	21%	11%	18%	2%	100%	

COMPENSATION SCHEDULES	Appendix 6	
Category	Low	High
Cafeteria Workers	11.76	13.02
Head Cooks: Elementary	12.34	13.67
Head Cooks: Middle & High School	14.44	15.89
Assistant Custodian	16.76	19.54
Custodian: Class A	21.07	23.41
Custodian: Class B	19.91	22.09
Maintenance: Class A	20.88	23.11
Maintenance: Class B	18.83	21.33
Classroom Assistants	14.36	16.22
Campus Monitors	17.92	19.18
Professional Aides	17.55	24.07
Secretaries Class I	17.91	25.52
Secretaries Class II	16.76	24.29
Secretaries Class III	15.62	22.97
Teachers annual	45,085	94,188

Appendix No. 5

**BELMONT PUBLIC SCHOOLS  
FY 2011 APPROVED BUDGET  
as per Town Meeting, June 2010**

	<u>Personnel</u>	<u>Non-salary</u>	<u>Other</u>	<u>Total</u>	<i>Do not print this page in Annual report.</i>		
Regular Instruction	15,700,402	291,890		15,992,292	Regular Instruction	15,992,292	40%
Special Instruction	3,953,568	5,251,333	-	9,204,901	Special Instruction	9,204,901	23%
Student & Instructional Services	3,087,345	1,124,098	-	4,211,443	Student & Instructional Services	4,211,443	11%
Operation Services	908,552	2,479,351	-	3,387,903	Operation Services	3,387,903	9%
Policy & Administration	2,439,429	347,334		2,786,763	Policy & Administration	2,786,763	7%
Contractual Allowance	208,593			208,593	Contractual Allowance	208,593	1%
Fringe Benefits			5,791,167	5,791,167	Fringe Benefits	5,791,167	15%
Revolving Offset	(621,935)	(1,258,557)	-	(1,880,492)	Revolving Offset	(1,880,492)	-5%
					<b>Total</b>	<b>39,702,570</b>	<b>100%</b>
					Other - Special Instruction		
					sub-total OOD tuitions	4,071,802	
					Spec Educ transportation	600,000	
					Spec Educ contracted services	400,000	
					<b>Total Other</b>	<b>5,071,802</b>	
FY 2010 TOTAL TM APPROPRIATION	25,675,954	8,235,449	5,791,167	39,702,570			
FY 2010 Federal ARRA IDEA & SFSF Stabilization Grants (not included in above programs)				634,659			
FY 2010 Total School Available Funds				40,337,229			
					Other - Student & Instr Services		
					Athletics non-salary	268,458	
					Technology non-salary	333,124	37,824,011
					<b>Total Other</b>	<b>601,582</b>	
FY 2010 TOTAL	24,714,753	7,626,864	5,482,394	37,824,011			
					Other - Operations		
					all non-salary except:		
					B & G's systemwide accounts	23,000	
					Custodial supplies	70,500	
					<b>Total - Non-salary exceptions</b>	<b>93,500</b>	
FY 2009 TOTAL	24,789,933	1,633,507	12,047,476	38,470,916			



Education

Belmont Public Schools										
Teaching Faculty by Degree and Step on Salary Scale										
2010 - 2011										
by Full-Time-Equivalent (FTE's)										
Step	B	B+15	M	M+15	M+30	M+45	D	TOTALS	% of Total	
1	2.0	1.0	5.9	0.0	0.0	1.0	1.4	11.3	4%	
2	2.0	1.0	5.3	0.0	0.0	0.0	0.0	8.3	3%	
3	0.9	2.0	12.8	0.0	0.0	4.0	0.0	19.7	7%	
4	6.3	1.4	15.5	10.0	0.0	0.0	2.0	35.2	12%	
5	1.0	1.0	9.0	6.0	3.0	0.0	2.0	22.0	8%	
6	0.0	3.0	13.0	10.4	1.0	0.0	0.0	27.4	9%	
7	2.0	1.0	8.8	1.0	1.0	3.0	0.0	16.8	6%	
8	0.0	2.0	6.8	9.0	1.0	4.0	0.0	22.8	8%	
9	1.0	0.0	5.0	5.7	5.0	3.0	0.0	19.7	7%	
10	0.0	1.0	4.0	5.0	2.9	4.0	0.0	16.9	6%	
11	0.0	1.0	5.0	4.3	1.0	3.0	0.0	14.3	5%	
12	1.0	0.0	1.1	2.0	2.0	0.0	0.0	6.1	2%	
13	0.0	1.0	3.0	2.0	5.0	1.0	0.0	12.0	4%	
14	3.0	3.5	6.9	5.8	11.4	28.0	1.7	60.3	21%	
<b>TOTALS</b>	19.2	18.9	102.1	61.2	33.3	51.0	7.1	<b>292.8</b>	100%	
<b>% of Total</b>	7%	6%	35%	21%	11%	17%	2%	100%		

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

**About Minuteman**

Minuteman High School is a four-year career and technical high school serving our member towns: Acton, Arlington, Belmont, Bolton, Boxborough Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston, and over 30 other cities and towns in Eastern Massachusetts. Minuteman combines rigorous academics and preparation for college with relevant career and technical programs. The school also provides career development programs for adults as part of our self sustaining Community Education Program.

**Enrollment**

As of October 1, 2010, 37 high school students and 4 post graduate students were enrolled at Minuteman providing a full time equivalent (FTE) of 41 students that reside in Belmont. Minuteman offers a part time program where Belmont High School students are able to take part in elective technical training courses on a half day basis. Currently, no Belmont students take advantage of this unique program designed to give juniors and seniors the opportunity to explore career majors and still remain at Belmont High School. The District offers 'Post Graduate' programs to Belmont residents of any age who are seeking to enhance their own economic opportunity at Minuteman via skill development. Beginning in FY12 Member community Post-Graduate Students will be charged a tuition that will escalate over several fiscal years to reflect the estimated operating costs.

The fall of 2010 Minuteman experienced a 60% increase in the Freshman Class; in-district enrollment increased 68%. New recruitment and communications strategies were executed and have included students, parents, alumni and advisory committee members in speaking to parents, interested students and community groups about the value add of a Minuteman education. As the 2011-2012 Recruitment Activities have evolved we have seen an additional increase in interested 8<sup>th</sup> graders. All indications are that interest in Minuteman is increasing from our member communities.

**2010 Belmont Graduates and Awards**

Katrina Hamilton, Early Education & Care  
 Dana Perrone, Culinary Arts  
 Peter Zopf, Automotive Technology

At the 2010 graduation, Katrina Hamilton received the Friends of Minuteman Award. This award is given to students of superior academic achievement and significant participation in school or community activities.

**Class of 2010 Graduate Achievement Highlights**

- ❖ 100% successfully passed the state-required MCAS tests in English and Math.
- ❖ 32 members (25%) of the class of 2010 earned John and Abigail Adams Scholarships for outstanding MCAS performance.

- ❖ 72% college acceptance or advanced Technical Training, 19% career bound in field and 5% military. Overall, graduates achieved a 95% placement rate.
- ❖ 100% of Dental graduates passed the National Dental Board examination.
- ❖ 100% of Early Education and Care program completers were certified by the Massachusetts Department of Early Education and Care.
- ❖ 100% of Cosmetology graduates that participated in the state board examination were certified.
- ❖ Health Occupation graduates achieved 100% in college acceptance
- ❖ Commencement Student speakers:
  - Valedictorian, Adam Strandberg, a Biotechnology graduate from Tewksbury, was honored with the DeLuca Family Award, the Minuteman National Honor Society Award, the MPA - Science Technology Division/Academic Scholar Award and was a Friends of Minuteman Award recipient. Adam is attending Massachusetts Institute of Technology in Cambridge, MA.
  - Salutatorian, Ivan Yu, a Pre-Engineering graduate from Billerica, was honored with the Minuteman Attendance Award, the Minuteman National Honor Society Award, the Murphy Insurance Agency, and was a Friends of Minuteman Award recipient. Ivan is attending Rensselaer Poly Institute in Troy, NY.
  - Senior Class President, Dianna Wilms, a Pre-Engineering graduate from Arlington, was honored with the Comcast Leaders and Achievers Scholarship, the Marine Corps Athlete Certificate, the Minuteman Drama Club Award, the MPA /Elaine Karkos Award, the MPA - Science Technology Division Award a Friends of Minuteman Award recipient. Dianna is attending Western New England College in Fort Devens, MA.

### Leadership, Governance and Communication

- ❖ The Massachusetts School Building Authority (MSBA) invited Minuteman to the Feasibility phase of a renovation project. As of August 15, 2010, 16 of 16 member towns approved the Feasibility Study request of \$724,000. The first phase of the project includes the completion of an Enrollment Study, the Strategic Plan, and a review of the Regional Agreement (visit [www.minuteman.org](http://www.minuteman.org) for more information.)
- ❖ In December of 2010, Middlesex County District Attorney, Gerard Leone, recognized Minuteman with the Martin Meehan Education Leadership Award in achieving exemplary status in regards to school safety, protection and education of its students.

### Curriculum and Instruction

- ❖ Since 2008 all 9th grade students have studied English and Math every day, rather than the long-established “week-on-week-off” schedule, thus providing more consistent and concentrated instruction in preparation for MCAS as well as project-based learning and academic and technical integration.
- ❖ The Strategic Planning process has identified several new programs that Minuteman will be including in a renovation project including Criminal justice, Animal Science and several programs within the Technical and Performing Theater Arts. Two programs were phased out in 2010 including Office Technology and Auto Body Repair. The Hospitality Management Program gained Chapter 74 State Approval. A Pilot Barbering Program is in its second year of operation.

### Assessment and Program Evaluation

- ❖ Minuteman has incorporated a Non-traditional Exploratory Program through which all students learn about the viability and challenges of men and women in non-traditional careers, such as Automotive Technology, Carpentry and Construction, Computer Science, and Engineering for women and in Medical Careers, Cosmetology / Barbering for young men. The students learn about these careers through a series of hands-on exercises, guest speakers and alumni panelists, and field site visits to industry partners.
- ❖ The New England Association of School and Colleges (NEASC) approved the Decennial Re-accreditation of Minuteman in November of 2009 with a concern regarding the facility.

### Professional Development

- ❖ The Minuteman staff has prioritized two professional development topics for the 2007 – 2011 timeframe. Based upon feedback from our EQA report, several half day training sessions on summative and formative assessment methodologies are being held. In addition, the entire school is in its third year of creating a Professional Learning Community at Minuteman. Four school-wide goals are in place for 2010-2011: teacher-to-teacher peer observations, Executive Function, Reading Consultancies, and Academic-Vocational integration.

### Student Access, Participation and Support

- ❖ Minuteman reorganized the assignment of guidance counselors to provide incoming 9<sup>th</sup> grade students with a dedicated guidance counselor. Our research has shown that many freshmen need additional support as they made the adjustment to High School.
- ❖ In addition to having a dedicated 9<sup>th</sup> grade counselor, the re-assignment strategies now include counselors covering the career clusters. This provides the counselors with a more thorough knowledge of the career areas and the staff.

### **Education**

- ❖ An all-grade-nine Executive Function initiative was launched this year. All students received a master binder to enhance their planning and organization skills. Classroom instruction includes activities for students to develop and apply study skills and strategies with particular emphasis on: pre-reading, time management, unit organization, note-taking, and test preparation
- ❖ This is the second year for our full-time Reading Specialist. In addition to working with the students on his own caseload, he consults regularly with all academic and CTE teachers toward the development and application of a school-wide reading program.
- ❖ Enrollment has increased in Art and Music, Art (52%), Music (240%).
- ❖ Enrollment in Honors courses has increased 24%.
- ❖ Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshmen) throughout the school year. Over the past 7 years the number of participants has doubled in many of the sports offered. Minuteman students have access to more than 20 clubs and activities.
- ❖ The Minuteman Parent Association meets monthly and supports all aspects of the Minuteman community. In addition, they assist in fundraising for scholarships awarded at graduation. The goal of the MPA is to help support student access and achievement in all areas including but not limited to academic, vocational, athletic, and extra-curricular activities.

### **Recognition**

- ❖ Environmental Technology teacher Emily Blume was awarded the 2010 Ocean Stewardship Teacher of the Year Award from the New England Aquarium.
- ❖ Social Studies teachers accepted an invitation to participate in a Teaching American History Grant, awarded by the U.S. Dept. of Education. Other members of the collaborative are Lexington, Woburn, Burlington, Bedford, and Somerville Public Schools.

### **Financial and Asset Management Effectiveness and Efficiency**

- ❖ Budgets continue to be aggressively managed as Minuteman seeks to 'right size' itself and reduce its' per pupil expenditures.
- ❖ A new financial management software system was implemented to improve the efficiency in the Business Office as well as a restructuring of staff. A new Director of Business and Operations position was hired and replaced two administrators. This position oversees all areas of non-instructional support services provided to the school and will continue to improve efficiency in all of these areas.
- ❖ The FY12 Capital funds were used for major systems repairs, continuing to implement the approved Technology Plan, upgrading the main entrance mall area of the school, relocating the vocational coordinator office, renovating and relocating the Early Education Child Care Center, renovating of hallway areas, various classrooms, cafeteria space, upgrading for pool heating systems, upgrading the graphic arts classrooms, physical education classrooms, and fitness room for students.



## PUBLIC WORKS

### DEPARTMENT OF PUBLIC WORKS

#### **PUBLIC WORKS ADMINISTRATION**

Herewith I submit the Department of Public Works report for the year ending December 31, 2010, covering the following: Public Works Administration, the Highway Division, the Parks and Cemetery Division and the Water Division.

The above service groups were consolidated becoming the Department of Public Works (DPW) on July 1, 2003.

This DPW enjoyed its seventh full year of operation in 2010. The continued focus is to reorganize over time following the original consolidation plan. With the retirement of Cemetery Superintendent Robert Gardiner in 2010, the Parks & Facilities Group was combined with the Cemetery Division to create the new Parks and Cemetery Division. The Parks & Facilities Superintendent, Joseph Urciuolo, was promoted to Parks and Cemetery Division Manager.

During 2010, Public Works Administration originated 6 contracts for vehicles, supplies and/or services under Chapter 30B, the Uniform Procurement Act. Significant administrative time was spent working with the Tree Warden, Executive Safety Committee, Solid Waste and Recycling Advisory Committee, Massachusetts Water Resources Advisory Board, Arlington – Belmont - Cambridge (ABC) Stormwater Board and the Shade Tree Committee. DPW personnel assisted with the following community projects: Voting, Belmont Center Town Day, Holiday Lighting Ceremony in Belmont Center, Easter Parade in Belmont Center, Thanksgiving Football Game, Belmont Garden Club Community Planting Program, Farmer's Market, Health Department Emergency Flu Clinic, improvements at the Conservation Land at Rock Meadow and Arbor Day.

The second Public Works Day in Belmont was held on May 15, 2010 in acknowledgement of National Public Works Week. The American Public Works Association assists communities in recognizing National Public Works Week as a celebration of the tens of thousands of men and women in North America who provide and maintain the infrastructure and services collectively known as Public Works. Families of Belmont were welcomed by Public Works employees who volunteered their time to exhibit some of our heavy equipment, demonstrate Public Works operations and answer questions about Public Works responsibilities and operations. Our appreciation is extended to DPW personnel for volunteering their time and demonstrating their knowledge and skill for such an important community event.

Under the Public Works Capital Program the Highway Division was authorized to purchase one Ten Foot Material Spreader for snow and ice control at a cost of \$21,892.00, one Elgin Pelican Hydraulic Street Sweeper at a cost of \$152,307.00, one 52" Scag Turf Riding Mower at a cost of \$12,598.44, and a Two Way Radio Conversion for \$83,465.71.

#### **Personnel**

At year's end, the Public Works Administration has 3 budgeted full time employees; the Highway Division had 24 budgeted full time employees and a part time Tree Warden. The Parks and Cemetery Division had 9 budgeted full time employees and one part time employee.

Several employees successfully completed educational and training courses related to their employment. Several employee safety programs were held during 2010 in conjunction with the Executive Safety Committee. The DPW Highway Division, represented by two teams, Mr. Paul Mosca and Mr. Nicholas Kacoyanis and Mr. Glenn Gill and Mr. Vincent Nestor participated in the Norfolk-Bristol-Middlesex Highway Association Snow Plow and Safety Training Event in September of 2010 competing with professionals from other Towns by testing their skill and knowledge in the safe operation of heavy equipment. Our appreciation and congratulations go out to these four employees for representing themselves and the Town so well.

Mr. Robert Gardiner retired as the Cemetery Superintendent after 36 years of dedicated service to the Town. Mr. Dennis Boucher retired as a Working Foreman for the Highway Division after 41 years of dedicated service to the Town. The Town thanks them both for their service.

## HIGHWAY DIVISION

### Street Maintenance

The Highway Division maintained, cleaned and signed Belmont's 77.76 miles of public roads. In addition, we cleaned, signed and performed minor maintenance work 8.10 miles of private ways.

During 2010, a total of 17 sidewalks were repaired. The Town did not have a contract for sidewalk replacement due to budget constraints.

The deterioration of the roads and sidewalks continues to be a major concern. With each passing year additional staff time and funding is required to maintain the public ways. The Pavement Management Program continued to address the serious condition of the roads with limited available funding. A coordinated approach working with the Community Development Department and DPW continues to coordinate the replacement and repair of utilities in advance of the road and sidewalk improvements.

Street signs, regulatory and traffic signs were purchased, prepared, erected and maintained by the Highway Division.

Crosswalks, center and parking lines were repainted by Highway personnel during the year. The Highway personnel painted blue and white handicap markings on 53 various designated parking spaces throughout Town. A total of 1315 gallons of white traffic paint, 385 gallons of yellow traffic paint and 150 pounds of reflective glass beads were used during 2010.

During 2010, Highway personnel responded to 24 overtime snow or ice calls ranging from trace to 18 inches. All snow and ice storms were cleared and sanded by DPW personnel. Contractors assisted with snow plowing during 4 storms in 2010. The total snowfall for calendar year 2010 was 49.5 inches. Belmont's 1995 By-Law allowing a Snow Emergency Parking Ban was put into effect twice during 2010. The Division is responsible for providing emergency service response for this program at all times for public safety as well as for continuity of service.

