



2009

*Belmont's  
Sesquicentennial Anniversary Year*

# TOWN OF BELMONT ANNUAL REPORT



***THE BEECH STREET CENTER***

*Dedicated in 2009*



## About the 2009 Cover. . . .

# 2009

2009 was a very special year for Belmont. On March 18, 2009, Belmont celebrated its 150<sup>th</sup> Anniversary of incorporation. It was 150 years ago, on March 18, 1859 at 3:15 pm that the news of the incorporation reached the citizens of Belmont and every church bell in the town was rung. At the same time this year, the same re-enactment took place, complete with church bells and town officials making the announcement of incorporation at the Town Hall. To symbolize the activities that were planned throughout 2009 by the appointed "Sesquicentennial Committee", a logo was created and this logo will be kept in the archives of the Town of Belmont.



# The Beech Street Center

After 40 years of planning for a senior center by devoted seniors and community members, the new *Beech Street Center*, was dedicated on Sept. 26, 2009. The center is located at 266 Beech Street on the site of the old Kendall School and houses the

Council on Aging services and programs. The design of the building includes an array of senior sensitive features but retains a homelike and aesthetically appealing environment. It is the first environmentally sustainable building in the town and will be LEED (Leadership in Energy and Environmental Design) certified. The center affords opportunities for programs previously not possible, such as a meal-site, fitness space and private counseling areas. In addition, it allows for creative uses benefitting the entire Belmont community. The vision for the center as a dynamic hub of activity and substantive connection for the adult community can now be transformed into a reality.

*Photo credits: 150<sup>th</sup> logo image courtesy of the Belmont Sesquicentennial Committee.  
Beech Street Center photos courtesy of John Catlin, architect*

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*Many thanks to Sandra Curro for compiling, formatting, editing and producing this 2009 Annual Report*

Copies of the 2009 Belmont Annual Town Report may be found at: [www.belmont-ma.gov](http://www.belmont-ma.gov)  
One may view a copy of the Town Report at the Belmont Library or at the Town Clerk's office.  
2<sup>nd</sup> printing



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**TOWN HALL  
BELMONT, MASSACHUSETTS 02478**

**TOWN WEBSITE:  
[www.belmont-ma.gov](http://www.belmont-ma.gov)**

**BELMONT STATISTICS**

**LOCATION:**

Belmont is located in Middlesex County, Massachusetts.  
It is 8 miles west of Boston and 4 miles west of Cambridge.

**HISTORICAL:**

First Settlers	1639
Town Incorporated	1859

**GEOGRAPHIC LOCATION (TOWN HALL):**

Latitude	42° 23' 46"
Longitude	71° 10' 33"

**ELEVATION ABOVE SEA LEVEL:**

High Point	341.2 feet
Low Point	6.8 feet

**AREA DATA:**

Total Acreage	2978.95
Area in Square Miles	4.655
Land Surface	2946.4
Water Surface	32.55 acres

**POPULATION:**

Federal Census, 1970	28,285
Federal Census, 1980	26,100
Federal Census, 1990	24,720
Federal Census, 2000	24,194
Town Census, 1995	25,741
Town Census, 2000	26,000
Town Census, 2003	25,956
Town Census, 2004	25,754
Town Census, 2005	23,973
Town Census, 2006	25,641
Town Census, 2007	25,395
Town Census, 2008	25,493
Town Census, 2009	25,387

**REAL ESTATE IN FY10:**

Real Estate Valuation (total)	\$5,251,433,300.00
Personal Property	\$39,696,440.00
Total Valuation	\$5,291,129,740
FY10 Tax Rate per Thousand	\$12.16



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## ◀ A WORKING VISION FOR BELMONT'S FUTURE ▶

Adopted by Town Meeting, April 23, 2001

Belmont is a desirable and welcoming community that retains a small-town atmosphere within a larger metropolitan area. Our town provides excellent educational opportunities and high quality town services. We protect the beauty and character of our natural settings and historic buildings. Thriving business centers contribute economic stability while offering places for residents to dine, shop, and socialize. The town government responds to the concerns of the residents, practices sound fiscal management and plans for future generations. We make a commitment to preserving and enhancing our strengths as a community while respecting our differences as individuals.

### **Our Principles**

To preserve and enhance the qualities that we value, we, the Belmont community, make a commitment to:

- Foster and maintain an open and inclusive decision-making process.
- Develop and use our human and financial resources wisely.
- Engage in comprehensive and integrated local and regional planning.

### **Our Common Goals**

#### *Quality of Life*

- We will ensure an excellent school system as a cornerstone of our community, providing for the learning needs of all our children and all residents.
- We will manage traffic through and around town to ensure the tranquility of our neighborhoods and the safety of pedestrians and bicyclists.
- We will be an environmentally responsible community and conserve our natural habitats.

#### *Character of Our Town*

- We will maintain our libraries, public buildings, infrastructure and recreational facilities as investments in our future and our historic buildings as witnesses to our past.
- We will work with neighborhoods and residents to identify and support retail needs and opportunities.
- We will value cultural enrichment and encourage local talent and creativity.

#### *Sense of Community*

- We will welcome newcomers and value diversity, while caring for our neighbors and for the needs of children, youth and seniors.
- We will promote the involvement of all residents in the life of our community, support citizen involvement in our town affairs, and rely on an effective, representative local government.
- We will preserve our small-town community atmosphere.

## ◀ BOARD OF SELECTMEN ▶



The April, 2009 annual town election kept the Board of Selectmen in the same composition as Angelo Firenze was re-elected for a three year term. Dan Leclerc was elected by the Board as Chairman.

2009 saw the activity of 66 permanent and temporary committees with approximately 450 volunteer members. Several committees were dissolved as their mission was completed. Town Meeting voted to dissolve the Youth Commission and Personnel Board. New committees formed in 2009 were the Benton Library Reuse Committee, to study the disposition of the former Benton Library building and the Minuteman Study Committee, in order to examine the town's relationship with this source of education.

*Photo courtesy of Cassie Norton*

***The 2009 Belmont Board of Selectmen hold a discussion during a Selectmen's Meeting at the Belmont Gallery of Art at the Homer Building. From left: Ralph T. Jones, Vice-Chairman; Angelo R. Firenze; Daniel C. Leclerc, Chairman***

Volunteering for a committee certainly takes much time and effort and the Selectmen would like to recognize and thank all volunteers for the contributions they make to the town. In particular, they wish to thank the Sesquicentennial Committee for organizing and implementing a town-wide "anniversary" event each month during 2009.

In 2009, Dr. George Entwistle, III was welcomed by all as the new Superintendent of the Belmont Public Schools System.

Issues related to the Town's real estate are a usual topic of the Board's discussions. In June, the residents voted for the construction of a new Wellington Elementary School. The new Beech Street Center was opened in June and already is a popular addition in the town. The Municipal Light Dept. continued its search for a site to house a new substation. The Benton Library was closed and much attention has been focused on its future.

Shrinking sources of funding for town programs and services are always on the minds of the Selectmen. With approximately a \$3.5 million deficit, the possibility of an override vote was contemplated. One added source of revenue came out of town meeting when it was voted to add a .75% local option meals tax, which could potentially provide about \$100,000 in revenue to Belmont.

Several new businesses found their way to Belmont during 2009. In response to existing restaurants looking for more "space", the Selectmen approved allowing a license for Outdoor Seating on sidewalks. Three restaurants took advantage of this.

The Selectmen wish that all residents will continue to remember those Belmont residents who are fighting in Iraq and Afghanistan and hope for their safe return to Belmont.

As the U.S. economy declines, town officials will, more than ever, continue to examine every dollar in the town budget, while at the same time recognizing that residents will be looking to these same town officials to keep up the services provided. Can some Town and School functions be consolidated? Would regionalization of the Board of Health with other towns constitute some savings? Will PILOT payments from non-profits amount to an effective level? Will sale of the Woodfall Road property recoup monetary gain? These, and many other questions will be posed to the Selectmen as they work to cut expenses, and explore if there will be enough savings to prevent the ultimatum of service cuts versus higher taxes. The year ahead will certainly bring many struggles, but also progress.

And finally, the Selectmen thank all the town employees who work tirelessly everyday in their efforts to serve the residents and keep town business moving along smoothly.

2009 BOARD OF SELECTMEN  
Daniel C. Leclerc, Chairman  
Angelo R. Firenze, Vice-Chairman  
Ralph T. Jones

# TOWN OF BELMONT

## 1859 ≈ 2009

### SESQUICENTENNIAL ANNIVERSARY

### YEAR IN REVIEW

*Happy Birthday Belmont 1859-2009!*

It was on March 18, 1859 at 3:15 in the afternoon that Governor Banks signed the bill which created the Town of Belmont from the lands of Watertown, Waltham, and West Cambridge (now Arlington) and in doing so brought to an end the five year battle that had been waged by a group of persistent men who had long argued before the Great and General Court in favor of a petition to create a separate town.



**Selectmen Ralph Jones and Daniel Leclerc, on the Town Hall steps, read the original bill that created the Town of Belmont on March 18, 1859**

This year marks the 150<sup>th</sup> Anniversary of the Incorporation of the Town of Belmont and members of the Sesquicentennial Anniversary Planning Committee invited residents to participate in a wide range of activities in celebration of the town's 150<sup>th</sup> year. The Calendar of Events was planned by the 11 member committee and accomplished by partnering together with many well established clubs and organizations who helped host the activities each month. Although the broad range was meant to satisfy the diversity found within today's community, many activities were linked to the past remembering the rich history which continues to make up Belmont's unique character.

The events are listed below and are followed by a short description.

#### *January-Presentation and Display of "150 Facts"*

A framed collection of historic information and photographs compiled in a timeline which represents the growth, progress and change that has taken place from the 1600's to the present was presented to the Board of Selectmen and later hung on display in the Town Hall. Additional copies were presented to the School Department for distribution to each public school.

#### *February-Belmont Jeopardy*

Members of the audience were called on to test their knowledge about Belmont's past and present in a game show format by answering Belmont themed questions from selected category's like historic landmarks, prominent citizens and market gardens.

#### *March-Belmont in Bloom*

The Belmont Garden Club prepared floral arrangements which interpreted historic art and artifacts from private collections and Historical Society archives including paintings by William Herbert Barnard, Winslow Homer and Nelson Chase.

#### *April-Paratore Brothers Piano Duo*

Belmont born Anthony and Joseph Paratore delighted the audience with an electrifying piano duo. The program included selections for which they have received international acclaim while performing in Germany, Switzerland and England.





**May-Belmont Strawberry Festival**

May was celebrated with a Strawberry Festival the first of which was held back in 1859 by the Belmont Farmers Club. Members of the Belmont Woman’s Club opened their historic property at 661 Pleasant Street. Guests were treated to tours of the mansion built in 1853 by William Flagg Homer followed by strawberries and cream served on the lawn where nephew Winslow Homer painted various versions of his famous Croquet Scene.

**June-Fireworks**

The sky above Concord Avenue was lit up with a spectacular display of fireworks which delighted the crowds of spectators who gathered to see the aerial artistry. The evenings overall success was a cooperative effort between the Sesquicentennial Committee the Belmont Boosters and employees of multiple town departments including police, fire and public works.

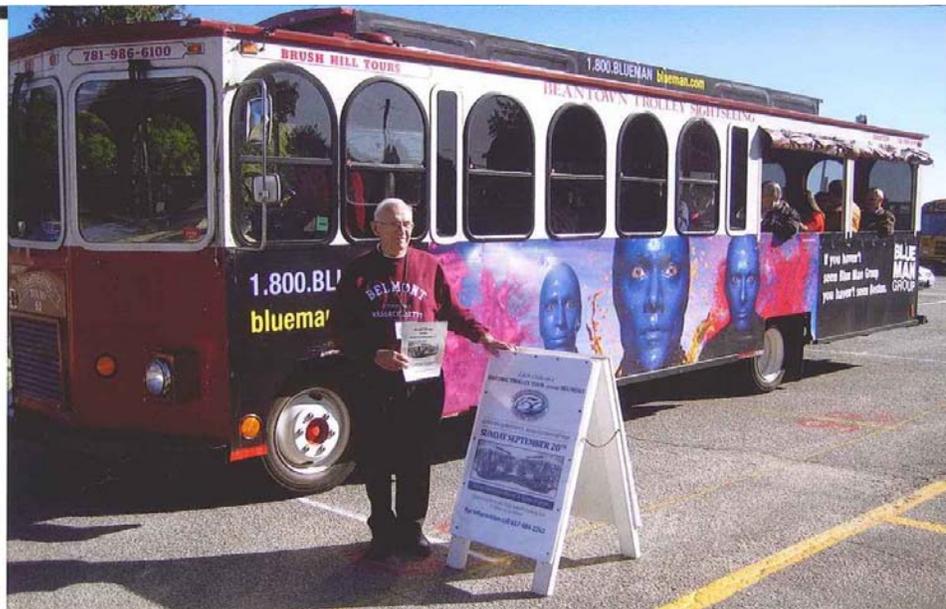


**July-Payson Park Music Festival Concert**

On a warm summer night over at Payson Park the JEM Jazz Trio performed a selection of crowd pleasing songs in celebration of the Town’s 150<sup>th</sup> birthday and the Music Festivals 20<sup>th</sup> Year.

**August-Play Day at the Underwood Pool**

Kids of all ages were invited to the historic Underwood Pool for free swimming, games, music and an after dark movie hosted by Belmont’s Recreation Department.



**September-Historic Trolley Tour**

The Belmont Historical Society hosted an old fashioned trolley tour. The route was laid out by Town Historian Richard Betts who also helped to narrate the sold out trips which wound their way through main streets and back roads on a 90 minute journey.

**October-Pumpkin Decorating Contest**

The Belmont Rotary Club sponsored a pumpkin decorating contest for Belmont youth who could win prizes for their creativity in categories like funniest, scariest and most original designs.

**November-Play “Harvey” is preformed at the Town Hall**

The Belmont Dramatic Club delighted audiences by performing the popular play Harvey in the Town Hall Auditorium.

**December-Sesquicentennial Christmas Tree ornaments are given away**

In cooperation with the Belmont Center Merchants Association the committee was invited to participate in this years “Light up the Town”. Over 200 ornaments were given away to residents who correctly answered Belmont trivia questions during the holiday event.

2009 was a busy year and although there is no telling what the first inhabitants would have thought about the festivities held throughout the past 12 months, it is hoped that the events gave occasion for us to come together as a community and celebrate the persistence of those who were willing to fight for the creation of a new town and who were able to recognize the uniqueness that still sets Belmont apart from its neighbors.

The year long celebration was accomplished by the 11 member committee who has been meeting on a monthly basis since 2006 when they were first appointed by the Board of Selectmen. Many thanks to each members of the Sesquicentennial Committee for providing the vision, leadership and the hard work necessary to accomplish the ambitious year long agenda, and to those from the partnering organizations as listed below whose contributions made the year memorable and enjoyable.

**Sesquicentennial Committee Members**

Richard Betts  
Helen Blakelock  
Warren Farrell  
Jay Greene

Viktoria Haase  
Delores Keefe  
Sandra Kendall  
Patty Mihelich

George Packard  
Pamela Price  
Ronald Sacca

**Partnering Organizations**

Board of Selectmen  
Belmont Police Dept.  
Belmont Woman's Club  
Belmont Historical Society  
Payson Park Music Festival

Belmont Garden Club  
Belmont Fire Dept.  
Belmont Rotary Club  
Belmont Dramatic Club  
Belmont Center Merchants

Dept. Public Works  
Belmont Accounting  
Recreation Dept.  
Treasurer's Dept.  
Belmont Churches

Respectfully submitted  
Viktoria Haase, Chairman

# ◀ TOWN BOARDS, COMMITTEES AND COMMISSIONS ▶

As of March 1, 2010

## Belmont Emergency Management Agency

*Permanent*                      *Appointed, Selectmen*

Alexander Corbett  
Matthew Davison  
Edward Davison  
Ernest Fay  
David Frizzell  
Keith McLean  
Richard Nohl  
Emily Saidnawey  
Leo Saidnawey  
John Steeves  
Cory Taylor

## Belmont Housing Trust

*Permanent*                      *Appointed, Selectmen*

Roger Colton                      2012  
Judith Feins, Chair                      2010  
Alisa Gardner-Todreas                      2012  
Jonathan Jacoby                      2010  
Charles Laverty                      2012  
Gloria Leipzig                      2011  
Carla Moynihan                      2010  
Ann Silverman                      2010  
Ann Verrilli                      2011

## Belmont Media Center Board of Directors

*Permanent*                      *Appointed, Selectmen*

Jonathan Green                      2010

## Belmont Vision 21 Implementation Committee

*Permanent*                      *Appointed, Selectmen*

Timothy Bowman                      2010  
Jerome Dubois                      2011  
Kevin Heine                      2011  
Bruce MacDonald                      2011  
Sara Masucci                      2012  
Sara Oaklander                      2010  
Jennifer Page                      2012  
Paul Solomon, Acting Chair                      2012  
Jay Szklut, Mgt Liaison (non-voting)

## Benton Library Reuse Committee

*Temporary*                      *Appointed, Selectmen*

Richard Cheek  
Joseph DeStefano, Chair  
Nancy Forbes  
Virginia Jordan  
Andrew Rojas

## Board of Assessors

*Permanent*                      *Elected*

Charles Laverty, Secretary                      2010  
C. Brendan Noonan, III, Chair                      2012  
Robert Reardon                      2011

## Board of Cemetery Commissioners

*Permanent*                      *Elected*

Alexander Corbett                      2011  
Charles Johnson                      2010

Ellen O'Brien Cushman, Chair                      2012

## Board of Health

*Permanent*                      *Elected*

David Alper                      2012  
Donna David, Chair                      2011  
Robert Eisendrath                      2010

## Board of Library Trustees

*Permanent*                      *Elected*

Elaine Allgood                      2012  
Mary Keenan                      2011  
Matthew Lowrie, Chair                      2012  
David Rich                      2010  
Hal Shubin                      2011  
Heli Tomford                      2010

## Board of Selectmen

*Permanent, Elected*

Angelo Firenze                      2012  
Ralph Jones                      2011  
Daniel Leclerc, Chair                      2010

## Bylaw Review Committee

*Permanent*                      *Appointed, Town Moderator*

Robert Gallant                      2008  
Charles Hamann, Chair                      2010  
Delores Keefe, Ex-Oficio                      2008  
Raymond Miyares                      2009  
Rebecca Vose                      2010

## Cable Television Advisory Committee

*Permanent*                      *Appointed, Selectmen*

Barry Blessner                      2012  
Mark Carthy                      2010  
Jonathan Green                      2011

## Capital Budget Committee

*Permanent*                      *Appointed, Town Moderator*

Patricia Bruschi, Chair                      Ex-Oficio  
Mark Clark                      2011  
John Conte                      2009  
Anne Marie S. Mahoney                      2010  
Jennifer Fallon, Ex-Oficio  
Barbara Hagg, Mgt Liaison  
Ralph Jones, Ex-Oficio  
Ann Rittenburg, Ex-Oficio

## Conservation Commission

*Permanent*                      *Appointed, Selectmen*

Nancy Davis                      2010  
Tino Lichauco                      2012  
Martha Moore                      2010  
James Roth                      2011  
Margaret Velie                      2011  
David Webster                      2012  
Miriam Weil, Chair                      2010  
Glenn Clancy, Mgt Liaison  
Associate Member, Vacancy                      2010  
Associate Member, Vacancy                      2010  
Associate Member, Vacancy                      2010  
Associate Member, Vacancy                      2010

## Constable

*Permanent*                      *Appointed, Selectmen*

David Benoit                      2011  
William Chemelli                      2010  
John Ehler                      2010

Donna Feeley	2011
Thomas Maguire	2011
Richard Picceri	2010
Philip Richmond	2011
James Tortola	2012

**Council on Aging**

<i>Permanent</i>	<i>Appointed, Selectmen</i>
Michael Calahane	2012
Diana Dick	2011
Ethel Hamann, Chair	2011
Cornelius Hegarty	2012
Jacob Kantor	2010
Henry Kazarian	2010
Anne Lougee	2012
Angela Santoro Mullin	2011
Joel Semuels	2010
Phyllis Solomon	2010
Vacancy	2011
Ann Verrilli, Liaison, BHA	
Nava Niv-Vogel, Mgt Liaison	

**Cultural Council**

<i>Permanent</i>	<i>Appointed, Selectmen</i>
Sara Bruya	2012
Sarah Freiberg, Chair	2009
Juliet Jenkins	2011
Laura Northridge	2010
Anne Quirk	2012
Rebecca Richards	2012
Christine Sandvik	2012
Ken Stalberg	2012

**Disability Access Commission**

<i>Permanent</i>	<i>Appointed, Selectmen</i>
Nancy Donald, Assoc. Member	2010
Raymond Glazier	2010
Janet MacDonald, Chair	2010
Vacancy	2010
Vacancy	2011
Vacancy	2012
Thomas Younger, Mgt Liaison	

**Education Scholarship Committee**

<i>Permanent</i>	<i>Appointed, Selectmen</i>
Leslie Aitken	2010
Paula Caruso	2011
Robert Sullivan	2012
M. DeLynn Walker	2010
Wega Firenze	2012
Floyd Carman, Chair/Mgt Liaison	

**Facilities Energy Management Project Committee**

<i>Temporary</i>	<i>Appointed, Town Moderator</i>
Elizabeth Allison	
Roger Colton	
John Conte	
Jennifer Fallon, Chair	
James Fitzgerald	
Franklin Hundley	
Raffi Manjikian	
Robert McLaughlin	
Karen Pressey	
Diane Stafford	
Gerry Missal, Mgt Liaison	
Timothy Richardson, Mgt Liaison	
Paul Solomon, Mgt Liaison	

**Government Structure Review Committee**

<i>Temporary</i>	<i>Appointed, Selectmen</i>
Henry Hall	
Ralph Jones	
Andrew Levin	
Trish Lohmar	
Anne Marie S. Mahoney	
Robert McLaughlin	
Paul Solomon	
Rebecca Vose	
Thomas Younger, Mgt Liaison	

**Highland Meadow Cemetery Building Committee**

<i>Temporary</i>	<i>Appointed, Town Moderator</i>
Alexander Corbett	
Charles Johnson	
Ellen O'Brien Cushman, Chair	
Karen Pressey	

**Historic District Commission**

<i>Permanent</i>	<i>Appointed, Selectmen</i>
Paul Bell, Co-chair	2009
Joseph Cornish	2010
Peter Gunness	2008
Lisa Harrington	2010
Arley Levee	2010
Lauren Meier	2010
Richard Pichette	2012
Nancy Richards	2010
Michael Smith, Co-chair	2011
Allan Vanderley	2011
Richard Cheek, Chair emeritus	2010
Lydia Phippen Ogilby, Chair emeritus	2010

**Housing Authority**

<i>Permanent</i>	<i>Elected</i>
Donald Becker	2012
Sallye Bleiberg	2013
James Murphy	2010
Leo Saidnawey, Chair	2011
Ann Verrilli, Housing Authority	2011

**Human Rights Commission**

<i>Permanent</i>	<i>Appointed, Selectmen</i>
Lisa Bernt, Co-chair	2011
Carl Brauer	2012
Charles Laverty	2012
Laura Panos	2010
Vacancy	2010
Vacancy	2010
Constance Williams	2011
Fran Yuan, Co-chair	2012
Daniel Leclerc, Mgt Liaison	

**Information Technology Advisory Committee**

<i>Permanent</i>	<i>Appointed, Selectmen/ School Comm./Lib. Trustees</i>
James Berets, Co-Chair	2010
Daniel Ellard	2010
David Goldberg	2011
Jonathan Green	2012
Philip Lawrence, Co-Chair	2012
Matthew McGovern	2010
Karen Polvino	2011
Charles Smart	2010
Vacancy	2011
John Bowe, Mgt Liaison	

**Local Emergency Planning Committee**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Rebecca Orfaly Cadigan		2010
Peter Castanino		2010
Edward Corsino		2012
Edward Davison, Chair		2010
John Farino		2011
David Frizzell		2012
Robert Gad, Recording Sec'y		
Andrew Healy		2011
Richard Lane		2011
Robert Martin		2010
Gerry Missal		2012
Donna Moultrup		2011
Leo Saidnawey		2012
Michael Santoro		2012
Vacancy		2010
Vacancy		2010
Vacancy		2012
Vacancy		2011

**McLean Land Management Committee**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Harlan Carere		2011
Martha Moore, Ex-Officio		2010
Ellen O'Brien Cushman, Chair		2012
Richard Pichette, Ex-Officio		2009

**Minuteman Regional Vocational Tech. HS**

<i>Permanent</i>	<i>Appointed, Town Moderator</i>	
Joseph Scali		2010

**Minuteman Study Committee**

<i>Temporary</i>	<i>Appointed, Selectmen</i>	
Donald Becker		
Carl Brauer		
Margaret Callanan		
Daniel Leclerc		
Richard McLaughlin		
Noreen Millane		
Mark Paolillo		
Joseph Scali		

**Municipal Light Department Advisory Board**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Ashley Brown, Chair		2011
Patricia DiOrio010		
Robert Forrester		2011
Timothy McCarthy		2010
Gretchen McClain		2010
Christine McVay		2012
Jay Sampson		2012

**MWRA Advisory Board**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Peter Castanino		2012

**Parking Clerk**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Floyd Carman		2012

**Permanent Audit Committee**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Floyd Carman, Ex-Officio		
Frank Caruso		2012
Ernest Fay, Chair		2012
Ralph Jones, Ex-Officio		
Barbara Hagg, Ex-Officio		
Henry Hall		2010
Robert Keefe		2011

**Permanent Building Committee**

<i>Permanent</i>	<i>Appointed, Town Moderator/Selectmen</i>	
Patricia Bruschi, Chair		2009
William Lovallo		2010
Robert McLaughlin		2011
Joel Mooney		2012
Stephen Sala		2009
William Shea		2010

**Planning Board**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Sami Baghdady		2012
Jennifer Fallon, Chair		2011
Karl Haglund		2011
Carla Moynihan		2010
Andres Rojas		2010
Jeffrey Wheeler, Mgt Liaison		

**Property and Casualty****Insurance Advisory Committee**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
John Borelli		2012
Evelyn Haralampu		2011
Robert Masse		2012
June Roberts, Chair		2010
Robert Watson		2011
Jeffrey Conti, Mgt Liaison (Non-Voting)		

**Recreation Commission**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
Ann Bere		2010
Laurie Carlson		2011
David Kane		2012
Stephanie King, Chair		2011
Andrew Levin		2012
Elizabeth Lipson		2012
John Owens		2011
Dennis Rocha		2010
Lee Slap		2010
William McKenney, Mgt Liaison		

**Registrars of Voters**

<i>Permanent</i>	<i>Appointed, Selectmen</i>	
William Hofmann, Chair		2012
Delores Keefe, Ex-Officio		2010
Robert McGaw		2011
James Staton		2010

**Retirement Board**

<i>Permanent</i>	<i>Elected/Appointed, Selectmen</i>	
Thomas Gibson		2009
Barbara Hagg, Ex-Officio		
Peter Palandjian		2011
Rosario Sacco, Chair		2010
Walter Wellman		2008

**School Committee**

<i>Permanent</i>	<i>Elected</i>	
Laurie Graham		2011
Karen Parmett		2012
Ann Rittenburg, Chair		2011
Paul Roberts		2010
Rebecca Vose		2012
Leslie Walker		2010

**Senior Center Building Committee**

<i>Temporary</i>	<i>Appointed, Town Moderator</i>	
Susan Burgess		

Margaret Callanan  
 Walter Guertin  
 Cornelius Hegarty  
 Mary Ann Johnson  
 Robert Jones  
 Paul Laffey  
 William Lovallo  
 Janet MacDonald  
 Penelope Schafer, Chair  
 Phyllis Solomon  
 Nava Niv-Vogel, Mgt Liaison

**Sesquicentennial Anniversary Planning Committee**

*Temporary Appointed, Selectmen*

Richard Betts  
 Helen Blakelock  
 Warren Farrell  
 John Greene  
 Viktoria Haase, Chair  
 Delores Keefe  
 Sandy Kendall  
 Patricia Mihelich  
 George Packard  
 Pamela Price  
 Ronald Sacca

**Shade Tree Committee**

*Permanent Appointed, Selectmen*

Nancy Forbes 2012  
 Ruth Foster 2010  
 Peter Guinness 2011  
 Andres Rojas 2011  
 Laura Simmons, Chair 2009  
 DeNee Reiton Skipper 2013  
 Thomas Walsh, Tree Warden  
 Peter Castanino, Mgt Liaison

**Solid Waste/Recycling Committee**

*Temporary Appointed, Selectmen*

Mary Beekman  
 Joseph Curro  
 Kristen Galfetti  
 Douglas Koplou, Chair  
 Laura Panos  
 Peter Castanino, Mgt Liaison

**Traffic Advisory Committee**

*Permanent Appointed Selectmen*

Peter Curro 2012  
 Laurence MacDonald 2010  
 Andrea Masciari 2010  
 Dana Miller 2012  
 Linda Nickens, Chair 2012  
 Tommasina Olson 2010  
 Ronald Sacca 2010  
 Glenn Clancy, Mgt Liaison (Non-Voting)

**Tree Warden**

*Permanent Appointed, Selectmen*

Thomas Walsh 2012

**Warrant Committee**

*Permanent Appointed, Town Moderator*

Elizabeth Allison 2011  
 Kimberly Becker 2012  
 Patricia Bruschi 2011  
 Margaret Callanan 2011  
 Philip Curtis, Chair 2012  
 Adam Dash 2012  
 Roy Epstein 2010

William Hofmann 2010  
 Michael Libenson 2012  
 William Lynch 2010  
 Raffi Manjikian 2012  
 Walter McLaughlin 2011  
 Noreen Millane 2010  
 Mark Paolillo 2010  
 Ann Rittenburg 2009  
 Eric Smith 2011  
 Michael Widmer 2009  
 John Bowe, Ex-Officio 2009  
 Daniel Leclerc, Ex-Officio  
 Barbara Hagg, Mgt Liaison

**Water Advisory Board**

*Permanent Appointed, Selectmen*

Frank French, Chair 2011  
 Joseph Greene 2012  
 William Shea 2010

**Wellington School Building Committee**

*Temporary Appointed, Town Moderator*

Joseph Barrell  
 John Bowe  
 Patricia Bruschi  
 Philip Curtis  
 Mark Haley, Chair  
 William Lovallo  
 Mary McHugh  
 Gerry Missal  
 Joel Mooney  
 Lucy Pullen

**Zoning Board of Appeals**

*Permanent Appointed, Selectmen*

William Chin, Chair 2012  
 Martin Cohen, Associate Member 2011  
 Joseph DeStefano 2010  
 James Ryan-Fagan 2012  
 Nicholas Iannuzzi 2013  
 Arthur Kreiger 2012  
 Demetrios Zarkadas 2011  
 Jeffrey Wheeler, Mgt Liaison

# ◀ TOWN MEETING MEMBERS ▶

As of March 1, 2010

## AT LARGE MEMBERS

Brownsberger, William N. 6 Stella Rd  
 Carman, Floyd S. 184 Brighton St  
 David, Donna 589 Belmont St  
 Keefe, Delores A. 49 Chilton St  
 LeClerc, Daniel C. 36 Becket Rd  
 Laverty, Charles Jr. 10 Cedar Rd  
 Widmer, Michael 126 Gilbert Rd

## PRECINCT ONE

Bishop, Carolyn J. 7 Orchard St  
 Borelli, John A. 290 School St  
 Carthy, Mark 21 Stone Rd  
 Dash, Adam 12 Goden St  
 Donohue, Anne E. 175 Goden St  
 Duffy, Martin 76 Lincoln St  
 Ellet, William C. III 21 Watson Rd  
 Fallon, Jennifer M. 30 Richardson Rd  
 Freeman, Jack 93 Watson Rd  
 Freidberg, Karen 43 Douglas Rd  
 Gavin, Mary 12 Long Ave  
 Golding, Helen E. 18 Louise Rd  
 Hamann, Charles M. 28 Temple St  
 Hayes, Jocelyn C. 5 Colonial Ter  
 Hegarty, Cornelius M. 11 Louise Rd  
 Heigham, James C. 62 Orchard St  
 Kendall, Sandra J. 74 Fairmont St  
 King, Darrell 30 Long Ave  
 Lind, Katherine A. 68 Fairmont St  
 Lohmar, Patricia D. 35 Concord Ave  
 Mahoney, Brian E. 24 Goden St  
 McCarthy, Theresa F. 82 Lincoln St  
 McClain, Gretchen 87 School St  
 McGaw, Eloise See 23 Louise Rd  
 McGaw, Robert E. 23 Louise Rd  
 Miller, Kathleen P. 11 Gale Rd  
 Miranda, Barbara E. 22 Myrtle St  
 Ogilby, Lydia Phippen 306 Washington St  
 Paulsen, Frederick S. 90 School St  
 Pullen, Lucy 83 School St  
 Reppucci, Nancy Madanian 21 Emerson St  
 Stafford, Diane E. J. 9 Temple St  
 Staton, James H. 92 Long Ave  
 Tomczyk, Stephen 47 Hamilton Rd  
 Weis, John J. 30 Chenery Ter  
 Wolf, Paul 21 Edgemoor Rd

## PRECINCT TWO

Aitken, Leslie 70 Evergreen Way  
 Banker, James 79 Scott Rd  
 Banker, Michele 79 Scott Rd  
 Bing, Edward A. 86 Juniper Rd  
 Brown, W. Sumner 35 Ross Rd  
 Brusck, M. Patricia 52 Radcliffe Rd  
 Cooperstein, Florence A. 40 Woodfall Rd  
 Corbett, Julia 48 Stella Rd  
 Cushman, Ellen O'Brien 38 Scott Rd  
 DeNovellis, Vincent 35 Clifton St  
 DiGiovanni, Anthony 4 Radcliffe Rd  
 Dreier, Katharine E. 11 Howells Rd

Graves, Jim 593 Pleasant St  
 Hofmann, William F., III 223 Rutledge Rd  
 Huang, Caroline Bing-Yen 39 Howells Rd  
 Jones, Ralph T. 26 Prentiss Ln  
 Jones, Sherry 26 Prentiss Ln  
 Kershaw, David O. 1015 Concord Ave  
 Lewis, Bradley R. 70 Somerset St  
 Magni, Peter R. 140 Radcliffe Rd  
 Malliris, Evanthia K. 618 Pleasant St  
 Masucci, Sara M. 5 Scott Rd  
 McAlpin, John B. 59 Winter St  
 McLaughlin, Robert 81 Wellesley Rd  
 McSwain, Judith A. 35 Ross Rd  
 Pew, Elizabeth W. 27 Wellington Ln  
 Puma, Mary J. 24 Evergren Way  
 Robotham, John 19 Scott Rd  
 Robotham, Suzanne H. 19 Scott Rd  
 Scali, Joseph A. 19 Prospect St  
 Scali, Maryann 19 Prospect St  
 Schwartz, Michael 46 Prospect St  
 Skolnick, David C. 14 Crestview Rd  
 Valiant, Gayle L. 50 Tyler Rd  
 Weeks, Julia H. 585 Concord Ave  
 White, Robie W. 54 Prentiss Ln

## PRECINCT THREE

Alcorn, Anthony J. 172 Waverley St  
 Allen, Anne C. 580 Concord Ave  
 Allison, Liz 69 Pinehurst Rd  
 Barton, Julie T. 16 Charles St  
 Bass, Suzanne 530 Concord Ave  
 Blake, Thomas K. 23 Centre Ave  
 Bleiberg, Sallye F. 14 Harris St  
 Carere, Erica 95 Pinehurst Rd  
 Chase David R. 14 Waverley Ter  
 Cohen, Martin L. 21 Dunbarton Rd  
 D'Andrea, Mark M., Jr. 97 Waverley St  
 Delise, Robert M. 81 Pinehurst Rd  
 Dieckmann, John T. 47 Lorimer Rd  
 Firenze, Angelo R. 1 Clover St  
 Goodman-Belkadi, Ariane 12 Woodland St  
 Hartman, Deborah 133 Brookside Ave  
 Johnson, Susan L. 7 Vernon Rd  
 Kennedy, Mary K. 11 Lorimer Rd  
 Kennedy, Robert V. 11 Lorimer Rd  
 Kerr, Rosalie O. 35 Summit Rd  
 Kruse, Janet M. 13 Grant Ave  
 Madden, Richard K. 707 Pleasant St  
 Manjikian, Raffi M. 12 Pearl St  
 Mayer, John H. 194 Orchard St  
 McVay, Christine 109 Brookside Ave  
 Monahon, J. Grant 68 Snake Hill Rd  
 Moore, Martha 331 Waverley St  
 Murphy, Maria L. 36 Stanley Rd  
 Page, Jennifer A. 15 Stanley Rd  
 Parmett, Karen S. 86 Clark St  
 Passero, Barbara 31 Grant Ave  
 Sarno, Judith Ananian 30 Waverley Ter  
 Stanton, Vincent P. 32 Royal Rd  
 Sullivan, Michael 30 C St  
 Tomford, Heli 72 Pinehurst Rd  
 Vose, Rebecca 48 Clark St

## PRECINCT FOUR

Baghdady, Nadim S. 94 Walnut St  
 Baghdady, Sami S. 14 Loring St  
 Baghdady, Samir S. 168 White St  
 Brown, Judith L. 18A Davis St  
 Chemelli, William J. 11 Ripley Rd  
 Coté, Marion E. 37 Burnham St

Cowing, Kathleen 37 Thayer Rd  
 Cunningham, Kevin M. 20 Chandler St  
 D'Angelo, Lorene 22 Burnham St  
 Daxon, Thomas 50 Sycamore St  
 DiTommaso, Coralie N. 38 Jeanette Ave  
 Erdos, Gail E. 46 Bartlett Ave  
 Fetter, Sybil B. 139 Bartlett Ave  
 Frizzell, David M. 36 Thayer Rd  
 Frizzell, Linda A. 36 Thayer Rd  
 Gates, Lucia E. 11 Agassiz St  
 Goldman, Matthew 74 Agassiz Ave  
 Gregson, Kristen L. 6 Moraine St  
 Hovsepian, Jirair M. 44 Chandler St  
 Kazarian, Henry V. 22 Banks St  
 Klein, Trey 201 Lexington St  
 Lawrence, Philip W. 48 Agassiz Ave  
 MacIsaac, James 25 Ripley Rd  
 Mahon, Anne 19 Alma Ave  
 Messenger, William G. 84 Lexington St  
 O'Brien, Margaret C. 19 Burnham St 2D  
 Occhino, John 18 Hull St  
 Occhino, Sandra 18 Hull St  
 O'Connor, Brigid 20 Walnut St  
 Pazzanese, James G. 177 Lexington St  
 Powelstock, David 23 Alma Ave  
 Rono, Nathaniel A. 28 Loring St  
 Sacco, Rosario A. 133 White St  
 Webster, David M. 18 Holt St  
 White, Joseph P. 14 Maple Ter  
 Whittemore, Patrick M. 83 Bartlett Ave

**PRECINCT FIVE**

Becker, Donald L. 35 Horne Rd  
 Bloore, Suzanne 37 Hastings Rd  
 Bowman, G. Timothy 74 Horace Rd  
 Brown, Devin B. 54 Horne Rd  
 Bown, Martha S. 54 Horne Rd  
 Carlini, Stephan W. 31 Horne Rd  
 Coakley, Joanne E. 95 Horace Rd  
 Connolly, Joseph F. 31 Hammond Rd  
 Curtis, Philip C. 9 Bay State Rd  
 Doblin, Lynne J. 3 Francis St  
 Donham, Thayer 77 Hammond Rd  
 Ellard, Janice M. 12 Horace Rd  
 Fay-Richard, Sandra 95 Bay State Rd  
 Feins, Judith D. 71 Bay State Rd  
 Firenze, Felix J. 22 Bay State Rd  
 Gorham, Christopher 95 Hammond Rd  
 Kassaraba, Ellen 43 Hastings Rd  
 Kassaraba, Myron 43 Hastings Rd  
 Laughlin, Malcolm 19 Holden Rd  
 Lewis, Tamar A. 11 Wiley Rd  
 Liebenson, Michael D. 59 Hammond Rd  
 Morgan, Allan E. 45 Gilbert Rd  
 Olson, Tommasina Anne 10 Bay State Rd  
 Plunkett, Robert W. 66 Horace Rd  
 Polcari, Lynne Cook 44 Hastings Rd  
 Pollock, John W. 383 Common St  
 Pollock, Lois J. 383 Common St  
 Rojas, Andres T. 71 Drew Rd  
 Rundle, Wendy L. 17 Poplar St  
 Serra-Masciari, Andrea 51 Flett Rd  
 Smith, William B. 261 Beech St  
 Steinert, Heidi L. 123 Gilbert Rd  
 Sullivan, John P., Jr 72 Palfrey Rd  
 Sullivan, John P., Sr 72 Palfrey Rd  
 VanDeurse, Gary Brian 48 Alma Ave  
 Widmer, Jeanne 126 Gilbert Rd  
 Wrubel, Roger P. 165 Slade St

**PRECINCT SIX**

Alper, David B. 1 Oak Ave  
 Becker, Kimberly 15 Warwick Rd  
 Bowe, John J. 20 Elizabeth Rd  
 Brah, William J. 23 Pine St  
 Chin, William D. 261 Payson Rd  
 Clark, Mark 28 Oak Ave  
 Cobb, Priscilla 64 Pine St  
 Colton, Roger Duane 34 Warwick Rd  
 Croy, Susanne M. 95 Stults Rd  
 Decker, Margaret H. 55 Cushing Ave  
 Dick, Diana H. 124 Oakley Rd  
 Donner, Tara 47 Payson Rd  
 Dukas, Theodore 236 Payson Rd  
 Gibson, Elizabeth 15 Oakley Rd  
 Haley, Mark X. 8 Pine St  
 Hilgenberg, Joanna L. 50 Oakley Rd  
 Hirsch, Marcie S. 64 Old Middlesex Rd  
 Johnson, David R. 23 Oak Ave  
 Kirrane, Julia M. 23 Lawndale St  
 Klionsky, Stephen 196 Payson Rd  
 Kobayashi, Richard M. 47 Stults Rd  
 Malone, John J. 18 Selwyn Rd  
 Mancini, Zenda 4 Essex Rd  
 Marsh, Nancy M. 42 Warwick Rd  
 Mooney, Jeanne R. 60 Oak Ave  
 Oates, Linda N. 302 Payson Rd  
 Reardon, Robert P. 73 Van Ness Rd  
 Saper, Brian S. 16 Old Middlesex Rd  
 Semuels, Joel M. 18 Bellevue Rd  
 Singler, Judith R. 53 Selwyn Rd  
 Slap, Laurie R. 95 Long Ave  
 Smith, Eric A. 44 Pequossette Rd  
 Smith, Michael A. 40 Warwick Rd  
 Solari-Brah, Ellen 23 Pine St  
 Takvorian, Grace 42 Old Middlesex Rd  
 Thayer, Philip K. 39 Oak Ave

**PRECINCT SEVEN**

Betts, Richard B. 20 Woods Rd  
 Blatt, Julia 27 Skahan Rd  
 Brown, Cheryl 18 Exeter St  
 Callanan, Margaret M. 21 Sargent Rd  
 Casale, Alexander 179 Lewis Rd  
 Cheloff, Ava 76 Elm St  
 Cohen, Robert F. 31 Audrey Rd  
 Coutinho, Carmen 23 Woods Rd  
 Crapulli, Michael J. 47 Audrey Rd  
 DeLorio, Lindi R.B. 37 Marlboro St  
 Drevins, Joan A. 61 Betts Rd  
 Eysenbach, Margaret 219 Washington St  
 Eysenbach, James M. 219 Washington St  
 Giallongo, Steven 124 Dalton Rd  
 Graham, Laurie 27 Grove St  
 Green, William H. 85 Betts Rd  
 Grob, Elizabeth 21 Betts Rd  
 Haines, Marcia L. 360 School St  
 Harris, Garrett J. 21 Hartley Rd  
 Jacoby, Henry D. 106 Grove St  
 Jacoby, Martha Hughes 106 Grove St  
 John, Thomas Douglas 3 Livermore Rd  
 Lockett, Deborah S. 112 Dalton Rd  
 Looney, Paul 406 School St  
 Lowrie, Katherine 74 Shaw Rd  
 Lowrie, Matthew 74 Shaw Rd  
 MacLeod, Arthur H. 29 Woods Rd  
 Meier, Shelagh E. 82 Betts Rd  
 Owens, John C. 10 Anis Rd  
 Pisano, William C. 253 Washington St  
 Riley, Timothy M. 133 Dalton Rd

Ruvolo, Donna 36 Choate Rd  
 Schafer, Penelope H. 161 Lewis Rd  
 Sorenson, Brett C. 30 Woods Rd  
 Sullivan, David M. 42 Falmouth St  
 Titus, Susan R. 26 Livermore Rd

**PRECINCT EIGHT**

Aalyson, Molly 9 Coolidge Rd  
 Allen, Monte 88 Farnham St  
 Baskin, Kathleen 73 Munroe St  
 Brauer, Carl M. 3 Dean St  
 Brosnan, Kevin P. 31 Tobey Rd  
 Bunyon, Carolyn 50 Albert Ave  
 Cella, David A. 29 Broad St  
 Corbett, Alex. E., III 114 Alexander Ave  
 Crowley, Michael J. 215 Channing Rd  
 Ferrante, Anthony A. 15 Westlund Rd  
 Firenze, Marc J 64 Winn St  
 Gallant, Robert M. 55 Hill Rd, Apt. 706  
 Goldenberg, Anne Covino 36 Stearns Rd  
 Johnson, Charles R. 384 Pleasant St  
 Johnson, Mary Ann 384 Pleasant St  
 Kochem, Christine W. 21 Jason Rd  
 Kochem, Robert C. 21 Jason Rd  
 Lambert, Anne-Marie 79 Chilton St  
 Leabman, Scott H. 80 Munroe St  
 Massidda, Douglas J. 123 Cross St  
 Matson, Douglas 33 Sandrick Rd  
 Mercier, Donald H. 96 Cross St  
 Montoya, Rudy 44 Statler Rd  
 November, Martin T. 39 Dean St  
 Oaklander, Sara 88 Farnham St  
 Paolillo, Mark 42 Pilgrim Rd  
 Reed, Lynn Peterson 62 Munroe St  
 Richard, Edwin A. 76 Dean St  
 Rittenburg, Ann Marie 42 Farnham St  
 Roberts, Paul F. 54 Cross St  
 Rosales, Deborah M. 48 Farnham St  
 Rosales, Stephen B. 48 Farnham St  
 Smith, Mark P. 73 Chilton St  
 Stratford, Scott D. 97 Alexander Ave  
 Swift, Anne H. 76 Tobey Rd  
 Wasserman, Neil 28 Coolidge Rd

# ◀ TOWN MEETINGS AND ELECTIONS ▶

**TOWN OF BELMONT  
WARRANT FOR 2009 ANNUAL TOWN MEETING  
APRIL 27, 2009  
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To either of the Constables in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Belmont High School Auditorium on MONDAY, APRIL 27, 2009, at 7:30 P.M., and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles, viz:

**ARTICLE 1:      *Reports***

To hear the report of the Selectmen and other Town Officers. To hear the report of any Committee heretofore appointed and to act thereon.

This article accepts the reports of Town departments appearing in the Annual Town Report and allows the Board of Selectmen and other town officers, boards and committees to report orally to the Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout the Town Meeting to allow town officials and committees to report when necessary.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 2:      *Authorization to Represent Town's Legal Interests***

To see if the Town will authorize the Selectmen to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same in behalf of the Town, as and when they deem it for the best interest of the Town so to do, or in any way act thereon.

This article is traditional and authorizes the Board of Selectmen to represent the Town's legal interests. This authority is clearly identified in the Massachusetts General Laws and the General By-laws of the Town of Belmont.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 3:      *Authorization to Transfer Balances***

*To see if the Town will authorize the transfer of certain balances on the Treasurer's books and Accountant's books, or in any way act thereon.*

This article authorizes the transfer of balances from various sources necessary to achieve the Town's financial plan for Fiscal Year 2010 (the Budget) as contained in Article 4.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

The Warrant Committee and Capital Budget Committee will report orally on this Article.

**ARTICLE 4:      *Budget Appropriation***

To determine what sums of money shall be granted to pay Town expenses for the fiscal year beginning July 1, 2009 and to make the necessary appropriations for the same for the support of schools and for other Town purposes, determine how the same shall be raised, or in any way act thereon.

*This article is the appropriation of the Town's Fiscal Year (FY) 2010 budget, commencing on July 1, 2009. Typically, the Budget is broken down into several major categories of expenditures, each requiring a separate vote of Town Meeting.*

Majority vote(s) required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 5: Salaries of Elected Officials**

To see if the Town will vote to fix the salary and compensation of each and all the elective officers of the Town, appropriate a sum of money for that purpose, determine how the same shall be raised, or in any way act thereon.

This article fulfills the state law requiring Town Meeting to set the compensation of a town's elected officers. This article also appropriates the funds necessary to meet these compensation levels. For FY 2010, the recommended compensation levels are listed below. Please note that the Town Meeting establishes and appropriates the compensation of all other municipal employees under separate articles (Article 10 and Article 4).

Town Moderator	\$200
Chairman of the Board of Selectmen	\$5,000
Selectman (2)	\$4,500 each
Town Clerk	\$80,697
Town Treasurer	\$84,027
Chairman of the Board of Assessors	\$2,748
Assessor (1)	\$2,424
Assessor (1)	\$2,424

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 6: Non-Contributory Pensions**

To see if the Town will vote to appropriate a sum of money to provide non-contributory pensions for eligible employees of any and all of the Town Departments as provided in the applicable provisions of Chapter 32 of the General Laws, determine how the same shall be raised and by whom expended, or in any way act thereon.

This article seeks an appropriation to fund the benefits of retirees of the Town who were employed prior to the establishment of the Massachusetts Contributory Retirement System. The recommended appropriation of \$21,000 covers the pension benefits of one person pursuant to a schedule established by state law.

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 7: Contributory Pensions**

To see if the Town will vote to appropriate a sum of money to provide for contributory pensions and expenses in connection therewith in accordance with the applicable provisions of Chapter 32 of the General Laws, determine how the same shall be raised and by whom expended, or in any way act thereon.

This article seeks an appropriation to fund the benefits of retired Town employees (but not school teachers) administered by the Belmont Retirement Board. Massachusetts' cities and towns are not covered under the federal Social Security system, but under a state contributory retirement system. Currently, the Town is on an actuarially funded plan approved by the Public Employee Retirement Administration Commission (PERAC), the state agency in charge of the retirement system. The recommended appropriation of \$4,345,335 funds the costs of the plan for FY 2010.

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_



Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Teen/Youth Events	Recreation Commission	Event fees	Teen/youth center events	\$5,000	Available for expenditure next year
Senior Programs	Council on Aging	Course and program fees	Program costs, including trip expenses	\$50,000	Available for expenditure next year
Art Gallery	Belmont Cultural Council	Percentage of art sales	Gallery exhibit and event expenses	\$15,000	Available for expenditure next year
Wetlands Protection	Conservation Commission	Filing fees collected under the Wetlands Protection Act	Administration and enforcement of the Wetlands Protection Act	\$10,000	Available for expenditure next year
Rock Meadow Maintenance	Conservation Commission	Rental fees from garden plots	Restoration and maintenance of Rock Meadow Conservation Area	\$10,000	Available for expenditure next year
Copying/Lost Books	Board of Library Trustees	Lost book fees; printing and copying fees	Replacement of lost books; paper, ink, printer/copier maintenance and replacement	\$10,000	Available for expenditure next year

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 12: Communications Tower Bond De-Authorization**

*To see if the Town will vote to rescind the unused borrowing authority in the amount of \$247,200 that was appropriated under Article 11 of the May 22, 2002 Annual Town Meeting for replacement of the public safety communications tower, or to do or act thereon.*

This article formally rescinds the authority to borrow funds that were not needed for the replacement of the public safety communications tower. The project was completed at a total cost of \$192,800 out of the original \$440,000 appropriation.

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The Warrant Committee will report orally on this Article.

The Capital Budget Committee recommends favorable action on this Article.

**ARTICLE 13: Amendment to Recreation Commission By-law**

*To see if the Town will vote to amend the General By-laws of the Town in Article 18, "Recreation Commission", in Section 18.2, by striking the words "Recreation Commission" and inserting in their place the words "Town Administrator" so that the amended Section will read as follows:*

*"18.2 The Town Administrator shall be responsible for the operation of the Recreation Department and shall appoint a Director of the Department."*

*, or take any action relative thereto.*

This article amends the General By-laws, giving the Town Administrator oversight of the Recreation Department and the power to appoint its Director.

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The By-Law Review Committee will report on this Article.

**ARTICLE 14: Park and Playground Regulations By-law**

To see if the Town will vote to amend the General By-laws of the Town in Article 18, "Recreation Commission", by adding the following new Sections:

"18.8 Pursuant to G.L. Chapter 45, Sections 5 and 14, and Article 18 of the General By-laws, the Board of Selectmen, acting in their capacity as the Board of Park Commissioners, and the Recreation Commission, are authorized to jointly promulgate such rules and regulations for the use and government of all public parks, playgrounds, and recreation centers within the Town of Belmont as they deem necessary.

18.8.1 Violation of any rule or regulation adopted under Section 18.8 shall be punished by a fine of \$100 and may also be enforced by non-criminal disposition as provided in Chapter 40, Section 21D, of the General Laws ("Section 21D"). The penalty under said Section 21D for such violation shall be \$50 for each offense.

18.8.2 An enforcing person taking cognizance of any rule or regulation adopted under Section 18.8 shall give the offender a written notice to appear before the clerk of the district court having jurisdiction thereof for the non-criminal disposition thereof in accordance with the provisions of Section 21D. The provisions of Section 21D are incorporated herein by this reference.

18.8.3 "Enforcing person" as used in Section 18.8.2 shall mean any police officer of the Town and any other Town employee designated by the Board of Park Commissioners or the Recreation Commission as an enforcing person."

, or take any action relative thereto.

This article adds a new By-law, giving the Selectmen and the Recreation Commission the authority to make rules and regulations for Town parks and playgrounds and provide for non-criminal disposition, through a \$50 ticket issued by the police, of any violation, or a criminal fine of \$100. The goal of the by-law is to make the current park and playground rules enforceable including those against trespassing after dark.

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The By-Law Review Committee has approved this Article as to form and placement.

**ARTICLE 15: Abolish Youth Commission**

To see if the Town will vote to revoke the acceptance of Chapter 40, Section 8E relative to the establishment of a youth commission, as originally voted under Article 34 of the March 20, 1972 Annual Town Meeting, or to take any other action relative thereto.

This article would legally abolish the Youth Commission by revoking the Town's acceptance of the state law that allowed the Town to establish the Commission. The Commission has already been disbanded and its functions assigned to other Town bodies.

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

**ARTICLE 16: Convert Cemetery Commission to Appointed Body**

To see if the Town will vote to direct the Board of Selectmen to establish and appoint a three member Board of Cemetery Commissioners, consisting of the incumbent elected members as of April 7, 2009 for the duration of their term, and to authorize the Board of Selectmen to fill vacancies on the Board of Cemetery Commissioners by appointment in a manner consistent with Article 3 of the General By-laws, as specified in Chapter 21 of the Acts of 2004, "An Act Relative to Public Works Functions in the Town of Belmont", Section 4, and in Article 10 of the General By-laws, "Board of Cemetery Commissioners", Section 10.1, or to take any other action relative thereto.

This article would convert the Cemetery Commission from an elected body to one appointed by the Selectmen, with the currently elected Commissioners remaining through the end of their terms. This change was proposed as part of the re-organization of the Public Works Department begun several years ago, and is explicitly allowed by an amendment to the General By-laws passed by Town Meeting in 2003, and by special legislation passed in 2004.

Two-thirds vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

**ARTICLE 17: Elimination of Personnel Advisory Board**

To see if the Town will vote to amend the General By-laws of the Town in Article 11, "Personnel Advisory Board", by striking Sections 11.2, 11.3, and 11.4 in their entirety, and by retitling Article 11 as "Position Classification and Compensation Plan", or take any action relative thereto.

This article amends the General By-laws by eliminating the Personnel Advisory Board.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The By-Law Review Committee has approved this Article as to form and placement.

**ARTICLE 18: Pet Licensing Fees By-law Amendment**

To see if the Town will vote to amend the General By-laws of the Town in Article 20, "Public Safety and Property", in Section 20.11, by striking the Section in its entirety and replacing it with the following text:

*"20.11 No person shall own or keep a dog or cat, four months of age or older, within the Town unless a license for such dog or cat is obtained from the Town Clerk. The licensing period shall be from January 1<sup>st</sup> through December 31<sup>st</sup> except that license renewals must occur by March 15th of each year. License fees shall be established from time to time by the Town Clerk, provided that a discounted fee, which shall be at least 25 percent less than the fee otherwise established, shall be established for dogs and cats owned or kept by residents who are aged 60 or older. Not more than three dogs over four months of age shall be kept in any household. The provisions of this Section 20.11 shall not apply to veterinary establishments that are subject to kennel licensing. All dogs and cats are required to wear their license tags at all times."*

, or take any action relative thereto.

This article amends the General By-laws by giving the Town Clerk authority to adjust the licensing fees for dogs and cats as necessary.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The By-Law Review Committee has approved this Article as to form and placement.

**ARTICLE 19: Date of Annual Town Election**

To see if the Town will vote to amend the General By-laws of the Town in Article 2, "Town Meetings", in Section 2.2, by striking the words "The annual town election shall be held on the first Monday of April" and inserting in their place the words "The annual town election shall be held on the first Saturday of April", or take any action relative thereto.

This article amends the General By-laws by moving the annual Town Election from the first Monday in April to the first Saturday in April.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The By-Law Review Committee has approved this Article as to form and placement.

**ARTICLE 20: Composition of Warrant Committee**

To see if the Town will vote to amend the General By-laws of the Town in Article 19, "Warrant Committee", in Section 19.1, by striking the words "and the Chairman of the School Committee" and inserting in their place the words "or a member of that Board designated by its Chairman, the Chairman of the School Committee or a member of that Committee designated by its Chairman," so that the amended Section will read as follows:

*"19.1 There shall be a Warrant Committee of seventeen members, consisting of the Chairman of the Board of Selectmen or a member of that Board designated by its Chairman, the Chairman of the School Committee or a member of that Committee designated by its Chairman, and fifteen other voters of the Town who shall be appointed by the Moderator. A majority of the entire Committee shall always be voters of the Town who hold no Town office. For purposes of these By-Laws, Town Meeting Members shall not be considered holders of a town office. The Committee shall serve without pay."*

, or take any action relative thereto.

This article amends the General By-laws by allowing the Chairmen of the Board of Selectmen and the School Committee to designate a member other than themselves to represent them as a voting member of the Warrant Committee.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_



For the purposes of this act, the principal proponents and opponents of any such question shall be those persons determined by said board of selectmen to be best able to present the arguments for and against such question. The principal proponents or opponents of such a question may include a town officer or committee, and the principal proponents may include the first ten signers or a majority of the first ten signers of any petition initiating the placement of such question on the ballot. In determining the principal proponents and opponents of such a question, said board of selectmen shall contact each ballot question committee, if any, as defined in [section 1 of chapter 55](#) of the General Laws, organized specifically to influence the outcome of the vote on such question. If no argument is received by said board of selectmen within the time allowed by this act, said town counsel shall prepare such argument.

All arguments filed with or prepared by the board of selectmen pursuant to this act, and the summary prepared pursuant to section 1, shall be open to public inspection at the office of the town clerk of said town.

**SECTION 3.** The official ballot shall include the summary and statements describing the effect of a yes or no vote as provided in clause (2) of section 1.

**SECTION 4.** This act shall also apply where the question presented involves the regional district of which the town of Belmont is a member or involves a joint undertaking by said town of Belmont and any one or more cities or towns.

**SECTION 5.** This act shall take effect upon its passage.”

, or to do or act thereon.

This article requests a special act of the Legislature authorizing the Town of Belmont to provide summaries of ballot questions before the voters.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 24:            MWRA Sewer Loan Authorization**

To see if the Town will vote to appropriate a sum of money to allow the Office of Community Development to participate in the Massachusetts Water Resources Authority’s Infiltration/Inflow Local Financial Assistance Program for the purpose of designing and constructing improvements to the sanitary sewer and storm drain system to mitigate the impacts of infiltration/inflow in the sanitary sewer system; said sum to be raised by borrowing under the program, or in any way act thereon.

This article seeks Town Meeting authorization to borrow funds at a 0% rate of interest from the Massachusetts Water Resources Authority in connection with their Infiltration/Inflow Local Financial Assistance Program. Funds for repayment of the loan would be raised through sewer user fees.

Two-thirds vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

The Warrant Committee and the Capital Budget Committee will report orally on this Article.

**ARTICLE 25:            Resolution Concerning the Belmont Hill School**

To see if the Town will vote to adopt the following resolution:

“WHEREAS, the Belmont Hill School is a private educational institution located in the town of Belmont, Massachusetts; and

WHEREAS, the Belmont Hill School was founded in 1923 as one building, and has grown to occupy 34 acres of land within the borders of the Town of Belmont; and

WHEREAS, the Belmont Hill School reaps the benefits of many Town services funded by the taxpayers of Belmont, including street repairs and snow removal, police, fire and ambulance services, building inspection services, health inspectional services, animal control, and the public library; and

WHEREAS, the Belmont Hill School, as a tax-exempt educational institution, does not contribute financially to the cost of providing any of the above mentioned services; and

WHEREAS, the Belmont Hill School has acquired, and continues to acquire additional parcels of land in Belmont, thereby removing them from the tax rolls; and

WHEREAS, the Belmont Hill School has rejected requests from the Town to negotiate a payment in lieu of taxes to the Town for the services it receives and for the property it has removed from the tax rolls; therefore be it

RESOLVED, that the Town of Belmont calls upon the Belmont Hill School to negotiate with the Belmont Board of Selectmen to develop a fair and equitable payment in lieu of taxes; and be it further

RESOLVED, that a copy of these resolutions be forwarded by the Town Clerk to the Head of the Belmont Hill School and to the President of its Board of Trustees.”

, or in any way act thereon.

This article would adopt a resolution calling upon the Belmont Hill School to negotiate a payment-in-lieu-of-taxes arrangement with the Town.

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

**ARTICLE 26: Senior Tax Deferral Income Limit**

To see if the Town will vote to adopt a local option to increase qualifying gross receipts under Massachusetts General Law chapter 59, section 5, Clause 41A from \$40,000 to the income limit established under G.L. c 62, § 6(k) for the “circuit breaker” state income tax credit for single seniors who are not head of households, or in any way act thereon.

This article seeks raise the income limit for eligibility for the Town’s tax deferral program for seniors. The limit would rise from \$40,000 to become synchronized with the state’s income limit for the senior “circuit breaker” tax credit, currently \$49,000 and increased each year according to a formula.

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 27: Authorization of Wellington School Construction**

To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money to be expended under the direction of the Wellington School Building Committee for the design and construction of a new Wellington Elementary School, located at 121 Orchard Street and shown on Assessor’s Map 24, Parcel 14, including the cost of any land acquisition, original equipment and furnishings, and all other costs incidental and related thereto, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), which school construction grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and in the knowledge that any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, and further in the knowledge that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) Forty (40) percent ( %) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, to determine whether such sum shall be raised by borrowing or otherwise, provided that any authorization to incur debt for this project shall be contingent on the passage of a Proposition 2 and ½ debt exclusion vote, and to authorize the Wellington School Building Committee to enter into contracts and take all actions necessary to carry out the Wellington Elementary School project, or in any way act thereon.

This article seeks to appropriate a sum of money for the construction of a new Wellington School, subject to the approval of a debt exclusion by the voters of Belmont at an upcoming special election. The project has been approved to receive a grant from the Massachusetts School Building Authority to cover approximately 40% of the eligible construction cost. The article also authorizes the Wellington Building Committee to contract for the construction of the school.

Two-thirds vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The Warrant Committee will report orally on this Article.  
The Capital Budget Committee recommends favorable action on this Article.

**ARTICLE 28: Home Rule Petition - Amendment to OPEB Fund Enabling Legislation**

To see if the Town will vote to authorize the Board of Selectmen to file a home rule petition with the General Court as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the

Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

**"AN ACT AMENDING CHAPTER 97 OF THE ACTS OF 2007 RELATIVE TO THE TOWN OF BELMONT OTHER POST EMPLOYMENT BENEFITS TRUST FUND.**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Chapter 97 of the Acts of 2007, entitled, "An Act Authorizing the Town of Belmont to Establish an Other Postemployment Benefits Fund," is hereby amended by deleting the text of section two of said act in its entirety, and inserting in place thereof the following:-

- (a) Notwithstanding any general or special law to the contrary, the town of Belmont may appropriate funds in order to offset the anticipated cost of premium payments for or direct payments for OPEB benefits to be made to retired employees of the town and to any eligible surviving spouse of or dependents of deceased employees of the town. The town Treasurer shall transfer funds to a special trust fund to be known as the Belmont Other Post Employment Benefits Trust Fund (the "Trust Fund") as such funds become available. The Trust Fund shall be irrevocable as required by GASB 43 and 45.
- (b) Beginning in fiscal year 2008 the Trust Fund shall be credited with i.) all amounts appropriated or other wise made available by the town for purposes of meeting the current and future costs of OPEB costs payable by the town, and ii.) all amounts contributed or otherwise made available by employees of the town for the purpose of meeting future OPEB costs payable by the town. Any interest or other income earned by such fund shall be added to and become a part of the fund. Except as otherwise expressly provided herein, any amounts expended from such fund shall be expended only for the costs payable by the town for OPEB benefits.
- (c) The Belmont contributory retirement board shall be the custodian of such fund and may employ an outside custodial service to hold the monies in the fund. The Belmont contributory retirement board may invest and re-invest the monies held in the fund not required for current disbursement in accordance with the investment powers granted retirement boards under G.L. c. 32, §23(2)(g) and in accordance with the regulations of the public employees retirement administration commission and with any applicable general law. All monies held in the Trust Fund shall be segregated from other funds held by the Belmont retirement board and by the town. Trust Fund monies shall not be subject to the claims of the town's general creditors. The Trust Fund shall be subject to the public employee retirement commission's triennial audit and the town's contributory retirement system annual audit.
- (d) The Belmont contributory retirement board may employ any qualified bank, trust company, corporation, firm or person to provide advice on the investment of amounts held in the Trust Fund and to prepare any required actuarial study and may pay for any such advice or service from amounts held in the fund. Procurement for these services shall be subject to the procurement procedures and rules followed by the Belmont contributory retirement board for services to the town's contributory retirement system.
- (e) If civil action is brought against a member of the retirement board, the defense or settlement of which action is made by an attorney employed by the retirement board, the member shall be indemnified for all expenses incurred in the defense of this action and shall be indemnified for damages to the same extent as provided for public employees in chapter 258 of the General Laws if the claim arose out of acts performed by the member or members while acting within the scope of his official duties, but a member of a retirement board shall not be indemnified for expenses incurred in the defense of an action, or damages awarded in an action, in which there is shown to be a breach of fiduciary duty, an act of willful dishonesty or an intentional violation of law by the member.

Chapter 97 of the Acts of 2007 is hereby further amended by deleting the text of section 3 of said act in its entirety and inserting in place thereof the following:-

- (a) The Town shall engage an actuary, who shall be a member of the American Academy of Actuaries, to perform an actuarial valuation of the town's OPEB liabilities and funding schedule, as of January 1, 2006, and no less frequently than every second year thereafter. The determinations shall be made in accordance with generally accepted actuarial standards and shall conform to the requirements of GASB 43 and 45 and the actuary shall make a report of the determinations to the town meeting and included in the town report. The report shall, without limitation, detail the demographic and economic actuarial assumptions used in making the determinations, and each report after the first report shall also include an explanation of the changes, if any, in the demographic and economic actuarial assumptions employed and the reasons for the changes. The cost of the bi-annual actuarial evaluation shall be at the Town's expense.
- (b) Beginning in fiscal year 2008, payments for the purposes of meeting the town's cost of OPEB under this act may be made from the Trust Fund.

SECTION 2. This act shall take effect upon its passage."

or take any other action relative thereto.

This article seeks to amend the enabling legislation for the Town’s Other Post-Employment Benefits (OPEB) Trust Fund, which was set up to address the Town’s future health care costs for its retirees. The new language makes technical changes and clarifies that the Town will pay for the required biennial actuarial study.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 29: Zoning By-Law: Clarifying Amendment**

To see if the Town will vote to amend the Zoning By-Laws in Section 5.2, “Signs”, and Section 6.10 “Inclusionary Housing”, as follows:

In **Section 5.2.4 b) 3**, ‘Standing Signs’, replace the word “or” with the word “and” in the two bulleted subsections and delete the word “or” joining the two subsections, such that the new subsections read:

- “
- In the LBI and LBIII Districts the sign shall not exceed 15 square feet in area **and** 5 feet in height above the ground.
- In the LBII and GB Districts the sign shall not exceed 30 square feet in area **and** 15 feet in height above the ground.”

In **Sections 6.10.6 2), 6.10.7 3), and 6.10.7 4)** replace the term “Zoning Board of Appeals” with the term “Special Permit Granting Authority” such that the new sections read:

“6.10.6 Requirements

- 2) The **Special Permit Granting Authority**, in its discretion, may allow a developer of non-rental housing units to make a cash payment to the Town ...

6.10.7 General Provisions:

- 3) The **Special Permit Granting Authority**, in its discretion, may require the provision of an accessible unit(s) in any project, not to exceed 15%...
- 4) The **Special Permit Granting Authority** may allow or require affordable housing units to be provided at an alternative site in Belmont suitable for residential use....”

, or to do or act thereon.

This article seeks to make minor changes to clarify certain wording in the Zoning By-laws.

Two-thirds vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Planning Board will report on this Article.

**ARTICLE 30: Zoning By-Law: Shared Institutional Parking Lots**

To see if the Town will vote to amend the Zoning By-Laws in Section 1.4, “Definitions and Abbreviations”, and Section 3.3 “Schedule of Use Regulations”, as follows:

In **Section 1.4**, ‘Definitions and Abbreviations’, under the definition for ‘Accessory Use’ insert the phrase ‘except for institutional parking lots used by others not conducting business within such institution’ at the end of the paragraph as follows -

**“Accessory Use** - An activity incidental to and located on the same premises as a principal use conducted by the same person or his agent. No use (other than parking) shall be considered “accessory” unless functionally dependent on and occupying less land area than the principal use to which it is related and occupying less than one-half as much habitable floor area as that principal use, **except for institutional parking lots used by others, with owner’s consent, not conducting business within such institution.**”

In **Section 3.3**, ‘Schedule of Use Regulations’, under ‘ACCESSORY USES’ after ‘Open lot parking in excess...’ and before ‘Satellite Antenna...’ insert a new use category ‘Shared Institutional Parking’ as follows –



A "Historic Accessory Building" is an accessory building such as a free-standing barn, greenhouse or carriage house built before 1921, which is located on the same lot as the principal building to which it is accessory, and which is either:

- a) listed on the Inventory of the Historic and Archaeological Assets of the Commonwealth as maintained by the Massachusetts Historical Commission; or
- b) listed on the National Register or State Register of Historic Places; or
- c) specifically designated as a "Historic Accessory Building" by the Belmont Historic District Commission, using the criteria for evaluation established for determining eligibility for the National Register of Historic Places.

#### 6.11.3 Applicability

The Planning Board may grant a Special Permit for the reuse of a Historic Accessory Building in any residential district of the Town, allowing the adaptation of such Building for use as a home occupation.

#### 6.11.4 Procedure

- a) An Application for a Special Permit under this Section shall comply with the procedures and requirements set forth in Section 7.4 of this Zoning By-law, and the Planning Board's Special Permit Regulations.
- b) Upon receipt of an Application, the Planning Board shall forward a copy of the Application to the Historic District Commission for its review and recommendations concerning the proposed exterior treatments of the Building, including such things as windows, roofing and siding materials, and landscaping. Such recommendations shall include:
  - 1) the Commission's assessment as to whether the proposed reuse and associated exterior alterations would adversely affect the historic landscape or the architectural and historic integrity of the principal building or the Historic Accessory Building itself; and
  - 2) specific conditions which the Commission believes should be imposed on the Special Permit in order to prevent any adverse effects.

The Historic District Commission shall hold a public hearing and make recommendations to the Planning Board within thirty-five (35) days of the Commission's receipt of the Application. Otherwise, the Application shall be deemed approved.

- c) The Planning Board may issue a Special Permit under this Section only if it finds that the proposed reuse and any related building alterations and site development meet all of the applicable Special Permit criteria set forth in Section 7.4, and
  - 1) are generally in harmony with the neighborhood;
  - 2) will neither generate excessive traffic, parking, noise or density impacts on the abutters, nor create other detrimental effects on the neighborhood;
  - 3) will preserve and/or restore the original architectural features of the Building to the maximum extent practicable;
  - 4) will not adversely affect the historic landscape or the architectural and historic integrity of the principal building or the Historic Accessory Building itself; and
  - 5) will not result in any enlargement or relocation of the Historic Accessory Building.
- d) The Planning Board must also find that the following criteria are or will be met in addition to the criteria set forth in Section 6.11.4(c):
  - 1) There will be no exterior display or visible storage of supplies or equipment to be used on or off the premises, or other variation from the residential character of the premises;
  - 2) Not more than one person who is not a member of the household will be employed on the premises;
  - 3) There will be no production of offensive noise, vibration, odors, fumes, smoke, dust or other particulate matter, heat, humidity, glare, or other objectionable effects;
  - 4) No articles will be sold or offered for sale on the premises;
  - 5) Traffic generated, including pick up and deliveries, will not exceed that normally expected in the residential neighborhood in which the Historic Accessory Building is located; and

6) All parking will be provided on-site, and not within a required front yard.

6.11.5 Conditions of Approval

In granting a Special Permit under this Section, the Planning Board shall require that a perpetual preservation restriction on said Building and its landscape context be granted to the Town or other appropriate body or preservation organization under the provisions of Massachusetts General Laws, Chapter 184, Section 31. The form of such preservation restriction shall be subject to review and approval by Town Counsel.

In addition, the Planning Board may impose such other conditions, safeguards and limitations on time or use that it determines to be appropriate to assure compliance with the applicable criteria set forth in Section 6.11.4 including, but not limited to conditions:

- a) prohibiting the Special Permit from being transferred to a subsequent owner without the approval of the Planning Board;
- b) specifying the required number of on-site parking spaces and their location;
- c) limiting the business operations of a home occupation, such as the number of patrons/clients visiting the premises, hours of operations, and hours and location of deliveries;
- d) requiring installation of additional landscaping;
- e) requiring continuing maintenance of landscaping;
- f) requiring a restrictive covenant to be imposed on the subject property, prohibiting the division or reduction in size of the lot on which the Historic Accessory Building is located.

6.11.6. Nonconforming Historic Accessory Buildings

Any exterior or interior alteration to a preexisting nonconforming Historic Accessory Building made pursuant to a Special Permit issued under this Section shall be deemed not to constitute an "alteration to provide for a substantially different purpose or for the same purpose in a substantially different manner or to a substantially greater extent" requiring consideration and a Special Permit by the Board of Appeals under Section 1.5.3.

6.11.7 Compliance with Applicable By-Laws

Except as expressly provided in this Section, the grant of a Special Permit for the reuse of a Historic Accessory Building shall not relieve the applicant from the need to comply with all other applicable Town By-laws and Regulations."

, or to do or act thereon.

This article seeks to amend the Zoning By-laws of the Town to allow home occupations in certain historic accessory buildings by special permit.

Two-thirds vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Planning Board will report on this Article.

**ARTICLE 32: Zoning By-Law: Historic Accessory Building Preservation (Home Occupation or Accessory Dwelling Unit)**

To see if the Town will vote to amend the Zoning By-Laws in Section 1.4, "Definitions and Abbreviations", and Section 6.11 "Historic Accessory Building Preservation", as follows:

In **Section 1.4**, 'Definitions and Abbreviations', insert a new definition for 'Accessory Dwelling Unit' between 'Accessory Building' and 'Accessory Use' as follows:

**"Accessory Dwelling Unit** – A dwelling unit which is incidental to the use of the principal structure on the same lot and located in a Historic Accessory Building pursuant to a Special Permit issued under Section 6.11 of this By-Law."

In **Section 6.11.3**, 'Applicability' insert the phrase "or for one accessory dwelling unit" at the end of the paragraph as follows:

"6.11.3 Applicability

The Planning Board may grant a Special Permit for the reuse of a Historic Accessory Building in any residential district of the Town, allowing the adaptation of such Building for use as a home occupation, **or for one accessory dwelling unit.**

In **Section 6.11.4 d)**, insert the phrase "If the Historic Accessory Building is proposed to be used for a home occupation," at the beginning of the section as follows:

"d) **If the Historic Accessory Building is proposed to be used for a home occupation**, the Planning Board must find that the following criteria are or will be met in addition to the criteria set forth in Section 6.11.4 (c):"

Insert a new **Section 6.11.4 e)** for Accessory Dwelling Units as follows :

"e) If the Historic Accessory Building is proposed to be used for an accessory dwelling unit, the Planning Board must also find that the following criteria are or will be met in addition to the criteria set forth in Section 6.11.4 (c):

- 1) The accessory dwelling unit use will be incidental to the ownership and use of the principal structure on the same lot; and
- 2) The accessory dwelling unit or the principal structure will be occupied by the owner of the subject premises, except for bona fide temporary absences."

, or to do or act thereon.

This article seeks to amend the Zoning By-laws of the Town to allow accessory dwelling units in certain historic accessory buildings by special permit.

Two-thirds vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Planning Board will report on this Article.

**ARTICLE 33: Light Department Easement**

To see if the Town will vote to authorize the Belmont Municipal Light Department to acquire by gift, purchase or eminent domain certain easements for the installation of poles and electrical facilities for the purposes of municipal electrical service on property located at 69-77 Snake Hill Road, 16 Hay Road, 37 Hay Road and 55 Day School Lane, or take any action relative thereto.

This article authorizes the Light Department to obtain easements on privately owned land for electrical infrastructure.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

Given under our hands this 6th day of April, 2009.

BOARD OF SELECTMEN

\_\_\_\_\_  
Angelo R. Firenze, Chair

\_\_\_\_\_  
Daniel C. Leclerc

\_\_\_\_\_  
Ralph T. Jones

Full transcripts may be obtained for a fee from the Selectmen's office of the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
ANNUAL TOWN MEETING  
Monday, April 27, 2009**

[The first Session of the Annual Town Meeting of the Town of Belmont was called to order in the Auditorium of the Belmont High School on Monday, April 27, 2009 by Town Moderator, Michael Widmer]

Proclamation

Resolution from the Massachusetts House of Representatives honoring the sesquicentennial of the founding of Belmont, Massachusetts. (read by Angelo R. Firenze, Board of Selectmen)

**ARTICLE 1**

MOVED: That the reports of the Selectmen, other Town officials, departments and committees for 2008 be accepted.

The motion was unanimously approved.

MOVED: Motion that Article 1 be laid on the table.

**ARTICLE 2**

MOVED: Motion to authorize the Selectmen to bring and defend actions for and against the Town, to submit any claims to arbitration and enter into settlement.

The motion was unanimously approved.

**ARTICLE 13**

MOVED: Motion to dispense with reading the proposed amendment to Article 18, "Recreation Commission."

The motion was unanimously approved.

**ARTICLE 13**

MOVED: Motion to amend Article 18, "Recreation Commission."

The motion was approved as amended.

**ARTICLE 14**

MOVED: Motion to dispense with reading the proposed amendment to Article 18, "Recreation Commission."

The motion was unanimously approved.

**ARTICLE 14**

MOVED: Motion to amend Article 18, "Recreation Commission."

The motion was approved.

**ARTICLE 15**

MOVED: Motion to revoke the establishment of Youth Commission.

The motion was defeated.

**ARTICLE 16**

MOVED: Motion to convert the Cemetery Commission from an elected body to one appointed by the Board of Selectmen.

The article was dismissed.

**ARTICLE 17**

MOVED: Motion to amend Article 11, "Personnel Advisory Board," striking Sections 11.2, 11.3, and 11.4 and retitle as "Position Classification and Compensation Plan."

The motion was unanimously approved.

**ARTICLE 18**

MOVED: Motion to dispense with reading the proposed amendment to Article 20 "Public Safety and Property."

MOVED: Motion to amend Article 20 "Public Safety and Property."

The motion was unanimously approved.

**ARTICLE 19**

MOVED: Motion to dismiss Article 19.

The motion was adopted.

**ARTICLE 20**

MOVED: Motion to dispense with reading the proposed amendment to Article 19 "Warrant Committee."

MOVED: Motion to amend Article 19 "Warrant Committee."

The motion was approved.

**ARTICLE 6**

MOVED: Motion to appropriate \$21,000 to provide noncontributory pensions for any and all of the Town Departments eligible employees.

The motion was unanimously approved.

**ARTICLE 8**

MOVED: Motion to appropriate \$398,880 to repair, improve and construct highways within the Town.

The motion was unanimously approved.

**ARTICLE 11**

MOVED: Motion to authorize establishing revolving funds for certain Town operations.

The motion was unanimously approved.

**ARTICLE 26**

MOVED: Motion to increase qualifying gross receipts under General Laws, Chapter 59, Section 5, Clause 41A from \$40,000 to the income limit under General Laws, Chapter 62 & 6(k) for the "circuit breaker" state income tax credit for single seniors who are not head of households.

The motion was unanimously approved.

**MOTION TO ADJOURN**

MOVED: That the Town Meeting be adjourned until Wednesday, April 29th, at 7:30 here at the Town Hall.

The motion was unanimously approved.

[The Annual Town Meeting of April 27, 2009 was adjourned at 10:44 p.m.]

Full transcripts may be obtained for a fee from the Selectmen's office of the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
ANNUAL TOWN MEETING  
Wednesday, April 29, 2009**

[The Second Session of the Annual Town Meeting of the Town of Belmont was called to order in the Auditorium of the Belmont High School on Wednesday, April 29, 2009 by Town Moderator, Michael Widmer at 7:30 p.m.]

Proclamation tribute to Anthony and Joseph Paratore, former Belmont residents, to congratulate them for their successes and achievements as a foremost keyboard duo and to wish them continued success and good fortune in future endeavors.

**ARTICLE 1**

MOVED: Motion to remove Article 1 from the table.

MOVED: Motion to lay Article 1 on the table.

The motion was adopted.

**ARTICLE 12**

MOVED: Motion to rescind the authority to borrow \$247,200 of unused funds for the replacement of the public safety communications tower.

The motion was unanimously approved.

**ARTICLE 21**

MOVED: Motion to transfer to the Board of Selectmen the care, custody, management, and control of the Benton Branch Library, pursuant to Chapter 40, Section 15A of the General Laws.

The motion was unanimously approved.

**ARTICLE 25**

MOVED: Motion to dismiss.

The motion was approved.

**ARTICLE 28**

MOVED: Motion to dispense with the reading of Article 28.

MOVED: Motion to petition the General Court to enact a special law in the form set forth in Article 28.

The motion was unanimously approved.

**ARTICLE 33**

MOVED: Motion to authorize the Light Department to obtain easements on privately-owned land for electrical infrastructure at 69-77 Snake Hill road, 16 Hay road, 37 Hay Road and 55 Day School Lane.

The motion was unanimously approved.

**ARTICLE 29**

MOVED: Motion to dispense with the reading of Article 29, the proposed amendments to Section 5.2, "Signs" and Section 6.10, "Inclusionary Housing."

The motion was unanimously approved.

MOVED: Motion to amend the Zoning By-Law in Section 5.2, "Signs" and Section 6.10, "Inclusionary Housing."

The motion was adopted by more than 2/3rds voice vote.

**ARTICLE 30**

MOVED: Motion to dispense with the reading of Article 30 proposed amendments to Section 1.4, "Definitions and Abbreviations" and Section 3.3, "Schedule of Use Regulations."

The motion was unanimously approved.

MOVED: Motion to amend the Zoning By-Law in Section 1.4, "Definitions and Abbreviations" and Section 3.3, "Schedule of Use Regulations." Amendment 1: Motion to amend Section 1.4, Definitions and Abbreviations under the definition for "Accessory Use" be Amended by inserting the phrase "(Religious or educational uses)" after the word "institutional" and before the word "parking." Amendment 2: Deletions and insertions.

The motion was adopted by more than 2/3rds voice vote.

**ARTICLE 31**

MOVED: Motion to dispense with the reading of Article 31 proposed amendments to Section 3.4, "Accessory Uses" and

Section 6, "Special Regulations."

The motion was unanimously approved.

MOVED: Motion to amend the Zoning By-Law in Section 3.4, "Accessory Uses" and Section 6, "Special Regulations."

The motion was approved by a standing vote: 150 YES, 61 NO

**ARTICLE 32**

MOVED: Motion to dispense with the reading of Article 32 proposed amendments to Section 1.4, "Definitions and Abbreviations" and Section 6.11, "Historic Accessory Building Preservation."

The motion was unanimously approved.

MOVED: Motion to amend the Zoning By-Law in Section 1.4, "Definitions and Abbreviations" and Section 6.11, "Historic Accessory Building Preservation."

The motion was approved by a standing vote: 142 YES, 68 NO

MOVED: That this Annual Town Meeting be adjourned until 7:30 p.m. on Monday, June 1, 2009 at the Auditorium of the Chenery Middle School.

[The Annual Town Meeting of April 29, 2009 was adjourned at 10:48 p.m.]

Full transcripts may be obtained for a fee from the Selectmen's office of the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
ANNUAL TOWN MEETING  
Monday, June 1, 2009**

[The Third Session of the Annual Town Meeting of the Town of Belmont was called to order in the Auditorium of the Chenery Middle School on Monday, June 1, 2009 by Town Moderator, Michael Widmer at 7:30 p.m.]

Proclamation tributes to Lydia Phippen Ogilby and Richard Cheek.

**ARTICLE 1**

MOVED: Motion to remove Article 1 from the table.

MOVED: Motion to lay Article 1 on the table.

The motion was adopted.

**ARTICLE 10**

MOVED: Motion to appropriate \$4,863,617 from "Water Enterprise Fund," pursuant to Chapter 44, Section 53F-1/2 of the General Laws.

MOVED: Motion to appropriate \$7,127,349 from "Sewer and Stormwater Enterprise Fund," pursuant to Chapter 44, Section 53F-1/2 of the General Laws.

The motion was unanimously approved.

**ARTICLE 24**

MOVED: Motion to dismiss.

The article was dismissed.

**ARTICLE 5**

MOVED: Motion to appropriate funds to pay the salaries and compensation for each elected Town officer.

The motion was unanimously approved.

**ARTICLE 7**

MOVED: Motion to appropriate \$4,345,335 for contributory pensions and expenses.

The motion was unanimously approved.

**ARTICLE 22**

MOVED: Motion to appropriate \$7,500 for quarterly payments to the Veterans of Foreign Wars, Post 1272.

The motion was approved.

**ARTICLE 9**

MOVED: Motion to appropriate \$1,758,373 for Public Safety Equipment, Departmental Equipment, Building and Facility and Public Works Construction, Site Improvements, and Infrastructure and Construction.

The motion was adopted by more than a 2/3 voice vote.

MOVED: Budget, General Government

The motion was unanimously approved.

MOVED: Budget, Public Safety

The motion was unanimously approved.

MOVED: Budget, Public Schools

The motion was unanimously approved.

MOVED: That this Annual Town Meeting be adjourned until Wednesday, June 1st at the conclusion at the Chenery Middle School.

[The Annual Town Meeting of June 1, 2009 was adjourned at 11:47 p.m.]

Full transcripts may be obtained for a fee from the Selectmen's office of the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
ANNUAL TOWN MEETING  
Wednesday, June 3, 2009**

[The Fourth Session of the Annual Town Meeting of the Town of Belmont was called to order in the Auditorium of the Chenery Middle School on Wednesday, June 3, 2009 by Town Moderator, Michael Widmer at 7:57 p.m.]

**ARTICLE 4**

MOVED: That under Minuteman Regional School the sum of \$810,314 be appropriated, to be raised by General Tax.

The motion was an actual vote count of 117 YES, 94 NO

MOVED: Budget re: Public Services

The motion was unanimously approved.

MOVED: Budget re: Human Services

The motion was unanimously approved.

MOVED: Budget re: Culture and Recreation

The motion was unanimously approved.

MOVED: Budget re: Debt and Interest

The motion was unanimously approved.

**ARTICLE 3**

MOVED: Motion to transfer funds to meet expenses from various accounts.

The motion was unanimously approved.

**ARTICLE 27**

MOVED: Motion to appropriate \$39,764,430 for the design and construction of a new Wellington School, subject to the approval of a debt exclusion.

The motion was unanimously approved.

**ARTICLE 23**

MOVED: Motion to dismiss.

The article was dismissed.

MOVED: Motion to dissolve the Annual Town Meeting.

The Annual Town Meeting is dissolved.

[The Fourth Session of the Annual Town Meeting of June 3, 2009 was dissolved at 10:18 p.m.]

**TOWN OF BELMONT**  
**WARRANT FOR SPECIAL TOWN MEETING**  
**JUNE 3, 2009**  
**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss

To either of the Constables in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in Town Affairs, to meet at the Chenery Middle School Auditorium on Wednesday, June 3, 2009 at 7:30 p.m., and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles, viz:

**ARTICLE 1: Reports**

*To hear the report of the Selectmen and other Town Officers. To hear the report of any Committee heretofore appointed and to act thereon.*

This article allows the Board of Selectmen and other town officers, boards and committees to report orally to the Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout the Special Town Meeting to allow town officials and committees to report when necessary.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 2:            Transfers to Warrant Committee Reserve Fund**

*To see if the Town will authorize the transfer into the Warrant Committee Reserve Fund of certain balances on the Treasurer's books and Accountant's books, or in any way act thereon.*

This article authorizes the transfer of balances from insurance settlement proceeds and from the Kendall Insurance Fund to repay the Warrant Committee Reserve Fund for transfers made in FY09.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

The Warrant Committee and Capital Budget Committee will report orally on this Article.

**ARTICLE 3:            Appropriation to Warrant Committee Reserve Fund**

*To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, a sum of money to Program 095, Warrant Committee Reserve Fund, , or to any other program in the Town's operating budget for fiscal year 2009, or in any way act thereon.*

This article seeks to appropriate a sum (to be determined) from free cash to the Warrant Committee Reserve Fund to offset monies spent for additional cost of snow removal and other emergencies in FY09.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 4:            Authorization to Transfer Balances**

*To see if the Town will authorize the transfer of certain balances on the Treasurer's books and Accountant's books, or in any way act thereon.*

This article seeks to transfer unexpended balances from capital projects to be used toward the FY10 budget.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

The Warrant Committee and Capital Budget Committee will report orally on this Article.

Given under our hands this 4th day of May, 2009.

BOARD OF SELECTMEN

\_\_\_\_\_  
Daniel C. Leclerc, Chair

\_\_\_\_\_  
Ralph T. Jones, Vice Chair

\_\_\_\_\_  
Angelo R. Firenze

Full transcripts may be obtained for a fee from the Selectmen's office of the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
SPECIAL TOWN MEETING  
Wednesday, June 3, 2009  
7:30 P.M.**

[The First Session of the Special Town Meeting of the Town of Belmont was called to order in the Auditorium of the Chenery Middle School on Wednesday, June 3, 2009 by Town Moderator, Michael Widmer at 7:30 p.m.]

There was a presentation on the new Town Website.

MOVED: Motion to adjourn the Special Town Meeting until later in the evening, after the conclusion of the Annual Town Meeting.

Special Town Meeting was adjourned at 7:56 p.m.

Full transcripts may be obtained for a fee from the Selectmen's office of the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
SPECIAL TOWN MEETING  
Wednesday, June 3, 2009  
10:19 P.M.**

[The Second Session of the Special Town Meeting of the Town of Belmont was called to order in the Auditorium of the Chenery Middle School on Wednesday, June 3, 2009 by Town Moderator, Michael Widmer at 10:19 pm]

**ARTICLE 2**  
MOVED: Motion to transfer \$126,453.53 from various funds to Program 095.

The Motion was unanimously approved.

**ARTICLE 3**

MOVED: Motion to transfer \$200,000 from the Free Cash Account to Program 312.

The Motion was unanimously approved.

**ARTICLE 4**

MOVED: Motion to transfer \$30,927.67 from various leftover capital expenditures to meet expenses for FY 2010.

The Motion was unanimously approved.

MOVED: Motion to dissolve.

The Motion passed unanimously.

The Special Town Meeting of June 3, 2009 was dissolved at 10:32 pm.





Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

**ARTICLE 4: Legislative Petition - Authority of Police Chief**

To see if the Town will vote to authorize the Board of Selectmen, on its behalf, to petition the General Court for the passage of a special law substantially in the following form, or in any way act thereon:

**“AN ACT CONCERNING THE POSITION OF POLICE CHIEF IN THE TOWN OF BELMONT**

**SECTION 1.** Notwithstanding the provisions of sections 97 or 97A of the General Laws, or of any other general or special law to the contrary, the chief of police of the Town of Belmont shall have and exercise all the powers and discharge all the duties conferred by law upon police chiefs, and shall appoint such police officers as he may deem necessary, and may remove the same at any time for cause and after a hearing. He shall have full and absolute authority in the administration of the police department, shall make all rules and regulations for its operation, shall report to the board of selectmen from time to time as it may require, and shall annually report to the town the condition of the department with his recommendations thereon; he shall fix the compensation of all members of the department, subject to the approval of the selectmen.

**SECTION 2.** This act shall take effect upon passage."

This article would give the Chief of Police substantial powers over personnel and regulatory decisions in the Police Department, similar to the powers held by the Fire Chief. Currently, such regulatory authority lies with the Board of Selectmen. The measure is part of a package of reforms to the structure of Belmont's town government recommended by the Government Structure Review Committee.

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

**ARTICLE 5: Local Meals Excise Tax**

To see if the Town will vote to accept the provisions of G.L. c.64L, §2A, to impose a local meals excise to take effect on January 1, 2010, or in any way act thereon.

This article would impose a local tax of 0.75% on restaurant meals in Belmont as authorized by a recently passed state law. The tax would be collected along with state sales tax and the amount returned to the Town of Belmont as general revenue. The state Department of Revenue estimates that such a tax would generate \$51,295 in revenue for the Town in the second half of FY2010 and approximately double that, or \$102,500, for the first full year in FY2011.

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 6: Climate Action Plan Resolution**

To see if the Town will vote to adopt the following resolution, or take any action thereon:

*“WHEREAS, it is acknowledged that there is concern for the productivity and the stability of the Earth’s environment, human health, and the global economy related to climate change; and*

*WHEREAS, the reduction of the use of fossil fuels through conservation and improved efficiency can save money for the Town of Belmont, our community businesses, institutions, and residents; and*

*WHEREAS, the increased development of renewable energy sources can lessen our nation’s dependence on foreign oil, improve our national security, and spur domestic job creation; and*

*WHEREAS, the Commonwealth of Massachusetts passed in 2008 the Global Warming Solutions Act committing the state to eighty percent (80%) reduction of greenhouse gas emissions by 2050 and aggressive interim reductions; and*

*WHEREAS, Sustainable Belmont, on behalf of the Town, has developed a Climate Action Plan for the Town that shows the annual carbon dioxide emissions attributable to Belmont’s residents, businesses, institutions, and Town government in 2007 were 277,036 tons of carbon dioxide emissions; and*

*WHEREAS, the Belmont Climate Action Plan is a working blueprint for the community that addresses the shared responsibility of reducing our carbon dioxide emissions eighty percent (80%) by 2050, therefore be it*

RESOLVED, that the Town of Belmont:

ACKNOWLEDGES the concern for the Earth's environment, human health, and the global economy related to climate change;

SUPPORTS the decision of the Board of Selectmen to constitute and appoint an Energy Committee for the Town to review the Belmont Climate Action Plan as a reference document toward the goal of reducing the community's carbon dioxide emissions eighty percent (80%) by 2050 based on 2007 emissions, and for said Committee to provide an annual assessment to the Town through the Board of Selectmen on our community's progress toward achieving said goal; and

ENDORSES the goals of

- 1) maximizing efficiency within Town operations, purchasing decisions, construction of capital assets, and community planning, through appropriate recognition of energy conservation,
- 2) promoting efficiency for Town residents, businesses, and institutions, and
- 3) exploring possibilities for implementing renewable energy use within the Town."

This article would adopt a resolution endorsing the goals of the Climate Action Plan to increase energy efficiency and reduce carbon emissions in Belmont, and the Selectmen's appointment of an Energy Committee to pursue those goals.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 7:                      Minuteman School Budget Resolution**

To see if the Town will vote to adopt the following resolution, or take any action thereon:

"WHEREAS, Minuteman Career and Technical High School has historically had the highest per-pupil expenditure of all Regional Vocational Technical High Schools in the Commonwealth of Massachusetts; and

WHEREAS, the total student enrollment at Minuteman Career and Technical High School as of October 1, 2009 was 684 students, which was a decrease of approximately 15.6% from the total student enrollment in FY2000 of 809 students; and

WHEREAS, the operating budget at Minuteman Career and Technical High School in FY2010 was \$17,496,001 which was an increase of approximately 31% from the operating budget in FY2000 of \$13,348,966; and

WHEREAS, the per-pupil expenditure for Minuteman Career and Technical High School in FY2010 was approximately \$25,616 which was an increase of 51% from the per-pupil expenditure in FY2000 of approximately \$16,510; and

WHEREAS, the Minuteman Career and Technical High School assessment for the Town of Belmont in FY2010 was \$810,314 which was an increase of approximately 17.8% from the assessment in FY2009 of \$687,857; and

WHEREAS, the per-pupil expenditure for Minuteman Career and Technical High School for the Town of Belmont in FY2010 was \$24,555 which was an increase of approximately 10.7% from the per-pupil expenditure in FY2009 of \$22,189; therefore be it

RESOLVED, that it is the sense of the Belmont Town Meeting that unless the proposed Minuteman Career and Technical High School budget for the fiscal year 2011 results in a decrease in the Town of Belmont's assessment on a per-pupil basis, and reflects a reduction in the total operating costs of the school, that the Belmont Town Meeting

RECOMMENDS that the Belmont Board of Selectmen schedule a Special Town Meeting to formally reject the Minuteman Career and Technical High School budget submitted by the 16-member Minuteman School Committee; and be it further

RESOLVED, that a copy of these resolutions be forwarded by the Town Clerk to the Superintendent-Director of the Minuteman Career and Technical High School, and to the Chair of the Finance Committee in each of the other 15 Minuteman Member Towns.

This article would adopt a non-binding resolution recommending that if the FY2011 per-pupil cost for Belmont for the Minuteman vocational high school does not decrease, and the school does not decrease its overall operating cost, that the Selectmen schedule a Special Town Meeting to reject the FY2011 Minuteman budget.

Majority vote required for passage                      Yes \_\_\_\_\_                      No \_\_\_\_\_

**ARTICLE 8: Amendment to Zoning By-law: Central/Palfrey Squares Interim Planning Overlay District**

To see if the Town will vote to amend the Town of Belmont Zoning By-Law by adding after Section 6C “The Oakley Neighborhood Smart Growth Overlay District” a new Section 6D “Central/Palfrey Squares Interim Planning Overlay District” as follows:

**“SECTION 6D: CENTRAL/PALFREY SQUARES INTERIM PLANNING OVERLAY DISTRICT**

**6D.1 General**

**1. Purpose**

The purpose of the Central/Palfrey Squares Interim Planning Overlay District (CP-IPOD) is to provide a temporary zoning and regulatory system for the development and/or redevelopment of land within the district while the Town engages in development of a comprehensive plan for the Town. The Central/Palfrey Area has recently had several property turnovers and is experiencing a shift from its former automotive related businesses to neighborhood oriented businesses. New development should complement the recent trends while mitigating adverse impacts on the natural environment, traffic, the local economy, and neighborhood character. The CP-IPOD provides a mechanism to allow for development that promotes sound land use planning goals and objectives during the course of the Town’s comprehensive planning process.

**2. Boundary of the Central/Palfrey Squares Interim Overlay Planning District**

The CP-IPOD boundary is shown on the CP-IPOD map and is generally described as the parcels within the area bounded by Maple Street, Beech Street, and Trapelo Road; the parcels on the southern side of Trapelo Road extending from Beech Street to Walnut Street; the parcels on the southern side of Trapelo Road extending from parcel 14-236 to parcel 14-225; the parcels on the northern side of Trapelo Road extending from parcel 14-40 to parcel 27-53; and including parcels 14-36 and 14-38 all as listed on the Town’s Tax Assessors Map. The CP-IPOD boundaries shall be superimposed on the Town of Belmont Zoning District Map so as to indicate the extent of the CP-IPOD.

**3. Applicability**

The CP-IPOD shall be construed as overlaying other existing zoning districts. The CP-IPOD confers additional development rights that may be employed at the discretion of the property owner, subject to the requirements of this Section 6D.

CP-IPOD development projects shall be eligible for a Special Permit in accordance with Section 6D.3 and 6D.4 to increase building height and/or exceed otherwise applicable square footage limitations.

a. Existing Zoning Districts

The CP-IPOD does not in any manner remove or alter the zoning rights permitted by the underlying, existing zoning districts.

**4. Time Limitation**

The provisions of this Section 6D shall expire upon final adjournment of the 2012 Annual Town Meeting.

**6D.2 Development Projects**

**1. Eligible Development Projects**

A development project shall be located on either a single lot, or on a single premises consisting of an assemblage of lots, whether or not in common ownership having an area exceeding 12,000 square feet in size. Applicant must demonstrate legal site control of the properties.

**2. Requirements**

A Special Permit, subject to Section 7.4, shall be required for all projects submitted under this Section 6D.

a) Special Permit Granting Authority

The Special Permit Granting Authority shall be the Planning Board.

b) Special Permit Considerations:

- i. Relationship to existing abutting structures
- ii. Mitigation of impacts on abutting properties
- iii. Appropriateness of design and bulk
- iv. Community benefits
- v. Is increased size of the building, as allowed under the CP-IPOD Overlay Zoning District, necessary for the project to proceed
- vi. Utilization of sustainable building techniques including use of permeable pavements
- vii. All criteria as specified in Section 7.4.3
- viii. Conformity with Town of Belmont Planning Board Design Review Guidelines

### **6D.3 Permitted Uses**

The following uses shall be allowed within a CP-IPOD development project.

- a. Mixed use development projects consisting of any combination of retail sales, office, restaurant, movie theater, or art gallery, provided that at a minimum the first floor is reserved for commercial uses and that the development project includes a residential component and will be subject to the requirements of Section 6.10, Inclusionary Housing, and Section 6D.4.5;
- b. Retail sales and services;
- c. Office;
- d. Restaurants
- e. Movie theaters; and
- f. Art galleries.

### **6D.4 Performance Standards**

#### **1. Height of Structures**

- i. A building height of 36 feet and 3 stories may be allowed taking into account the criteria provided in Sections 4.4 and 7.4.3 and subject to Section 6D.2 2.
- ii. Building Height in the CP-IPOD is as defined in Section 1.4 of the Town's Zoning By-Law.
- iii. Grade in the CP-IPOD is defined as the average of the ground level adjoining the building side nearest to and running parallel with Trapelo Road.
- iv. Chimneys, towers and other projections not used for human occupancy may exceed the height limitations provided that any such projection above the building exceeding 10 feet or 20% of the building height, whichever is greater, shall be allowed by Special Permit.

#### **2. Setbacks**

- a) Front: The maximum front setback shall be zero (0) feet for the front and street side facades.
- b) Side: The minimum side setback shall be zero (0) feet. When abutting a residential district, the minimum side setback shall be 20 feet.
- c) Rear: The minimum rear setback shall be zero (0) feet. When abutting a residential district, the minimum side setback shall be 20 feet.

The Planning Board may modify any setback requirement if, in its opinion, such modification will result in improved design.

#### **3. Lot Coverage**

Lot coverage of 35% may be increased up to 55% by taking into account the criteria provided in Section 4.4 and Section 7.4.3 and one or more of the following considerations:

- a. Provision of significant amount of open space on the site; and/or
- b. Provision of a green roof, as currently defined by the Green Building Council, on a minimum of 20% of the roof area of the structure; and/or
- c. Provision of increased front setback to allow an increase in actively used "public" sidewalk space, such as outdoor seating and/or gathering space.

#### **4. Floor Area Ratio (FAR)**

The FAR, not to exceed 2.75, may be allowed taking into account the criteria provided in Section 4.4, Section 7.4.3 and whether the project includes underground parking on the site.

#### **5. Underground Parking**

Underground parking when utilized for a development project under this Section 6D shall not count towards the allowable FAR or number of stories of that development project.

#### **6. Ground Floor Uses**

The ground floor of any building shall be reserved for allowed business uses except as specified below:

- i. office use shall not exceed 2,500 square feet on the ground floor; and
- ii. residential uses shall be allowed on ground floors of buildings where the building façade does not front on Trapelo Road and the Planning Board has determined that the street front residential use will not have an adverse impact on the continuity of the commercial street-front uses of other properties.

**6D.5 Special Permit Application**

All applications for a Special Permit in the CP-IPOD will follow Sections 7.4.4 and Section 7.4.5 of the Town of Belmont Zoning By-Law for the application procedures.

**6D.6 Coordination with Other Provisions of By-Law**

This Section 6D together with the rest of this By-Law constitutes the zoning regulations for the Central/Palfrey Squares Overlay District. Where conflicts exist between this Section 6D and the rest of the By-Law, the provisions of this Section shall govern.”

, or in any way act thereon.

This article seeks to create a zoning “overlay” district which would sit over the existing zoning in the Central/Palfrey Square area and is intended to encourage redevelopment that is in harmony with the Town’s land use goals and the values of the community. Developers would have the option of submitting proposals under the overlay zoning or under the original zoning.

Two-thirds vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The Planning Board will report on this Article.

**ARTICLE 9: Amendment to Zoning By-law: Inclusionary Housing**

To see if the Town will vote to amend the Town of Belmont Zoning By-Law by deleting Section 6.10 “Inclusionary Housing” in its entirety and replacing it with a new Section 6.10 “Inclusionary Housing” as follows:

“

**6.10 Inclusionary Housing**

**6.10.1 Purpose**

The purpose of this By-Law is to encourage the expansion and upgrade of the Town's affordable housing stock, in order to provide for a full range of housing choices for households of all incomes, ages and sizes; to prevent the displacement of low- to moderate-income Belmont residents; and to increase the production of affordable housing units to meet existing and anticipated employment needs within the Town.

**6.10.2 Definitions**

- 1) Affordable Housing Trust Fund: An account established and operated for the exclusive purpose of creating or preserving affordable housing in the Town of Belmont.
  - a. The Affordable Housing Trust Fund may be used for the following purposes, including but not limited to, the purchase and improvement of land, the purchase of housing units or the development of new and/or rehabilitated housing units for purchase or rental by Qualified Affordable Housing Purchasers or Tenants or to preserve existing affordable housing. Expenditures from the Affordable Housing Trust Fund shall be authorized by a majority vote of the Belmont Housing Trust.
- 2) Affordable Housing Unit: A housing unit that by Deed Restriction is and will remain:
  - a. available for sale and sold at a selling price that will result in an Annual Shelter Cost of not more than thirty percent (30%) of the annual income of a Qualified Affordable Housing Unit Purchaser; or
  - b. available for rental and rented at an annual rent, including all mandatory or unavoidable fees, that will result in an Annual Shelter Cost of not more than thirty percent (30%) of the annual income of a Qualified Affordable Housing Unit Tenant, not including any housing unit rented to a tenant receiving rental assistance pursuant to a state or federal rental assistance program; or
  - c. affordable to and occupied by a low- or moderate-income household, meets the definition of low- or moderate-income housing at 760 CMR 30.02, and is eligible for inclusion in the Chapter 40B Subsidized Housing Inventory through the Local Initiative Program (LIP).
- 3) Annual Shelter Cost:
  - a. For owners, the aggregate of annual charges for debt service on a mortgage (assuming a 5% down payment), real estate taxes, homeowner’s insurance, and condominium fees if applicable.

- b. For tenants, the aggregate of annual charges for rent, utilities (except telephone) and renter's insurance.
  - c. For assisted living facilities, the aggregate of annual charges for rent, utilities (except telephone), and renters insurance and all other mandatory charges imposed as a condition of residency by such facility.
- 4) Belmont Resident: a Belmont Resident is:
- a. an individual or family maintaining a primary residence within the Town of Belmont; or
  - b. an individual who is employed at least 30 hours per week within the Town of Belmont; or
  - c. a parent or guardian with children attending the Belmont Public Schools; or
  - d. a person who, within the fifteen years immediately preceding application for a Belmont affordable housing unit, actually attended the Belmont Public Schools.
- 5) Comparable Unit: When used with respect to quality, character, and room size, means that there are sufficient features in common between the Affordable Housing Unit and the market rate unit so as to render the units similar in nature. Moreover, while the actual design or finishes provided in the Affordable Housing Units versus the Market Rate Unit may differ in a non-material fashion and still constitute comparable units, the same amenities proposed for the Market Rate Unit must be provided for the Affordable Housing Units, including without limitation full kitchen, full bath, and parking. Further, the actual room size for the Affordable Housing Unit may not differ in any significant manner to that of the market rate unit.
- Notwithstanding the foregoing, when used with respect to external appearance, location and bedroom distribution, means that the external appearance of the Affordable Housing Unit and the market unit must be so similar in nature so as to render them indistinguishable while the location of the Affordable Housing Units and the bedroom distribution of such units must be no different from that of the Market Rate Unit.
- 6) Deed Restriction: A provision, acceptable in form and substance to the Town of Belmont, in a deed to real property that runs with the land in perpetuity or for the longest period of time allowed by law, so as to be binding on and enforceable against any person claiming an interest in the property. Any restriction created under this By-Law shall survive any bankruptcy, insolvency, or other action, and shall not be subject to nullification for any reason.
- 7) Housing Unit:
- a. A dwelling unit or
  - b. A unit within a senior or assisted living facility.
- 8) Mixed-Use Residential Development: a multi-story development project with at a minimum the first floor reserved for commercial use, allowing common areas to access the upper floors.
- 9) Qualified Affordable Housing Unit Purchaser or Tenant: A household with total annual income that does not exceed 80% of the median income of households in the Boston Standard Metropolitan Statistical Area, adjusted for household size, as determined annually by the United States Department of Housing and Urban Development (as amended) regardless of housing type or ownership.

**6.10.3 Applicability**

This By-Law shall apply to all residential developments including mixed use residential developments for which an application for a building permit has been filed or for which a complete application for Design and Site Plan Review has been submitted to the Planning Board on or after November 16, 2009.

Developments of one (1) single or two-family home are exempted from this By-Law. Development projects (a project developed on a lot held in common ownership or a project developed on three or more contiguous lots) of more than one (1) single family or two-family home would not be exempted.

**6.10.4 Affordable Housing Corporations**

This By-Law does not apply to a limited dividend, not-for-profit corporation or town agency, engaged in providing affordable housing pursuant to Massachusetts General Laws (MGL) Chapter 40B.

**6.10.5 Requirements**

Project Size	Percent Affordable Units Required
12 or fewer dwelling units	10%
13 to 40 dwelling units <sup>1</sup>	12.5%
More than 40 dwelling units <sup>1</sup>	15% <sup>2</sup>

Footnotes:

- 1) *Rental projects with units for households at 50% or less of median income may reduce the total number of required affordable units by an amount equal to the number of units available to households at 50% or less of median income or by 25% of the Affordable Housing Units required whichever is less.*
- 2) *For mixed-use residential projects in the Town's commercial zoned districts, including any applicable overlay districts, the required percentage of affordable units shall be the lesser of the percentage otherwise applicable as set forth in Section 6.10.5 or 12.5%. Where the calculation of affordable units results in fractional units, a cash payment shall be made to the Affordable Housing Trust Fund based on the formula presented in Section 6.10.7.*

**6.10.6 Fractional Units**

- 1) *Owner Occupied Projects*
  - a. *Where the calculation of affordable units results in fractional units, a cash payment shall be made to the Affordable Housing Trust Fund based on the formula in Section 6.10.7 multiplied by the fraction of affordable unit.*
- 2) *Rental Projects*
  - a. *40 or fewer units –*  
*Where the calculation of affordable units results in a fractional unit greater than .60 the fraction shall be rounded up to the next whole unit. Where the calculation results in a fractional unit less than or equal to .60 the fraction shall be rounded down to the next whole unit.*
  - b. *More than 40 units -*  
*Where the calculation of affordable units results in a fractional unit, the fraction shall be rounded up to the next whole unit.*

**6.10.7 Cash Payment in lieu of units**

*The Special Permit Granting Authority, in its sole discretion, may require a developer of non-rental housing units to make a cash payment, upon a recommendation from the Belmont Housing Trust, to the Affordable Housing Trust Fund for each affordable unit required.*

1) *Amount*

*The cash payment shall be determined as a percentage of the difference between the fair market value for a typical market-rate housing unit in the development and the price of an affordable unit as shown in the following Table.*

Fair Market Value as percentage of Affordable Price	In-lieu Payment as percentage of Difference
Less than 300%	100%
300% or greater but less than 400%	95%
400% or greater but less than 500%	90%
500% or greater but less than 600%	85%
600% or greater	80%

*The Fair Market Value shall be defined as the value of a typical market-rate housing unit in the development as determined by the Special Permit Granting Authority.*

*The Affordable Price shall be defined as the price of an affordable housing unit for a household at 80% of median income, as provided in Section 6.10.2(9), for a family the size of which is calculated by adding one (1) to the total number of bedrooms in the average unit.*

2) *Timing*

*Fifty percent (50%) of the calculated payment shall be made prior to the issuance of a building permit. The remaining fifty percent (50%) shall be paid upon issuance of the final certificate of occupancy.*

**6.10.8 General Provisions:**

- 1) *The Planning Board shall be charged with administering this By-Law and shall promulgate Rules and Regulations to implement its provisions.*
- 2) *Affordable housing units shall be dispersed throughout the building(s) and shall be comparable to market-rate housing units.*

- 3) *Provision of accessible units shall be as determined by Federal Regulations. Standards for accessible units shall comply with 24 C.F.R. Section 8.32. The Special Permit Granting Authority, in its discretion, may require the provision of affordable accessible unit(s) in any project, not to exceed 15% of the total number of affordable units, and may designate when the unit(s) shall be provided during the construction process. Affordable accessible units shall count towards both affordability and accessibility requirements.*
- 4) *The Special Permit Granting Authority may allow or require affordable housing units to be provided at an alternative site in Belmont suitable for residential use. Off-site housing units shall be comparable to the market-rate housing units being created and equal to the number of units otherwise required.*
- 5) *The selection of Qualified Affordable Housing Unit Purchasers or Tenants shall be pursuant to Rules and Regulations promulgated by the Planning Board.*
  - a. *The selection process shall include a plan for marketing of the affordable housing units created under this By-Law. The duration and design of this plan shall reasonably inform all those seeking affordable housing, both within and outside the Town, of the availability of such units.*
  - b. *To the extent practicable, Belmont residents shall be given preference for 70 percent of the affordable housing units created under this By-Law.*
  - c. *Developers may sell affordable for-sale units to the Town of Belmont, the Belmont Housing Trust, the Belmont Housing Authority, or to a private nonprofit entity serving Belmont for the purpose of providing affordable housing opportunities, in order that such entity carry out the steps needed to market the affordable housing units and manage the choice of buyers.*

**6.10.9 Annual Oversight and Monitoring**

- 1) *Initial and annual oversight and monitoring fees shall be assessed for all applicants. The fees shall be set as follows:*

a. Initial Fee -Due upon the signing of the Monitoring Services Agreement

<u>Total Units</u>	<u>Monitoring Fee</u>
0 – 12 units	\$3,500
13 – 40 units	\$6,000
41+ units	\$10,000

b. Subsequent Fees

*Ownership Projects – A fee not to exceed one percent (1%) of the resale of the affordable unit(s) collected at the time of sale.*

*For rental projects – A fee not to exceed one and one half percent (1.5%) of the annual rent of the affordable unit collected at the annual renewal of the lease.*

- 2) *The fee shall be paid to the Belmont Housing Authority or other monitoring agent agreed upon by the applicant and the Special permit Granting Authority.*
- 3) *An annual independent audit shall be provided to the Belmont Office of Community Development by any and all developers of any rental project.*

**6.10.10 Timing of Construction:**

- 1) *Occupancy permits for any market-rate housing unit or nonresidential space shall be issued at an equal ratio of occupancy permits for required affordable housing units or housing payments to the entire project.*
- 2) *All documents necessary to ensure compliance with this By-Law shall be subject to the review and approval of the Special Permit Granting Authority and Town Counsel. Such documents shall be executed prior to and as a condition of the issuance of any Certificate of Occupancy.*

**6.10.11 Severability, Conflict with Other By-Laws:**

- 1) *To the extent that a conflict exists between this By-Law and other By-Laws of the Town of Belmont, the more restrictive provisions shall apply.*
- 2) *If a court of competent jurisdiction holds any provision of this By-Law invalid, the remainder of the By-Law shall not be affected thereby. The invalidity of any section or sections, or parts of any section or sections, of this By-Law*

shall not affect the validity of the remaining sections or parts of sections or the other By-Laws of the Town of Belmont.”

, or in any way act thereon.

This article seeks to replace the section of the Zoning By-law that governs inclusionary housing with new language. “Inclusionary housing” refers to regulations that apply to new residential developments that require developers to help increase the number of affordable housing units in Belmont.

Two-thirds vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Planning Board will report on this Article.

**ARTICLE 10: Appropriation for MBTA Station Consolidation Feasibility Study**

To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, the sum of \$28,500 to conduct a feasibility study of the consolidation of the MBTA commuter rail stations in Belmont into one facility, said sum to be expended under the direction of the Board of Selectmen, or in any way act thereon.

This article seeks to appropriate \$28,500 for a feasibility study of the consolidation of Belmont’s two commuter rail stations into one facility. The federal Department of Transportation has earmarked \$142,500 to pay for this study; the \$28,500 represents the Town’s share of the total project cost.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.

**ARTICLE 11: Municipal Light Substation Capital Expenditure**

To see if the Town will vote to appropriate a sum of money for the use of the Municipal Light Department to design, construct and install an electrical substation building, transmission cable and related structures, wires, poles, conduits and appurtenances, and its furnishings and equipment, and to acquire land or interests in land for municipal electrical purposes, and for costs incidental thereto; to authorize the Board of Selectmen, acting as Municipal Light Board, to acquire by gift, purchase or eminent domain all or any portion of the land with improvements thereon located at 20 Flanders Road, on such terms and conditions as the Selectmen deem appropriate; to determine whether this appropriation shall be raised by borrowing or otherwise, or in any way act thereon.

This article appropriates funds for the design and construction of an electrical substation and for land acquisition and related costs and authorizes the Selectmen to acquire real property at 20 Flanders Road as the site for the substation.

Two-thirds vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this Article.  
The Capital Budget Committee will report orally on this Article.

**ARTICLE 12: Telecommunications Tower Long-Term Lease**

To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement or agreements for the lease of real property known as the “Telecommunications Tower”, located on the roof of the structure at 460 Concord Avenue, for a term or terms exceeding ten years, but for not more than twenty years, or in any way act thereon.

This article would authorize the Selectmen to extend the current 10-year lease of the cell tower on the roof of the police station, which is ending in 2009, for an additional 10 years.

Two-thirds vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this article.

**ARTICLE 13: Supplemental Appropriation to FY10 Annual Budget**

To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, sums of money to certain programs in the Town’s operating budget for fiscal year 2010, or in any way act thereon.

This article seeks to appropriate funds from the Town’s “free cash” reserves to cover shortfalls in the FY10 annual budget as a result of state cuts in local aid.

Majority vote required for passage Yes\_\_\_\_\_ No\_\_\_\_\_

The Warrant Committee will report orally on this article.

**ARTICLE 14: Authorization to Transfer Balances**

*To see if the Town will authorize the transfer of certain balances on the Treasurer's books and Accountant's books, or in any way act thereon.*

This article seeks to transfer unexpended sums from the FY10 budget to cover shortfalls in certain accounts.

Majority vote required for passage Yes \_\_\_\_\_ No \_\_\_\_\_

The Warrant Committee will report orally on this Article.

Given under our hands this 19<sup>th</sup> day of October, 2009.

BOARD OF SELECTMEN

\_\_\_\_\_  
Daniel C. Leclerc, Chair

\_\_\_\_\_  
Ralph T. Jones, Vice Chair

\_\_\_\_\_  
Angelo R. Firenze

Full transcripts may be obtained for a fee from the Selectmen's office of the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
SPECIAL TOWN MEETING  
Monday, NOVEMBER 16, 2009**

[The First Session of the Special Town Meeting of the Town of Belmont was called to order in the Auditorium of the Chenery Middle School on Monday, June 1, 2009 by Town Moderator, Michael Widmer at 7:30 p.m.]

MOVED: To read a Resolution honoring the Friends of the Belmont Public Library.

**ARTICLE 2**

MOVED: To dispense with the reading of the proposed special law.

The motion was unanimously accepted.

**ARTICLE 2**

MOVED: That the Board of Selectmen be authorized to petition the General Court to enact a special law as set forth in Article 2 of this Warrant.

The motion was adopted by voice vote.

**ARTICLE 3**

MOVED: To dispense with the reading of the proposed special law.

The motion was

MOVED: That the Board of Selectmen be authorized to petition the General Court to enact a special law as set forth in Article 3 of this Warrant.

The motion was

**ARTICLE 4**

MOVED: To dispense with the reading of the proposed special law.

The motion passes.

**ARTICLE 4**

MOVED: That the Board of Selectmen be authorized to petition the General Court to enact a special law as set forth in Article 4 of this Warrant.

**ARTICLE 4**

MOVED: That Article 4 be amended.

The amendment was unanimously adopted.

**ARTICLE 4**

The motion with the amendment was unanimously adopted.

**ARTICLE 5**

MOVED: To accept the provisions of General Law Chapter 64L, Section 2A, to impose a local meals excise, effective January 1, 2010.

The motion was adopted.

**ARTICLE 11**

MOVED: To appropriate \$38,000,000 for the Municipal Light Department for related costs associated with building and acquiring land for an electrical substation.

The motion failed with 101 voting yes, and 105 voting no.

**MOTION TO ADJOURN**

MOVED: To adjourn the Special Town Meeting.

The motion was approved.

[The Special Town Meeting of November 16, 2009 was adjourned at 11:45 p.m.]

Full transcripts may be obtained for a fee from the Selectmen's office of the Town Clerk's Office. All requests must be in writing.

**TRANSCRIPT  
TOWN OF BELMONT  
SPECIAL TOWN MEETING  
Wednesday, November 18, 2009**

[The Second Session of the Special Town Meeting of the Town of Belmont was called to order in the Auditorium of the Chenery Middle School on Monday, June 1, 2009 by Town Moderator, Michael Widmer at 7:30 p.m.]

**ARTICLE 9**

MOVED: To dispense with the reading of the proposed amendment to Section 6.10 "Inclusionary Housing" of the Zoning By-Law.

The motion was unanimously adopted.

**ARTICLE 9**

MOVED: To amend the Zoning By-Law, Section 6.10 "Inclusionary Housing."

The motion was unanimously adopted.

**ARTICLE 8**

MOVED: Motion to dispense with the reading of the proposed amendment to the new Section 6D of the Zoning By-Law.

The motion was unanimously adopted.

**ARTICLE 8**

MOVED: To amend the Zoning By-Law by inserting a new Section 6D "Central/Palfrey Squares Interim Planning Overlay District."

The motion was unanimously adopted.

**ARTICLE 12**

MOVED: Motion to authorize the Board of Selectmen to enter into agreement(s) to lease the "Telecommunications Tower" property located on the roof at 460 Concord Avenue for at least ten years, but not longer than twenty years.

The motion was unanimously passed.

**ARTICLE 7**

MOVED: To dispense with the reading of the proposed resolution under Article 7 in the Warrant.

The motion was unanimously approved.

**ARTICLE 7**

MOVED: To adopt the resolution as amended Article 7 of the Warrant.

The motion was adopted as amended by a voice vote.

**ARTICLE 6**

MOVED: To dispense with the reading of the proposed resolution under Article 6 in the Warrant.

The motion was approved.

**ARTICLE 6**

MOVED: To adopt the resolution with amendments under Article 6 of the Warrant.

The motion was adopted as amended by a voice vote.

**ARTICLE 10**

MOVED: Motion to dismiss.

The motion was unanimously approved.

**ARTICLE 13**

MOVED: Motion to dismiss.

The motion was unanimously approved.

**ARTICLE 14**

MOVED: Motion to dismiss.

The motion was unanimously approved.

**MOTION TO ADJOURN**

MOVED: Motion to adjourn.

The motion was unanimously approved.

[Whereupon, the Special Town Meeting of November 18, 2009 was adjourned at 11:05 p.m.]

# ◀ ELECTION RESULTS ▶

**Election Summary Report  
ANNUAL TOWN ELECTION  
BELMONT, MA  
Summary For Jurisdiction Wide, All Counters, All Races  
UNOFFICIAL RESULTS  
APRIL 6, 2009**

Registered Voters 25196 - Cards Cast 1483 5.89%

Num. Report Precinct 8 - Num. Reporting 8 100.00%

<b>MODERATOR</b>		
	Total	
Vote For	1	
Total Votes	1091	
Number of Uncast Votes	392	
<b>MICHAEL J WIDMER</b>	1082	99.18%
Write-in Votes	9	0.82%

<b>SELECTMAN</b>		
	Total	
Vote For	1	
Total Votes	919	
Number of Uncast Votes	564	
<b>ANGELO R FIRENZE</b>	870	94.67%
Write-in Votes	49	5.33%

<b>BOARD OF ASSESSORS</b>		
	Total	
Vote For	1	
Total Votes	984	
Number of Uncast Votes	499	
<b>C.B. NOONAN, III</b>	978	99.39%
Write-in Votes	6	0.61%

<b>CEMETERY COMMISSIONER</b>		
	Total	
Vote For	1	
Total Votes	1029	
Number of Uncast Votes	454	
<b>E. O'BRIEN CUSHMAN</b>	1023	99.42%
Write-in Votes	6	0.58%

<b>BOARD OF HEALTH</b>		
	Total	
Vote For	1	
Total Votes	1023	
Number of Uncast Votes	460	
<b>DAVID B ALPER</b>	1016	99.32%
Write-in Votes	7	0.68%

<b>HOUSING AUTHORITY</b>		
	Total	
Vote For	1	
Total Votes	941	
Number of Uncast Votes	542	
<b>DONALD L BECKER</b>	937	99.57%
Write-in Votes	4	0.43%

**PUBLIC LIBRARY TRUSTEES**

	Total	
Vote For	2	
Total Votes	1873	
Number of Uncast Votes	1093	
<hr/>		
<b>MATTHEW B LOWRIE</b>	941	50.24%
<b>ELAINE ALLIGOOD</b>	925	49.39%
Write-in Votes	7	0.37%

**SCHL COMM MBRS 3yrs**

	Total	
Vote For	2	
Total Votes	1914	
Number of Uncast Votes	1052	
<hr/>		
<b>REBECCA S VOSE</b>	1005	52.51%
<b>KAREN S PARMETT</b>	899	46.97%
Write-in Votes	10	0.52%

**SCHL COMM MBR 1yr**

	Total	
Vote For	1	
Total Votes	911	
Number of Uncast Votes	572	
<hr/>		
<b>PAUL F ROBERTS</b>	906	99.45%
Write-in Votes	5	0.55%

**PCT 1 TOWN MTG MBRS**

	Total	
Vote For	12	
Total Votes	2077	
Number of Uncast Votes	1751	
<hr/>		
<b>WEIS, JOHN J</b>	217	10.45%
<b>OGILBY, L. PHIPPEN</b>	201	9.68%
<b>STATON, JAMES H</b>	194	9.34%
<b>GAVIN, MARY T</b>	175	8.43%
<b>PULLEN, LUCY</b>	174	8.38%
<b>HEIGHAM, JAMES C</b>	172	8.28%
<b>GOLDING, HELEN E</b>	170	8.18%
<b>KING, DARRELL J</b>	168	8.09%
<b>DASH, ADAM</b>	163	7.85%
<b>BORELLI, JOHN A</b>	154	7.41%
<b>TOMCZYK, STEPHEN</b>	142	6.84%
<b>DONOHUE, ANNE</b>	65	3.13%
<b>KRIBY, SETH</b>	52	2.50%
Write-in Votes	30	1.44%

**PCT 2 TOWN MTG MBRS 3yrs**

	Total	
Vote For	12	
Total Votes	1052	
Number of Uncast Votes	1192	
<hr/>		
<b>PUMA, MARY J</b>	98	9.32%
<b>JONES, SHERRY H</b>	96	9.13%
<b>AITKEN, LESLIE J</b>	93	8.84%
<b>DENOVELLIS, VINCENT</b>	91	8.65%
<b>ROBOTHAM, SUZANNE H</b>	90	8.56%
<b>GRAVES, JIM</b>	86	8.17%
<b>MCSWAIN, JUDITH A</b>	83	7.89%
<b>BROWN, W. SUMNER</b>	82	7.79%
<b>COOPERSTEIN, F.A.</b>	82	7.79%
<b>DREIER, KATHARINE E</b>	82	7.79%
<b>MASUCCI, SARA M</b>	80	7.60%
Sos, John	28	2.66%
Write-in Votes	61	5.80%

**PCT 3 TOWN MTG MBRS**

	Total	
Vote For	12	
Total Votes	1325	
Number of Uncast Votes	835	
<hr/>		
<b>MURPHY, MARIA L</b>	116	8.75%
<b>KENNEDY, MARY K</b>	114	8.60%
<b>KENNEDY, ROBERT V</b>	112	8.45%
<b>ALCORN, ANTHONY J</b>	112	8.45%
<b>MAYER, JOHN H</b>	112	8.45%
<b>MADDEN, RICHARD K</b>	102	7.70%
<b>DELISE, ROBERT M</b>	100	7.55%
<b>FIRENZE, ANGELO R</b>	99	7.47%
<b>BLAKE, THOMAS K</b>	96	7.25%
<b>KERR, ROSALIE O</b>	92	6.94%
<b>STANTON, VINCENT P</b>	92	6.94%
<b>SULLIVAN, MICHAEL F</b>	92	6.94%
<b>AHLSTROM, CONSTANCE</b>	82	6.19%
Write-in Votes	4	0.30%

**PCT 4 TOWN MTG MBRS**

	Total	
Vote For	12	
Total Votes	679	
Number of Uncast Votes	725	
<hr/>		
<b>KAZARIAN, HENRY V</b>	81	11.93%
<b>WEBSTER, DAVID M</b>	70	10.31%
<b>FETTER, SYBIL B</b>	69	10.16%
<b>O'BRIEN, MARGARET C</b>	68	10.01%
<b>BAGHDADY, SAMI S</b>	66	9.72%
<b>BAGHDADY, SAMIR S</b>	63	9.28%
<b>PAZZANESE, JAMES G</b>	63	9.28%
<b>GREGSON, KRISTEN L</b>	61	8.98%
<b>GATES, LUCIA E</b>	60	8.84%
<b>HOVSEPIAN, JIRAIR M</b>	59	8.69%
<b>Cowing, Kathleen</b>	4	0.59%
<b>Daxon, Thomas</b>	3	0.44%
Write-in Votes	12	1.77%

**PCT 5 TOWN MTG MBRS 3yrs**

	Total	
Vote For	12	
Total Votes	795	
Number of Uncast Votes	801	
<hr/>		
<b>PLUNKETT, ROBERT W</b>	80	10.06%
<b>BLOORE, SUZANNE W</b>	79	9.94%
<b>OLSON, TOMMASINA A</b>	79	9.94%
<b>DONHAM, THAYER</b>	78	9.81%
<b>LIBENSON, MICHAEL D</b>	76	9.56%
<b>STEINERT, H. LODISH</b>	74	9.31%
<b>CONNOLLY, JOSEPH F</b>	73	9.18%
<b>WRUBEL, ROGER P</b>	69	8.68%
<b>KASSARABA, MYRON J</b>	68	8.55%
<b>CARLINI, STEPHAN W</b>	58	7.30%
<b>LAUGHLIN, MALCOLM O</b>	55	6.92%
<b>Sullivan, SR. John</b>	1	0.13%
Write-in Votes	5	0.63%

**PCT 6 TOWN MTG MBRS 3yrs**

	Total	
Vote For	12	
Total Votes	1524	
Number of Uncast Votes	1272	
<hr/>		
<b>BOWE, JOHN J</b>	143	9.38%
<b>COLTON, ROGER D</b>	132	8.66%
<b>SMITH, ERIC A</b>	132	8.66%
<b>SINGLER, JUDITH R</b>	128	8.40%

<b>SEMUELS, JOEL M</b>	120	7.87%
<b>DUKAS, THEODORE</b>	120	7.87%
<b>CLARK, MARK F</b>	117	7.68%
<b>REARDON, ROBERT P</b>	115	7.55%
<b>MALONE, JOHN J</b>	113	7.41%
<b>DECKER, MARGARET H</b>	112	7.35%
<b>THAYER, PHILIP K</b>	108	7.09%
<b>HALEY, MARK X</b>	95	6.23%
<b>SWINFORD, DENNIS J</b>	58	3.81%
Write-in Votes	31	2.03%

<b>PCT 7 TOWN MTG MBRS</b>		
	Total	
Vote For	12	
Total Votes	683	
Number of Uncast Votes	613	
<hr/>		
<b>GREEN, WILLIAM H</b>	71	10.40%
<b>DREVINS, JOAN A</b>	69	10.10%
<b>GRAHAM, LAURIE A</b>	69	10.10%
<b>EYSENBACH, JAMES M</b>	68	9.96%
<b>MEIER, SHELAGH E</b>	67	9.81%
<b>DELORIO, LINDI R.B.</b>	65	9.52%
<b>JOHN, THOMAS DOUGLAS</b>	60	8.78%
<b>CRAPULLI, MICHAEL J</b>	59	8.64%
<b>HAINES, MARCIA L</b>	58	8.49%
<b>PISANO, WILLIAM C</b>	54	7.91%
<b>Casale, Alexander</b>	11	1.61%
Looney, Paul	2	0.29%
Write-in Votes	30	4.39%

<b>PCT 8 TOWN MTG MBRS</b>		
	Total	
Vote For	12	
Total Votes	1316	
Number of Uncast Votes	1156	
<hr/>		
<b>PAOLILLO, MARK A</b>	128	9.73%
<b>OAKLANDER, SARA</b>	127	9.65%
<b>SWIFT, ANNE H</b>	126	9.57%
<b>BASKIN, KATHLEEN M</b>	124	9.42%
<b>WASSERMAN, NEIL H</b>	124	9.42%
<b>BROSNAN, KEVIN P</b>	117	8.89%
<b>MERCIER, DONALD H</b>	116	8.81%
<b>FERRANTE, ANTHONY A</b>	108	8.21%
<b>SMITH, MARK P</b>	108	8.21%
<b>READ, LYNN PETERSON</b>	105	7.98%
<b>LEABMAN, SCOTT H</b>	101	7.67%
Edwin, Richard	6	0.46%
Write-in Votes	26	1.98%

<b>PCT 2 TOWN MTG MBR 2yrs</b>		
	Total	
Vote For	1	
Total Votes	27	
Number of Uncast Votes	160	
<hr/>		
Kersh, David	7	25.93%
Write-in Votes	20	74.07%

<b>PCT 5 TOWN MTG MBR 2yrs</b>		
	Total	
Vote For	1	
Total Votes	11	
Number of Uncast Votes	122	
<hr/>		
Olson, IV John I	1	9.09%
Sullivan, SR John	1	9.09%
Stewart, Patty	1	9.09%
Ehler, Jack	1	9.09%
Cohen, Gerson	1	9.09%

Write-in Votes	6	54.55%
----------------	---	--------

<b>PCT 6 TOWN MTG MBR 2yrs</b>		
	Total	
Vote For	1	
Total Votes	118	
Number of Uncast Votes	115	
<hr/>		
<b>ARNOLD, LINDA H</b>	115	97.46%
Write-in Votes	3	2.54%

<b>PCT 6 TOWN MTG MBR 1yr</b>		
	Total	
Vote For	1	
Total Votes	59	
Number of Uncast Votes	174	
<hr/>		
Becker, Kimberly	21	35.59%
Slap, Leonard	12	20.34%
Write-in Votes	26	44.07%

<b>BALLOT QUESTION</b>		
	Total	
Vote For	1	
Total Votes	1254	
Number of Uncast Votes	229	
<hr/>		
<b>YES</b>	1005	80.14%
<b>NO</b>	249	19.86%

**Election Summary Report**  
**SPECIAL TOWN ELECTION**  
**BELMONT, MA**  
 Summary For Jurisdiction Wide, All Counters, All Races  
**UNOFFICIAL PRECINCT RESULTS**  
**WELLINGTON DEBT EXCLUSION**  
**"Shall the Town of Belmont be allowed to exempt from the provisions of**  
**Proposition two-and--one-half, so-called, the amounts required to pay for the**  
**bonds issued in order to renovate and reconstruct the Wellington Elementary**  
**School including all costs incidental and related thereto?"**  
**JUNE 8, 2009**

Registered Voters 16200 - Cards Cast 5874 36.26%

<b>ARTICLE</b>		
	Total	
Total Votes	5871	
Times Blank Voted	3	
<hr/>		
<b>YES</b>	3849	65.56%
<b>NO</b>	2022	34.44%

**ELECTION REPORT BY PRECINCT  
SPECIAL PRIMARY  
BELMONT, MA  
UNOFFICIAL RESULTS 12/08/2009**

PRECINCT NUMBER	1	2	3	4	5	6	7	8	TOTAL
<b>SENATOR IN CONGRESS DEMOCRATIC BALLOT</b>	1	0	0	0	0	0	0	0	1
Number of Uncast Votes	1	0	0	0	0	0	0	0	1
MICHAEL E CAPUANO	226 32.29%	202 31.03%	181 32.91%	141 32.64%	176 33.85%	225 30.95%	167 35.01%	220 32.02%	1538
MARTHA COAKLEY	274 39.14%	242 37.17%	187 34.00%	202 46.76%	213 40.96%	297 40.85%	201 42.14%	285 41.48%	1901
ALAN A KHAZEI	166 23.71%	169 25.96%	128 23.27%	60 13.89%	92 17.69%	164 22.56%	89 18.66%	136 19.80%	1004
STEPHEN G PAGLIUCA	33 4.71%	38 5.84%	54 9.82%	29 6.71%	39 7.50%	41 5.64%	20 4.19%	45 6.55%	299
White-In Votes	1	0	0	0	0	0	0	1	2
<b>SENATOR IN CONGRESS REPUBLICAN BALLOT</b>	1	0	0	1	0	0	0	0	2
Number of Uncast Votes	1	0	0	1	0	0	0	0	2
SCOTT P BROWN	92 90.20%	96 89.72%	61 92.42%	63 87.50%	104 94.55%	71 92.21%	67 91.78%	105 91.30%	659
JACK E ROBINSON	10 9.80%	11 10.28%	5 7.58%	9 12.50%	6 5.45%	6 7.79%	5 6.85%	9 7.83%	61
White-In Votes	0	0	0	0	0	0	1	1	2
<b>SENATOR IN CONGRESS LIBERTARIAN BALLOT</b>	0	0	0	0	0	0	0	0	0
Number of Uncast Votes	0	0	0	0	0	0	0	0	0
White-In Votes	0	N/A	1 100.00%	0	1 100.00%	0	0	0	2
<b>TOTAL VOTES CAST</b>	<b>804</b>	<b>758</b>	<b>617</b>	<b>505</b>	<b>631</b>	<b>804</b>	<b>550</b>	<b>802</b>	<b>5471</b>
<b>NUMBER OF REGISTERE</b>	<b>2109</b>	<b>2251</b>	<b>1863</b>	<b>1891</b>	<b>1988</b>	<b>2024</b>	<b>2055</b>	<b>2119</b>	<b>16300</b>
<b>PERCENT TURNOUT</b>	<b>38%</b>	<b>34%</b>	<b>33%</b>	<b>27%</b>	<b>32%</b>	<b>40%</b>	<b>27%</b>	<b>38%</b>	<b>34%</b>

# ◀ GENERAL GOVERNMENT ▶

## BOARD OF REGISTRARS

The Board of Registrars did not submit a 2009 Annual Report.