### Sanitary Sewer Maintenance

Belmont has three sanitary sewer pumping stations, one located on Stony Brook Road, one on Woodbine Road and a new station recently installed on Channing Road as part of the Winn Brook Overflow Mitigation Program. In cooperation with the Community Development Department, the two existing sanitary sewer pumping stations at Stony Brook Road and Woodbine Road, originally installed in the 1960's were replaced in 2010. The Highway Division routinely maintains these stations on a weekly basis. The Division is responsible for 76 miles of main lines, appurtenances and about 6,700 building services. The Division also maintains and cleans selected main lines throughout the Town as part of a regular maintenance program. This maintenance program has been significantly reduced because of staffing limitations. The Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.

During 2010, 42 individual building connections were televised to determine the condition and priority for repair. As a part of our ongoing maintenance program 15 sanitary sewer lines were repaired. The Highway Division responded to 252 building service pipeline blockages during the year.

With 8.25" of rain falling from March 13<sup>th</sup> through March 15<sup>th</sup> the Highway Division responded to 230 service requests and with 7.13" of rain falling on March 30<sup>th</sup> Highway responded to 64 requests. All of these requests were for sanitary sewer surcharging and/or related flooding due to these storms.

The Board of Selectmen voted to increase the metered sewer charge to \$9.58/CCF (hundred cubic feet) with a minimum service charge of \$13.55 per quarterly billing. The "lifeline" rate is at \$7.19/CCF.

### Storm Drain Maintenance

The annual cleaning of approximately 1,900 catch basins was completed during the spring by a private contractor. The Highway Division repaired 13 catch basins. An ongoing program of maintenance and cleaning of main lines was continued during 2010. This maintenance program has been significantly reduced because of staffing limitations. Maintenance and cleaning is also provided for storm drain connections to buildings. The Division is responsible for maintenance of all catch basins, manholes and 54 miles of main lines. In 2010 a new storm water pumping station was installed on Pleasant Street. The Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.

### Central Fleet Maintenance Facility

Since 1981 the Highway Division has managed a Central Fleet Maintenance facility at the Highway Yard on C Street. Most Town owned vehicles and equipment are serviced and fueled at this location. Gasoline, diesel fuel, tires, lubrication, preventive and general maintenance along with extensive equipment repair is available to all Town Departments. Waste oil generated from the Town's fleet and accepted from residents is collection at this location to be recycled. Equipment which supports all Highway Division programs is stored at this facility as well.

The Central Fleet Maintenance Facility staff is also available to repair all Town vehicles as needed at all times.

### **Deltas and Grounds Maintenance**

The Highway Division is responsible for 52 separate deltas, islands and grounds including most of the land around Clay Pit Pond. During the spring all areas were cleaned and for the balance of the growing season the property was mowed and maintained.

Because of budget constraints, no seasonal staff was authorized to be employed during the growing season to assist with maintenance.

The Belmont Garden Club has, once again, provided labor and plantings to enhance several public areas throughout the Town. Their generosity and public spirit has helped enormously to beautify the town and is especially appreciated given recent budget limitations.

### **Forestry Service**

Asplundh Tree Expert Company served the second year of a three-year contract for tree care during fiscal year 2010. Thomas D. Walsh also served the second year of a three-year term as Tree Warden and his report follows:

#### **TREE WARDEN**

For the twenty fifth consecutive year, the Town of Belmont was recognized as a Tree City USA by the National Arbor Day Foundation.

Arbor Day was celebrated on April 30, 2010 with the planting of two Elm trees. The ceremony took place at Clay Pit Pond at Belmont High School on the corner of Underwood Street and Concord Avenue.

During 2010, the Town purchased 106 trees to be planted in various locations. Trees were watered by Highway staff during the growing months. The Town removed 178 dead and dangerous trees during 2010, 104 of these trees either fell or were removed because of three rain and wind storms on June 9<sup>th</sup>, September 9<sup>th</sup> and September 30<sup>th</sup>.

The contractor maintained public shade trees predominantly in response to requests from citizens for service. In addition to maintenance work performed on these larger public shade trees, many small, young trees were pruned as part of our pro-active program to assure good form, structure, health and vigor as they develop towards maturity. Storm damaged trees also were routinely repaired to insure the long-term health of the affected trees.

There were 2 Tree Hearings held during 2010.

As Tree Warden, I express my appreciation and thanks to the Board of Selectmen, Town Administrator, Director of Public Works, Department and Division Managers, Shade Tree Committee and employees of the Town for their support, cooperation and assistance during the past year.

Respectfully submitted,  
Thomas D. Walsh, Tree Warden

#### **SOLID WASTE COLLECTION AND DISPOSAL**

Residential solid waste continues to be collected once per week at each household, with recyclables collected every other week. Solid waste is transported for disposal under a contract until 2015 to the Wheelabrator North Andover (WNA) Resource/Recovery Facility in North Andover.

Russell Disposal served the fifth year of a five-year contract as our collection contractor during 2010.

In addition to weekly residential trash and the weekly appliance collection for recycling, the program also collects and recycles on an every other week schedule clear, green and brown glass, #1 thru #7 plastics, steel/tin/metal containers, mixed recyclable paper, corrugated cardboard, milk and juice cartons. Cathode ray tubes (televisions and computer monitors, also known as CRTs) are collected weekly as scheduled. On July 1, 2004 a \$15 per item fee was instituted for the recycling of Cathode Ray Tubes and a \$20 per item fee for the recycling of household appliances. Yard waste is collected every other week from April to mid October and weekly during the fall leaf season.

During Calendar 2010, the Town recycled 3,576.56 tons from a total residential solid waste stream of 11,929.94 tons for a recycling rate of 30 percent. The Town realized \$2,480 from the sale of recycling bins, \$1,580 from the sale of compost bins along with \$28,050 from the sale of appliance and CRT recycling stickers.

#### **Transfer Station Operation and Site**

The site continues to be used for solid fill disposal from Public Works and Town operations. Asphalt, concrete, wood chips, tree stumps and logs from operations continue to be stored at the site before being recycled.

For the eighteenth fall season, leaves were collected weekly in containers by our solid waste contractor to be composted

## **Public Works**

commercially out of Town. The fee to local landscape contractors for depositing leaves in our compost pile at the Transfer Station site on 1130 Concord Avenue for the fall season (\$400 per vehicle) generated \$6,800 in revenue. Residents were allowed to bring leaves to the compost area at no charge. For the last eighteen years, the Division has windrowed the leaves in an effort to facilitate decomposition. Active marketing enabled a large amount of leaf compost to be transferred out of Town and recycled at no cost to the Town. We continue to actively seek markets for leaf compost so that we will have space for storage of future years' leaves for composting.

Working with the Office of Community Development the Town has retained Camp Dresser & McKee to provide an engineering assessment of the former Incinerator Site and ash landfill at 1130 Concord Avenue to comply with The Massachusetts Department of Environmental Protection's (DEP) regulations. The initial site assessment and comprehensive site assessment have been completed. We continue to work with the DEP to comply with the regulatory process to cap the ash landfill. Within the next two years we expect to determine a post-closure use and complete the assessment and the final cap of the ash landfill to meet DEP regulations.

## **PARKS AND CEMETERY DIVISION**

### **Parks**

Parks and Facilities provides for the cleaning, maintenance, repair and improvement of the resources for recreational enjoyment. These include; the Skip Vigilolo Skating Rink, Underwood Pool and adjacent park, Concord Avenue Athletic fields and facilities, Hittinger Street Field, Town Field, Pequossette Field, Chenery Middle School Field, Grove Street Field, Payson Park Playground and Winn Brook Field. In addition, this group maintains the tennis courts at the Grove Street Field, Pequossette Field, Chenery Middle School Field and Winn Brook Field.

The chain link fencing program has continued to provide safe enclosures for these facilities. We installed enclosures around our new irrigation wells at Pequossette and Town Fields. We also make repairs at Pequossette Park, Winn Brook and Grove Street playgrounds. These repairs have added to the safety and overall appearance of our perimeter fencing of the parks.

In 2010, 100 cubic yards of safety surfacing was installed at the tot lots at Pequossette Park, Town Field, Grove Street Park and Payson Park. These improvements will help to insure that the tot lots are safe for the many young children that enjoy these lots.

New plaque benches were installed at the Town Field baseball diamond. These were donated by the Belmont Baseball Association. This was a tremendous upgrade for the field and greatly benefitted the High School Athletic Program and the Belmont Babe Ruth Program. Special thanks to Charles Bonnanno and his crew from the Highway Division who installed the benches.

The new irrigation well program initiated and completely funded by the Belmont Soccer Association has made great leeway. The installations at Pequossette Park and Town Field have been completed and are functional. The well at the Grove Street field has been installed and will be operational in the spring of 2011. Special thanks to Jim Fitzgerald who continues to be the driving force behind this important project. Our appreciation also goes to Bill Brennick and the Belmont Municipal Light Department staff who did all of the electrical work for this project. The project will benefit the Town for years to come by saving a substantial amount of expense for water usage over time.

The Mormon Church volunteers have, once again, graciously treated our tot lot at Winn Brook with a wood preservative which helps with the safety and longevity of this much used structure.

The Belmont Religious Council volunteered their time and energy again to paint the fence at the Town Field and to paint the locker rooms at the Vigilolo Skating Rink. Both these projects helped to beautify and upgrade areas and facilities for the Town.

The Brendan Grant Foundation generously contributed a storage shed to the Brendan Grant Field for the use of the many baseball programs that take place in Belmont. This shed will store baseball equipment for the High School Athletic Baseball Programs as well as the Babe Ruth and Little League Programs.

Again in 2010, the athletic fields and facilities had many improvements thanks to the generous donations from many organizations. New infield mix was donated to the varsity baseball field by the Brendan Grant Foundation. New infield mix was donated by Belmont Youth Baseball for the three little league fields. Many thanks to Frank French and Company for again donating a generous amount of infield mix for our various baseball and softball fields.

Clearly the generous contributions add value to the recreational facilities and are enjoyed by the staff, participants and spectators alike. Again, we thank all of these organizations for their continued financial support at a time of great need and for donating their time to improve and maintain these important facilities. The Parks staff works closely with all of the Town organizations in the care and maintenance of all athletic facilities.

## BELMONT WATER DIVISION

### Significant Information and Statistics

Belmont's drinking water is supplied by the Massachusetts Water Resources Authority (MWRA) from reservoirs owned by the Massachusetts Division of Conservation and Recreation (DCR) and the MWRA and operated by the MWRA. Belmont is a community member of the regional MWRA drinking water supply system and receives finished drinking water delivered to the town at wholesale rates. All drinking water is distributed, metered and billed by the Belmont DPW Water Division.

### MWRA Water Break

On Saturday, May 1, 2010 there was a significant leak on a major water transmission pipe in Weston that interrupted water service to 30 customer communities east of Weston. The leak was located at the location where the MetroWest Water Supply Tunnel meets the City Tunnel on Recreation Road. This 120-inch diameter pipe transports water to communities east of Weston – as far north as Wilmington and south to Stoughton. Water was leaking into the adjacent Charles River at rate of over 8 million gallons an hour.

By that evening that MWRA was able to stop the leak at the pipe in Weston and water was being delivered through the emergency back-up reservoir system with water pressure stable. For public health, a "boil water" order was issued by the state for all affected to ensure safe drinking water. Belmont residents were advised by several media outlets to boil or use bottled water for all water used for consumption and that water use should be restricted to essential use only until further notice. Throughout this emergency the DPW Water Division was in constant communication with the MWRA to coordinate all emergency measures for the health, safety as well as providing an ongoing water supply for our customers.

By May 2nd the MWRA was able to stop the leak at the pipe in Weston, excavation of the leak was complete and repairs were initiated. Water pressure continued to be stable with MWRA system water coming from the Carroll Water Treatment Plant. All communities were asked to collect multiple rounds of coliform samples per their total coliform rule locations. The DPW Water and Highway Divisions worked with the Belmont Emergency Management Team to distribute bottled water to Belmont residents on a scheduled basis at the Belmont High School.

On May 3rd the 120" pipe connection had been repaired, pressurized and put back into service. Fully treated drinking water was distributed to the MWRA system since about 6 PM on Sunday, May 2nd. All communities collected a second round of coliform samples. Collection of these samples assisted with resolution of the open boil water order.

On Tuesday, May 4th, Governor Deval Patrick announced that the water flowing to Massachusetts Water Resources Authority (MWRA) communities is once again clean and safe for all purposes. The "boil water" order was lifted and the DPW Water Division operations returned to normal.

### Safe Drinking Water Act

During 2010 the drinking water supplied to the DPW Water Division by the MWRA was in compliance with all Maximum Contaminant Levels (MCL'S) as established by the Safe Drinking Water Act (SDWA). The SDWA defines water quality parameters which are considered safe for human consumption. The SDWA is administered by the U.S. Environmental Protection Agency (USEPA) and enforced by the Massachusetts Department of Environmental Protection (DEP). Water samples are analyzed on a weekly basis for microbiological contamination and on a periodic basis for organic compounds, heavy metals and pesticides. All tests are performed by the MWRA laboratory or a certified laboratory under contract with the MWRA. Reports are on permanent file both at the MWRA and the Water Division Office. The Division has identified all water service pipes which are either all or partial lead. A program designed to replace these lead pipes was started in 1992 and will continue in 2011. As of December 31, 2010 there is only one partially lead lined water service line in Belmont.

### Water Distribution System

#### System Composition

Types of Pipe:	Ductile Iron, Cast Iron, Galvanized Iron, Copper, Asbestos Cement
Size Range:	1.5 Inch to 16 Inch Diameter
Number of Hydrants:	758
Number of Services:	7,546
Types of Services:	Copper, Brass, Cement Lined Iron, Galvanized Iron, Wrought Iron, Cast Iron, and Lead Lined
Percentage of Services Metered:	100%
Total Water Main:	489,681 Feet (92.74 miles)

#### WATER CONSUMPTION DATA

\*\* Data supplied by the MWRA

Average Water Consumption in Millions of Gallons per Day (MGD) \*\*

Month	2007	2008	2009	2010
January	2.009	2.011	1.982	2.147
February	2.236	1.912	1.985	2.040

**Public Works**

March	2.311	1.893	1.930	2.021
April	2.188	1.948	1.982	2.055
May	2.457	2.221	2.330	2.324
June	2.820	2.612	2.415	2.522
July	2.824	2.520	2.237	3.001
August	3.027	2.360	2.547	2.861
September	2.927	2.393	2.453	2.423
October	2.362	2.067	2.029	1.906
November	2.000	1.935	1.920	1.766
December	2.012	1.937	1.941	1.736
Average	2.432	2.151	2.147	2.236

\*Average Consumption per person per day  
 94.85 Gallons    84.09 Gallons    82.96 Gallons    86.39 Gallons

\*Estimated Population of 25,879

Total Consumption from MWRA**			
2007	887,741,000 Gallons	2009	783,583,000 Gallons
2008	787,386,000 Gallons	2010	816,006,000 Gallons

**Water Main Replacement Program**

Trapelo Road Belmont Street Water Main Replacement Project – 2010

The Trapelo Road Belmont Street Project was awarded to E.H. Perkins Hudson, MA for the amount of \$1,645,600.00 to be completed initially in two construction seasons. However the project was completed in one construction season and under E.H. Perkins contracted amount.

The scope of work for the Trapelo Road Belmont Street Project consisted of the replacement of 9,600 linear feet of unlined six and eight inch cast iron pipe. Also included in the scope of work were the installation of 28 fire hydrants, 80 isolation valves and the transfer of water services and abandonment of existing water mains and all appurtenant work within the project limits.

Water Main Replacement Project – 2011 - Francis Street, Leslie Road, and Goden Street Areas

The 2011 Capitol Water Main Replacement Project will consist of 3 project areas.

Project 1; Francis Street Area  
 Francis Street, Wilson Ave, Sabina Way, Creeley Road and Flett Road

Project 2; Leslie Road Area.  
 Leslie Road, Upland Road, Holden Road and Wiley Road.

Project 3; Goden Street Area.  
 Goden Street, School Street to Washington Street

**Personnel**

Two long term Water Division employees were promoted in 2010. Mr. Dominic DeSalvatore was promoted to Water Division Operations Manager and Mr. David Powers was promoted to DPW Construction Supervisor.

I wish to express my appreciation to the Board of Selectmen, Town Administrator, Shade Tree Committee, Water Advisory Board, Board of Cemetery Commissioners, Department and Division Managers, all other committees and employees for their support, cooperation and assistance during 2010.

Respectfully submitted,  
 Peter J. Castanino  
 Director of Public Works

**WATER ADVISORY BOARD**

The Water Advisory Board continues in its function to advocate and advise the Town on policies, operational management, and the resolution of water and sewer billing disputes, financial practices and capital investments of the Water Division that will result in the sustained provision of high quality water service. We are annually challenged by the steadily increasing wholesale cost of water from the MWRA which comprises almost one-half of the Water Division budget while managing rates and providing quality, reliable service to our customers for both the supply of drinking water and fire protection.

In 2010 the Water Advisory Board continues to support the 30 year capital investment plan developed by the former Board of Water Commissioners and Water Division staff in 1995. This plan has increased our investment in our water system from \$647,000 to \$1.3M annually rising with inflation. This investment increase was necessary in order to meet the Capital Improvement Plan (Water Main Replacement Program) goal of replacing all unlined water main in the system within a period of 30 years. This is planned to be accomplished by utilizing no-interest loans from the MWRA and bonding capital expenses while striving to meet the goal of an annual water rate increase of about 5% or less. The Water Main Replacement Program continues and is now in the 16th year (of 30 years) with considerable progress made but there is still much work ahead as we replace an aging water distribution system. This program is a vital investment to meet the needs of our customers both now and into the future.

The Water Advisory Board adopted the Water Division's new water sewer rate structure effective July 1, 2010. The Board believes the new rate structure will meet the needs of our customers both now and into the future.