## BY-LAW REVIEW COMMITTEE

The By-law Review Committee did not submit a 2009 Annual Report.

## CONTRIBUTORY RETIREMENT BOARD

The Belmont, Mass. Contributory Retirement Board respectfully submits its report for the year ending December 31, 2009.

During 2009 eight employees were granted retirement allowances. Twelve retirees passed away in 2009. There are 340 retired members.

There is one Non-Contributory Retiree receiving a monthly retirement allowance.

The Annual Rate of Return on Investments for the year 2009 was 26.10%. The Retirement Board oversees assets of approximately \$59,000,000 for current employees, retirees and survivors.

During 2009 the Retirement Board Members and staff attended educational seminars and workshops. The Board held monthly meetings and special meetings when necessary. They met with the Town Administrator and the Warrant Committee. On a regular basis they met with their Investment Consultant, Managers and Actuarial Consultant and the Massachusetts Public Employee Retirement Administration Commission.

In 2009 the Retirement Board voted to grant a 3% Cost of Living to eligible retirees, calculated on their allowance up to \$12,000, a maximum of \$360 annually.

Buck Consultants performed a January 1, 2008 actuarial of the Retirement System. The Retirement Board worked with the Town and Warrant Committee. The Public Employee Retirement Administration (PERAC) approved the Appropriation for Fiscal Year 2011.

The Retirement Board voted a commitment of \$5,700,000 to Rothschild Large Cap Value. They also committed \$500,000 to the Pension Reserves Investment Trust 2010 Vintage Year Alternative Investment Program. The Retirement Board no longer invests in Wellington Trust Company.

The Retirement Board offers information on Social Security and its impact on pensions received from the public retirement system. Social Security payments are reduced by a formula based on the amount of a public pension received.

The Retirement Administrator met with active employees as needed to provide information regarding available retirement options and the value of their pension. Provided education to all interested members and retirees, and participated in the Towns Annual Benefits Fair.

On December 31, 2008 there were	447	Members (active and inactive)
During 2009 there were	8	Employees who retired
During 2009 there were	24	New Employees
During 2009 there were	15	Withdrawals and Transfers
On December 31, 2009 there were	448	Members (active and inactive)
On December 31, 2008 there were	344	Retired Members
During 2009 there were	8	New Retirees
During 2009 there were	0	New Survivors
During 2009 there were	12	Retiree deaths
On December 31, 2009 there were	340	Retired Members

Respectfully submitted,  
Rosario A. Sacco, Chairman  
Thomas F. Gibson, Vice-Chairman  
Walter Wellman, Elected Member  
Barbara Hagg, Secretary, Ex-Officio

Peter Palandjian, Appointed by Selectmen  
Marion E. Cote` Retirement Administrator

## GOVERNMENT STRUCTURE REVIEW COMMITTEE

The Committee was appointed by the Board of Selectmen on March 31, 2008, and met twice monthly (except in the summer) from May, 2008 through March 2009. Two public meetings were held: on September 25, 2008, and February 26, 2009. The Committee presented its final recommendations to the Selectmen on March 25, 2009.

The recommendations included: strengthening the role and authority of the Town Administrator; giving the Police Chief the same appointing authority as the Fire Chief; reducing the size of Town Meeting by 25%, requiring a minimum number of votes for election as a Town Meeting Member, and requiring that the annual Town budget and all committee reports related to articles on the Town Meeting warrant be distributed with the warrant to Town Meeting Members at least two weeks prior to the convening of Town Meeting.

The Committee also recommended that the Selectmen appoint the members of the Belmont Municipal Light Board, ending the current practice of the Selectmen serving as the Light Board. Finally, the Committee recommended that there be a provision in Belmont's government structure for recall of all elected officials.

Three articles based on some of the recommended changes were presented to the Special Town Meeting on November 16, 2009. Town Meeting approved the articles related to a recall provision and increasing the appointing authority of the Police Chief. The article calling for reducing the size of Town Meeting failed.

The Committee will present other recommendations to future Town Meetings.

Respectfully submitted,  
Paul Solomon, Chairman

## TOWN CLERK

The Town Clerk respectfully submits the following report of activities for the year ending December 31, 2009.

Three elections were held in Belmont during calendar 2009: the local Election April 6<sup>th</sup>; the Wellington School Debt Exclusion Election June 8<sup>th</sup> and the Special State Primary Election to U.S. Senator in Congress December 8<sup>th</sup>. There was a broad range of voter activity, from only 6% of those registered actually voting in the Annual Local Election to 36% in the Wellington, and 65% or the Special State Election. Nine hundred absentee ballots were processed throughout the year. We thank our dedicated precinct poll workers for their accuracy and efficiency.

The Annual Town Meeting was convened April 27<sup>th</sup>, 29<sup>th</sup> and June 1<sup>st</sup>; Special Town Meetings were held November 16<sup>th</sup> and 18<sup>th</sup>. Five caucuses were held throughout the year to fill vacant Town Meeting seats due to resignations. The Town Clerk participated in five meetings of the Associations of Mass. Town Clerks and Middlesex Town/City Clerks, choosing to bypass the conference at Sturbridge because of the expense.

The Town Clerk's office continued the project for conservation and preservation of our vital records of births, deaths and marriages dating back to the incorporation of the Town in 1859. In addition, we have included a project to utilize audience response system technology for Town Meeting to ensure accurate, accountable, timely voting.

The Town Clerk's Office continues to benefit from the generosity of our volunteers who expertly lend a hand preparing the "In" and "Out" Books used for elections as well as opening and collating the 11,000 returned census forms.

<u>Vital Statistics</u>	<u>2009</u>
Births	296
Deaths	186
Marriages License Issued	103

### Revenue of the Town Clerk's Office for 2009 follow:

Dog Licenses (1297 issued)	\$16,019
Cat Licenses ( 758 issued)	\$ 8,577
Sporting Licenses	\$ 181
Marriage Intentions	\$ 3,690
Business Licenses	\$ 9,815
Fuel/ Gas Permits	\$ 605
Certifications:	
Birth	\$ 7,970
Death	\$13,785
Marriage	\$ 6,645

Other	\$ 3,962
Labels & Disks	\$ 815
Violations, Non-Criminal	\$ 5,600
Business Certificates	\$ 4,700
Residents & By-Law Books	\$ 1,165
Maps & Raffles	\$ 150
Zoning Books	\$ 200
Passports	\$ 1,850

**Town Clerk Revenue Calendar 2009 \$85,729**

Collected for DPW Recycling Stickers	\$ 1,680
Collected/Sent to Commonwealth	
For Sporting Licenses/Stamps	\$ 3,187
<b>Total Collected</b>	<b>\$90,596</b>

In October of 2009, the Commonwealth of Massachusetts changed the Conflict of Interest Law particularly pertaining to Ethics. The Town Clerk's office in Belmont was designated the keeper of the ethics training records for every town employee, elected official, member of a board, committee or commission that may impact the budget and spending of the town, one thousand individuals.

We sincerely appreciate area veterinarians' cooperation and effort to keep the rabies certificates up to date for Belmont's animals. The database customized by the Information Technology Department staff has been extremely helpful in tracking and returning lost pets and identifying unlicensed animals. John Maguranis, the Animal Control Officer, has attentively enforced the licensing By-Law and educated owners of their responsibilities.

The Town Clerk's office is an acceptance agent for U.S. Passport Applications, by appointment, for the convenience of residents and the revenue for the Town. Those who have used the service remark on the ease of making the appointment at Town Hall and confidentiality.

Licenses for Common Victualler, Class I and Class II Motor Vehicle Sales, Livery, Taxi, Movie Theater, Junk, Laundromat and Antiques Resale are processed through the Town Clerk's office in coordination with the Board of Selectmen. Business certificates are required for the above as well as Home Businesses. Many residents are self-employed with their home as the principal office and the requirement of a Home Occupation Permit from Community Development is needed before the Business Certificate can be issued.

The Town Clerk's office also serves as a retail sales center for the Historical Society, the Sesquicentennial Committee and the Friends of the Council on Aging selling plates, books, ornaments, flags, etc. to assist with their fundraising activities.

As this is my last report, I would like to thank my staff, colleagues and residents for making my years of employment in the Town Clerk's office enjoyable. I will always treasure the memories!

Respectfully submitted,  
Delores A. Keefe, Town Clerk

**TOWN HISTORIAN**

In the mid 1850s, the proposed creation of a new town had been opposed by the legislature. Finally, after a five year battle, Belmont won out. On March 18<sup>th</sup>, 1859, at 3:15 pm, Governor Banks signed the bill which created the new town from the lands of Watertown, Waltham and West Cambridge (now Arlington) and in doing so brought an end to the battle that had been waged by a group of persistent men who had long argued before the Great and general court in favor of the petition.

When hearing the church bell from the Unitarian Church, the celebration spread quickly as people paraded from house to house cheering and blowing loud horns and sounding other makeshift instruments to announce the formation of the 338<sup>th</sup> town in the commonwealth.

This year on March 18<sup>th</sup>, 2009 at exactly 3:15 pm, the church bell in the Unitarian Church again was sounded, soon to be joined by other local churches, to commemorate the historic occasion.

Your Town Historian was given the honor to pull the rope to sound the first bell exactly at 3:15 pm.

Respectfully submitted,  
Richard B. Betts  
Town Historian

## POSITION CLASSIFICATION AND COMPENSATION PLAN

**Town of Belmont**

**Position Classification and Compensation Plan**

July 1, 2009 (FY 10)

Title Changes through January 30, 2010

**MANAGEMENT SCHEDULE FY 10 - 0% Range Movement**

<u>Position</u>	<u>Classification</u>	<u>Min Salary</u>	<u>Mid Salary</u>	<u>Max Salary</u>
Assistant Town Clerk	13	\$55,501	\$66,601	\$77,701
Assistant Town Accountant	13	\$55,501	\$66,601	\$77,701
DPW Business Manager	13	\$55,501	\$66,601	\$77,701
Assistant Health Director	14	\$58,348	\$70,018	\$81,688
Public Safety Operations Manager	14	\$58,348	\$70,018	\$81,688
Information Systems Manager	15	\$61,196	\$73,435	\$85,674
Planning Coordinator	15	\$61,196	\$73,435	\$85,674
Cemetery Superintendent	16	\$64,016	\$76,820	\$89,623
Council on Aging Director	16	\$64,016	\$76,820	\$89,623
Recreation Director	16	\$64,016	\$76,820	\$89,623
Assistant Fire Chief	17	\$66,864	\$80,237	\$93,610
Assistant Police Chief	17	\$66,864	\$80,237	\$93,610
Assistant Town Administrator	17	\$66,864	\$80,237	\$93,610
Assessing Administrator	18	\$69,711	\$83,654	\$97,595
Health Director	18	\$69,711	\$83,654	\$97,595
Library Director	18	\$69,711	\$83,654	\$97,595
Water Division Manager, DPW	18	\$69,711	\$83,654	\$97,595
Manager, Buildings and Facilities	18	\$69,711	\$83,654	\$97,595
Highway Division Manager, DPW	19	\$72,559	\$87,071	\$101,583
Economic Development and Planning Mgr	19	\$72,559	\$87,071	\$101,583
Human Resource Director	20	\$75,384	\$90,487	\$105,569
Town Accountant	20	\$75,384	\$90,487	\$105,569
Director of Community Development	22	\$81,074	\$97,290	\$113,504
DPW Director*	22	\$81,074	\$97,290	\$113,504
Fire Chief*	22	\$81,074	\$97,290	\$113,504
General Manager, Light Department*	22	\$81,074	\$97,290	\$113,504
Police Chief*	22	\$81,074	\$97,290	\$113,504

\*Base Rate (not including educational incentives, differentials and holiday pay)

**NON-UNION STAFF SCHEDULE FY 10 - 0% Range Movement**

<u>Position</u>	<u>Classification</u>	<u>Min Salary</u>	<u>Mid Salary</u>	<u>Max Salary</u>	<u>Schedule</u>
Office Assistant	3	\$23,694	\$28,432	\$33,171	A
Library Assistant	4	\$26,185	\$31,422	\$36,659	A
Administrative Secretary	5	\$28,483	\$33,757	\$39,507	A
Accounting/Computer Technician	7	\$33,661	\$40,393	\$47,023	A
COA Volunteer Coordinator	7	\$33,661	\$40,393	\$47,023	A
Animal Control Officer	8	\$41,289	\$49,548	\$57,805	B
Technical Assistant	8	\$41,289	\$49,548	\$57,805	B
Human Resources Assistant	9	\$38,621	\$46,343	\$54,068	A
Public Health Nurse	9	\$38,621	\$46,343	\$54,068	A
Sanitarian	9	\$44,137	\$52,965	\$61,792	B
Tobacco Control Program Coordinator	9	\$38,621	\$46,343	\$54,068	A
Youth Services Coordinator	9	\$38,621	\$46,343	\$54,068	A
Administrative Coordinator Selectmen's	10	\$41,088	\$49,306	\$57,523	A
Information Technology Specialist	10	\$46,958	\$56,349	\$65,742	B
Coord. of Youth and Family Services	10	\$41,088	\$49,306	\$57,523	A
Public Safety Communications Supervisor	11	\$49,806	\$59,767	\$69,727	B
Street & Trench Opening Permit Coord/Insp.	11	\$49,806	\$59,767	\$69,727	PT
GIS Coordinator	12	\$52,648	\$63,184	\$73,714	B

**NON-UNION PROFESSIONAL LIBRARIANS SCHEDULE FY 10 -0% range movement**

<u>Position</u>	<u>Classification</u>	<u>Min Salary</u>	<u>Max Salary</u>	<u>Schedule</u>
Pre-Professional Children's Librarian	9	\$38,620	\$46,343	A
Pre-Professional Reference Librarian	9	\$38,620	\$46,343	A

**NON-UNION PUBLIC SAFETY SCHEDULE FY 10 -0% range movement**

<u>Position</u>	<u>Classification</u>	<u>Min Salary</u>	<u>Mid Salary</u>	<u>Max Salary</u>	<u>Schedule</u>
Parking Control Officer	3	\$23,694.01	\$28,432.08	\$33,171.37	A
Reserve Public Safety Dispatcher	7	\$18.50	\$20.35	\$22.20	A
Crossing Guard	1	\$10.29	\$12.33	\$14.39	

**UNION ADMINISTRATIVE AND CLERICAL SCHEDULE (SEIU) FY 10 -3.5%**

<u>Position</u>	<u>Classification</u>	<u>Min Salary</u>	<u>Max Salary</u>	<u>Schedule</u>
Office Assistant	3	\$25,308.37	\$30,375.80	A
Clerk I --Assessors	4	\$27,970.12	\$33,560.80	A
Library Assistant I	4	\$27,970.12	\$33,560.80	A
Administrative Secretary	5	\$35,007.44	\$42,016.00	B
Administrative Secretary	5	\$30,631.51	\$36,764.00	A
Clerk II - Accounts Payable	5	\$35,007.44	\$42,016.00	B
Clerk II--Billing	5	\$30,631.51	\$36,764.00	A
Clerk II - Cashier	5	\$30,631.51	\$36,764.00	A
Clerk II--Dispatch	5	\$30,631.51	\$36,764.00	A
Clerk II--Excise	5	\$30,631.51	\$36,764.00	A
Clerk II--Parking	5	\$30,631.51	\$36,764.00	A
Library Assistant II	5	\$30,631.51	\$36,764.00	A
Library Assistant II--Technical Services	5	\$30,631.51	\$36,764.00	A
Administrative Assistant I	6	\$33,292.90	\$39,949.00	A
Administrative Assistant I	6	\$38,048.92	\$45,656.00	B
Clerk II--Real Estate	6	\$38,048.92	\$45,656.00	B
Recreation Program Coordinator	6	\$33,292.90	\$39,949.00	A
Administrative Assistant II	7	\$41,090.40	\$49,316.80	B
Administrative Assistant II	7	\$35,954.28	\$43,152.20	A
Assessment Technician	7	\$35,954.28	\$43,152.20	A
Administrative Assistant III	8	\$38,590.37	\$46,319.00	A
Administrative Assistant III	8	\$44,103.28	\$52,936.00	B
Billing Supervisor	8	\$44,103.28	\$52,936.00	B
Circulation Supervisor	8	\$38,590.37	\$46,319.00	A
Office Supervisor	8	\$38,590.37	\$46,319.00	A
Payroll Coordinator	8	\$38,590.37	\$46,319.00	A
Social Worker	8	\$38,590.37	\$46,319.00	A
Transportation Coordinator	8	\$38,590.37	\$46,319.00	A
Recreation Program Supervisor	9	\$41,251.76	\$49,504.00	A
Senior Center Coordinator	9	\$38,621.00	\$46,343.00	A
Administrative Coordinator - Bldg Services	10	\$43,888.21	\$52,670.80	A
Office Manager - CommDevelop	10	\$50,158.16	\$60,195.20	B
Assistant Director/COA Prog Coord	11	\$46,549.59	\$55,855.80	A
Foreman	12	\$56,241.12	\$67,496.00	B
Inspection & Enforcement Officer	12	\$56,241.12	\$67,496.00	B
Assistant Assessing Administrator	13	\$51,872.37	\$62,244.00	A
Assistant Town Treasurer/Collector	13	\$51,872.37	\$62,244.00	A
Grounds Superintendent	13	\$59,282.60	\$71,136.00	B
Meter Supervisor	13	\$59,282.60	\$71,136.00	B
Operations Foreman	13	\$59,282.60	\$71,136.00	B
Shop Foreman	13	\$59,282.60	\$71,136.00	B
Waterworks Construction Supervisor	13	\$59,282.60	\$71,136.00	B
Resident Engineer	14	\$62,324.28	\$74,796.80	B
Electrical Insp./Chief Substation Operator	15	\$65,366.08	\$78,436.00	B
Highway Operations Manager, DPW	15	\$65,366.08	\$78,436.00	B
Assistant Water Superintendent	16	\$68,378.96	\$82,056.00	B
Line Superintendent	16	\$68,378.96	\$82,056.00	B
Engineer/Operations Manager	18	\$74,461.92	\$89,356.80	B

**UNION LABORER SCHEDULE (AFSCME) FY 10 -3.5%**

<u>Position</u>	<u>Classification</u>	<u>Min Salary</u>	<u>Max Salary</u>	<u>Schedule</u>
Custodian	3	\$28,912.00	\$34,715.20	B
Laborer	3	\$28,912.00	\$34,715.20	B
Building Services Custodian	4	\$31,948.80	\$38,396.80	B
Driver	4	\$31,948.80	\$38,396.80	B
Meter Reader/Laborer	4	\$31,948.80	\$38,396.80	B
HMEO	5	\$35,006.40	\$42,036.80	B
HMEO/Garage Attendant	5	\$35,006.40	\$42,036.80	B
Maintenance Craftsperson	6	\$38,043.20	\$45,697.60	B
SHMEO/Laborer	6	\$38,043.20	\$45,697.60	B
Stockkeeper/Department Service Worker	6	\$38,043.20	\$45,697.60	B
Lead Custodian	7	\$41,080.00	\$49,337.60	B
Lead Custodian/Maintenance Worker	7	\$41,080.00	\$49,337.60	B
Mason	7	\$41,080.00	\$49,337.60	B
Mechanic	9	\$47,132.80	\$56,617.60	B
Working Foreman	10	\$50,169.60	\$60,236.80	B

**UNION PROFESSIONAL LIBRARIANS SCHEDULE (Professional Librarians Assn.) FY 10 -3.5%**

<b>Position</b>	<b>Classification</b>	<b>Min Salary</b>	<b>Max Salary</b>	<b>Schedule</b>
Children's Librarian	10	\$43,888.00	\$52,699.40	A
Reference Librarian	10	\$43,888.00	\$52,699.40	A
Young Adult/Reference Librarian	10	\$43,888.00	\$52,699.40	A
Library Generalist	11	\$46,549.36	\$55,895.32	A
Chief of Children's Services	13	\$51,872.60	\$62,286.64	A
Tecnology Librarian	13	\$51,872.60	\$62,286.64	A
Coordinator of Public Services	14	\$54,533.96	\$65,482.56	A
Coordinator of Technical Services	14	\$54,533.96	\$65,482.56	A

**UNION FIRE SCHEDULE (IAFF, Local 1637) FY 10 -3.5%**

<b>Position</b>	<b>Base Min</b>	<b>Base Max</b>	<b>Schedule</b>
Firefighter	\$790.18	\$1,008.50	E
Lieutenant	\$1,114.14	\$1,216.68	E
Captain	\$1,387.02	\$1,447.85	E

**UNION PATROLMAN SCHEDULE (BPPA)FY 10 - 3.5%**

<b>Position</b>	<b>Base Min</b>	<b>Base Max</b>	<b>Schedule</b>
Police Officer	\$837.99	\$1,019.56	D

**UNION POLICE SUPERIORS SCHEDULE FY 10 - 3.5%**

<b>Position</b>	<b>Base Min</b>	<b>Base Max</b>	<b>Schedule</b>
Police Sergeant	\$1,144.57	\$1,302.64	D
Police Lieutenant	\$1,339.13	\$1,524.10	D
Police Captain	\$1,566.86	\$1,783.18	D

**UNION PUBLIC SAFETY DISPATCH SCHEDULE (IAFF, Local 1637) FY 10 - 3.5%**

<b>Position</b>	<b>Classification</b>	<b>Base Min</b>	<b>Base Max</b>	<b>Schedule</b>
Public Safety Dispatcher	7	\$733.48	\$914.24	C

# ◀ FINANCE ▶

## BOARD OF ASSESSORS

The Board of Assessors submits the following report of its activities for the year ending December 31, 2009.

The Assessors held regular bi-monthly meetings, and met on a weekly basis during the busy tax-billing periods, and at other such times, as requested, had conferences and meetings with taxpayers, interested citizens and various Town Boards, Officials and the Board of Selectmen.

Members of the Board and office staff attended schools, classes and conferences sponsored by the Department of Revenue, International Association of Assessing Officers, Massachusetts Association of Assessing Officers and the Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office and the appraisal and maintenance of real and personal property for assessment purposes.

The Board of Assessors voted to issue an actual real estate tax bill for Fiscal Year 2010, with a tax rate of \$12.16 per thousand, in November 2009, to ensure proper financial management for the Town by avoiding unnecessary borrowing costs.

The assessed value tax roll for the Town of Belmont contains 8,097 real property accounts and 520 personal property accounts with an annual total assessed value of \$5,291,129,740.00 for Fiscal Year 2010.

The office staff processed approximately 588 transfers of real and personal property, of which approximately 46% of the transfers were determined "valid" sales. There were 20,286 motor vehicle excise tax bills with a total excise tax of \$2,560,481.13 committed to the Tax Collector. A total of 557 motor vehicle excise tax bills with a value of \$50,987.93 were abated, 210 applications for statutory exemptions were granted resulting in \$329,478.62 being exempted.

The Annual Town Meeting appropriated \$91,032,740.96, with other amounts to be raised \$2,360,915.03, and the total revenue required for the operation of Town Government \$93,393,655.99. Estimated receipts and available funds totaled \$29,053,518.25, leaving \$64,340,137.64 to be raised by taxation.

The Board successfully defended 10 overvaluation appeals before the Massachusetts Appellate Tax Board. The Board of Assessors continued the real and personal property re-inspection program as part of the computerized mass appraisal system, otherwise known as the "CAMA" system. During 2009, the Board of Assessors continued updating the existing CAMA system with regards to all property information: building permits, building plans, sketches, images, living area, as well as all other assessment information. Personal Property accounts have also been updated with regards to assessment of furniture and fixtures, equipment and machinery, and inventory. The re-inspection program provided an increase in assessed value of \$54,863,148.00 in new growth for an increase in tax levy of \$652,322.00 for Fiscal Year 2010. The Assessing Administrator continued visiting homes that sold for Fiscal Year 2010, for sales that occurred between January 1, 2009 and December 31, 2009, in order to verify the sale date, sales price and validity of the sale in person. The continual updating of the computer system of the Assessors Office allows for improved working conditions and public access. The Board also updated the property record information on the Town's Web site to make data, pictures and sketches available on line.

The Board will continue with an equalized value program. All building, plumbing and electrical permits, and occupancy certificates, will continue to be monitored for possible adjustments in value. Sales ratio studies will be monitored as part of the equalization program in preparation of the Fiscal Year 2011 reappraisal.

The Board of Assessors also provided technical assistance to the Board of Selectmen on matters relating to the potential acquisition and sale of public land. The expertise of the Board and staff saves the cost of real estate appraisal services which would otherwise be required in such matters.

The Assessors' Office completed the Massachusetts Department of Revenue's triennial recertification process for FY2010. During this period, the valuation process went through more intensive scrutiny than it encounters during the interim years, including the preparation of more elaborate and expansive reports. Due to budget restraints at the Massachusetts Department of Revenue (DOR), the Assessing Administrator ran into many time restrictions with the DOR's representatives, which then developed into more complications in the process of the tax recapitulation forms to the DOR. Recertification and tax rate was approved, and it was approved abnormally late for the fiscal year. The main mission was to get the FY2010 first actual tax bill mailed before December 31, 2009, and the mission was accomplished. The Assessing Administrator and the Board of Assessors would like to thank the Treasurer's Office for their help this year more so than in previous years.

The Town of Belmont's Board of Assessors Office continues being the most designated in the Commonwealth. These designations include: two Certified Assessment Evaluators (CAE) and one Administrative Assessment Specialist (AAS), awarded by the IAAO, one RA (Residential Appraiser) awarded by the MBREA and SRA (Senior Residential Appraiser),

awarded by the Appraisal Institute, two Certified Massachusetts Assessors (CMA), awarded by the Massachusetts Association of Assessing Officers (MAAO), as well as numerous other professional designations from both the public and private sectors.

2009 witnessed the passing of our deeply respected friend and past member, Ray Shea, who passed away in May. Ray's long history of serving the Town began in 1974 with his appointment to Registrar to the Town of Belmont, a position that he held for 3 years. He was also elected to six 3-year terms as a Town Meeting Member; and also elected unopposed for seven 3-year terms to the position of a member of the Board of Assessors. Ray was a long-term resident and an active and valued member of the Town of Belmont. He is surely missed.

The members of the Board of Assessors did not change in 2009, but Charles R. Laverty, Jr., was elected as Chairman of the Board in April 2009, with Robert P. Reardon as the Vice Chairman, and C. Brendan Noonan, III, as the Secretary.

Respectfully submitted,  
Charles R. Laverty, Jr., Chairman

### **CAPITAL BUDGET COMMITTEE**

The Capital Budget Committee did not submit a 2009 Annual Report.

### **PERMANENT AUDIT COMMITTEE**

Town By-Laws require that an audit be carried out not less than triennially. The Town, however, undertakes an annual audit to comply with federal regulations which call for an annual audit for recipients of certain federal funds. Additionally, it is essential that audits be completed in a timely fashion in order to ensure the maintenance of the Town's Aaa credit rating, which is the highest rating category of Moody's Investors Service. The Town's credit rating has resulted in favorable rates and lower borrowing costs. The Aaa rating was last affirmed on September 14, 2009. The Town is 1 of 12 out of 351 cities and towns that have been assigned Aaa rating.

The Town's general financial statements for the fiscal year ending June 30, 2009 were audited by Powers & Sullivan CPAs. *(Full audit follows this report – enlarged version may be obtained from the Selectmen's Office)* This will be the sixth year that the Town has been required to be in full compliance with the reporting requirements of the Governmental Accounting Standards Board (GASB No. 34), including comprehensive reporting of all town-owned fixed assets. The report complies with Governmental Accounting, Auditing and Reporting Standards. The final report also stated that the Town was in compliance with the requirements of the Federal Single Audit Act of 1984. Copies of these financial statements are included and may be obtained from the Town Accountant and they are posted on the Town Treasurer's web site.

The fiscal year 2009 audit was the second year of our second three-year contract with Powers & Sullivan CPAs. The Committee expresses its sincere appreciation to Town Accountant Barbara Hagg for her work, and to Town Treasurer Floyd Carman, who also serves as Clerk of the Committee. The Committee also thanks Selectman Ralph Jones for his participation on this committee.

The financial statements of the Belmont Contributory Retirement System for the year ending December 31, 2008 were audited by Powers & Sullivan CPAs. Copies of these financial statements may be obtained from the Town Accountant, and they are posted on the Town Treasurer's web site.

The Municipal Light Department's financial statements for the year ending December 31, 2008 were audited by Goulet, Salvadio & Associates, PC. The financial statements for December 31, 2008 may be obtained from the Municipal Light Department, and they are posted on the Light Department's web site. The Light Department has its own credit rating established with Standard & Poor's. The AA- (meaning Stable) rating was last affirmed on July 2, 2009. The committee wishes to thank Manager/CEO Timothy Richardson, Customer Service/Finance Director Kristina Frizzell and Municipal Light Board Advisory Committee Member Robert Forrester for all of their participation.

Respectfully submitted,  
Ernest E. Fay, Chair, Frank A. Caruso, Henry L. Hall, Jr. Esq, Robert A. Keefe and Ex-officio members Ralph T. Jones, Barbara Hagg and Floyd Carman

TOWN OF BELMONT, MASSACHUSETTS  
**REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS**

JUNE 30, 2009

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**TOWN OF BELMONT, MASSACHUSETTS  
REPORT ON EXAMINATION OF  
BASIC FINANCIAL STATEMENTS**

**FISCAL YEAR ENDED JUNE 30, 2009**



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**Independent Auditors' Report**  
 To the Honorable Board of Selectmen  
 Town of Belmont, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of and for the fiscal year ended June 30, 2009 (except for the Belmont Contributory Retirement System and Municipal Light Enterprise which are as of December 31, 2008), which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Belmont, Massachusetts' management. Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the financial statements of the Belmont Municipal Light Department, a major enterprise fund, which represents 39% and 68%, respectively, of the assets and revenues of the business-type activities. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Belmont Municipal Light Department, is based solely on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of June 30, 2009 (except for the Belmont Contributory Retirement System and Municipal Light Enterprise which are as of December 31, 2008) and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards we have also issued our report dated November 30, 2009, on our consideration of the Town of Belmont, Massachusetts' internal control over financial reporting and our tests of the compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, other post-employment benefit plan schedule of funding progress and other post-employment benefit plan actuarial methods and assumptions, located after the notes to the basic financial statements, are not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

*Powers & Sullivan*  
 November 30, 2009

### Management's Discussion and Analysis

As management of the Town of Belmont, we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2009.

The Town provides general government services for the territory within its boundaries, including police and fire protection, public education, water and sewer maintenance, trash disposal, electricity transmission and parks and recreational facilities.

#### Financial Highlights

- The Town's assets exceeded its liabilities at the close of fiscal 2009 by \$122.3 million.
- The Town's total net assets decreased by \$11.4 million.
- At the end of fiscal 2009, undesignated fund balance for the general fund was \$8.7 million or 10.4% of total general fund expenditures.
- The Town implemented GASB Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* which resulted in the recognition of a other post-employment benefit (OPEB) liability totaling \$13.4 million. See note 12 in the financial statements for further details.
- The Town established an Other Post Employment Benefits Trust Fund (OPEB) to account for funds set aside to help offset future post-retirement benefit costs for retirees, as a result of the implementation of GASB Statement #45. \$288,634 was transferred to the fund during fiscal year 2009 bringing the balance to \$808,000.
- At fiscal year end the Town's Internal Service fund balance was \$1.9 million after taking into consideration \$1.8 million of "incurred but not Reported" liability.

#### Overview of the Financial Statements

Our discussion and analysis of the Town is intended to serve as an introduction to the Town of Belmont's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This analysis also contains other required supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business.

The statement of net assets presents information on all of the Town's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the Town's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused sick and vacation time).

## Management's Discussion and Analysis

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town include general administration, public safety, education, public works, human services, and cultural development. The business-type activities of the Town include water and sewer systems and electricity transmission activities.

The government-wide financial statements include not only the Town of Belmont itself (known as the primary government), but also a legally separate public employee retirement system for which the Town of Belmont is financially accountable. Financial information for this component unit is reported separately within the fiduciary fund statements.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, the Reserve for Appropriation Fund, which are the Town's major governmental funds. Data from the other nonmajor governmental funds are combined into a single, aggregated presentation.

The Town of Belmont adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided as Required Supplementary Information for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer systems and electricity transmission activities.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. This proprietary fund financial statement provides separate information for the water and sewer systems, the electricity transmission activities, and the internal services fund all of which are considered to be major funds of the Town.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs.

Town of Belmont, Massachusetts

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Management's Discussion and Analysis

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into two classifications: a pension trust fund and agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Town's agency fund accounts for primarily police of duty details and school activity funds.

The Town is the trustee, or fiduciary, for its employees' pension plan. The Town's fiduciary activities are reported in a separate statement of fiduciary net assets and a statement of changes in fiduciary net assets. These activities are excluded from the Town's government-wide financial statements because the Town cannot use these assets to finance its operations.

The Town established an Other Post Employment Benefits trust fund (OPEB) to account for funds set aside to help offset future post-retirement benefits for retirees. The Town contributed \$286,632 to the fund during fiscal year 2009. These activities are excluded from the Town's government-wide financial statements because the Town cannot use these assets to finance its operations.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Government-wide Financial Analysis**

**Governmental Activities**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. As noted below, assets exceeded liabilities by approximately \$99.3 million at the close of the most recent fiscal year.

	Governmental Financial Highlights	
	FY2009 Governmental Activities	FY2008 Governmental Activities
<b>Assets:</b>		
Current assets.....	\$ 36,524,347	\$ 38,355,690
Noncurrent assets (excluding capital).....	2,063,444	2,571,602
Capital assets.....	105,817,030	102,259,398
Total assets.....	<u>144,404,821</u>	<u>143,126,690</u>
<b>Liabilities:</b>		
Current liabilities (excluding debt).....	5,423,892	5,663,952
Noncurrent liabilities (excluding debt).....	19,255,072	5,773,990
Current debt.....	3,283,170	2,973,170
Noncurrent debt.....	27,125,628	26,489,785
Total liabilities.....	<u>55,088,760</u>	<u>40,910,900</u>
<b>Net Assets:</b>		
Capital assets net of related debt.....	82,177,067	91,013,305
Current assets.....	36,524,347	38,949,597
Noncurrent assets.....	3,695,644	4,222,602
Total net assets.....	<u>\$ 89,316,981</u>	<u>\$ 102,214,782</u>

A significant portion of the Town's net assets, \$82 million (92%), reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of its related

Town of Belmont, Massachusetts

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Management's Discussion and Analysis

debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets, \$3.8 million (4%), represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets, \$3.8 million (4%), may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Town is able to report positive balances of net assets for its governmental type activities.

The governmental activities net assets decreased by \$12.9 million during the current fiscal year. This was primarily due to the Town implementing GASB Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This statement requires a systematic, accrual basis measurement and recognition of other postemployment benefits (OPEB) cost over a period that approximates employees' years of service and (b) providing information about actuarial accrued liabilities associated with OPEB and whether and to what extent progress is being made in funding the plan. In fiscal 2009 the Town, based on its actuarial valuation, recognized an accrual of \$12.5 million for its portion of the liability that was not paid. Also contributing to this decrease was the Town's use of reserves to fund a portion of current year operations (approximately \$1.3 million) and depreciation expense exceeding principal bond payments by \$1.9 million. These decreases were offset by the Town's ability to fund approximately \$2.0 million of capital decisions from current revenues. Key elements of change in net assets are as follows:

	FY2009 Governmental Activities	FY2008 Governmental Activities
<b>Program revenues:</b>		
Charges for services.....	4,731,550	4,443,713
Operating grants and contributions.....	16,192,756	14,587,030
Capital grants and contributions.....	500,086	1,587,094
<b>General Revenues:</b>		
Real estate and personal property taxes.....	82,233,101	59,566,113
Tax on sales.....	73,507	301,852
Motor vehicle and other excise taxes.....	2,516,686	2,705,982
Nonresidential grants.....	2,651,002	2,940,003
Penalties and interest on taxes.....	158,359	175,857
Unrestricted investment income.....	488,352	1,098,179
Gain(loss) on sale of capital assets.....	1,732	640,613
Total revenues.....	<b>89,238,330</b>	<b>89,225,386</b>
<b>Expenses:</b>		
General government.....	7,120,861	5,800,489
Public safety.....	18,445,590	13,930,358
Education.....	60,820,790	50,286,749
Public works.....	11,143,927	8,533,120
Human services.....	1,545,971	1,271,800
Culture and recreation.....	2,820,444	2,494,634
Interest.....	1,284,488	1,984,954
Total expenses.....	<b>103,382,051</b>	<b>83,532,204</b>
Transfers.....	925,000	920,000
Change in net assets.....	<b>\$ (12,898,721)</b>	<b>\$ 6,313,182</b>

Town of Belmont, Massachusetts

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Management's Discussion and Analysis

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a fiscal year may exceed the preceding year's allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2% taxing limitations can be overridden by Town-wide referendum vote. The Town has taken advantage of this override capability to increase operating budgets and so-called "debt exclusions" that are not subject to the Proposition 2-1/2% limitations.

The Town collects 98% of its property tax billings in the year billed. Property taxes billed were \$62.5 million in fiscal 2009. \$14.2 million of this increase was the allowable increase under Proposition 2-1/2. \$749 thousand of this increase is the product of the carried new growth of the Town. Within this levy approximately \$3.6 million of previous debt exclusions were paid off.

**Business-type activities**

Combined business-type activities net assets increased by \$1.5 million in the current year. The following table identifies key elements of the enterprise operations:

	FY2009 Business-type Activities	FY2008 Business-type Activities
<b>Assets:</b>		
Current assets.....	18,093,632	17,925,105
Capital assets.....	25,183,022	21,921,288
Total assets.....	<b>43,276,654</b>	<b>39,846,393</b>
<b>Liabilities:</b>		
Current liabilities (excluding debt).....	4,204,219	1,292,650
Noncurrent liabilities (excluding debt).....	1,245,921	2,924,729
Current debt.....	702,438	540,160
Noncurrent debt.....	4,145,094	3,800,100
Total liabilities.....	<b>10,300,670</b>	<b>8,327,609</b>
<b>Net Assets:</b>		
Capital assets net of related debt.....	20,938,492	17,781,016
Restricted.....	385,009	1,875,000
Unrestricted.....	12,295,692	11,891,749
Total net assets.....	<b>32,979,184</b>	<b>31,518,762</b>
<b>Program revenues:</b>		
Charges for services.....	33,400,863	29,870,223
Capital grants and contributions.....	307,170	-
<b>General Revenues:</b>		
Unrestricted investment income.....	319,847	232,494
Total revenues.....	<b>34,027,700</b>	<b>27,102,717</b>
<b>Expenses:</b>		
Wages.....	4,384,292	3,508,950
Supplies.....	5,554,342	5,311,300
Light.....	21,708,824	14,484,801
Total expenses.....	<b>31,645,278</b>	<b>23,305,169</b>
Transfers.....	(925,000)	(920,000)
Change in net assets.....	<b>\$ 1,457,422</b>	<b>\$ 2,877,548</b>

Town of Belmont, Massachusetts

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Management's Discussion and Analysis



**Economic Factors and Next Year's Budget**

The Town continues to experience growth in residential renovation and development. In fiscal year 2009, 772 building permits were issued, resulting in \$35.4 million in value. This is an increase in the 2008 value level, which generated 825 permits resulting in \$38.4 million in value. This activity has produced new growth tax revenue, which is exempt from the limitation imposed by Proposition 2 1/2. For fiscal year 2009, the Town realized \$749 thousand in new taxes from this source.

The unemployment rate for Belmont as of September 2009 was 6.8% compared to the state figure of 9.3% and the nationwide figure of 9.5%. The Town collected 99% of all tax billings by year end.

**Requests for Information**

This financial report is designed to provide a general overview of the Town of Belmont's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Department, Town Hall, 19 Moore Street, Belmont, MA 02478.

Town of Belmont, Massachusetts

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Management's Discussion and Analysis

**Basic Financial Statements**

Town of Belmont, Massachusetts

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Basic Financial Statements



STATEMENT OF ACTIVITIES (Continued)  
FISCAL YEAR ENDED JUNE 30, 2009

	Primary Government		Total
	Governmental Activities	Business-Type Activities	
<b>Changes in net assets:</b>			
Net (operating) revenue from previous page	\$ (31,937,359)	\$ 2,062,575	\$ (79,874,784)
General revenues:			
Real estate and personal property taxes, net of tax refunds payable	62,233,101	-	62,233,101
Tax liens	73,507	-	73,507
Motor vehicle and other excise taxes	2,516,885	-	2,516,885
Penalties and interest on taxes	168,359	-	168,359
Grants and contributions not restricted to specific programs	2,661,902	-	2,661,902
Unrestricted investment income	468,362	319,847	808,199
Gain on sale of capital assets	1,732	-	1,732
Transfers, net	(925,000)	(925,000)	-
Total general revenues and transfers	89,038,858	(605,153)	88,433,485
Change in net assets	(12,898,721)	1,457,422	(11,441,299)
<b>Net Assets:</b>			
Beginning of year	102,214,792	31,518,762	133,733,544
End of year	89,316,061	32,976,184	122,292,245

(Continued)

Town of Belmont, Massachusetts

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Basic Financial Statements

GOVERNMENTAL FUNDS  
BALANCE SHEET  
JUNE 30, 2009

ASSETS	General	Reserved for Appropriation	Nonmajor Governmental Funds		Total Governmental Funds
			Governmental Funds	Special Revenue Funds	
Cash and cash equivalents	\$ 11,969,766	\$ 6,120,283	\$ 6,044,551	\$ -	\$ 24,934,619
Investments, net of unamortized premiums	-	2,166,298	1,749,591	-	3,915,789
Real estate and personal property taxes	661,837	-	-	-	661,837
Real estate tax delinquents	786,724	-	-	-	786,724
Tax liens	4,177,002	-	-	-	4,177,002
Motor vehicle excise taxes	127,865	-	16,200	-	144,065
Departmental and other	440,283	-	-	-	440,283
Intragovernmental	2,526,000	-	1,200,795	-	3,726,795
TOTAL ASSETS	\$ 16,679,567	\$ 7,286,581	\$ 10,738,658	\$ -	\$ 34,697,586
<b>LIABILITIES AND FUND BALANCES</b>					
<b>LIABILITIES:</b>					
Warranted payable	\$ 1,072,825	\$ -	\$ 1,166,296	\$ -	\$ 2,239,121
Tax refunds payable	365,000	-	-	-	365,000
Other liabilities	392,315	-	1,212,015	-	1,604,330
Deferred revenues	5,687,402	-	-	-	5,687,402
TOTAL LIABILITIES	7,717,542	-	2,378,312	-	10,095,854
<b>FUND BALANCES:</b>					
Reserved for					
- Encumbrances and continuing appropriations	209,138	-	-	-	209,138
- Prepaid permanent funds	-	-	1,155,797	-	1,155,797
- Unassigned	2,013,004	-	-	-	2,013,004
- Designated for subsequent year's expenditures	2,673,214	-	-	-	2,673,214
- Undesignated, reported as:					
- General fund	6,038,173	-	-	-	6,038,173
- Special revenue funds	4,607,347	-	1,804,791	-	6,412,138
- Capital projects funds	-	-	4,345,823	-	4,345,823
- Permanent funds	-	-	853,895	-	853,895
TOTAL FUND BALANCES	8,891,315	7,286,581	8,300,155	-	24,497,051
TOTAL LIABILITIES AND FUND BALANCES	\$ 16,679,567	\$ 7,286,581	\$ 10,738,658	\$ -	\$ 34,697,586

See notes to basic financial statements.

Town of Belmont, Massachusetts

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Basic Financial Statements

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS**

FISCAL YEAR ENDED JUNE 30, 2009

Total governmental fund balance	\$ 24,502,032
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds	105,917,030
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds	7,299,119
Internal services funds are used by management to account for retirement health insurance and workers' compensation activities.	
The assets and liabilities of the internal services funds are included in the governmental activities in the statement of net assets.	1,974,374
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due	(372,539)
Inventory is capitalized in the Statement of Activities	90,024
Bond issue costs are capitalized in the Statement of Activities	229,807
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds	
Bonds and notes payable	(30,489,789)
Capital lease obligations	(1,300,602)
Leasehold intangibles	(3,300,000)
Unamortized premium on bonds payable	(325,610)
Other post-employment benefits payable	(12,473,524)
Compensated absences	(1,450,873)
Net effect of reporting long-term liabilities	(49,919,789)
Net assets of governmental activities	\$ 89,316,051

See notes to basic financial statements.

Town of Belmont, Massachusetts

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Basic Financial Statements

**GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

FISCAL YEAR ENDED JUNE 30, 2009

	General	Reserve for Appropriation	State Fiscal Stabilization Fund	Normal Governmental Funds	Total Governmental Funds
<b>REVENUES</b>					
State and federal property taxes	\$ 91,817,532	\$ -	\$ -	\$ -	\$ 91,817,532
Net of the following:					
Tax liens	134,865				134,865
Motor vehicle and other excise taxes	2,502,961				2,502,961
Change of services on bond	1,982,865				1,982,865
Lottery and general	1,288,290				1,288,290
License and permits	728,232				728,232
Fees and other charges	292,432				292,432
Intergovernmental	15,008,150				15,008,150
Depreciation and other	228,183				228,183
Investment income	-	(143,577)			(143,577)
Postretirement (loss) gain	528,420				528,420
Medicare	-	23,534			23,534
<b>TOTAL REVENUES</b>	<b>122,088,775</b>	<b>111,000</b>	<b>484,157</b>	<b>3,774,852</b>	<b>126,358,844</b>
<b>EXPENDITURES</b>					
Current:					
General government	3,154,913				3,154,913
Police	10,533,937				10,533,937
Public works	4,308,880				4,308,880
Public safety	4,205,880				4,205,880
Human services	548,512				548,512
Culture and recreation	2,417,381				2,417,381
Public health	4,113,208				4,113,208
Senior services	1,479,152				1,479,152
State and county charges	1,479,152				1,479,152
Other services	2,973,170				2,973,170
Interest	1,282,785				1,282,785
<b>TOTAL EXPENDITURES</b>	<b>62,518,202</b>	<b>111,000</b>	<b>484,157</b>	<b>14,287,268</b>	<b>77,200,627</b>
<b>EXCESS (DEF) OF REVENUES OVER EXPENDITURES</b>	<b>59,570,573</b>	<b>-</b>	<b>-</b>	<b>14,287,268</b>	<b>110,000</b>
<b>OTHER FINANCING SOURCES/USES:</b>					
Proceeds from bonds and notes	632,423	111,000			743,423
Proceeds from bonds and notes	23,529				23,529
Premium from issuance of bonds	1,181,781				1,181,781
State of capital assets	1,181,781				1,181,781
Transfers out	(2,088,000)				(2,088,000)
<b>TOTAL OTHER FINANCING SOURCES/USES</b>	<b>1,709,863</b>	<b>111,000</b>			<b>1,820,863</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(2,198,149)</b>	<b>(1,211,969)</b>			<b>(3,410,118)</b>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<b>11,020,411</b>	<b>3,482,426</b>			<b>14,502,837</b>
<b>FUND BALANCES AT END OF YEAR</b>	<b>8,891,312</b>	<b>2,270,457</b>			<b>11,161,769</b>

See notes to basic financial statements.

Town of Belmont, Massachusetts

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Basic Financial Statements



PROPRIETARY FUND  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS  
FISCAL YEAR ENDED JUNE 30, 2009

	Water	Sewer	Light	Total	Governmental Activities -
			(for the year		Inter-fund
			2009)		Funds
<b>OPERATING REVENUES</b>					
Employee contributions	\$ -	\$ -	\$ -	\$ -	\$ 2,970,047
Employee contributions	4,303,182	4,341,207	22,533,181	32,877,570	9,283,585
Chm	789	-	555,902	556,691	81,876
<b>TOTAL OPERATING REVENUES</b>	<b>4,303,971</b>	<b>4,341,207</b>	<b>22,799,083</b>	<b>33,344,261</b>	<b>12,344,508</b>
<b>OPERATING EXPENSES</b>					
Cost of services and administration	4,989,721	5,231,685	20,421,738	29,843,144	-
Depreciation	217,541	218,017	1,252,893	1,688,451	-
Employee benefits	4,384,282	5,550,912	21,874,322	31,529,516	12,035,331
<b>TOTAL OPERATING EXPENSES</b>	<b>9,591,544</b>	<b>10,999,614</b>	<b>43,548,953</b>	<b>64,169,413</b>	<b>12,035,331</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(5,287,573)</b>	<b>(6,658,407)</b>	<b>(20,749,870)</b>	<b>(30,825,152)</b>	<b>309,177</b>
<b>NONOPERATING REVENUES/EXPENSES:</b>					
Investment income	117,886	94,879	10,813	319,647	61,164
Gifts and contributions	-	(106,489)	(2,442)	(108,931)	-
Other non-operating	-	307,170	148,194	455,364	-
<b>TOTAL NONOPERATING REVENUES/EXPENSES, NET</b>	<b>117,886</b>	<b>(11,610)</b>	<b>145,661</b>	<b>356,071</b>	<b>61,164</b>
<b>CHANGE IN NET ASSETS</b>	<b>(5,169,687)</b>	<b>(6,752,017)</b>	<b>(20,604,209)</b>	<b>(32,525,914)</b>	<b>370,341</b>
<b>NET ASSETS AT BEGINNING OF YEAR</b>	<b>8,431,924</b>	<b>10,972,239</b>	<b>11,815,328</b>	<b>31,219,491</b>	<b>1,509,342</b>
<b>NET ASSETS AT END OF YEAR</b>	<b>\$ 3,262,237</b>	<b>\$ 4,220,222</b>	<b>\$ 1,211,119</b>	<b>\$ 8,693,578</b>	<b>\$ 1,879,683</b>

See notes to basic financial statements.

Year of Report: Measurements

Basic Financial Statements

PROPRIETARY FUND  
STATEMENT OF CASH FLOWS  
FISCAL YEAR ENDED JUNE 30, 2009

	Water	Sewer	Light	Total	Governmental Activities -
			(for the year		Inter-fund
			2009)		Funds
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<b>1,124,000</b>	<b>1,230,000</b>	<b>860,000</b>	<b>3,214,000</b>	<b>-</b>
<b>OPERATING ACTIVITIES</b>					
Receipts from customers and other sales	4,299,217	6,997,122	22,773,239	34,069,578	12,344,508
Receipts from other departments	6,887,872	(8,824,740)	(15,919,081)	(7,855,949)	-
Payments to employees	(142,348)	(578,870)	(3,170,247)	(4,291,465)	-
Payments for other operating costs	808,244	968,817	4,317,706	5,794,767	-
<b>NET CASH FROM OPERATING ACTIVITIES</b>	<b>5,252,503</b>	<b>6,582,329</b>	<b>23,373,811</b>	<b>35,208,643</b>	<b>12,344,508</b>
<b>INVESTING ACTIVITIES</b>					
Capital expenditures	(124,000)	(120,000)	(600,000)	(844,000)	-
Proceeds from the sale of investments	872,000	202,430	-	1,074,430	-
Acquired land and other assets	(1,742,548)	(1,022,197)	(2,146,422)	(4,911,167)	-
Proceeds from the sale of other assets	(130,409)	(142,780)	(500,000)	(773,189)	-
Other investing activities	-	(202,787)	(2,144)	(204,931)	-
<b>NET CASH FROM INVESTING ACTIVITIES</b>	<b>(1,024,957)</b>	<b>(1,064,724)</b>	<b>(2,648,566)</b>	<b>(4,738,247)</b>	<b>-</b>
<b>FINANCING ACTIVITIES</b>					
Proceeds from bonds	117,886	88,973	660,317	867,176	61,164
Proceeds from other sources	4,319,428	287,748	2,962,591	7,569,767	67,522
Other financing activities	(4,319,428)	(3,531,232)	(3,486,332)	(11,336,992)	-
<b>NET CASH FROM FINANCING ACTIVITIES</b>	<b>4,097,346</b>	<b>265,489</b>	<b>3,136,586</b>	<b>7,499,421</b>	<b>129,686</b>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	<b>8,324,892</b>	<b>6,783,122</b>	<b>23,861,851</b>	<b>39,069,865</b>	<b>132,274</b>
<b>CASH AND CASH EQUIVALENTS, ENDING OF YEAR</b>	<b>13,587,192</b>	<b>10,905,351</b>	<b>15,072,970</b>	<b>39,565,513</b>	<b>1,641,956</b>

See notes to basic financial statements.

Year of Report: Measurements

Basic Financial Statements

**BUDGETARY FUNDS**  
STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2009

	Peri-son Total Fund (as of December 31, 2008)	Other Postemployment Benefit Trust	Private Purposes Trust Funds	Agency Funds
<b>ASSETS</b>				
CURRENT:				
Cash and cash equivalents.....	\$ 4,843,591	\$ 806,167	\$ 581,075	\$ 254,462
Investments.....	41,990,116	-	567,795	-
Interest and dividends.....	1,555	-	-	-
Due from general fund.....	2,489,510	-	-	112,340
<b>TOTAL ASSETS.....</b>	<b>49,330,672</b>	<b>806,167</b>	<b>1,148,870</b>	<b>367,302</b>
<b>LIABILITIES</b>				
Accounts payable.....	39,891	-	-	9,009
Unapplied cash disbursements.....	-	-	-	245,653
Deferred revenues.....	-	-	-	112,340
<b>TOTAL LIABILITIES.....</b>	<b>39,891</b>	<b>-</b>	<b>-</b>	<b>367,302</b>
<b>NET ASSETS</b>				
Held in trust for retirement, OPEB benefits, and other purposes.....	\$ 49,290,881	\$ 806,167	\$ 1,148,870	\$ -

See notes to basic financial statements.

Town of Belmont, Massachusetts

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Basic Financial Statements

**BUDGETARY FUNDS**  
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2009

	Peri-son Total Fund (as of December 31, 2008)	Other Postemployment Benefit Trust	Private Purposes Trust Funds	Agency Funds
<b>ADDITIONS:</b>				
Contributions:				
Employer.....	\$ 4,870,020	\$ 286,634	\$ -	\$ -
Employee.....	1,820,773	-	-	17,215
Medicare.....	5,904,793	286,634	-	-
Total contributions.....	12,595,586	573,268	-	17,215
Net investment income (loss):				
Net change in fair value of investments	(16,386,652)	-	-	-
Interest.....	2,326,786	14,142	-	26,958
Total investment income (loss).....	(14,059,866)	14,142	-	26,958
Less: investment expense.....	(354,669)	-	-	-
Net investment income (loss).....	(14,414,625)	14,142	-	26,958
Indefinite.....	186,882	-	-	-
Transfers from other systems.....	304,325	-	-	-
<b>TOTAL ADDITIONS.....</b>	<b>(6,848,615)</b>	<b>308,776</b>	<b>42,073</b>	<b>-</b>
<b>DEDUCTIONS:</b>				
Administration.....	194,623	-	-	-
Transfers to other systems.....	246,489	-	-	-
Retirement benefits and refunds.....	8,408,751	-	-	-
Educational encumbrance.....	-	-	-	39,305
<b>TOTAL DEDUCTIONS.....</b>	<b>8,849,773</b>	<b>-</b>	<b>-</b>	<b>39,305</b>
<b>CHANGE IN NET ASSETS.....</b>	<b>(13,796,389)</b>	<b>308,776</b>	<b>2,708</b>	<b>-</b>
<b>NET ASSETS AT BEGINNING OF YEAR.....</b>	<b>63,087,269</b>	<b>695,391</b>	<b>1,146,102</b>	<b>-</b>
<b>NET ASSETS AT END OF YEAR.....</b>	<b>\$ 49,290,881</b>	<b>\$ 806,167</b>	<b>\$ 1,148,870</b>	<b>\$ -</b>

See notes to basic financial statements.

Town of Belmont, Massachusetts

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Basic Financial Statements

<p>Notes to Basic Financial Statements</p> <p style="text-align: right;">Fiscal Year Ended June 30, 2009</p> <p><b>NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</b></p> <p>The accompanying basic financial statements of the Town of Belmont, Massachusetts have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.</p> <p><b>A. Reporting Entity</b></p> <p>The Town of Belmont, Massachusetts ("Town") is a municipal corporation that is governed by an elected three member Board of Selectmen. They in turn appoint a Town Administrator who has general supervision of and control over the Town's boards, commissions, officers and departments. The legislative body of the Town is the elected Town Meeting members which consist of 298 members elected for a three-year term in addition to some ex-officio members.</p> <p>For financial reporting purposes, the Town has included all funds, organizations, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. One entity has been included as a component unit in the reporting entity, because of the significance of its operational and/or financial relationship.</p> <p><b>Blended Component Units</b> – Blended component units are entities that are logically separate from the Town, but are so related that they are, in substance, the same as the Town or entities providing services entirely or almost entirely for the benefit of the Town. The following component unit is blended within the primary government:</p> <p>In the Fiduciary Funds:</p> <p>(1) The Belmont Contributory Retirement System (the System) was established to provide retirement benefits to Town employees and their beneficiaries. The System is governed by a five member board comprised of the Town Accountant (ex-officio), two members elected by the System's participants, one member appointed by the Board of Selectmen and one member appointed by the Board members. The System is presented using the accrual basis of accounting and is reported as a pension trust fund in the fiduciary fund financial statements.</p> <p><b>Availability of Financial Information for Component Units</b></p> <p>The System issues a publicly available audited financial report in accordance with guidelines established by the Commonwealth of Massachusetts' (Commonwealth) Public Employee Retirement Administration Commission (PERAC). That report may be obtained by contacting the System located at Town Hall, 455 Concord Ave, Belmont, MA 02478.</p> <p><b>B. Government-Wide and Fund Financial Statements</b></p> <p><b>Government-Wide Financial Statements</b></p> <p>The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units.</p> <p style="text-align: right;">Town of Belmont, Massachusetts      25      Basic Financial Statements</p>	<p>Notes to Basic Financial Statements</p> <p style="text-align: right;">Fiscal Year Ended June 30, 2009</p> <p><b>Governmental activities, which are primarily supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which are supported primarily by user fees and charges.</b></p> <p><b>Fund Financial Statements</b></p> <p>Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Non-major funds are aggregated and displayed in a single column.</p> <p><b>Major Fund Criteria</b></p> <p>Major funds must be reported if the following criteria are met:</p> <ul style="list-style-type: none"> <li>• If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds); and</li> <li>• If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.</li> </ul> <p>Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.</p> <p>Internal service funds and fiduciary funds are reported by fund type.</p> <p><b>C. Measurement Focus, Basis of Accounting and Financial Statement Presentation</b></p> <p><b>Government-Wide Financial Statements</b></p> <p>The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.</p> <p>The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:</p> <ul style="list-style-type: none"> <li>• Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.</li> <li>• Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.</li> <li>• Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.</li> </ul> <p style="text-align: right;">Town of Belmont, Massachusetts      26      Basic Financial Statements</p>
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<p><b>Notes to Basic Financial Statements</b></p> <p>Fiscal Year Ended June 30, 2009</p> <p>Taxes and other items not identifiable as program revenues are reported as general revenues. For the most part, the effect of interfund activity has been removed from the government-wide financial statements. However, the effect of interfund services provided and used between functions is not eliminated as the elimination of these charges would distort the direct costs and program revenues reported for the functions affected.</p> <p><i>Fund Financial Statements</i></p> <p><b>Governmental</b> fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.</p> <p>Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.</p> <p>Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.</p> <p>The following major governmental funds are reported:</p> <p>The <b>General Fund</b> is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.</p> <p>The <b>Reserved for Appropriation Fund</b> accounts for specific revenue sources that by law must be accounted for separately and spent by appropriation.</p> <p>The <b>State Fiscal Stabilization Fund</b> was used to account for the Federal stimulus funds that passed through the State Fiscal Stabilization Fund and were used to supplement fourth quarter Chapter 70 allotments.</p> <p>The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the <i>nonmajor governmental funds</i> column on the governmental funds financial statements. The following describes the general use of these fund types:</p> <p>The <b>special revenue fund</b> is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.</p> <p>The <b>capital projects fund</b> is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by enterprises and trust funds or reported as a major fund).</p> <p>The <b>permanent fund</b> is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.</p> <p><b>Town of Belmont, Massachusetts</b> 27 <b>Basic Financial Statements</b></p>	<p><b>Notes to Basic Financial Statements</b></p> <p>Fiscal Year Ended June 30, 2009</p> <p><b>Proprietary</b> fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.</p> <p>Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.</p> <p>The following major proprietary funds are reported:</p> <p>The <b>water enterprise fund</b> is used to account for the water activities.</p> <p>The <b>sewer enterprise fund</b> is used to account for the sewer activities.</p> <p>The <b>light enterprise fund</b> is used to account for the Town's electric light department activities.</p> <p>The <b>internal service fund</b> is used to account for the financing of services provided by one department to other departments or governmental units. This fund is used to account for risk financing activities related to the self-insured employee health program.</p> <p><b>Fiduciary</b> fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity by the Town for others that cannot be used to support the governmental programs.</p> <p>The following fiduciary fund types are reported:</p> <p>The <b>person trust fund</b> is used to account for the activities of the System, which accumulates resources to provide pension benefits to eligible retirees and their beneficiaries.</p> <p>The <b>other postemployment benefit trust fund</b> is a new fund established under special legislation to accumulate resources to provide funding for future OPEB (other postemployment benefits) liabilities.</p> <p>The <b>private purpose trust fund</b> is used to account for trust arrangements that exclusively benefit individuals, private organizations, or other governments. Some of these trusts have donor restrictions and trustee policies that do not allow the enforcement position and any unrealized appreciation to be spent. The donor restrictions and trustee policies only allows the trustees to authorize spending of the realized investment earnings. The Town's educational scholarship trusts are accounted for in this fund.</p> <p>The <b>agency fund</b> is used to account for assets held in a purely custodial capacity by the Town.</p> <p><i>Government-Wide and Fund Financial Statements</i></p> <p>For the government-wide financial statements, all proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.</p> <p><b>Town of Belmont, Massachusetts</b> 28 <b>Basic Financial Statements</b></p>
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**D. Cash and Investments**

**Government-Wide and Fund Financial Statements**

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

**E. Accounts Receivable**

**Government-Wide and Fund Financial Statements**

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

**Real Estate, Personal Property Taxes and Tax Liens**

Real estate and personal property taxes are levied and based on values assessed on January 1<sup>st</sup> of every year. Assessor values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup> and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate tax liens are processed during the year on delinquent properties and are recorded as receivables in the fiscal year they are processed.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

**Motor Vehicle Excise**

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

**Water and Sewer**

User fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and Sewer bills are processed every year and included as a lien on the property owner's tax bill. Water and Sewer charges and liens are reported as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

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Basic Financial Statements

**Departmental and Other**

Departmental and other receivables are recorded as receivables in the fiscal year accrued. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

**Intergovernmental**

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

**F. Inventories**

**Government-Wide and Fund Financial Statements**

Inventories are recorded as expenditures at the time of purchase in the fund financial statements. Such inventories are capitalized in the government-wide financial statements. Inventories of the Light Fund are carried at average cost.

**G. Capital Assets**

**Government-Wide and Proprietary Fund Financial Statements**

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$10,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

Capital Asset Type	Estimated Useful Life (in years)
Land improvements.....	20
Buildings.....	40-50
Machinery and equipment.....	5-20
Infrastructure.....	15-100

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<p><b>Notes to Basic Financial Statements</b> <span style="float: right;"><b>Fiscal Year Ended June 30, 2009</b></span></p> <p><b>L. Long term debt</b></p> <p><i>Government-Wide and Proprietary Fund Financial Statements</i></p> <p>Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.</p> <p><i>Governmental Fund Financial Statements</i></p> <p>The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.</p> <p><b>M. Investment income</b></p> <p>Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).</p> <p>Investment income from proprietary funds, trust funds, and internal service funds is retained within the respective fund.</p> <p><b>N. Compensated Absences</b></p> <p>Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.</p> <p><i>Government-Wide and Proprietary Fund Financial Statements</i></p> <p>Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred. Sick leave through accrued is expensed as incurred. There is no obligation to pay for time upon termination of employment.</p> <p><i>Governmental Fund Financial Statements</i></p> <p>Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities.</p> <p><b>O. Use of Estimates</b></p> <p><i>Government-Wide and Fund Financial Statements</i></p> <p>The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.</p> <p><b>P. Individual Fund Deficits</b></p> <p>A fund deficit exists within the Capital Projects Non-Major Governmental Fund. This deficit is expected to be funded through the issuance of long term debt or available funds appropriated at Town Meeting.</p> <p><b>Town of Belmont, Massachusetts</b> <span style="float: right;">33</span> <span style="float: right;"><b>Basic Financial Statements</b></span></p>	
	<p><b>Notes to Basic Financial Statements</b> <span style="float: right;"><b>Fiscal Year Ended June 30, 2009</b></span></p> <p><b>O. Total Column</b></p> <p><i>Government-Wide Financial Statements</i></p> <p>The total column presented on the government-wide financial statements represents consolidated financial information.</p> <p><i>Fund Financial Statements</i></p> <p>The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.</p> <p><b>NOTE 2 - CASH AND INVESTMENTS</b></p> <p>A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of the pool is displayed on the combined balance sheet as "Cash and cash equivalents." The deposits and investments of the trust funds are held separately from those of other funds.</p> <p>Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.</p> <p>The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.</p> <p><b>Custodial Credit Risk - Deposits</b></p> <p>In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a formal policy for custodial credit risk. At fiscal year-end, the carrying amount of deposits totaled \$25,981,592 and the bank balance totaled \$27,838,899. Of the bank balance, \$1,750,000 was covered by Federal Depository Insurance, \$6,772,756 was covered by the Depositors Insurance Fund, \$3,060,000 was collateralized and \$16,296,143 was exposed to custodial credit risk because it was uninsured and uncollateralized.</p> <p>At December 31, 2008, the carrying amount of the Retirement System's deposits totaled \$4,536,983 and the bank balance totaled \$4,651,021. All of the bank balance was covered by Federal Depository Insurance.</p> <p><b>Town of Belmont, Massachusetts</b> <span style="float: right;">34</span> <span style="float: right;"><b>Basic Financial Statements</b></span></p>

Investments

Listed below are the investments of the Town as of June 30, 2009 and the Retirement System as of December 31, 2008.

Investment Type	Maturity		Quality
	Fair Value	Under 1 Year	

<b>Debt Securities</b>				
U.S. Government Securities	\$ 52,172	\$ -	\$ 52,172	AAA
U.S. Treasury Note	306,690	-	306,690	AAA
Corporate Bonds	102,631	-	102,631	A2/A
Federal Home Loan Banks	1,096,657	894,294	204,613	AAA
Federal Home Loan Mortgage Corp.	756,089	746,775	6,314	AAA
<b>Total Debt Securities</b>	<b>2,316,919</b>	<b>1,644,029</b>	<b>672,890</b>	

Other Investments

Equity Securities	696,657			
Negotiable Certificates of Deposit	1,186,618			
Money Market Mutual Funds	729,697			
MMDI	15,222,611			
<b>Total Investments</b>	<b>\$ 20,154,672</b>			

Retirement System's Investment Balances at December 31, 2008:

	Fair Value	Maturity	Quality	
		1-5 Years	6-10 Years	Rating

<b>Debt Securities</b>				
Frontier Total Return Bond Fund	10,862,300	10,862,300	\$ -	A2
Dalhousie Pooled Global Pooled Income Fund	3,240,695	-	3,240,695	AAA
<b>Total Debt Securities</b>	<b>14,092,995</b>	<b>10,862,300</b>	<b>3,240,695</b>	
<b>Other Investments</b>				
Equity Mutual Funds	5,004,468			
Private Equity	346,123			
Equity Securities	10,966,659			
International Equity Mutual Funds	4,806,684			
PPT Alternative Fund	1,507,686			
PPT Absolute Return Fund	4,419,953			
Short Term Investment Fund	313,406			
PPT Fund	1,067,660			
<b>Total Investments</b>	<b>\$ 42,306,624</b>			

\* Duration of underlying holdings in Frontier Total Return Bond Funds 4.1 years and Dalhousie Pooled Global Pooled Income Fund is 6.07 years.

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in possession of an outside party. Investments in external investment pools and in open-end mutual funds are not exposed to custodial credit risk because their existence is not evidenced by securities that exist in physical or book entry form. Of the Town's investments in U.S. Treasury Notes, U.S. Government Securities, corporate bonds, certificates of participation, asset backed securities, and equity securities, as detailed above, the Town has a custodial credit risk exposure of \$3,015,476 because the related securities are uninsured, unregistered and held by the counterparty. The Town does not have a formal investment policy for custodial credit risk.

The Retirement System has custodial credit risk exposure of \$25,048,564 because the related equity securities and bond mutual funds are uninsured, unregistered and held by the counterparty.

The Retirement System limits its custodial credit risk by utilizing an institutional custodial bank, currently State Street Bank, to custody all separately held securities which are registered under a nominee name that is specific to the Retirement System. Assets held in commingled fund accounts are also held in a similar fashion, with individual fund securities held in the fund's name at their custodian bank. A small percentage of the Retirement System's assets (typically less than 5%) may be held from time to time in commingled cash equivalent vehicles where the assets are subject to counterparty risk.

Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

The Retirement System's fixed income assets are held in professionally managed, institutional commingled funds. The Retirement System limits its effective exposure to interest rate risk by benchmarking its commingled fixed income investment accounts to an intermediate duration benchmark (IB Aggregate) with a duration of 4.5 years. Further, the Retirement System's current fixed income investments are diversified by sector (corporate, government, asset backed, mortgage, non-US dollar) to provide additional protection in various interest rate environments.

Credit Risk

The Town has not adopted a formal policy related to Credit Risk.

The Retirement System has a policy that states no more than 20% of the fixed income assets may be invested in below investment grade securities (rated BBB by Standard & Poor's) and the average duration of the fixed income portfolio cannot be more than 20% higher than the market as measured by Lehman Aggregate Index.

Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer. The Town does not have more than 3% of its investments with any one issuer that is not explicitly backed by the U.S. Government as of June 30, 2009.

For the Retirement System, no fixed income security, except issues of the U.S. Government, can comprise more than 5% of the Retirement System's assets, measured at market, and no individual portfolio can hold more than 5% of the assets in securities of any single entity, except issues of the U.S. Government. Further, no equity security can comprise more than 5% of the equity portfolio measured at book value. The Retirement System

does have investments in individual commingled mutual funds and trusts that represent more than 5% of the Retirement System's assets, but in each case these investments are in institutional commingled funds that are invested in diversified portfolios of between 50 and 200 individual securities.

**Foreign Currency Risk**

The Retirement System's exposure to foreign currency risk is attributable to its investments in individual commingled mutual funds and trusts that are invested in diversified (by country and security) portfolios on international stocks and bonds that are denominated in foreign currencies. The Retirement System's combined policy target allocation to all non-US securities is currently 20% of the Retirement System's total assets (12% international equities and 8% international bonds).

**NOTE 3 – RECEIVABLES**

At June 30, 2009, receivables for the individual major and nonmajor governmental funds, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<b>Receivables:</b>			
Real estate and personal property taxes .....	\$ 993,711	(1,974)	\$ 991,737
Tax liens .....	786,734	-	786,734
Tax liens .....	477,002	-	477,002
Motor vehicle and other excise taxes .....	329,795	(201,900)	127,895
Delinquent and other .....	916,948	(102,445)	814,503
Intergovernmental .....	3,527,788	-	3,527,788
	\$ 6,403,988	\$ (206,219)	\$ 6,197,769

At June 30, 2009, receivables for the enterprise funds consist of the following

	Gross Amount	Allowance for Uncollectibles	Net Amount
<b>Receivables:</b>			
Water user fees .....	\$ 1,023,975	-	\$ 1,023,975
Water enterprise tax liens .....	9,981	-	9,981
Sewer user fees .....	1,080,928	-	1,080,928
Sewer enterprise tax liens .....	14,791	-	14,791
Light user fees .....	1,315,140	-	1,315,140
	\$ 4,004,215	\$ -	\$ 4,004,215

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of deferred revenue reported in the governmental funds were as follows:

	General Fund	Nonmajor Governmental Funds	Total
<b>Receivables and other asset type:</b>			
Real estate, personal property and tax delinquents .....	\$ 2,518,295	\$ -	\$ 2,518,295
Tax liens and foreclosures .....	477,002	-	477,002
Motor vehicle and other excise .....	127,894	-	127,894
Intergovernmental .....	2,324,000	1,203,788	3,527,788
Delinquent .....	440,081	8,230	448,311
	\$ 5,887,102	\$ 1,212,018	\$ 7,099,118

**NOTE 4 – CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2009, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental Activities:</b>				
<b>Capital assets not being depreciated:</b>				
Land .....	\$ 181,944,930	\$ -	\$ -	\$ 181,944,930
Construction in progress .....	979,531	5,540,049	(715,470)	5,804,110
Total capital assets not being depreciated .....	172,924,461	5,540,049	(715,470)	219,749,040
<b>Capital assets being depreciated:</b>				
Land improvements .....	3,375,971	-	-	3,375,971
Buildings .....	92,509,994	330,307	-	92,840,301
Machinery and equipment .....	12,241,398	1,885,257	(145,715)	13,981,408
Furniture .....	26,578,990	1,373,330	-	27,952,320
Total capital assets being depreciated .....	132,706,353	3,588,994	(145,715)	137,149,632
<b>Less accumulated depreciation for:</b>				
Land improvements .....	(1,716,755)	(140,503)	-	(1,857,258)
Buildings .....	(33,334,983)	(3,410,111)	-	(36,745,094)
Machinery and equipment .....	(6,861,511)	(954,433)	145,715	(7,670,229)
Furniture .....	(6,656,194)	(410,294)	-	(7,066,488)
Total accumulated depreciation .....	(48,569,443)	(4,915,341)	145,715	(53,339,069)
Total capital assets being depreciated, net .....	84,136,910	(1,326,347)	-	82,810,563
Total original assets being depreciated, net .....	102,265,898	4,274,102	(715,470)	106,814,530
Total governmental activities capital assets, net .....	\$ 285,190,359	\$ 1,218,752	\$ -	\$ 286,409,111

Business-Type Activities:	Beginning Balance	Increase	Decrease	Ending Balance
<b>Water:</b>				
Capital assets not being depreciated:				
Land	3,139	-	-	3,139
<b>Capital assets being depreciated:</b>				
Land improvements	7,822	-	-	7,822
Buildings	146,451	-	-	146,451
Machinery and equipment	1,006,154	199,037	(20,331)	1,146,410
Infrastructure	22,781,348	1,585,581	-	24,348,910
Total capital assets being depreciated	23,922,618	1,745,648	(20,331)	25,646,893
Less accumulated depreciation for:				
Land improvements	(7,822)	-	-	(7,822)
Buildings	(126,633)	(8,079)	-	(132,712)
Machinery and equipment	(452,394)	(105,145)	20,331	(826,698)
Infrastructure	(17,913,382)	(109,317)	-	(18,022,599)
Total accumulated depreciation	(18,589,231)	(217,541)	20,331	(18,386,381)
Total capital assets being depreciated, net	5,333,387	1,528,107	-	6,859,702
Total business-type activities capital assets, net	5,339,733	1,529,107	-	6,859,940
<b>Sewer:</b>				
Capital assets being depreciated:				
Machinery and equipment	754,452	183,199	-	937,650
Infrastructure	9,909,023	839,939	-	10,748,022
Total capital assets being depreciated	10,663,515	1,022,197	-	11,685,712
Less accumulated depreciation for:				
Machinery and equipment	(334,096)	(76,375)	-	(410,471)
Infrastructure	(1,583,503)	(140,842)	-	(2,094,145)
Total accumulated depreciation	(2,297,599)	(219,017)	-	(2,516,616)
Total capital assets being depreciated, net	8,375,918	803,180	-	9,179,096
Total business-type activities capital assets, net	8,375,918	803,180	-	9,179,096

Light:	Beginning Balance	Increase	Decrease	Ending Balance
Capital assets not being depreciated:				
Land	9,345	474,829	-	483,978
<b>Capital assets being depreciated:</b>				
Distribution Plant	1,751,427	1,659,613	(455,189)	19,022,661
General Plant	7,245,016	48,729	-	7,293,755
Total capital assets being depreciated	25,059,253	1,710,352	(455,189)	26,314,418
Less accumulated depreciation for:				
Distribution Plant	(13,524,741)	(890,712)	455,640	(13,959,813)
General Plant	(3,332,244)	(382,291)	-	(3,694,495)
Total accumulated depreciation	(16,856,985)	(1,252,983)	455,640	(17,654,309)
Total capital assets being depreciated, net	8,202,288	457,389	451	8,662,106
Total business-type activities capital assets, net	8,211,617	932,018	451	9,144,086

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:	
General government	\$ 835,056
Public safety	998,783
Education	1,818,886
Public works	81,788
Human services	4,5812
Culture and recreation	341,218
Total depreciation expense - governmental activities	\$ 4,855,524
<b>Business-Type Activities:</b>	
Water	\$ 217,541
Sewer	219,017
Light	1,252,983
Total depreciation expense - business-type activities	\$ 1,689,521

**NOTE 5 – CAPITAL LEASES**

During fiscal year 2009 the Town entered into a lease agreement to finance the acquisition of energy conservation equipment. The lease agreement qualifies as a capital lease for accounting purposes, and therefore, has been recorded at the present value of the future minimum lease payments as of the inception date. The following identifies the asset value acquired through the capital lease agreement:

	Governmental Activities
Asset:	
Machinery and equipment.....	\$ 1,693,000
Less: accumulated depreciation.....	(423,250)
<b>Total.....</b>	<b>\$ 1,269,750</b>

The future minimum lease obligation and the net present value of the minimum lease payment at June 30, 2009, follows:

Fiscal Years Ending June 30	Governmental Activities
2010.....	188,038
2011.....	180,138
2012.....	180,138
2013.....	180,138
2014 - 2017.....	683,483
Total minimum lease payments.....	1,455,935
Less: amounts representing interest.....	(185,133)
<b>Present value of minimum lease payments.....</b>	<b>\$ 1,300,802</b>

**NOTE 6 – INTERFUND TRANSFERS**

Interfund transfers for the fiscal year ended June 30, 2009, are summarized as follows:

Transfers Out	Transfers In:			Total
	General Fund	Non-Major Governmental Funds	Reserved for Appropriation	
General Fund.....	\$ -	\$ 2,949,000	\$ -	\$ 2,949,000
Reserve for Appropriation.....	191,464	1,145,000	-	1,336,464
Nonmajor Governmental Funds:	82,354	15,989	11,794	110,097
Water Enterprise Fund.....	155,000	-	-	155,000
Sewer Enterprise Fund.....	120,000	-	-	120,000
Light Enterprise Fund.....	850,000	-	-	850,000
	<u>\$ 1,198,788</u>	<u>\$ 4,109,989</u>	<u>\$ 11,794</u>	<u>\$ 5,320,541</u>

Transfers represent amounts voted to fund the fiscal year 2009 operating budget, amounts transferred to fund various capital projects, and also the transfer of expenditures to fund various enterprise fund related capital outlay.

**NOTE 7 – SHORT-TERM FINANCING**

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or T-RANS);
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund and enterprise funds.

The Town had no short-term financing activity during fiscal year 2009.

**NOTE 8 - LONG-TERM DEBT**

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the outstanding indebtedness at June 30, 2009, and the debt service requirements follow.

**Bonds and Notes Payable Schedule – Governmental Funds**

Project	Interest Rate (%)	Outstanding at June 30, 2008	Issued	Retiremen	Outstanding at June 30, 2009
FY98-00.....	3.40-5.50	\$ 7,625,000	-	\$ 1,090,000	\$ 6,535,000
Septic Loan 97-2002.....	0.00	37,966	-	3,170	34,796
Town Hall Renovations.....	4.20-4.85	600,000	-	200,000	400,000
Town Hall Renovations.....	3.00-4.75	8,950,000	-	600,000	8,350,000
Outdoor Athletic Facility.....	3.00-3.75	1,100,000	-	220,000	880,000
Fire Station Construction.....	3.00-3.00	6,800,000	-	423,000	6,379,000
Fire Land Acquisition.....	3.00-5.00	1,200,000	-	75,000	1,125,000
Communications Tower.....	3.00-5.00	85,000	-	105,000	50,000
Fire Station Construction.....	4.00-6.00	1,820,000	-	105,000	1,715,000
Land Acquisition.....	4.00-6.00	690,000	-	45,000	645,000
Skating Rink.....	4.00-6.00	105,000	-	35,000	70,000
Computer Software.....	5.00	480,000	-	180,000	320,000
Senior Center.....	3.50	-	3,310,000	-	3,310,000
High School HVAC.....	2.70	-	600,000	-	600,000
<b>Total.....</b>		<b>\$ 29,472,966</b>	<b>\$ 3,910,000</b>	<b>\$ 2,973,170</b>	<b>\$ 30,409,796</b>

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2010.....	\$ 3,283,170	\$ 1,290,960	\$ 4,574,130
2011.....	3,278,191	1,147,613	4,425,804
2012.....	2,883,191	1,012,429	3,895,620
2013.....	2,878,191	889,720	3,767,911
2014.....	2,663,191	773,091	3,436,282
2015.....	2,518,191	653,495	3,171,686
2016.....	1,433,134	544,004	1,977,138
2017.....	1,433,134	484,600	1,917,734
2018.....	1,433,134	428,432	1,861,566
2019.....	1,433,134	367,419	1,800,553
2020.....	1,433,135	307,119	1,740,254
2021.....	1,430,000	245,427	1,675,427
2022.....	1,430,000	182,331	1,612,331
2023.....	1,430,000	118,307	1,548,307
2024.....	835,000	63,776	898,776
2025.....	335,000	25,376	360,376
2026.....	290,000	11,800	301,800
<b>Total.....</b>	<b>\$ 30,409,796</b>	<b>\$ 8,541,899</b>	<b>\$ 38,951,695</b>

**Bonds and Notes Payable Schedule – Enterprise Funds**

Project	Interest Rate (%)	Outstanding at June 30, 2008	Issued	Retiremen	Outstanding at June 30, 2009
MWRA Water Main.....	0.00	\$ 380,000	-	\$ 85,000	\$ 295,000
MWRA Water.....	0.00	714,000	-	71,400	642,600
MWRA Water.....	0.00	-	872,000	-	872,000
Sewer.....	4.1 - 5.0	41,250	-	13,750	27,500
MWRA Sewer.....	0.00	-	375,430	-	375,430
MWRA Sewer.....	0.00	2,355,000	-	130,000	2,225,000
Light Bond.....	4.20-4.60	640,000	-	260,000	380,000
<b>Total.....</b>		<b>\$ 4,140,250</b>	<b>\$ 1,247,430</b>	<b>\$ 540,150</b>	<b>\$ 4,847,530</b>

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

Debt service requirements for principal and interest for enterprise fund bonds and notes payable in future fiscal years are as follows:

Water Enterprise

Fiscal Year	Principal	Interest	Total
2010.....	\$ 223,800	-	\$ 223,800
2011.....	223,800	-	223,800
2012.....	223,800	-	223,800
2013.....	223,800	-	223,800
2014.....	223,800	-	223,800
2015.....	158,600	-	158,600
2016.....	158,600	-	158,600
2017.....	158,600	-	158,600
2018.....	158,600	-	158,600
2019.....	87,200	-	87,200
Total.....	\$ 1,839,600	\$ -	\$ 1,839,600

Sewer Enterprise

Fiscal Year	Principal	Interest	Total
2010.....	\$ 218,836	\$ 97,200	\$ 316,036
2011.....	218,836	90,700	309,536
2012.....	200,086	84,200	284,286
2013.....	200,086	79,044	279,130
2014.....	200,086	73,888	273,974
2015.....	125,000	68,732	193,732
2016.....	125,000	63,576	188,576
2017.....	125,000	57,328	182,328
2018.....	125,000	51,078	176,078
2019.....	125,000	45,918	170,918
2020.....	125,000	40,754	165,754
2021.....	125,000	35,588	160,588
2022.....	125,000	30,388	155,388
2023.....	125,000	25,076	150,076
2024.....	125,000	19,762	144,762
2025.....	120,000	14,450	134,450
2026.....	120,000	9,350	129,350
2027.....	100,000	4,250	104,250
Total.....	\$ 2,627,930	\$ 891,368	\$ 3,519,298

Town of Belmont, Massachusetts

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Basic Financial Statements

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

Light Enterprise

Fiscal Year	Principal	Interest	Total
2008.....	\$ 280,000	\$ 22,000	\$ 302,000
2010.....	60,000	10,100	70,100
2011.....	60,000	2,750	62,750
Total.....	\$ 380,000	\$ 34,850	\$ 414,850

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2009, approximately \$537,000 of such assistance was received. Approximately \$2.7 million will be received in future fiscal years. Of this amount, approximately \$363,000 represents reimbursement of long-term interest costs, and approximately \$2.3 million represents reimbursement of approved construction costs. Accordingly, a \$2.3 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The deferred revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit.

At June 30, 2009, the Town had the following authorized and unissued debt:

Purpose	Amount
Wilmington School.....	\$ 39,075,937
Fine Station.....	272,588
School remodeling.....	100,000
Water.....	1,977,570
Sewer surface drain.....	11,606,000
Senior Center.....	133,206
Total.....	\$ 53,167,311

Town of Belmont, Massachusetts

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Basic Financial Statements

**Changes in Long-Term Liabilities**

During the fiscal year ended June 30, 2009, the following changes occurred in long-term liabilities:

	2008	2009	2009	Current
	Balance June 30,	Additions	Reductions	Balance June 30,
<b>Governmental Activities:</b>				
Long-Term Bonds and Notes.....	\$ 29,472,398	\$ 3,910,000	\$ (2,973,170)	\$ 30,409,228
Other Post-Employee Benefits.....	-	12,473,504	(240,000)	12,473,504
Landfill Closure.....	4,180,000	-	(70,979)	3,920,000
Compensated Absences.....	1,419,588	142,035	(140,973)	1,480,650
Capital Lease.....	1,450,538	-	(140,293)	1,300,802
Total governmental activity	\$ 36,522,524	\$ 18,525,539	\$ (3,433,884)	\$ 49,594,775
Long-term liabilities.....	\$ 36,522,524	\$ 18,525,539	\$ (3,433,884)	\$ 49,594,775
<b>Business-Type Activities:</b>				
Long-Term Bonds and Notes.....	\$ 4,140,250	\$ 1,247,430	\$ (540,150)	\$ 4,947,530
Other Post-Employee Benefits.....	-	959,838	-	959,838
Compensated Absences.....	212,822	102,403	(110,827)	304,398
Total business-type activity	\$ 4,353,072	\$ 2,309,671	\$ (550,777)	\$ 6,111,886
Long-term liabilities.....	\$ 4,353,072	\$ 2,309,671	\$ (550,777)	\$ 6,111,886
The long-term liabilities will be liquidated in the future by the general fund and enterprise funds.				717,651

**NOTE 9 – LANDFILL CLOSURE**

State and federal laws and regulations require the Town to close its old landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site after closure. The Town operated a solid waste landfill that ceased operations in 1973. The Town has rebilled \$3,920,000 as the estimate of the landfill closure liability at June 30, 2009. This amount is based on estimates of what it would cost to perform all future closure and post closure care in fiscal year 2009. Actual costs may be higher due to inflation, changes in technology, or changes in regulations. Town meeting has voted a special purpose stabilization fund for this liability. The balance at June 30, 2009 was over \$4.1 million.

**NOTE 10 – RISK FINANCING**

The Town is self-insured for its health insurance activities. The health insurance activities are accounted for in the internal service fund where revenues are recorded when earned and expenses are recorded when the liability is incurred.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). The result of the process to estimate the claims liability is not an exact amount as it depends on many factors. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claims settlement trends, and other economic and social factors.

**Health Insurance**

The Town estimates the incurred but not reported (IBNR) claims based on an approximate two month claims paid average. The Town purchases individual stop loss insurance for claims in excess of the \$100,000 coverage provided by the Town. The Town Health Insurance Trust Fund was established as of 7/1/2007 and therefore the fiscal year 2008 claims below did not reflect a full twelve month period. At June 30, 2009, the amount of the liability for health insurance claims totaled \$1,800,000.

Changes in the reported liability since July 1, 2007, are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal Year 2008.....	\$ -	\$ 11,861,488	\$ (10,661,488)	\$ 1,200,000
Fiscal Year 2009.....	1,200,000	12,635,131	(12,035,131)	1,800,000

**Insurance**

The Town is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, and natural disasters for which the Town carries commercial insurance.

**Workers' Compensation**

The Town participates in a premium based workers' compensation insurance plan for its employees, except for police officers and firefighters for which the Town is self-insured. The Town's liability related to incurred but not reported claims for police officers and/or firefighters workers compensation is not material at June 30, 2009, and is therefore not reported.

**General Liability**

The Town is self-insured for its general liability insurance. MGL Chapter 258 limits the liability to a maximum of \$100,000 per claim in all matters except actions relating to federal/civil rights, eminent domain, and breach of contract.

**NOTE 11 - PENSION PLAN**

**Plan Description** - The Town contributes to the Belmont Contributory Retirement System, a cost-sharing multiple-employer defined benefit pension plan administered by the Belmont Contributory Retirement Board. All employees working twenty-five or more hours a week are members of the System, except for public school teachers and certain administrators who are members of the Massachusetts Teachers Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are the legal responsibility of the Commonwealth. The amount of these on-behalf payments totaled \$7,306,000 for the fiscal year ended June 30, 2009, and, accordingly, are reported in the general fund as intergovernmental revenues and pension expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Belmont Contribution Retirement Board and are borne by the System. The System issues a publicly available unaudited financial report in accordance with guidelines established by the Commonwealth's PERAC, as well as an audited financial report. Both of these reports may be obtained by contacting the System located at Town Hall, 455 Concord Ave., Belmont, Massachusetts 02478.

At December 31, 2008, the System's membership consists of the following:

	2008
Active members.....	470
Inactive members.....	83
Disabled members.....	42
Retirees and beneficiaries currently receiving benefits.....	317
<b>Total.....</b>	<b>912</b>

**Funding Policy** - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution that is apportioned among the employers based on an active current payroll. Administrative expenses are funded through investment earnings. The current and two preceding fiscal years' apportionment of the annual pension cost between the two employers required the Town to contribute approximately 98% of the total. Chapter 32 of the MGL governs the contributions of plan members and the Town.

**Annual Pension Cost** - The Town's contributions to the System for the fiscal years ended June 30, 2009, 2008, and 2007 were approximately \$4,979,000, \$4,762,000, and \$4,100,000, respectively, which equaled its required contribution for each fiscal year. The required contribution was determined as part of the January 1, 2008, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions indicated an 8% investment rate of return and projected salary increases of 4.75% - 7% per year for non-public safety employees and 5.25% - 8% per year for fire and police employees, which includes the annual cost of living adjustments of 3%, as well as, any merit and/or promotion adjustments. The actuarial value of the System's assets was determined using the fair value of the assets. The System's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll. The remaining amortization period at January 1, 2008, was 17 years.

**Schedule of Funding Progress**

Actuarial Value of Assets (A)	Actuarial Liability (AAL) Entry Age (B)	Unfunded AAL (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAI as a Percentage of Covered Payroll (B/A/C)	
1/1/2008	\$ 61,969,419	\$ 112,124,213	\$ 50,154,796	55.3%	\$ 181,335,100	27.7%
1/1/2006	53,736,253	101,659,992	47,923,739	52.9%	184,549,300	29.1%
1/1/2004	53,384,533	94,947,622	41,563,089	58.2%	146,693,300	28.4%
1/1/2002	52,338,407	81,176,074	34,337,667	60.6%	131,919,000	28.1%
1/1/2000	49,941,824	70,890,071	20,948,247	70.4%	121,019,400	17.3%
1/1/1998	40,838,623	64,600,786	23,762,163	63.2%	114,071,500	20.8%

Funding progress is reported based on the biennial actuarial valuation performed by the System, and is being accumulated on a biennial basis. The Town is responsible for approximately 98.65% of the unfunded liability.

**NOTE 12 - POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS**

Fiscal year 2009 is the initial year that the Town has implemented GASB Statement 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions (GASB 45). As allowed by GASB 45, the Town has established the net Other Post Employment Benefits (OPEB) obligation at zero at the beginning of the transition year and has applied the measurement and recognition requirements of GASB 45 on a prospective basis.

**Plan Description** - The Town of Belmont administers a single-employer defined benefit healthcare plan, "The Retiree Health Plan". The plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town's group health and life insurance plans, which cover both active and retired members. Chapter 32B of the MGL assigns authority to establish and amend benefit provisions of the plan. Benefit providers are negotiated between the Town and the unions representing Town employees and are renegotiated each bargaining period. The Retiree Health Plan does not issue a publicly available financial report.

**Funding Policy** - Contribution requirements are also negotiated between the Town and union representatives. The required contribution is based on a pay-as-you-go financing requirement. Retired plan members and beneficiaries currently receiving benefits are required to contribute 25% of the costs of benefits for the HMO and 50% of cost of benefits for the PPO plans if they are not participating in the Medicare Plan. Medicare eligible retirees and their spouses contribute 50% of the cost of the Medicare Enhance Supplement Plan and the First Seniority. For fiscal year 2009, the Town contributed \$3.4 million to the plan, and member contributions totaled \$1.3 million.

**Annual OPEB Cost and Net OPEB Obligation** - The Town's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The components of the Town's annual OPEB cost for the year, the amount actuarially contributed to the plan, and changes in the Town's net OPEB obligation are summarized in the following table:

Normal Cost.....	\$ 5,737,822
Amortization of unfunded actuarial accrued liability.....	11,089,329
Annual OPEB cost (expense).....	16,827,151
Contributors made.....	3,393,809
Increase/(Decrease) in net OPEB obligation.....	13,433,342
Net OPEB obligation - beginning of year.....	-
Net OPEB obligation - end of year.....	\$ 13,433,342

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2009 was as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
6/30/2009	\$ 16,827,151	20%	\$ 13,433,342

**Funded Status and Funding Progress** – As of July 1, 2008, the most recent actuarial valuation date, the actuarial accrued liability for benefits was \$168 million, of which was the Town has funded approximately \$508,000. The covered payroll (annual payroll of active employees covered by the plan) was \$33.3 million, and the ratio of the UVAL to the covered payroll was 499%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

**Actuarial Methods and Assumptions** – Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2008, actuarial valuation, actuarial liabilities were determined using the projected unit credit cost method. The actuarial assumptions included a 5% investment return assumption, which is based on the expected yield on the assets of the Town, calculated based on the funded level of the plan at the valuation date, and an annual medical-aiding cost trend rate of 10% initially, graded to 5% over 5 years. The UVAL is being amortized using level dollar method over the maximum acceptable period of 30 years. The remaining amortization period at June 30, 2009 is 29 years.

**NOTE 13 - COMMITMENTS**

The Town has entered into, or is planning to enter into contracts for water infrastructure upgrades, for various sewer and surface drain projects, and for replacement of Wellington School.

**NOTE 14 - CONTINGENCIES**

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2009, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2009, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2009.

**NOTE 15 - FUTURE IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS**

During fiscal year 2009, the following GASB pronouncements were implemented:

- The GASB issued Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits: Other Than Pensions*, which is required to be implemented in fiscal 2009. This pronouncement has significantly impacted the basic financial statements. See Note 12 for discussion.
- The GASB issued Statement #52, *Land and Other Real Estate Held as Investments by Endowments*. The standards in the statement require all investments in land and real estate in permanent and similar funds to be reported at fair value. This pronouncement did not impact the basic financial statements.
- The GASB issued Statement #58, *Codification of Accounting and Financial Reporting Guidance Conferred in the AICPA Statements on Auditing Standards*. This pronouncement did not impact the basic financial statements.

**Future GASB Pronouncements:**

- The GASB issued Statement #51, *Accounting and Financial Reporting for Intangible Assets*, which is required to be implemented in fiscal year 2010. Management believes this pronouncement will not impact the financial statements.
- The GASB issued Statement #53, *Accounting and Financial Reporting for Derivative Instruments*, which is required to be implemented in fiscal year 2010. The standards in this statement require all derivative instruments to be reported at fair value. Management does not expect this pronouncement to impact the basic financial statements.
- The GASB issued Statement #54, *Fund Balance Reporting and Government Fund Type Definitions*, which is required to be implemented in fiscal year 2011. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

# Required Supplementary Information

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Required Supplementary Information

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Required Supplementary Information

GENERAL FUND SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL				
FISCAL YEAR ENDED JUNE 30, 2019				
	Amounts		Budgeted Amounts	
	Carried Forward From Prior Year	Original Budget	Final Budget	Actual
<b>REVENUES</b>				
Real estate and personal property taxes	\$ -	\$ 61,540,395	\$ 61,688,305	\$ 61,688,305
Taxes on other articles	-	-	-	-
Motor vehicle and other excise taxes	-	2,499,000	2,499,000	2,499,000
Charges for services	-	1,382,587	1,382,587	1,382,587
Penalties and interest on taxes	-	175,000	175,000	175,000
Licenses and permits	-	650,000	650,000	650,000
Fees and forfeitures	-	203,100	203,100	203,100
Intergovernmental	-	8,271,516	8,271,516	8,271,516
Investment earnings	-	590,000	590,000	590,000
<b>TOTAL REVENUES</b>	-	75,236,888	75,236,888	75,236,888
<b>EXPENDITURES</b>				
Current				
General government	29,110	3,653,684	3,653,684	3,653,684
Police	-	10,597,436	10,143,788	10,143,788
Education	320,865	36,473,738	36,473,738	36,473,738
Public works	56,867	8,038,084	8,176,667	8,176,667
Human services	1,693	559,897	529,867	529,867
Outlaw and recreation	3,713	2,456,804	2,456,816	2,456,816
Pension benefits	-	4,103,859	4,113,338	4,113,338
State property charges	59,609	2,221,132	2,221,132	2,221,132
Special services	-	1,571,681	1,571,681	1,571,681
Deed services	-	3,323,170	2,973,170	2,973,170
Interest	-	1,611,285	1,286,285	1,286,285
<b>TOTAL EXPENDITURES</b>	467,782	78,179,981	77,836,642	77,836,642
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	(467,782)	(2,943,093)	(2,599,754)	(2,599,754)
<b>OTHER FINANCING SOURCES (USES)</b>				
Premium from issuance of bonds	-	1,085,150	1,208,611	1,208,611
Transfers in	-	(2,073,000)	(2,599,000)	(2,599,000)
Transfers out	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	-	(1,087,850)	(1,390,389)	(1,390,389)
<b>NET CHANGE IN FUND BALANCE</b>	(467,782)	(4,030,943)	(4,274,143)	(4,274,143)
<b>BUDGETARY FUND BALANCE, Beginning of year</b>	-	7,677,476	7,677,476	7,677,476
<b>BUDGETARY FUND BALANCE, End of year</b>	\$ (467,782)	\$ 3,646,533	\$ 3,403,333	\$ 3,403,333

See notes to basic financial statements.

## Other Post-Employment Benefits Plan Schedules

The Schedule of Funding progress compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.  
The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance To Final Budget
\$ 62,148,071	\$ -	\$ 62,148,071
2,552,601	-	2,552,601
1,662,965	-	1,662,965
159,359	-	159,359
729,272	-	729,272
262,482	-	262,482
7,243,824	-	7,243,824
292,829	-	292,829
75,654,968	-	75,654,968
3,154,010	14,622	3,168,632
10,324,077	4,590	10,328,667
38,963,224	30,313	38,993,537
8,303,963	53,504	8,357,467
846,842	32,100	878,942
2,417,591	1,659	2,419,250
4,113,328	-	4,113,328
1,343,328	70,000	1,413,328
1,471,159	-	1,471,159
2,973,170	-	2,973,170
1,287,785	-	1,287,785
73,754,942	203,138	73,958,080
(63,074)	(218,138)	-281,212
23,529	-	23,529
1,254,788	-	1,254,788
(2,843,001)	-	-2,843,001
(1,628,583)	-	-1,628,583
(1,726,657)	(203,138)	-1,929,795
7,677,476	-	7,677,476
\$ 5,953,819	\$ (218,138)	\$ 5,735,681

Town of Belmont, Massachusetts

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Required Supplementary Information

Town of Belmont, Massachusetts

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Required Supplementary Information

**OTHER POST-EMPLOYMENT BENEFIT PLAN**  
**SCHEDULE OF FUNDING PROGRESS**

JUNE 30, 2009

	Actual	Actual	Unfunded	Funded	Covered	UML as a
	Value of	Liability (AAL)	AAL	Ratio	Payroll	Percentage
	Assets	Projected Unit Credit	(UML)	(AAR)	(C)	of Covered
	(A)	(B)	(B-A)		(D)	Payroll
						(D-A)/C
1/1/2008	\$ 501,409	\$ 185,550,323	\$ 185,048,914	0.30%	\$ 33,252,323	490.4%

The Town implemented GASB Statement No. 45 for the fiscal year ended June 30, 2009. Information for prior years is not available.

See notes to required supplementary information.

**OTHER POST-EMPLOYMENT BENEFIT PLAN**  
**ACTUARIAL METHODS AND ASSUMPTIONS**

FISCAL YEAR ENDED JUNE 30, 2009

<b>Actuarial Methods:</b>	
Valuation date	July 1, 2008
Actuarial cost method	Projected Unit Credit
Amortization method	Level Dollar
Ramifying amortization period	30 Years as of July 1, 2008
Asset valuation method	Market

<b>Actuarial Assumptions:</b>	
Investment rate of return	5%
Medicalizing cost trend rate	10% graded to 5% over 5 years

**Plan Membership:**

Current retirees, beneficiaries, and dependents	438
Current active members	733
<b>Total</b>	<b>1,171</b>

See notes to required supplementary information.

Town of Belmont, Massachusetts

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**NOTE A - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Budgetary Information**

Municipal Law requires the adoption of a balanced budget that is approved by the Board of Selectmen (the "Board"). The Board presents an annual budget to the representative Town meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The representative town meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between voted functions subsequent to the approval of the annual budget, requires a vote at a special Town meeting.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by two-thirds majority vote of the Town meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2009 approved budget authorized approximately \$80.4 million in appropriations and other amounts to be raised. During fiscal year 2008, the Town meeting also approved supplemental appropriations totaling approximately \$352,000.

The Town Accountant's office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

Town of Belmont, Massachusetts

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Required Supplementary Information

**B. Budgetary - GAAP Reconciliation**

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary basis to GAAP basis results for the general fund for the fiscal year ended June 30, 2009, is presented below:

Excess (deficiency) of revenues and other financing sources (uses) over expenditures - budgetary basis.....	\$ (1,726,657)
<b>Expenditure differences:</b>	
Kendall School Fund recorded in the General Fund for GAAP.....	(100,000)
<b>Basis of accounting differences:</b>	
Net change in recording tax refunds payable.....	(233,000)
Net change in recording 80-day receipts accrual.....	(89,459)
Recognition of revenue for on-behalf payments.....	(7,564,286)
Recognition of expenditures for on-behalf payments.....	7,564,286
Excess (deficiency) of revenues and other financing sources (uses) over expenditures - GAAP basis.....	<u>\$ (2,189,116)</u>

**NOTE B - OTHER POST-EMPLOYMENT BENEFITS**

The Town administers a single-employer defined benefit healthcare plan ("The Retiree Health Plan"). The plan provides flexible healthcare and life insurance for eligible retirees and their spouses through the Town's group health and life insurance plans, which cover both active and retired members.

The Town currently finances its other post-employment benefits (OPEB) on a pay-as-you-go basis, but has established and Other Post-Employment Benefit Trust fund to accumulate assets to help mitigate the costs of these benefits. As of the most recent actuarial report dated July 1, 2008, the Town had contributed approximately \$501,000 to the fund. As a result, the funded ratio (actuarial value of assets expressed as a percentage of the actuarial accrued liability) is .30%. In accordance with Governmental Accounting Standards, the Town has recorded its OPEB cost equal to the actuarial determined annual required contribution (ARC) which includes the normal cost of providing benefits for the year and a component for the amortization of the total unfunded actuarial accrued liability of the plan.

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets. Since this is the Town's initial year of implementation of GASB Statement 45, information for prior years is not available.

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

Town of Belmont, Massachusetts

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Required Supplementary Information

## **PROPERTY & CASUALTY INSURANCE ADVISORY COMMITTEE (P&CIAC)**

The P&CIAC, consisting of June Roberts, Robert Masse, Robert Watson, Jay Borelli, and new member Evelyn Haralampu, meets several times annually to review property and casualty insurance issues with Assistant Town Administrator Jeff Conti who manages such insurance coverage for the town.

Risk management has been emphasized by the Committee along with the need for a Town employee like Mr. Conti to ensure that the insurers and brokers are performing their services and claims handling responsibilities diligently. Mr. Conti reports general satisfaction with the services, and emphasizes the importance of Town departments to maintain their communications with him regarding changes to vehicle and property schedules.

At the four meetings in 2009 and at the first meeting of 2010, the Committee reviewed various policy and program issues. The Committee agreed with Mr. Conti's assessment that the Town would be unlikely to save a significant amount with a bid in 2009, and decided to wait until the 2010 policy year, provided that the Town's current carriers made acceptable renewal offers in July 2009. The Committee stressed the importance of getting an early start on re-bidding these coverages for FY2011. The committee subsequently approved the renewal offer from Deland, Gibson for FY10 which included a small rate decrease for the liability and property insurance programs, and it subsequently agreed to accept the renewal of worker's compensation insurance through MIIA for FY10.

In light of confusion between two different bodies in Town that were both named the Insurance Advisory Committee – this Committee and a Committee dealing with health insurance-it was recommended that the Selectmen change the name of the committee to the Property & Casualty Insurance Advisory Committee (P&CIAC).

Other issues considered included the insurance policies carried by the Belmont Municipal Light Department and whether it would make sense to have joint property and/or liability policies as we do with auto insurance. The Committee asked about the status of an application for pollution insurance, and it was recommended that a list of locations of tanks be submitted to the broker for a bid.

With respect to the bid process for the FY2010 insurance it was determined to retain a consultant to review the details of the process and the bid. The Town received three qualifying bids, and the public purchasing laws require the Town to choose the lowest qualified bid. The low bidder was Albert Risk Management (formerly J. H. Albert.) This firm is well established in Massachusetts and has bid previously to work with the Town in 2002 and 2006.

Respectfully submitted,  
June Roberts

## **TOWN ACCOUNTANT**

The following pages show the internally generated financial statements along with charts showing the specific activity for all special revenue funds. The final audited financial statements presented by the accounting firm Powers & Sullivan are located in the Permanent Audit Committee section of this Town Report.

You will notice that the audited statements look substantially different than prior years. This year the Town implemented GASB 45. This requirement states that the town must recognize its liability for "Other Post Employment Benefits" (OPEB). The lion's share of this liability is retiree health insurance, both the amount that is unfunded for current retirees as well as accrued benefits for current employees. This liability was recognized by the private sector some time ago. The liability will be placed on the books by the Town over a period of thirty years. Although we have set aside less than a million dollars for this unfunded liability, the annual recognition of liability is currently over thirteen million. This liability will be cumulative until we reach the entire liability on our books. This was last measured at \$166M. A new actuarial study is currently being prepared which will measure the liability to reflect changes that were implemented in employee contributions as well as co-pays. All governmental units in the United States are under this same requirement. It is unclear at this time how the rating agencies will review this change.

The FY09 year ended on a positive note from a budgetary standpoint although we were faced with a mid year cut in state aid. This forced us to try to mitigate the impact by leaving open town positions unfilled. The free cash figure certified on July 1, 2009, was \$2,741,366. This was a combination of the \$1.2M of free cash remaining from the prior fiscal year as well as salary budgets from positions left unfilled in FY09. The Town generally uses these funds for the upcoming operating budget, saving a portion for emergency use.

This office acts as liaison for both the Warrant Committee and Capital Budget Committee. This year we have focused on providing a new format for the FY11 budget. As with all changes, this will be a work in process until we have worked out all the problems.

Finally, without Frank Martin and Paula Carroll in this office we would be unable to provide the needed services to the community. I would like to thank them for their continuing service.

Respectfully submitted,  
Barbara Hagg, Town Accountant

Town of Belmont  
 Combined Balance Sheet Changes in Fund Balances  
 June 30, 2009

	General	Special Revenue	Capital Projects	Enterprise	Internal Service	Trust & Agency	General Long-Term Obligations	Total
Cash and Investments	8,642,831	12,328,801	5,478,544	11,755,087	3,667,736	4,319,130		46,192,129
Cash not in Treasurer possession				374,838				374,838
Receivables								-
Real Estate Taxes	654,343							654,343
Personal Property Taxes	9,369							9,369
Excises	329,754							329,754
Tax Liens	477,062							477,062
Deferred Taxes	539,807							539,807
Departmental	602,728	16,220		3,971,336		112,840		4,703,124
Allowance for Abate & Exemptions	(761,263)							(761,263)
Intergovernmental	-	-						-
Due From Other Funds	-				-			-
Other Assets				1,687,472				1,687,472
Fixed Assets				9,769,880				9,769,880
Amount to be Provided							35,197,326	35,197,326
<b>Total Assets</b>	<b>10,494,632</b>	<b>12,345,021</b>	<b>5,478,544</b>	<b>27,558,613</b>	<b>3,667,736</b>	<b>4,431,970</b>	<b>35,197,326</b>	<b>99,173,842</b>
<b>Liabilities and Fund Equity</b>								
<b>Liabilities</b>								
Warrants/Payroll/Accounts Payable	1,072,824	133,574	133,008	552,486	(6,638)	9,009		1,894,263
Deferred Revenue - Property Taxes	(97,551)							(97,551)
Deferred Revenue - Other	1,949,192	8,230		1,809,726		112,840		3,879,988
Notes Payable			-					-
Accrued Payroll/withholdings	332,200	-		-		-		332,200
Due To Other Funds		-						-
Other Liabilities	60,117			4,209,990	1,800,000	245,453		6,315,560
Undistributed Receipts	1,227,032							1,227,032
Landfill Closure							-	-
Bonds Payable				320,000			35,197,326	35,517,326
<b>Total Liabilities</b>	<b>4,543,813</b>	<b>141,804</b>	<b>133,008</b>	<b>6,892,202</b>	<b>1,793,362</b>	<b>367,302</b>	<b>35,197,326</b>	<b>49,068,817</b>
<b>Fund Equity</b>								
Retained Earnings				17,874,681				17,874,681
Reserved for Encumbrances	209,138	-	-	448,497		-	-	657,635
Reserved for Expenditures	1,803,866	-		677,407	1,874,374	-		4,355,647
Reserved for Special Purposes	65,283			1,665,827		2,561,588		4,292,698
Unreserved	3,872,532	12,203,217	5,345,536	-		1,503,080		22,924,364
Designated for Deficits								-
<b>Total Fund Equity</b>	<b>5,950,819</b>	<b>12,203,217</b>	<b>5,345,536</b>	<b>20,666,411</b>	<b>1,874,374</b>	<b>4,064,668</b>	<b>-</b>	<b>50,105,025</b>
<b>Total Liabilities and Fund Equity</b>	<b>10,494,632</b>	<b>12,345,021</b>	<b>5,478,544</b>	<b>27,558,613</b>	<b>3,667,736</b>	<b>4,431,970</b>	<b>35,197,326</b>	<b>99,173,842</b>

Town of Belmont  
 Combined Balance Sheet Changes in Fund Balances  
 June 30, 2009

	General	Special Revenue	Capital Projects	Enterprise	Internal Service	Trust & Agency	General Long-Term Obligations	Total
<b>Revenues</b>								
Real Estate & PP taxes	62,301,132	-	-	-	-	-	-	62,301,132
MVE & other Excises	2,552,602	-	-	-	-	-	-	2,552,602
Charges for services & Dept rev	-	841,700	-	-	-	-	-	841,700
Penalties & Interest on taxes	158,359	-	-	34,507,977	-	-	-	34,666,336
Licenses & Permits & Fees	895,912	-	-	-	-	-	-	895,912
Fines & Forfeitures	176,184	5,737	-	-	-	-	-	181,921
Intergovernmental	7,556,829	3,612,182	-	-	-	-	-	11,169,011
Departmental & Other (In Lieu of Tzx)	1,483,308	1,378,475	-	-	12,260,061	-	-	15,121,844
Contributions	869	239,394	100,000	-	-	26,019	-	366,282
Investment Income	527,902	(143,577)	-	210,874	61,182	76,378	-	732,759
Miscellaneous	1,140	226,978	-	65,913	81,879	1,560,657	-	1,936,568
<b>Total Revenues</b>	<b>75,654,236</b>	<b>6,160,888</b>	<b>100,000</b>	<b>34,784,764</b>	<b>12,403,122</b>	<b>1,663,055</b>	<b>-</b>	<b>130,766,065</b>
<b>Expenditures</b>								
General Government	3,011,744	63,337	-	-	-	81,226	-	3,156,307
Public Safety	10,201,612	93,774	-	-	-	924,218	-	11,219,604
Education	38,605,747	5,718,549	(16)	-	-	584,408	-	44,908,688
Public Works	8,289,849	40,747	500	30,164,982	-	22,400	-	38,518,479
Human Services	846,811	159,171	-	-	-	-	-	1,005,982
Culture & Recreation	2,401,616	33,019	(145)	-	-	17,470	-	2,451,960
Pension Benefits	4,113,328	-	-	-	-	-	-	4,113,328
Employee Benefits	1,765,926	-	-	-	13,235,131	-	-	15,001,057
State & County Charges	1,479,153	-	-	-	-	-	-	1,479,153
Capital Outlay	623,197	105,226	7,584,665	2,898,650	-	-	-	11,211,738
Debt Service Principal	2,973,170	-	-	540,150	-	-	-	3,513,320
Debt Service Interest	1,283,785	-	-	125,700	-	-	-	1,409,485
<b>Total Expenditures</b>	<b>75,595,938</b>	<b>6,213,823</b>	<b>7,585,004</b>	<b>33,729,482</b>	<b>13,235,131</b>	<b>1,629,722</b>	<b>-</b>	<b>137,989,100</b>
<b>Other Financing Sources (uses)</b>								
Proceeds from bonds & notes	-	-	3,910,000	1,554,599	-	-	-	5,464,599
Premium from issuance of Bonds	24,256	-	-	-	-	-	-	24,256
Senior Tax Abatement	(9,000)	-	-	-	-	-	-	(9,000)
Insurance Proceeds	-	66,690	-	-	-	-	-	66,690
Sale of Capital Assets	-	1,732	-	-	-	-	-	1,732
Transfers In	1,298,788	11,793	4,252,493	2,083,951	-	832,593	-	8,479,618
Transfers Out	(3,099,000)	(1,436,454)	(770,827)	(3,145,585)	-	(27,752)	-	(8,479,618)
<b>Total Other Financing Sources (use)</b>	<b>(1,784,956)</b>	<b>(1,356,238)</b>	<b>7,391,665</b>	<b>492,965</b>	<b>-</b>	<b>804,841</b>	<b>-</b>	<b>5,548,277</b>
<b>Net Change in fund Balance</b>	<b>(1,726,657)</b>	<b>(1,409,174)</b>	<b>(93,338)</b>	<b>1,548,247</b>	<b>(832,010)</b>	<b>838,174</b>	<b>-</b>	<b>(1,674,758)</b>
<b>Budgetary FB, Beg of Year</b>	<b>7,677,476</b>	<b>13,612,391</b>	<b>5,438,874</b>	<b>19,118,164</b>	<b>2,706,383</b>	<b>3,471,948</b>	<b>-</b>	<b>52,025,237</b>
<b>Budgetary FB, End of Year</b>	<b>5,950,819</b>	<b>12,203,217</b>	<b>5,345,536</b>	<b>20,666,411</b>	<b>1,874,374</b>	<b>4,310,122</b>	<b>-</b>	<b>50,350,479</b>

**FISCAL YEAR 2009  
STATEMENT OF OPERATIONS - SPECIAL REVENUE FUNDS**

Description	Balance 7/1/2008	Revenue to 6-30-09	Expenditures to 6-30-09	Transfers	Balance 6/30/2009
<b>FUND BALANCES RESERVED FOR APPROPRIATION</b>					
INSURANCE. REIMB>\$20,000.	34,089.84	26,453.53		(26,453.53)	34,089.84
SALE OF CEMETERY LOTS	631,937.50	157,200.00		(530,000.00)	259,137.50
SALE OF TOWN OWNED PROPERTY	658,045.78	1,732.00		(615,000.00)	44,777.78
CAPITAL ENDOWMENT FUND	2,997,899.65	(224,686.00)		(100,000.00)	2,673,213.65
STABILIZATION FUND - GENERAL	6,226.69	201.20			6,427.89
CEMETERY PERPETUAL CARE FUND	39,458.43			(8,206.74)	31,251.69
KENDALL SCHOOL FIRE INSURANCE	3,217,955.02			(100,000.00)	3,117,955.02
PARKING METER RECEIPTS	110,585.19	69,777.80		(45,000.00)	135,362.99
ASH LANDFILL STABILIZATION FUND	4,014,186.07	82,113.72			4,096,299.79
	<b>11,710,384.17</b>	<b>112,792.25</b>	<b>-</b>	<b>(1,424,660.27)</b>	<b>10,398,516.15</b>
<b>TOWN GIFTS AND REVOLVING ACCOUNTS</b>					
COUNCIL ON AGING REVOLVING	12,646.02	30,065.69	(36,113.34)		6,598.37
YOUTH COMMISSION REVOLVING	3,427.20	132.00	(3,513.52)		45.68
CULTURAL COUNCIL REVOLVING	2,543.36	9,990.51	(8,554.54)		3,979.33
LIB REVOLVING - PRINTERS/LOST BOOKS	11,963.90	14,404.44	(2,651.50)		23,716.84
TOWN CLERK GIFT	57.19	-			57.19
TREASURER DONATION	905.33				905.33
RCN TECHNOLOGY GRANT	50,445.30		(5,403.23)		45,042.07
CONSERVATION REVOLVING-PLOTS	7,685.85	2,875.00	(1,124.99)		9,435.86
MCLEAN GIFT CONSERVATION	84,618.06		(26,330.00)		58,288.06
CROSSWALK/Roads GIFT - BELMONT	2,141.55	5,116.65			7,258.20
BENCHES FOR BELMONT	111.62		(108.23)		3.39
GIFT WOODLAND SEWER I/I	122,661.00	128,898.00			251,559.00
COUNCIL OF AGING GIFT	15,540.60	4,503.00	(6,640.00)		13,403.60
DONATION - POLICE DEFIBRILLATOR	5,103.00				5,103.00
BICYCLE RODEO DONATION	6,010.70				6,010.70
DONATION FIRE DEFIBRILLATOR	146.45				146.45
CERT TRAINING GIFT	2,411.61		(1,881.24)		530.37
SAFE GIFTS	15,219.15	7,500.00	(15,775.88)		6,943.27
MOUNT AUBURN HOSPITAL GR/GIFT	3,827.53			(3,827.53)	-
OUTREACH WORKER - DONATION	10.00	50.00		3,827.53	3,887.53
SKIN CANCER AWARD	1,000.00		(24.00)		976.00
TUFTS HEALTH DONATION	40.56		(40.56)		-
PAPPAS FIT EQUIPMENT	18,234.96		(142.80)		18,092.16
PAPPAS GIFT - UNIFORMS	25.00				25.00
PAPPAS GIFT FIREARMS	5,761.22				5,761.22
TRACK LTG HS GIFT		2,000.00			2,000.00
VERIZON LIBRARY GRANT	648.66		(648.55)		0.11
LIBRARY GIFT ACCOUNT	10,984.87	7,395.00	(7,104.48)		11,275.39
LIBRARY ART COUNCIL	121.35				121.35
DONATION - SHADE TREE	14,436.75		(14,374.76)		61.99
UNDERWOOD POOL FUND	147.68	1,100.00	(1,100.00)		147.68
BOSTON FOUNDATION DONATIONS PLYGR	1,025.80				1,025.80
MEMORIAL TREE DONATIONS - CEMETERY	1,815.00	316.00			2,131.00
PEQUOSETTE PLAYGROUND IMPROVE.	3,110.64				3,110.64
ENVIRONMENTAL FAIR	2,101.28	250.00	(500.00)		1,851.28
AUDITORIUM BALL	39,542.30		(16,261.46)		23,280.84
PLAYGROUND EQUIPMENT DONATIONS	3,347.86				3,347.86
MISC FIRE GIFT - CAPITAL	408.40		(373.65)		34.75
CULTURAL COUNCIL GALLERY GIFTS	2,534.55	125.00			2,659.55
ANIMAL CONTROL GIFT	8,368.05		(198.45)		8,169.60
ALS Study- Grant	3,000.00		(2,809.82)		190.18
YOUTH GIFT FROM DARE		3,000.00	(2,992.23)		7.77
INSURANCE REIMBURSEMENT < \$20,000	17,190.47	40,236.27	(34,116.42)		23,310.32
INS PROCEEDS - CAMBRIDGE PLATING	590.64	-	-		590.64
RMV - PARKING HANDICAPPED	37,683.47	3,100.00	(239.00)		40,544.47
HISTORIC DISTRICT	10,027.37				10,027.37
CABLE TELEVISION-TRAFFIC MGT	40,000.00				40,000.00

3/30/2010

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**FISCAL YEAR 2009  
STATEMENT OF OPERATIONS - SPECIAL REVENUE FUNDS**

Description	Balance 7/1/2008	Revenue to 6-30-09	Expenditures to 6-30-09	Transfers	Balance 6/30/2009
CABLE TELEVISION - NEW EQUIPMENT	6,757.00	4,120.20			10,877.20
MCLEAN TRAFFIC MITIGATION	0.55	20,000.00	(17,619.97)		2,380.58
PLAN BD SITE PLAN REVIEW	530.00	350.00	(30.00)		850.00
CEMETERY. PLANNING & DEVEL COMM.	1,812.22				1,812.22
VISION IMPLEMENTATION COMM. GIFTS	532.37	350.00	(367.15)		515.22
PLANNING BD LEGAL ADS	2,851.14	5,297.60	(4,765.60)		3,383.14
WETLAND PROTECTION CONSERVATION	2,195.00	2,412.50			4,607.50
TEEN CENTER GIFT	2,500.00	(2,500.00)			-
BELMONT 150TH CELEBRATION	32,868.72	7,141.99	(24,214.50)		15,796.21
HUMAN RIGHTS COMMITTEE GIFT	94.12				94.12
MCLEAN LAND MANAGEMENT	30,000.00	11,000.00			41,000.00
PARKS ELECTRICITY GIFT		25.00			25.00
	<b>649,763.42</b>	<b>309,254.85</b>	<b>(236,019.87)</b>	<b>-</b>	<b>722,998.40</b>
					-
<b>SCHOOL LUNCH PROGRAM</b>	<b>28,994.16</b>	<b>841,700.30</b>	<b>(864,254.33)</b>		<b>6,440.13</b>
					-
<b>SCHOOL GIFTS &amp; REVOLVING ACCOUNTS</b>					
INSURANCE PROCEED OVER \$20,000 (Scho	7,611.49				7,611.49
LOST BOOKS	11,952.77	2,636.60	(46.00)		14,543.37
SCHOOL ATHLETICS	60,425.21	292,503.83	(312,745.40)		40,183.64
ADULT EDUCATION	28,435.95	57,814.55	(57,736.51)		28,513.99
TUITION - STUDENTS	-	139,441.24	(139,441.34)		(0.10)
SUMMER SCHOOL	121,812.89	52,810.00	(49,411.85)		125,211.04
SCHOOL BUILDING RENTALS	157,100.42	163,152.00	(145,961.40)		174,291.02
SATURDAY MUSIC PROGRAM	22,064.85	51,732.26	(45,719.99)		28,077.12
BUSING FEES	37,703.11	167,913.02	(158,288.44)		47,327.69
KINDERGARDEN TUITION	102,310.00	330,650.00	(369,882.00)		63,078.00
WELLINGTON SCHOOL-DONATIONS	600.00	4,836.00			5,436.00
WELLINGTON SCHOOL TECH	-	12,970.24	(12,970.24)		-
SANTOS EXPENSE - BUTLER	1,434.78		(1,121.86)		312.92
BELMONT AGAINST RACISM	12,226.53	16,000.00	(3,820.00)		24,406.53
BELMONT SAVINGS DONATIONS	10.24				10.24
WINN BROOK DONATE	1,695.71	1,209.28	(871.01)		2,033.98
FTECH TRAINING MANAGEMENT	603.42	1,530.00	(1,198.85)		934.57
BELMONT SPED ADV COUNCIL	551.03	195.00	(91.05)		654.98
BURBANK SCHOOL DONATION	0.82				0.82
CHENERY MIDDLE SCHOOL DONATION	1,946.44				1,946.44
COMMISSIONED MUSIC WORK	1,345.45				1,345.45
DONATIONS - BELMONT HS	300.00				300.00
SCHOOL GENERAL DONATION (NOT TREAS	12,480.24	118.00	(1,000.00)		11,598.24
WELLINGTON SCHOOL-TECH	542.70				542.70
CONCORD CONSORTIUM	-	1,700.00	(1,400.00)		300.00
BURBANK MAEVE GOULDING DONATION	52,189.00	2,200.00	(4,800.00)		49,589.00
HS CURB CUTS & WHEELCHAIR GIFT		23,395.00			23,395.00
	<b>635,343.05</b>	<b>1,322,807.02</b>	<b>(1,306,505.94)</b>	<b>-</b>	<b>651,644.13</b>
					-
<b>FOUNDATION FOR BELMONT EDUCATION</b>	<b>-</b>	<b>8,324.68</b>	<b>(16,314.66)</b>		<b>(7,989.98)</b>
					-
<b>TOWN FEDERAL GRANTS</b>					
USDA ROCK MEADOW GRANT	-	15,993.75	(12,712.50)		3,281.25
CDBG - READY RESOURCE (WAVERLEY FIR	185.00	605.00	-		790.00
FEMA-FIRE EQUIPMENT	4,266.49		(3,436.00)		830.49
FEMA/BEMA CERT GRANT	(648.22)		648.22	-	-
FEMA-FLOOD REIMB SUSP.	3,068.00				3,068.00
CDC - EMERGENCY PREP	1,138.70	2,250.00	(3,388.70)		-
FIRE HOMELAND SECURITY FY06	237.18				237.18
HOMELAND SECURITY NERAC	(381.33)		381.33	-	-
POLICE BULLETPROOF VEST	(4,242.99)	1,147.50	3,845.49		750.00
SMALL CITIES POLICE GRANT	5,323.43				5,323.43

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**FISCAL YEAR 2009  
STATEMENT OF OPERATIONS - SPECIAL REVENUE FUNDS**

Description	Balance 7/1/2008	Revenue to 6-30-09	Expenditures to 6-30-09	Transfers	Balance 6/30/2009
DRUG GRANT U.S. JUSTICE	162.95				162.95
TITLE III - HEALTH EDUC COUNCIL ON AGING	52.92				52.92
TITLE IIIE - ALTERNATIVE	4,888.89				4,888.89
EOPS - HOMELAND SECURITY	414.36		(81.40)		332.96
GOVERNORS HIGHWAY SAFETY PROGRAM	(1,027.35)	7,782.46	(7,913.16)		(1,158.05)
FEMA EMERGENCY PLANNING	10.53	2,500.00			2,510.53
CDC - EMERGENCY PREP	2,167.82	9,341.63	(9,425.74)		2,083.71
OFFICE OF JUSTICE GRANT					
FEMA SNOW EMERGENCY	-				-
	<b>15,616.38</b>	<b>39,620.34</b>	<b>(32,082.46)</b>	<b>-</b>	<b>23,154.26</b>
<b>SCHOOL FEDERAL GRANTS</b>					
DRUG FREE SCHOOLS 2001/2002	1,138.31				1,138.31
DRUG FREE SCHOOLS 2007/2008	1,125.00		(1,125.00)		-
SAFE SCHOOLS FY98	2,169.87				2,169.87
SAFE SCHOOLS FY00	7,391.00				7,391.00
IDEA SPED 94-142 GRANT 2007/2008	50,314.55	-	(50,314.55)		-
IDEA SPED 94-142 GRANT 2008/2009		805,010.00	(776,800.77)		28,209.23
TEACHER QUALITY FY08	1,035.20		(1,035.20)		-
TEACHER QUALITY FY09		82,057.00	(77,240.00)		4,817.00
LEP SUPPORT FY08		-	-		-
LEP SUPPORT FY09		21,109.00	(21,109.00)		-
SPED ED TITLE V 2003/2004	6,497.49				6,497.49
SPED ED TITLE VI 2001/2002	2,391.59				2,391.59
SPED EARLY CHILDHOOD FY08	442.00		(442.00)		-
SPED EARLY CHILDHOOD FY09		24,361.02	(23,930.00)		431.02
CHAPTER 1 DISTRIBUTION 02/03	56.04				56.04
CHAPTER 1 DISTRIBUTION 03/04	560.34				560.34
CHAPTER 1 DISTRIBUTION 07/08	2,692.00		(2,692.00)		-
CHAPTER 1 DISTRIBUTION 08/09		152,216.00	(140,573.00)		11,643.00
SPED PROF. DEV. FY02	5,880.00				5,880.00
SPED PROGRAM IMPROVE FY09		9,098.00	(9,042.60)		55.40
08 CORRECTIVE ACTION	6,000.00		(6,000.00)		-
ARRA CHAP 70 MAKEUP		484,157.00	(484,157.00)		-
	<b>87,693.39</b>	<b>1,578,008.02</b>	<b>(1,594,461.12)</b>	<b>-</b>	<b>71,240.29</b>
<b>TOWN STATE GRANTS</b>					
STATE AID TO LIBRARIES	159,143.36	39,697.67	(5,609.26)		193,231.77
LIBRARY MATCH INCENTIVE	3,094.00				3,094.00
COA SERVICE INCENTIVE GRANT 02	746.90				746.90
COA COORDINATOR - EOEVA VOL/GERIATRI	2,661.14	34,831.50	(31,440.57)		6,052.07
FIRE SAFETY EQUIPMENT CY	645.98	7,792.00	(8,437.98)		-
HAZARDOUS MATERIALS	2,720.55	4,763.73	(4,020.80)		3,463.48
SAFE GRANT OVERTIME	3,328.97	4,464.62			7,793.59
MWPAT:SEPTIC TANK MANAGEMENT PROG	24,501.49	12,399.17			36,900.66
TOBACCO CONTROL - CY	12,340.85	72,548.00	(65,994.23)		18,894.62
POLICE-BULLETPROOF VEST	(848.30)	750.00	(299.20)	-	(397.50)
COMMUNITY POLICING	53,751.60	27,369.41	(26,988.41)		54,132.60
DARE-EDUCATION ON SMOKING/DRUG, FY	2,377.39				2,377.39
911 SUPPORT & INCENTIVE		12,395.85	(27,836.57)		(15,440.72)
SALE OF COMPOSTERS	8,982.58	1,860.00	(8,644.40)		2,198.18
ARTS LOTTERY	6,440.86	4,992.02	(3,836.66)		7,596.22
EOPS 911 Training	(333.66)	1,423.36	(1,022.40)		67.30
ROCK MEADOW	(4,194.99)	12,245.02	(13,093.49)		(5,043.46)
	<b>275,358.72</b>	<b>237,532.35</b>	<b>(197,223.97)</b>	<b>-</b>	<b>315,667.10</b>
<b>SCHOOL STATE GRANTS</b>					
METCO - FY08	-		-		-
METCO - FY09		570,358.00	(570,358.00)		-
CIRCUIT BREAKER	-	857,481.00	(857,481.00)		-