We express our sincere appreciation to the highly skilled and dedicated employees of the DPW Water Division for their efforts this past year.

Respectfully submitted,  
Frank E. French, Chairman  
Joseph F. Green, Vice Chairman  
William Shea, Clerk

### **BOARD OF CEMETERY COMMISSIONERS**

The Board of Cemetery Commissioners herewith files our annual report of activities for the calendar year 2010, our 151st year in operation. We are a three member, entirely volunteer board, consisting of Chair Alexander E. Corbett, III, Vice Chair Ellen O'Brien Cushman and Charles R. Laverty, III. We enjoy a close working relationship with the Department of Public Works employees responsible for cemetery operations. During 2010, former Superintendent Robert P. Gardiner retired after 36 years, and his extensive knowledge of the cemetery will not be easily replaced. After his retirement, the Cemetery was combined with Parks and Recreation and Joseph M. Urciuolo became Division Manager of both. We welcome him and appreciate his energetic leadership and experience.

Of the 111 total interments at the two cemeteries, 48 (43%) were non-residents of the town, to whom extra fees were assessed totaling \$18,000 compared to \$16,875 for 2009. Total fee receipts for both cemeteries was \$131,839, including all grave openings, foundations, disinterments, non resident fees, overtime charges, canopy rentals, and genealogy studies as compared to \$139,288 for 2009.

### **Cemetery Activities**

Although new burial lots for traditional interments have not been available at Belmont Cemetery since 1988, 92 interments were made to existing lots in 2010 including 33 cremations. (This compares to 75 in total in 2009, including 24 cremations). Three years after its opening, lot sales at Highland Meadow Cemetery continue to be steady, totaling \$2,042,900. Lot prices are unchanged since opening, similar prices to lots at the most prestigious private cemeteries. In 2010, 19 interments took place at Highland Meadow, including 2 cremations. Total cemetery interments were 111 including 35 cremations. Lot sales in 2010 totaled \$124,000, of which 50% must be reserved as Perpetual Care.

### **Staff and Organization**

The staff of Belmont Cemetery has been organized as a division of the DPW since 2003, virtually dedicated to cemetery operations, though our highly skilled employees are often utilized by other divisions (Water and Highway) particularly for their expertise in backhoe operations. Director of the DPW, Peter Castanino, regularly attends our meetings and contributes valuable expertise and operations assistance.

Both of our cemeteries continue to be recognized as truly beautiful and peaceful places, though virtual opposites. Whereas Belmont Cemetery is a manicured, formal landscape with upright markers, Highland Meadow is designed to be compatible with its surrounding open space and has only flat markers. The work of the cemetery crew under Foreman John McDonough, Jeff Currier, Craig Crisafi, Sheila Meroth and three part-time employees Austin Bennett, Mike Redmond and Nancy Fay, along with other DPW employees, make each cemetery a place of solace for grieving families. There are four full-time employees of cemetery division and three part-time employee and/or seasonal employees, all under the supervision of our Division Manager.

### **Progress against Goals:**

- ❖ Strategic Goals:
  - Pay for the construction debt by selling cemetery lots at Highland Meadow - Complete.
  - Fund the Perpetual Care Account at 50% of cemetery lot sales – Ongoing.
  - Prepare /plan for future cemetery phases – the original master plan maps future phase alternatives, funding will be addressed after the Perpetual Care Fund is fully and properly financed.
- ❖ Operational Goals:
  - Working with the DPW, continue to examine better, more cost-efficient ways to operate in 2011 while still fulfilling the perpetual care and management obligations for each cemetery – Continue with new efforts underway
  - Annual planting program. Enrollments continue, particularly appealing to older residents. – Limited progress

## Public Works

- Continue tree planting program and enhance landscape areas at Belmont Cemetery.

### Summary of Receipts and Expenses:

\$ 2,042,900 Cemetery Lot Sales at Highland Meadow as of 12/31/2010/

\$1,021,327\* Cemetery Perpetual Care Fund

\$6,441 Perpetual Care interest

\$96,294 Annual Planting Fund

\$131,839 Total Fee Receipts

\$462,207 Appropriation FY10 Budget

\$441,532 Actual Expense against FY10 Budget

\*Note: This balance does not include FY11 planned transfer from Sale of Lots account to Cemetery Perpetual Care Fund

\$325,000 effective April 2010 Town Meeting.

Respectfully submitted,  
Alexander E. Corbett, III, Chairman

## HIGHLAND MEADOW CEMETERY BUILDING COMMITTEE

The Highland Meadow Cemetery Building Committee in 2010 consists of three members – Chairman Ellen O'Brien Cushman, Alexander E. Corbett, III, Charles Laverty, III from the Board of Cemetery Commissioners; former member from the Permanent Building Committee Karen E. Pressey resigned from that body in 2009 and a new representative was not appointed.

Highland Meadow Cemetery opened in 2007, after 41 years of waiting, 19 years after the last lot at Belmont Cemetery was sold and after 13 years of planning, design and negotiating. Strong lot sales continue, with total revenue surpassing the \$2 million mark during 2010, more importantly, comments from residents have been positive, both for the design of the cemetery and the sensitive blending with the surrounding McLean Open Space.

Although Highland Meadow Cemetery is open and operating, there are still some final construction punch list items considered open, particularly completing the installation of plant material, final grades and ongoing maintenance issues of the landscape walls. We are still working within the Town Meeting appropriation total of \$1,060,000. Green Acres Landscape, the cemetery construction contractor, has filed a lawsuit disputing their contract termination and the Town has filed a countersuit to ensure these contract items are completed to contract spec and satisfaction. We continue to work with special Town Counsel on the matter.

Respectfully submitted,  
Ellen O'Brien Cushman, Chairman

## MUNICIPAL LIGHT ADVISORY BOARD

The Belmont Municipal Light Department Advisory Board (MLAB) was established by the Light Board to assure that the board governance structure of the Belmont Municipal Light Department (BMLD) provides focused direction and oversight to the manager of the Department that is consistent with their respective statutory roles, which is critical in light of the increased complexity and risk factors in the power supply and related financial markets. MLAB is comprised of five (5) voting members and two (2) alternates, appointed by the Board of Selectmen and includes persons with expertise in engineering, power, related financial markets, economics, marketing, legal and regulatory matters related to municipal utilities, and knowledge of the history and operations of the BMLD and the community it serves.

MLAB assists the Light Board in: discharging their duties under G.L. 164, Section 56, including advising them on the selection and compensation of the manager and assessing the manager's exercise of his or her duties; setting the strategic direction of the department and periodically reviewing this direction and updating it in light of developments in wholesale and retail power and related credit markets; and monitoring progress towards the goals of the department, including the identification and use of key indicators and trends to compare BMLD performance with industry standards.

They also meet and confer with the manager and make recommendations to the Light Board on: issues related to the operation and maintenance of the departmental plant, the procurement of power supplies, service quality, rate structure, and related matters of customer services, human resources, financial, and legal management; efficiency and effectiveness of operations; and communication to the community regarding the performance and value of the Municipal Light Department.

### Major Accomplishments:

The Municipal Light Advisory Board (MLAB) continued to focus on the power supply procurement for 2011 and beyond. The Power Supply Procurement Policy, approved in 2007, provides a framework for the purchase power agreements. This framework calls for a layered power supply portfolio of contracts to minimize Belmont's exposure to price volatility in the daily electric market. This policy has enabled BMLD to hedge long-term purchased power contracts, which has resulted in an average reduction of 2 cents/kWh over the last quarter of 2010.

MLAB advised BMLD to develop a pilot program for the implementation of smart metering technology. This pilot program will provide the technological infrastructure needed to collect customer usage data that will be used to develop time-of-use rates.

The time-of-use rates will allow customers to shift their energy usage to time periods of lower costs. The goal of smart metering technology is to reduce energy demand, which helps reduce greenhouse gas emissions. A vendor was selected and a contract was signed in 2010. Belmont residents can expect to see this technology deployed in 2011.

MLAB has brought a commitment to renewable energy sources and Demand Side Management (DSM) programs to the forefront of BMLD's energy policy. As a public power utility, BMLD has a bully pulpit to engage the community in energy efficiency and conservation. With the support of MLAB, the Department distributed over 5,500 Compact Fluorescent Bulbs (CFL).

MLAB has maintained their oversight role of the financial performance of BMLD. Their expertise in the finances and operation of BMLD helps insure that the ratepayers of Belmont are benefiting from their public power utility. MLAB played a critical role in adopting new accounting standards to the Department's annual audit.

During the year, the Advisory Board continued to assist the Light Board its oversight of the proposed change in the transmission and distribution system within the Town. In response to a change in certain cost and engineering estimates, management contracted with an independent engineering firm to review the alternatives. That Firm and its team presented a revised set of options to the Advisory Board and to the Light Board.

With the resignation of the General Manager, the Light Board appointed the director of operations as the acting manager and proceeded with a search process for the position. Both boards interviewed candidates for the position and the Light Board appointed the acting manager on a permanent basis starting February 9, 2011.

## MUNICIPAL LIGHT DEPARTMENT

Member of: American Public Power Association, Northeast Public Power Association, Municipal Electric Association of Massachusetts, and the Energy Council of New England.



The 112th Annual Report of the Belmont Municipal Light Department (BMLD) is hereby submitted. Kilowatt hour (kWh) sales during the year 2010 totaled 129,341,738 kWh, an increase of 5,562,464 kW over 2009 sales. BMLD's highest ever system peak demand of 34,090 KW occurred on August 2, 2006. The following chart illustrates the trend of the Belmont Municipal Light Department's business over the past ten years:

<b>Year</b>	<b>kWh Sold</b>	<b>Peak Kilowatts</b>	<b>Gross Sales \$</b>	<b># of Customers</b>
2001	127,794,974	29,287	11,795,533	10,722
2002	128,706,897	30,320	12,044,965	10,780
2003	140,476,128	28,498	12,520,038	10,758
2004	132,835,892	28,100	12,465,020	10,800
2005	145,855,321	29,948	12,873,450	10,784
2006	141,119,819	34,090	15,169,572	10,821
2007	128,069,246	30,969	14,905,027	10,937
2008	126,366,311	33,155	21,275,258	10,996
2009	123,779,274	29,330	21,604,638	11,057
2010	129,341,738	32,444	22,719,196	11,247

## **Public Works**

In December 2010 the Belmont Municipal Light Department transferred \$650,000 to the Town's General Revenue Fund as a Payment In Lieu of Tax.

The Belmont Municipal Light Department continues to supply essential services to the Town of Belmont. Some of these services include: water and sewer billing, electrical inspections, maintenance of the outside fiber optic network, street and area lighting, holiday decorations, and provide support to other Town Department's. The Light Department also maintains the Town's traffic signals and the fire alarm call box system.

### **Power Supply**

Belmont Municipal Light Department is an active market participant in purchasing electricity from the ISO-NE market place. The Light Department has built a diversified power supply portfolio. The Light Department's objectives are to obtain competitively priced generation services using multiple contracts with staggered durations. At the close of 2010, Belmont Municipal Light Department has contracted out for roughly 90% of the community's energy needs for 2011. The flexibility in our portfolio allowed the Light Department to capture savings in 2010 from the market declines. These savings are being passed along to our customers through the Light Department's PPTA credit, which averaged \$.02 per kWh over the last quarter of 2010. The Light Department entered into a power sale agreement with Miller Hydro and Spruce Mountain Wind to provide other carbon free sources of electricity. We have locked in future year purchases during this unprecedented decline in energy prices. The Light Department is investigating several opportunities to acquire contract rights to proposed renewable energy projects around the New England states. The Belmont Municipal Light Department is committed to purchasing renewable energy that provides value to our energy portfolio.

Belmont Municipal Light Department receives over 8,310,823 kWhs of lower cost hydropower from the New York Power Authority's (NYPA) Niagara Falls project as our share of preference power allocated to the 40 Massachusetts municipal light departments. Savings realized from the purchase of NYPA power are credited monthly to our residential customers.

Belmont Municipal Light Department achieved a \$.001 decrease of transmission costs over the past year. We expect general increases in transmission costs over the next few years. This increase reflects the value of new transmission projects, which will come on-line (and onto the rate base). Transmission costs are payments for the delivery of energy to Belmont over the New England transmission system and the NSTAR transmission line. The power supply market continues to evolve as generators, transmission owners and other stakeholders try to obtain value from the market.

### **Rates**

Belmont Municipal Light Department did not see a rate increase passed onto our customers. Energy prices have fallen off of the highs of 2008 and Belmont ratepayers have seen this decrease in their bills. During the final quarter of 2010, the Light Department applied a 1¢ - 3¢ credit to energy purchases that reflects the reduced energy prices. The Light Department expects to reduce customer rates during 2011.

### **Energy Conservation And Outreach**

The Belmont Municipal Light Department has continued to seek conservation and efficiency programs to help our customers save energy and reduce their energy costs. In 2010, the Light Department has distributed over 5,500 compact fluorescent bulbs. Belmont's use of compact fluorescent bulbs has resulted in an annual energy savings of nearly 419,000 kWhs. Lighting is a significant contributor in residential energy use and is an area where we project significant efficiency gains. The Light Department replaced all of the Town's outdoor holiday lighting with high efficiency LED (light emitting diodes) bulbs and fixtures. This resulted in a saving of over 6,000 kWh's of energy at a savings to the Town of over \$800. The Light Department continued to offer energy audits to our customers. The Appliance Rebate Program continues to be popular with our customers with over 800 Energy Star appliances purchased in 2010. The Light Department also visited several elementary schools and presented electrical safety and conservation tips to teachers and students.

In addition, the Light Department staff members attended community events at the Senior Center, the annual Tree Lighting ceremony, Meet Belmont, and the Farmers' Market.

As part of the Light Department's energy procurement needs, a Demand Side Management (DSM) strategy is being formulated. DSM projects provide value by reducing peak demand levels and offsetting energy purchases during periods of high market prices. The Light Department will continue to seek efficiency measures to offset purchase requirements and for environmental benefits. The Light Department signed the agreement to purchase Smart Meters and an evolution towards Smart Grid technology. The program will begin in 2011.

The Light Department converted its customer information and billing system in October 2010 to ultimately provide time-of-use rates and create a customer web interface.

### **Personnel**

2010 brought changes to the staff at Belmont Municipal Light Department. James F. Palmer was named Acting General Manager in 2010 following the resignation of Manager Tim Richardson. Former public relations/marketing intern Jennifer Santoro was named to fill the position of Energy Services and Communications Coordinator, and Jennifer Murphy joined the Department as an Administrative Assistant. Two longtime employees, Meter Dispatcher/Installer Irene Goneau retired on

December 31st after more than 26 years, and Billing Clerk Linda Notartomaso retired that same day after 20 years of service to the Light Department. The Light Department extends its best wishes for a happy and healthy retirement.

**General**

The guidance and commitment of the Municipal Light Board and the Municipal Light Advisory Board is gratefully acknowledged, as well as the outstanding cooperation extended by other Town Departments. Additionally, special recognition is due to the employees of the Belmont Municipal Light Department. Without their efforts and dedication we could not provide the level of service that our customers expect and deserve. They are the true strength of your public power system.

The cooperation extended by other Town Departments has been outstanding and is greatly appreciated.

The following is a Balance Sheet and a Comparative Income Statement for the Belmont Municipal Light Department for the Year-ended December 31, 2010.

Respectfully submitted,  
James F. Palmer  
General Manager/CEO

## BMLD's Unaudited 2010 Financial Statements

<b>Revenues</b>			
Residential	\$	14,147,299	
Commercial		8,207,943	
Municipal		1,239,153	
NYPA/Purchase Power & Trans Adj		(875,199)	
<b>Gross Sales</b>	<b>\$</b>	<b>22,719,196</b>	
<b>Other Income</b>		<b>358,491</b>	<b>\$ 23,077,687</b>
<b>Expenses</b>			
Purchase Power & Transmission	\$	13,973,425	
Operations, Supervision & Engineering		253,095	
Stockroom & Station Equipment Costs		324,032	
Underground & Overhead Lines		1,134,304	
Street Lights, Signals and Fire Alarms		169,849	
Meter Reading and Installation Costs		222,811	
Distribution & line Transformer Maintenance		97,558	
Supervision, Records, Collection & Uncollectibles		469,006	
Energy Conservation		362,616	
Advertising		42,380	
Administrative Salaries		415,710	
Office Supplies, Utilities & Maint Contracts		190,252	
Outside Services and Consultants		463,319	
Insurance: Property, Injuries & Damages		104,769	
Employer's Portion of Pension & Benefits		1,489,445	
General Plant & Miscellaneous		165,422	
Transportation		52,508	
Depreciation		1,342,359	
Interest		4,391.00	
			<b>\$ 21,277,251</b>
<b>BMLD's Unaudited 2010 Operating Net Income</b>			<b>\$ 1,800,436</b>
2010 Pilot Payment To The Town of Belmont (In Lieu of Taxes)			(650,000)
<b>BMLD's Unaudited 2010 Net Income</b>			<b>\$ 1,150,436</b>
<b>Current Assets</b>			
Cash - Unrestricted	\$	3,126,141	
Cash - Restricted		1,512,760	
Construction Work in Progress		1,796,184	
Accounts Receivable from Customers		2,074,410	
Accounts Receivable - Other		159,634	
Inventory		328,209	
Prepaid Expenses		1,674,333	
<b>Plant</b>			
Distribution (FERC 360-389)		4,502,109	
General (FERC 390-399)		3,794,560	
<b>Total Assets</b>			<b>\$ 18,968,340</b>
<b>Liabilities</b>			
Accounts Payable	\$	1,651,071	
Bond & Interest Payable		61,833	
Other Liabilities, Payables & Reserves		2,523,154	
Reserve for Rate Stabilization		999,236	
Other: Customer Deposits		107,567	
			<b>\$ 5,342,861</b>
<b>Retained Earnings</b>			
Accumulated Retained Earnings	\$	12,475,043	
Unaudited 2010 Net Income		1,150,436	
			<b>13,625,479</b>
<b>Total Liabilities and Retained Earnings</b>			<b>\$ 18,968,340</b>

## MASSACHUSETTS WATER RESOURCE AUTHORITY ADVISORY BOARD

The Massachusetts Water Resource Authority (MWRA) was created by the Massachusetts Legislature in 1984 to succeed the interests of the Metropolitan District Commission to deliver safe drinking water and water for fire protection as well as to treat and dispose of wastewater from its member communities, all in conformance with applicable law and regulation. The same legislation that created the MWRA also created the Massachusetts Water Resource Authority Advisory Board to represent the interest of the sixty-one member communities. Each municipality is represented by at least one person on the Advisory Board. In my capacity as Director of Public Works I have been appointed to the MWRA Advisory Board and Michael Bishop, DPW Water Division Manager, has been appointed as the alternate representative by the Board of Selectmen to represent the Town of Belmont. MWRA provides wholesale water and sewer services to a total of sixty-one communities. Fifty-one communities purchase water supply services, and forty-three communities purchase wastewater transport and treatment services. Thirty-four communities purchase both. Approximately 2.5 million people, or 43 percent of the population of Massachusetts live and work in the communities that purchase water and/or wastewater services from MWRA.