**FISCAL YEAR 2009  
STATEMENT OF OPERATIONS - SPECIAL REVENUE FUNDS**

Description	Balance 7/1/2008	Revenue to 6-30-09	Expenditures to 6-30-09	Transfers	Balance 6/30/2009
SCHOOL CHOICE	195,680.00	-	(195,680.00)		-
SAFE SCHOOLS II FY09		1,000.00	(1,000.00)		-
KINDERGARTEN TRANSITION		120,000.00	(120,000.00)		-
KINDERGARTEN ENHANCEMENT		208,600.00	(208,600.00)		-
ENHANCED EDUC THRU TECH 07	-				-
ENHANCED EDUC THRU TECH 09		2,775.00	(2,775.00)		-
	<b>195,680.00</b>	<b>1,760,214.00</b>	<b>(1,955,894.00)</b>	-	-
<b>CHAPTER 90 - STATE HWY GRANTS</b>	<b>13,557.92</b>	<b>4,566.14</b>	<b>(4,567.10)</b>		<b>13,556.96</b>
<b>TOWN SMALL CAPITAL PROJECTS</b>					-
CEMETERY CONSTRUCTION	104,064.11		(500.00)		103,564.11
CEMETERY LAND DEVELOPMENT - MCLEAN	4,959.83				4,959.83
COMMUNICATION TOWER	2.68				2.68
ERP/FINANCIAL SOFTWARE	286,910.04		(12,527.50)		274,382.54
TOWN HALL ANNEX	23,680.22				23,680.22
FY04 & prior CAPITAL PROJECTS - Town	30,196.03		(14,820.96)	(1,868.54)	13,506.53
FY05 CAPITAL PROJECTS - Town	1,668.94		(1,668.94)		-
FY06 CAPITAL PROJECTS - Town	24,413.76		(3,812.13)	(6,919.89)	13,681.74
FY07 CAPITAL PROJECTS - Town	239,625.89		(86,694.70)	(30,530.96)	122,400.23
FY08 CAPITAL PROJECTS - Town	3,008,608.81		(1,559,206.88)	(7,368.85)	1,442,033.08
FY09 CAPITAL PROJECTS - Town		1,705,000.00	(540,628.10)	(10,260.43)	1,154,111.47
	<b>3,724,130.31</b>	<b>1,705,000.00</b>	<b>(2,219,859.21)</b>	<b>(56,948.67)</b>	<b>3,152,322.43</b>
<b>FIRE STATION BUILDING COMMITTEE</b>					-
FIRE STATIONS CONSTRUCTION	(86,895.93)	-	(8,578.56)	-	(95,474.49)
LAND ACQUISITION - FIRE STATIONS	3,450.36		-	-	3,450.36
	<b>(83,445.57)</b>	-	<b>(8,578.56)</b>	-	<b>(92,024.13)</b>
<b>SENIOR CENTER BUILDING COMMITTEE</b>					-
SENIOR CENTER CONSTRUCTION	655,775.65	4,550,000.00	(4,035,577.98)		1,170,197.67
DESIGN SENIOR CENTER	7,070.68				7,070.68
	<b>662,846.33</b>	<b>4,550,000.00</b>	<b>(4,035,577.98)</b>	-	<b>1,177,268.35</b>
<b>SCHOOL CAPITAL PROJECTS</b>					-
DESIGN - HIGH SCHOOL ATHLETIC FIELDS	25,737.78		-		25,737.78
CONSTRUCTION - HIGH SCHOOL ATHLETIC	45,904.65		(27,978.44)		17,926.21
CHEMERY MIDDLE SCHOOL	688,492.76			(688,492.76)	-
HS HVAC UNITS	82,937.00	750,000.00	(852,180.55)		(19,243.55)
HS TRANSLUCENT PANELS	17,189.25				17,189.25
FY04 CAPITAL PROJECTS - School	2,403.07				2,403.07
Design Wellington School	20,849.86	100,000.00	(99,302.58)		21,547.28
FY06 CAPITAL PROJECTS - School	2,370.00			(2,370.00)	-
FY07 CAPITAL PROJECTS - School	-				-
FY08 CAPITAL PROJECTS -School	249,458.53		(114,035.53)	(23,016.00)	112,407.00
FY09 CAPITAL PROJECTS - School		469,000.00	(227,490.90)		241,509.10
	<b>1,135,342.90</b>	<b>1,319,000.00</b>	<b>(1,320,988.00)</b>	<b>(713,878.76)</b>	<b>419,476.14</b>
<b>WELLINGTON SCHOOL CONSTRUCTION</b>				<b>688,492.76</b>	<b>688,492.76</b>
<b>NON EXPENDABLE TRUST FUNDS</b>					-
CEMETERY. PERPETUAL. CARE PRIN.	491,327.14	11,793.26		518,206.74	1,021,327.14
ATKINS, KATHERINE LIBRARY (Library)	21,006.78	499.55			21,506.33
BURDICK, ESTHER E. MEMORIAL. (Library)	11,831.21	281.38			12,112.59
DELUTY, MICHAEL E. (Library)	14,854.24	353.27			15,207.51
GRAY (DUSTAN), JANE EDUC. SCHOLARSH	583,357.32	13,752.34	-	(15,959.00)	581,150.66
JENNEY, BLANCHE HOWE LIB. (Library)	15,216.63	862.63			16,079.26
WRISLEY, MARGARET LIBRARY (Library)	18,173.24	432.16			18,605.40
MARIE TELLIER (Non expend to 2029)	67,821.34	1,611.61			69,432.95
	<b>1,223,587.90</b>	<b>29,586.20</b>	-	<b>502,247.74</b>	<b>1,755,421.84</b>
<b>OPEB PERMANENT TRUST</b>					

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**FISCAL YEAR 2009  
STATEMENT OF OPERATIONS - SPECIAL REVENUE FUNDS**

Description	Balance 7/1/2008	Revenue to 6-30-09	Expenditures to 6-30-09	Transfers	Balance 6/30/2009
OPEB TRUST FUND	505,390.69	14,141.89		286,634.00	806,166.58
<b>WATER ENTERPRISE</b>	<b>2,169,874.47</b>	<b>4,396,424.33</b>	<b>(4,970,037.56)</b>	-	<b>1,596,261.24</b>
<b>WATER CAPITAL PROJECTS</b>					-
WATER MAIN REPLACEMENT	605,260.00	595,342.00	(443,715.74)		756,886.26
VEHICLE REPLACEMENT	49,735.27	67,500.00	(104,974.42)	25,000.00	37,260.85
GIS HARDWARE & SOFTWARE	85,895.39	20,000.00	(5,615.00)		100,280.39
WATER METERS	439,996.36		(56,734.48)		383,261.88
WATER MAIN MAINT BOND FY08	721,451.29	14,792.04	(1,206,025.62)	872,000.00	402,217.71
WATER ROOF & HVAC		190,800.00			190,800.00
	<b>1,902,338.31</b>	<b>888,434.04</b>	<b>(1,817,065.26)</b>	<b>897,000.00</b>	<b>1,870,707.09</b>
<b>SEWER ENTERPRISE</b>					-
SEWER OPERATIONS	2,571,496.81	6,256,521.22	(6,650,089.32)	-	2,177,928.71
	<b>2,571,496.81</b>	<b>6,256,521.22</b>	<b>(6,650,089.32)</b>	-	<b>2,177,928.71</b>
				cash	2,177,928.71
<b>SEWER CAPITAL PROJECTS</b>					-
Sewer I&I Construction	25,909.24	-	(25,909.24)		-
SEWER & DRAIN REPLACEMENT	52,633.92	998,709.00	(344,357.59)		706,985.33
BOND SEWER LINE REMEDIATION	308,058.53		88,744.88		396,803.41
TRUCK REPLACEMENTS	98,414.25	141,600.00	(166,600.00)	25,000.00	98,414.25
GIS ENGINEERING & HARDWARE	10,544.00	20,000.00	(16,598.00)		13,946.00
FY09 MWRA LOAN		5,268.85	(309,695.03)	375,429.68	71,003.50
FY09 MWRA GRANT		4,310.88	(307,169.74)	307,169.74	4,310.88
	<b>495,559.94</b>	<b>1,169,888.73</b>	<b>(1,081,584.72)</b>	<b>707,599.42</b>	<b>1,291,463.37</b>
<b>INTERNAL SERVICE FUND</b>					
EMPLOYEE HEALTH INSURANCE	435,937.67	2,993,568.94	(2,762,657.75)		666,848.86
EMPLOYER HEALTH INSURANCE	2,270,445.77	9,409,552.84	(8,672,473.55)		3,007,525.06
	<b>2,706,383.44</b>	<b>12,403,121.78</b>	<b>(11,435,131.30)</b>	-	<b>3,674,373.92</b>
<b>EXPENDABLE TRUST FUNDS</b>					-
DUSTAN GRAY CHILLD LIB EXPEND	7,006.50		(15,518.79)	15,959.00	7,446.71
BELMONT EDUCATION DONATIONS (Check	75,070.23	4,833.99			79,904.22
MUGAR MEMORIAL POLICE	7,457.10	175.33			7,632.43
LAW ENFORCEMENT	30,913.37	5,689.48	(5,100.00)		31,502.85
CEMETERY ANNUAL PLANTING	90,550.50	5,160.65			95,711.15
SENIOR CENTER CHECK OFF	21,407.89	1,779.30			23,187.19
LIBRARY GIFT FUND (Library)	153,831.38	4,208.66			158,040.04
TRUSTEES BLDG FUND (Library) LIB CHALLE	18,951.15	1,267.25			20,218.40
DUSTAN LIBRARY BLDG BEQUEST NON EX	285,016.20	5,834.60			290,850.80
BARRON, CARL FIRE GRANT	3,636.46	88.44			3,724.90
	<b>693,840.78</b>	<b>29,037.70</b>	<b>(20,618.79)</b>	<b>15,959.00</b>	<b>718,218.69</b>
<b>SCHOLARSHIP FUNDS</b>					-
ACORN, RUTH SCHOLARSHIP	5,329.67	122.08	(200.00)		5,251.75
ARNO, GUY LIB. SCHOLARSHIP	7,288.38	169.73	(200.00)		7,258.11
BAKON, EDMUND B. SCHOLARSHIP	22,431.28	525.40	(500.00)		22,456.68
BELMONT SCHOLARSHIP FUND (Check off)	289,651.40	7,217.47	(11,575.24)	-	285,293.63
BELMONT WOMEN ROTARY	2,803.23	63.20	(200.00)		2,666.43
BENNETT SCHOLARSHIP	65.56	1.14			66.70
BETTENCOURT, WM. SCHOLARSHIP.	28,909.84	674.43	(500.00)		29,084.27
BLACKER, LILLIAN SCHOLAR.	28,810.12	685.40	(1,000.00)		28,495.52
BURNHAM, RICHARD A. SCHOLARSHIP	5,893.63	135.21	(200.00)		5,828.84
CLASS OF 1982 MEMORIAL SCHOLARSHIP	167.42	4.28			171.70
CRISAFULLI, CHARLES SCHOLARSHIP	4,546.79	104.91	(200.00)		4,451.70
DESTEFANO, COSMO. SCHOLARSHIP	2,231.03	49.90	(200.00)		2,080.93
FRIENDS OF BELMONT WRESTLERS	7,477.52	174.69	(300.00)		7,352.21
GRACE, CHRISTOPHER J. SCHOLARSHIP	-				-
GRANT, BRENDAN SCHOLARSHIP	58,126.05	1,340.14	(4,500.00)		54,966.19
HANSON, PAUL MEMORIAL. SCHOLARSHIP	3,512.32	80.41	(200.00)		3,392.73

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**FISCAL YEAR 2009  
STATEMENT OF OPERATIONS - SPECIAL REVENUE FUNDS**

Description	Balance 7/1/2008	Revenue to 6-30-09	Expenditures to 6-30-09	Transfers	Balance 6/30/2009
HARRINGTON , BARRY J. MEM SCHOLAR	1,110.26	14.01	(1,000.00)		124.27
HECHT, MALCOLM, JR. SCHOLARSHIP.	34,129.54	789.91	(500.00)		34,419.45
KELLEY, PAUL L. SCHOLARSHIP	18,352.79	433.82	(200.00)		18,586.61
LEE, EDWARD-RAY, DONALD SCHOLARSH	7,682.97	179.25	(200.00)		7,662.22
LYONS, DUNCAN SCHOLARSHIP	6,525.38	150.03	(200.00)		6,475.41
MCNEIL, JOSEPH SCHOLARSHIP	8,071.09	187.48	(500.00)		7,758.57
MEYERHOEFFER, C. SCHOLARSHIP	4,729.49	108.05	(500.00)		4,337.54
NAHABIDIAN, ALICE MEMORIAL.	7,719.14	174.58	(500.00)		7,393.72
OLIN, JOHN R. SCHOLARSHIP	6,873.98	159.95	(200.00)		6,833.93
PHI BETA KAPPA BOOK AWARD	1,310.99	31.10	(30.00)		1,312.09
ALLEN, RICHARD LEARNING CENTER SCH	4,249.54	92.93	(500.00)		3,842.47
RILEY, BRIAN SCHOLARSHIP	65,504.53	6,318.02	(1,000.00)		70,822.55
SAIA, PATRICIA MEMORIAL SCHOLARSHIP	6,619.37	653.48	(500.00)		6,772.85
SHARPE, HOWARD D. SCHOLARSHIP	6,471.48	350.29	(200.00)		6,621.77
SULLIVAN, JOHN J.,SCHOLARSHIP	19,614.71	455.86	(500.00)		19,570.57
WESTLUND SCHOLARSHIP FUND	14,569.37	341.59	(500.00)		14,410.96
WESTPHAL CARL A., SCHOLARSHIP	55,087.18	1,282.43	(1,000.00)		55,369.61
WHITNEY, MARY E. SCHOLARSHIP FUND	42,114.79	992.15	(1,000.00)		42,106.94
SHAW, NORMA LEE, MEMORIAL ART SCHOL	1,639.63	238.34	(500.00)	-	1,377.97
Class 1959 Alumni and Friends	10,008.01	10,236.12	(10,000.00)	-	10,244.13
	<b>789,628.48</b>	<b>34,537.78</b>	<b>(39,305.24)</b>	<b>-</b>	<b>784,861.02</b>
<b>AGENCY FUNDS</b>					-
SPORTING LICENSES. DUE COMM.	(39.55)	2,979.35	(2,976.50)		(36.70)
TOWN HALL/ANNEX DETAIL	2,015.90	1,211.20	(2,050.10)		1,177.00
POLICE PAID DETAILS	(27,175.41)	820,057.37	(810,442.00)		(17,560.04)
FIREARM LICENSE/REGISTRATION	200.00	3,062.50	(3,062.50)		200.00
FIREMEN PAID DETAIL	3,859.23	17,628.27	(18,620.67)		2,866.83
AMBULANCE BILLING-THIRD PARTY	1,187.45	86,992.55	(86,992.55)		1,187.45
LIBRARY CUSTODIAL DETAIL	1,603.11	630.00	(1,951.27)		281.84
SCHOOL CUSTODIAL DETAIL	7,352.92	37,300.21	(37,300.21)		7,352.92
BHS ACTIVITY AGENCY	206,651.53	358,525.41	(360,321.50)		204,855.44
CMS ACTIVITY AGENCY	52,754.60	138,211.40	(147,480.74)		43,485.26
ABC STORMWATER FLOODING	11,090.00	15,080.00	(22,400.00)		3,770.00
RETIREMENT BOARD PAYROLL	-	72,087.41	(72,087.41)		-
COBRA PAYMENTS		1,985.54	(4,112.14)		(2,126.60)
	<b>259,499.78</b>	<b>1,555,751.21</b>	<b>(1,569,797.59)</b>	<b>-</b>	<b>245,453.40</b>

3/30/2010

6

## TOWN TREASURER, TAX COLLECTOR AND PARKING CLERK

### Treasurer, Collector and Parking Clerk

Floyd S. Carman, April 4, 2005 – present

### Assistant Treasurer and Assistant Collector

Daniela Boccia

### Staff

Mary Ehler, Payroll Technician  
Marie Conroy, Real Estate Technician  
Iwona Gosz, Administrative Assistant

Michael Trainer, Excise Technician  
Paula Hall, Accounts Payable

The Treasurer/Tax Collector Office has responsibilities to oversee the Town investments, cash management, and revenue collection activities, manage the issuance of General Obligation Bonds, prepare and file debt service compliance reports and administration of payroll and employee benefits. They also directly support the Parking Clerk, Permanent Audit Committee, Capital Endowment Committee, Town of Belmont Scholarship Fund Committee, Belmont Employees Credit Union, Belmont Cultural Arts, and Belmont 150<sup>th</sup> Celebration Committee.

A few of the accomplishments for FY09 were as follows:

- All prior year audit issues involving Treasurer's Department were fixed
- Reduced one head count cashiers position
- Implemented 403b school deferred compensation IRS changes by 1/1/09
- Wrote Investment Policy
- Issued \$375,430 Water Bond, \$3,310,000 Senior Center Bond and \$600,000 School/HVAC Bond
- Reaffirmed AAA Bond Rating

### Treasury Management

The balance of General Fund earnings, \$528,629 decreased by \$846,663 from the previous years record high \$1,375,292. The FY09 weighted annual interest rate of 1.5% decreased by 2.75% from the prior year. Our cash flow continues to be steady with a 99.4% real estate collection rate.

### Debt Management

As of 6/30/09 the current year Net Debt Service Cost was \$4,385,350 with total outstanding debt remaining of \$35,257,326. This represents ten projects which include Chenery Middle School, Light Department Building, Town Hall Complex, Fire Station, BHS Athletic Field, Skating Rink, Communication Tower, Financial System, and Town Water/Sewer projects. The Town has \$53,167,311 in authorized but not issued debit remaining. It is anticipated these debt authorizations will be issued in calendar year 2010.

### Tax Collection

In April 2003, Town Meeting voted to adopt a quarterly real estate tax billing and collection system which was implemented for FY05.

The Town continues to enjoy a high collection rate, 99.4% for FY09. A number of properties are delinquent with back taxes and the appropriate tax title taking documents were filed to establish a lien and protect the Town's interest in collecting delinquent taxes. Taxpayers experiencing financial hardship are encouraged to consult with the Board of Assessors to determine eligibility for deferrals and exemptions as options to allow them to remain in their homes. While properties in deferral accrue interest on outstanding taxes at 8% annually, overdue tax and lien amounts incur 14% interest and 16% when in tax title. All taxes, liens, and accrued interest are ordinarily collected when the property is sold or refinanced.

### Parking Clerk

The parking revenue for FY09 was \$206,018, an increase of \$69,235 over FY08.

Respectfully submitted  
Floyd S. Carman, Treasurer/Tax Collector and Parking Clerk



**TREASURY MANAGEMENT  
RECAP OF SCHOLARSHIP ACTIVITY FOR FISCAL YEAR 2009**

<i>(For Belmont High School Students)</i>	BALANCE 7/1/2008	DONATIONS	INCOME	EXPENDITURES	BALANCE 6/30/2009
Ruth Acorn	\$5,329.67		\$122.08	\$200.00	\$5,251.75
Richard Allen Learning Center	4,249.54		92.93	500.00	3,842.47
Guy & Madeline Arno	7,288.38		169.73	200.00	7,258.11
Alumni Class of 1959	10,008.01		236.12	10,000.00	244.13
Edmund B Bakon	22,431.28	\$10,000.00	525.40	500.00	32,456.68
Frank Bennett	65.56		1.14	0.00	66.70
William Bettencourt	28,909.84		674.43	500.00	29,084.27
Lillian Blacker	28,810.12		685.40	1,000.00	28,495.52
Richard Burnham	5,893.63		135.21	200.00	5,828.84
Class of 1982	167.42		4.28	0.00	171.70
Charles Crisafulli	4,546.99		104.91	200.00	4,451.90
Cosmo DeStefano	2,231.03		49.90	200.00	2,080.93
Brendan Grant	58,126.05		1,340.14	4,500.00	54,966.19
Paul D Hanson	3,512.32		80.41	200.00	3,392.73
Barry Harrington	1,110.26		14.01	1,000.00	124.27
Malcolm Hecht	34,129.54		789.91	500.00	34,419.45
Paul Kelly	18,353.79		433.82	200.00	18,587.61
Teddy Lee & Donald Ray	7,682.97		179.25	200.00	7,662.22
Duncan Lyons	6,525.38		150.03	200.00	6,475.41
Joseph D McNeill	8,071.09		187.48	500.00	7,758.57
Clyde Meyerhoefer	4,729.49		108.05	500.00	4,337.54
Alice Nahabedian	7,719.14		174.58	500.00	7,393.72
John Olin	6,873.98		159.95	200.00	6,833.93
Phi Beta Kappa Book Award	1,310.99		31.10	30.00	1,312.09
Brian & Shaun Riley	65,504.53	4,750.00	1,568.02	1,000.00	70,822.55
Patricia Saia	6,819.37	500.00	153.48	500.00	6,972.85
Howard Sharpe	6,671.48	200.00	150.29	200.00	6,821.77
Norma Lee Shaw	1,239.63	200.00	38.34	500.00	977.97
John Sullivan	19,614.71		455.86	500.00	19,570.57
Westlund Family Scholarship	14,569.37		341.59	500.00	14,410.96
Carl Westphal	55,087.18		1,282.43	1,000.00	55,369.61
Mary E. Whitney	42,114.79		992.15	1,000.00	42,106.94
Friends of Belmont Wrestling	7,477.52		174.69	300.00	7,352.21
Belmont Women's Rotary	2,803.23		63.20	200.00	2,666.43
<b>TOTAL</b>	<b>\$499,978.28</b>	<b>\$15,650.00</b>	<b>\$11,670.31</b>	<b>\$27,730.00</b>	<b>\$499,568.59</b>

**RECAP OF OTHER TRUST FUNDS FOR FISCAL YEAR 2009**

OTHER TRUST FUND	OPENING BALANCE 7/1/2008	DONATIONS	INCOME	EXPENDITURES	ENDING BALANCE 6/30/2009
Scholarship Check -Off <i>(for Town Residents)</i>	\$289,651.40	\$1,364.55	\$5,852.92	\$11,575.24	\$285,293.63
Education Check Off <i>(for School Technology)</i>	75,070.23	3,281.87	1,552.12		79,904.22
Senior Center Check -Off <i>(for New Senior Center)</i>	21,407.89	1,347.43	431.87		23,187.19
General Check-Off <i>(Town Use)</i>	4,898.26	868.63	103.81		5,870.70
Local Law Enforcement <i>(Multi Jurisdictional Task Force)</i>	30,913.37	4,906.28	783.20	5,100.00	31,502.85
Carl Barron Fire Grant <i>(Fire Dept Grant)</i>	3,636.46		88.44		3,724.90
Marian Mugar Kitchen Fund <i>(Police Dept Kitchen Accessories Fund)</i>	7,457.10		175.33		7,632.43
Maria A. Tellier Trust <i>(To be disbursed in 2028 )</i>	67,821.34		1,611.61		69,432.95
<b>TOTAL</b>	<b>\$500,856.05</b>	<b>\$11,768.76</b>	<b>\$10,599.30</b>	<b>\$16,675.24</b>	<b>\$506,548.87</b>

**DEBT MANAGEMENT  
DEBT SERVICE COST FY 09**

Description of Debt	Bonded Amount	Issue Year	Year of Payment	Principal Paid	Interest Paid	P& I Total due
Chenery Middle School	\$ 20,705,000	1996	13 of 19	\$ 1,090,000	\$ 385,610	\$ 1,475,610
Light Department Building	1,800,000	2000	9 of 10	200,000	13,750	213,750
Town Hall Renovations	1,500,000	2000	8 of 10	200,000	23,050	223,050
Title V Loans	60,160	2001	8 of 19	3,170		3,170
BHS Athletic Field and Track	2,200,000	2002	6 of 10	220,000	36,025	256,025
Town Hall Complex	11,950,000	2002	6 of 20	600,000	358,860	958,860
MWRA - Water	650,000	2003	5 of 10	65,000		65,000
Communication Tower	126,000	2004	5 of 10	15,000	2,550	17,550
Fire Station Construction & Land	10,000,000	2004	5 of 20	500,000	345,500	845,500
Fire Station Construction	2,030,000	2006	3 of 20	105,000	74,750	179,750
Concord Avenue Land Acquisition	780,000	2006	3 of 19	45,000	28,315	73,315
Skating Rink Repair	185,000	2006	3 of 5	35,000	4,375	39,375
Sewer GIS System	68,750	2006	3 of 5	13,750		13,750
Financial System	886,000	2007	2 of 4	220,000	33,000	253,000
Sewer	2,479,000	2007	2 of 5	130,000	103,700	233,700
MWRA Pipeline	714,000	2008	1 of 10	71,400		71,400
HVAC-School	600,000	2009				-
Senior Center	3,310,000	2009				-
MWRA Pipeline	872,000	2009				-
Sub-Total P & I						\$ 4,922,805
Less Chenery School Building State Aid Reimbursement						\$ (537,455)
<b>Net Debt Service Cost FY09</b>						<b>\$ 4,385,350</b>

**DEBT MANAGEMENT  
TOWN OUTSTANDING DEBT  
AS OF 6/30/09**

	Principal Outstanding 6/30/2007	Principal Outstanding 6/30/2008	Principal Outstanding 6/30/2009
Chenery Middle School General Obligation Bond	\$ 8,715,000	\$ 7,625,000	\$ 6,535,000
Town Hall Complex Remodeling	9,550,000	8,950,000	8,350,000
Town Hall Renovation Plans	800,000	600,000	400,000
Fire Station Construction	7,225,000	6,800,000	6,375,000
Fire Station Land Acquisition	1,275,000	1,200,000	1,125,000
Outdoor Athletic Facility	1,320,000	1,100,000	880,000
Communication Towers	80,000	65,000	50,000
Community Septic Management Program	41,136	37,966	34,796
Concord Ave Land Acquisition	735,000	690,000	645,000
Light Building Prince Street	600,000	400,000	200,000
MWRA Sewer Interest Free Loan	2,534,000	2,396,250	2,627,930
MWRA Water Interest Free Loan	455,000	1,104,000	1,839,600
Fire Station Construction	1,925,000	1,820,000	1,715,000
Skating Rink	145,000	105,000	70,000
Financial System	886,000	660,000	500,000
Senior Center			3,310,000
Belmont High School-HVAC			600,000
<b>TOTALS</b>	<b>\$ 36,286,136</b>	<b>\$ 33,553,216</b>	<b>\$ 35,257,326</b>

**DEBT MANAGEMENT  
DEBT AUTHORIZED BUT NOT ISSUED  
AS OF 6/30/09**

Description of Debt Authorization	Year	Amount	Amortization Period
Fire Station Construction	2004	272,598	20 years
Senior Center	2006	133,206	20 years
Belmont High School - HVAC	2007	100,000	10 years
Water	2008	1,977,570	10 years
Sewer Surface Drain	2008	11,608,000	20 years
Wellington School	2009	39,075,937	25 years
<b>TOTAL AUTHORIZED NOT ISSUED</b>		<b>\$53,167,311</b>	

**SUMMARY OF TAX COLLECTOR'S REPORT  
JULY 1, 2008 TO JUNE 30, 2009**

**Real Estate & Personal Property Taxes**

Commitment	Real Estate	\$61,995,017.74
Commitment	Personal Property	<u>410,947.34</u>
<b>Total</b>	<b>Commitment</b>	<b><u>\$62,405,965.08</u></b>

Collection	Real Estate	\$61,135,773.42
Collection	Personal Property	404,212.39
Refund	Real Estate	-51,173.73
Refund	Personal Property	0.00
Abated	Real Estate	306,126.68
Abated	Personal Property	1,178.67
Uncollected	Real Estate	604,291.37
Uncollected	Personal Property	<u>5,556.28</u>
<b>Total</b>		<b><u>\$62,405,965.08</u></b>

<b>Real Estate Tax collected for Previous Years in FY09</b>	<b>\$395,319.90</b>
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<b>Real Estate &amp; Tax Deferred Interest and Fees Collected in FY09</b>	<b>\$205,071.91</b>
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<b>Tax Title Interest and Fees Collected in FY09</b>	<b>\$31,190.07</b>
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**Tax Deferred Taxes**

Opening Balance 07/01/08	\$830,083.05
Plus FY 09 New Tax Deferred Taxes	125,155.36
Less Paid Tax Deferred in FY09	<u>-178,961.71</u>
<b>Outstanding Balance as of 6/30/09</b>	<b>\$776,276.70</b>

**Tax Title Taxes**

Opening Balance 07/01/08	\$520,106.26
<b>Plus New Tax Title in FY09</b>	138,969.07
Less Paid Tax Title in FY09	<u>-134,748.71</u>
<b>Outstanding Balance as of 6/30/09</b>	<b>\$524,326.62</b>

**SUMMARY OF TAX COLLECTOR'S REPORT  
JULY 1, 2008 TO JUNE 30, 2009**

**Motor Vehicle Excise Tax**

<b>Total Commitment</b>		<b><u>\$2,241,205.12</u></b>
Collections		\$2,156,408.14
Refunds		-\$15,934.20
Abated		\$33,548.60
Uncollected		<u>\$67,182.58</u>
<b>Total</b>		<b><u>\$2,241,205.12</u></b>
 <b>Committed Motor Vehicle Tax in Fiscal Year 2009 for Previous Years:</b>		
FY08		\$330,349.77
FY07		\$603.64
 <b>Motor Vehicle Excise Tax collected for Previous Years in:</b>		
FY09		\$405,980.41
 <b>Motor Vehicle Excise Tax Fees Collected for Previous Years in:</b>		
FY09		\$16,079.92
 <b>Motor Vehicle Excise Tax Marking Fees Collected in:</b>		
FY09		\$7,760.00
 <b>Uncollected Motor Vehicle Excise Tax for Previous Years:</b>		
FY08	\$39,113.65	
FY07	\$21,111.98	
FY06	\$13,947.98	
FY05	\$12,596.37	
FY04	\$15,157.68	
Prior to 2003	\$288,411.50	\$390,339.16

**SUMMARY OF TAX COLLECTOR'S REPORT  
JULY 1, 2008 TO JUNE 30, 2009**

**Parking Fines**

Outstanding Parking fines as of 07/01/2008	\$426,161
New Parking Tickets Issued in FY09	208,527
Less Payments FY09	<u>-202,518</u>
<b>Outstanding Parking fines as of 06/30/2009</b>	<b><u>\$432,170</u></b>

**Handicap Parking Fines**

Outstanding HP Fines as of 7/1/2008	\$8,830
New Parking Fines Issued in FY09	2,900
Less Payments FY09	<u>-3,500</u>
<b>Outstanding HP Fines as of 6/30/2009</b>	<b><u>\$8,230</u></b>

**SUMMARY OF TAX COLLECTORS REPORT  
CHECK OFF BELMONT REAL ESTATE AND EXCISE  
TAX BILL DONATIONS  
July 1 2008 to June 30, 2009**

	<u>Number</u>	<u>Amount</u>
Senior Center	110	\$1,347.43
Education	93	3,281.87
Scholarship Fund	93	1,064.55
General Fund	58	868.63
Capital Endowment	<u>68</u>	<u>1,206.00</u>
<b>TOTAL</b>	<b>422</b>	<b><u>\$7,587.48</u></b>

## EDUCATION SCHOLARSHIP COMMITTEE

The members of the Education Scholarship Committee are Leslie Aitken, Paula Caruso, Robert Sullivan, DeLynn Walker, Amanda Rei, Wega Firenze and Town Treasurer Floyd S. Carman.

The Belmont Education Scholarship Committee was established under MGL 60 §3C by the April 1995 Town Meeting. The Education Scholarship Committee awards scholarships to residents of Belmont who are pursuing higher education. Awards are based on the applicants' financial need, academic achievement, community involvement and school activities. The Committee also makes an annual award to the Belmont Public Schools. Funding is provided by Belmont Taxpayer's contributions to the voluntary Education and Scholarship check-offs on Belmont's real estate, personal property and motor vehicle excise tax bills.

**The 2009 Town of Belmont Scholarship was awarded to the following recipients totaling \$9,600 (FY10)**

Recipient	College/University	Amount
Megan Wilson	Wellesley College, Wellesley, Ma	\$600.00
Sahn Sung Choi	Cornell University, Ithaca, NY	600.00
Jennifer Slincy	Salve Regina, Newport, RI	600.00
Peter Baratta	Brigham Young University	600.00
Janson Pan	University of Pennsylvania	600.00
Tucker Franklin	The George Washington University, Washington, DC	600.00
Zoe Wolters	Boston University, Boston, MA	600.00
Stephani Karaa	University of Michigan, Ann Harbor, MI	600.00
Jan Yoon	Taking a Year Off.	600.00
Yong Yoon	Gordon College, Wenham, MA	600.00
Palig Mouradian	Wellesley College, Wellesley, MA	600.00
Cheng Lai Huang	University of California, Berkeley, CA	600.00
Lin Lin Cui	Cornell University, Ithaca, NY	600.00
Andrew Jang	Tufts University, Medford, MA	600.00
Rose Wu	University of Michigan, Ann Arbor, MI	600.00
Jin Kim	Maryland Institute College of Art, Baltimore, MD	600.00

**Activity Report for the Town of Belmont Scholarship Check-Off Fund for Fiscal Year 2009**

Opening Balance 7/1/08	\$ 289,651.40
Plus Tax Check-Off Donations	1,064.55
Plus Income Earned	5,852.92
1/2 year scholarship return	300.00
Less Scholarship 2008-mailed December 2009	(9,600.00)
Less Helen Finnick Book Award	(200.00)
Less Dollar for Scholars Expenses	<u>(1,775.24)</u>
<b>Closing Balance 6/30/2009</b>	<b>\$ 285,293.63</b>

*In Fiscal Year 2009, ninety-three residents contributed to the Town of Belmont Scholarship Check-Off Program.*

**Activity Report for the Town of Belmont Education Check-Off Fund for Fiscal Year 2009**

Opening Balance 7/1/08	\$ 75,070.23
Plus Tax Check-Off Donations	3,281.87
Plus Income Earned	<u>1,552.12</u>
<b>Closing Balance 6/30/2009</b>	<b>\$ 75,904.22</b>

*In Fiscal Year 2009, ninety-three residents contributed to the Town of Belmont Education Check-Off Program.*

Respectfully submitted,  
Floyd S. Carman, Town Treasurer

## CAPITAL ENDOWMENT FUND

The advisors for the Capital Endowment Fund are: Dalton J. Avery, Margaret L. Eagle, Jonathan B. Treat, Ernest E. Fay, S. Warren Farrell, Jr., Walter McLaughlin, Jr., Daniel C. Leclerc, Ex-Officio, and Floyd S. Carman, Ex-Officio.

The Capital Endowment Fund was established to fund and facilitate innovations in town government and to assist with long range capital planning. This fund was enacted by the state legislature and signed into law by the Governor of the Commonwealth in April of 1995.

\$2,000,000 was received from the proceeds of the sale of Belmont's cable system. An additional \$943,949.24 was appropriated into the fund by Town Meeting in 2001. All proceeds from the voluntary tax bill check-off for capital projects are deposited into this account.

**Capital Endowment Fund Activity**

Opening Balance 7/01/2008	\$2,997,900
Tax Check-Off Donations by 68 Residents	1,206
Withdrawal	-100,000
Fees	-300
Income Earned	<u>-225,592</u>
<b>Closing Balance 6/30/2009</b>	<b>\$2,673,214</b>

**Capital Endowment Fund Asset Allocation  
as of 6/30/2009**

Cash /Money Funds	\$7,092
CD's/Equivalents	1,186,517
Government Securities	156,672
Corporate Bonds	102,631
Equities	698,556
Mutual Funds/CEF/UIT	505,824
Estimated Accrued Interest	<u>15,922</u>
<b>Closing Balance 6/30/2009</b>	<b>\$2,673,214</b>

Respectfully submitted,  
Floyd S. Carman, Town Treasurer

**WARRANT COMMITTEE**

The Warrant Committee did not submit a 2009 Annual Report.

# ◀ LEGAL ▶

## TOWN COUNSEL

During 2009, Town Counsel was asked to render numerous legal opinions related to zoning and other land use matters, as well as interpretations of Town By-Laws and Special Acts relating to Belmont. Town Counsel has handled several litigation matters. Presently there are six cases in active litigation involving various Town departments. Six cases were closed in 2009.

In addition to representing the Town in ongoing litigation, Town Counsel has been providing general advice and assistance to various town boards and departments regarding the redevelopment of Cushing Square pursuant to the Town's Cushing Square Overlay District Zoning Bylaw. Town Counsel has also been working closely with the Belmont Municipal Light Plant Siting Committee to find a suitable location for the proposed substation, and we have been advising the Board of Selectmen with respect to the re-use of the Incinerator Parcel.

We extend our appreciation to the Board of Selectmen for their confidence in appointing this firm as Town Counsel, and appreciate the assistance and cooperation on all matters from the Board of Selectmen, Town Administrator, department heads, boards, committees and other Town personnel. We look forward to working with the members of the Town Government in the future.

Respectfully submitted,  
John W. Giorgio, Esq.  
for the Firm of  
Kopelman and Paige, P.C.

### TOWN OF BELMONT STATUS REPORT ON PENDING LITIGATION MATTERS PENDING WITH TOWN COUNSEL

#### February 2, 2010

1. Belmont Municipal Light Department v. MD Drilling and Blasting, Inc.  
Middlesex Superior Court, C.A. No. MICV2009-02488  
(02600-0091)

This is an action brought by the Municipal Light Department against Maine Drilling & Blasting, Inc. for damages to a pre-cast concrete, electric manhole, directly caused by dynamite blasting at the Waverly Woods Development. The parties are in the process of discovery.

2. Belmont Police Patrolman's Association and Town of Belmont  
(Gr: Gilligan - Termination); AAA No. 11 390 00858  
(02600-0081)

This is an appeal of the Town's decision to terminate the employment of Officer Gilligan, who after a prolonged absence was terminated based upon his ability to perform the essential functions of his position. An arbitration hearing was scheduled for March 3, 2009, but was postponed. Officer Gilligan currently has a disability retirement application pending, which was initially granted by the Retirement Board and is currently being reviewed by PERAC. This case has been placed in abeyance by AAA and has been administratively closed awaiting the final decision concerning Officer Gilligan's retirement application.

3. Ehler v. Town of Belmont, et al.  
Middlesex Superior Court, C.A. No. MICV2006-03933  
(02600-0057)

This is an action commenced in November 2006, in which the plaintiff is seeking to recover damages for personal injury as a result of a slip and fall accident that occurred at the entrance to the Homer Building. The plaintiff has brought suit against the Town, as well as the general contractor and the architect involved in the Homer Building renovation project. A trial date is scheduled for March 1, 2010 in Middlesex Superior Court.

4. Flores v. Town of Belmont  
HUD Case No. 01-09-0452-8  
(02600-0090)

In this case, Joseph Flores filed a complaint with the Department of Housing and Urban Development ("HUD"), alleging that the Town discriminated based on handicap, in violation of the Fair Housing Act, by refusing to waive its zoning bylaw in order to allow him to rent his home (the "Property") to four unrelated individuals who suffer from mental illness. Specifically, the Town concluded that the occupants of the Property did not constitute a "family" as that term is defined

by the bylaw (“[o]ne or more persons...living as a single nonprofit housekeeping unit”) and thus, the Property did not constitute a “single-family residence,” the only use allowed in the zoning district in which the Property is located. While HUD proceedings were ongoing, Flores filed a complaint in U.S. District Court, alleging the same claims against the Town. This lawsuit is being handled by insurance counsel.

5. N. Sacca & Sons, Inc v. Belmont Zoning Board of Appeals  
Middlesex Superior Court, C.A. No. 07-2873  
(02600-0071)

This is an appeal from a decision of the Zoning Board of Appeals on remand granting in part and denying in part a special permit for a change, alteration, and/or extension of a non-conforming commercial operation at 50 Brighton Street. Specifically, the owner is seeking to use the property for the storage of commercial vehicles, equipment and materials. The parties are engaged in discovery. The Town has answered interrogatories from the plaintiff and responded to the plaintiff's first set of requests for production of documents. The plaintiff has taken no further action to prosecute this appeal. The Court has scheduled a pretrial conference for February 22, 2010.

6. Wilcinski v. Town of Belmont Fire Department  
Middlesex Superior Court, C.A. No. 09-04468  
(02600-0079)

This is an appeal of the Fire Chief's decision to bypass plaintiff for appointment as a firefighter. The Civil Service Commission found that Wilcinski was improperly bypassed. Town Counsel appealed the decision to Superior Court and filed a motion to stay. The parties are discussing potential resolutions.

#### **CASES CLOSED IN 2009**

1. AFSCME (Unfair Labor Practice – Health Insurance)  
(02600-0089)

This matter alleged a violation in 150E of health insurance changes, in which the Union regarding the Town's inability to continue paying more than 50-percent of the PPO premiums. The Town Counsel and School Committee counsel filed a joint response to AFSCME's charges of prohibited practice. This matter has been settled.

2. Belmont Education Association v. Belmont School Committee, Town of Belmont  
Division of Labor Relations, MUP-09-5458, 5459  
(02600-0088)

This matter alleged a violation in 150E of health insurance changes, in which the Union challenged the Town's inability to continue paying more than fifty (50) percent of the PPO premiums. Town Counsel and School Committee counsel filed a joint response to the Teacher Union's charges of prohibited practice. This matter has been settled.

3. Buster v. Zoning Board of Appeals  
Land Court 08 MISC 387638 – GHP  
(02600-0083)

This was an appeal under G.L. c. 40A, §17 of a decision of the Zoning Board of Appeals to affirm the determination of the Building Commissioner that a retaining wall was not a "structure" and consequently not subject to the set back requirements of the Zoning Bylaw. The Town filed a motion for summary judgment on the legal question of whether a retaining wall is a structure under the Town's zoning bylaw. On May 26, 2009, the Court entered judgment in favor of the Board with respect to all claims asserted by the plaintiffs. The plaintiffs did not appeal the judgment.

4. Coalition to Preserve the Belmont Uplands v. Belmont Zoning Board of Appeals and AP Cambridge Partners II, LLC  
Land Court Misc. Case No. 07-PS-346988-GHP  
(02600-0067)

This was an action filed in March 2007 by a Citizens Group from the decision of the Zoning Board of Appeals to grant a comprehensive permit to construct 299 housing units on the Belmont Uplands site. The developer informed the Court that it intended to appeal the decision of the Conservation Commission denying an order of conditions issued for the same project and filed a motion to postpone the trial date due to the pendency of the anticipated appeal of the order of conditions. Subsequently, the Department of Environmental Protection issued a superseding order of conditions which the Conservation Commission appealed. Although a trial was scheduled to begin on March 13, 2009, the plaintiffs agreed to dismiss their appeal, with prejudice.

5. Petroleum Traders Corporation v. Town of Belmont, et al.

Middlesex Superior Court, C.A. No. 07-1173  
(02600-0070)

This was a declaratory judgment action which involved a cooperative contract between the plaintiff and ten communities including Belmont for the delivery of reformulated gasoline for the period of July 1, 2005 to June 30, 2006. The plaintiff unilaterally attempted to increase the cost per gallon by 43 cents during the contract. The plaintiff and the Town reached a settlement and the case has been closed.

6. Wynott v. Town of Belmont  
Middlesex Superior Court, C.A. No. 06-1146C  
(02600-0052)

This was an action commenced in May 2006 in which the plaintiff sought to recover damages for personal injury as a result of a slip and fall accident that occurred at the Belmont High School pool on July 28, 2004. The parties conducted discovery and a pre-trial conference in this matter was held on November 13, 2008, at which time the case was referred for mediation. This matter was settled for \$3500 and a stipulation of dismissal was filed in Court on January 5, 2010.

# ◀ PUBLIC FACILITIES PLANNING ▶

## BENTON BRANCH LIBRARY REUSE COMMITTEE

The Benton Branch Library Reuse Committee was established in March of 2009 by the Board of Selectmen to undertake the process of developing a strategy for the re-use of this surplus Branch Library that would optimize revenue to the Town. The Benton Branch Library is located in Precinct 6 at 75 Oakley Road, at the corner with Old Middlesex Road. The Benton Library site has a lot size of 6,033 square feet, and the building has a total of approximately 1,600 gross square feet. The Committee consists of: Richard Cheek (Precinct 6); Joseph DeStefano (Belmont Zoning Board of Appeal – Precinct 2); Nancy Forbes (Precinct 6); Virginia Jordan (Precinct 6); and, Andrés T. Rojas (Belmont Planning Board – Precinct 5).

On June 30, 2009 the Committee presented an interim report to the Board of Selectmen. Having been instructed by the Board of Selectmen at that time to continue to explore the economic consequences of leasing or selling the Benton Library property, the Benton Branch Library Reuse Committee has obtained two estimates of its fair market lease value and two estimates of its fair market sale value. The Committee also provided a site specific Zoning Analysis and buildable envelope plan of the property, which is located in zoning district SC/SR-C – Single Residence 'C'. The following report summary is consistent with the Committee's second Interim Report to the Board of Selectmen on 10.19.09:

### **Leasing Value:**

The 2 estimates of fair market lease value were prepared by C. Brendan Noonan & Company, Inc. and Landmark Real Estate, Inc. Noonan projects that the fair market lease value for this property in its current condition is within the range of \$18.00 to \$20.00 per square foot per annum (triple net). Landmark projects that the fair market lease value under the same conditions is approximately \$21.42 per square foot per annum (triple net - NNN). It appears fair to assume at this point that the town could expect to generate annual lease rates of \$18.00 to \$21.00 (triple net - NNN) for a suitable, neighborhood-friendly tenant. This translates into a lease payment of approximately \$2,500 to \$2,800 +/- per month. Both estimates suggest a 3 to 5 year lease term. Only as-of-right uses would be permitted.

### **Sale Value:**

The 2 estimates of fair market sale value were prepared by Coldwell Banker Residential Brokerage and Belmont Homes Realty (please refer to attached). Coldwell Banker projects that the fair market sale value for this property in its current condition is within the range of \$475,000 to \$605,000, with high confidence in a sale price of about \$500,000. Belmont Homes Realty projects that the fair market sale value under the same conditions is within the high \$690,000 range. It appears fair to assume that the town could expect to generate a sales price of \$475,000 to \$650,000 for this property. This sale option would require a Preservation Restriction on the exterior in order to abide by the neighborhood consensus to preserve this historic town asset. Only as-of-right uses would be permitted.

### **Public input:**

At the six meetings that the Committee has held after issuing its Interim Report on June 30, 2009, public input currently continues to support the preservation of the Benton and the leasing of the building for by-right educational and/or religious uses that would benefit both the neighborhood and the Town as a whole. Traffic and parking continue to be the dominant operational concerns for the neighborhood. A citizens group (Friends of Benton) is also continuing to explore the possibility of leasing the building to serve as a library and community center. They are hoping to respond to any leasing Request for Proposals for the property.

### **National Register Eligibility:**

The architectural and historical significance of the Benton building has been recognized by the Massachusetts Historical Commission which declared the former chapel/library to be eligible for nomination to the National Register of Historic Places on July 22, 2009.

### **Conclusion (10.19.09):**

Our conclusion is that the cost of purchasing and then converting the Benton for a by-right use would be prohibitive, and therefore it would be more difficult to sell the building than to lease it. It would be even harder to find a buyer to purchase the building for a non-by-right use that would require a special permit or zoning variance. Sale of the building would also remove it from the Town's ownership, thereby canceling any opportunity that the Benton might one day be returned to use as a branch library or other town function.

### **Recommendations:**

After further deliberation and investigation, the Committee would like to reiterate its original recommendations:

- A. The Benton building should be preserved (it is historically significant and part of Belmont's town history).**
- B. The property should stay in Town ownership (as requested by the neighborhood and the residents who participated in the committee's meetings).**

**C. The building should be leased for a use that will be compatible with the neighborhood and beneficial to the community.**

**D. Renovations to the building for accessibility, code compliance, and reuse should be undertaken by the Tenant and the cost negotiated as part of the lease.**

In order to carry out these recommendations, the Committee requested on 10.19.09 that the Board of Selectmen direct the Committee to design a **Request for Proposals (RFP)** for leasing the Benton to an acceptable tenant for an as-of-right use.

On going public input is anticipated, with an Open Meeting scheduled for February 25, 2010. More neighborhood views and opinions are being heard and deliberated. The Benton Branch Library Reuse Committee will present its latest Report for the disposition to the Library property to the Board of Selectmen on March 1, 2010. We expect a conclusion to this disposition process by the end of 2010.

Respectfully submitted,  
The Benton Branch Library Reuse Committee  
Richard Cheek, Joseph DeStefano, Nancy Forbes, Virginia Jordan, Andrés T. Rojas

## **BUILDING SERVICES DEPARTMENT**

During calendar year 2009 the Building Services Department strived to continued its goal of providing maintenance and repair to the Town's buildings. This report will cover the following areas: Building Systems and Maintenance, Evening Cleaning, Consolidated Utilities, Major Building Repairs and Capital Projects, and Building Construction Support. Many operational repairs and improvements were made as part of routine preventative maintenance. Information regarding some of the larger projects that were completed in the past year are listed below.

### **BUILDING SYSTEMS AND MAINTENANCE**

The Security Policy Advisory Group that was formed by the Town Administrator for the purpose of recommending policies procedures, and priorities for implementation of security throughout the Town continues to meet on a regular basis. This group represents both the Town and School Department. Building Services continues to be the facilitating department responsible for the overall administration of these new systems throughout the Town. The capital outlay for these projects on the Town side is beginning to wrap up with the installation of devices at the Town Hall, Public Works Facility and the Water Division building scheduled for early in 2010.

The department also implemented a new computer based work order system. We simply utilized the e-mail system to create an e-mail address that allows employees throughout the Town to place work requests that every employee in the department can review and determine whose responsibility it is to complete. This also allows us to track the number of requests that the department receives and the nature of the work for annual review.

#### ***Town Hall***

A supplemental heating and cooling system was installed in the Human Resources Department on the third floor of the Town Hall. This will allow the office to be heated and cooled to independently of the rest of the building, potentially saving energy.

#### ***Homer Municipal Building***

New fencing has been installed on the rear of the building facing the bank. This will prevent someone from unknowingly falling off the wall into the bank drive thru area.

#### ***Police Station***

We have begun the process of replacing some of the windows in the building. The windows located in the Dispatch Center and the windows located in the locker area have been replaced. We hope to be able to replace several more windows next year if funds allow.

The boiler appears to have a significant problem (leak) that will have to be repaired in the non-heating season. For the meantime we have avoided the failure with a temporary fix. We are hoping it will last the rest of the winter.

We have also discovered, what appears to be, a significant issue with the flashing and pointing of the gable ends of the roof. Water is penetrating the bricks and pointing and getting into the attic space and leaking into the building. This issue will be addressed in the spring.

### **EVENING CLEANING**

Beginning with the new fiscal year that began on July 1<sup>st</sup>, the department began the in-house evening cleaning program. The department hired 4 part-time employees to serve as the Town's evening cleaning staff. This new program replaced the previous practice of contracting out these functions to an outside cleaning company. After a short learning curve and purchasing the needed cleaning equipment the program has become a success. The in-house cleaning program is expected to save

approximately \$30,000 annually. One employee is assigned to each of the following buildings; Town Hall, Homer Municipal Building, Police Station, and the Beech Street Center.

The lack of resources continues to be a concern when thinking about the long term maintenance of furniture and flooring. In the future it may be worth exploring a weekend cleaning crew to shampoo and extract carpets as well as deep clean desk units, furniture and fixtures. This could increase the longevity and appearance of many of these assets.

### CONSOLIDATED UTILITIES

The department continued its management and processing of all utility costs for the Town's buildings. Nearly half of the department's budget is comprised of utility expenditures. Starting this past July, the department has consolidated the Cemetery utilities into the department's responsibilities.

Much time and effort is expended on energy conservation programs, trials, studies, and building modifications in an attempt to make the Town's buildings as energy efficient as possible. In the past year this effort has led to the beginning of a complete energy evaluation of the Town Hall. This project is intended to be a multi-year study and improvement plan for the Town Hall's future. An envelope study was completed in the summer of 2009. The department is now working with representatives from the Historic District Commission on how to implement the findings in the report in a manner that is consistent with the historic nature of the building. This same type of project was begun last year at the Fire Stations beginning with the HVAC systems. We had these system reviewed and have already begun to realize significant energy savings from the modifications that were made as a result.

### MAJOR BUILDING REPAIRS AND CAPITAL PROJECTS

The following is a list of projects that were completed under this heading over the past year listed by site.

#### **Town Hall**

Some remedial roof work was performed to correct some failing flashing around the front dormer of the building and to replace some slates that had come loose and fallen off.

#### **Vigliolo Rink**

The rear roof of the Rink over the locker rooms was completely rebuilt. It was discovered that it had been heavily water damaged.

#### **Police Station**

A new water heater was installed, and the carpets in the Dispatch Center were replaced.

#### **DPW Garage**

Capital funds were used to install a ventilation system in the main garage. This new system included the installation of three large fans and a timer control that could be activated when the trucks are started up inside the garage. This will alleviate the amount of time that employees working inside the facility will be exposed to the hazardous diesel exhaust fumes.



Other work performed at the DPW Garage included replacing the windows in the main office and in the lunch room area, installing an A/C unit in the main office, and installing new stalls, and sinks in the bathroom.

### **BUILDING CONSTRUCTION SUPPORT**

The Council on Aging moved into the new Beech Street Center building on October 15, 2009. The department continues to troubleshoot

Respectfully submitted,  
Wm. Kevin Looney, Manager

### **FACILITIES ENERGY MANAGEMENT PROJECT COMMITTEE**

The Facilities Energy Management Project Committee was appointed by the Moderator in April of 2004 to initiate and oversee a project with an energy services company to achieve energy and water use efficiencies in Town buildings, with the capital investment to be paid for over ten years from the utility savings. The project involved upgrades to equipment in five town and seven school buildings. Construction was completed in April of 2006 and the contract is now in the fourth year of the Measurement and Verification Phase and loan repayment.

The Committee did not have to meet in 2009.

Respectfully submitted,  
Jennifer Fallon, Chair

### **PERMANENT BUILDING COMMITTEE**

The purpose of the Permanent Building Committee is to provide a resource for, and to give advice to, all building committees in the town. In addition the Permanent Building Committee oversees all building projects with a projected cost of \$50,000 or greater, and reviews all projects with a projected cost below \$50,000. Most members of the PBC are appointed by the Moderator, with one appointment from the Board of Selectmen.

Also, since 2004, state law requires that all building projects with a cost of \$1.5 M or more be overseen by a professional project manager. There are very specific requirements as to who is qualified to do this work, and that the owner's project manager is to be hired for all projects before a designer is hired, and is to participate in the hiring of the designer. Recent changes to the law make it clear that this professional is not required for feasibility studies.

All Belmont projects since the Fire Stations have operated with a professional project manager (Senior Center, Wellington School, Library schematic design). While this requirement adds significantly to the project cost (typically 3% to 5% of the construction cost) it is intended to save municipalities money in the long run.

During 2009 the Permanent Building Committee was occupied with helping complete the Senior Center, and beginning the Wellington School. Following completion of the Senior Center, Karen Pressey chose to retire from the Permanent Building Committee. We thank her for her long and tireless service. Karen chaired the Senior Center Building committee, and represented the Permanent Building Committee on the Cemetery Building Committee (Highland Meadows Cemetery) and the Wellington Building Committee.

Bob McLaughlin, Bill Shea, and Bill Lovallo are working to settle some issues remaining from the Fire Station project. Steve

Sala is assisting with building envelope issues, and waiting for the library project to move forward. Joel Mooney, Bill Lovallo, and Pat Brusch are serving on the Wellington Building Committee. And Bill Lovallo is working on remaining issues from the Senior Center project.



Respectfully Submitted,  
Patricia Brusch, Chairman

### **SENIOR CENTER BUILDING COMMITTEE**

*Senior Center Building Committee: (left to right): Front row: Peg Callanan, Phyl Solomon, Karen Pressey, Susan Burgess-Cox, Janet Macdonald; Back row: Paul Laffey, Penny Schafer, Nava Niv-Vogel, Neil Hegarty, Walter Guertin, (Bill Lovallo not present)*

During 2009, the Belmont Senior Center Building Committee met over 25 times to oversee the construction and furnishing of the Beech Street Center. Nearly every week of the year, a site meeting occurred to review the status of construction with the architect, the construction firm, the Owner's Project Manager and Clerk of the Works, the Chair of the Building Committee, and Nava Niv Vogel representing the COA. In addition, structural and LEED inspections occurred on a regular basis. The Beech Street Center was dedicated on September 26, 2009, with a lovely ceremony organized by the Friends of the Belmont Council on Aging. Operations of the COA were underway in the Beech Street Center by mid-October. Contract issues concerning fees, delays and other final stage issues continue to be under discussion.

In addition to construction, furnishings and equipment were a major focus of activity in 2009. During January thru April, the Furnishing and Equipment subcommittee met several times with the architect, various vendors and Kevin Looney to identify appropriate furnishing alternatives for the Senior Center. The subcommittee also met with David Petto to discuss computer needs and the layout of the Center's computer room. In April, furnishing bid documents were prepared and approved by the Building Committee. The Building Committee approved using the Chapter 30B process which allows individual bidders to bid substitute items and to bid on only some but not all of the furnishing if they desired. This allows companies to present their best value to the town. Furnishing bids were received in June and contracts awarded in July. Due to other financial needs, the amount approved by the Building Committee for purchase of furnishings was well below the amount originally budgeted. This meant that several items were not purchased at this time.

In May, several Beech Street Center neighbors raised concerns about the size of the generator and its potential noise. The Building Committee met with the neighbors several times and responded to their questions. The Committee explained that the generator would be used to power the geo-thermal heating and air conditioning system, as well as lights and the elevator if there were a power failure. In addition, the generator would be periodically tested (probably once a month) for a short period of time (approximately 15 minutes). In response to neighborhood concerns, the Building Committee investigated various options, including moving the generator to another location on site, reducing the height of the generator by placing some of it below grade level, replacing the generator with a smaller unit (which would require eliminating emergency power for some things), and removing the generator entirely. During this review the Committee was informed that while the generator met the Town's noise bylaw, meeting the new state noise requirements would require the installation of an extensive (and expensive) noise barrier. Based on this, and at the urging of the Selectmen, the Building Committee decided to remove the generator and provide emergency lights with battery back-ups.



*The new Beech Street Center on Dedication Day*

In mid-November, Karen Pressey resigned from the Committee and Penny Schafer was elected as the new Chair. All who have been involved with the development of the Senior Center, and all who will benefit from this wonderful facility, owe Karen a huge debt of gratitude for the many years of hard and diligent work she has contributed to this effort.

In the final months of 2009, the Building Committee continued to meet to oversee the finalization of building details (i.e. the punch list). In December, a problem with incomplete insulation, resulting in the freezing of some of the fire prevention sprinklers was discovered. These problems have been addressed and the Building Committee continues to monitor the operations of the building.

Respectfully submitted,

Penny Schafer, Chair

Committee Members:

Susan Burgess, Secretary, M. Margaret Callanan, Warrant Committee appointee, Walter Guertin, Treasurer, Cornelius Hegarty, Vice Chair, Paul Laffey, William Lovallo, Karen Pressey (until November 2009), Phyllis Solomon, Janet MacDonald, Accessibility Liaison, Nava Niv-Vogel, COA Director, Management Liaison

## WELLINGTON SCHOOL BUILDING COMMITTEE REPORT

During the early part of 2009, the Wellington School Building Committee focused on obtaining Massachusetts School Building Authority (MSBA) approval for a new Wellington School. On March 25, 2009, the MSBA unanimously approved a matching grant of \$12.4 million for the Wellington School project, subject to approval by Town Meeting and a successful debt exclusion vote within 120 days. The Wellington School was one of the few schools recommended and approved by MSBA as a tear down/rebuild. Total project cost is estimated at \$39.4 million. The Selectmen unanimously approved placement of the debt exclusion vote on a June 8 ballot.

Chair Mark Haley gave a presentation to the April Town Meeting about the Wellington School project. On June 1, 2009, Town Meeting unanimously approved funding of the Wellington School project, subject to a successful debt exclusion vote. On June 8, more than 36% of Belmont's registered voters went to the polls, with just over 65% voting in favor of the project.



After the debt exclusion vote, some long time members stepped down from the committee. Karen Pressey, Phil Curtis, and Greg Poulos resigned and were thanked for their years of service. William Lovallo, Eric Smith, and Heidi Sawyer were appointed by the Moderator to serve. Joe Barrell was appointed by the Board of Selectmen as their liaison to the committee, and Ara Yogurtian joined the committee as a non-voting liaison from the Office of Community Development.

During the summer months, the committee and the architectural team of Jonathan Levi Associates/Burt Hill worked on the final phase of design development, which was completed at the end of August. A traffic study was completed, and the committee heard presentations from experts in civil engineering, mechanical systems, green environmental/energy systems, structural engineering, and landscape. Public meetings were held and several design options were presented for comment and feedback. The Planning Board began its hearings on the project in August.

In July, given the increased number of meetings and the technical detail, the committee hired a part-time professional recording secretary.

Also during the summer, the School Committee considered relocation options for the Wellington students and made the decision to relocate the Wellington students to modular units at Belmont High School. The Wellington School Building Committee was asked to provide oversight of the modular unit construction. Lincoln Architects was hired as architects of the modular project for the temporary Wellington School. In October, Modspace, a modular subcontractor, was hired to set up the modular classrooms.

In September, construction document plans were begun. Planning Board hearings continued with approval and conditions stated. Traffic Advisory Committee (TAC) meetings were held with a traffic study report done. On September 16, the Board of Selectmen called a hearing regarding traffic issues and representatives from many Belmont committees and departments

attended, including the Wellington School Building Committee, the Office of Community Development, the Fire Department, the Police Department, the Planning Board, School Committee, Belmont Public Schools, Traffic Advisory Committee, and neighbors and abutters. Jonathan Levi of Jonathan Levi Associates and Howard Muise of Vanasse, Hangen, Brustlin, Inc. (traffic consultant), also attended.

In October, the Planning Board concluded its hearings of the Wellington Building project and made recommendations concerning parking, fencing, and landscape detail. Input into the recommendations was made by the Fire, Police, and Health Departments. The Planning Board voted affirmatively for:

- A 5' setback from the St Joseph's property line



SITE PLAN  
Wellington Elementary School  
Town of Belmont, MA

J L A / Burt Hill  
18 September 2009

- Parking stall widths of 8'6" instead of the standard of 9' stall widths
- 76 parking spaces + 4 handicap spaces (total of 80 parking spaces)

Extensive review of construction documents, including landscape, civil, and mechanical, continued throughout the fall. The committee also began to investigate the pros and cons of using a new construction delivery program, Construction Manager at Risk (Chapter 149A) for building the new Wellington.

**Timeline for early 2010:**

January - select a CM at Risk contractor

February - Wellington students are relocated to the modular classrooms at Belmont High School

March - demolition of old Wellington School

April – construction begins

The new Wellington School will be 84,000 sq ft and will accommodate a maximum of 575 students, Pre-K to grade 4. For more information on the new Wellington, including the current project status, please visit the Belmont Public Schools website: <http://www.belmont.k12.ma.us/newschool/>

The members of the building committee, appointed by the Town Moderator:

- **Mark Haley**, Chair (Vice Chair of Winn Brook and Burbank Building Committees, member of BHS Athletic Field Building Committee)
- **Pat Bruschi**, Vice Chair (Warrant Committee, Permanent Building Committee, Chair, Capital Budget Committee, several building committees)
- **Joe Barrell** (Board of Selectmen's liaison, Past Building Committees including Butler and Chenery)
- **John Bowe** (Former School Committee, Capital Budget Committee, IT Advisory Committee)
- **Laurie Graham** (School Committee, Belmont Disability Access Commission)
- **Bill Livallo** (Permanent Building Committee, Senior Center Building Committee)
- **Mary McHugh** (former Wellington parent)
- **Joel Mooney** (Permanent Building Committee, Town Hall Complex and Chenery Building Committees, former Wellington parent)
- **Ike Papadopoulos**, Treasurer
- **Lucy Pullen**, Secretary (former Wellington parent, neighbor)
- **Heidi Sawyer** (Wellington parent liaison)
- **Eric Smith** (Warrant Committee)

School and Town administration:

- **Gerry Missal** (Director of Finance and Administration, non-voting)
- **Amy Wagner** (Wellington Principal, non-voting)
- **Ara Yogurtian** (Office of Community Development, non-voting)

Respectfully submitted,

Mark Haley, Chair

Wellington School Building Committee

# ◀ LAND USE AND NATURAL RESOURCE PLANNING ▶

## CONSERVATION COMMISSION

### INTRODUCTION

The Conservation Commission is an appointed Town board responsible for the implementation of the Massachusetts Wetlands Protection Act (WPA), a state law that is administered primarily by municipalities throughout the Commonwealth. While the regulation of activities within the jurisdiction of the Wetlands Protection Act is the primary function of the Commission, the Conservation Commission is also the responsible agent for Conservation lands in Belmont, and spends a great deal of time and energy in promoting and sponsoring the stewardship of Rock Meadow. With the considerable assistance of an active group of volunteers, the Commission also runs the Victory/Community Gardens at the southern end of Rock Meadow, and provides over one hundred low cost plots for the growing of produce or flowers.

### PERSONNEL

The Commission consists of seven (7) regular members, as well as several dedicated associate members. The members of the Commission, as well as the associates, commit to attending regular, monthly meeting of the Commission, as well as site visits to inspect each property subject to a wetlands permit. The Commission meetings are well attended, and the Commission notes that they continue to benefit from the participation of many well informed and interested Townspeople. Notices of meetings, agendas and meeting minutes are posted by the Town Clerk, and on the Town web site, and the Commission notes that all are welcome and participation encouraged.

Current Commission members are Nancy Davis, David Webster, James Roth, Margaret Velie, Faustino Lichauco, Martha Moore and Miriam Weil. Miriam Weil is chairperson and Martha Moore is vice-chairperson. We have three associate members Jeffrey North, Debbie Hartman and Barbara Gardner.



The Commission has a part time agent, Mary Trudeau, who keeps regular office hours in the Homer Building, located at 19 Moore Street, in the Town Hall complex. Her daily responsibilities include interacting with applicants, as well as being the interface between the Commission and residents. As the public face of the Commission, the Agent meets with applicants and assists them in preparing the documents they need to file. In doing so, she guides them through the often intricate process with skill and patience. This results hearings that focus on substantive aspects of the application, rather than in addressing informalities in the application process. The Commission realizes the importance of providing assistance to property owners and potential property owners who must appear before us before conducting activities in wetland resource areas or buffer zones. We are dedicated to providing a clear understanding of the requirements under the WPA.

As an agent of the Commission, she is also empowered to monitor Applicant's activities, and to issue enforcement actions in connection with activities that violate the WPA. This has resulted in timely enforcement of the Act against activities that may have otherwise gone undetected.

### GRANTS AND LAND MANAGEMENT ACTIVITIES

The Conservation Commission has been administering state and federal grant funding to help carry out much needed maintenance and restoration activities of Belmont resources. In the past year, the Commission administered funds from two programs. These programs are summarized below.

#### NRCS Cost Share Program

As in recent years, much of the Commission's efforts have been towards the management of Rock Meadow, with the long term goal of restoring the traditional grassland character of the area. Several years ago, the Commission contracted with the Ecological Extension Service of the Mass Audubon Society to prepare a detailed ecological analysis of the meadow. This analysis, which was partially funded through Partners for Fish and Wildlife Service Program grant, represented the technical basis for the grant applications used to fund meadow restoration.

The report identified several issues, including the need to better manage the ecosystem to restore the early successional cover that historically characterized the Rock Meadow grasslands, as well as the need to control non native and invasive plant species within the meadow effectively.

Based on the report, the Commission developed a formal maintenance and management plan for the Meadow. With this management plan in hand, the Commission applied to the USDA Natural Resources Conservation Service (NRCS) for a Wildlife Habitat Improvement Plan (WHIP) contract to fund a ten- year improvement program. WHIP is a voluntary program that encourages the creation of high quality wildlife habitats to support wildlife populations of local significance. The Commission worked with the NRCS to develop a wildlife habitat development plan, which ultimately became plan the basis of the cost-share agreement between NRCS and the Town.

The estimated cost of the ten year management plan was approximately \$79,000 dollars. The Commission received approximately \$50,000 dollars over the next ten years in NRCS funding for this project, leaving the Commission with a commitment of approximately \$30,000 dollars. The Commission sponsored a bill at Town Meeting to establish a revolving account with seed money (the \$30,000 dollars) for grant-sponsored activities. The bill was passed unanimously, and the account established.

The management/restoration project continues. As in past years, Polatin Environmental Services was contracted to carry out the majority of the activities prescribed in the plan. The activities began with mowing and cutting back of invasive species such as buckthorn, Black Swallowort and Japanese knotweed. Ailanthus trees were chemically treated in preparation for subsequent removal, and other woody vegetation was cut or mowed to restore more than 20 acres to a meadow condition. The restoration activities are being closely monitored by Mary Trudeau, the Conservation Commission's agent, as well as representatives of NRCS.

The 2010 growing season is the first year that the WHIP Cost Share Agreement will not fund the annual mowing. After three consecutive years of WHIP funded mowing, the Conservation Commission feels strongly that an annual mowing is necessary to maintain the current condition of the site, and will be working with the Friends of Rock Meadow to fund a mowing this summer. The Commission is currently developing a fund raising program to ensure that the meadow remains healthy and well cared for this summer.

#### TRAILS GRANT

In September of 2006, the Commission cosponsored a Rails to Trails grant application with the Friends of the Western Greenway, New England Mountain Bike Association and the Massachusetts Audubon Society. The Commission successfully secured this grant. Beginning in fall of 2007, this grant funded maintenance and improvement of over 2 miles of existing trails, the reconstruction of the bridge linking the Meadow to the Met State campus, construction of over two hundred feet of boardwalk across low lying areas, as well as the purchase of a brush cutter to aid in the maintenance of the Meadow. The work and purchases funded by this grant were completed in June of 2009, and the Town was fully reimbursed for all items.



#### BROCHURE PROJECT

This winter, the Commission was fortunate enough to have Julia Bowling, an Oberlin College student, intern with the Commission. Julia worked to develop several brochures for the Conservation Commission, including a Rock Meadow pamphlet, complete with a trails map, and a Community Victory Gardens brochure. These informational materials will be available on the Conservation Commission web site and can be downloaded and printed at home.