MWRA provides water and sewer services to communities on a wholesale basis and then each community provides services to its customers on a retail basis. As a result, water and sewer fees include each customer's share of the community's MWRA water or sewer assessments plus the community's own cost of providing water or sewer services. The MWRA funds its operations and capital costs primarily through its member assessments and charges.

MWRA finances its Capital Improvement Program (CIP) primarily from issuing long-term general revenue bonds. Savings in capital costs are particularly important since every dollar cut from the capital budget saves approximately three dollars in future debt financing costs. The MWRA has adopted a policy whereby the term of bonds is matched to the life of the facility/facilities. In order to control costs to its member communities the MWRA has placed a cap on capital expenditures. Approximately 80% of the capital improvements have been required by either court order or regulation. The debt service for the MWRA is expected to be 60 to 65% of the annual current expense budget by the year 2011.

The severe shortfall in state revenues in FY 2003 required the elimination of the entire previous State Debt Service Assistance level of \$52.9 M in FY 2003. In FY 2004 State Debt Assistance returned at a \$4.1 M level, in FY 2005 increased to \$8.0 M, in FY 2006 to \$9.6 M, in FY 2007 to \$18.9 M, in FY 2008 to \$17.25 M and in FY 2009 was once again eliminated from the state budget. The MWRA Advisory Board and staff continue to work with the state legislature and Governor's office to increase State Debt Service Assistance to help control debt service costs for the member communities. For FY 2011 Belmont's combined sewer and water assessment from the MWRA increased by \$161,620 over FY 2010, translating to a combined increase in sewer and water assessments by the MWRA to Belmont of 2.6 %. Each community independently establishes retail sewer and water rates for its customers. By legislation, ratepayers and member communities are required to pay the full amount assessed against the respective communities by the MWRA.

In 2010 some noteworthy accomplishments for the MWRA Advisory Board have been:

### Finance/Rates

- ❖ Successfully developed plan to hold FY11 wholesale assessments to the lowest increase in 15 years (1.49%).
- ❖ Worked with the Authority to develop and implement a rate revenue requirement strategy that assures that FY12 and FY13 assessments will be no greater than 3.99%.
- ❖ Instituted a Rates Management Committee with the MWRA to review and develop Rates Management Strategies.
- ❖ Expanded eligible uses of the Local Water Pipeline Assistance Program.
- ❖ Continue to keep MWRA at or below Advisory Board created Capital Spending Cap.

### Operations

Worked to:

- ❖ Revamp System Expansion Policies in order to expedite and expand revenue base. Hoping to sell an additional 10 million gallons per day.
- ❖ Continue to fight EPA on language in the draft Clinton National Pollutant Discharge Elimination Systems (NPDES) Permit, which would significantly impact all future NPDES permits.
- ❖ As a member of the Water Supply Protection Trust's Board of Trustees, expanded invasive species protection for Wachusett and Quabbin Reservoirs.

### Legislative

- ❖ Bill filed by the Advisory Board successfully changed the makeup of the MWRA Board of Directors giving Quincy and Winthrop a direct vote on the Board.
- ❖ Worked on 12 Bills for the Legislative Session.
- ❖ Continue to work to include infrastructure monies as part of the Bottle Bill.
- ❖ Work closely with the MWRA Legislative Caucus, Massachusetts Municipal Association and Metro Mayors.

## **Public Works**

Detailed information on a variety of additional related subjects as well as the Current Expense Budget and Capital Improvement Program is available online at [www.mwra.com](http://www.mwra.com).

Respectfully submitted,  
Peter J. Castanino  
MWRA Advisory Board Member

## SHADE TREE COMMITTEE

The Shade Tree Committee did not submit a 2010 Annual Report.

## SOLID WASTE AND RECYCLING ADVISORY COMMITTEE

### **Overview**

The Solid Waste and Recycling Advisory Committee (SWARAC) works in conjunction with the Town to address financial, environmental, and technical issues associated with yard waste, trash, and recyclables. Removal of trash and recycling constitutes a multi-million dollar budget line item for the Town, and is also an arena subject to rapidly changing market and regulatory conditions.

### **Main Areas of Activity During 2010**

1. **Scope of new solid waste and recycling contract.** Belmont's existing solid waste and recycling contract expires in mid-2011. A large part of the Committee's 2010 work involved identifying several options for the new request for proposal (RFP) that would save the town money while improving the Town's environmental performance. Our efforts included gathering information from demographically similar towns to learn about their programs; working with the Massachusetts Department of Environmental Protection on options and wording of the RFP; and developing and presenting a number of possible service options to the Board of Selectmen.

Two possible changes were considered in the new contract. In one, property-tax financing would pay for residents' unlimited recycling plus allow them one barrel of trash; additional trash volumes would be paid for directly by residents. In the other, the one free barrel would shift to a roller cart that can be collected by haulers using an automated arm. In some circumstances, automated collection can bring down the cost of service. The RFP also included continuation of the current program format as an option.

The proposed changes are expected to save the town at least \$225,000 per year, the result of residents more effectively directing recyclable materials into their recycling bins rather than the trash. Because the town must pay for each ton shipped for disposal at a waste incinerator, higher recycling rates result in immediate fiscal savings to the Town. The experience from other towns indicates that few residents actually need to buy extra trash capacity once they start recycling the full range of allowable materials.

The RFP was issued in December 2010, with strong interest by all major vendors. Proposals were received in January 2011 and are presently being reviewed by the Town. SWARAC expects to be able to provide input on the proposals as well.

2. **Continued roll-out of school and municipal recycling.** The Committee has continued to expand recycling to all Belmont schools and to build relationships and networks inside each school to ensure the program is a success. The schools are large volume generators of waste. In addition to providing both environmental and fiscal benefits to the Town, the involvement of students in the recycling effort also provided an educational opportunity. Fiscal constraints within the schools have absorbed much of the time of school officials, thereby hampering our ability to expand recycling as quickly as we had hoped. However, the new RFP includes broader language for recycling pickup at all schools, as well as implementing it at public events and town fields.

3. **Outreach to town businesses on recycling.** While businesses are not covered by the town's trash or recycling contracts, state waste bans require that they divert commonly recycled materials from landfills and incinerators. SWARAC has conducted outreach to various stores in the town to learn about their current recycling practices and to identify impediments to their full compliance with these rules.

4. **Continued expansion of materials allowed in the curbside program.** Due to continued improvements in the ability to sort and reuse components of the municipal waste stream, SWARAC has pursued expanding our curbside program to include a broader spectrum of containers. We anticipate that paper beverage cups, spiral containers such as those used for frozen concentrated juices, and clean sections of cardboard pizza boxes will be formally added to the town's recycling bylaws over the next few months.

We look forward to working with Town officials on these issues during the coming year.

Respectfully submitted,  
Doug Koplow, Chairman



## SOCIAL SERVICES

### BELMONT HOUSING TRUST, INC.

Authorized by Town Meeting in 1999 and then created by the state legislature (Chapter 126 of the Acts of 1999), the Belmont Housing Trust is a local body appointed by and answering to the Belmont Board of Selectmen. The Trust's purposes are: (1) to *investigate and implement alternatives for providing affordable housing* for persons of low, moderate, and middle income; (2) to enhance the Town of Belmont, Massachusetts and lives of its residents, and so lessen the burdens of government, by *promoting and undertaking the development and maintenance of affordable housing* for the benefit of persons of low and moderate income; (3) to *foster and promote community-wide interest and involvement* in the problems associated with the underdevelopment of affordable housing, and toward that goal, to sponsor and participate in public symposia and discussions involving governmental officials, real property developers, and community organizations and institutions; and (4) to *assist parties in obtaining financial support for affordable housing projects* from state and federal agencies, foundations and other sources; and by any other means, to cooperate with, encourage, and contribute to the efforts of parties in the accomplishment of affordable housing purposes.

#### **Major Milestones Achieved**

On January 21, 2010, the Board of the Housing Trust voted to join the **Metro West Collaborative Developers**, a cooperative venture of four towns (Belmont, Lexington, Waltham, and Watertown) to pool resources for developing affordable housing. An Innovations Grant from the Massachusetts Housing Partnership in 2009 had supported efforts to organize the MWCD. Ann Silverman and Alisa Gardner-Todreas were elected as the Trust's representatives to MWCD. In the course of the spring, details of administration, funding, and operation were revised and refined.

Steve Laferriere, Housing Project Manager for MWCD, began working with the Trust by putting together a list of nine potential development projects in Belmont. He evaluated these, narrowed the list, and by May focused his primary attention on one site. After seeing proposed site plans prepared by Mostue and Associates, the Trust agreed to proceed with further exploration of this property for the possibility of eventual acquisition and development. By the end of the year Steve had made contact with the owner, developed revised site plans, and submitted preliminary zoning analysis and development costs, with prospective funding to include HOME and CPA money.

A significant milestone was reached in the cumulative total HOME funds obtained for the Town of Belmont since the Trust brought the Town into the federal program in FY03. In nine years, this funding has totaled just over \$1 million. Planning for future HOME fund uses is underway, as described above.

**Waverley Woods**, the award-winning development sponsored by the Housing Trust and completed in 2009, continued to provide high-quality rental housing for 40 families and individuals throughout 2010. Residents range in income up to 60 percent of the area median (the maximum allowed under tax credit rules). The Housing Trust met with residents and management there in April 2010 to get feedback and ideas for future projects. Although fully occupied, Waverley Woods always has an active waiting list. Those interested in an apartment there should call the management office for information: 617-209-2422.

#### **Community Preservation Act**

With active participation of members of the Housing Trust, a committee was formed in Town to evaluate the prospects for putting an initiative on the November ballot to adopt the Community Preservation Act for Belmont. The CPA allows communities to add a modest assessment to property taxes, matched by some level of state funds, to be used for affordable housing, historic preservation, open space protection and recreation. The committee decided to launch a campaign in the summer, first collecting the signatures needed to put the question on the ballot and then conducting a public education program. The Trust voted on August 19, 2010, to go on record as supporting this effort. On November 2, the CPA initiative was approved by the voters. The next step in implementing CPA is for Belmont to establish a Community Preservation Committee, the body that will evaluate proposals for use of CPA funds and put them before Town Meeting for a vote. The Trust looks forward to working with Belmont's Community Preservation Committee in the future.

## Social Services

### Belmont Affordable Shelter Fund

The Belmont Affordable Shelter Fund (BASF) is an initiative of the Belmont Housing Trust. This local crisis intervention fund is used to address situations in Belmont involving a threat to a family's ability to maintain adequate shelter due to an inability to pay. Completely supported by local contributions, 100 percent of the funds are distributed as benefits to Belmont residents. As of 2010, through a new partnership with the Family to Family Project—a nonprofit homelessness prevention organization in the Boston area—contributions made to BASF can be tax- deductible.

Applications for assistance are generally not made directly to BASF. Instead, the majority of people in need are identified by the social outreach workers in the Town of Belmont's Department of Health. Some persons are referred by the Belmont Council of Aging (COA), and others come to us from various clergy or faith institutions in Town. We again thank Belmont Savings Bank for the free checking account it provides to BASF.

Since January 2005, BASF has made more than 125 grants totaling nearly \$28,000. Of these grants:

- ❖ More than 40% have helped to pay electric bills (Belmont Light);
- ❖ About a third have helped to pay natural gas bills (Keyspan);
- ❖ Almost 15 percent have paid fuel oil bills (various vendors);
- ❖ Roughly 10 percent went for rent payments; and
- ❖ About 1 percent have paid past-due water bills (Town of Belmont).

We anticipated a difficult winter of 2009-2010, due to the deep recession with still-high heating fuel prices. In fact, because of the dramatic demands placed on BASF during the 2009/2010 heating season, BASF ran out of money in 2010 for the first time ever. Limited funds meant grants were not made during the months of May through September. And total grant-making was down in 2010 (\$5,700) compared to 2009 (\$8,250).

**Therefore, donations to the Fund are needed more than ever.** Checks can be made out to Belmont Affordable Shelter Fund and mailed to Roger Colton at 34 Warwick Road in Belmont. Or (to claim a tax-deductible contribution) they can be made out to Family to Family Project, with BASF in the Memo line, and mailed to Family to Family at 14 Beacon Street, Suite 202, Boston MA 02108.

### State Ethics Training

In accordance with State legislation passed in 2009, each member of the Board of the Housing Trust was required to successfully complete on-line ethics training and report to the appropriate Town official. All Board members met this requirement by the April 2, 2010 deadline.

### Ballot Initiative to Repeal 40B Law

A statewide initiative qualified for inclusion on the November ballot that, if passed, would have repealed Section 40B of the Massachusetts General Laws, the section that allows for expedited zoning approval for developments with an affordable housing component, in jurisdictions that have not reached the goal of 10 percent affordable housing stock. At the June 17, 2010, meeting the Housing Trust approved the motion that "the Belmont Housing Trust takes the position to oppose repeal of the state statute Chapter 40B and adds its name to the list of supporters of 40B." The Citizens' Housing and Planning Association (CHAPA) took the lead in working to defeat the initiative; in November, it was voted down.

### Meeting with Mark Paolillo

Newly elected Selectman Mark Paolillo attend the July 15, 2010 Trust meeting to talk about his background in Town (as a Town Meeting and Warrant Committee member) and to learn more about our activities. Members of the Trust introduced themselves, and Gloria Leipzig gave a summary report on Trust activities and accomplishments going back several years. This was followed by a discussion of potential development sites in Belmont for affordable housing, with Mr. Paolillo offering his views on Town building needs.

### Annual Meeting of the Housing Trust

According to the Housing Trust Bylaws, an annual meeting is to be held in July; however, due to the meeting with Selectman Paolillo, this year's annual meeting took place on August 19, 2010. A decision was made in regard to officers, to create positions of co-chairs and vice co-chairs as a method of providing for transition in leadership. Judie Feins and Alisa Gardner-Todreas were elected Co-Chairs; Gloria Leipzig and Charles Laverty were elected Vice Co-Chairs.

Respectfully submitted,  
Judith D. Feins (Co-Chair)

*Members: Michael Battista (from September 2010), Roger Colton (through April 2010), Alisa Gardner-Todreas, Jonathan Jacoby, Gloria Leipzig, Charles Laverty III, Carla Moynihan (through June 2010), Ann Silverman, Ann Verrilli*

## COUNCIL ON AGING

The Belmont Council on Aging serves the needs of Belmont's sizable senior citizen population -- over 9,000 Belmont Citizens are age 50 and older. Nearly 5,400 are age 60 and older, and almost 4,000 are age 65 and older. Using a combination of Town-provided funds; state, federal and foundation grants; user fees; donations from individuals and organizations; and volunteer services, the COA efficiently provides a wide-range of services to seniors, including transportation, nutrition, health and

wellness, social, arts and educational programming, as well as social support for seniors and their families. In December 2010 the COA marked its 14<sup>th</sup> month of operations in the new Beech Street Center. The changes and improvements for seniors resulting from this move have been significant in that both the number of seniors using center programs and services has increased and the quantity of programs available to them has expanded. This expansion has taken place within a level funded budget. The Council on Aging's Board Members are: Joel Semuels, Chair, Angela Santoro Mullin, Vice Chair, Mike Cahalane, Treasurer, Ethel Hamann, Cornelius Hegarty, Dan LeClerc, Anne Lougee, Tomi Olson, Penny Schafer, Maryann Scali and Vincent DeNovellis.

According to the database system used for seniors who have registered, the total number of different senior users of the facility from February 1, 2010 through December, 2010 was 1517. The reason January was excluded was because the center was closed until the third week of that month due to the burst pipe incident. More specifically:

- ❖ 1352 of these checked in 1-50 times (Approx. 1 time per month)
- ❖ 88 of these checked in 51-100 times (Approx. 1 time per week)
- ❖ 35 of these checked in 101-150 times (Approx. 2 times per week)
- ❖ 20 of these checked in 151-200 times (Approx. 3 times per week)
- ❖ 22 of these checked in more than 200 times (Approx. everyday)

The center averages 245 visitors on any given day. This is an over 100% increase in attendance when compared to the Oakley Road site, in the last several years of usage there. Not only have the number of participants increased in the new facility over the course of the first year of operating, the number of programs have increased and expanded. Usage of center based programming is divided into three basic categories-1) nutrition 2) health and wellness and 3) socialization, adult education and the arts. The nutrition program, outsourced to a non-profit provider, Springwell, involves a daily lunch program. In fiscal year 2010 the number of meals served was 5,810. The number of seniors served was 269. There is also the off-site component of the program which is the home delivered meals program to homebound elders. The number of meals served in FY2010 was 3432 and 96 different elders were served.

The health and wellness programs include fitness classes such as aerobics, strength and flexibility, tai chi, chair yoga, line dancing, ballroom dancing and personal coaching. They also include health education courses and workshops offered by the Arthritis Foundation, the state's Department of Public Health and other agency and hospital groups on a variety of health and disability topics. Direct health services are also provided. They include a weekly blood pressure clinic, podiatry and massage therapy consultations. The number of senior users of the fitness activities is 259. There is also a medical equipment loan program. Off-site senior swim is offered at the Belmont High School. Throughout 2010, the COA board and staff worked (and continue to work) to organize the fitness room services. This service hopefully will be launched in the spring of 2011.