## VICTORY GARDENS and ROCK MEADOW ACTIVITIES



Recent activity in Rock Meadow has included the reclamation of an area of meadow that had been riddled with *Ailanthus* stumps (the trees having been cut several years ago in the initial meadow restoration.) Through the combined efforts of Peter Castanino and the Belmont Department of Public Works and our contractor, Frank French of James Flett and Sons, the stumps were pulled, a foundation remains removed and numerous rocks and boulders pulled from the meadow. The earth work has created mowable meadow lands off of the Mill Street parking area, and will allow for creation of additional areas for use by the Community Victory Gardens.

The Commission, again, worked with longtime volunteer farmer/manager Bruce Westgate to manage the Victory Gardens. The Victory Gardens are located in the southeast corner of Rock Meadow, and provide plots for up to about 100 local gardeners. Although garden membership has fluctuated through the years, there is currently a waiting list of approximately 75 gardeners. Last year, several plots were reclaimed through the efforts of a few zealous gardeners, increasing the number of plots available for rental. As a result of some recent reclamation work in Rock Meadow in the winter of 2010, the possibility of adding additional gardens again exists. While each plot is individually managed, the Commission provides water and compost to the gardens and is interested in restoration of the path system and fencing of the plots. The Commission has used excess funds to contribute to the maintenance and restoration of Rock Meadow.

An important component within the gardens is the volunteer contributions that allow for the continued operation of the program. In addition to the long term stewardship of Bruce Westgate, several gardeners were enormously helpful. In particular, Geno Volpe maintains the watering system, Kathy Martin and Victoria Thatcher were immensely helpful in garnering support for the gardens and in organizing the work day, and Maria Leza provided continuous efforts towards eradication of invasive plant species within Rock Meadow and the gardens.

Joe Finn, a local birding expert, continued his Bluebird nesting work in Rock Meadow. Joe established and maintained over twenty bird boxes last summer, resulting in several nesting pairs and subsequent broods of Bluebirds. Joe is one of the volunteers who adds technical expertise and energy to the Commission's efforts to increase the value of Rock Meadow for wildlife habitat.

While the USDA WHIP grant has provisions for the control of invasive plant species, we also have a local volunteer who spends hundreds of hours every year attacking the Bittersweet vines in Rock Meadow, and adjacent woodlands. Dr. Maria Leza has been tireless in her efforts to control the tenacious vines, and the results of her cutting program are visible in many corners of the Meadow. Dr. Leza is a long time Community gardener and has mentored several new gardeners in the art of organic gardening.

Deb Hartman, an abutter to Rock Meadow, contributes to the stewardship of Rock Meadow in more ways than can be described in this report. She has organized fund raising for mowing and maintenance activities, and took charge of the path mowing schedule for Rock Meadow over the summer months. On a personal level, Deb has continued to commit to maintaining the paths in Rock Meadow, and with the assistance of her husband, regularly mows the various walking trails.

While the DCR grant was a joint effort between the Commission, Habitat and New England Mountain Bike Association (NEMBA), the efforts of Mike Tabaczynski, Tom Grimbel, and their band of talented carpenters, again, deserve a special "shout out". Mike and Tom are well known throughout the region for their tireless efforts to assist towns in creating and maintaining accessible paths through public lands. On behalf of the NEMBA, Mike and Tom planned and executed the work parties that constructed the Grant projects. Through their efforts, hundreds of volunteer hours were logged in the construction of the new

Bridge across Beaver Brook, the two hundred plus feet of boardwalk, and the path improvements made throughout the meadow. These improvements are truly a testament to volunteer efforts and the commitment of the Belmont community to the improvement of public access to Rock Meadow.

#### PUBLIC HEARINGS

The Commission meets monthly to review applications for work within the jurisdiction of the Commission. Any project within one hundred feet of a wetland requires the review of the Conservation Commission and the issuance of a permit under the Massachusetts Wetlands Protection Act. The review and issuance of permits is time consuming, requiring extensive review of proposals, site visits and occasionally the use of experts to evaluate a particular project.

This past year, projects included several single family homes, additions to a few existing homes, as well as the continued review of a large residential housing project proposed on the "uplands" site, located between Route 2 and Little Pond.

Respectfully submitted,

Miriam Weil, Chairman

Nancy Davis, Tino Lichauco, Martha Moore, Jim Roth, Margaret Velie, David Webster, Jeffrey North (Associate), Debbie Hartman (Associate) and Barbara Gardner (Associate)

*(Photographs courtesy of Kathy Martin)*

### **HISTORIC DISTRICT COMMISSION**

During 2009 the Belmont Historic District Commission (HDC) was busy performing its dual role as the administrative body responsible for preserving the integrity of the Pleasant Street and Common Street Historic Districts and as Belmont's Historical Commission with the duty of advising the Town on how to protect and preserve its historic resources, especially its most significant older buildings and surviving landscapes.

Within the Pleasant Street Historic District, the Commission continued to be involved in three major activities:

First, the Commission continued to assist both residents and Town administrators in preserving the historic character of their properties and in making appropriate alterations and additions when necessary. Numerous public hearings were held during the year to discuss and/or review plans for changes and additions and to cite historical precedents that might assist owners in designing these improvements.

Second, to better serve these residents, the Commission carried on with the development of a clearly defined set of Guidelines for residents to follow in maintaining and improving their houses. The Guidelines have been completed and the Commission is now prepared to insert them onto the Town's website. We will also be seeking Town funding for its publication.

Third, Commission member Allan Vanderley joined with members of the Town's Building Services Department to explore energy and related improvements to the Town Complex, in particular the Town Hall.

In its capacity as the Town's Historical Commission, the Commission was involved in the following activities:

First, in association with the Belmont Shade Tree Committee, and in cooperation with the Community Development Department and its engineering and landscape consultants, the Commission offered its support for the planning of streetscape improvements along the Belmont Street/Trapelo Road Corridor, particularly with respect to both new and historic patterns of residential, commercial and transitional forms of development, in an effort to protect and enhance the historic architectural and landscape resources which may be impacted by the project.

Second, members of the Commission served on various Task Force committees of the Comprehensive Plan. The Historic Preservation Task Force, led by Commission member, Joseph Cornish, submitted draft recommendations to the Planning Board and consultants for inclusion in the final Comprehensive Plan.

Third, the Commission sought and received approval from the Massachusetts Historical Commission declaring the Benton Library eligible for nomination to the National Register of Historic Places.

Fourth, the Commission entered into an informal partnership with the McLean Land Management Committee to seek ways to preserve and re-use the Town-owned Barn at 248 Mill Street as a community resource.

Looking to the future, the Commission will (1) continue to work on the projects already underway and listed, in part, above; (2) continue to serve in an advisory capacity to the Planning Board in developing a demolition delay bylaw for Belmont; and, (3) respond as rapidly as possible to all Massachusetts Historical Commission requests for comment on proposed construction projects that might affect Belmont resources listed on the Inventory of the Historic Assets of the Commonwealth.

Members will also continue to serve as representatives of the Commission on other Town committees, including Member Rick Pichette wrote a paper, Belmont Values Preservation: The Economics of Historic Preservation and Historic Districts. It is

currently available on the Town's website. Mr. Pichette also continues to serve as Commission liaison on the McLean Land Management Committee.

With regard to the Commission's membership, long-time members Richard Cheek and Lydia Ogilby retired after many years of distinguished service. They were both honored in a ceremony at Town Meeting. Mr. Cheek and Ms. Ogilby now serve the Town as HDC Chair Emeritae. Joseph Cornish and Lauren Meier were appointed to the Commission by the Selectmen.

The Commission wishes to thank everyone who has helped to preserve Belmont's rich legacy of fine buildings, beautiful landscapes and other historic resources over the course of the year. We look forward to your continued advice and assistance in 2010.

Respectfully submitted,  
Paul Bell, Co-Chair  
Michael Smith, Co-Chair

### **MCLEAN LAND MANAGEMENT COMMITTEE**

The McLean Land Management Committee, created by the Memorandum of Agreement between the Town of Belmont and McLean Hospital, consists of nine members (Chairman Ellen O'Brien Cushman, Martha Moore, Harlan Carere and Richard Pichette from Belmont, Michele Gougeon, Andy Healy, Frank Keefe and Steve Kidder from McLean Hospital and Wesley Ward from The Trustees of Reservations, holder of the Conservation Restrictions). The work of the Committee is funded by the McLean Open Space Maintenance Fund created by the McLean transaction and by the revenue from the cell tower in the inactive cemetery land as well as by generous grants from conservation groups, not by the property tax.

During 2009, the Town benefited from our partnership with abutting neighbors, members of the New England Mountain Bike Association and the Judith K. Record Memorial Conservation Foundation, volunteers in the "Belmont Serves" day and other members of the extended Belmont community. The partnerships range from generous funding to volunteer efforts. Principle work conducted during 2009 continued to implement the overall goals and objectives of the committee as well as the outline of work highlighted in the ecological management plans developed by BSC and Audubon Extension Service:

1. Re-align property identity to Mill Street by demolishing all structures at 251 Mill Street, create small parking area as bid alternate. New trailhead was created using contract and volunteer labor, thanks to the efforts of Tom Grimble.
2. Working Groups- Progress in 2009, Plans To Be Implemented in 2010:
  - Trails/ Parking/Access/Signage - The main identity of the property will shift from Concord Avenue to Mill Street, requiring modification of trail system/ signage. Trail "12A Alternate", a multi-use trail along the lower portion of the Great Meadow to preserve the Committee's designation of the scenic Trail 11 across the field for pedestrians only. Preparing recommendation for the reconstruction of Trail 1 (the old coal road), used for fire access to the property is expected in 2010. Changes, closing, opening, rerouting trails must be consistent with the conservation values and public access goals of the committee;
  - User Survey – Survey form and method prepared. Informal survey of users took place February 2009 with only limited reports. More formal survey has not yet occurred;
  - Maintenance/Security/ Enforcement – Research/ comparison with like properties, learning from their successes and failures to incorporate into the protection plan for the property given financial restrictions. Comparable properties research completed, recommended rules and regulations for the property, which were adopted. Volunteer Tom Grimble is creating temporary posting boards for the signs to be installed in early 2010. End of 2009, tasked with itemizing and quantifying the routine work currently performed by the LMC Chairman: determine if tasks are or can be performed by incorporating into existing Town functions, eliminating duplication, streamlining purchasing.
3. Routine Maintenance Per Consultant Reports–
  - Continued to restore meadows by mowing and selectively use herbicides,
  - With Town DPW assistance, added two vehicular gates with signs and a small access ramp for wheelchair access and to serve as channel for the excessive runoff onto the Open Space from the driveway.
4. The Trustees of Reservations spearheaded the correction of an error in Conservation Restriction B1 to properly reflect the property lines and conservation restricted property that was transferred to the Cosman family in the original McLean Memorandum of Agreement. The correction was approved by the Board of Selectmen, McLean Hospital, The Trustees of Reservations and the Commonwealth of Massachusetts and recorded with the deed and Conservation Restriction at the Middlesex Registry of Deeds.
5. Volunteer Work Day – Spearheaded by the Belmont Religious Council, "Belmont Serves" was a tremendously successful day in October at McLean Open Space. Nearly 40 volunteers, many of whom had never before visited the property, helped: clear trash and debris and reverse vandalism; cut seedlings and brush in the Great Meadow, and at the base of the Lone Tree; cut brush and invasives overgrowing a remnant rock wall in the Great Meadow. We look forward to Belmont Serves 2010.

Respectfully submitted,  
Ellen O'Brien Cushman  
Chairman, McLean Land Management Committee

## METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council did not submit a 2009 Annual Report.

### OFFICE OF COMMUNITY DEVELOPMENT

**FULL TIME PERSONNEL**

Glenn R. Clancy, P.E., Director  
 Jay Szklut, Planning & Economic Development Manager  
 Jeffrey A. Wheeler, Planning Coordinator  
 George W. Mahnke, Inspection/Enforcement Officer  
 Philip D. Harris, Inspection/Enforcement Officer  
 Ara Yogurtian, Resident Engineer

Pauline M. Daniels, Administrative Coordinator  
 Karren Lee, Administrative Assistant I  
 Maria Reddington, Administrative Secretary

**PART TIME PERSONNEL**

John D. MacDonald, Plumbing and Gas Inspector  
 Mary Trudeau, Conservation Commission Agent

**ENGINEERING DIVISION**

**Atlas**

In 2009 The Office of Community Development worked closely with the IT Department to make the Assessor's Atlas available through the Towns Geographic Information system (GIS). In the future the atlas will be available electronically to anyone looking for lot and owner information.

**Board of Assessors**

Along with the preparation of the Atlas, the Department provided other information at the request of the Assessors including computing the areas of parcels of land, supplying Atlas prints for tax abatement cases and consulting with the Assessors' Department staff.

**Conservation Commission**

During 2009 the Engineering Division provided copies of various Wetland area maps as requested and assisted the Commission with various questions concerning proposed projects in the wetlands.

**Electric Light**

As in previous years when requested, various plans were prepared showing all underground utilities to assist the Electric Light Department with the layout of utilities.

**Pavement Management**

In 2009, the following roadways were reconstructed.

Name	From	To
<b>Reconstructed</b>		
Sycamore Street	Lexington Street	White Street
Goden Street	Concord Avenue	School Street
Marsh Street	650' of Woodbine Road	800' W of Evergreen Way
Marsh Street	Winter Street	650' W of Woodbine Road
Park Avenue	Park Avenue Circle	Arlington Town Line
Park Avenue Circle	Park Avenue	Park Avenue
Grove Street	Washington Street	Huron Avenue
Grove Street	Huron Avenue	Fairview Avenue
School Street	Temple Street	Washington Street
School Street	Washington Street	Livermore Road
School Street	Livermore Road	Belmont Street
Beech Street	Waverley Street	Trapelo Road
Belmont High School Driveway	Main Entrance	West Parking Lot Exit
Leonard Street	Wheelchair ramps	
Concord Avenue	Cottage Street	Underwood Street
Belmont Library	Selective sidewalk and asphalt curbing	

Concord Avenue East Bound	Cottage Street	Underwood Street
Concord Avenue West Bound	Louise Road	Cottage Street

The following roadways were crack sealed.

<b>Name</b>	<b>From</b>	<b>To</b>
<b>Crack sealed</b>		
Adams Street	Randolph Street	Temple Street
Agassiz Street	Agassiz Avenue	Trapelo Road
Chandler Street	Lexington Street	Watertown line
Lodge Road	Cross Street	Oliver Road
Oak Avenue	Trapelo Road	Payson Road
Payson Road	Common Street	Oakley Road
Pine Street	Trapelo Road	Payson Road
Royal Road	Clark Street	Common Street
Waverley Street	Trapelo Road	Beech Street
Stone Road	School Street	Orchard Street
Hittinger Street	Underwood Street	Brighton Street
Dow Avenue	Route 2	Lexington Line
Marsh Street	800' W Evergreen	Park Circle
Hurley Street	Middlecot Street	Brighton Street
Statler Road	Channing Road	Brighton Street
Concord Avenue	Mill Street	Winter Street
Country Club Lane	Greensbrook Way	Marsh Street
Acorn Street	Oak Avenue	Pine Street

The following roadways were patched.

<b>Name</b>	<b>From</b>	<b>To</b>
<b>Patched</b>		
Lexington Street	Belmont Street	Trapelo Road
Royal Road	Clark Street	Common Street
Common Street	Concord Avenue	Slade Street
Clifton Street	Prospect Street	Pleasant Street
Brighton Street	Pleasant Street	Cambridge Line
Waverley Street	Trapelo Road	Beech Street
Waverley Street	Beech Street	Common Street
Belmont Street	Lexington Street	Trapelo Road
Stone Road	School Street	Orchard Street
Hittinger Street	Underwood Street	Brighton Street
Country Club Lane	Greensbrook Way	Marsh Street

**Health Department**

The Office of Community Development continued to work very closely with the Health Department in 2009. Many of the public safety issues that are addressed by the Building Inspector also involve the Health Department. Additionally, the Director of Community Development works very closely with the Health Department regarding proposed septic systems under the Title V Regulations. The Department also works closely with the Health Department to review plans for new restaurants.

**Police Department**

The Department worked closely with the Traffic Division in 2009 on several projects such as traffic pattern realignments and crosswalk locations as requested by different neighborhoods in Town. The Department also worked closely with the Police Department during numerous reviews of proposed developments that would impact traffic in Town.

**Sanitary Sewers**

During 2009 private contractors made 16 connections to the sanitary sewer. The Department continued to provide various information as requested.

**Storm Sewers**

Private contractors made 8 connections to residential properties and the Department took measurements and locations of the sewers for permanent records.

**Town Clerk**

Restriction lines, 150 feet from election polling places, were marked out at each of the eight precincts at the request of the Town Clerk.

The Department also assisted the Town Clerk in selecting the proper house number for new or converted dwellings by providing technical assistance and plot plans of the property.

**Traffic Advisory Committee**

In 2009 the Director of Community Development attended monthly meetings as staff liaison to the Traffic Advisory Committee. Truck traffic, intersection redesign, Trapelo Road redesign as well as many other concerns was discussed at these meetings. Information and support was given to the Committee by this department as needed.

**DPW Water Division**

The Engineering Division performed various functions for the Water Division including locating sanitary sewers and storm drains for repair and/or replacement of domestic water lines and main lines.

Notifications of new sanitary sewer house connections were sent to the Water Division to update the sewer use master list for billing purposes. Additionally, all phases of the Water Division's Capital Improvement Plan are closely coordinated with the Engineering Division in order to ensure coordination of utility replacements or upgrades with the Pavement Management Program.

**BUILDING DIVISION**

During 2009, this division processed 779 building permits, received 29 possible zoning violation complaints, 13 possible building code complaints and 29 general bylaw violation complaints. Estimated total building construction value was \$28,513,305.80. All alleged zoning and building code violation complaints received during the year were investigated and notifications were sent to the parties involved. Through the cooperation of the Fire Department, the Building Division is notified of every fire in which possible structural damage is evident. Immediate inspections are made and recommendations given to the owners or builders.

Income for the calendar year 2009 from Building Permits totaled \$426,545 and income from Plumbing, Gas, Board of Appeal, Certificate of Inspections, Home Occupation, Signs, etc. totaled \$42,832. Total income received by this division was \$469,377.

During 2009, 459 plumbing permits were issued to properly licensed persons. Inspections were made on all work for which permits were issued and other inspections were made at the request of the property owner. Total income received was \$22,761.

During 2009, 310 gas permits were issued for which all necessary inspection and re-inspections were made. Total income received was \$7,587.

**State Building Code**

During 2009, as part of the duties required by the Massachusetts State Building Code, this division inspected 98 public buildings and spaces, (schools, hospitals, restaurants, public halls, day care centers etc.) for compliance with safe egress, emergency lighting and maximum capacity. The Code requires on-site inspections. Mandatory fees collected during 2009 totaled \$4,084. As a means of keeping informed with the State Building Code and its ongoing changes and amendments, representatives from this division attended several state sponsored workshops during 2009.

**PLANNING DIVISION****Zoning Board of Appeals**

During 2009, the Zoning Board of Appeals heard 30 (23 residential / 7 commercial) cases for Special Permits and/or Variances with the following results (some of these cases involved more than one application):

TOTAL CASES	30
Special Permits	26
Variances	4
DECISIONS	29
Withdrawn	0
Denied	4
Granted	25
Pending	1

### Planning Board

The Planning Board heard 4 Design Site Plan Review approvals. These cases included reviewing commercial developments, and freestanding signs.

TOTAL CASES	5
Site Plan Review	4
Special Permit Sign	1
DECISIONS	5
Granted	4
Withdrawn	1

Total application fees for both the Zoning Board of Appeals and Planning Board were \$6,500.00.

Respectfully submitted,  
Glenn R. Clancy, P.E.  
Director of Community Development

## PLANNING BOARD

The Planning Board had a very full agenda in 2009, including holding hearings on and bringing before Town Meeting seven amendments to the Zoning By-Law, undertaking Design and Site Plan Reviews for two major projects, and engaging the community in developing the Town's Comprehensive Plan.

The Board included Jennifer Fallon, Chair, Andres Rojas, Clerk, Sami Baghdady, Karl Haglund, and Carla Moynihan. Mr Baghdady was reappointed by the Board of Selectmen for a three year term. Representatives from the Board to other boards included: Traffic Advisory Committee, Mr. Haglund; Belmont Housing Trust, Ms Moynihan; Capital Budget Committee, Ms Fallon; Capital Projects Overview Committee, Mr. Rojas.

Among the significant amendments to the Zoning By-Law adopted by Town Meeting was the Historic Accessory Building By-Law, to promote the preservation of historic barns and carriage houses in Belmont. This was adopted in two parts, one allowing use for a home occupation and a second allowing creation of one dwelling unit in accessory buildings located in residential districts and designated as historic. Also adopted was an amendment allowing houses of worship and educational institutions to share their parking lots for particular uses not accessory to the business of the institutions themselves, some by-right and some by Special Permit. Clarifying amendments relating to the designation of authority under the Inclusionary Housing provision and the regulations for standing signs were also adopted.

At the Special Town Meeting in the fall, inviting investment in the area along Trapelo Road near Central and Palfrey Squares while Comprehensive Planning is underway, an Interim Planning Overlay District was adopted. This temporary Overlay District allows mixed-use developments of up to three stories by Special Permit on land parcels above a designated size. Recognizing that parts of the Inclusionary Housing By-Law may have been unrealistic and an impediment to development of new housing, the Board and the Housing Trust presented and Town Meeting passed a major revision to the by-law, changing, among other things, the percentages of affordable residential units required for developments in the Town.

The Board held hearings to consider and approved with conditions the Site Plans for a housing development project proposed under the Oakley Neighborhood Smart Growth Overlay District on the former Our Lady of Mercy parish properties and for the new Wellington School. Other significant projects included further study at the request of the Board of Selectmen of the Town's residential parking policies which include limits on the number of vehicles parked in a driveway and limits on front yard parking both in the Zoning By-Law and the overnight on-street parking ban found in the general by-law. Public input was gathered through public forums and a survey, and a report including analysis and recommendations was presented to the Board of Selectmen. The Board also adopted new Planning Board Rules and Regulations, and new guidelines for Design and Site Plan Review, including design standards to serve as a guide for new developments.

With the planning staff, the Board continued the process to consider the future of Waverley Square. A final report with potential zoning recommendations was received from the Cecil Group in the spring, and the process continued with additional public discussions to consider alternative visions and possible zoning models. Consideration of these possibilities for Waverley Square will continue after the Comprehensive Planning Process is complete.

A major focus of the Board's time and effort this year was the process to develop a Comprehensive Plan for Belmont. The Board met with the consultant team of Larry Koff and Associates to kick off the project in January. Meetings were held with a committee of civic leaders and a technical committee of Town staff to review the findings of the consultants and shape the initial public presentations. A well attended public forum, several workshops and a survey gathered community input and began to identify concerns and goals. In June, the consultant team presented a preliminary report to the Board that identified existing conditions, issues and choices for the Town to consider.

In September, Phase II of the process began with the formation of six working committees of Town board representatives, business owners and residents to focus on the areas of Housing, Economic Development, Historic Preservation, Transportation and Energy, Open Space and Greenbelt Connections, and Public Facilities and Finance. These groups worked through the fall to identify issues and goals with strategies to achieve them for each of these topic areas. Their reports, along with the Phase I report and other planning material, are available on the Comprehensive Plan website which can be found, through a link on the Planning Department's page on the Town's website.

The process will continue into 2010 with more public discussion and input guiding the drafting of the Comprehensive Plan. The Board hopes to join the Board of Selectmen in adopting the Plan for the Town and presenting it to the Annual Town Meeting in April. The Board looks forward to the completion of this very important guide to Belmont's future and to moving to the next steps of considering the implications of the identified goals for our Zoning By-Law. We invite and look forward to your participation as the process moves forward.

The sincere thanks of the Board go to the staff of the Office of Community Development and, especially, to Jay Szklut, Planning and Economic Development Manager, and Jeffrey Wheeler, Planning Coordinator, for their support and guidance throughout the year.

The Planning Board welcomes and urges public participation. The Board's meeting notices and current information on active projects are posted on the Planning Board's webpage within the Town's website. Comments and questions are welcome and can be sent to [jsklut@belmont-ma.gov](mailto:jsklut@belmont-ma.gov) or [jwheeler@belmont-ma.gov](mailto:jwheeler@belmont-ma.gov).

Respectfully submitted,  
Jennifer Fallon, Chair

## PLANNING DIVISION

During 2009 the Planning Division devoted considerable time supporting the development of the Town's Comprehensive Plan. Staff coordinated development of a Comprehensive Plan Steering Committee which provided input into the key issues and concerns the community faces in the future. A public forum was held at the Town's High School with approximately 75 to 100 persons in attendance. Phase I of the planning process was completed in September and a report was circulated to Board members, the Board of Selectmen, and members of the Comprehensive Plan Committee. Phase II was initiated with a Public Forum held in September. That forum reviewed the results of phase I and identified 6 topical areas for further discussion. Each topic spurred the creation of a committee charged with developing a set of goals, objectives, and recommendations to be considered for inclusion in the Town's Comprehensive Plan. In December, the first of three public workshops was convened to review the first set of recommendation coming out of the committee's work. Throughout this process all staff was heavily involved in reviewing and revising draft documents, lending support to the various committees, organizing and scheduling meetings, working with the consultant team, and keeping the Planning Board up-to date. A special thanks is extended to the chair of the Planning Board, Jennifer Fallon, who became the division's third staff person supporting this project.

2009 also saw the adoption by Town Meeting of four significant zoning amendments. Town Meeting approved the Historic Accessory Building Preservation bylaw which allowed use of an historic accessory building as a dwelling unit or as a home office. Both uses, previously not allowed, were seen as increasing the possibility that owners of these structures would preserve the buildings because of the new income source. Also passed was an amendment increasing the allowed uses for institutional (schools, churches, etc.) parking lots previously restricted to uses related to the principal use only. The fall Special Town Meeting saw the passage of an amended to the Town's Inclusionary Housing Zoning By-Law. This amendment reduced the required number of affordable units in hopes of encouraging housing development and thereby the number of affordable units in the Town. Town Meeting also passed a Central/Palfrey Interim Planning Overlay District that allowed a higher density development by Special permit than previously allowed. Division staff prepared the language for each of the amendments and developed the presentation materials to help explain the intent, function, and expected results of each amendment.

In June of 2009, the Town voted to approve financing for a new Wellington School which initiated site plan review for the temporary modular classrooms and for the new school buildings. Planning staff coordinated the review and public hearing process for this important Town project. Also in 2009, plans were submitted for the development of the Town's 40R Overlay District, the former Our Lady of Mercy Church site. The plans called for a mix of single, two-, and three-family buildings with a total of 17 new residential units. Staff reviewed the plans for consistency with the overlay zoning and reviewed comments received from other Town Departments on storm water, sewerage, traffic, and parking impacts. Staff also provided comment to the Planning Board during the public hearing process and subsequent deliberations. The project was approved by the Planning Board and demolition of existing structures began in December of 2009.

An ongoing responsibility of the Planning Division is to provide staff support to the Planning Board and the Zoning Board of Appeals. Staff provides administrative support including recording of minutes; posting of meetings, maintaining files, and drafting of decisions. The Planning Board convened 22 times during the year while the Zoning Board met 14 times. Staff, under the direction of the Planning Board, developed and administered a computer based survey dealing with three residential parking issues: overnight parking, number of vehicles allowed to be parked in a driveway, and parking in front yard area. Staff

organized several meetings with residents to discuss results of the surveys and to gather more information on resident opinions and attitudes. Staff drafted a report for comment to the Planning Board with the final report with recommendations submitted to the Board of Selectmen for action.

2009 also saw the adoption by the Planning Board of "Design Review Guidelines." These guidelines, initially drafted by staff, discuss design criteria related to both infrastructure and buildings, site design, landscaping, and off-street parking. These guidelines provide developers a template by which they can design their projects knowing the concerns and designs preferred by the Board prior to submitting an application.

Waverley Square continued to be a major focus of the Division's workload in 2009. Together with the Planning Board and a consultant team, several possible zoning alternatives for the Square were presented to residents. The zoning proposals focused on attempting to create a Waverley Square that was not an assemblage of commercial districts but that presented a concept for the development of a village center for the Waverley area. Staff also urged that the use of special permits be limited with three stories allowed by right. Residents generally were not in support of the recommendations and asked that a rezoning undergo further study.

Staff also met with a development team interested in securing air rights over the Waverley Square MBTA Commuter Rail Station to allow construction of a mixed use retail/office/parking building above the "triangle" lot. After several meetings with Waverley Square residents, the prospective project was dropped. Also during 2008, final approvals for the redevelopment of the Belmont Center Fire Station were issued. Staff worked with the Planning Board, the Zoning Board of Appeals, the Belmont Center Planning Group, and the Historic District Commission to gain these approvals.

Although the economy has significantly affected development at McLean Hospital, the Planning Division continues to administer and monitor the development. In 2009, Brookdale Senior Living, Inc. announced that it was canceling its partnership with McLean Hospital and would not be developing the Assisted Living Component. McLean is currently searching for a new developer for this component, Northland Development Corporation continues development of Phase II of the condominium project albeit at a much slower pace. In 2009, the issuance of the final Certificate of Occupancy for the former Belmont Center Fire Station marked the completion of this renovation and the opening of new restaurant serving Belmont residents and others. Staff played an important role in monitoring the renovation to insure compliance with site plan review conditions.

The Division continues to be responsible for the documentation required as part of the Town's membership in the WestMetro HOME Consortium. Through this federally funded affordable housing program, the Town receives approximately \$100,000 each year. Currently, the money is being used for the Waverley Woods Affordable Housing Development. Staff support was also provided to the Capital Projects Overview Committee. That Committee is looking into the possible re-use of the Town's incinerator site. Planning Division staff is working with Town Counsel to confirm Town ownership of the parcel. Staff also represents the Town at various meetings with the Metropolitan Area Planning Council (MAPC). MAPC is the regional planning agency responsible for guiding transportation funding and planning and holding regional planning forums.

A significant ongoing responsibility of the Planning Division is assisting the public on all land-use related questions, reviewing development proposals, acting as liaisons to other departments and committees, attending meetings of other boards and committees, and being available to respond to other planning/zoning related issues. Staff includes Planning and Economic Development Manager Jay Szklut and Planning Coordinator Jeffrey Wheeler.

The Planning Division commits to providing a high level of service to the public. The Division is part of the Office of Community Development which is located on the second floor of Homer Building within the Town Offices complex. Office hours remain Monday through Friday from 8:00 a.m. to 4:00 p.m. Residents are also urged to visit the OCD web page at [www.town.belmont-ma.gov](http://www.town.belmont-ma.gov) for current information on active projects and for a copy of the Belmont Zoning By-Laws.

Respectfully submitted,  
Jay Szklut, Planning and Economic Development Manager  
Jeffrey Wheeler, Planning Coordinator

### **TRAFFIC ADVISORY COMMITTEE**

The Traffic Advisory Committee meets monthly on a variety of traffic and pedestrian related safety issues. These issues are brought to us by the Board of Selectmen, Town Committees, and the residents and business owners of the Town of Belmont. Our charge is to review, listen, discuss, evaluate, and make recommendations to the Board of Selectmen with the expertise and guidance of our Director of Community Development, Glenn Clancy and our Belmont Police Department traffic expert, Sergeant Kevin Shea. This process is conducted in the open with the full participation and assistance of the public. Our recommendations are based upon automobile, pedestrian and cyclist safety and they take into account the effects on residents and business owners. When appropriate, we invite participation from Fire Chief David L. Frizzell. All recommendations are voted upon by members and brought before the Board of Selectmen for a final vote. Interested parties who disagree with Traffic Advisory Committee recommendations are encouraged to bring their dissenting view to the Board, either in person or by writing.

We have worked, this year, on a number of traffic related issues large and small. All were given thoughtful attention and recommendations for action were made when appropriate. There are times when no action is taken. The following is a brief summary of some of the work of the Traffic Advisory Committee this year.

#### Harvard Lawn Traffic Mitigation

Residents of the Harvard Lawn neighborhood have long expressed unhappiness with the speed of cars and the cut through traffic flowing through their neighborhood. In 2004, we tried, for six months, traffic turn restrictions into the neighborhood. While requested by some, they were rejected by others and the signs were taken down after a six month trial. The neighbors returned in 2009 seeking help for the ever increasing traffic flow. After several meetings and two public hearings, recommendations were made to the Board of Selectmen to attempt to address safety concerns.

- o Left turn only 4 PM to 6 PM at Fairview and Grove.
- o No left turn 7 AM to 9 AM at Fairview and Grove.
- o Left turn only 4 PM to 6 PM at Grove and Unity.
- o No left turn 7 AM to 9 AM at Grove and Unity.

The goal was to make it difficult to use the neighborhood as a cut through. The changes will be reviewed to see if they accomplish the stated goal.

#### School Street and Goden Street Intersection Discussion

Residents of School Street have been concerned about the speed of traffic on School Street and the School Street/Goden Street intersection. They requested a four way stop sign but regulations state that a four way stop sign may not be used to control the speed of traffic. In addition, a traffic and engineering study was done that did not support a four way stop. In light of the upcoming Wellington building project, the residents agreed that the Traffic Advisory Committee should look at this area as an extension of the Wellington school traffic planning discussion.

#### Wellington School Traffic Planning Discussion

The Traffic Advisory Committee held several meetings throughout 2009 concerning the Wellington School Project. The meetings included members of the Building Committee, the School Committee, members of the Board of Selectmen and residents. After careful consideration and consultation with Fire Chief Frizzell and Police Chief McLaughlin, a plan was formulated. In general the plan is to control access to the school while keeping traffic moving away from the school site during drop-off and pick-up hours. The proposal is as follows:

Access to Glendale Road will be restricted from Common Street between the hours of 7 and 9 AM and 2 and 4 PM Monday - Friday. Traffic will be allowed to travel down Orchard Street from Goden Street only.

Access to Orchard Street will be restricted from Common Street between the hours of 7 and 9 AM and 2 and 4 PM Monday - Friday. Traffic will be allowed to travel down Orchard Street from Goden Street only.

Parents on Orchard Street will have the choice of accessing the Wellington School site for rolling drop-off or parking temporarily on Orchard Street and walking their children into the school. During the drop-off and pick-up hours, access to the site will be from Orchard Street only and vehicles will exit onto School Street only.

The Memorial Park side of Orchard Street along the school frontage will be posted No Parking Anytime and No Stopping or Standing. Parking will be allowed only along the school side for drop-off and pick-up. The school side of Orchard Street along the school frontage will be posted No Parking 7 - 9 AM and 2 - 4 PM Monday - Friday.

Access to Myrtle Street from Concord Avenue will be restricted from 7 - 9 AM and 2 - 4 AM Monday -- Friday.

A raised crosswalk is proposed on School Street near Cottage Street but the final location of the crosswalk will be coordinated with the bus turn-in in front of the new school.

The final element of the new Wellington Elementary School traffic proposal is a four way Stop sign at the intersection of Goden Street and School Street. An engineering study concluded that the warrants used to justify the need for this Stop sign were not met however, the Manual on Uniform Traffic Control Devices, the governing document in such matters, allows engineering judgment to be used in cases where the strict warrants are not met. Our Director of Community Development, Glenn Clancy, believes the traffic mitigation plan proposed above will benefit by a four way Stop approach at this confusing location.

#### Stone Road

A resident complained of speeding cars traveling along Stone Road. The Traffic Advisory Committee requested that a speed study be conducted. It was determined that a small number of cars were traveling over 30 miles per hour between 7 AM and 9 AM on week days. Sergeant Shea suggested increased enforcement in this area between 7 AM and 8 AM, which coincides with the heaviest volume of Traffic.

#### Post Office Crosswalk

A resident complained of speeding cars and trucks at the Post Office crosswalk on Concord Avenue. Sergeant Shea stated that there is currently an increase in enforcement in this area.

#### Belmont High School Temporary Traffic Patterns

The Traffic Advisory Committee was asked to look at traffic patterns at the Belmont High School-Wellington School complex. The goal was to maintain safety and keep separate the cars and students from the Wellington and the High School. This was accomplished by a series of steps.

- Change two way entrance drive to one way only into campus.
- Change parking lot entrance from two ways to one way into campus.
- Clearly mark rear access drive as one way.
- Change time that parking restrictions on entrance drive is lifted from 3:00 PM to 3:30 PM.
- Add a cross walk and a crossing guard from the modulars to the Belmont High School entrance.
- Add a stop sign on Hittinger Street in addition to the one on Underwood Street.
- Add a Do Not Enter 7:30 - 3:30 sign at the Hittinger - Underwood end of the parking lot.
- Clearly mark car drop off and pick up near modulars.
- Clearly mark bus drop off and pick up near modulars.
- 

The Traffic Advisory Committee will revisit this plan in six months if the need arises.

#### McLean Hospital Traffic Patterns

A request was made by a Woodlands development resident that the traffic patterns within the McLean property be changed to allow traffic to flow freely through the site. This change would allow vehicles from the Woodlands development to exit onto both Mill Street and Pleasant Street from within the property. This is not currently possible. Traffic from the Woodlands property exits and enters on McLean Drive at Mill Street only. Due to the strict and binding agreement between the Town of Belmont and McLean Hospital, the Traffic Advisory Committee declined to suggest any changes and feels that the previously negotiated agreement should stand.

I would like to thank our dedicated experts, Director of Community Development Glenn Clancy and Sergeant Kevin Shea of the BPD, and the members of our committee who volunteer their time and effort to improve the quality of life in the Town of Belmont.

Respectfully submitted,  
Linda C. Nickens, Chair

## **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals is the permit granting authority within the Town of Belmont and derives its jurisdiction from the Massachusetts General Laws, Chapter 40A. The Board meets on the first Monday of each month and more frequently when needed. Residents or businesses seeking relief in the form of a Special Permit or a Variance initiate most of the matters that come before the Board. Staff support is provided by the Office of Community Development.

There are five regular members appointed to the Board. During 2009 they were William D. Chin, Chairman, Arthur P. Kreiger, Nicholas A. Iannuzzi, Jr., Joseph G. DeStefano, and Adam Dash, who resigned in November to accept appointment to the Warrant Committee and was replaced in December by Demetrios "Jimmy" Zarkadas. The Board wishes Adam well and thanks him for his service to the Board.

There are also three associate member positions on the Board. During 2009 there were only two associate members, Martin L. Cohen and James-Ryan Fagan, who was appointed on July 2, 2009 to fill one of two vacancies. The third associate member position remains vacant.

The Board continued its policy to allow associate members to participate in hearings and deliberate, but not vote except in the absence of a regular member.

The demand by residents for more living and/or recreational space continued throughout 2009. There was a new wave of telecommunications applications from existing Special Permit holders to upgrade their facilities and from new telecommunications carriers for Special Permits to co-locate and operate at sites with existing telecommunications facilities.

As in prior years, the Board was aided by, and appreciates, the valuable and extensive help provided by the Town's Community Development Office and, in particular, Jeffrey Wheeler, the Town's Planning Coordinator; Pauline M. Daniels, Administrative Assistant; and Karren Lee, Administrative Assistant. The Board also thanks the other Town departments and boards that provide guidance and leadership on various occasions.

Respectfully submitted,  
William D. Chin, Chairman

# ◀ PUBLIC SAFETY ▶

## BOARD OF HEALTH

David B. Alper, D.P.M. (1)

Donna S. David, R.N., M.N.  
Chairman

Robert M. Eisendrath, M.D.  
Vice-Chairman

## HEALTH DEPARTMENT STAFF

Donna Moultrup, R.N., C.H.O., Director  
Stefan Russakow, M.A., R.S., Assistant Director & Sealer of Weights and Measures  
John Maguranis, Animal Control Officer & Veterans Services Officer  
Ellen O'Doherty, Administrative Assistant & Clerk of the Board  
Janet Amdur, LICSW, Youth & Family Services Coordinator (2)  
Lauren Becker, Youth Services Coordinator (3)  
David Neylon, R.N., Public Health Nurse

Disease prevention and health promotion are the primary goals of the Health Department and are overseen by a three member elected Board of Health. State and federal departments of health mandate certain activities and suggest others based on research and national statistics. The [Guidebook for Boards of Health](#) guides local officials in mandated and suggested activities, considering local conditions and available resources.

With a history of regional collaboration in areas such as hazardous waste, mosquito control, emergency preparedness and public health nursing services, the Board of Health embarked on an investigation of regionalizing the health department services of the towns of Arlington, Belmont and Lexington. Belmont submitted a grant application for assistance with this project on behalf of the three towns from the Metropolitan Area Planning Commission (MAPC). We were awarded the grant and spent all of 2009 discussing the possibilities. We expect that this project will continue into 2010 and will lay the groundwork for future collaborations.

The H1N1 Influenza Pandemic influenced everything that was done by the Health Department starting in May of this year. The disease was first reported in late March and early April in Mexico, which impacted U.S. citizens, including some Belmont residents, who had vacationed there. Initially it appeared that it could be the greatly feared "big pandemic" because there was significant illness and death in young people. Weekly conference calls and reports from both the State Department of Public Health and the Centers for Disease Control and Prevention kept local health departments updated. The Health Department sent out weekly and then biweekly updates throughout the summer and fall to local public and private school listservs, day care, nursery school and family day care listservs and the newspaper, which reported the updates immediately in their online edition. By September, we were told that a H1N1 vaccine would be available soon and the seasonal flu vaccine was sent out earlier than usual so we could get a start on vaccinating the elderly for seasonal flu. That vaccine then became rather scarce as the H1N1 vaccine arrived, initially in very small amounts. Belmont received its first H1N1 on October 22<sup>nd</sup> and the first clinic happened on November 2<sup>nd</sup>. Planning clinics for targeted groups so that the vaccine could be dispensed as quickly as possible to those most vulnerable was nothing less than a nightmare throughout the fall. As the disease cases decreased, demand for the vaccine diminished and Health Departments sent out a new message that this was a new virus, one no one had seen before, and that we strongly encouraged everyone to get vaccinated. The Health Department will have conducted nineteen H1N1 vaccine clinics by the end of this campaign and vaccinated more than 4,000 individuals. A MAJOR campaign to wash hands, cough into elbows, and stay home when sick, we hope contributed to the unexpected low influenza rates reported in Belmont. Federal grant money paid for hand washing signs, tissues and hand sanitizer for school classrooms, and supplies and staff for the flu clinics. The grant money was indispensable to this campaign.

Food sanitation is one of the most important activities of the Health Department because of the potential for serious foodborne illness. There are approximately 82 food service establishments in Town, including retail food stores, restaurants, catering establishments, bakeries and schools. Between one and three inspections are done at each of these establishments throughout the year depending on the relative risk of the operation and their level of compliance. Ice cream trucks, mobile food trucks, church halls and temporary food service events add approximately thirty additional inspections. Over 200 food service inspections are done each year. There were two food establishment closures this year, one of which will be relocating after renovating new space. There were three new food service businesses opened. The Farmers' Market continued to be an asset to the community, but does require regular Health Department oversight. 79 "Waivers" were issued to community groups, including the schools, for events during which food was served. These events are low risk operations, bake sales, potlucks or combinations of all of these and the waiver process gives the Health Department an opportunity to make sure that the food operation is as safe as possible. There was an extensive recall of peanuts and pistachios early in the year which required visits to all retail establishments to insure that they had been notified and the products removed from the shelves.

A newsletter to food service establishments is published once or twice each year primarily to remind them of compliance issues that are encountered through the inspection program. Choke-saving classes were offered three times this year in an attempt to

insure that every establishment had at least one trained individual on site the entire time the establishment was open. The annual food service seminar featured a speaker from the USDA discussing food safety issues such as tampering and deliberate contamination. There were hearings conducted for code non-compliances with three establishments and meetings attended to discuss food service in both the proposed new Wellington School and the temporary modular units to be occupied while the new school is built. There was considerable time spent with the ice cream truck vendors in the summer. Eight licenses had been issued and both the Health and Police Departments were drawn into controversies between drivers as well as violations of policies which have been in place for many years. The vendors can expect new regulations to be in place for the next season.

The Health Department, under the authority of the State Sanitary Code, 105 CMR 410.000 Minimum Standards of Fitness for Human Habitation, responds to residents' complaints concerning possible health and safety violations in rental housing. After an inspection is done, an Order Letter is written to the property owner. The Health Department frequently facilitates negotiations between tenants and landlords, so that violations can be corrected as quickly as possible. Cases are occasionally resolved after court intervention. There were approximately 15 new housing complaints.

In addition to housing complaints, the Department responded to approximately 86 additional complaints that included inappropriate garbage/rubbish storage and disposal, air quality concerns, electric sanding, rodent problems, food and general safety issues. The Department is also responsible for inspecting 3 tanning salons, 4 day camps, and 11 swimming pools at 6 sites. Swimming pools came under new regulations requiring new grates to be installed over all suction devices and main drains. In some cases this required extensive and expensive retro-fitting of equipment and pool closures. The Health Department's role was to educate the pool operators, as well as the public, and enforce the regulations. Although the Board of Health promulgated Body Art regulations in 2001, there are no establishments in Town currently. There are two facilities with biotechnology permits. The Health Department is still in the process of promulgating hazardous materials regulations that will monitor the storage of both "new" and "waste" materials.

The Board of Health is responsible for subsurface sewerage systems in the Town, under the Department of Environmental Protection's (DEP) regulations, commonly known as "Title 5." Soil testing, review of plans and oversight of construction are responsibilities of the Health Department. As properties are renovated or replaced, a significant number of them are connecting to Town sewer. With low-flow pump systems, additional homes are able to connect to Town sewer that would not have been able to previously with traditional methods. There were a total of four connections to Town sewer this year. After receipt of a complaint, the Health Department was able to persuade one homeowner to cease disposing of washing machine wastewater into Little Pond through a very old existing connection.

The jurisdiction for licensing day care and nursery school facilities was turned over to the Department of Early Education and Care as of July 1<sup>st</sup>. The final paperwork was turned over in February, 2010, due to the unexpected number of flu clinics required.

The Board of Health retains its contract with CareGroup Home Care for nursing services at Town-sponsored clinics and they were able to assist with the seasonal flu clinics. 399 seasonal flu shots and 44 pneumonia shots were given at the seasonal flu clinics in September and early October. Belmont participated in the regional flu clinic as an emergency exercise which took place in Brookline in December where more than 2,000 were vaccinated with seasonal flu vaccine and H1N1 vaccine.

The Public Health Nurse and Administrative Assistant collaborate to prepare the materials for the anti-smoking program presented to all 3<sup>rd</sup> graders by the School Nurses. This program existed in the elementary school health curriculum prior to State funding and it has been continued throughout the ups and downs of the State tobacco funding. State funding for the eight community consortium of which Belmont was the Lead Agency was discontinued in September. Compliance Checks to insure that tobacco retailers are not selling tobacco products to individuals under the age of eighteen will need to be carried out by Health Department staff for the foreseeable future. There were four tickets written this year for sales to minors with \$800 collected in fines. That is considerably less than the \$2,900 collected in 2008. There were three hearings with establishments that had sold cigarettes to minors. Tickets were issued to all and community service was levied on one individual who had sold the tobacco products to minors. Belmont has every intention of continuing its tobacco control program with or without State funding.



#### **ANIMAL CONTROL OFFICER**

The Animal Control Officer logged over 5,250 miles as he patrolled the parks, streets and conservation areas of the Town. Approximately 17 dogs and 8 cats were put on quarantine due to bites, a significant decrease over 2008; 12 of those because they did the biting and 13 because they received a bite. Eleven animals were rescued and five wild animals were euthanized usually due to severe injuries. The ACO made 152 home visits; was dispatched by the Police Department 89 different times and 61 times by Health Department staff. Fifty-three dogs and 8 cats were reported missing to



the ACO or the Health Department; a large increase in the number of dogs over last year. All but one of the dogs were found either by the owner or were returned to their owners by the ACO. Two bats were submitted to the State Lab for rabies testing and both were negative. Belmont again participated in the statewide push to vaccinate pets by holding a rabies clinic for dogs and cats on the first Saturday in April. 25 dogs and 36 cats were vaccinated and 12 had microchips placed to aid in locating the animal if lost. The ACO continued to be very active throughout the State giving ten presentations on coyotes to residents, legislators, schools and other towns.

The Health Department's Administrative Assistant again facilitated the elementary school dental program. The Kindergarten classrooms were supplied with materials for four units on dental health during a specific month assigned to each school. Books, tooth models, plays, videos and other materials to be shared are delivered to each school at the beginning of its "Dental Health Month."

With the loss of the Youth Commission and the economic strains on families, the Outreach Worker spent increasing amounts of time working with families and children in need. To better define her role as well as communicate it to the community, the Board of Health voted in May to change the title to Youth & Family Services Coordinator. This position continues to provide individual and family therapy, case management, and crisis intervention services to provide support to Belmont families. Basic necessities such as food and housing have become an increasingly high priority and the Youth & Family Services Coordinator works closely with community groups such as the Salvation Army and the Affordable Shelter Fund to help with these needs. The number of

families in need and the complexity of the needs are ever increasing. The Girls' Group continues to be a very positive experience for participants. They increased their role at the Belmont Media Center and it has been a very successful collaboration. The Youth & Family Services Coordinator is a member of the School Department's Health Advisory Committee and is also an active member of the Community Coalition for Youth Safety, a group facilitated by the Health Department to assist in educating parents and students about risky behaviors and how to reduce the negative impact on families and the community. The latter group was considering disbanding but decided to wait until the new Superintendent arrived in the fall; the mission of this group may be folded into the Superintendent's vision of the Health Advisory Group.

Belmont continues its participation in the Minuteman Hazardous Products Facility located in Lexington. Eight towns comprise the core group operating the facility, although it is open to all towns with either the town or the resident paying the fee. It was also open to small businesses again this year, and the Health Department did send information to possible small quantity generators identified in the community. Belmont continues to pre-register through the Health Department office to insure that the program stays within its budget and approximately 20 families participate in each collection. Informal surveys indicate that as many as one third of the participants from Belmont are participating for the first time. The site continued to be open seven Saturdays and one Sunday, April through November. A new pricing structure was negotiated with the vendor this year and the cost has been much more manageable and within the budget. The State has promulgated new legislation that will become effective on July 1<sup>st</sup> requiring Towns to consider needles, syringes and lancets a special waste and remove them from the general solid waste stream. The Department of Public Health was delegated the task of writing the regulations which in turn meant Health Departments would be responsible for the new program. The Health Department remains in discussion with the Department of Public Works and the Minuteman Committee to work out an equitable and workable solution to this new mandate.

Belmont is one of approximately 25 cities and towns that comprise the East Middlesex Mosquito Control Project. It has been in existence since 1946 with Belmont being one of the original five towns. Each city and town contributes funds towards the overall maintenance and administration of the District and then additional funds cover specific services provided to each community. Mosquito control specific to Belmont includes adult mosquito surveillance by trapping, helicopter Bti (*Bacillus thuringiensis* var. *israelensis*) application in a small area of Beaverbrook Reservation and catch basin larval control. Because the land area of Belmont is quite small, one benefit of the Town's support of the District is the mosquito control activities actually carried out in adjacent towns with large areas of wetlands.

The threat of West Nile Virus, carried primarily by container-breeding mosquitoes, continues to affect the workload of the Health Department. Dead crows and blue jays with no signs of trauma are still being sent to the State lab to be tested for the virus, but once the number reaches two, they do not continue to test. There were very few reports of dead birds this past summer. There were positive birds and mosquito pools in adjacent communities, but none reported here. East Middlesex Mosquito Control conducted all of the catch basin larval control this year.

Emergency preparedness continues to be an important aspect of the Health Department's work. Work on a Regional Emergency Planning Committee (REPC) in conjunction with the Fire and Police Departments and the DPW continued. The

Health Department continued to facilitate the Emergency Planning Group involving many Town departments and concentrates on emergency planning from a local government viewpoint. Participation in the Public Health Region 4b group not only encourages collaboration with surrounding communities but also allows the Health Department to receive some grant money to assist in emergency planning. As previously mentioned, no better exercise of our emergency dispensing site plans could have been implemented than the incredible number of flu clinics sponsored by the Health Department this year. The Department of Public Works transferred supplies and equipment to clinic sites, the school nurses staffed the clinics and eight different locations were used for clinics at various times. The Police Department provided security details and community businesses provided food. Connect CTY, our emergency community notification system, was used twice in conjunction with the flu clinics and proved to be extremely helpful. A community emergency preparedness update was sent in the electric light bills in the spring and is planned for 2010 also. A mailing was sent out to all residents who list a medical profession on their census documents to ask if they would like to join the Medical Reserve Corps (MRC). This was the first time physicians had been solicited and an orientation for new members was conducted in December. There are ongoing trainings for Medical Reserve Corps. volunteers throughout Region 4b year round.

Cable TV and the local newspaper continued to be used to share information concerning programs, clinics and health education. The Action for the Community Elderly (A.C.E.) Committee was officially discontinued as a sub-committee of the Board of Health and the chairmanship transferred to Nava Niv-Vogel, the Director of the Council-on-Aging. Participation in the Massachusetts Health Officers' Association (MHOA), the Massachusetts Environmental Health Association (MEHA), the Regionalization Working Group and the Massachusetts Association of Health Boards (MAHB) helps insure that the Department has the most current information for Belmont's residents.

### **SEALER OF WEIGHTS AND MEASURES**

The lack of a formalized training program for this position is still hampering the Department's ability to obtain full certification. The Assistant Director is acting as the Sealer of Weights and Measures for the Town. There are approximately 300 devices that need to be sealed each year including 109 gasoline meters at thirteen gas stations; 18 taxicabs; scales at 5 pharmacies; scanners at three businesses and other miscellaneous measuring devices.

### **VETERANS SERVICES**

In 1946, the Massachusetts legislature created the Office of Veterans' Services and formalized Chapter 115 of the *Massachusetts General Laws*. The mission of the Department of Veterans' Services is to advocate on behalf of all Veterans, and to provide quality service and benefits to those Veterans and their dependents in need of emergency financial and/or medical assistance. The Town of Belmont, through the Board of Selectmen's appointment of the Veterans' Services Officer, continues to demonstrate its concern and compassion for those men and women who have served our Country with honor.

The Veterans' Services Officer is normally the first individual a Veteran or dependent contacts for advice and assistance. Being a Veteran does not mean benefits are automatic. The eligibility to receive entitlements from the Department of Veterans' Services and Veterans' Affairs must be determined and proven in accordance with strict State and federal laws, rules and regulations. Benefits are intended to be temporary in nature and not full time permanent support.

2009 was the fifth full year that the Veterans' Services Officer operated out of the Health Department. Regular office hours are from 10 AM to 12 PM on Tuesday mornings. In addition to providing general support to those veterans who inquired during the course of 2009, the VSO and other Health Department staff members also planned and participated in many events honoring our Veterans such as the Memorial Day Parade, Veterans' Day and Flag Day ceremonies, and school visitations. The VSO attended two veterans' conferences during the year in addition to monthly meetings. This office continues to be the liaison to the Belmont Allied Veterans Council, comprised of representatives of Waverley VFW Post 1272 and American Legion Post 165, insuring strong communication between all Veterans and this office. The Veterans' Services Officer replaced over 1,825 flags at the two Town cemeteries; assisted two veterans with Chapter 115 benefits; reviewed six applications for benefits and had over 88 opportunities to visit and assist Belmont veterans.

Finally, the staff and Board of Health members would like to thank the other Town departments, boards and commissions for their support and assistance throughout the year. We would also like to sincerely thank Liz and Theresa O'Doherty, both RNs enrolled in Nurse Practitioner programs, who conducted a skin cancer awareness education program to over 3,000 Belmont campers through a grant awarded a number of years ago by the Massachusetts Association of Health Boards. A number of attempts to utilize this grant had been made over the years but it was thanks to these two young women that it was finally accomplished!

Respectfully submitted,  
Donna L. Moultrup, RN, CHO

- (1) Dr. David Alper was re-elected in April to his 8<sup>th</sup> term.
- (2) Janet Amdur's title was changed to Youth & Family Services Coordinator as of May.
- (3) Lauren Becker, Youth Services Coordinator, left her position as of March 1<sup>st</sup>.

**CASES OF REPORTABLE DISEASES BY YEARS 2001-2009**

	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Animal Bites	15	12	13	9	7	6	2	26	12
Campylobacter	8	10	12	6	11	7	16	13	9
Chicken Pox	1	1	7	2	2	15	6	3	1
E Coli:0157:H7								3	0
Giardiasis	5	5	2	4	1	2	3	6	3
Hepatitis	0	0	0	0	2	1	2	1	3
Lyme	4	3	4	10	5	14	9	18	9
Pertussis	5	1	1	2	3	1	6	4	4
Salmonellosis	2	2	0	4	1	3	2	4	8
Shigellosis				1	1	1	0	3	1

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**Cancer Deaths 2009**

Breast	4	Prostate	7
Lung	13	Colon	2
Stomach	0	Pancreas	1
Ovary	2	Remaining Sites	18
<b>Total 47</b>			

Breakdown by age and gender available in the Health Department. This total will not correspond to the total under "All Cancers" in the death statistics below because this total includes more than the primary cause of death.

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**DEATHS OF BELMONT RESIDENTS 2009**

Heart Disease	33	All Cancers	36
Cerebrovascular Disease	9	Pneumonia & Influenza	25
Chronic Obstructive Pulmonary Disease	8	Diabetes Mellitis	0
Liver Disease/Cirrhosis	1	Atherosclerosis	5
Accidents, Suicides Poisonings, Violence	5	Alzheimers/Dementia	42
Birth Injuries, Newborn Infections, Congenital Malformations	0	All Other Causes	28
Deaths recorded in the Town Clerk's office as of 2/18/10.		<b>TOTAL DEATHS</b>	<b><u>192</u></b>

### 2009 Permits and Licenses Issued

Animal Permits	5	Temporary Dumpsters	202
Bakery Registrations	3	Rubbish Disposal Permit	37
Biotech License	2	School Age Programs	1
Burial Permits	95	Septage Hauler Permits	7
Child Care Licenses	6	Swimming Pool Licenses	11
Day Camp Licenses	7	Tanning Facilities	2
Dumpster Annual	68	Tobacco Permits	21
Food Establishment Permits	111	Installer's Permit, Title 5	1
Milk Licenses	34	Review, Septic Plan	1
Food Waivers	78	Disposal System Con. Permit	1
Funeral Director Licenses	9		
Mobile Canteen Licenses	4		

### HEALTH DEPARTMENT RECEIPTS THROUGH 12/31/2009

Animal Permits	125.00
Biotech Permit	200.00
Burial Permits	955.00
Citations, Animal	500.00
Citations, Dumpster	50.00
Citations, Nuisance	150.00
Citations, Food Service	1175.00
Citations, Tobacco	2900.00
Citations, Abrasive Blasting	250.00
Copies Fees	0.00
Day Camp	875.00
Day Care Licenses	1400.00
Dumpster Permits	4755.00
Food Establishment Permits	10275.00
Food Service Seminars	425.00
Milk Licenses	340.00
Mobile Food Trucks	425.00
Flu Clinic Receipts	3517.30
Funeral Director Licenses	500.00
Rabies Clinic	610.00
Rubbish Haulers	2265.00
Sealer of Weights & Measures Fees	332.00
Swimming Pools	475.00
Septic Plan Review	0
Installation Permit	0
Percolation/deep Hole Observation	125.00
Disposal System Construction Permit	0
Septage Haulers Permits	50.00
Tanning Facilities	150.00
Tobacco Sales Permits/grants	<u>7556.00</u>
<b>Totals</b>	<b>\$38,505.30</b>

## EMERGENCY MANAGEMENT AGENCY

The Belmont Emergency Management Agency (BEMA) is an extension of the Massachusetts Emergency Management Agency (MEMA), established by the Commonwealth of Massachusetts to coordinate emergency services with various state, local and federal agencies during a state of emergency or alert. During such emergencies/alerts, MEMA operates from their headquarters in Framingham and communicates with local emergency management agencies, such as Belmont's, via radio, fax, message beepers, the Internet and telephone.

2008 was a busy year for the Agency. We added several members to our CERT team and continued to provide in service training to our existing membership. Major activities this year include the fall Flu Clinic run by 5 local health departments, including Belmont. A dozen CERT members participated and contributed to a very successful test.

Some of the key accomplishments of this year include:

- The agency monitored Town emergency activities to maintain a readiness for a situation appropriate response.
- The Agency participated in Emergency Planning surveys required by Federal and State Agencies.
- The Agency conducted 1 Community Emergency Response Team training programs. The training was well received and it is anticipated that additional grant funds will be available to continue this training. We are pleased to report we now have 90 Citizens trained as Community Emergency Response Team members. As part of our CERT training.
- Presented Preparedness Awareness presentation at several civic groups.
- Participated in numerous H1N1 Clinics at the request of the Health Department.
- Continued working with management from the 9-1-1/Joint Public Safety Communications center to familiarize staff with the equipment in the Emergency Management, Emergency Operations Center (EOC). The EOC is an asset of the town and when necessary, can be used by the Public Safety Dispatchers.



I would like to thank Assistant Fire Chief Angus Davison who serves BEMA in the capacity of Assistant Director of Emergency Management. Chief Davison provides invaluable assistance to me, the Emergency Management Agency and the Citizen Corps Council in Belmont.

Special thanks go to Fire Chief David Frizzell, Fire Lieutenant Rick Nohl, Fire Captain David Demarco, Fire Fighter Ross Vona and administrative assistant Kim Haley for their continued support to BEMA and the CERT program in Belmont.

While many volunteers are active in the Citizen Corps Council programs, such as the CERT program, I would like to single out a few volunteers that consistently participate in all events as well as the management and strategy meetings. This includes Ernie Fay, Viktoria Hasse, Patricia Mihelich, Brian Saper and Ellen Block.

Lastly I would like to announce that Mr. John Steeves, a tenured member of the Emergency Management for his valuable assistance in staffing the Emergency Management Communications center.

Respectfully submitted,  
Leo J. Saidnawey  
Emergency Management Director

## FIRE DEPARTMENT

I wish to express my appreciation to the Board of Selectmen, the Town Administrator, Department Managers, the Fire Station Building Committee and the Officers and Firefighters of the Belmont Fire Department for their continued support, cooperation and assistance during 2009. The Fire Department, continues to work with the Advanced Life Support Study Committee on the best way to provide Advanced Life Support (ALS) to the Residents of the Town.



2003 – 2987 Calls  
 2004 – 3000 Calls  
 2007 – 3143 Calls  
 2008 – 3140 Calls  
 The Fire Department responded to **3026** calls during 2009.

These calls are divided as follows;

A sample of fires and incidents responded to in 2009 are as follows;

Structure Fires .....	9	
Working Fires .....	1	
Second Alarm .....	0	
Third Alarm .....	0	
Fourth Alarm .....	0	
Outside Fires .....	13	
Refuse Fires .....	13	
Vehicles Fires .....	5	
Fire/Explosion/Other .....	1	
Motor Vehicle Extrication .....	6	
Carbon Monoxide Activation .....	60	
Spill, Leak, No Ignition .....	117	
Hazardous Electrical Equipment.....	34	
Over Pressure or Rupture.....	3	Bomb Scare- 1
Hazardous Conditions – Other .....	5	
Smoke Scare .....	31	
Good Intent Calls .....	19	
Dispatched & Cancelled Enroute .....	86	
System Malfunction .....	258	
Unintentional Alarms.....	194	
Malicious False .....	19	Service Calls-163
Water Calls .....	54	
Assist Police Department.....	24	
Mutual Aid Given Out of Town.....	284	
Mutual Aid Received into the Town .....	132	

**Fire Prevention Bureau**

The Fire Prevention Bureau, located at Fire Headquarters, is currently under the direction of Captain John A. Pizzi. He is supported by Lt. Stephen Hodgdon, who in addition to being in charge of the Fire Department’s training division assists in the work of the Bureau, and by Wendy McDonald, part-time Administrative Assistant.

The Fire Prevention Bureau provides a systematic inspection program of commercial establishments, schools, institutions, as well as residential occupancies. They are inspected for the purpose of removing hazards, correcting conditions, and ensuring compliance with all Massachusetts General Laws, the Code of Massachusetts Regulations, and Town By-Laws that are under the authority of the Belmont Fire Department. As part of this effort, the Bureau reviews applications and issues permits requiring that all hazardous work done in Town is in accordance with Massachusetts Fire Prevention Laws and Regulations.

Pursuant to this, the Bureau provides planning consultations to permit applicants (architects, contractors, lessees, business owners, property owners, or legal representatives) and conducts substantive conversations with residents who have general questions or specific concerns regarding fire safety.

The Fire Prevention Bureau is enacting an aggressive education and compliance campaign regarding the new Massachusetts State Building Code, Seventh Edition, Life Safety and Fire Protection Systems Chapters. This is a major undertaking for the Bureau. The Fire Prevention Bureau also compiles the information mandated by Federal law requiring notification, permitting, and site inspections of underground tanks.

The Fire Officers assigned to the Fire Prevention Bureau attend the Fire Prevention Association of Massachusetts’, New England Association of Fire Marshals’, and the Department of Fire Services’ monthly meetings and seminars. In addition, the Fire Prevention Bureau works in conjunction with the Office of the State Fire Marshal, Department of Fire Services, to obtain the latest information for implementation and enforcement of Massachusetts General Law Chapter 148, Massachusetts Fire Prevention Regulations 527 CMR, and Fire Protection sections of the State Building Code 780 CMR.

In the interest of life safety and property protection, all citizens of the Town are encouraged to contact the Fire Prevention Bureau with any concerns pertaining to fire protection and safety.

Dollar Value Saved & Loss Analysis:

Total value of Property involved in incidents	= \$2,163,500
Total of Property Losses in incidents	= \$37,200
Total of Property Saved in Incidents	= \$2,126,300

**Permits Issued**

General	35
Blasting	0
Building Permit Plan Review/Permit to Proceed	58
Propane Use/Storage	14
Smoke Detector (26F)	282
Oil Burner/Tank Installation	73
Tank Truck (FP44)	8
Tank Removal	67
Underground Storage Tank (FP290 Part 3)	21
Cutting and Welding	12
Fire Alarm Contractors Permit	7

**Inspections**

Smoke Detectors	282
Above/Underground Tank Removal/Install	21
Tank Truck	8
McLean	38 And 8 Fire Drills
Public and Private Schools	65 and 106 Fire Drills
Nursery Schools, Pre-schools, Day Care Ctrs	15 and 16 Fire Drills
“Red Tag” Equipment Systems	43
Restaurants / Liquor Licenses	13
Assembly	29
Other (Nursing Home, Lodging Houses)	21 and 8 Fire Drills

Respectfully submitted,  
Captain John A. Pizzi, Fire Prevention Bureau

**Belmont Fire EMS Report**

Total Number of Ambulance Responses (Medical and Non-Medical Responses)	1902
Total Number of Transports	1,330 (1240 BFD, 90 WFD)
BLS Transports	64% (656 BFD, 68 WFD)
ALS Transports	36% (450 BFD, 22 WFD)
Private BLS Transports	15% (77 Patient Transports)
Mutual Aid Given	239
Mutual Aid Received	127

The Belmont Fire Department has a total staffing of 50 Emergency Medical Technicians (EMT’s) and 4 First Responders. Recertification requires that each EMT participate in a minimum of 28 Continuing Education and 24 Refresher Course hours for a combined total of 52 hours every two years. First Responders must participate in 24 Refresher Course hours every two years. Belmont fire apparatus are classified as ambulances by the Department of Public Health (DPH), Office of Emergency Medical Services (OEMS). As such, and in accordance with the Food and Drug Administration (FDA) each EMT is allowed to administer up to 7 different medications in an emergency. EMT’s have been trained to administer these medications as well as to administer the Mark 1 Kit in the event of a terrorist action. Every year, each member of the Fire Department participates in CPR, Choke Saving and AED training in order to recertify as an American Heart Association (AHA) Basic Life Support (BLS) Healthcare Provider. Recently, firefighters participated in specialized training in a state of the art simulation lab in order to improve upon their EMT, CPR and AED skills.

The dedication to duty that EMT’s and First Responders show in their day-to-day operations are commendable and serve as a testament to the quality of care and service to our community.

The Fire Department works closely with DPH, OEMS, Metropolitan Boston EMS Council, South Middlesex EMS, and the FDA in order to assure full compliance with all laws, regulations and standards pursuant to the standard of EMS care set forth by the Commonwealth.

Respectfully submitted,  
Captain David J. DeMarco, EMT IC, EMS Coordinator

## **Training Division**

The Training Officer works in conjunction with the Chief of Department David L. Frizzell, the Department Of Fire Services/Massachusetts Fire Academy and other public and private organizations in order to provide a systematic and continuous supply of quality training and information to the members of the Belmont Fire Department. Training activities are conducted in accordance with professional standards set forth by the National Fire Protection Agency and the Office of Emergency Medical Services for the State of Massachusetts.