Socialization, adult education and the arts programs include the following: the "Bel-Aires" choral group, painting, card making, quilting, knitting round table, Goran's Contract bridge, duplicate bridge, poker, mahjong, bingo, backgammon group, ping pong, pool, Chinese performing arts group, in-house library, computer classes, tutoring in digital camera use, "hot topics" discussion group, book discussion group, movie matinees, concerts, live theatrical performances, local artist exhibits, adult education programming from Lasell College, English as Second Language classes, travel presentations and intergenerational programs such as "Blast from the Past" located at the Winn Brook School. Also off site are two programs located at the Belmont Media Center, one a community service to the blind and the other a video production program.

The travel program is another enrichment program based at the center. Trips organized have included the Boston Symphony Orchestra, out of town performances, nature oriented outings and overnight trips. The number of different seniors who have participated in the trips is 229. It should be noted that all the above programs are fee based. The COA revolving account is used to collect the fees from clients, which pay instructors or other providers for their services and/or for program supplies.

Due to the greater volume of programming at the center the COA added a net 10 hours of an administrative assistant position, approved through Town Meeting for FY'11. This had no negative budget impact because there was a slight reduction in the allocation for the social work position and a transportation service position (due to a previous town-wide hiring freeze).

Social services and transportation services remain core services which are vital for the well being of seniors at home. Social services include assistance with obtaining fuel subsidies, tax preparation, social, financial resources, social work evaluations, home visits as well as health insurance counseling and outreach to seniors of linguistic minorities in the Town. The social work team provides assistance with obtaining home safety tools such as the Vial for Life and access to subsidies for home safety alert systems. The director facilitates a monthly support group for family caregivers. Upon the retirement of the full-time social worker in late 2009 the Board of Health and the COA partnered to reconfigure the social work services of the Town. The result was that in April the Town social worker came to work part-time with the COA. The budget for the social worker was slightly less than for the previous full-time worker. However, the shared position was considered a net gain for the COA because the type of license of the Town social worker holds enabled the COA to obtain a graduate level social work intern for the academic year. The number of elder client consultations in fiscal year FY'10 was 386. The number of information and referral requests was 120 and the number of family caregivers served was 40.

Transportation services include rides to medical appointments, grocery and mall shopping, as well as destinations for activities of daily living such as banking, medication prescription pick ups and visits to friends and relatives living in institutions or at home in the Town. Rides to the senior center increased by 30% from those to the previous senior center. The service is operating

## Social Services

with one .5 FTE position less than in FY'09. The number of one way medical rides for FY'10 was 1465. The number of non-medical one way rides was 1509. The COA maintains two vehicles for the transportation service. In December the COA was alerted to a Request for Proposals of the same state grant funding source which made possible the purchase of the other vehicle in 2007. The director filed an application as while simultaneously prepared to ask the capital budget committee for funding towards the co-pay of the vehicle, as that would amount to \$12,000. Another area explored by the COA to reduce costs of the service has been to reach out to neighboring COAs and explore possibilities of sharing some service and/or a vehicle. At year's end that outreach was in its beginning phase.

The COA assists elders in emergency situations and collaborates with other departments to provide necessities during various types of disasters. Last spring during the days of unusual flooding in the area, COA staff assisted elders with home repair services, applications for emergency funding through the state and federal government and counseling. During the water crisis in May the COA worked with the emergency planning service of the town to provide water to elders in need. The snow storms of this past winter season were very challenging to seniors. COA staff members were available, even when town offices were closed, to assist seniors with obtaining snow shoveling services during each storm event. Transportation to highly necessary medical appointments was available as appropriate on those days.

Last spring the COA offered to market and coordinate the tasks of renting the facility. In the summer the board developed marketing publicity materials and in the fall, held two open houses to showcase the rental capability of the center. By December 1 rentals for the Beech Street Center were fully turned over to the COA office. The center has become a popular venue for town committees and programs such as the recreation department's S.P.O.R.T. program. Other local non-profit organizations have begun to utilize the space for meetings, celebrations and other uses.

The total sum of the budget appropriation for this past fiscal year remained stagnant. As the warrant committee's report from the previous year noted the department's budget is growing slightly less on average than other departments. Over a 10 year span there has been an overall decrease of Town funded FTEs' from 7.7 in 2001 to 6.08 in FY'10-a 21% reduction. Funding for most of the classes and special events are sustained by the participants, and those fees are processed through the department's revolving fund account. Program and service levels have remained high thanks to volunteers and labor funded by grants and other sources. The number of volunteer hours has risen to 12,574 hours in FY'10-a 9% increase just in the first seven months of operating in the new center.

Funding for additional programs and center needs has been available through the COA's support non-profit organizations. The Friends of the COA lent their support through funding of volunteer recognition activities. Their newsletter was a vehicle for publicizing the activities of the COA, and they organized a variety of fund-raising activities such as the annual crafts fair, a meat raffle event, the buy a brick campaign and a one year celebration of the center, which included a performance by a local and prominent swing band. Thanks to the Friends sponsorship the COA's activities are now publicized through a new web-site, [www.beechstreetcenter.org](http://www.beechstreetcenter.org). The Friends were responsible for raising \$1,000,000 towards the senior center construction. This past fall the organization turned over \$950,000 to the town. Final pledges are due this coming year. The Belmont Elderly Citizens, Inc., another non-profit funding source established over 15 years ago, funded the patio and outdoor furnishings and is prepared to fund the exercise equipment once the fitness room program begins.

The biggest challenge confronting the department in the coming year and beyond is to meet the expectations, needs and hopes of our expanding community to increase programming at the center, without the commensurate increase in resources. It is also the desire of the COA to reach out to the most vulnerable in the community as well as engage the emerging "Baby Boomer" population in activities and services which best serve their needs. Since most rooms at the center are reserved during the day for programs and the parking spaces are filled most days, it is difficult to provide more programming during operating hours. Once the fitness room service starts, hopefully by early Spring '11, parking will present even more of a challenge. For that reason and so as to accommodate younger seniors, the only way to expand would be to offer some evening programs. Another challenge facing the COA is the new responsibility for facility rentals. This is a new function provided by the department as a revenue enhancing mechanism, and much effort, research and marketing has gone into and continues to be channeled into development of this service to date. The COA is making every effort to generate revenues for the town through the rental program and to make the experience a rewarding one for all after-hours users of the building.

Respectfully submitted,  
Nava Niv-Vogel, Director

## DISABILITY ACCESS COMMISSION

During the year the membership of the Disability Commission had one meeting, for the purpose of electing Officers. The current members include: Ray Glazier, Janet Macdonald, and Nan Donald.

The Disability Access Commission continues to participate in Town building projects with representation on the Senior Center Building Committee and the Wellington School Building Committee.

Continuing with our advocacy to the Community Development Office we are able to see the installation of textured red warning panels for blind white cane users in curb ramps throughout the town on reconstructed streets.

On January 17th, The Disability Access Commission was one of the co-sponsors of the 16<sup>th</sup> annual Martin Luther King Breakfast held at Belmont High School. The Commission provided funding for the American Sign Language interpreters, and Commission members assisted with tasks prior-to and after as well as being in attendance for the event.

In August members represented the Disability Access Commission at the *Annual Meet Belmont* event held at the Belmont High School. At this event Disability Assistance Program brochures were distributed and members were able to communicate with Town residents, in addition to members of community organizations. Special thanks to Ray Glazier for his assistance at this event.

The Disability Access Commission continues to monitor its Disability Assistance Program phone line in order to match up callers with needs and able bodied volunteers. In addition members are encouraged to make brochures available at local places of business and Town Departments.

We are awaiting appointment of new members to DAC by the Board of Selectmen.

Respectfully submitted,  
Janet H. Macdonald, Chairman

## HOUSING AUTHORITY

The Belmont Housing Authority continues to manage a total of four developments including Belmont Village, Sherman Gardens Apartments, Waverley Oaks Apartments, and Clark Lane. Belmont Village is the authority's family and veteran's housing development that was originally built in 1950 and has a total of 100 apartments that include fifty two-bedroom and fifty three-bedroom apartments. Sherman Gardens Apartments, which was built in 1971, has a total of 80 one-bedroom apartments and provides housing for elderly, handicapped and disabled residents. Similarly, Waverley Oaks Apartments, built in 1976, also provides housing for disabled residents and has a total of 74 one-bedroom apartments. The residential property located on Clark Lane is a two-family accessible home that was built in 1988 and provides housing with a 24-hour support staff for eight people with developmental disabilities.

In addition to the state-aided conventional housing programs, the Authority also administers two rental assistance programs that include 47 Federal Section 8 Housing Choice Vouchers and 2 Massachusetts Rental Vouchers. Both rental assistance programs provide rent subsidies to private landlords on behalf of income eligible households. During the year, the Authority has also subsequently completed an undertaking that began in 2009 and will provide project-based assistance through our federally funded Section 8 Voucher Program. In accordance with our contract, the Dedham Housing Authority continues to handle the day-to-day operations for the Section 8 Voucher Program that include maintaining the waiting lists and issuing Certificates to applicants.

The Belmont Housing Authority has six employees including an Executive Director, Administrative Assistant, Tenant Selection Coordinator, Maintenance Superintendent, and two additional maintenance employees. A five member Board is responsible for establishing policies.

Applications for all programs including family, elderly/disabled and the Section 8 Voucher Program may be obtained Monday through Thursday between the hours of 8:00 A.M. and 4:00 P.M. or Friday between 8:00 A.M. and 12:00 noon at the main office located at 59 Pearson Road or by calling (617) 484-2160. Applications may also be downloaded from our website at [www.belmontha.org](http://www.belmontha.org). In order to make information more easily accessible to the general public, the Authority invites and encourages Belmont residents to visit our user-friendly website for more detailed information regarding available programs, regulations, policies, geography, transportation and minutes of meetings.

Under the current income guidelines, the annual income limits for state-aided housing developments are:

Household size	Income
One Person .....	\$46,300.00
Two People.....	\$52,950.00
Three People .....	\$59,550.00
Four People .....	\$66,150.00
Five People.....	\$71,450.00
Six People .....	\$76,750.00
Seven People .....	\$82,050.00
Eight People .....	\$87,350.00

Rents for the elderly/disabled developments are set at 30% of net income and include heat and electricity. Rents at Belmont Village are set at 27% of net income but do not include heat and electricity.

During 2010, the authority also accomplished a number of ongoing property improvements. As a result of previous funding in the amount of \$815,720.00 that had been awarded through the American Recovery & Reinvestment Act, the replacement of one hundred boilers at Belmont Village has been completed and as part of a cooperative effort with the Department of Housing &

## Social Services

Community Development all attics in this development were insulated as well. Since both of these projects were designed to be energy saving initiatives the Authority anticipates that these should further result in substantial cost savings to the residents of this development. During the year, the Authority has also been awarded technical assistance funds in the amount of \$12,500.00 for the replacement of underground wiring at Belmont Village. After receiving \$75,000.00 for an exterior stair and pavement upgrade for Sherman Gardens Apartments, the Authority began repairs on ten of the outside steps that are scheduled for completion in the Spring of 2011.

As part of the same effort to preserve and modernize state-supported public housing, the Authority has also been able to request an advance this year on some additional capital funds that are part of a designated formula funding allocation and will be guaranteed through June 30, 2014. Based upon the annual bond cap, the cap share for Belmont has been set at \$127,599.00 for 2012, \$238,977.00 for 2013 and \$232,489.00 for 2014. The total cap share of \$599,065.00 will enable the Authority to establish a plan for further future building preservation projects over the next few years.

The Authority would like to express special thanks to State Representative Will Brownsberger and Legislative Aide Barbara Miranda as well as some of the Town Departments including the Board of Selectmen, Police and Fire Departments, Community Development Office, Department of Public Works, Health Department and the Council on Aging.

Respectfully submitted,  
Sallye F. Bleiberg, Chairman

## HUMAN RIGHTS COMMISSION

The Board of Selectmen appointed the Human Rights Commission ('the Commission') in September, 2004, to address issues related to the fair and equal treatment of all individuals in Belmont and to create a mechanism for addressing complaints arising from these issues. The Commission is a permanent commission with the following members: Lisa Bernt, Carl Brauer, Julie Cicalese, Nan Donald, Chuck Laverty, Paul Solomon, Connie Williams, and Fran Yuan (Chair). One member, Laura Panos, resigned this past year, and the Commission is currently seeking a replacement. Capt. Peter Hoerr is the liaison from the Police Department and attends all monthly meetings. Kathryn Bonfiglio, of Belmont Against Racism, also serves as a liaison and often attends meetings. There is currently no liaison from the Board of Selectmen.

The Commission met monthly convening eleven duly posted meetings during the 2010 calendar year. Meetings were held on January 7, February 4, March 4, April 1, May 6, June 3, August 5, September 9, October 7, November 3, and December 2.

A number of topics predominated Commission discussions this year including how to conduct outreach to the community, bullying, immigration, and programming for the larger community. Efforts to publicize the Commission included distribution of its brochure and becoming a member of Belmont Media Center, which runs announcements of community events and resources; representation at Belmont Town Day in May and at Meet Belmont in August; and co-sponsorship of two annual events, the Martin Luther King, Jr. Breakfast in January, the Freedom to Marry Ice Cream Social in May, and articles for the Belmont Citizen Herald written by Laura Panos, a former member of the Commission.

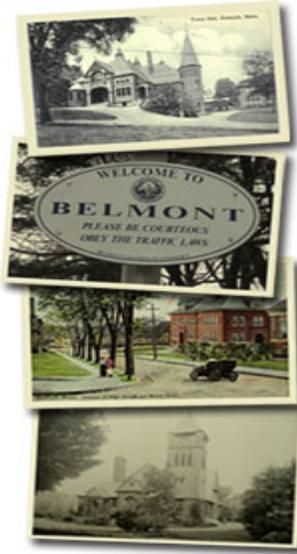
In March, Gloria Legvold of Winchester Multicultural Network spoke to the Commission about its activities. In August, the Commission held a joint meeting with Belmont Against Racism, a long-time advocacy group addressing issues of racism and prejudice, to discuss more ways that the two groups can work together. In October, in its first effort to hold monthly meetings at venues throughout the community, the Commission met at Waverley Woods (WW) with an invitation to its residents. WW is a housing complex of income-eligibility rental properties in the Wellington School district. Residents raised various issues, including disability access and lack of knowledge about some services in Belmont. Other venues are planned for 2011.

A Commission member was assigned each month to check the Commission telephone line. Lisa Bernt attended monthly meetings of the Massachusetts Association of Human Rights Commission and reported about them to the Commission. In addition, this year, all Commission members completed the required on-line ethics training.

At Commission meetings, Capt. Hoerr of the Police Department reported relevant incidents (possible hate crimes and other incidents involving discrimination) that occurred in Belmont. In two cases, a Commission member was asked to act as a mediator with individuals about whom complaints had been made. Kathryn Bonfiglio of Belmont Against Racism reported about BAR's activities. The Commission will continue to build bridges in the community and communicate the message that all community members are valued. Among its top priorities for the coming year, the Commission will hold meetings at various venues throughout the Belmont Community, outreach to specific groups, and plan and sponsor at least one community-wide event each year.

Respectfully submitted,  
Fran Yuan, Chairperson

## VISION 21 IMPLEMENTATION COMMITTEE



The Vision 21 Implementation Committee is a permanent Committee with nine members. The Committee's charge is to "facilitate, enable, and help the Town of Belmont realize the Working Vision adopted by Town Meeting in April 23, 2001.

### Envision Belmont

Envision Belmont's mission, the most recent initiative of the Vision 21 Implementation Committee, is to enhance dialogue between the citizens of Belmont and Town leaders about Town priorities and how we pay for them. The inaugural event of Envision Belmont, a town wide forum titled "Making Tough Choices", was held on October 24, 2010 bringing about 75 Belmont residents and Town leaders together, including the three members of the Board of Selectmen, the Superintendent of Schools, and several School Committee members, to identify desired town-wide priorities, available resources, and how to bridge the gap between the two. The complete report of this event can be found at <http://www.envision-belmont.org>

The Vision 21 Implementation Committee plans to continue with this initiative in collaboration with the Board of Selectmen, School Committee, and other Town leaders as a facilitator to help identify town-wide priorities and solutions to the obstacles in achieving them.



### Sustainable Belmont

Sustainable Belmont, a task force of the Vision 21 Implementation Committee co-chaired by John B. McAlpin and John Kolterman, has as its mandate "to develop and implement a variety of activities and initiatives to assist Belmont's government, residents, and businesses in becoming a more environmentally responsible community."

In 2010, Sustainable Belmont received a notable distinction. On the 40<sup>th</sup> anniversary of Earth Day, Sustainable Belmont was one of only ten environmental, community, academic, and nonprofit organizations in New England to receive an Environmental Protection Agency Environmental Merit Award for outstanding efforts in preserving New England's environment. At the April Town Meeting, the Board of Selectmen acknowledged the EPA award, presenting a resolution that recognized Sustainable Belmont as "a superb example of an organized, collaborative, comprehensive 'grassroots' approach to a worldwide concern."

The EPA award noted in particular that Sustainable Belmont had completed a Climate Action Plan for the Town, and that the two major recommendations of the plan (acceptance of the carbon dioxide reduction goal and establishment of a Town Energy Committee) had been approved both by the Board of Selectmen and the Town Meeting. In May, the Board of Selectmen followed through by appointing a permanent Energy Committee.

Sustainable Belmont has now turned its efforts to working with the residential sector, continuing to educate and bring issues to the community in a variety of ways such as inviting guest speakers to monthly meetings, authoring articles and opinion pieces for the Belmont Citizen-Herald, and disseminating energy conservation tips in the BMLD newsletter, on its own website and that of the Belmont Patch. Topics explored at monthly meetings have been wide-reaching, including food issues, smart meters, water conservation, and numerous other environmental concerns. Finally, Sustainable Belmont is crafting new initiatives to reach out to the public to address the carbon dioxide reduction goal adopted by Town Meeting. Initiatives include the formation of pilot eco-teams, a recent collaboration with the Chenery Middle School to calculate carbon footprints, and the development of curriculum to engage the public in a variety of issues.



### Meet Belmont

On August 26, 2010 the Vision 21 Implementation Committee hosted the eighth annual Meet Belmont under the leadership of Jennifer Page, an event co-sponsored with the Belmont Public Schools. Meet Belmont is one way that the Town addresses the part of the Vision that says, "We will welcome newcomers."

Originally intended especially for newcomers, interest in Meet Belmont has gradually broadened. It is an informational fair that provides an opportunity for new and longer-term residents to meet with and learn from "exhibitors" from the non-profit, religious and municipal sectors. In past years, approximately 150 "guests" attended.

This year the location was shifted from the cafeteria at Belmont High School to the Chenery Middle School because Chenery is

### **Social Services**

air-conditioned. Both exhibitors and guests were grateful for the “cool” setting on a hot August evening.

A second change was that the mailing list for invitational postcards was significantly expanded when the Belmont Municipal Light Department provided us with the addresses of all new electric “hookups”, thereby more than doubling the number of new residents contacted, and resulting in a significantly larger attendance rate. For the first time, we were able to reach Belmont’s rental population.

Altogether, approximately 350 residents attended. Of these, approximately 3/5 were homeowners, and 2/5 were renters; approximately 3/5 had lived in Belmont a year or less. The Town Clerk reported that 60 new residents registered to vote that evening.

We are grateful to Belmont Car Wash for financial support of the event and to the Belmont Public Schools for their assistance. We also thank the enthusiastic, dedicated volunteers, several of whom had attended *Meet Belmont* in the past, when – as newcomers to Belmont – they, themselves, sought information and connection.

On behalf of the Vision 21 Implementation Committee: Jerome Dubois, Jane Feinberg, Kevin Heine, Sara Masucci, Jennifer Page, Michael Sattler, Paul Solomon,

Respectfully submitted,  
Tim Bowman, Chairman



## CULTURE, LEISURE AND COMMUNICATION

### BOARD OF LIBRARY TRUSTEES

*The Belmont Public Library mission:*

- ❖ *Serve as a resource for equal and open access to information, ideas and technology to enrich the lives of all.*
- ❖ *Provide services that address the diverse needs and interests of the citizens of Belmont.*
- ❖ *Promote and support a strong sense of community.*

The Belmont Public Library continued to meet and promote its mission to the extent possible given the level services budget. Library staff worked diligently to offer quality services to the community.

Some of the highlights for 2010: developed a new website; the Massachusetts Board of Library Commissioners (MBLC) announced a new Public Library Construction Grant round for 2010-2011; digital offerings expanded; planning for the first Books in Bloom and the third One Book One Belmont.

#### **Staff Changes**

There were a few staff changes in 2010. Meg O'Brien, technical services assistant, retired and moved to Florida. Mary Wile, who has worked part-time in technical services since 1985, was hired to fill the position. Children's librarian, Naomi Schmidt, resigned in August to move to Pennsylvania where her husband found a new teaching position. Deborah Foley, who worked at the Shady Hill School and the Newton Free Library, was hired to fill the position. In late December, Marcia Traverse, part-time circulation assistant, retired.

#### **Library Usage Remains High**

The number of items borrowed for library patrons from other libraries and loaned to other libraries for their patrons continued to increase. Belmont patrons borrowed 67,942 items from other libraries (in 2009 the amount was 64,267) and the Belmont library lent 49,712 items (in 2009 the amount was 47,059) to other libraries. Despite the fact that the public can request items electronically, the staff must still locate the materials and process them for loan and return. The Adult, Young Adult, Children's and Technical Services Departments selected, ordered, cataloged and processed 10,842 new items including books, music compact discs, books on CD, DVDs, and CD-ROMs. Over 3,000 magazine issues were also cataloged and processed. The Circulation Department checked out and returned 531,626 items to the shelves.

Patrons continue to flock to the public internet computers, now that internet access is required for job searches, job applications, downloading tax forms, and numerous other activities. Many patrons are also bringing laptops to the library to take advantage of free wireless internet access throughout the building.

#### **Library Building Grant**

The Board of Library Trustees applied for and was awarded a sixth month extension for the Massachusetts Public Library Construction Program grant award back in 2009. However, the extended deadline of July 2010 was not enough time to garner support for a new building and secure local funding. The Board of Library Trustees turned back the provisional grant award which was \$5,323,564.

In late spring, the Massachusetts Board of Library Commissioners (MBLC) announced a new Public Library Construction Grant round for 2010-2011. The Trustees appointed a Feasibility Study Committee in July to help select a project manager, an architect, and to assist with the conceptual design process. The Feasibility Study Committee was comprised of citizens, Trustees, staff and a member of the Capital Budget Committee, the Warrant Committee, the Permanent Building Committee, and the Friends of the Library. Liaisons appointed to the committee were from the School Committee and the Recreation Commission. Following the recommendation of the 2002 Cluster Plan and the recommendation of the Capital Project Overview Committee in 2007, a new library is proposed to be constructed across the street from the current facility. The proposed new library will be approximately 45,000 sq. ft. and will include an expanded children's area with a story hour/activity room, additional space for materials, computers, seating, and staff, space for quiet study rooms, a computer training room and community meeting rooms. The new building site is located on school property and will require a vote of the School Committee and then

## ***Culture, Leisure and Communication***

approval by Town meeting. The building will consist of two stories and parking for approximately ninety vehicles will be located behind the building. There will be on-street parking as well. The grant application was submitted in January 2011.

### **Expanding Digital Services**

#### ***New Website***

The library went live with its new website on July 1, 2010. The site was created using a Content Management System (CMS) called Joomla! This system has a graphical administrator interface which requires less technical expertise than the library's old HTML website and allows more staff to share maintenance responsibilities. The staff can schedule changes to the website ahead of time, specifying when events and announcements should be automatically posted or removed. They can also log in remotely to post emergency closings and announcements to the website. The new website has allowed the Children's Room and the Teen Center to have a more distinct and visible presence online. The library's new homepage provides an improved presentation space for advertising upcoming programs and events in a colorful but efficient manner.

The new website incorporates social media and offers patrons more self-serve options. The library began using Twitter to publicize events and other news, and the latest Tweets are displayed on the home page. There also are links to Flickr and Vimeo so the library can share photos and videos of its programs. Patrons can now register for library cards and pay fines online, as well as make and cancel reservations for museum passes.

#### ***Kindles***

During the past year, the kindles have created opportunities for both the staff and patrons to learn new technology and interact with new people both inside the Belmont Public Library and beyond. These e-reader devices continue to be very popular. The library has continued to add new titles to the kindles each quarter, with a total of 90 titles available on each set. Our waiting list has shrunk to only a couple of patrons which means that now we often have a kindle available for immediate check out. Our 16 kindles rarely sit on the shelf for longer than a few moments before they are eagerly checked out by patrons.

The Belmont library has been one of the first libraries in the area to circulate kindles. We have been contacted by many other libraries, including some from other states, with questions about how to set up a program similar to ours. The Technology Librarian hosted several local libraries, including Weston and Natick, for a tour of Belmont's kindle setup and an explanation of how we have implemented this project. She gave a presentation and hands-on demonstration called, "Kindles at the Belmont Public Library" at the Lincoln Library's Staff Day in May of 2010. She also gave a presentation and participated in a panel discussion during the New England Library Association (NELA) Information Technology Section's spring event titled, "Invisible Book: Libraries, People and eBooks!" in Portland, ME on June 11, 2010.

#### ***Downloadable Audio and Playaways***

Overdrive continues to be popular with an average of about fifty people waiting on the hold list for the most popular items. We have about twenty-five new patrons register for the Overdrive system each month. Our residents are downloading an average of seventy-five titles each month. Overdrive continues to offer compatibility with additional mobile devices and e-readers, increasing access to these electronic materials.

As another option for patrons who listen to audio books (including the vision-impaired), the library expanded its offering of playaways to 160 players. These small pre-loaded digital players hold a single book and are popular with patrons because of their ease of operation.

#### ***Online Databases***

In 2010 the library made several exciting additions to its database offerings, expanding the homework help, job search, business, legal, news, and history resources available online 24/7.

The ***Tutor.com*** database was introduced on October 18, offering one-on-one online sessions with a tutor to Belmont residents, both children and adults. Students in kindergarten through college can get help with assignments, projects, essay writing and test prep in every subject, and job-seekers and other adults can get help with resume writing, GED prep, citizenship test prep, and academic support. Tutors are available for online chats from 2 to 10 PM every day; in addition, the Tutor.com database provides ongoing access to additional online resources including study guides, worksheets, and videos. This database proved to be so popular that the original allotment of 350 tutoring sessions were used up by the end of January, and the library had to purchase additional sessions to meet the demand.

***LexisNexis Library Express*** was introduced in July, offering three databases in one: law, business, and news resources all searchable from the same page. Articles from The Washington Post and Consumer Reports, Hoover's company profiles, and state and federal court decisions are just a few of the resources available. Patrons researching a company can find legal cases, trade articles, news articles, financial reports and more for a comprehensive picture. The legal section is available only at the library, while business and news are available from home and other locations. LexisNexis Library Express replaces the Mergent business database and the LoisLaw legal database, which were discontinued last year because of low usage. We are finding that patron usage has improved (221 sessions in the first six months), perhaps because patrons are familiar with the LexisNexis name and reputation.

To supplement the business offerings with investment information and recommendations, the Library added **Morningstar Investment Research Center** at the end of December. The database offers Morningstar analysts' independent opinion on 1,700 stocks, 2,200 mutual funds, and 300 exchange rated funds, plus up-to-date data on industries, markets, and 35,000 stocks and funds. The database lets users build and test portfolio ideas online, and provides financial education through its Investing Classroom.

Also added in December was the **Historical Boston Globe**, providing access to the Boston Globe from 1872 to 1979. (The Massachusetts Newsstand database already provides access to the Globe from 1980 to the present.) The Historical Boston Globe provides not only full text of historic articles, but also an image of the full newspaper page, including headlines, ads and obituaries. It should prove invaluable for homework, historical, and genealogical research.

Usage of the twenty-eight databases purchased by the Library continues strong, reflecting a growing trend for the public to look up reference information online. These databases include the Belmont Citizen-Herald; the Boston Globe and other Massachusetts newspapers; the Wall Street Journal; Credo Reference; and Mango Languages.

The Massachusetts Library System was able to add several popular databases, including Opposing Viewpoints and Literature Resource Center.

### **Staff Development**

Staff participated in offsite and online training throughout the year to become familiar with the new products and services offered to patrons. All reference staff members attended webinars – online training classes – to learn about recently-added databases including Lexis-Nexis, Tutor.com, and Overdrive for downloading audiobooks. Individual reference staff members also attended a wide variety of offsite workshops and classes on such topics as finding digitized books online; weeding the reference collection; using Jing software to present visual information; new out-of-network loan procedures; genealogy resources; Chinese books; and the new Encore catalog interface.

Technology librarian Emily Smith attended training on Joomla! and WordPress, the programs used to maintain the new website, and in turn trained several other staff members on how to update the site.

Reference librarians took an active role in the Minuteman Library Network, with Emily Smith serving as secretary of the Technology Interest Group and Emily Reardon serving as chair of the Reference Interest Group for the 2010-11 fiscal year. The Interest Groups meet four times a year so that librarians throughout the network can hear presentations and share experiences on new developments in the library field.

The annual staff day was held in June. Our technology librarian presented an overview of the new website, so that library staff could guide patrons through the wealth of information available on the site. A Customer Service Workshop was presented by Sarah Sogigian of Metrowest. The day ended with staff making recommendations on how to improve the library's appearance. Prior to staff day, all staff was encouraged to fill out a questionnaire after walking through the library first as a patron and then walking through another department as a staff member. Lunch was provided by the Friends of the Library.

### **One Book One Belmont**

In May, the One Book One Belmont planning committee convened to begin organizing the third town-wide reading program, which would not be held until March, 2011. The planning committee included representatives of the Belmont Public Schools; the Belmont Media Center; the Council on Aging; the Human Rights Commission; library staff; Board of Library Trustees; the Friends of the Library; the Belmont Library Foundation; and Porter Square Books. After spending several months considering dozens of books, the committee selected *Dark Tide: The Great Boston Molasses Flood of 1919* by Stephen Puleo.

The committee chose the book for a variety of reasons: it would appeal to a broad audience, including men and women and all ages from high school on up; it combines a dramatic, human story with excellent historical research; the themes in the book – including immigration, discrimination, tough economic times, Prohibition, and corporate responsibility – are just as relevant today as they were in 1919; and the author was available to speak. Stephen Puleo agreed to talk about his book in Belmont on March 24, 2011. The committee continued to meet monthly to plan more events related to the book, including a film, art exhibit, lectures, youth events, and a tour of the North End led by the author, all to be held in 2011.

### **More adult programs**

The library continued its popular concert series on a new day of the week, changing the name to Music on Saturday because the library was closed on Sundays in 2010. Five concerts were held between January and May, including performances by two large ensembles: the 16-member a cappella group Boston Jazz Voices and the 12-member Willow Flute Ensemble. Also appearing were a quartet from Powers Music School; jazz pianist Bert Seager; and Black Sea Combo performing Afro-Cuban jazz and Armenian music. In December, Boston Jazz Voices returned to present a holiday program on a Thursday night. The concerts all together attracted nearly 460 people and were sponsored by the Friends of the Library.

Spring 2010 featured a series of programs on Crime in March and April. "Whodunnit? Solving Crime with Forensic Science" with Forensic Scientist, Paul Zambella of the State Police Crime Unit. "How Ordinary Mortals Can Take Of Their PC" presented by Kate Ritter of PC9Lives. "Securing Our Nations Borders" with a CBP K-9 officer from the U.S. Customs & Border Protection.

### **Culture, Leisure and Communication**

“Mixing Fact and Fiction in Mystery Novels” was a panel comprised of mystery authors from Sisters in Crime. Authors Susan Oleksiw, Sarah Smith, & Nancy Means Wright spoke about the art and craft of mystery writing.

To address the interests of the “baby-boomer” generation, in the fall of 2010, the Library hosted a series of programs about Care-giving presented by *Discovering What’s Next*. The first program was “*Long Term Care Insurance*” and the second “*Caring for Your Elderly Family Member: Planning Ahead*.”

Members of the Benton Book Discussion group continued meeting every other month at the main library in 2010. Titles chosen were *Finding Noun* by Zoe Ferraris, *Home* by Marilynne Robinson, *Brooklyn* by Colm Toibin, *Family Album* by Penelope Lively, *Homer & Langley* by E.L. Doctorow, and *Down the Nile* by Rosemary Mahoney. Since the group began meeting at the main library the core group of about 10 members have welcomed readers who drop in because the book is of interest.

2010 was an excellent year for **Books and Bites**, the book review series featuring presentations by local residents, Library staff, and local authors. The series is coordinated by reference librarian Miriam MacNair. There were many individuals who contributed to Books and Bites in 2010 by giving presentations on several books. The following are some highlights: Elizabeth Atkins - *The Good Earth* by Pearl Buck and *Pearl Buck in China* by Hilary Spurling. Christine O’Neill - *44 Scotland Street* by Alexander McCall Smith and *It Shouldn’t Happen to a Vet* by James Herriot; Grace Taylor - *Stones into Schools* by Greg Mortenson and Stieg Larsson’s *The Girl with the Dragon Tattoo*, *The Girl Who Played with Fire*, and *The Girl Who Kicked the Hornet’s Nest*; Martin Cohen - *Seaworthy* by Linda Greenlaw and *Nonsense on Stilts* by Massimo Pigliucci; Marcia Lynch - *Louisa May Alcott: The Woman Behind Little Women* by Harriet Reisen and *The Sari Shop Widow* by Shobhan Bantwal; Cheryl Schwartz - *Flotsametrics and the Floating World* by Curtis Ebbesmeyer and Eric Scigliano, and *The Food of a Younger Land*, edited and illustrated by Mark Kurlansky; Miriam MacNair - *The Country of the Pointed Firs* by Sarah Orne Jewett and *Brideshead Revisited* by Evelyn Waugh.

### **Young Adults**

The Library’s commitment to the young adult population was evidenced again in 2010 by the wide variety of programs and classes held for students in grades 8 through 12. From bibliographic instruction to volunteer opportunities to activities for fun, the library provided enrichment for Belmont youth both during and after school hours, with a total number of approximately 443 students attending 38 programs and classes.

Bibliographic instruction included workshops on how to research literary criticism for Belmont High School seniors working on their senior thesis. Sophomores were given help and support researching an essay exploring current and controversial issues. Approximately 160 students attended these classes.

In 2010, the Library began subscribing to Tutor.com, a database that offers live one-on-one tutoring via chat for students and adults. Together with the Adult Services Department, the YA Department hosted an open house to introduce the Belmont community to all the features and advantages of Tutor.com.

National History Day was the main focus for October. Four workshops a week were offered to assist eighth graders with finding appropriate primary and secondary sources. Along with the group sessions, individual appointments were available for the students. Approximately fifty students participated in these workshops, and many others asked for assistance at the reference desk.

As for recreational activities, the Childcare & Babysitting Workshops were in high demand so that two were held, one in the fall and one in the spring. The library held its second annual Cupcake Decorating Party where teens used frosting, candy, cookies, and many other sweet ingredients to turn ordinary cupcakes into anything from a monkey to Mickey Mouse. The library hosted local award winning author Lise Haines for a book discussion about her first young adult novel, *Girl in the Arena*. There were approximately fifty-four participants in these activities.

Thirty teens signed up to participate in the summer reading program. Between all the participants, 109 books and reviews were written and posted to the library’s web page, where they are still linked to help teens with choosing a new book. Summer concluded with ten teens attending the End of Summer Party which included recycled crafts, games, a movie, a book swap, and a raffle drawing.

Throughout the year, teens have continued to help their community by volunteering their time and expertise at the library. During the summer and school year, teen volunteers shelved books all around the library, and made sure that the books were on the shelf in the correct order. The library participated in the Belmont High School Days of Service in both the spring and in the fall. Student volunteers helped clean computers, shelve library books, suggest music for the collection, create decorations for the Children’s Room, and reorganize the Young Adult Room.