The Training Officers responsibilities include equipment maintenance; selection and organization of fire department training booklets and materials; and the keeping of complete and accurate training records on each member of the Belmont Fire Department. Additional duties include support of the Fire Prevention Bureau and manpower support in Fire Suppression.

During 2009 the members of the Belmont Fire Department performed training in the following areas; Ethics, Harassment Training, Ladder Operations, Ladder Pipe Procedures, Engine Pump Training, Foam Procedures, Driver Training and Roadway Safety, Forcible Entry Training (specifically hand and mechanical tools), Airbag Training, Jaws of Life Training, Vehicle Extrication Training, Ground Ladder Operations, Department Radio Procedures, Rescue Boat Training, Ice Rescue and Dry Suit Training, Rapid Intervention Team Training, Search and Rescue Training, Self Contained Breathing Apparatus, Annual Pump and Hose Testing and Maintenance, Continuing Educational Training, Computer Training, Elevator Training, Introductory Fitness Training, Fire Prevention Training.

Currently, all members of the Department are trained and certified in CPR and AED use by the American Heart Association. Forty-nine members of the Department are Emergency Medical Technicians. Four members are Paramedics. CPR, AED and First Responder recertification training occurs annually including Simulation Laboratory Training. EMT recertification training is hosted by the Fire Department biennially.

Respectfully submitted,  
Lieutenant Stephen C. Hodgdon, Training Officer/ Assistant Fire Prevention Officer

## **Metro Fire**

The Fire Departments of 35 greater Boston communities and Massport, with the support and approval of their local governments comprise the Metro Fire District 13 Association. Metro Fire membership increased this year with the addition of the Town of Lincoln.

Formed in 1980, the association is enacted under provisions of the Massachusetts General Laws. Its service area encompasses the urban area within the Route 128 perimeter, serving an area of 351 square miles and a population of approximately 1,883,000. The premise for Metro-Fire is the realization that no urban community can completely self protect. This is the basis for mutual aid among the communities. A very natural extension of this concept is the mutual sharing of a single or limited number of specialized resources. In the fire service, there are many instances requiring specialized equipment that are vital to a given situation, but only occasionally used. Metro-Fire is providing the mechanism for these types of resources to be available on a cooperation-shared basis. Some of these resources include a Metro-Fire hazardous material response team. The team is available on a 24-hour basis to respond to hazardous material incidents that are beyond the capabilities of any one individual community to control. All members of the team have attended an extensive 160-hour training course and participate in monthly training sessions throughout the year. The Belmont Fire Department is extremely proud in having one member from the Department, Lieutenant Edward R. Corsino, Jr., on the Metro-Fire HazMat team. His knowledge, interest and dedication to the program are a credit to the department.

In addition to the HazMat team and trucks, there is an incident command vehicle with a communications center on board. In addition, a heavy rescue for all transit accidents, a confined space/collapse/tunnel rescue unit, an air supply unit, foam bank and the extensive training film library. We also have access to the S.A.F.E. House trailer for training young people in fire safety at home. In an emergency situation, the vehicles can be delivered to the community in need. That community must then supply the personnel to operate it.

## **Recommendations from the Chief**

Respectfully submitted, That the Town authorize and support the Fire Department to increase its Emergency Medical Service from a Basic Level to an Advanced Life Support Level (ALS or Paramedic).

That the Town continues to support Department in its Capital and Operational needs to protect the citizens of the Town as the requests for services is expected to increase with the commencement of development at McLean Hospital and the future development of the Uplands.

That the Selectmen and Warrant Committee explore the potential of a Regional Fire Department (including dispatch functions) with neighboring communities as a way to increase the protection and enhance the delivery of Fire and EMS services to the Town.

David L. Frizzell, Chief of Department

## **LOCAL EMERGENCY PLANNING COMMITTEE**

In compliance with Federal Regulations the Town of Belmont established a Local Emergency Planning Committee (LEPC) in 2003. The LEPC is the local body that handles emergency planning and community right-to-know reporting on hazardous and toxic chemicals. The LEPC is comprised of Town Departments, industry representatives and community members.

In 2006, the Commonwealth launched a new on-line tool for the Town and LEPC to update and maintain its Comprehensive Emergency Management Plan. This was used through the year to maintain and update the plan. The latest information from the reporting sites has been entered and catalogued in this database. This on-line reporting tool was updated by the Commonwealth in 2008 to make it more user-friendly and provide more comprehensive information.

At the end of 2006 the Battle Road Regional Emergency Planning Committee (BRREPC) was formed. This regional approach originally involved the communities of Arlington, Bedford, Belmont, Burlington, and Lexington. Through this regional effort, the 6 communities combined their efforts and resources to develop a Regional plan and apply for Regional Development and Training funding, which is more readily available from the Federal Government and its agencies. The Regional Committee continues to work in cooperation with the Massachusetts Emergency Management Agency in bringing this new venture together. The BRREPC achieved Start-Up certification and held a disaster drill in early 2008. The success of the Committee's formation attracted the communities of Watertown, Newton and Brookline to also join us. The Committee was still on track to achieve full certification in 2009/2010.

I would like to thank the members of the Committee for their work and input during the past year. I believe that this new regional approach will help our Committee to enhance its local planning efforts.

Respectfully submitted,  
Asst. Fire Chief Angus Davison, LEPC Chairman

## **BELMONT POLICE DEPARTMENT**

The Belmont Police Department's manning strength continued at 46 with Belmont resident, Officer Philip Kucha, graduating from the Mass. Transit Police Academy in February.

This year brought many challenges to the department, especially due to the economic downturn of the economy, not only on the national level and state level, but also here on the local level. Due to the possibility of a shortfall in the budget, the Department was instructed early on to prepare for the possibility of being forced to lay-off a Police Officer on July 1. Due to a number of situations coming together, we were able to eliminate the need to lay-off the junior Police Officer. Just before the summer, we learned that two of our Police Officers Ben Mailhot and Paul Cowing, who are also members of the Massachusetts National Guard, received orders that they would be deployed to Afghanistan for a year starting sometime in January of 2010. Also in August, Sergeant John "Jay" Quigley, informed the Department that he was retiring after 33 years of service to the Town. With this new information, it was decided that the department would not fill the vacancy created with the Sergeant's retirement, but instead the position would be utilized to keep the junior Police Officer's position intact. Also at the end of the year, long time Administrative Assistant to the Chief, Dawn Perino retired after 22 years of service to the Town.

The downturn in the economy also attributed to an increase in calls for service to the department and significant increases in a number of reported crimes, such as Domestic Violence, Larcenies, Breaking & Entering not only in residences, but also in businesses and motor vehicles. Also with the downturn, other public and private service providers resources were scaled back or totally eliminated, which has increased the need for the Police Department to provide services which historically have been provided by other agencies.

We continue to aggressively seek out all types of grants, which are utilized to assist the Department in funding different projects and programs (motor cycle lease programs) but unfortunately another by-product of the downturn in the economy, many of the grants that the Department had previously been receiving, have been canceled. Some of those grants like the Community Policing Grants or the Byrne Grants, translates into loosing a significant amount of money, over \$30,000.00

In October the Department was notified along with the City of Cambridge and the Town of Arlington, Police Departments, which we had partnered with earlier, that a federal grant had been awarded to assist the communities in dealing with Domestic Violence. The grant would allow the three communities and several other agencies, to assist Domestic Violence victims, especially those in "High Risk" situations. The grant will also allow officers to receive specialized training which will enhance the officer's abilities to identify those "High Risk" Domestic Violence victims.

Through out the year, the Department utilized the community notification system to alert our residents to a number of important issues from assisting with locating a lost elderly resident, advising of street closings, voting poll changes, severe weather warnings and parking bans due to snow emergencies.

The Department offered the first Citizen's Police Academy in over eight years, which was attended by 16 people those that attended spoke very highly of the topics which were covered and they truly enjoyed the interaction with the members of the Department. The Department's website was redesigned by a number of department members to be more informative, interactive and up to date with the needs of our community.

The Department continues to participate in a number of regionalization efforts. Presently, there are 10 members of the Department including the Chief , assigned to the North Eastern Massachusetts Law Enforcement Council (NEMLEC ) where there are presently 50 member agencies, working together to provide resources and technology to assist our community. The Department is also a participating member of the Suburban Drug Task Force along with 8 other communities, which work collaboratively within all the jurisdictions to investigate and prosecute for all illegal drug activity.

Even in these tough economic times, I am very proud to say the men and woman of the Belmont Police Department continue to provide the highest level of service; we are committed to be proactive in resolving the issues which impact negatively on the "Quality of Life" of our residents and community.

Respectfully submitted,  
Richard J. McLaughlin

**POLICE DEPARTMENT**

**ROSTER OF POLICE DEPARTMENT  
2009**

**CHIEF OF POLICE**

Richard J. McLaughlin

**ADMINISTRATIVE ASSISTANT TO THE CHIEF**

Dawn M. Perino

**ASSISTANT CHIEF**

Richard J. Lane

**CAPTAIN**

John P. Hoerr

**LIEUTENANTS**

Darin T Demagistris  
Christopher J. Donahue

James G. MacIsaac  
Brendan J. O'Leary

Richard J. Santangelo

**SERGEANTS**

Kristin M. Daley  
Gerard M. Greeley  
Kimberly C. Hurley  
Mark D. Hurley  
John J. Quigley

Kevin M. Shea  
Janice E. Sparks  
David M. Sullivan  
Barry T. Ward  
William J. Watkins

**POLICE OFFICERS**

Shiraz R. Banosian, Todd M. Benedetti, Timothy F. Connors, Paul J. Cowing, Katie Coppi, Athanasi M. Darvaris, John A. DeVito, James F. Gallo, Brian E. Gilligan, Michael R. Horan, Kristine L. Kennedy, Philip Kucha, James J. Leary, Gary W. Long, Benjamin J. Mailhot, William F. McDermott, Matthew B. Owens, Michael P. McHugh, Melissa J. O'Connor, Marc G. Pugliese, Michael V. Pugliese, William E. Regan, Jonathan E. Riddell, Robert E. Sacca, James M. Schwab, Scott F. Shallow, Franz J. Strassmann, David M. Sullivan, Cory A. Taylor, Brendan M. Young

**SCHOOL TRAFFIC SUPERVISORS**

Robert Berrigan, Erin Callanan, Katherine Chaprales, Jacqueline L. Daye, Joan M. DiPace, Patricia A. Dixon, Mafalda J. Iannetta, Laurence P. MacDonald, James Marcantonio, Francis B. Napoli, Donald F. Oates, Margaret L. Pelrine, George Ralph, Laurette C. Stevens, Wendy Thomas, Stella A. Tony, Jean Turner

**RESERVE SCHOOL TRAFFIC SUPERVISORS**

Marie J. McDonough, Leonard R. Muccioli  
Leo B. O'Brien

**PARKING CONTROL OFFICERS**

Robert E. Burns, Laurence P. MacDonald, John J. Tobin

**TECHNICAL SERVICES**

John M. Steeves

**TRAFFIC BUREAU ADMINISTRATIVE SECRETARY**

Carol A. Hurley, Linda M. Smith

**DETECTIVE BUREAU SECRETARY**

(Part Time)  
Carol A. Hurley

**PROMOTIONS**

David J. Sullivan, as Sergeant, on December 8, 2009

**APPOINTED**

Wendy Thomas, as Crossing Guard, on November 2, 2009  
Jacqueline Daye, as Crossing Guard, on November 30, 2009

**RETIRED**

John J. Quigley, as Sergeant, on August 7, 2009  
Stella Tonry, as, Traffic Supervisor, on July 8, 2009  
Dawn M. Perino, as Administrative Assistant, on December 31, 2009

**RESIGNED**

George W. Ralph, as Traffic Supervisor, on June 13, 2009

**2009 TRAFFIC BUREAU ANNUAL REPORT**

TOTAL CALLS FOR SERVICES 18,617

**TRAFFIC STOPS 3,521**

DOMESTIC/FOLLOWUPS 234

209A SERVED 79

209A VIOLATIONS 17

ACCIDENTS:

Reported 714

Investigated 380

Personal Injury 80

Persons Killed 1

Pedestrian 9

Pedestrians Injured 6

Pedestrians Killed 1

Bicycle 19

Bicycle with Injury 13

Bicycle with Fatality 0

Hit and Run 79

INTERSECTIONS WITH 10 OR MORE ACCIDENTS:

Belmont St. & School St.

Mill St. & Trapleo Rd.

Pleasant St. & Trapleo Rd.

CITATIONS:

Civil Motor Vehicle Violations (Complaints) 360

Civil Motor Vehicle Violations (Warnings) 2,578

Criminal Motor Vehicle Violations 88

Arrests for Motor Vehicle Violations 33

Motor Vehicle Violations Issued (Total) 3,059

**PARKING VIOLATIONS ISSUED: 7,837**

LICENSES AND PERMITS:

Taxi Licenses Issued 22

Parking Permits Issued 1,656

Bicycles Registered 6

REVENUE RECEIVED:

Report Copies	\$ 1,754
Taxi Licenses	\$ 220
Parking Permits	\$99,260
Bicycle Licenses	\$ 0
Civil Motor Vehicle Fines Paid	\$61,908
Parking Violations Paid	\$103,144
Parking Meter	\$69,777

Respectfully submitted,  
Kevin M. Shea, Sergeant

REVENUE RECEIVED:

Alarms Fines	\$6,160
Alarm Registration	\$23,347
Master box fees	\$23,325
Detail Administration 10%	\$40,672

Respectfully submitted,  
Daniel MacAuley, Supervisor  
Dawn M. Perino, Administrative Assistant

**2009 ANNUAL COURT SUMMARY**

Total Court Dates :	917
Criminal Cases Filed	527
Arrests	104
Juvenile trials	9
Adult Trails	39
Superior Court	9
Other Trials	12
Magistrate Hearings (CIVIL)	125
Magistrate Hearings (CRIMINAL)	84
Traffic Appeals	10
Court Overtime (Hours)	463

Respectfully submitted,  
Barry Ward, Sergeant

**2009 DETECTIVE BUREAU ANNUAL REPORT**

Arson	3
Assaults	80
Attempted Murder/Murder	0
Burglaries	100
Kidnapping	1
Larcenies	227
Motor Vehicle Thefts	24
Narcotic Violations	19
OUI	18
Rape/Sexual Assaults	16
Robberies	4
All Other Offenses	260
	Total
	752

REVENUE RECEIVED:

License to Carry Firearms & FID Permits:	\$4,225.00	
	State Share	\$3,112.00
	Town Share	\$1,112.50

Persons fingerprinted for security clearance, alien & employment applications, etc.	\$1,325.00
Clearance Letters	<u>\$ 84.00</u>
Total	\$ 5,634.00

Respectfully submitted,  
Brendan O'Leary, Lieutenant

## 2009 BELMONT COMMUNITY SERVICES DIVISION REPORT

### **DRUG ABUSE RESISTANCE EDUCATION AND YOUTH & PARENT EDUCATION:**

DARE CLASSROOM INSTRUCTION	160	hours
OTHER DARE, YOUTH OR PARENT EDUCATION EVENTS:	60	hours
<b>Total:</b>	220	hours

Respectfully submitted,  
Michael L. Horan, DARE Officer

### **AUXILIARY POLICE ACTIVITIES:**

Monthly Training Meetings	393	hours
Special events: Auto Etching, Town Day, Memorial Day Parade, Brendan Grant Road Race, Breast Cancer Walk, Halloween, Holiday Tree Lighting	437	hours
Patrols: Cruiser and mountain bike	563	hours
Training: Firearms, OC and Baton Training, Defensive Tactics, Reserve in Service, 911 Dispatch Training, CPR/AED and First Responder Training	1052	hours
Administration:	755	hours
Miscellaneous	202	hours
<b>Total:</b>	3,402	hours

Respectfully submitted,  
Richard J. Santangelo, Lieutenant  
Community Services Division  
John Steeves, Captain, Auxiliary Special Police  
Wade Ripley, Lieutenant/, Secretary  
Auxiliary Special Police

## **PUBLIC SAFETY COMMUNICATIONS**

All of our dedicated 911 Dispatchers have been trained and certified by the Statewide Emergency Telecommunications Board (SETB) and the Association of Public Safety Communications Officials (APCO). The majority of the Communications Staff are either trained as Emergency Medical Technicians (EMTs) or Emergency Medical Dispatchers (EMDs) and all are annually re-certified as American Red Cross First Responders/ CPR Rescuers which includes the use of Automatic External Defibrillators (AEDs).

I am proud of the Public Safety Communications Division and know all of the staff is dedicated to making Belmont a safer community. The communications center is staffed 24-hours a day, 7-days a week by highly trained, highly motivated dispatch professionals. An emphasis on continuous training within the department maintains a level of readiness that we all can be proud of. The department continues to maintain a close relationship with the other Town agencies. Our dispatchers answer many calls for service after hours and on holidays for the Light, Highway and Water Department.

### ***OPERATIONS MANAGER***

Daniel E. MacAuley, EMD

### **SUPERVISOR OF COMMUNICATIONS**

Edward S. Pendergast, EMT

### **PERMANENT PUBLIC SAFETY DISPATCHERS**

Robert Dally EMD, David Jones EMD, Robert McKenna EMD, Christopher Murphy EMT, Thomas O'Brien, James Riccio EMD, Michael Tortola EMT, Daniel Walsh EMT

### **PER DIEM PUBLIC SAFETY DISPATCHERS**

Robert McQuaid P.A., Richard Nohl EMT, John Steeves 1<sup>st</sup> Responder, Andrew Tobio EMT, Colby Weston 1<sup>st</sup> Responder

Respectfully Submitted,  
Daniel E. MacAuley  
Operations Manager  
Public Safety Communications

# ◀ EDUCATION ▶

## **SCHOOL COMMITTEE** OF BELMONT, MASSACHUSETTS For the year ending December 31, 2009

### SCHOOL COMMITTEE MEMBERS

<b>Name</b>	<b>Address</b>	<b>Term</b>
Ann Rittenburg, Chair	42 Farnham St.	2011
Leslie Walker, Secretary	23 Douglas Rd.	2010
Laurie Graham	27 Grove St.	2011
Karen Parmett	86 Clark St.	2012
Paul Roberts	54 Cross St.	2012
Rebecca Vose	48 Clark St	2010

### SUPERINTENDENT OF SCHOOLS Dr. George H. Entwistle, 3rd

### ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION Mr. Denis Fitzpatrick

### DIRECTOR OF FINANCE AND ADMINISTRATION Dr. Gerald E. Missal

Office of The Superintendent of Schools  
Open Monday through Friday  
From 8:00 a.m. to 4:00 p.m.

To the Citizens of Belmont:

The Belmont Public Schools, the School Committee, and the Belmont community are jointly committed to the goal of effectively educating all of Belmont's children. Belmont residents have always set high expectations for our school system. We value education because we understand its fundamental importance to our society, to fulfilling our children's potential, and to our collective future.

We take enormous pride in the fact that our school system continues to rank among the top-performing districts in the Commonwealth. This is a tribute not only to our students, but also to the district leadership team, teachers, staff, parents and citizens of Belmont who create the environment that nurtures and encourages that success.

The mission statement of the Belmont Public Schools is that "with a commitment to teaching and learning, the Belmont Public Schools strive to nurture the intellectual, social, and personal development of each student and to create a dynamic community of lifelong learners who contribute to the common good and are of service to others."

The School Committee is responsible for developing policies that support this mission. The School Committee is also charged with the duty of ensuring, with the Board of Selectmen, the Warrant Committee and the citizens of Belmont, adequate funding for the schools, and the appropriate expenditure of that funding.

The School Committee is responsible for recruiting, hiring, and evaluating the performance of the superintendent of schools. The superintendent serves as the committee's chief executive officer and educational advisor. The superintendent is the educational leader for the school system, and provides administrative leadership for all school staff in operational matters and in proposing and implementing policy changes. Day-to-day operation of the school system is the responsibility of the superintendent, together with school principals and other administrative staff members.

In 2009, for the first time in two decades, the School Committee engaged in a full-scale search for a new superintendent of schools. In 2008, Dr. Peter Holland retired after 20 years as superintendent. The School Committee then appointed Dr Patricia Aubin, who had been Belmont's Assistant Superintendent for Curriculum and Instruction for 15 years, to serve as superintendent through June 2009. This one year appointment allowed the School Committee the time necessary to conduct a full-scale, extensive search for a new superintendent of schools, thus maximizing the opportunity to recruit and hire the best possible candidate to lead our school system.

Working with a highly experienced management consulting firm, the School Committee undertook a broad and inclusive process for selecting the next superintendent of schools. The Committee conducted an online survey and held numerous focus groups with important local stakeholder constituencies in order to gather input and allow all Belmont residents to share their views on the core strengths that a new superintendent should bring to our schools. This information was used to develop a Leadership Profile for the Belmont Superintendent of Schools; a written description of the personal and professional characteristics and experience the Belmont community deems most important in candidates for the position of superintendent.

The School Committee appointed a twelve person search committee to oversee the process of reviewing applications, evaluating candidates, and recommending finalist candidates for the position. The search committee was comprised of the following individuals:

- Bob Antonellis, Belmont High School math teacher and President of the Belmont Education Association
- Justin Chiu, Butler School teacher
- Denis Fitzpatrick, Assistant Superintendent for Curriculum and Instruction
- Amanda Green, parent and co-chair of Belmont Special Education Advisory Council
- Bruce MacDonald, Principal of Butler School
- Joanne Marks, Chenery Middle School science teacher
- Steve Nelson, parent
- Wendy Rundle, parent
- Eric Smith, parent and Warrant Committee member
- Paul Solomon, former Selectman
- Gail Vasington, parent
- Tom Younger, Town Administrator

Denis Fitzpatrick served as Chair of the Superintendent Search Committee and Tom Younger served as Secretary.

Thirty-four interested candidates applied for the position. The search committee reviewed all thirty-four application packets and identified seven candidates they wished to interview as possible finalists. After conducting interviews, the committee identified four candidates for consideration by the School Committee. In January 2009, the names and application materials of the following four finalists were advanced to the School Committee for their consideration:

- Marie Doyle, Superintendent of Carlisle Public Schools, Carlisle, MA
- Dr. George H. Entwistle, 3<sup>rd</sup>, Superintendent of Falmouth Public School District, Falmouth, ME
- Dr. Richard J. Hoffman, Superintendent of Public Schools, Ashland, MA
- Dr. James Kelleher, Assistant Superintendent of Curriculum, Instruction, and Staff Development for the Scituate Public Schools, Scituate, MA

In January of 2009, the School Committee thoroughly reviewed the application materials of all four finalist candidates; conducted thorough reference checks; invited each finalist for a full-day visit to Belmont, which included ample opportunity to interact with a variety of key stakeholder groups; and held an open, televised meeting, during which each finalist was formally interviewed by the Committee. All stakeholders in the community who had opportunity to interact with candidates during their visits to Belmont were given the opportunity to fill out feedback forms which were subsequently collected, copied, and distributed to each member of the School Committee, for their review.

In February of 2009, the School Committee narrowed the search to two finalists:

- Dr. George H. Entwistle, 3<sup>rd</sup>, Superintendent of Falmouth Public School District, Falmouth, ME
- Dr. Richard J. Hoffman, Superintendent of Public Schools, Ashland, MA

A site visit team comprised of School Committee members Laurie Graham, Ann Rittenburg, and Leslie Walker, Assistant Superintendent Denis Fitzpatrick, Belmont High School Principal Michael Harvey, and Foreign Language Director Janice Darias conducted full-day visits to Dr. Entwistle's district in Falmouth, ME and Dr. Hoffman's district in Ashland, MA. Information from the site visits was then shared with the entire School Committee during the next Regular Meeting of the Committee.

After careful consideration, the School Committee voted unanimously on February 10, 2009 to offer the position of Superintendent of Schools for the Town of Belmont to Dr. George H. Entwistle 3<sup>rd</sup>, effective July 1, 2009. The Committee then entered into a successful contract negotiation process with Dr. Entwistle and ultimately signed a three-year agreement.

The School Committee is proud to count the successful hiring of Dr. George H. Entwistle, Superintendent of Schools as its single greatest accomplishment in the year of 2009. With great confidence and optimism, the Committee officially welcomed Dr. Entwistle to role of Superintendent of Schools on July 1, 2009. In September of 2009, Committee Chair Ann Rittenburg officially introduced Dr. Entwistle to the staff of the Belmont Public Schools during their Opening Day proceedings, launching both a new academic year and a new era for the Belmont Public Schools.

In April, Elizabeth Gibson and John Bowe each stood down from the School Committee after 6 years of committed, outstanding service. In the April Town election the citizens elected Karen Parmett and Rebecca Vose to full three-year terms on the School Committee. The citizens also elected Paul Roberts to a one-year term on the School Committee (remainder of the three-year

term Diane Stafford was elected to in April 2006 and subsequently resigned from in 2008). The School Committee elected Ann Rittenburg as Chair and Leslie Walker as Secretary.

The following are liaison assignments and subcommittee and collective bargaining teams.

**Moderator Appointments**

Wellington Building Committee Graham

**Subcommittees of the School Committee**

Policy (Crofts Revision) Parmett, Rittenburg, Gibson, Miller,  
Emello \*  
 Communications and Community Outreach Graham, Roberts, Walker  
 Public Policy and Advocacy Parmett, Rittenburg, Vose

**Representatives**

Capital Budget Committee Vose - voting member  
 EDCO Board Entwistle, Rittenburg  
 EDCO Public Policy Rittenburg  
 Foundation for Belmont Education Rittenburg (ex-officio)  
 ITAC (Info. Tech. Advisory Com.) Roberts  
 Superintendent's Health, Safety, and Security Advisory Team Graham  
 Warrant Committee Rittenburg (ex-officio) - voting  
member

\* Former School Committee members Elizabeth Gibson, Kathy Miller and Deborah Emello graciously agreed to continue this long-term task, which was started several years ago.

**Bargaining Teams**

Unit	Unit Name	SC Rep	Contract
Unit A	Teachers / Licensed Staff	Rittenburg/Vose/Walker	8/31/2010
Unit B	Administrators (Directors, Asst Prin)	Parmett/Rittenburg/Roberts	6/30/2010
Unit D	Education Support / Aides	Graham/Vose	8/31/2011
AFSCME	Custodians/Cafeteria workers	Parmett/Roberts	6/30/2010
Secretaries Assoc	Secretaries	Graham/Walker	6/30/2010
Superintendent		Rittenburg	6/30/2012

**Foundation for Belmont Education**

The Foundation for Belmont Education is dedicated to raising funds to enrich the Belmont Public Schools. Founded by citizens who wanted to ensure the continued excellence of the school system, the Foundation awarded \$263,301 to the Belmont Public Schools over the last 18 months. These funds were dispersed in the form of Learning Excellence Grants, Special Initiatives for Technology and Professional Development. Since its formation in 1993, the Foundation has awarded 456 grants totaling more than \$1.86 million for programs in the Belmont Public Schools.

The Foundation raises funds in several ways. One hundred seventy Belmont families made gifts honoring teachers and staff by purchasing a STAR Award (Staff and Teacher Appreciation and Recognition) designed to honor Belmont educators for their outstanding contributions to the education of Belmont children. The Youth Spelling Bee is an annual event drawing over 500 children and is a fun family day designed to showcase the children's spelling skills. Additionally, the Foundation holds an annual Spring Reception and Auction which has become a beloved community event. In 2009, the FBE continued its initiative called T<sup>3</sup>=Technology Tools for Teaching, which has been raising money to meet the technology needs of the Belmont Public Schools.

The commitment and generosity of the Foundation and the many families who contribute each year enable the Belmont Public Schools to offer many programs that would be otherwise impossible to undertake. The School Committee and system teachers and administrators are very grateful for the ongoing support of the Foundation for Belmont Education.

**School Advisory Councils**

As a result of the 1993 Education Reform Act, School Advisory Councils have been established at each of Belmont's schools. The Advisory Councils have taken an active role in addressing policy issues at the site level. Members of the 2009-2010 School Advisory Councils include the following:

School	Teacher Representatives	Parent Representatives	Community Representatives
Burbank	Christine Francis, Chair Suzanne Alcock Karen Curran Eileen Winslow	Amy Alvarez Bob Fogel Deborah Donahue-Keegan Jola Kirby	Joyce Messer
Butler	Michael McAllister, Chair Justin Chiu Audrey Ruddock	Alasdair Halliday Laurie Manjikian	Veronica Knight
Wellington	Amy Wagner, Chair Kellye O'Brien Kendra Nnyanzi Becky Tannenbaum	Sylvia Kinn-Edwards Barbara Selmo Susan Pergamo	TBD
Winn Brook	Janet Carey, Chair Robin Morrison Jessica Eisner Nancy Martin	Jeff Berger Kristie Armstrong Celine Brabo Lyn Bodmer	JoAnn Miller Jane Murphy
Chenery Middle School	Deborah Alexander, Chair Julia Huestis Beth Manca Erin O'Bryan Kristen Ripley	Karen Donelan Denise Dabney Ian Lipson Susen Wong-Webber Laura Broach	Phyl Solomon Nancy Forbes
Belmont High School	Michael Harvey, Chair Mark Earley Lisa Hurtubise Martha Reagan Joshua Streit Sherri Turner	Susan Griffin Amanda Green Lisa Pullman Rob Steinberg	Margaret Reynolds

### Programs and Instruction

In 2009 the Belmont Public Schools remained committed to universal access to the highest quality curriculum for all students as well as universal proficiency. Staff development programs focused on literacy and mathematics instruction. Teachers worked on expanding their instructional strategies to meet the learning needs of a diverse student body.

### Assessment

This annual report on the results of standardized testing in the Belmont Public Schools includes information on standardized tests which students took as a result of state mandate and student choice during the 2008-2009 school year.

### 2008-2009 School Year

Student Choice	SAT Reasoning Test SAT Subject Tests Advanced Placement (AP) ACT	Multiple Admin. Dates
Grades 3, 4, 5, 6 7, 8, 9, 10, 11	Massachusetts Comprehensive Assessment System (MCAS)	Spring

The testing schedule for Belmont students continues to be challenging. Students participated in the SAT Reasoning Test and the SAT Subject Tests. Student involvement in Advanced Placement testing is very strong. Belmont students also participate in the ACT program, but at a rate lower than that in the SAT program. In addition, Belmont participated in the twelfth administration of the Massachusetts Comprehensive Assessment System (MCAS). The State testing program involved students in grades 3, 4, 5, 6, 7, 8, 9, 10 and 11 in English, mathematics, and science.

Belmont High School students also participate in the Preliminary Scholastic Achievement Tests. This test is the basis for the National Merit Scholarship Program. This year 11 Belmont High School students were named semifinalists in the 2010 Merit Scholarship Competition. In addition, there were 30 commended students.

## SAT Reasoning Test (2008-2009)

<b>OVERALL MEAN</b>	<b>BPS</b>	<b>State</b>	<b>National</b>
Critical Reading	578	514	501
Mathematics	609	526	515
Writing	587	510	493
<b>Combined</b>	<b>1774</b>	<b>1550</b>	<b>1509</b>
<u>The SAT Reasoning Test</u>			

The SAT Reasoning Test administration for the 2008-2009 was the fourth year to include a writing test in addition to the traditional tests of mathematics and verbal reasoning. With the addition of a writing test, the combined score for the new SAT Reasoning Test is 2400. Belmont's combined overall mean is 1774, an increase of 5 points from last year. Both the state and national overall mean dropped from the previous year.

As a reminder about the new test, the new SAT adds a third test, the writing test that requires a student essay. The College Board expects students to take a position on an issue and use reasoning and examples to support their position. There is also a multiple choice section where students are asked to identify sentence errors, improve sentences, and improve paragraphs.

Both the math and verbal tests were modified. The verbal test is now the critical reading test. This test includes both short and long reading passages. The new test eliminates analogies but sentence completion questions remain. The College Board reports that the new math section includes topics from third-year college preparatory math and includes such topics as exponential growth, absolute value, functional notation, and negative and fractional exponents.

The total testing time for this newer version of the SAT is 3 hours and 45 minutes. We now have four years of data for students at the local, state, and national level. See Appendix A.

### Student Results

The SAT report summarizes information for seniors, who took the SAT Reasoning Test at any time during high school through April, 2009. If a student took the test more than once, the most recent score was used.

Two hundred and sixty-one BHS seniors have reported SAT Reasoning Test scores. In Belmont, the critical reading mean is 64 points higher than the state mean and 78 points higher than the national mean. The mathematics mean for Belmont is 83 points higher than the state mean and 94 points higher than the national mean. Belmont's mean for the writing test was 77 points higher than the state mean and 94 points higher than the national mean. The combined mean for Belmont students was 224 points higher than the state mean and 265 points higher than the national mean.

For the 161 students who took over 393 SAT Subject Tests and the SAT Reasoning Test, the mean SAT critical reading score was 627 and the mean SAT math score was 669. The writing test mean for these students was 642. Rigorous academic programs continue to correlate with higher SAT scores. These students had a combined overall mean score of 1938, 164 points higher than the overall mean for all Belmont High School students who took the SAT Reasoning Test.

### **Advanced Placement**

The Advanced Placement Program offers 35 discipline-based examinations. These exams consist of multiple choice and open response questions. The examinations are graded on a 5-point scale. Most of the nation's colleges and universities award credit for grades of 3 or higher. The values of an Advanced Placement Program are many. First, AP courses offer a standard curriculum that is used across the country and acknowledged throughout the world for its quality and rigor. Second, the AP curriculum tends to raise the quality of curriculum throughout the entire high school. Finally, the AP courses at Belmont High School are aligned with university standards and expectations.

In 2002, 255 students took 488 Advanced Placement Exams in 21 separate subject areas. Of the 488 student scores, 88% were 3, 4, or 5.

In 2003, 290 students took 545 Advanced Placement Exams in 21 separate subject areas. Of the 545 student scores, 89% were 3, 4, or 5.

In 2004, 298 students took 601 Advanced Placement Exams in 23 separate subject areas. Of the 601 student scores, 89% were 3, 4, or 5.

In 2005, 317 students took 682 Advanced Placement Exams in 26 separate subject areas. Of the 682 student scores, 86% were 3, 4, or 5.

In 2006, 321 students took 650 Advanced Placement Exams in 22 separate subject areas. Of the 650 student scores, 90% were 3, 4, or 5.

In 2007, 362 students took 839 Advanced Placement Exams in 26 separate subject areas. Of the 839 scores, 87% were 3, 4, or 5.

In 2008, 392 students took 818 Advanced Placement Exams in 25 separate subject areas. Of the 818 scores, 89% were 3, 4, or 5.

In 2009, 391 students took 802 Advanced Placement Exams in 28 separate subject areas. Of the 802 scores, 93% were 3, 4, or 5.

Belmont High School students take Advanced Placement Exams in 28 areas:

Biology	Calculus AB	Calculus BC
Chemistry	Chinese Language	Comp. Sci. AB
Econ-MAC	Econ-MICRO	English Lit/Comp
Environ. Science	European History	French Language
* German Language	* Human Geography	Japanese Language
Latin/Vergil	Music Theory	Physics B
Physics C-E & M	Physics C-MECH	Psychology
Spanish Language	* Spanish Literature	Statistics
Studio Art- 2D Design	Studio Art Drawing	US History
US Govt and Pol	(* Taken for the first time by BHS students)	

Longitudinal data indicates strong participation in Advanced Placement testing. During the 1999-2000 school year, AP Studio Art was added to the curriculum. During the 2000-2001 school year, AP Economics, AP Environmental Science, and AP Computer Science were added. During the 2001-2002 school year, AP Music Theory was included. During the 2002-2003 school year, students had the opportunity to elect AP Latin. In 2005-2006 students elected to take AP tests in French Literature, Statistics, and Art History as well. A small number of students continue to elect AP tests in areas for which no formal course of study is offered, such as Japanese, German, Physics C, and Computer science AB. The decline in the total number of exams taken this year is due to the lower number of students electing to take the AP English Literature and Composition test; a number of seniors chose to take English 12 Honors rather than the AP English Literature and Composition course. The number of test takers is virtually the same as last year. Overall performance percentages are the strongest ever.

#### AP Scholar Awards

Belmont High School students are well represented in the AP Scholar Awards Program.

- The AP Scholar Award was granted to 46 students who received grades of 3 or higher on three or more AP exams
- The AP Scholar with Honors Award was granted to 34 students who received an average grade of at least 3.25 on all AP Exams taken and grades of 4 or higher on four or more of these exams.
- The AP Scholar with Distinction award was granted to 82 students who received an average grade of at least 3.5 on all AP Exams taken and grades of 3 or higher on five or more of these exams.
- The national AP Scholar Award was earned by 15 students. This award is granted to students who receive an average grade of at least 4 on all AP Exams taken and grades of 4 or higher on five or more of these exams.
- Finally, one student was a state and national winner for having received a grade of 5 on 16 AP exams.

A total of 179 AP awards were earned by BHS students.

#### ACT

The ACT consists of curriculum-based tests of educational development in English, mathematics, reading, and science designed to measure the skills needed for success in first year college coursework. This battery of tests takes 2 hours and 55 minutes. A writing test, which is optional, measures skills in planning and writing a short persuasive essay. The writing test takes 30 minutes.

The English test focuses on editing and revising skills. The mathematics test consists of problems found in Algebra I, Algebra II, and Geometry. The reading test focuses on reading comprehension questions using a variety of passages. The science test draws on biology, chemistry, earth/space, and physics.

#### Student Results

The ACT report summarizes information for seniors who took the ACT any time during high school through spring 2009.

On hundred thirty-eight BHS seniors (50% of the class of 2008) reported ACT scores. Students receive four scores, one for each section of the test. According to ACT, student scores should be compared to the ACT College Readiness Benchmark scores which, according to ACT, are the minimum scores needed on ACT subject-area tests to indicate a 50% chance of obtaining a B or higher or about a 75% chance of obtaining a C or higher in the corresponding credit-bearing college courses. The ACT equates their tests to such college courses as English Composition, Algebra, Social Sciences, and Biology.

	<b>ACT College Readiness Benchmark</b>	<b>BHS Average score</b>	<b>National Average score</b>
English	18	24.5	20.6
Mathematics	22	25.8	21.0
Reading	21	24.8	21.4
Science	24	24.0	20.9

### Massachusetts Comprehensive Assessment System (MCAS)

During the 2007-2008 school year, Belmont students in grades 3, 4, 5, 6, 7, 8, 9, 10 participated in various disciplined based tests as part of MCAS. An initial review of the results of the tenth administration of the Massachusetts Comprehensive Assessment System (MCAS) indicates an overall positive performance for Belmont students. Belmont students are meeting the learning standards of the State Curriculum Frameworks.

Individual school reports, system wide data, and state scores allow for a comparison of the percentage of Belmont students in each of four performance levels with the statewide percentages in each performance level. At all grade levels and in all subject areas, the percentage of Belmont students who scored at advanced and proficient levels was significantly higher than the statewide percentages in the same performance categories.

### MCAS Test Administration for 2008-2009

<b>Grade Tested In 2008-2009</b>	<b>YOG</b>	<b>Current Grade In 2009-2010</b>	<b># Tested</b>	<b>Subject Tested</b>
10	2011	11	293 294	English Math
9/10	2011/2012	10/11	272	Science, Technology and Engineering
8	2013	9	276 276	English Math
7	2014	8	292 292	English Math
6	2015	7	268 268	English Math
5	2016	6	305 304	English Math
4	2017	5	284 283	English Math
3	2018	4	316 316	Reading Math

Students in grades 3 through 8 and 10 were required to participate in English and math testing. A science test is now administered in grades 5, 8, and 9 or 10.

Beginning with the class of 2010, the current grade 12 students, in order to graduate with a diploma, students must pass a science test as well as an English and math test. Many of these students took a science trial test in the spring of 2008; those who passed that science trial test fulfilled the science testing requirement. Students in the class of 2011, current grade 11, took and passed the physics test during the spring 2009 testing and this passing grade will fulfill the science testing requirement.

According to statutes, starting with the graduating class of 2012, current grade 10 students, in addition to meeting or exceeding the proficient scaled score of 240 in English and math, and the needs improvement scaled score of 220 in science, students will meet or exceed the needs improvement scaled score of 220 on the history and social science high school MCAS test.

NOTE: This requirement may be modified in light of current state budget constraints.

English Language Learners participate in the MCAS and are tested with two state required instruments: The MELA-O (Massachusetts English Language Assessment – Oral) and MEPA (Massachusetts English Proficiency Assessment)

**Yearly Comparison of Combined Percentages of Student Performance at Advanced and Proficient for MCAS**

Grade	2000-2001	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
3 Reading 3 Math	85% NA	84% NA	83% NA	84% NA	82% NA	80% 76%	79% 80%	82% 84%	81% 85%
4 English 4 Math	84% 70%	80% 73%	74% 60%	78% 67%	75% 68%	80% 65%	82% 74%	78% 73%	75% 72%
5 English 5 Math 5 Science	NA NA NA	NA NA NA	NA NA 82%	NA NA 81%	NA NA 68%	84% 66% 74%	85% 74% 71%	87% 79% 71%	85% 76% 70%
6 English 6 Math	NA 69%	NA 73%	NA 72%	NA 76%	NA 65%	90% 69%	88% 78%	91% 73%	86% 78%
7 English 7 Math	72% NA	88% NA	91% NA	89% NA	86% NA	86% 62%	91% 74%	94% 76%	91% 77%
8 English 8 Math 8 Science	NA 61% NA	NA 58% NA	NA 74% 68%	NA 72% 73%	NA 76% 64%	92% 70% 60%	92% 70% 62%	97% 80% 74%	96% 75% 68%
9 Physics 10 Chem	NA NA	NA NA	NA NA	NA NA	NA NA	NA NA	87% 51%	88% 78%	93% 73%
10 English 10 Math	80% 78%	88% 73%	84% 74%	90% 85%	91% 91%	90% 88%	91% 96%	97% 95%	95% 94%

**Note:** For more information on test scores for the Belmont Public Schools, please check the Department of Education Web Site: [www.mass.doe.edu](http://www.mass.doe.edu) under "MCAS".

**Note:** Based on their achievement on the MCAS exams, seventy-nine seniors (29%) in the current class of 2010 are eligible to receive a John and Abigail Adams Scholarship, entitling them to four years of free tuition at a University of Massachusetts campus or at participating Massachusetts state or community colleges.

**Adequate Yearly Progress**

While the state determines graduation status through the Massachusetts Comprehensive Assessment System (MCAS), the federal No Child Left Behind law outlines the criteria for assigning adequate yearly progress (AYP) to a school or school system.

Under the federal No Child Left Behind (NCLB) legislation, every state must work toward the goal of having all students gain proficiency in both English language arts and mathematics by the year 2014. Students, schools, and school systems are expected to make progress toward this goal of 100% proficiency by the year 2014. Each year scores are analyzed to determine if students, schools, school systems, and states are making "Adequate Yearly Progress" (AYP) toward that goal.

**Belmont Boston METCO Program**

The Belmont Boston METCO program welcomes 111 students in grades K-12 from communities within the city of Boston. Parents choose to send their children to Belmont because of the many educational opportunities offered including a strong academic program and a wide array of extra-curricular activities. Student progress and test scores are monitored to ensure positive achievement and to identify needs for support. Summer programs are designed to assist students in transition to a new grade or school and to provide for academic enrichment.

## **Belmont Community Education**

The Belmont Community Education program, through the Belmont Public Schools, offers residents the opportunity to participate in a variety of educational, enrichment, and life skills courses. Classes are offered during Fall and Winter terms, beginning in October and March respectively, and include both single-evening programs and multiple-session courses to accommodate a wide range of participants and interests. Course offerings vary from term to term. The Community Education program is committed to offering high-quality courses at affordable costs to Belmont residents and residents of surrounding communities. The program welcomes suggestions and input from the community for additional course offerings.

More information is available at the program web site at <http://www.belmont.k12.ma.us/education>, The Belmont Public Schools are grateful for the advice and support of the Superintendent's Community Education Advisory Board, consisting of Belmont residents Vincent DeNovellis, Ruth DeVasto, Janice Ellard, Janice Henry, Kelly Higgins, Norma Massarotti, Charles Smerlas, Scott Stratford, and School Committee liaison Laurie Graham.

## **BUSINESS AND FINANCE**

### **• Budget**

At the Annual Town Meeting which was delayed until June 1, 2009, the Town Meeting approved a school budget of \$37,824,011, a decrease of -1.7% over the prior year's budget. However, supplementing this Town appropriation was one-year Federal ARRA stimulus grants totaling \$1,900,878. This brought the total available funds up to \$39,724,889, which represents a +3.3% increase over the previous year's budget. The \$1.9 M Federal stimulus grants removed the need for an operating budget override vote for one more year. The Federal grants were in two major categories: (1) an IDEA grant for special Education of \$527,219, and (2) a Stabilization grant of \$1,373,659 for general purposes. Approximately twenty (20) teaching positions are currently charged to the Stabilization grant, which is a one-time source of funding for FY10 only.

Mandated increases in Special Education, medical insurance and utilities, along with contractual salary raises, are the main forces driving the budget. For FY 2010, we were entering the third year of a three-contract with the Belmont Education Association Unit A bargaining group for all teachers and other certified positions.

Due to the severe economic crisis at the State level, Chapter 70 Education Aid was decreased by \$-92,076 over Fiscal Year 2008, while General Government Aid was decreased by \$-1,019,615 over FY2009. This combined decrease of over \$-1.1 M was a -14% reduction in State aid to Belmont.

The Belmont Public Schools continue to provide outstanding value for Belmont and its citizens. According to the most recent information from the state Department of Education, our per-pupil cost from all sources of funds of \$11,301, which is \$1,188 below the state average of \$12,489. This gap is almost identical to last year's, as Belmont was \$1,185 below the State average. It should be noted that the Department of Education (DOE) has shifted to a new per pupil calculation, where they take the expenditures from "all sources of funds". This means that they are now including expenditures from all grants, State and Federal, all fees such as athletic and busing, all private donations such as the Foundation for Belmont Education, and the Town Department accounts in support of the Public Schools such as a portion of the Accountant's and Treasurer's Offices and specific items like crossing guards. This new methodology by the DOE resulted in the per-pupil calculation for all districts in the State increasing and thus the State average. Unfortunately, our relative rank being below the State average remained the same as previous years. Yet our school system's performance, by any objective measure, is among the best in the Commonwealth. Belmont High School's Class of 2009, now accountable under the Massachusetts "high-stakes" graduation requirement of passing the English and Mathematics MCAS tests, **has a 100% success rate in satisfying this new mandate.**

The School Department has made great efforts to reduce costs wherever possible, including membership in purchasing collaboratives and competitive bidding for many services. Perhaps our most important cost-saving venture, the LABBB Collaborative, achieves substantial cost savings by pooling resources with Lexington, Arlington, Bedford, and Burlington to administer special-needs programs that would be far more expensive in other settings, while providing a high level of service for our students. We also do collaborative bidding for office and school supplies through the TEC Collaborative, as well as custodial and food services items also through TEC. In utilities, we and the Town departments are part of a seven-town collaborative bid for fuel oil advertised by the Brookline Purchasing Office. Since half of our school buildings are heated by natural gas, we are part of a collaborative bid for this utility through the EDCO Collaborative, which has locked in a very favorable fixed price through October 2011.

In addition, the School Committee and School Administration have worked to generate significant revenues to help fund Belmont's school system. For FY 2010, we are funding \$2,585,778, approximately 7% of our total budget needs, through fees, building rentals, State circuit breaker aid for Special Education, and other sources. This includes parent user fees for a full-day Kindergarten program instituted last year. The operating budget continues to cover our basic part-time 7/10 Kindergarten program, while a combination of the parent user fees and a start-up State grant covers the cost of the additional 3/10 time for the program, with 95% of the parents choosing to enroll their child and either pay the fee or apply for an economic waiver.

### **• Building Maintenance**

The School Department's 2009-10 operating budget included \$1,847,470 (\$760,676 for the maintenance of buildings and grounds plus \$1,086,824 for custodial services) for the care and upkeep of school facilities. In addition, Town Meeting also approved a Capital Budget of \$1,758,373, which included \$329,968 for school projects. From direct appropriations, school projects included \$135,000 to continue the installation of security access control systems at the elementary schools, \$44,025 to

begin the replacement of univents in classrooms at Belmont High School, \$50,000 to install an energy management system at the Chenery Middle School, and \$100,943 to repave the driveway in front of Belmont High School.

- **Wellington Elementary School Project**

After ten years of study, the project to replace the existing Wellington Elementary School is finally coming to fruition. Two significant events occurred this past year which makes the New Wellington School a reality. First, the Massachusetts School Building Authority (MSBA) approved funding for the project as a complete replacement of the existing building. While the MSBA urges renovation whenever possible, after studying the existing Wellington, they agreed that it would be more cost effective and educationally sound to replace the existing building with a totally new building on the same site. Secondly, the voters of Belmont generously approved a debt exclusion question on the ballot by a two-to-one margin. Town Meeting then overwhelmingly approved the authorization of borrowing to fund the project. With the MSBA's and the town approval, the project for the New Wellington School was a GO.

The ten-year history of the Wellington project is as follows.

A Superintendent's Advisory Council on the Future Building Needs of the Wellington School was established during the 1999-2000 school year. The charge of this committee was to do an in-depth study of the various options for the Wellington School presented in the Facility Audit Report. Serving on this committee were the building principal, a teacher representative, Wellington parents, a member of the town's Permanent Building Committee and a resident architect. The Advisory Committee conducted a search for a feasibility study architect consultant. The Newton firm of Drummey Rosanne and Anderson, Inc. was appointed by the School Committee to assist in the Wellington School Study.

Numerous meetings of the Advisory Council and architects were held during the fall of 2000, all of which were posted and open to the public. The Council considered three options: (1) full renovation with the building unoccupied, (2) renovations with an addition with the building either occupied or unoccupied, and (3) new construction on site with the building either occupied or unoccupied. After reviewing costs comparisons of each of these options, the Council voted to recommend to the School Committee the single option of new construction with the existing building occupied during the construction. This recommendation was first presented to the School Committee at their meeting of January 9, 2001. After further discussion at their meeting of January 16, 2001, the School Committee unanimously voted to accept and support the recommendation of the School Advisory Council and to "recommend to the Selectmen and Town Meeting that a new Wellington School be constructed at the Wellington site while the present building is occupied."

Four years later, at a Special Town Meeting on February 7, 2005, Town Meeting voted to appoint a Wellington School Building Committee and to authorize \$350,000 for design services to develop schematic designs and provide for owner's costs during this preliminary stage of the project. Appointed by the Moderator to serve on the Building Committee were:

- |                         |  |
|-------------------------|--|
| Mark Haley, Chair       | Engineer                                     |
| Pat Bruschi, Vice-Chair | Permanent Building Committee                 |
| John Bowe               | School Committee                             |
| Phil Curtis             | Warrant Committee                            |
| Mary McHugh             | former parent & Advisory member              |
| Joel Mooney             | Permanent Building Committee                 |
| Greg Poulos             | parent and information technology specialist |
| Karen Pressey           | Permanent Building Committee                 |
| Lucy Pullen             | Parent and abutter                           |
| Ike Papadopoulos        | Banker                                       |

After Greg Poulos and Karen Pressey left the original Committee due to time commitments, replacement and additional members were later added by the town Moderator:

- |                 |   |
|-----------------|---|
| Eric Smith      | lawyer and Warrant Committee member           |
| William Lovallo | engineer                                      |
| Joe Barrell     | plumber and member of other building projects |
| Laurie Graham   | School committee member                       |
| Heidi Sawyer    | Wellington parent                             |

The Building Committee had twenty meetings as of January 9, 2006. After going through two Request for Proposals processes, including site visits and interviews of finalists, they have hired an architectural firm and a project manager. The architectural firm is the combination of Jonathan Levi Architects (JLA), in conjunction with Burt Hill Kosar Rittelmann Associates. The Building Committee has met extensively with JLA/Burt Hill and approved a schematic design for a New Wellington Elementary School in March 2006. The target was to submit an application for reimbursement to the new Massachusetts School Building Authority (MSBA) when the moratorium lifted on July 1, 2007.

At their meeting of November 28, 2007, The MSBA Board reviewed 162 applications for building projects. They had previously narrowed down the 423 applications (Statements of Interest - SOI) by requiring that any school district submitting more than one SOI pick only one as their top priority. For Belmont, the School Committee selected the Wellington Project over the Belmont

High School renovation. Of the 162 applications, the MSBA Board approved 83 to go forward for possible funding, including the Wellington Elementary School Project.

After meetings with the MSBA staff, the enrollment projections for the new Wellington was reduced from 680 students to 575 students, with 500 being regular-day students and 75 special education students. The original Schematic Design was thereby reduced to 88,000 square feet. The Building Committee also hired the firm of PMA Associates to serve as the Owner's Project Manager, as required by the MSBA regulations. Budget estimates were developed by both the architect and the project manager and discussions are ongoing with the MSBA trying to meet the State cost guidelines. After jointly developing a budget, the MSBA agreed to fund 40% of all eligible costs, which is a State commitment of \$12 M.

- **Belmont High School Project**

At a Special Town Meeting in November 2003, the Town voted to appropriate \$90,000 for design services for the development of a Master Plan for future renovations to Belmont High School. The intent of developing the Master Plan is to identify and prioritize necessary renovations while waiting for a comprehensive renovation some time beyond 2010. The architectural firm of Design Partnership of Cambridge, Inc. was hired to work with the *Superintendent's Advisory Council on the Future Needs of Belmont High School*, which was co-chaired by Jenny Fallon and Gerry Missal.

In October 2004, Design Partnership presented the *Master Plan and Feasibility Study for Renovations to Belmont High School* to the Advisory Council. The Master Plan presented several options to accomplish the renovation necessary to support the academic program at Belmont High School and meet current building codes. All options contained price estimates, based upon the assumption that the project would be bid in the spring of 2008, with an annual inflation factor of 5% built into the projections. The options presented were:

1. assumes a single continuous construction sequence under a single general contractor, \$ 62,353,000
2. assumes separate project phases done non-sequentially by separate general contractors, \$73,964,000
3. assumes replacement of existing facility with new construction (except renovate the existing field house and pool), \$ 88,570,000

The Advisory Council recommended the first option, one construction contract, to the School Committee. The estimated time to accomplish this single project would be four years, doing the work in four phases while students are in the building. The second option would allow down-time between phases and would stretch the project out to nearly ten years. The School Committee accepted the recommendation and placed the High School project on hold until work on the Wellington Elementary School was underway.

In April 2007, a *Second Superintendent's Advisory Council on the Future Needs of Belmont High School* was formed. The Second Advisory Council reviewed the status of the entire Master Plan in light of the most critical needs to maintain the school. It was decided that the construction of new science labs and some significant work on the infrastructure head-end of the heating and electrical systems were the highest priority. Most of these needs had been scheduled to be met in Phase I of the four-phased Master Plan. Treating a modified Phase I as a stand-alone project, the Second Advisory Council asked the architect to cost out this one portion of the Master Plan. The analysis showed that a modified Phase I, including a new Science Wing, would cost \$22,290,000 if bid in March 2009. A revised Statement of Interest was then approved by the School Committee to file with the MSBA for future funding once the Wellington School is approved. This statement of Interest has been revised annually and is still on the MSBA's list of eligible projects for future funding.

## **PERSONNEL AND STAFF**

25 teachers were hired for the 2009-2010 school year to replace those who retired or resigned. Mary Jane Weinstein was hired as the Assistant Director of Student Services. Because we now have a fairly young teaching staff, we have had a fairly high number of maternity leaves, resulting in a high number of long-term substitutes.

- **Retirements**

The School Committee recognized the retirements to the following staff members at a ceremony during a regular School Committee meeting:

<b>Name</b>	<b>Position</b>	<b>Hired</b>
Joanne Coffey	Sixth Grade Teacher at Chenery Middle School	1981
Robert Gleason	Fourth Grade Teacher at Winn Brook School	1979
Alison Goulder	Pre-school Teacher at Winn Brook School	1992
Bruce MacDonald	Principal at Butler School	1992
Eleanor Palais	Math Teacher at Belmont High School	1980

**Conclusion**

In 2009, as in years past, Belmont has every reason to be proud of its schools and its students. Our schools operate very efficiently, with a minimum of administrative overhead, and our teaching staff and administrators are dedicated.

However, the challenges facing Belmont's school system are greater than at any previous time in its history. We are caught between the pressure of every-increasing expectations, on the one hand, and steadily increasing financial, political, regulatory, social, and developmental constraints on the other. Our schools are increasingly fragile and they are in need of adequate and sustainable resources in order to meet the many challenges they face.

Please join us in renewing our commitment to maintain the strength of our schools.

Respectfully submitted,  
Ann Rittenburg, Chair

Appendix 1

FY 2010 STAFF FTE SUMMARY Town Meeting 6-1-09 PLUS Federal Stimulus Grant	Burbank	Butler	Wellington	Winn Brook	Middle School	High School	Systemwide	FY 2010 Budget	FY 2009 Budget	Difference
<b>TEACHERS</b>										
ENGLISH 5-12					12.00	11.40		23.40	24.60	-1.20
READING K-12	1.00	1.40	2.00	1.50	2.40		0.50	8.80	8.02	+0.78
ELEMENTARY 1-4	12.00	12.00	17.00	16.00				57.00	57.00	0.00
ART 1-12	0.55	0.60	0.75	0.60	3.60	3.40		9.50	10.30	-0.80
MUSIC K-12	0.65	0.75	0.95	0.75	3.80	2.00		8.90	10.10	-1.20
THEATER/ARTS						0.00		0.00	0.20	-0.20
FOREIGN LANGUAGE 5-12					7.40	9.80		17.20	17.60	-0.40
KINDERGARTEN	2.10	2.10	2.80	2.80				9.80	9.80	0.00
MATHEMATICS 5-12					12.80	12.40	0.50	25.70	24.60	+1.10
PHYSICAL ED K-12	0.70	0.70	0.90	0.90	3.00	1.25		7.45	6.80	+0.65
SCIENCE 5-12					12.00	13.70		25.70	26.70	-1.00
HEALTH EDUCATION 6-12					1.00	0.65		1.65	1.70	-0.05
TECHNOLOGY EDUCATION					1.60	0.25		1.85	1.85	0.00
SOCIAL STUDIES 5-12					12.00	11.40		23.40	23.80	-0.40
ENGLISH LANGUAGE LEARNERS (EL L)							1.75	1.75	1.00	+0.75
EARLY CHILDHOOD/PRE-K				5.52				5.52	5.52	0.00
SPECIAL EDUCATION	1.50	2.30	4.00	1.60	7.20	3.00	3.00	22.60	21.60	+1.00
GUIDANCE	0.40	0.60	1.00	0.50	4.00	4.80	1.00	12.30	12.00	+0.30
PSYCHOLOGICAL SERVICES	0.40	0.40	0.60	0.60		0.73		2.73	2.73	0.00
LIBRARY	0.25	0.25	0.25	0.25	1.00	2.00		4.00	2.00	2.00
<b>TOTAL</b>	<b>19.55</b>	<b>21.10</b>	<b>30.25</b>	<b>31.02</b>	<b>83.80</b>	<b>76.78</b>	<b>6.75</b>	<b>269.25</b>	<b>267.92</b>	<b>1.33</b>
<b>AIDES/ ASSISTANTS/ TUTORS</b>										
KINDERGARTEN	0.00	0.00	0.00	0.00				0.00	4.56	-4.56
ESL/ELL	0.25	0.42	0.67	0.25	1.00	0.67		3.26	2.82	+0.44
EARLY CHILDHOOD/PRE-K				7.68				7.68	6.34	+1.34
SPECIAL EDUCATION	8.97	3.26	9.67	10.22	5.00	5.08		42.20	38.43	+3.77
LIBRARY	0.65	0.65	0.83	0.78	0.00	2.00		4.91	6.01	-1.10
BUILDING ADMINISTRATION (Lunch Aides)	1.33	1.33	1.40	1.33	0.33			5.72	5.97	-0.25
<b>TOTAL</b>	<b>11.20</b>	<b>5.66</b>	<b>12.57</b>	<b>20.26</b>	<b>6.33</b>	<b>7.75</b>	<b>0.00</b>	<b>63.77</b>	<b>64.13</b>	<b>-0.36</b>
<b>SECRETARIES/ CLERICAL AIDES</b>										
CURRICULUM COOR & DIR OFFICES							4.00	4.00	4.00	0.00
SPECIAL EDUCATION OFFICE							1.00	1.00	1.00	0.00
GUIDANCE OFFICE						1.00		1.00	1.00	0.00
LIBRARY					0.42	0.50		0.92	0.92	0.00
PRINCIPAL OFFICES	1.00	1.00	1.65	1.67	3.67	3.00		11.99	12.99	-1.00
CENTRAL OFFICE							6.70	6.70	6.70	0.00
SCHOOL COMMITTEE							0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.65</b>	<b>1.67</b>	<b>4.09</b>	<b>4.50</b>	<b>11.70</b>	<b>25.61</b>	<b>26.61</b>	<b>-1.00</b>
<b>OTHER PERSONNEL</b>										

ELEM. SCIENCE CONSULTANT						0.50	0.50	0.50	0.00	
COMMUNITY SERVICE SUPERVISOR						1.00	1.00	1.00	0.00	
OCCUPATIONAL THERAPIST						2.60	2.60	2.60	0.00	
SCHOOL NURSES	1.00	1.00	1.00	1.00	1.70	1.00	6.70	6.70	0.00	
NETWORK MANAGER/TECHNICIAN/TECHNOLOGY AIDE						6.28	6.28	6.25	+0.03	
AUDIO VISUAL TECH						1.00	1.00	1.00	0.00	
MAINTENANCE WORKERS						4.00	4.00	4.00	0.00	
CUSTODIANS	2.00	2.00	3.00	2.00	2.50	4.00	15.50	15.50	0.00	
CAMPUS MONITORS & SCHOOL RESOURCE OFFICER						3.83	3.83	4.33	-0.50	
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>3.00</b>	<b>4.20</b>	<b>10.83</b>	<b>13.38</b>	<b>41.41</b>	<b>-4.17</b>	
<b>SUPERVISORY PERSONNEL</b>										
PRINCIPALS & ASSISTANTS	1.00	1.00	1.00	1.00	3.00	3.00	10.00	10.00	0.00	
SUPERINTENDENT						1.00	1.00	1.00	0.00	
ASSISTANT SUPERINTENDENT						1.00	1.00	1.00	0.00	
DIRECTOR FINANCE & ADMIN						1.00	1.00	1.00	0.00	
MANAGER HUMAN RESOURCES						1.00	1.00	1.00	0.00	
CURRICULUM DIRECTORS						5.80	5.80	6.60	-0.80	
DIRECTOR OF STUDENT SERVICES & ASSISTANT						2.00	2.00	2.00	0.00	
SUPERVISOR OF BUILD & GROUNDS						1.00	1.00	1.00	0.00	
<b>TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>3.00</b>	<b>3.00</b>	<b>12.80</b>	<b>22.80</b>	<b>-0.80</b>	
<b>BUDGET FY 2010 PLUS FEDERAL \$</b>	<b>35.75</b>	<b>31.76</b>	<b>49.47</b>	<b>56.95</b>	<b>101.42</b>	<b>102.86</b>	<b>44.63</b>	<b>422.84</b>	<b>424.14</b>	<b>-1.30</b>
<b>BUDGET FY 2009</b>	<b>32.93</b>	<b>32.77</b>	<b>49.89</b>	<b>60.10</b>	<b>102.50</b>	<b>104.30</b>	<b>41.65</b>	<b>424.14</b>		
<b>Difference FY09 to FY10</b>	<b>+2.82</b>	<b>-1.01</b>	<b>-0.42</b>	<b>-3.15</b>	<b>-1.08</b>	<b>-1.44</b>	<b>+2.98</b>	<b>-1.30</b>		

Appendix 2

Belmont Public Schools  
Teaching Faculty by Degree and Step on Salary Scale  
2009 - 2010  
by Full-Time-Equivalent (FTE's)

Step	B	B+15	M	M+15	M+30	M+45	D	TOTALS	% of Total
1	2.0		5.3					7.3	2%
2	3.4	1.9	11.8			2.0		19.1	7%
3	7.8	0.2	19.5	4.0	1.0	1.0	1.6	35.1	12%
4	2.0	1.8	10.0	7.0	1.0		1.0	22.8	8%
5	2.0	5.0	14.6	8.0	1.0			30.6	10%
6	2.0	1.0	8.6	2.0	2.0	2.6		18.2	6%
7		3.8	8.7	8.0	1.0	4.0		25.5	9%
8	1.0		6.9	4.0	4.0	2.0		17.9	6%
9		1.0	4.0	7.7	0.9	4.0		17.6	6%
10	1.0		6.0	4.3	1.0	2.0		14.3	5%
11	1.0		2.1	2.0	2.0			7.1	2%
12		1.0	2.8	4.0	3.0	1.0		11.8	4%
13			1.0	1.0	1.0			3.0	1%
14	3.0	3.5	5.0	8.4	11.8	28.7	1.7	62.1	21%
<b>TOTALS</b>	<b>25.2</b>	<b>19.2</b>	<b>106.3</b>	<b>60.4</b>	<b>29.7</b>	<b>47.3</b>	<b>4.3</b>	<b>292.4</b>	<b>100%</b>
<b>% of Total</b>	<b>9%</b>	<b>7%</b>	<b>36%</b>	<b>21%</b>	<b>10%</b>	<b>16%</b>	<b>1%</b>	<b>100%</b>	

BELMONT PUBLIC SCHOOLS  
 BELMONT, MASSACHUSETTS  
 SCHOOL CALENDAR FOR 2009 (includes 5 snow days)

August 2009				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	NS	NS	NS	28

September 2009				
M	T	W	Th	F
X	T	2●EMH**	3●●☉	4☉
X	8	9	10	11
14	15	16	17	18
21	22	23H	24	25
28	29	30		

October 2009				
M	T	W	Th	F
			1	2
5	6	7	8	C
X	13	14	15	16
19	20	21MH	22	23
26	27	28EMH	29	30

November 2009				
M	T	W	Th	F
2	3	4EM	5	6
9	10	X	12	13
16	17	18EM	19	20
23	24	25*	X	X
30				

20 days

20 days

18 days

- T School Closed for Students-Teachers Report
- X Closed for Pupils and Staff
- NS New Staff Report (Aug. 25, 26 & 27)
- \* Early Release Day
- C School Closed For Students (Curriculum Day K-12)
- + High School Graduation – June 6, 2010

- E Elementary Schools Early Release Day
- H High School Early Release Day
- M Middle School Early Release Day
- Day 1 for Gr. 1-4, 5 & 7; 9\*\* & 12 (early release except for grade 9)
- Day 2: All Students K-12☉
- ☉ Half of Kindergarten students each day (for ½ day) - Notices will be sent home by each school.
- ☉ Last day of school – early release – all grades (Subject to change depending on snow days)

School Hours: (early release)

- Burbank 8:40 a.m. – 2:40 p.m. (11:40)
- Butler 8:40 a.m. – 2:40 p.m. (11:30)
- Wellington 8:35 a.m. – 2:35 p.m. (11:30)
- Winn Brook 8:50 a.m. – 2:50 p.m. (11:50)

- Chenery Middle School 7:55 a.m. – 2:15 p.m. (early release 11:00)
- Belmont High School 7:35 a.m. – 2:25 p.m. (early release 10:30)

HOLIDAYS

- Labor Day – September 7, 2009
- Columbus Day – October 12, 2009
- Veterans' Day – November 11, 2009
- Thanksgiving Recess\* – November 26 & 27, 2009 (beginning with early release on November 25)
- Winter Recess – Dec. 24, 2009– Jan. 3, 2010
- Martin Luther King Day – January 18, 2010
- February Recess – Feb. 13 – Feb. 21, 2010
- Good Friday\* – April 2, 2010 (early release)
- April Recess – April 17 – 25, 2010
- Memorial Day – May 31, 2010

December 2009				
M	T	W	Th	F
	1	2 EM	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	X	X
X	X	X	X	

17 days

January 2010				
M	T	W	Th	F
				X
4	5	6	7	8
11	12	13M	14	15
X	C	20	21	22
25	26	27MH	28	29

18 days

February 2010				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
X	X	X	X	X
22	23	24	25	26

15 days

March 2010				
M	T	W	Th	F
1	2	3E	4	5
8	9	10E	11	12
15	16	17E	18	19
22	23	24E	25	26
29	30	31		

23 days

April 2010				
M	T	W	Th	F
			1	2*
5	6	7	8	9
12	13	14	15	16
X	X	X	X	X
26	27	28	29	30

17 days

May 2010				
M	T	W	Th	F
3	4	5	6	7
10	11	12E	13	14
17	18	19	20	21
24	25	26	27	28
X				

20 days

June 2010				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23☉	24	25
28	29	30		

17 days (+ High School Graduation – June 6, 2010)

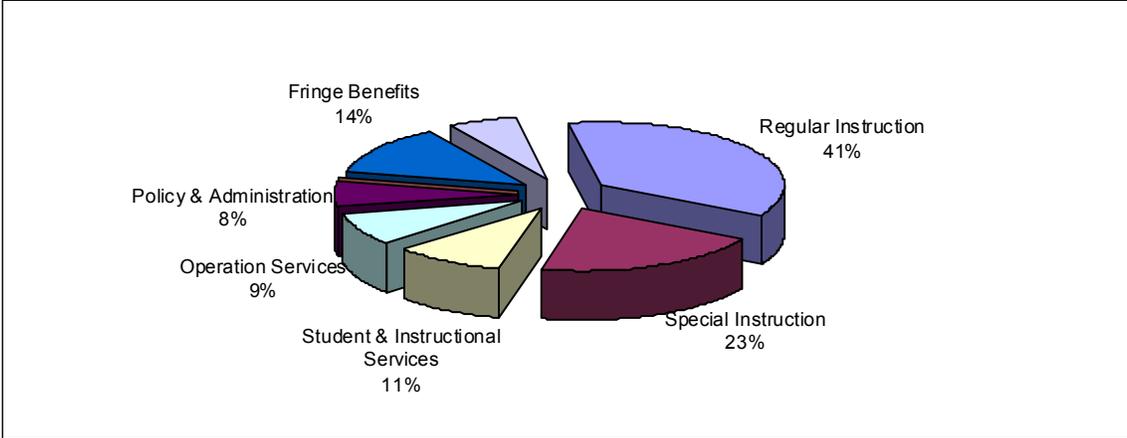
July 2010				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**APPENDIX 4  
BELMONT PUBLIC SCHOOLS  
1/1/2010**

	Pre	K	1	2	3	4	<u>TOTALS:</u> 1/1/2010	
<b>BURBANK</b>		21	21	21	23	24		
		23	22	22	23	24		
		24	21	23	22	25		
		<b>68</b>	<b>64</b>	<b>66</b>	<b>68</b>	<b>73</b>	<b>339</b>	
<b>BUTLER</b>		22	21	20	23	22		
		22	20	21	23	22		
		22	20	15	24			
		20		19				
		<b>86</b>	<b>61</b>	<b>75</b>	<b>70</b>	<b>44</b>	<b>336</b>	
<b>LABBB</b>	<b>15</b>						<b>15</b>	
<b>WELLINGTON</b>		22	24	21	26	23		
		22	23	21	25	22		
		23	25	20	26	22		
		22	25	21		23		
						23		
		<b>89</b>	<b>97</b>	<b>83</b>	<b>77</b>	<b>113</b>	<b>459</b>	
<b>LABBB</b>	<b>9</b>						<b>9</b>	
<b>WINN BROOK</b>	10	22	23	24	23	25		
	13	20	23	22	23	24		
	15	22	21	23	23	26		
	13	21	20	24	23	25		
	10							
	13	<b>85</b>	<b>87</b>	<b>93</b>	<b>92</b>	<b>100</b>	<b>457</b>	
	74						<b>74</b>	
							<b>531</b>	
	<u>Pre</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>		
	74	328	309	317	307	330	1665	
<b>LABBB</b>	<b>24</b>						<b>24</b>	
							<b>1689</b>	
<b><u>CHENERY MIDDLE</u></b>								
	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>				
	303	313	274	291			1181	
<b>LABBB</b>	<b>28</b>						<b>28</b>	
							<b>1209</b>	
<b><u>HIGH SCHOOL</u></b>								
	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>				
	265	281	290	275			1111	
<b>LABBB</b>	<b>25</b>						<b>25</b>	
							<b>1136</b>	
<b>TOTAL ELEMENTARY</b>		1689						
<b>TOTAL SECONDARY</b>		2345						
<b>TOTAL ENROLLMENT</b>		4034						
<b>TOTALS: LABBB</b>		OOD*		PRE		ELEM	CMS	BHS
	77	17		74		1689	1209	1136
<b>OOD* - OUT OF DISTRICT - ON SITE BELMONT STUDENTS:</b>								
Elem.	LABBB	7	CMS	LABBB	5	HS	LABBB: 5	

**BELMONT PUBLIC SCHOOLS  
 FY 2010 APPROVED BUDGET  
 as per Town Meeting, June 2009**

	<u>Personnel</u>	<u>Non-salary</u>	<u>Other</u>	<u>Total</u>
Regular Instruction	15,055,701	357,855		15,413,556
Special Instruction	3,735,848	40,014	5,071,802	8,847,664
Student & Instructional Services	3,139,496	472,038	601,582	4,213,116
Operation Services	984,000	93,500	2,437,879	3,515,379
Policy & Administration	2,521,763	329,808		2,851,571
Contractual Allowance	86,109			86,109
Fringe Benefits			5,482,394	5,482,394
Revolving Offset	(808,164)		(1,777,614)	(2,585,778)
<b>FY 2010 TOTAL TM APPROPRIATION</b>	<b>24,714,753</b>	<b>1,293,215</b>	<b>11,816,043</b>	<b>37,824,011</b>
FY 2010 Federal ARRA IDEA & SFSF Stabilization Grants (not included in above programs)				1,900,878
<b>FY 2010 Total School Available Funds</b>				<b>39,724,889</b>
<b>FY 2009 TOTAL</b>	<b>24,789,933</b>	<b>1,633,507</b>	<b>12,047,476</b>	<b>38,470,916</b>
<b>FY 2008 TOTAL</b>	<b>23,457,265</b>	<b>1,537,520</b>	<b>12,045,240</b>	<b>37,040,025</b>



## COMPENSATION SCHEDULES

## Appendix 6

<b>Category</b>	<b>Low</b>	<b>High</b>
Cafeteria Workers	11.42	12.64
Head Cooks: Elementary	11.98	13.27
Head Cooks: Middle & High School	14.02	15.42
Assistant Custodian	16.27	18.97
Custodian: Class A	20.46	22.73
Custodian: Class B	19.33	21.44
Maintenance: Class A	20.28	22.44
Maintenance: Class B	18.29	20.70
Classroom Assistants	13.34	15.07
Campus Monitors	16.65	17.82
Professional Aides	16.30	0.61
Secretaries Class I	17.39	24.78
Secretaries Class II	16.27	23.58
Secretaries Class III	15.17	22.30
Teachers annual	43,560	90,133

## MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

### About Minuteman

Minuteman High School is a four-year career and technical high school serving our member towns: Acton, Arlington, Belmont, Bolton, Boxborough Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston, as well as, 47 other cities and towns in Eastern Massachusetts. Minuteman combines rigorous academics and preparation for college with relevant career and technical programs. The school also provides career development programs for adults as part of our self sustaining Community Education Program.