The Teen Tech Program enjoyed another successful year. Nine high school students from grades 9 through 12 applied to participate and gain community service credit towards graduation. Our Teen Techs taught classes for adult students on how to use email, Facebook, and Twitter. There was also a general help session where adult students could receive individual help with any computer question or problem and a Cell Phone/Smart Phone clinic where the Teen Techs demonstrated how to text message, take photos with your phone, and many other ways to use a cell or smart phone. Sessions would feature a lecture and Power Point presentation delivered by selected Teen Techs and then hands-on-time and extra help for the adult students in the

class. 37 adults attended the classes. The library received positive and constructive feedback both from the adult students and teen volunteers.

In the fall, the library started a new Teen Advisory Board where students would receive volunteer credit to meet with the Young Adult Librarian to help suggest and plan programs, give feedback on library services, and recommend books and music. We have six active members as of date, and are recruiting more.

The department has also made progress in using technology to reach more young adults. When the library web page was redesigned, a new Teen Center web page was created where users can access library study guides, submit their own book reviews, view new items, and find out about our teen events and programs. We hope that this new web page will help us continue to reach the young adult population of Belmont and fulfill their library needs.

### **Jane Gray Dustan Children's Room**

2010 was a busy year for the Jane Gray Dustan Children's Room. A total of 217 programs were offered, with 7,583 children and caregivers in attendance. We were pleased to again be able to offer so many programs, despite a year of staff transitions.

Denise Shaver came back from maternity leave in April, returning the department to post-budget cut staffing levels. Although Ellen Girouard filled in during Denise's absence, the children's room was left somewhat short-staffed since September 2009. In addition, the children's room is still eagerly waiting the restoration of hours for staff and Tuesday evenings in the summer. Surprising news hit the children's room shortly after Denise's return – children's librarian Naomi Schmidt was now pregnant! Naomi resigned as children's librarian in August to move to Pennsylvania, where her husband found a new job. Debbie Foley was hired as the children's librarian in late September. Debbie was chosen from over 100 applicants.

### **Special Events**

2010 was a year marked by new and continuing collaborations with local community organizations. For a second year, the Powers Music School was able to present three Musical Storytimes. These performances, which feature picture books set to original music, are enormously popular. In addition to the high quality of the musicians, patrons are thrilled to have Saturday morning programs available at the Library, something that is difficult with our small staff. The Jane Gray Dustan Trust pays a small honorarium for each performance. In September, Massachusetts Audubon's Habitat (located in Belmont) presented a hands on program on Reptiles and Amphibians. Finally a new collaboration was started with the Massachusetts Department of Conservation and Recreation who manages Belmont's Beaver Brook Reservation. In December they presented a school vacation week program on earning you Junior Ranger Badge. These collaborations have allowed us to provide the community with more programs without straining our small staff or budget.

### **Summer Reading**

Registration for *Go Green at your library* began on June 21 and ran for nine weeks. Over the course of the summer, 749 children, ranging in ages from 3 to 12, participated – holding steady with last year's 751 participants.

Total attendance at our twenty-eight summer programs was 1,909. Weekly daytime programming followed the same winning format as previous years. Movies for preschoolers were shown every Tuesday at 12, while performers of all types visited on Wednesdays at 2:00 and on Thursdays at 10:30. The Wednesday programs were geared toward our older children, while the Thursday programs were for our younger participants.

For a second year, budget cuts forced us to eliminate our Tuesday evening hours in the children's room, and with them went our incredibly popular evening storytimes. We were, however, again able to offer an evening series of creative writing classes with Yetti Frenkel. This five session program was fully funded by a Belmont Cultural Council grant.

Our Summer Reading performances were funded by Jane Gray Dustan Trust. Highlights included: *Magic of Science*, a program that revealed some of the way magicians trick their audiences, *Jungle Jim*, a lively performance of balloon sculpting and an hour long story hour presented by Belmont's own children's librarians which included fishy stories, songs and a craft. Friends of the Library generously supported the summer reading program by providing funding for the decorations, as well as for the prizes, which were again purchased locally at Belmont Toys.

We continued our "Genre Challenge" incentive this year, encouraging children entering grades 4-6 to read books from seven different genres. This continued to be an exciting option for older children, and the Pizza Party for those who completed the challenge was well-attended and greatly enjoyed, and included Bingo played with candy as chips, board games, and music.

### **Preschoolers**

Librarians offered the following weekly story programs for young children: Book Babies, for children 24 months and under; Storytime for 2's and 3's; and a Story-Craft for children ages 4 and 5. Total attendance at these programs was 3,145 and remained consistent with last year. Book Babies and the two weekly Storytime sessions for the 2 and 3 year olds continue to be well attended. The weekly Friday Playtimes, first begun in 2003, continued. The Jane Gray Dustan Trust continues to fund the always popular Sing-alongs of Julie Goetze and Liz Buchanan, who each perform monthly at the Library.

### **Culture, Leisure and Communication**

Our planned evaluation of the Storycraft program, which has declined in popularity since full day kindergarten, was postponed to allow our new librarian time to become familiar with our services. A survey will be conducted in the Spring of 2011 in preparation for changes in our Fall 2011 storytime schedule.

### **School Age Children**

The Book Discussion for children in grades 4-6, which began in 2002, remains popular with both girls and boys, with an average monthly attendance of 10 to 11 (very enthusiastic) students.

During the school year, the Jane Dustan Trust made possible the following special programs: a Chinese New Year Program,



Alex the Jester during February Vacation, Tom and Debbie Carrol, an Irish Culture program in March as part of Belmont Unplugged, Wingmaster live bird program during April Vacation Week and Mad Science during the December Vacation Week.

### **Friends of the Belmont Public Library**

The Friends of the Belmont Public Library continued to provide strong support for the library in 2010.

The Library Friends Author Series, coordinated by Jennifer Altshuler, featured the following programs: Harriet Reisen discussed her book *Louisa May Alcott: The Woman Behind Little Women*. Deborah J. Swiss discussed her book *The Tin Ticket: The Heroic Journey of Australia's Convict Women*. Neil

Miller discussed his book *Banned in Boston: The Watch and Ward Society's Crusade Against Books, Burlesque, and the Social Evil*. Julia Glass discussed her book *The Widower's Tale*. All authors stayed after their programs for book signings.

In May, the Friends of the Belmont Public Library began planning for Books in Bloom, a festive fundraiser for Library services to be held in January 2011. The committee was made up of Friends, Garden Club members, trustees and staff. The Committee was chaired by Ann Lauriet, Friends of the Belmont Public Library and Corinne Chan, reference librarian. Members of the Belmont Garden Club would interpret a variety of books by creating glorious floral displays. Prominent local authors would be on hand to sign books, local artists would show floral-themed paintings and photographs, Belmont florists would donate arrangements to be given away in a free drawing, there would be live music and light refreshments. The event would be a huge success, details will be in the 2011 annual report.

The Friends Annual Book Sale held in October was very successful, as was the Friends' Everyday Book Sale. The proceeds fund most of the library programs.

The Friends continued to fund the library's popular museum pass program. The museum pass program offers free and discount passes to many museums and parks, and passes circulated a total of 2,735 times in 2010.

### **Volunteers**

Volunteers shelved books, made home deliveries, and gave book reviews at "Books and Bites." Twenty-eight adult volunteers gave 1051 hours to the library. Nineteen high school students worked 340 hours shelving books and straightening shelves. They earned community service credits towards their graduation requirement.

The library is fortunate to have the support of many community groups, most notably the Friends of the Library, the Belmont Library Foundation, the Rotary Club, the Garden Club, the Wildflower Garden Committee and the Historical Society.

Respectfully submitted,  
Matthew B. Lowrie, Chairman

### CABLE TELEVISION ADVISORY COMMITTEE

Since the Town is between cable franchise negotiations, there has not been any activity of the Cable Television Advisory Committee in 2010 (no meetings were held). Therefore, there were no issues to address in 2010 and no activity.

Respectfully submitted,  
Jonathan Green, Chairman

### CULTURAL COUNCIL

For the year 2010, the Belmont Cultural Council, a state-mandated, town-appointed committee that awards state dollars to cultural programs in the Town, awarded \$6658.00 to thirteen grant recipients, including \$4000.00 in grant dollars from the Massachusetts Cultural Council, and \$2658.00 in unencumbered funds from the Belmont Cultural Council's coffers. The list of 2010 grantees follows.



Origamido Art demonstration



Members of the Powers Music School Faculty

This year the committee welcomed new members Anne Shullenberger-Levy and Ilyse Robbins, who joined our committee of Chair Sarah Ellison, Treasurer Juliet Jenkins, Secretary Anne Quirk, Sara Bruya, Christine Sandvik, and Ken Stahlberg.

The Belmont Cultural Council handed out information at "Meet Belmont" in August, and publicized our fall application deadline by placing signs around town and through the public library, the local newspaper and blogging sites.

The Belmont Cultural Council met throughout the fall, reviewing grants after the October 15<sup>th</sup> deadline. While the applications were received and decided on during the fall of 2010, the recipients will use the following calendar year to complete their BCC grant-funded events. We received 22 applications for the 2011 grant cycle, totaling \$13442.00 in requested monies. After four meetings, we declined fourteen grant requests and agreed to fund eight. For 2011, the committee had \$4000.00 in funds from the Massachusetts Cultural Council to award to the grantees. See the attached final list. Reasons for rejection included applications without a local Town partner, as well as ones that did not provide services to a large part of the Town community. Our accepted grants range from in-school programs, library lectures, performances at the Beech Street Center, and visual and performing arts displays. These include the tenth anniversary celebration of Belmont World Film, concerts by faculty members of the Powers Music School at the Beech Street Center, and appearances for the Belmont Public Library's "One Book One Belmont" by Stephen Puleo, author of *Dark Tide: The Great Molasses Flood of 1919*.



Respectfully submitted,  
Sarah Ellison and Juliet Jenkins for the Belmont Cultural Council

## *Culture, Leisure and Communication*

### **2010 Belmont Cultural Council Grant Recipients**

Marble Collection Magazine: \$100.00  
Songbirds of Northeast: \$450.00  
Plymouth Preschool; Music for Young Children: \$231.00  
Art Workshop at Wellington: \$725.00  
Belmont Drama Entertainment at the Beech St. Center: \$350.00  
Clarence Darrow at Beech St. Center: \$325.00  
Writing Workshop at Belmont Public Library: \$700.00  
Collage exhibit at the Belmont Public Library: \$800.00  
Powers Community Outreach: \$450.00  
Record Players Concert for Belmont: \$800.00  
Musical Instruments for Belmont Council on Aging: \$177.00  
Wildlife Education at the Waldorf High School: \$800.00  
Belmont & Watertown Open Studios: \$750.00

Total BCC 2010 funding: \$6658.00

### **2011 Belmont Cultural Council Grant Recipients**

Belmont Public Library---One Book One Belmont: \$500.00  
Belmont World Film Tenth Anniversary Celebration: \$1000.00  
Butler Elementary School—Tanglewood Marionettes: \$350.00  
Burbank Elementary School--Origamido Art demonstration: \$400.00  
Richard Clark—Performance of "Atticus" at the Beech Street Center: \$350.00  
Chenery Middle School—Performance of George W. Russell Jr. and Co: \$800.00  
Marble Collection of Student Works--- Web-site improvement: \$150.00  
Powers Music School—Faculty Concerts at the Beech Street Center: \$450.00

Total BCC 2011 funding: \$4000.00

## INFORMATION TECHNOLOGY ADVISORY COMMITTEE

The Information Technology Advisory Committee (ITAC) serves at the request of the Board of Selectmen but also acts as an advisor to specific Town departments and other Town committees on an as-needed basis. In this capacity, ITAC provides guidance on a variety of information technology (IT) and education technology (ET) issues. The Committee concerns itself with matters of information delivery; ensuring access to appropriate communications technology; increasing the efficiency of transactions involving the Town departments; and working to ensure the proper deployment of infrastructure and technology for the Town departments and citizenry. In addition, ITAC provides, as necessary, strategic IT planning advice for the Town's departments and committees.

### **Membership**

The ITAC consists of 9 members, 4 of whom are appointed by the Board of Selectmen, 4 of whom are appointed by the School Committee, and 1 of whom is appointed by the Board of Trustees of the Belmont Public Library; however, a vacancy in one position has resulted in the total number of ITAC members being 8 for much of 2010. As of 12/31/2010, committee members were Philip Lawrence (Co-Chair), James Berets (Co-Chair), David Goldberg (Secretary/Clerk), Jonathan Green, Ray Hanna, Matthew McGovern, Karen Polvino, and Charles Smart. Paul Roberts joined ITAC in January of 2010 and resigned due to other obligations in February of 2010. Daniel Ellard resigned in May of 2010.

### **Summary of Activities**

ITAC meeting participants also included Mr. Stephen Mazzola, Director of Technology, Belmont Public Schools; Mr. David Petto, Manager of Information Technology, Town of Belmont; Phil Sullivan, Network Manager, Town of Belmont; and Monty Hirschler, Assistant Network Manager, Town of Belmont. Mr. Mazzola and Mr. Petto regularly update the Committee on Information Technology issues facing the school system and Town respectively, and solicit feedback on issues of concern. The broad perspective and technically diverse background of the committee members provide Mr. Mazzola and Mr. Petto with information and resources to assist them with their projects as well as relating Town and School needs and projects to non-governmental and non-educational implementations.

The committee met eight times over the year to discuss the progress and status of many of the Town's and School's key Information and Education Technology initiatives. Some of those initiatives included:

- ❖ Server Virtualization and Network Based Storage implementation and maintenance.
- ❖ Maintenance of Town fiber-optic cable.
- ❖ Cogsdale and MUNIS implementation progress.
- ❖ Upgrading of the SCADA system.
- ❖ Upgrading of the Town web page
- ❖ The integration of Geographic Information Systems into Town processes.
- ❖ IT and ET needs for the transitional plans for the Wellington School relocation.
- ❖ High School Foreign Language Lab.

- ❖ Municipal Wireless Taskforce.
- ❖ Fiber service to the Media Center and Senior Center.
- ❖ Internet Safety.
- ❖ Physical and Electronic Security.
- ❖ Town Telephone System Configurations.
- ❖ School Energy Management Program.
- ❖ Transitioning of School report cards to PDF format.

David Petto organized a briefing to ITAC by security consultants doing a security audit for the Town. ITAC continues to monitor and provide input to the Town/School's efforts to save money by server virtualization.

ITAC made recommendations to the Board of Selectmen regarding the effect of potential changes in the Belmont Municipal Light Department (BMLD) on the relationship between BMLD and Town IT.

In addition, ITAC continues to monitor the status of the "Old Light Building", 450 Concord Ave. and the effects of any plans for the Town's disposition of said property. A major piece of the Town's network is housed in this building. ITAC made recommendations to the Board of Selectmen regarding the protection of the conduit that houses the fiber cable as it exits the building at 450 Concord Avenue.

Respectfully submitted,  
Philip Lawrence, Co-Chairman  
James Berets, Co-Chairman

## RECREATION COMMISSION

The Belmont Recreation Department promotes opportunities for Town residents to participate in a variety of healthy and enjoyable activities year round, which satisfy the diverse interests of Belmont residents.

The Department provides this by providing the following:

1. Offering public recreation programs for all ages.
2. Sponsoring special event and special interest programs.
3. Assisting community groups in recreation oriented activities.
4. Assisting in the maintenance of public playground and recreation areas and facilities.

In presenting our accomplishments of 2010 and our thoughts for the future, our areas of interest will be:

- A. Areas, Facilities and Maintenance
- B. Recreation Programs
- C. Long Range Planning

### **A. AREAS, FACILITIES AND MAINTENANCE**

The Recreation Department continued to work closely with the Department of Public Works to implement needed improvements at the Town's playgrounds, athletic fields and recreation facilities.

The Higginbottom Pool at Belmont High School is maintained by the Belmont School Department and provides space for all of the Recreation Department's swimming programs and time for residents to enjoy swimming for pleasure and exercise. The pool is the home location for our Dolphins swim team and the location of our children's swimming lessons programs throughout the school year. We are grateful to the staff at Belmont High School who work closely with us to maintain a quality facility for residents to enjoy throughout the year.

The Wenner Field House at Belmont High School is home to most of our adult programs during the week and is utilized by residents on a regular basis. Basketball, volleyball, soccer, weight training are all available throughout the school year. Family nights on Thursday continue to be well attended as adults and kids get together for quality time away from home.

The Vigliolo Skating rink is open from late October through mid-March for our recreation hockey programs, offered for all ages and skill levels. It is also the home rink for the Belmont Youth Hockey Association and Belmont High School teams. Skating lessons for ages 3 and over were available for 14 weeks during the winter months. We were happy to be able to offer an expanded public skating schedule this past season with more family friendly hours.

The Underwood Pool continues to be the coolest spot in Town during the summer months. Thanks to the staff of the Department of Public Works, this historic facility provides an oasis for residents all summer long. The summer of 2010 was unusually hot and dry and attendance at the pool was far above average.

Field use is at an extremely high level with more and more youth sports needing space. Thank you to all of these groups for their contributions. The quality condition of these fields is made possible in part by donations from youth groups, including Belmont Soccer Association, Second Soccer Association, Belmont Youth Baseball and Belmont Youth Lacrosse groups and

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again, maintained beautifully by DPW staff. Goosebuster permits are available to residents and their dogs to enjoy the fields and to keep the pesky geese at bay.

## **B. RECREATION PROGRAMS**

### **SCHOOL YEAR PROGRAMS**

Recreation programs sponsored by the Recreation Commission, during the School Year are divided into the following categories:

- ❖ **Children's Programs**
- ❖ **Teen Programs**
- ❖ **Adult Programs**
- ❖ **James "Skip" Viglirolo Ice Skating Facility**
- ❖ **Field House and Indoor Pool Complex**
- ❖ **Special Needs Programs**

### **CHILDREN'S PROGRAMS**

#### **CONLEY LEAGUE BASEBALL**

The Conley League Baseball program provides an opportunity for all Belmont youngsters ages 5 - 12 to participate in organized baseball each spring. No player sits on the bench in this program, offering players of all skill levels the opportunity to play. The Department appreciates the volunteer assistance of parents who generously donate their time and experience to coach and umpire. The Department provides baseball caps and T-shirts for all of the players in the League. The program is open to all Belmont children not in the Little League Baseball Program. Games are played primarily at the Belmont Hill School fields thanks to the generosity of the Belmont Hill School.

#### **CONLEY LEAGUE SOFTBALL**

This weeknight program is held at the Washington Street and Winn Brook playgrounds. Girls ages 6 - 12 enjoy this program, which includes instruction on the fundamentals of the sport and a full schedule of games. Parent volunteers who coordinate and coach this program are a true asset to the Recreation Department. T-shirts and caps are provided for all of the players in the league.

#### **CONLEY LEAGUE MIDDLE SCHOOL SOFTBALL**

This weeknight program is held at Washington Street and Concord Avenue fields and includes girls in grades 5 through 8. A full schedule of games was completed during May and June. The Department provided tee shirts for all of the players in the program.

#### **YOUTH T-BALL**

This popular program for young boys and girls is growing with each season. This, its 17<sup>th</sup> consecutive season was hugely successful. Open to children 4 and 5 years old, games were held on the fields at the Butler School Payson Park. The basic fundamentals of batting and base running are provided with the use of special batting tees. Caps and T-shirts were provided to all of the children who participated. Thanks and appreciation to all of the parents who volunteer their time and effort.

At the end of the season in June we held a family picnic at the Chenery Field. Children were awarded certificates and team photos as mementos of their season. Tee Ball players were also awarded medals. It was a lovely late spring evening and enjoyed by everyone in attendance.

#### **EARLY RELEASE DAY ACTIVITIES**

We continued activities for elementary school children in 2010 including movies at Belmont Studio Cinema and arts and craft projects. Children enjoyed doing seasonal projects which they could bring home to share with their families.

### **TEENAGE PROGRAMS**

#### **SATURDAY NIGHT SKI PROGRAM**

The Nashoba Valley Ski Program offered by the Department continues to be one of the most popular teenage activities in Belmont. Coach buses filled with Belmont teenagers traveled to Nashoba Valley each Saturday evening for the first six weeks of the year. Close to two hundred boys and girls were registered for the program of skiing, snowboarding and instruction. The Department thanks all of the parents who volunteer to chaperone these trips each season and Paul Graham for his long tenure as coordinator of this program.

#### **SNOW TUBING AT NASHOBA VALLEY**

Close to fifty Belmont teens and young adults journeyed to Nashoba Valley Ski Area for a night of fun on their fabulous snow tubing trails. With an abundance of snow this season, the trails were in top condition.

#### **LIFEGUARD & WATER SAFETY INSTRUCTOR TRAINING**

These important training programs offer an opportunity for the Department to maintain the highest quality on our lifeguarding and teaching staff. Opportunities for teens to obtain employment throughout their high school and college careers are made possible through these programs. We are fortunate to have Sara Varella work with us in these programs. Sara is certified through the American Red Cross for lifeguard training, water safety instructor, CPR and AED training. Sara also works with our staff throughout the year by conducting emergency drills and re-certifying our staff on an annual basis.

#### **ADULT PROGRAMS**

##### **VOLLEYBALL**

This popular recreation sport continued to be held on Tuesday and Thursday evenings as part of the Field House program. The Field House Supervisor organizes informal games among those in attendance. The competition is friendly and players look forward to these games each week.

##### **ZUMBA**

In 2010 we added Zumba to the schedule on a trial basis which turned into three full sessions of weekly workouts. Gina Mangienello, a certified instructor is steadily gaining a following of dedicated zumba dancers. The class is held at the Beech St. Center and the Department is grateful to have additional space for programs.

##### **ADULT SOCCER LEAGUE**

Played at the Wenner Field House and at the Winn Brook School, this program offers adults the opportunity to play soccer throughout the school year when fields are not available.

##### **PICK UP BASKETBALL**

The Field House Supervisor organizes games Monday through Wednesday evenings at the Field House. These games continue to be very popular and fun for everyone.

##### **BENEFITS FOR BELMONT SENIORS**

The Recreation Department offers Belmont Seniors, aged 65+ memberships at no charge to enjoy all the Dept.'s facilities throughout the year. Many seniors enjoy the quiet time at the skating rink during the early afternoon and the lap swimming offered at the Higginbottom Pool.

#### **JAMES "SKIP" VIGLIROLO SKATING RINK**

##### **SPECIAL EVENTS**

In November we held the 3<sup>rd</sup> Annual benefit for the Belmont Food Pantry. We especially appreciate Disc Jockey Vinny O'Connell who donated his time and talent to the event which helped to raise awareness and lots of donations for Belmont's Pantry. Music selections ranged from top 40 to family favorites from the past. The following merchants donated raffle prizes for the event: Champions Sporting Goods, Belmont Toys, Nick's II Pizza and Seafood, Brother's Pizza, Belmont Pizza, Brine's Sporting Goods, Studio Cinema, Wheel Works, Belmont Shaw's Supermarket, A Chocolate Dream, Rancatore's Ice Cream, Stone Hearth Pizza, Belmont Car Wash, Brigham's, Ben Franklin, Linda's Donuts and Dunkin Donuts. Raffle ticket sales were high and all proceeds benefited the Food Pantry. John Madden, operator of the snack bar at the rink donated bottomless cups of hot chocolate for the event as well as a gift certificate for a future purchase. These types of events not only allow us to have a lot of fun but offer the opportunity to come together as a community.

##### **CHILDREN'S SKATING LESSONS**

Two sessions of 7 week lessons for children ages 3 through grade 4 are held on Saturday mornings. Children are taught the fundamentals of skating in this class and earn badges as part of the U.S.F.S.A. program. Membership in the U.S.F.S.A. is a part of this program at no cost to residents.

##### **TEEN AND ADULT LESSONS**

These classes, held on Sunday evenings offer an opportunity for young and older adults to learn the basics or improve their skills in a relaxed, informal atmosphere. No pressure and fun for everyone. Many parents and children enjoy this time together.

##### **FIGURE SKATE LESSONS**

This class allows more serious, advanced skaters the opportunity to improve their ice skating skills and figure skating techniques.

##### **RECREATION HOCKEY**

This 18 week program, held on Saturday afternoons and Sunday mornings, provides instruction in the fundamentals of the game to boys and girls ages 4 and over. This is one of the programs that benefits from valuable volunteer assistance throughout the season. The Saturday program focuses on learning to skate and learning to play hockey with youngsters divided by age and skill level. The Sunday program is for more advanced players to improve their skills and have valuable practice time. We appreciate the efforts of Rick Chruciel and Dan Kelleher on behalf of this program. Their enthusiasm for the sport of hockey is unparalleled and translates into a great experience for all the children who participate. The Department once again co-

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sponsored an Annual Invitational Tournament, the Belmont Mite Holiday Classic, during the Christmas vacation week. Large crowds were in attendance at the skating facility to enjoy the action.

The season ended with a family cookout and parent/child games. All youngsters in the Saturday program received a souvenir hockey medal. We especially would like to acknowledge the many volunteers who offer their help with this program.

#### **WOMEN'S HOCKEY LEAGUE**

This program continued on Sunday evenings at the rink and is proving to be very popular with registration increasing each year. Belmont High School Coach Mark Haley offers his time and talent to work with this group of enthusiastic women.

#### **ADULT HOCKEY**

The Recreation No-Check Hockey Program continued to be a big draw this season. Adult men meet Monday evenings throughout the season for fun, friendly competition and exercise. Thanks to Jeff Giordano for his many years of service coordinating this program. The Senior Hockey League which meets 3 mornings a week for adults 50 years and over, is in its third full season and enjoyed by many residents.

#### **VACATION ICE SKATING**

During the major school vacations the Department schedules public sessions of ice skating, mostly during the weekday afternoons. These sessions offer the opportunity for a safe activity for children or families and continue to be well attended.

#### **FIELD HOUSE & INDOOR POOL COMPLEX**

The Department sponsors a wide variety of recreational programming at the Wenner Field House and Higginbottom Swimming Pool at Belmont High School. The Field House and fitness room are open on week nights during the school year and the Higginbottom Pool is utilized for lessons, practices or public swimming. The facilities at the High School have fulfilled the "Community School" concept through this programming. Thursday's Family Night/Open Gym continues to be extremely well attended at the Field House. The following programs are offered at the pool.

#### **LAP SWIMMING**

Lap swimming for all ages continues giving the opportunity for competitive swimmers to keep in shape. This time also offers the chance for people to swim for enjoyment and therapeutic exercise.

#### **ADULT SWIM**

This public swimming session is set aside for use by adults who like to enjoy some quiet time at the pool. These sessions are generally less crowded than other public swimming times.

#### **PUBLIC SWIM**

Public Swimming sessions are held on Monday, Wednesday and Friday evenings, Saturday and Sunday afternoons, offering an enjoyable and healthy activity for Belmont families.

#### **PARENT/TODDLER SWIM LESSONS**

Children 18 months to 4 years old and their parents participate in several guided practice sessions with a focus of building a foundation for future instruction. Bubble blowing, kicking and underwater exploration is introduced. This program offers a fun bonding experience for children and their parents.

#### **CHILDREN'S INSTRUCTION**

Both group and private swimming instruction for children in American Red Cross Levels 2 through 7 is offered at the Higginbottom Pool during the school year. In the group classes, experienced and certified instructors work with children in small class groups to ensure maximum benefit and growth as they progress through the levels. Private lessons are provided throughout the year for those who choose more individualized instruction.

#### **COMPETITIVE SWIMMING (Belmont Dolphins Swim Team)**

The Recreation Department sponsors the Belmont Dolphins Swim Team, a competitive swim team that is part of the Middlesex League. Instruction in all of the basic competitive swim strokes is practiced and a series of swim meets are held throughout the fall and winter. One hundred fifty seven boys and girls participated on this team in 2010-11. Emphasis is on working as part of a team as well as personal achievement. We are fortunate to have a well qualified, dedicated coaching staff to work with the team. Parents are an important part of the success of this program, volunteering their time and effort at swim meets and hosting an annual banquet for swimmers. Thank you PODS (Parents of Dolphin Swimmers)

#### **WENNER FIELD HOUSE**

Adults utilize the facilities for a variety of activities including jogging, walking, weight lifting, basketball, volleyball, handball, paddleball and exercising. It is also the home location for our Adult Soccer League. The Field House and Fitness Room continued to be a popular center for recreational activity for adults throughout the season.

#### **SPECIAL NEEDS PROGRAMS**

The Belmont S.P.O.R.T. (Special Programs Organized for Recreation Time) Program had another very successful year. Activities that included competitive and non-competitive sports training with the option of Special Olympics competition, as well

as art and social programs, drew participants of all ages. Growth continued in all of our programs, especially in social programs, as well as in programs that offered lessons in various sports, such as swimming and skating. A very positive addition to programs this year was the introduction of a self defense class led by members of the Belmont Police Department.

Overall, Special Olympics training and competition continued to involve the largest percent of S.P.O.R.T. participants. Individual and team sports welcomed athletes of all ability levels in our year round program. The Belmont S.P.O.R.T. Program proudly continues to send the largest delegations of athletes, coaches and volunteers to all state events. This year, our floor hockey athletes were guests of Patrice Bergeron for a Bruins game. Also, two former Bruins players attended a floor hockey practice where they ran drills and scrimmaged with our team. That was a highlight of the season for our players.

Social events and other noncompetitive activities offered participants further opportunities for recreation and personal growth. Friday night social events included movies, outings to Boston, a holiday ride to view festive lighting displays at Edaville Railroad, a variety of restaurants, plays, local sporting events and much more.

Younger children continued to enroll in both our swimming and skating lessons, bowling and other activities. While many of our older participants continue moving into group homes in Belmont, they are now bringing their housemates to many of our social programs, as well as other activities.

S.P.O.R.T. participants and their families enjoyed a weekend trip to New York City. One of the many highlights of that trip was seeing Jersey Boys performed on Broadway.

We have continued our relationship with the Alzheimer's Association. There is a strong link between people with Down Syndrome and the early onset of Alzheimer's disease. Families have been able to gain support on how to successfully live with family members with this condition.

We are grateful to be able to use space at the Beech St. Center for programs. The Center has become home to some of our weeknight and weekend programs. Thank you to the management teams of the Council on Aging and Building Services for their efforts.

The success of the S.P.O.R.T. Program continues to be an attribute to a caring and supportive community. Timeless and tireless commitments from dedicated volunteers remain our greatest asset. Resources from local civic organizations and merchants further enhance our program. The S.P.O.R.T. program is truly grateful to everyone in the community for supporting special needs recreation.

## **SUMMER PROGRAMS**

### **"KIDS" AND PRE-SCHOOL SUMMER DAY PROGRAMS**

These two programs were held at the Burbank Elementary School. Seven one-week sessions were offered with the option of full or half day attendance. The Pre School Program is for children ages 4 through entering kindergarten and "KIDS" is for children entering 1<sup>st</sup> grade through age 8.

The summer of 2010 was extremely well attended and parents enjoyed the swimming lesson option that is part of this program. Children are transported to the Underwood Pool in the Department van for a morning swim lesson Monday through Thursday and a free swim on Friday afternoon.

A variety of activities, planned by director David Blake and Assistant Directors Sharon Howell, Debbie Giordano and Kathleen Kennedy included arts and crafts, fitness, sports and special events. These long-running, popular children's programs continue to be a positive summer experience for Belmont children.

### **SUMMER SPORTS PROGRAMS/CLINICS**

A full schedule of instructional sport programs were once again held during the summer. These long running, popular programs are held for boys and girls ages 7-14 at Belmont High School. Local college age and high school athletes serve as instructors at these programs and many of Belmont's high school coaches directed their respective sports. This year's schedule featured four weeks of tennis, four weeks of basketball, two weeks each of soccer, Junior soccer and baseball and one week of field hockey and volleyball. Girls softball was added to the schedule for the summer of 2010 and was well attended. Participants in all of these programs enjoy a full day of sports from 9 a.m. to 4 p.m., with a lunch break that includes swimming at the B.H.S. indoor pool.

### **PRE-TEEN PROGRAM**

This popular program, held at Belmont High School for boys and girls ages 8-12, is very successful and was held for seven weeks this summer. The program was led by Staci Marino, Debbie Giordano and Lyndsay Freeman and offered a wide variety of daily activities. "Field Trip Thursdays" included visits to Fenway Park, the Omni Theatre at Boston's Museum of Science, Crane's Beach in Ipswich, MA, a movie at the Fresh Pond Cinema, Kimballs Amusement Center in Westford and a day of bowling and arcade fun at Lanes and Games in Cambridge.

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#### **RED SOX FANTASY CAMP**

For the second year, the Recreation Department partnered with the Boston Red Sox for two 2-day fantasy camps for children from around Town and around New England. In addition to receiving instruction from some of the best coaches in the Major Leagues, every child received a ticket to a home game at Fenway Park and a visit from Red Sox players and Wally, the Green Monster.

#### **UNDERWOOD SWIMMING POOL**

The season began with the second annual Summer Blast Off event. Hundreds of people came out to celebrate summer with a day of swimming, music, games and a barbecue. Children played games or took a turn dunking or being dunked in the dunk tank. Thanks to our camp counselors and staff for volunteering to help and to the Commission members for their assistance in cooking and serving food. A special thanks to our Summer Coordinator Ernie D'Agnelli and John Madden for manning the grills to feed a lot of hungry people. Music was provided by DJ Vinny O'Connell featuring summertime favorites past and present.

During the rest of the summer, Director Lorraine Benoit and her staff of lifeguards and instructors supervised a full schedule, featuring day, evening and week-end hours from mid-June through the end of August. Caring and experienced instructors offer swimming lessons to children ages 2 and over. These lessons continue to be well-attended and offer children a positive learning experience. The management team at the Underwood Pool conducts training sessions and emergency drills throughout the season to ensure the quality of staff and safety of residents and guests. Competitive swim clinics and diving lessons were held at the Higginbottom Pool at Belmont High School. During the summer of 2010 we had an opportunity to add Scuba diving programs at the Underwood pool. Children and adults enjoyed underwater exploration or were able to get certified to dive anywhere in the world.

#### **ADULT TENNIS INSTRUCTION**

Two sessions of tennis instruction for beginners and intermediates were held in July and August at the High School Courts and were very well attended. These classes are a fun and informal way to be introduced to the game or to improve your skills.

#### **INDOOR SWIMMING**

As well as being the site of recreation swim for the Department's summer programs and training classes, the Higginbottom Pool at Belmont High School was utilized for indoor swimming on evenings during the summer months. Hours were allocated for family and adult swimming sessions on Monday through Thursday evenings.

#### **ADULT SOFTBALL LEAGUE**

The Department continued to sponsor two Men's Slow-Pitch Softball Leagues in 2010. Thirteen teams and over 200 players participated in this league. We appreciate the enormous contribution that Curtis Cancian makes to coordinate this league each year. The Bombers were victorious in the A League Championship and the Orchard Park Grill won the AA League championship.

### **C. LONG RANGE PLANNING**

The Department will continue to support local youth groups by assisting them in every way possible including scheduling, publicity and much more. We will continue to expand programming to accommodate the needs and desires of residents. We are enjoying the opportunity to add more special events for the community to come together and appreciate the support of some community groups in making this possible.

We will work to improve the collaborative relationship we have with the Belmont School Department and the Department of Public Works to utilize areas and spaces efficiently and safely.

Respectfully submitted,  
Recreation Commission:

John Owens, Chair, David Kane, Vice Chair, Dennis Rocha, Lee Slap, Ann Bere, Laurie Carlson, Stephanie King, Betsy Lipson and Andrew Levin

Staff:

William D. McKenney, Director, June Howell, Program Supervisor, Jennifer Floyd, Program Coordinator, Susan Weiner, Special Needs Program Coordinator, Ernest D'Agnelli, Summer Programs Coordinator