### Enrollment

As of October 1, 2009, 35 high school students and 3 post graduate students were enrolled at Minuteman providing a full time equivalent (FTE) of 38 students that reside in Belmont. Minuteman offers a part time program where Belmont High School students are able to take part in elective technical training courses on a half day basis. Currently, very few Belmont students take advantage of this unique program designed to give juniors and seniors the opportunity to explore career majors and still remain at Belmont High School. The District offers 'Post Graduate' programs to Belmont residents of any age who are seeking to enhance their own economic opportunity at Minuteman via skill development.

### 2009 Belmont Graduates and Awards

Mark Boyd, Electrical Wiring  
Dina Lombardo, Cosmetology  
Brian Viglirolo, Plumbing

At the 2009 graduation, Brian Viglirolo received the Renzo A. Ricciuti Memorial Award and the Minuteman Parent Assoc.-Trades Division Award. This award is given to students of superior academic achievement and significant participation in school or community activities.

### Class of 2009 Graduate Achievement Highlights

- 100% successfully passed the state-required MCAS tests in English and Math.
- 66% college acceptance or advanced Technical Training, 27% career bound in field and 3% military. Overall, graduates achieved a 96% placement rate.

- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Education and Care program completers were certified by the Massachusetts Department of Early Education and Care.
- 100% of Cosmetology graduates that participated in the state board examination were certified.
- Health Occupation graduates achieved 100% in college acceptance.
- Rebecca Rowe, an Environmental Technology graduate from Arlington, was honored as the Massachusetts Vocational Student of the Year by the Minuteman Career & Technical High School Committee, the Massachusetts Association of Vocational Administrators, and the State Commissioner of Education.
- JonFranco Barreto, a Biotechnology student from Medford graduated Valedictorian of the Class of 2009.
- Student speakers at the Class of 2009 graduation ceremony were Valedictorian JonFranco Barreto of Medford, Salutatorian, Christopher Sproul of Stow, and Class President Alicia Ofria of Medford.

### **Leadership, Governance and Communication**

- The New England Association of Schools and Colleges conducted a decennial site visit to Minuteman in March of 2009. On December 10<sup>th</sup>, the Superintendent received a letter from Paul Bento, Director if the Commission announcing our reaccreditation. The following are excerpts:

*"I write to inform you of deliberations of the Commission on Technical and Career Institutions at its November 5-6, 2009 meeting, at which time the Commission reviewed the report of its decennial visiting committee dated March 3-6, 2009, and voted continued accreditation for Minuteman Career & Technical High School with a Two-Year Progress Report due February 1, 2011, and a Five-Year Focused Visit in the Spring 2014.*

*The Commission commends the administration and staff at Minuteman Career & Technical High School for the many commendations identified by the visiting committee. The Commission wishes to highlight several of the accomplishments listed by the committee, although it does so not minimizing the many good things listed in the decennial visiting committees report. These commendations are:*

1. *The positive school climate observed by the visiting committee and displayed by students and staff*
2. *Administrative efforts to provide leadership in developing plans needed to initiate a comprehensive improvement project for the facility*
3. *The articulation of the school's Mission Statement and Goals into learning experiences for Students*
4. *The enthusiastic and committed staff*

*The Commission also focused on several visiting committee recommendations that are of particular concern and to which the school should pay particular attention as it strives to reach excellence. These recommendations are:*

1. *Address all health and safety recommendations detailed throughout the report*
2. *Continue to work toward funding and implementing the facility renovation project*
3. *Develop and implement new and additional strategies to recruit students to take advantage of the excellent educational opportunities available*
4. *Continue to work toward greater integration between academic and vocational/technical program instructors"*

The complete NEASC Report is available at [www.minuteman.org](http://www.minuteman.org).

- The Massachusetts School Building Authority (MSBA) and Treasurer Tim Cahill announced Minuteman's inclusion in the Career & Technical Education Building Program, providing \$100M to 10 Career & Technical Schools for renovation and repairs. MSBA invited Minuteman to the Feasibility phase of a renovation project (visit [www.minuteman.org](http://www.minuteman.org) for more information.)
- The Minuteman ESCO project upgraded and retrofit a number of the school's energy-using building systems with cutting-edge technology and implemented a series of energy efficiency strategies that will trim Minuteman's energy use as much as 50% and generate equivalent savings on the school's energy bill. Upon completion of \$5,000,000 worth of work which included new boilers, chillers, electrical switch gear, lighting upgrades and weatherization Minuteman saves 57% of our water; 44% Gas and 22% of our electrical bill. This results in savings of about \$275,000. In addition, annual energy savings is being used to pay for the improvements; thus no cost to our member communities.

### **Curriculum and Instruction**

- The Art program has been restored to the Minuteman Curriculum. More than 160 students have enrolled in 3 levels of classes and a waiting list has been established. A Health class has also been established to supplement a well-rounded student education. Minuteman has reinstated music as a formal elective course and performance outlet after a hiatus of over twenty-five years. The purpose is to assemble a comprehensive music and performing arts program and attending graduation requirements during the next four years. Our expectations include the development over time of a diversified course of instruction that will feature traditional course work (chorus, theory, instrumental instruction and performance) as well as activities that reinforce the relationship between musical knowledge and skill and our technical majors, including electronics and computer programming as well as recording and sound engineering. Minuteman has added a full-time

Reading Specialist position that combines classroom teaching with consulting responsibilities. Reading skills improvement is a school-wide goal. The Reading Specialist oversees our computer-assisted remedial reading lab, co-teaches developmental English classes, and provides specific reading services per students' Individualized Educational Plans (IEP). In addition, he will share his expertise in collaboration with all academic and career and technical departments to improve curriculum delivery through the active application of reading strategies and study skills. Minuteman has reinstated the full-time position of licensed School-Adjustment Counselor. The position is supported by Special Education grant funding, and it allows for the provision of counseling services to students in response to needs articulated in their Individualized Educational Plans (IEP).

- Career and Technical programs are now aligned along 5 Career Clusters: Agriculture and Transportation, Bio-Science, Business and Information Technology, Human & Commercial Services, and Trade & Engineering. Clustering allows for common core curriculum to be delivered in clusters to 9<sup>th</sup> and 10<sup>th</sup> grades students.
- Since the Fall of 2008 all 9<sup>th</sup> grade students partake in daily English and Math instruction, rather than the long-established "week on-week off" schedule, thus providing consistent academic instruction in preparing for required MCAS score increases by the state department of education.

### **Assessment and Program Evaluation**

- Minuteman developed a Non-traditional Exploratory Program through which all students learn about the viability and challenges of men and women in non-traditional careers, such as Automotive Technology, Carpentry and Construction, Computer Science, and Engineering for women and in Medical Careers, Cosmetology / Barbering, and Office Technology for young men. The students learn about these careers through a series of hands-on exercises, guest speakers and alumni panelists, and field site visits to industry partners.
- Minuteman is moving towards a 'modified inclusion model' for Special Education students. Professional development for staff continues as we implement this proven strategy.
- Minuteman underwent its 3<sup>rd</sup> New England Association of Schools and Colleges Decennial re-accreditation site visit in March of 2009 and Minuteman will remain an accredited High School.
- Minuteman students performed very well on the 2009 MCAS: 92% pass rate in Math, 100% pass rate in English, 95% pass rate in Science & Technology.

### **Professional Development**

- The Minuteman staff has prioritized two professional development topics for the 2007 – 2010 timeframe. Based upon feedback from our EQA report, several half day training sessions on summative and formative assessment methodologies are being held. In addition, the development of Professional Learning Communities is happening for 40 staff with several outside resources.

### **Student Access, Participation and Support**

- Minuteman reorganized the assignment of guidance counselors to provide incoming 9<sup>th</sup> grade students with a dedicated guidance counselor. Our research has shown that many freshmen need additional support as they made the adjustment to High School.
- In addition to having a dedicated 9<sup>th</sup> grade counselor, the re-assignment strategies now include counselors covering the career clusters. This provides the counselors with a more thorough knowledge of the career areas and the staff.
- Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshmen) throughout the school year. Over the past 7 years the number of participants has doubled in many of the sports offered. Minuteman maintains a no cut and no athletic fee policy. In addition, Minuteman students have access to more than 30 clubs and activities.
- The Minuteman Parent Association meets monthly and supports all aspects of the Minuteman community. In addition, they assist in fundraising for scholarships awarded at graduation. The goal of the MPA is to help support student access and achievement in all areas including but not limited to academic, vocational, athletic, and extra-curricular activities.
- A new website, [www.minuteman.org](http://www.minuteman.org), launched in September 2009.

### **Financial and Asset Management Effectiveness and Efficiency**

- The Minuteman FY10 budget was passed unanimously at \$17,496,001, which represents a 2.91% increase without taking into account the cost of the Middle School Tech Programs. A portion of the increase was due to rising health care costs and utility costs.
- Budgets continue to be tightly managed as Minuteman seeks to 'right size' itself and reduce its' per pupil expenditures.

- A new financial management software system was implemented to improve the efficiency in the Business Office as well as a restructuring of staff. A new Director of Business and Operations position was hired with the impending retirement of two separate administrators. This position oversees all areas of non-instructional support services provided to the school and will continue to improve efficiency in all of these areas.
- The FY10 Capital funds were used for major systems repairs, continuing to implement the approved Technology Plan, upgrading the main entrance mall area of the school, relocating the vocational coordinator office, renovating and relocating the Early Education Child Care Center, renovating of hallway areas and the cafeteria space, upgrading the pool heating systems, upgrading the graphic arts classrooms, physical education classrooms, and fitness room for students, refurbishing the tennis courts, relocating the maintenance office, renovating classroom space for a new music room and barbering room and relocating and installing the student made welding horse at the front entrance of the school.

# ◀ PUBLIC WORKS ▶

## DEPARTMENT OF PUBLIC WORKS ADMINISTRATION

Herewith I submit the Department of Public Works report for the year ending December 31, 2009, covering the following: Public Works Administration, Street Maintenance, Sanitary Sewer Maintenance, Stormwater Maintenance, Central Fleet Maintenance, Deltas & Grounds Maintenance, Forestry Services, Solid Waste Collection & Disposal, Recycling, Capital and Personnel.

The new Department of Public Works (DPW) consisting of the Cemetery Division, Highway Division, Parks and Facilities and the Water Division began to operate under the Board of Selectmen, Town Administrator and the newly created position of Director of Public Works on July 1, 2003.

This consolidated Department enjoyed its sixth full year of operation in 2009. The continued focus is to reorganize over time following the original planning. In 2009 the Water Superintendent retired and that position description was rewritten, re-titled as Water Division Manager and reduced from pay grade 21 to 18. The re-titled Water Division Manager position was filled by the promotion of Water Assistant Superintendent Michael Bishop. The former Water Assistant Superintendent position description was also rewritten, re-titled as the Water Operation Manager and reduced from pay grade 16 to 15. This position is in the process of being filled at this time.

During 2009, Public Works Administration originated 7 contracts for vehicles, supplies and/or services under Chapter 30B, the Uniform Procurement Act. Significant administrative time was spent working with the Tree Warden, Executive Safety Committee, Solid Waste and Recycling Advisory Committee, Massachusetts Water Resources Advisory Board, Arlington – Belmont - Cambridge (ABC) Stormwater Board and the Shade Tree Committee. DPW personnel assisted with the following community projects: Voting, Belmont Center Town Day, Holiday Lighting Ceremony in Belmont Center, Easter Parade in Belmont Center, Belmont Garden Club Community Planting Program, Farmer's Market, Health Department Emergency Flu Clinic, improvements at the Conservation Land at Rock Meadow and Arbor Day.

The first Public Works Day in Belmont was held on May 9, 2009 in acknowledgement of National Public Works Week. The American Public Works Association assists communities in recognizing National Public Works Week as a celebration of the tens of thousands of men and women in North America who provide and maintain the infrastructure and services collectively known as Public Works. Families of Belmont were welcomed by Public Works employees who volunteered their time to show some of our heavy equipment, demonstrate public works operations and answer questions about Public Works responsibilities and operations. Our appreciation is extended to DPW personnel for volunteering their time and demonstrating their knowledge and skill for such an important community event.

*Photos from the first Public Works Day in Belmont*



**Public Works Day photos continued....**



Under the Public Works Capital Program the Highway Division was authorized to purchase one ten foot material spreader for snow and ice control at a cost of \$21,830.00, one 37,000GVW dump truck at a cost of \$101,000 and converted the second of six snowfighters at a cost of \$38,800.00 as part of the snowfighter replacement program.

**HIGHWAY DIVISION**

**STREET MAINTENANCE**

The Highway Division maintained, cleaned and signed Belmont's 77.76 miles of public roads. In addition, we cleaned, signed and performed minor maintenance work 8.10 miles of private ways.

During 2009, a total of 12 sidewalks were repaired. The Town did not have a contract for sidewalk replacement due to budget constraints.

The deterioration of the roads and sidewalks continues to be a major concern. With each passing year additional staff time and funding is required to maintain the public ways. Planning continues to address the reconstruction of the Belmont Street/Trapelo Road corridor. The Pavement Management Program continued to address the serious condition of the roads with limited available funding. A coordinated approach working with the Community Development Department and DPW continues to coordinate the replacement and repair of utilities in advance of the road and sidewalk improvements.

Street signs, regulatory and traffic signs were purchased, prepared, erected and maintained by the Highway Division.

Crosswalks, center and parking lines were repainted by Highway personnel during the year. The Highway personnel painted blue and white handicap markings on 53 various designated parking spaces throughout Town. A total of 1406 gallons of white traffic paint, 340 gallons of yellow traffic paint and 1,000 pounds of reflective glass beads were used during 2009.

During 2009, Highway personnel responded to 21 overtime snow or ice calls ranging from a trace to 12 inches. All snow and ice storms were cleared and sanded by Division personnel with assistance from other Town employees from the Water, Parks & Facilities, Cemetery Divisions and Electric Light Department. Contractors assisted with snow plowing during 7 storms in 2009. The total snowfall for calendar year 2009 was 66 inches. Belmont's 1995 By-Law covering a Snow Emergency Parking Ban was put into effect twice during 2009.

**SANITARY SEWER MAINTENANCE**

Belmont has two sanitary sewer pumping stations, one located on Stony Brook Road and the other on Woodbine Road, which the Highway Division maintains and services on a weekly basis. Each week the division also maintains and cleans selected main lines throughout the Town as part of a regular maintenance program. The Division is responsible for 76 miles of main lines, appurtenances and about 6,700 building services. In cooperation with the Community Development Department, the two sanitary sewer pumping stations originally installed in the 1960's are scheduled for replacement in 2010 utilizing the state Clean Water Revolving Fund.

During 2009, 26 individual building connections were televised to determine the condition and priority for repair. As a part of our ongoing maintenance program 10 sanitary sewer lines were repaired. The Highway Division responded to 220 building pipeline stoppages during the year.

The Board of Selectmen voted to increase the metered sewer charge to \$9.26/CCF (hundred cubic feet) with a minimum service charge of \$6.45 per billing. The "lifeline" rate is at \$7.85/CCF.

**STORM DRAIN MAINTENANCE**

The annual cleaning of approximately 1,900 catch basins was completed during the spring by a private contractor. The Highway Division repaired 6 catch basins. An ongoing program of maintenance and cleaning of main lines was continued during 2009. This maintenance program has been significantly reduced because of staffing limitations. Maintenance and cleaning is also

provided for storm drain connections to buildings. The Division is responsible for maintenance of all catch basins, manholes and 54 miles of main lines.

#### CENTRAL FLEET MAINTENANCE FACILITY

Since 1981 the Highway Division has managed a Central Fleet Maintenance facility at the Highway Yard on C Street. Most Town owned vehicles and equipment are serviced and fueled at this location. Gasoline, diesel fuel, tires, lubrication, preventive and general maintenance along with extensive equipment repair is available to all Town Departments. Waste oil generated from the Town's fleet and accepted from residents is collection at this location to be recycled. Equipment which supports all Highway Division programs is stored at this facility as well.

#### DELTAS AND GROUNDS MAINTENANCE

The Highway Division is responsible for 52 separate deltas, islands and grounds including most of the land around Clay Pit Pond. During the spring all areas were cleaned and for the balance of the growing season the property was mowed, maintained for and cleaned.

Because of budget constraints, no seasonal staff was authorized to be employed during the growing season to assist with maintenance.

The Garden Club has, once again, provided labor and plantings to enhance several public areas throughout the Town. Their generosity and public spirit has helped enormously to beautify the town and is especially appreciated given recent budget limitations.

#### FORESTRY SERVICE

Asplundh Tree Expert Company served the first year of a three-year contract for tree care during fiscal year 2009. Thomas D. Walsh also served the first year of a three-year term as Tree Warden and his report follows.

### **REPORT OF THE TREE WARDEN**

For the Twenty fourth consecutive year, the Town of Belmont was recognized as a Tree City USA by the National Arbor Day Foundation.

Arbor Day was celebrated on May 1, 2009 with the planting of a tree. The ceremony took place at Town Field at the tot lot on Waverley Street with the Daniel Butler Elementary School's fourth grader's participation.

During 2009, the Town purchased 166 trees and planted them in various locations. Trees were watered during the growing months. The Town removed 102 dead and dangerous trees during 2009.

The contractor maintained public shade trees predominantly in response to requests from citizens for service. In addition to maintenance work performed on these larger public shade trees, many small, young trees were pruned as part of our pro-active program to assure good form, structure, health and vigor as they develop towards maturity. Storm damaged trees also were routinely repaired to insure the long-term health of the affected trees.

There were no Tree Hearings held during 2009.

As Tree Warden, I express my appreciation and thanks to the Board of Selectmen, Town Administrator, Director of Public Works, Department and Division Managers, Shade Tree Committee and employees of the Town for their support, cooperation and assistance during the past year.

Respectfully submitted,  
Thomas D. Walsh, Tree Warden

### **SOLID WASTE COLLECTION AND DISPOSAL**

Residential solid waste continues to be collected once per week at each household, with recyclables collected every other week. Solid waste is transported under a contract until 2015 to the Wheelabrator North Andover (WNA) Resource/Recovery Facility in North Andover.

Russell Disposal served the fourth year of a five-year contract as our collection contractor during 2009.

In addition to weekly residential trash and the weekly appliance collection for recycling, the program also collects and recycles on an every other week schedule clear, green and brown glass, #1 thru #7 plastics, steel/tin/metal containers, newspapers, magazines, catalogs, newsprint, junk mail, mixed paper and telephone books. Cathode ray tubes (televisions and computer monitors, also known as CRTs) are collected weekly as scheduled. On July 1, 2004 a \$15 per item fee was instituted for the recycling of Cathode Ray Tubes (computer monitors and televisions) and a \$20 per item fee for the recycling of household appliances. Yard waste is collected every other week from April to mid October and weekly during the fall leaf season.

In 2007, corrugated cardboard along with milk and juice cartons were added to the recycling program.

During Calendar 2009, the Town recycled 6861 tons or 47% from the residential solid waste stream, realized \$2,060 from the sale of recycling bins, \$1,180 from the sale of compost bins along with \$35,310 from the sale of appliance and CRT recycling stickers.

#### **TRANSFER STATION OPERATION AND SITE**

The Master Land Use Plan for the site surrounding the Transfer Station was followed during 2009. The site continues to be used for solid fill disposal from public works operations. Asphalt, concrete, wood chips, tree stumps and logs from public works operations continue to be stored at the site before being recycled.

For the seventeenth fall season, leaves were collected weekly in containers by our solid waste contractor to be composted commercially out of Town. The fee to local landscape contractors for depositing leaves in our compost pile at the transfer station site on 1130 Concord Avenue for the fall season (\$400 per vehicle) generated \$7,600 in revenue. Residents were allowed to bring leaves to the compost area at no charge. For the last eighteen years, the division has windrowed the leaves in an effort to facilitate decomposition. Active marketing enabled a large amount of leaf compost to be hauled out of Town and recycled at no cost. We continue to actively seek markets for leaf compost so that we will have space for storage of future years' leaves for composting.

Through the Office of Community Development the Town has retained Camp Dresser & McKee to provide an engineering assessment of the former Incinerator Site and ash landfill at 1130 Concord Avenue to comply with The Massachusetts Department of Environmental Protection's (DEP) regulations. The initial site assessment and comprehensive site assessment have been completed. We continue to work with the DEP to comply with regulations to cap the ash landfill.

#### **PARKS AND FACILITIES**

Parks and Facilities provides for the cleaning, maintenance, repair and improvement of the resources for recreational enjoyment. These include; the Skip Viglirolo Skating Rink, Underwood Pool and adjacent park, Concord Avenue Athletic fields and facilities, Hittinger Street Field, Town Field, Pequossette Field, Chenery Middle School Field, Grove Street Field, Payson Park Playground and Winn Brook Field. In addition, this group maintains the tennis courts at the Grove Street Field, Pequossette Field, Chenery Middle School Field and Winn Brook Field.

The chain link fencing maintenance program has continued to provide safe enclosures for these facilities. We installed various fences at Town Field, PQ Park and Grove Street field. These additions have added to the safety and the overall appearance of our perimeter fencing of the parks.

In 2009, 100 cubic yards of safety surfacing has been applied to the tot lots at Pequossette Park, Town Field, Payson Park, Underwood Park and the Chenery Middle School field. This will help to insure that the tot lots are safe for the many young children that enjoy these lots.

A new granite wall has been installed at the Underwood Pool by the Highway Division (special thanks to Charles Bonanno and his crew). This new wall can be used by patrons as a seating area and acts as a barrier to stop soil and debris from washing into the pool while beautifying the area.

A project was started by the Belmont Soccer Association to install wells at Pequossette Park, Town Field and Grove Street field. Special thanks to Jim Fitzgerald who has spearheaded this very practical project. This project will benefit the Town by saving substantial amounts of water payments to irrigate soccer fields in Belmont.

The Mormon Church volunteers have graciously treated our tot lot at Winn Brook with a wood preservative which helps with the safety and longevity of this much used structure.

The Religious Council volunteered their time to paint a section of the fence at Town Field. This project helped beautify the overall look of Town Field.

Again, in 2009 the Athletic Fields and Facilities had many improvements. Thanks to generous donations from many organizations, new infield mix and new sod around first and third base at the Varsity Diamond was installed by the Brendan Grant Foundation. Many thanks to Frank French and Company for supplying a generous amount of infield mix for our various baseball and softball fields.

Clearly the generous contributions add value to the Recreational Facilities and are enjoyed by the staff, participants and spectators alike. Again, we thank these organizations for their continued financial support at a time of great need and for donating their time to improve and maintain these important facilities. The Parks and Facilities maintenance staff works closely with all of the Town organizations in the care and maintenance of all athletic facilities.

#### **PERSONNEL**

At year's end, the Public Works Administration has 3 budgeted full time employees; the Highway Division had 25 budgeted full time employees, and a part time Tree Warden. The Parks and Facilities group had 5 budgeted full time employees.

Several employees successfully completed educational course related to their employment, which were funded by the Town during 2009. Several employee safety programs were held during 2009 in conjunction with the Executive Safety Committee. The DPW Highway Division, represented by two teams, Paul Mosca & Nicholas Kacoyanis and Glenn Gill & Vincent Nestor participated in the City of Boston Snow Plow and Safety Training in September 2009 testing their skill and knowledge. We are proud that the team of Paul Mosca & Nicholas Kacoyanis placed 1<sup>st</sup> overall in this event and the team of Glenn Gill & Vincent Nestor placed 3<sup>rd</sup> overall. Our appreciation and congratulations go out to these four employees for representing themselves and the Town so well.

I wish to express my appreciation to the Board of Selectmen, Town Administrator, Department and Division Managers, Shade Tree Committee, all other committees and employees for their support, cooperation and assistance during 2009.

Respectfully submitted,  
 Peter J. Castanino  
 Director of Public Works

**BELMONT WATER DIVISION**

**SIGNIFICANT INFORMATION AND STATISTICS**

All water consumed in Belmont is supplied by the Massachusetts Water Resources Authority (MWRA) from reservoirs owned and operated by the Massachusetts Division of Conservation and Recreation (DCR). The Town is under contract with the MWRA and is required to pay for all drinking water supplied to the Town.

**SAFE DRINKING WATER ACT**

During 2009 the water supplied to the Department of Public Works Water Division by the MWRA was in compliance with all Maximum Contaminant Levels (MCL'S) as established by the Safe Drinking Water Act (SDWA). The SDWA defines water quality parameters which are considered safe for human consumption. The SDWA is administered by the U.S. Environmental Protection Agency (USEPA) and enforced by the Massachusetts Department of Environmental Protection (DEP). Water samples are analyzed on a weekly basis for microbiological contamination and on a periodic basis for organic compounds, heavy metals and pesticides. All tests are performed by the MWRA laboratory or a certified laboratory under contract with the MWRA. Reports are on permanent file both at the MWRA and the Water Division Office. The Division has identified all water service pipes which are either all or partial lead. A program designed to replace these lead pipes was started in 1992 and will continue in 2010. As of December 31, 2009 there is only one partially lead lined water service line in Belmont.

**WATER DISTRIBUTION SYSTEM**

**System Composition**

Types of Pipe: Ductile Iron, Cast Iron, Galvanized Iron, Copper, Asbestos Cement  
 Size Range: 1.5 Inch to 16 Inch Diameter  
 Number of Hydrants: 755  
 Number of Services: 7,546  
 Types of Services: Copper, Brass, Cement Lined Iron, Galvanized Iron, Wrought Iron, Cast Iron, and Lead Lined  
 Percentage of Services Metered: 100%  
 Total Water Main: 489,681 Feet (92.74 miles)

**WATER CONSUMPTION DATA**

\*\* Data supplied by the MWRA

Average Water Consumption in Millions of Gallons per Day (MGD) \*\*

Month	2007	2008	2009
January	2.009	2.011	1.982
February	2.236	1.912	1.985
March	2.311	1.893	1.930
April	2.188	1.948	1.982
May	2.457	2.221	2.330
June	2.820	2.612	2.415
July	2.824	2.520	2.237
August	3.027	2.360	2.547
September	2.927	2.393	2.453
October	2.362	2.067	2.029
November	2.000	1.935	1.920
December	2.012	1.937	1.941
Average	2.432	2.151	2.147

\*Average Consumption per person per day  
94.85 Gallons    84.09 Gallons    82.96 Gallons

\* Estimated Population of 25,879

Total Consumption from MWRA\*\*  
2007    887,741,000 Gallons  
2008    787,386,000 Gallons  
2009    783,583,000 Gallons

#### WATER MAIN REPLACEMENT PROGRAM

Upper Concord Ave Project – 2009

The scope of work for the Upper Concord Avenue Project consisted of the replacement of 6,580 linear feet of unlined six and eight inch cast iron pipe and 1,920 linear feet of six and eight inch asbestos cement pipe on Concord Avenue from Pleasant Street to the Belmont / Lexington Town line. Also included in the scope of work were the installation of 18 fire hydrants, 40 isolation valves and the transfer of water services and abandonment of existing water mains and all appurtenant work within the project limits.

Trapelo Road Belmont Street Water Main Replacement Project – 2010

The Trapelo Road Belmont Street Project will construct in two phases. The first phase will begin in the spring of (2010) with a completion date in 2011. The water main project will replace approximately 9,600 linear feet of unlined cast iron pipe with new 8 and 12 cement lined ductile iron water mains. Also included in the scope of work are the transfer of water services and abandonment of existing water main and all appurtenant work within the project limits. The project will be constructed in two phases the proposed work takes place on Belmont Street (from Trapelo Road to Worcester Street) and Trapelo Road (from Mill Street to Belmont Street).

Personnel

On April 28, 2009 Water Superintendent Gerard Schultz retired after 20 years of dedicated service to the Town of Belmont Water Division.

Respectfully submitted,  
Michael R. Bishop, Water Division Manager

#### WATER ADVISORY BOARD

The Water Advisory Board continues in its function to advocate and advise the Town on policies, operational management, financial practices and capital investments of the Water Division that will result in the sustained provision of high quality water service. We are annually challenged by the steadily increasing wholesale cost of water from the MWRA which comprises almost one-half of the Water Division budget while managing rates and providing quality, reliable service to our customers for both the supply of drinking water and fire protection.

In 2009 the Water Advisory Board continues to support the 30 year capital investment plan developed by the former Board of Water Commissioners and Water Division staff in 1995. This plan has increased our investment in our water system from \$647,000 to \$1.4M annually rising with inflation. This investment increase was necessary in order to meet the Capital Improvement Plan (Water Main Replacement Program) goal of replacing all unlined water main in the system within a total of 30 years. This is planned to be accomplished by utilizing no-interest loans from the MWRA and bonding capital expenses while striving to meet the goal of an annual water rate increase of about 5%. The Water Main Replacement Program continues and is now in the 16th year (of 30 years) with considerable progress made but there is still much work ahead as we replace an ageing water distribution system. This program is a vital investment to meet the needs of our customers both now and into the future.

The Water Advisory Board supports the Water Division's initiative of the water and sewer rate study that will review water and sewer rate equity to meet the needs of our customers both now and into the future.

We express our sincere appreciation to the highly skilled and dedicated employees of the DPW Water Division for their efforts this past year.

Respectfully submitted,  
Frank E. French, Chairman  
Joseph F. Green, Vice Chairman  
William Shea, Clerk

**BOARD OF CEMETERY COMMISSIONERS**

The Board of Cemetery Commissioners herewith files our annual report of activities for the calendar year 2009, our 150<sup>th</sup> year in operation. We are a three member, entirely volunteer board, consisting of Chairman Ellen O'Brien Cushman, Vice Chairman Charles R. Johnson and Clerk Alexander E. Corbett, III. We enjoy a close working relationship with the Department of Public Works employees responsible for the cemetery operations, Superintendent Robert P. Gardiner and this year, with Acting Superintendent Joseph Urciuolo. Of the 101 total interments at the two cemeteries, 45 (45%) were non-residents of the town, to whom extra fees were assessed totaling \$16,875. Total fee receipts for both cemeteries were \$139,288, including all grave openings, foundations, disinterments, canopy rentals, and genealogy studies as compared to \$109,175 for 2008.

**Cemetery Activities**

Although new burial lots for traditional interments have not been available at Belmont Cemetery since 1988, 75 interments were made to existing lots in 2009 including 24 cremations. (This compares to 83 in total in 2008, including 35 cremations). Two years after its opening, lot sales at Highland Meadow Cemetery continue to be steady, totaling \$1,914,900. Lot prices are unchanged since opening, similar prices to lots at the most prestigious private cemeteries. In 2009, 26 interments took place at Highland Meadow, including 4 cremations. Total cemetery interments were 101, including 28 cremations, down approximately 30 activities since the year 2000. Lot sales in 2009 totaled \$127,200, of which 50% must be reserved as Perpetual Care.

**Staff and Organization**

The staff of Belmont Cemetery has been organized as a division of the DPW since 2003, virtually dedicated to cemetery operations, though our highly skilled employees are often utilized by other divisions (Water, Highway and Parks) particularly for their expertise in backhoe operations. Director of the DPW, Peter Castanino, regularly attends our meetings and contributes valuable expertise and operations assistance as required.

Both of our cemeteries continue to be recognized as truly beautiful and pastoral places, though virtual opposites. Whereas Belmont Cemetery is a manicured, formal landscape with upright markers, Highland Meadow is akin to, and compatible with its surrounding open space and has only flat markers. The work of the cemetery crew under Foreman John McDonough, Jeff Currier, Craig Crisafi, Kyle Matthews and Nancy Fay, and DPW employees make each cemetery a place of solace for grieving families.

**Progress against Goals:**

- Strategic Goals:
  - Pay for the construction debt by selling cemetery lots at Highland Meadow - Complete
  - Fund the Perpetual Care Account at 50% of cemetery lot sales – Already transferred \$530,000 in 2009, will transfer \$375,000 in 2010, remainder late in 2010 and as sales occur. Working with Treasurer Carman.
  - Prepare /plan for future cemetery phases – the original master plan maps future phase alternatives, funding will be addressed after the Perpetual Care Fund is fully and properly financed.
- Operational Goals:
  - Working with the DPW, examine better, more cost-efficient ways to operate in 2010 while still fulfilling the perpetual care & management obligations for each cemetery – Continue with new efforts underway
  - Annual planting program. Enrollments continue, particularly appealing to older residents. – Limited progress
  - Continue tree planting program and enhance landscape areas at Belmont Cemetery. Planning renovation of the heart-shaped planting bed at Belmont Cemetery to spring /fall 2010, hoping to partner with non-profit sponsor. – Hope to approach a partner in spring/summer.

Cemetery Lot Sales at Highland Meadow	\$1,914,900	since inception
Cemetery Perpetual Care Fund	\$1,021,327*	
Perpetual Care interest	\$11,793*	
Annual Planting Fund	\$92,950	
Total Fee Receipts	\$139,288	
Appropriation FY09 Budget	\$470,866	in DPW budget
Actual Expense against FY09 Budget	\$435,063	in DPW actuals
Full-time employees of cemetery division	5	in DPW personnel
Part-time employee & seasonal replacements	1	in DPW personnel

\*Note: This balance does not include FY10 planned transfer from Sale of Lots account to Cemetery Perpetual Care Fund \$375,000 effective April 2010 Town Meeting.

Respectfully submitted,  
Ellen O'Brien Cushman, Chairman

## HIGHLAND MEADOW CEMETERY BUILDING COMMITTEE

The Highland Meadow Cemetery Building Committee consists of four members – Chairman Ellen O'Brien Cushman, Alexander E. Corbett III, Charles R. Johnson all from the Cemetery Commission and Karen E. Pressey from the Permanent Building Committee.

Highland Meadow Cemetery opened in 2007, after 41 years of waiting, 19 years after the last lot at Belmont Cemetery was sold and after 13 years of planning, design and negotiating. Lot sales continue and comments from residents have been positive, both for the design of the cemetery and the sensitive blending with the surrounding McLean Open Space. Although Highland Meadow Cemetery is open and operating, there are still some final construction punch list items open, particularly completing the installation of plant material, maintenance issues of the landscape walls, and verification of the property survey. We are still working within the Town Meeting appropriation total of \$1,060,000. The Committee is evaluating the current state of these items, two years after we opened, to determine the appropriate actions to fulfill the plan. These finish items must be completed by the Committee as we ended our contract with Green Acres, cemetery construction contractor, in mid-2007. Green Acres has disputed this termination and we are working with counsel on the matter.

Karen E. Pressey, our representative from the Permanent Building Committee, resigned her appointment on our building committee, having served with us since its inception. We sincerely thank her for all her efforts, especially her service as Clerk and wish her well to pursue her other interests.

Respectfully submitted,  
Ellen O'Brien Cushman, Chairman

## MUNICIPAL LIGHT ADVISORY BOARD

The Belmont Municipal Light Department Advisory Board (MLAB) was established by the Light Board to assure that the board governance structure of the Belmont Municipal Light Department provides focused direction and oversight to the manager of the Department that is consistent with their respective statutory roles, which is critical in light of the increased complexity and risk factors in the power supply and related financial markets. MLAB is comprised of five (5) voting members and two (2) alternates, appointed by the Board of Selectmen and includes persons with expertise in engineering, power, related financial markets, economics, marketing, legal and regulatory matters related to municipal utilities, and knowledge of the history and operations of the BMLD and the community it serves.

MLAB assists the Light Board in: discharging their duties under G.L. 164, Section 56, including advising them on the selection and compensation of the manager and assessing the manager's exercise of his or her duties; setting the strategic direction of the department and periodically reviewing this direction and updating it in light of developments in wholesale and retail power and related credit markets; and monitoring progress towards the goals of the department, including the identification and use of key indicators and trends to compare BMLD performance with industry standards.

They also meet and confer with the manager and make recommendations to the Light Board on: issues related to the operation and maintenance of the departmental plant, the procurement of power supplies, service quality, rate structure, and related matters of customer services, human resources, financial, and legal management; efficiency and effectiveness of operations; and communication to the community regarding the performance and value of the Municipal Light Department.

### Major Accomplishments:

The Municipal Light Advisory Board (MLAB) continued to focus on the power supply procurement for 2010 and beyond. The Power Supply Procurement Policy, approved in 2007, provides a framework for the purchase power agreements. This framework calls for a layered power supply portfolio of contracts to minimize Belmont's exposure to price volatility in the daily electric market. Adherence to this policy has led to a decline in BMLD's purchase power costs which has resulted in an average reduction 2 cents/kWhr in the last quarter of 2009.

With MLAB's approval, BMLD developed a pilot program to implement smart metering technology. This pilot will provide the infrastructure needed to collect detailed customer usage data. This data will be used to develop time-of-use rates. Time-of-use rates allow customers to shift their energy usage to periods of lower costs. Residents can expect to see this technology deployed in 2010.

A project to upgrade BMLD's transmission and substation needs was reviewed, approved and presented to Town Meeting for bonding and site acquisition. The project will upgrade BMLD's existing supply to 115kV transmission service. MLAB is providing critical oversight on the expense and justification for this proposal. If the project funding and siting is approved by Town Meeting, the project will need regulatory approval from the Independent System Operator (ISO) and the Energy Facilities Siting Board.

MLAB has brought a commitment to renewable energy sources and Demand Side Management (DSM) programs to the forefront of BMLD's energy policy. As a public power utility, BMLD has a bully pulpit to engage the community in energy efficiency and conservation. With the support of MLAB, the Department distributed over 4,000 Compact Fluorescent Bulbs

(CFL). To promote conservation, the Department began evaluating LED street lights. These lights use ½ of the energy of conventional street lights. In addition to the relamping of streetlights completed in early 2009, BMLD’s efforts save the Town over \$30,000 annually.

MLAB has maintained their oversight role of the financial performance of BMLD. Their expertise in the finances and operation of BMLD helps insure that the ratepayers of Belmont are benefiting from their public power utility. MLAB played a critical role in adopting new accounting standards to the Department’s annual audit.

## MUNICIPAL LIGHT DEPARTMENT

Member of: American Public Power Association, Northeast Public Power Association, Municipal Electric Association of Massachusetts, and the Energy Council of New England.



The 111<sup>TH</sup> Annual Report of the Belmont Municipal Light Department (Belmont Municipal Light Department) is hereby submitted. Kilowatt hour (KWH) sales during the year 2009 totaled 123,779,274 KWH, a decrease of 2,587,037 KWH over 2008 sales. BMLD’s highest ever system peak demand of 34,090 KW occurred on August 2, 2006.

The following chart illustrates the trend of the Belmont Municipal Light Department’s business over the past ten years:

<i>Year</i>	<i>KWH Sold</i>	<i>Peak Kilowatts</i>	<i>Gross Sales \$</i>	<i># of Customers</i>
2000	123,855,507	25,074	11,266,974	10,789
2001	127,794,974	29,287	11,795,533	10,722
2002	128,706,897	30,320	12,044,965	10,780
2003	140,476,128	28,498	12,520,038	10,758
2004	132,835,892	28,100	12,465,020	10,800
2005	145,855,321	29,948	12,873,450	10,784
2006	141,119,819	34,090	15,169,572	10,821
2007	128,069,246	30,969	14,905,027	10,937
2008	126,366,311	33,155	21,275,258	10,996
2009	123,779,274	29,330	21,604,638	11,057

In December 2009 the Belmont Municipal Light Department transferred \$650,000 to the Town’s General Revenue Fund as a Payment In Lieu of Tax.

Belmont Municipal Light Department continues to furnish “other services” to the Town including electrical inspections, maintenance and construction of the outside fiber optic network, electrical maintenance, re-lamping of buildings with hard to reach lighting, installation and removal of the holiday decorations. The Department also maintains the Town’s traffic signals and the fire alarm call box system.

### **POWER SUPPLY**

Belmont Municipal Light Department is an active market participant in purchasing electricity from the ISO–NE market place. The Department has built a diversified power supply portfolio. The Department’s objectives are to obtain competitively priced generation services using multiple contracts with staggered durations. At the close of 2009, Belmont Municipal Light Department has contracted out for roughly 90% of the community’s energy needs for 2010. The flexibility in our portfolio allowed the Department to capture savings in 2009 from the market declines. These savings are being passed along to our

customers through the Department's PPTA credit, which averaged \$.02 per KWHr over the last quarter of 2009. The Department entered into a power sale agreement with Miller Hydro to provide another carbon free source of electricity. We have locked in significant portions of future year purchases during this unprecedented decline in energy prices. The Department is investigating several opportunities to acquire contract rights to proposed renewable energy projects around the New England states. The Belmont Municipal Light Department is committed to purchasing renewable energy that provides value to our energy portfolio.

Belmont Municipal Light Department receives over 8,000 MWHr of lower cost hydropower from the New York Power Authority's (NYPA) Niagara Falls project as our share of preference power allocated to the 40 Massachusetts municipal light departments. Savings realized from the purchase of NYPA power are credited monthly to our residential customers.

Belmont Municipal Light Department did experience an increase of transmission costs over the past year. We expect general increases in transmission costs over the next few years. This increase reflects the value of transmission projects which will come on-line (and onto the rate base). Transmission costs are payments for the energy delivered to Belmont from outside entities. The power supply market continues to evolve as generators, transmission owners and other stakeholders try to obtain value from the market.

### **RATES**

Belmont Municipal Light Department did not see a rate increase passed onto our customers. Energy prices have fallen off of the highs of 2008 and Belmont ratepayers have seen this decrease in their bills. During the final quarter of 2009, the Department applied a 1¢ – 3¢ credit to energy purchases that reflects the reduced energy prices. The Department expects to maintain a credit on the Purchased Power & Transmission Adjustment (PPTA) during the first quarter of 2010 and beyond.

### **ENERGY CONSERVATION AND OUTREACH**

The Belmont Municipal Light Department has continued to seek conservation and efficiency programs to help our customers save energy and reduce their energy costs. In 2009, the Department has distributed over 5,500 compact fluorescent bulbs. Belmont's use of compact fluorescent bulbs has resulted in an annual energy savings of nearly 419,000 KWHrs. Lighting is a significant contributor in residential energy use and is an area where we project significant efficiency gains. The Department replaced half of the bulbs used in the Town's holiday lighting display with high efficiency LED (light emitting diodes) strings. This resulted in a saving of over 3,000 KWHr's of energy at a saving to the Town over \$400. . The Department continued to offer home energy audits to our customers. The Appliance Rebate Program continues to be popular with our customers with over 1,500 Energy Star appliances purchased in the past three years. The Belmont Municipal Light Department also went into the elementary schools with electric safety and conservation techniques for kindergarten through third graders.

As part of the Department's energy procurement needs, a Demand Side Management (DSM) strategy is being formulated. DSM projects provide value by reducing peak demand levels and offsetting energy purchases during periods of high market prices. The Department will continue to seek efficiency measures to offset purchase requirements and for environmental benefits. The Department began the process of evaluating Smart Meters and an evolution towards Smart Grid technology. Towards that end, the Department has initiated a conversion of our customer information and billing system to provide time-of-use functionality and an improved customer web interface. The Department ended the year evaluating vendor submittals for a 2,000 meter pilot of smart meters. These programs should make a big splash in 2010.

### **OTHER PROJECTS**

In 2009, Belmont Municipal Light Department faced many challenges in operating the electric system. Last spring we faced repeated failures along an underground circuit on School and Goden Streets. The cable failures were a result of insulation breakdown in 60 year old cables. Operations staff replaced over 3,000 feet of underground cable to complete the repairs.

At the request of the Board of Selectmen, the Department relamped 735 street light fixtures with an annual energy savings of over 399,000 kWhrs. This effort provided the Town an annual savings of \$83,000 and has reduced the municipal carbon output by over 250 tons. The Department has investigated additional savings through street lighting by purchasing 60 LED street lights. These lights will save an additional 12,000 kWhr annually.

### **PERSONNEL**

2009 brought more changes to the staff at Belmont Municipal Light Department. Robert Clancy was hired as an apprentice in the Department's Lineworker Training Program. The Department's public relations/marketing intern, Jennifer Santoro, completed her college degree requirements and has therefore completed her internship with BMLD. We wish her continued success as she pursues her career.

### **GENERAL**

The guidance and co-operation of the Municipal Light Board and the Municipal Light Advisory Board is gratefully acknowledged. The Department wishes to thank the members of the Substation Site Selection Committee for their efforts in the Department's planned transmission upgrades. Special thanks are due to the employees of the Belmont Municipal Light Department. Without their efforts and dedication we could not provide the level of service that our customers expect and deserve. They are the true strength of your public power system.

The cooperation extended by other Town Departments has been outstanding and is greatly appreciated.

The following is a Balance Sheet and a Comparative Income Statement for the Municipal Light Department for the Year-ended December 31, 2009.

Respectfully submitted,  
 Timothy J. Richardson, P.E.  
 Manager/CEO

## BMLD's Unaudited 2009 Financial Statements

<b>Revenues</b>	Residential	\$ 13,380,904	
	Commercial	\$ 8,058,667	
	Municipal Revenue	\$ 1,189,600	
	Purchased Power & Transmission Adjs	\$ (1,286,806)	
	Other Income	\$ 314,960	<b>\$ 21,657,324</b>
<b>Expenses</b>	Purchased Power & Transmission	\$ 13,898,946	
	Operations, Supervision & Engineering	\$ 312,118	
	Stockroom & Station Equipment Costs	\$ 381,106	
	Underground & Overhead Lines	\$ 452,510	
	Street Lights, Signals, and Fire Alarms	\$ 569,029	
	Meter Reading and Installation Costs	\$ 318,217	
	Distribution & Line Transformer Maintenance	\$ 95,625	
	Supervision, Records, Collection & Uncollectibles	\$ 305,314	
	Energy Conservation	\$ 204,022	
	Advertising	\$ 31,908	
	Administrative Salaries	\$ 373,373	
	Office Supplies, Utilities, & Maintenance Contracts	\$ 198,359	
	Outside Services and Consultants	\$ 334,737	
	Insurance: Property, Injuries & Damages	\$ 131,830	
	Employer's portion of Pension & Benefits	\$ 1,436,208	
	General Plant & Miscellaneous	\$ 189,582	
	Transportation	\$ 62,998	
	Depreciation	\$ 1,315,721	
	Interest	\$ 14,237	<b>\$ 20,625,838</b>

<b>BMLD's Unaudited 2009 Net Income</b>	<b>\$ 1,031,486</b>
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*Note: BMLD's 2009 PILOT of \$650,000 is not reflected in these amounts.*     \$ (650,000)     \$ 381,486

<b>Current assets</b>	Cash - Unrestricted	\$ 3,476,340
	Cash - Restricted	\$ 1,354,918
	Construction Work in Progress	\$ 1,036,312
	Accounts Receivable from Customers	\$ 1,414,363
	Accounts Receivable - Other	\$ 203,003
	Pre-paid Expenses	\$ 1,694,950
<b>Plant &amp; Equipment</b>	Distribution Plant (FERC 360-389)	\$ 4,902,826
	General Plant (FERC 390-399)	\$ 3,717,049
	Inventory	\$ 280,891

<b>Total Liabilities + Retained Earnings</b>	<b>\$ 18,080,653</b>
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<b>Liabilities</b>	Accounts payable	\$ 1,805,452	
	Bond & Interest Payable	\$ 123,667	
	Other Liabilities, Payables & Reserves	\$ 1,945,633	
	Reserve for Rate Stabilization & PPTA	\$ 1,596,799	
	Other: Customer's Deposits	\$ 102,735	<b>\$ 5,574,284</b>
<b>Retained Earnings</b>	Accumulated retained earnings	\$ 11,474,883	
	2009 Unaudited Net Income	\$ 1,031,486	<b>\$ 12,506,369</b>

<b>Total Liabilities + Retained Earnings</b>	<b>\$ 18,080,653</b>
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## MASSACHUSETTS WATER RESOURCE AUTHORITY ADVISORY BOARD

The Massachusetts Water Resource Authority (MWRA) was created by the Massachusetts Legislature in 1984 to succeed the interests of the Metropolitan District Commission to deliver safe drinking water and water for fire protection as well as to treat and dispose of wastewater from its member communities, all in conformance with applicable law and regulation. The same legislation that created the MWRA also created the Massachusetts Water Resource Authority Advisory Board to represent the interest of the sixty-one member communities. Each municipality is represented by at least one person on the Advisory Board. In my capacity as Director of Public Works I have been appointed to the MWRA Advisory Board by the Board of Selectmen to represent the Town of Belmont. MWRA provides wholesale water and sewer services to a total of sixty-one communities. Fifty-one communities purchase water supply services, and forty-three communities purchase wastewater transport and treatment services. Thirty-four communities purchase both. Approximately 2.5 million people, or 43 percent of the population of Massachusetts live and work in the communities that purchase water and/or wastewater services from MWRA.

MWRA provides water and sewer services to communities on a wholesale basis and then each community provides services to its customers on a retail basis. As a result, water and sewer fees include each customer's share of the community's MWRA water or sewer assessments plus the community's own cost of providing water or sewer services. The MWRA funds its operations and capital costs primarily through its member assessments and charges.

MWRA finances its Capital Improvement Program (CIP) primarily from issuing long-term general revenue bonds. Savings in capital costs are particularly important since every dollar cut from the capital budget saves approximately three dollars in future debt financing costs. The MWRA has adopted a policy whereby the term of bonds is matched to the life of the facility/facilities. In order to control costs to its member communities the MWRA has placed a cap on capital expenditures. Approximately 80% of the capital improvements have been required by either court order of regulation. The debt service for the MWRA is expected to be 60 to 65% of the annual current expense budget by the year 2010.

The severe shortfall in state revenues in FY 2003 required the elimination of the entire State Debt Service Assistance of \$52.9 M in FY 2003. In FY 2004 State Debt Assistance returned at a \$4.1 M level, in FY 2005 increased to \$8.0 M, in FY 2006 to \$9.6 M, in FY 2007 to \$18.9 M and in FY 2008 to \$17.25 M. The MWRA Advisory Board and staff continue to work with the state legislature and Governor's office to increase State Debt Service Assistance to help control debt service costs for the member communities. In FY 2009 the Authority expected to receive a reduced amount of \$11.25 M but this was cut mid-year as a result of additional state budget cuts. The MWRA agreed to absorb this cut with reductions in their FY 2009 operating budget. For FY 2010, Belmont's combined sewer and water assessment from the MWRA has increased \$111,842 over FY 2009, translating to a combined increase in sewer and water assessments by the MWRA to Belmont of 1.8%. Each community independently establishes retail sewer and water rates for its customers. By legislation, ratepayers and member communities are required to pay the full amount assessed against the respective communities by the MWRA.

In 2009 some noteworthy accomplishments for the MWRA Advisory Board have been:

### Finance /Rates

- As part of Advisory Board review of the Authority's Capital Improvement Program and Current Expense Budget the Advisory Board outlined aggressive plan to reduce FY10-13 CEB by \$100 million, which laid the foundation to reduce FY10 assessments from a proposed 4.8% increase to a 3.8% increase and FY11 Assessments from a planned 6.4% increase to under 2% (final decision pending Board of Directors action).
- Added Phase 7 to the I/I Grant/Loan Program.
- In the process of working to expand the Local Water Pipeline Assistance Program by \$200 million and expand flexibility on eligible projects.
- Continue to keep MWRA at or below Advisory Board created Capital Spending Cap.

### Operations

- Overhauled Quabbin Boat Program to protect drinking water from Invasive Species.
- Placed attorney on retainer to fight EPA's attempts to include cities and towns as part of the MWRA's NPDES permit.
- Successfully convinced EPA Science panel to reduce MWRA's Outfall Monitoring Program, potentially saving over \$1 million per year.
- Worked with MWRA and DEP to maximize federal stimulus dollars: to date - \$23 million for Wastewater and \$7 million for Water.
- Pushing to expand MWRA's sale of water to non-MWRA communities.

### Legislative

- Part of major coalition to expand the Bottle Bill – FY10.
- On behalf of ratepayers, filed 12 Bills for current Legislative Session.
- Work closely with MWRA Legislative Caucus, Massachusetts Municipal Association and Metro Mayors Association.

Detailed information on a variety of additional related subjects as well as the Current Expense Budget and Capital Improvement Program is available online at [www.mwra.com](http://www.mwra.com).

Respectfully submitted,  
Peter J. Castanino  
MWRA Advisory Board Member

## SHADE TREE COMMITTEE

The Shade Tree committee did not submit a 2009 Annual Report.

## SOLID WASTE AND RECYCLING ADVISORY COMMITTEE

### Overview

The Solid Waste and Recycling Advisory Committee (SWARAC) works in conjunction with the Town to address financial, environmental, and technical issues associated with yard waste, trash, and recyclables. While not as large as the school budget, trash and recycling constitutes a multi-million dollar budget line item for the Town. It is also an arena that is subject to rapidly changing market and regulatory conditions.

### Main Areas of Activity

1. **Expanded curbside recycling.** We have continued to advertise the expanded collection program that added corrugated cardboard, milk cartons, and aseptic containers (juice boxes) at no additional cost to the town in 2008. Sandwich board plus notices in the paper and town mailings have informed residents of the changes, and most citizens are now participating. We are continuing to try to boost participation, as each ton of recyclables diverted from the trash saves the town more than \$60 in avoided incinerator tip fees under current contract terms. Working with the Massachusetts Department of Environmental Protection (DEP), we have evaluated comparative data on other towns to identify program structure changes we could make to further increase recycling diversion levels. In response to citizen inquiries on what to do if they notice their neighbors are not recycling, we also developed a letter explaining the program and its financial benefits to the town that these citizens could share with neighbors. The resource is available on the Town website.

2. **Continued roll-out of school and municipal recycling.** The Committee has continued to expand recycling to all Belmont schools and to build relationships and networks inside to school to ensure the program is a success. The schools are large volume generators of waste. In addition to providing both environmental and fiscal benefits to the Town, the involvement of students in the recycling effort also provides an educational opportunity. We have provided input on solid waste and recycling management within the new Wellington as well. Basic recycling now exists in other municipal buildings, though additional work is required.

3. **Evaluation financial and marketplace changes that affect Belmont's future contracts.** Belmont's trash collection and recycling collection and marketing contracts expire in 2011, and we are exploring ways to use the new contract to achieve both improved financial and environmental performance. While simply extending our current program will be included in an RFP, we are also researching options such as automated collection and programs where recycling and a first barrel of trash are collected free of charge, but there is a fee on additional barrels. Data from other MA towns (collected regularly by the MA DEP) indicate that under such a system, few people end up having to pay for additional disposal, but that recycling diversion rates rise substantially and generate substantial fiscal savings to the town.

We look forward to working with Town officials on these issues during the coming year.

Respectfully submitted,  
Doug Koplou  
Chair, SWARAC

## ◀ SOCIAL SERVICES ▶

### BELMONT HOUSING TRUST, INC.

Authorized by Town Meeting in 1999 and then created by the state legislature (Chapter 126 of the Acts of 1999), the Belmont Housing Trust is a local body appointed by and answering to the Belmont Board of Selectmen. The Trust's purposes are: (1) to *investigate and implement alternatives for providing affordable housing* for persons of low, moderate, and middle income; (2) to enhance the Town of Belmont, Massachusetts and lives of its residents, and so lessen the burdens of government, by *promoting and undertaking the development and maintenance of affordable housing* for the benefit of persons of low and moderate income; (3) to *foster and promote community-wide interest and involvement* in the problems associated with the underdevelopment of affordable housing, and toward that goal, to sponsor and participate in public symposia and discussions involving governmental officials, real property developers, and community organizations and institutions; and (4) to *assist parties in obtaining financial support for affordable housing projects* from state and federal agencies, foundations and other sources; and by any other means, to cooperate with, encourage, and contribute to the efforts of parties in the accomplishment of affordable housing purposes.

#### Major Milestones Achieved

On June 4, 2009, Belmont celebrated the completion of the Waverley Woods Apartments on Trapelo Road with an Opening Ceremony. Among those marking the occasion were State Senator Steven Tolman, State Representative Will Brownsberger, Chair of the Board of Selectmen Daniel LeClerc, and representatives of several funders.



Waverley Woods is the award-winning affordable rental development sponsored by the Belmont Housing Trust with the support of Town Meeting, the Board of Selectmen, and many other local players. The development's 40 apartments—a mix of townhouses and flats—range in size from 1 to 4 bedrooms. They were built with a combination of federal Low Income Housing Tax Credits and Housing Stabilization Funds from the Mass. Department of Housing and Community Development; Transit-Oriented Development (Priority Development) Funds from MassHousing; Green Communities Funds from the Enterprise Community Partners; and HOME funds from the Town of Belmont.

Waverley Woods has won two awards: the Charles L. Edson Tax Credit Excellence Award for Green Housing (Honorable Mention) from the Affordable Housing Tax Credit Coalition (AHTCC) and the John M. Clancy Award for Socially Responsible Housing from the Boston Society of Architects /AIA.

**YOU ARE INVITED: WAVERLEY WOODS GRAND OPENING, JUNE 4, 2009**

Rents at Waverley range from \$965 for a 1-bedroom apartment to \$1,492 for a 4-bedroom townhouse, including heat and hot water. They are affordable to renters with incomes of about \$26,000 to \$52,000 for a family of four. Belmont residents—people who live or work in Town or who have children currently in the public schools or who attended those schools in the past 15 years—have preference for 28 of the 40 total units.

Waverley Woods residents range in income up to 60 percent of the area median (the maximum allowed under tax credit rules). There is a mix of white, African-American, and Asian households—the last from varied national backgrounds. In all, a total of 20 households qualified for a Belmont preference, including two Town of Belmont employees. Waverley Woods always has an active waiting list. Those interested in an apartment there should call the management office for information: 617-209-2422.

Waverley Woods is a “green” housing development in three senses. It incorporates green technology, including recycled building materials, rain water reclamation, high efficiency boilers, and Energy Star appliances. The site is landscaped with ample trees to emphasize its links to the deeded open space just above it on the hillside. And it is an example of “smart growth” and transit-oriented development, sited within walking distance of a commuter rail station and an easy bus-to-T connection.

During 20098, the Housing Trust continued to work with affordable housing groups in Lexington, Watertown, and Waltham under a **Mass. Housing Partnership Innovations Grant**. Our goal for the grant was to identify and create a new collaborative business model for affordable housing development that would: 1) Maximize available resources; 2) Attract and retain talented staff; 3) Undertake and complete affordable housing developments; 4) Be connected to local organizations; 5) Share decision-making, ownership, resources and control in some democratic fashion; and 6) Result in financial benefit for all member communities. At the end of 2009, the four communities decided to move ahead to create a collaborative entity meeting this description, with the expectation it would come into being in early 2010.

### **Belmont Affordable Shelter Fund**

The Belmont Affordable Shelter Fund (BASF) is an initiative of the Belmont Housing Trust. This local crisis intervention fund is used to address situations in Belmont involving a threat to a family's ability to maintain adequate shelter due to an inability to pay. Completely supported by local contributions, 100 percent of them are distributed as benefits to Belmont residents.

In 2009, BASF passed a major milestone in benefits directly distributed to Belmont residents. Between June 2003 and October 2009, the total assistance provided to our neighbors comes to \$35,350. BASF works with the Town's outreach worker, the Council on Aging, and local clergy to identify and assist Belmont residents in need.

Applications for BASF assistance are not made directly. Instead, the majority of people in need are identified by the social outreach workers in the Town of Belmont's Department of Health. Some persons are referred by the Belmont Council of Aging (COA), and others come to us from various clergy or faith institutions in Town. We also thank Belmont Savings Bank for the free checking account it provides to BASF.

Since January 2005, BASF has made more than 110 grants totaling nearly \$25,000. Of these grants:

- About half have helped to pay electric bills (Belmont Light);
- About 30 percent have helped to pay natural gas bills (Keyspan);
- Almost 6 percent have paid fuel oil bills (various vendors);
- About 15 percent went for rent payments; and
- About 1 percent have paid past-due water bills (Town of Belmont).

We anticipated a difficult winter of 2009-2010, due to the deep recession with still-high heating fuel prices. In fact, in the five-month period from mid-September 2009 through mid-February 2010, BASF provided 25 grants reaching \$5,900, compared to the corresponding period of 2008-2009 when BASF made 15 grants totaling \$3,500. **Donations** to the Fund are always welcome; checks should be made out to Belmont Affordable Shelter Fund and mailed to Roger Colton at 34 Warwick Road in Belmont.

### **Continuing Work of the Housing Trust**

During 2009, the Housing Trust continued to seek additional means for increasing the supply of affordable housing in Belmont. The Commonwealth sets a target of 10 percent affordable units for each city and town, and it is important that any additional units should count toward this goal. The Trust worked with other members of the Belmont community on the following projects:

**Oakley Neighborhood Overlay District.** The Trust provided input to the Oakley Neighborhood Association, the Town Office of Community Development and the Planning Board to reach approval for a 17-unit 40R development on the site of the former Our Lady of Mercy Catholic Church.

**Inclusionary Zoning Bylaw.** The Trust worked in 2009 to update substantially the Town's Inclusionary Zoning bylaw. The revised bylaw incorporates language that encourages housing development—both rentals and homeownership—by instituting affordable housing requirements of 10 to 15% that take into account the scale of the development as well as incentives for mixed use. The Trust collaborated with the Planning Board and the Community Development Department to create a straightforward and economically feasible set of requirements for developers. The changes were approved by Town Meeting in November.

**Comprehensive Plan.** A member of the Trust served as co-chair of the Housing Working Group to prepare a report on housing for the Town's Comprehensive Plan process.

**Community Preservation Act.** The Chair of the Trust was pivotal in moving forward a working group of interested town residents to develop a campaign to put the CPA on the ballot in Belmont. If passed, this would provide funding (including matching state monies) for affordable housing, historic preservation, open space, and recreation.

Finally, we wish to thank a long-time Trust member who retired from it in the spring. **Nancy Marsh** worked for many years on fair housing and affordable housing issues in Belmont. Her devotion to our community continues, but the Trust will miss her thoughtful and sensible contributions.

Respectfully submitted,  
Judith D. Feins, Chair

## COUNCIL ON AGING

The most profound development this past year was the opening- on October 20- of the new senior center, otherwise called the Beech Street Center. This marked the beginning of a very active period in program development and planning for the needs of the adult community. The moment was especially welcome for the COA as it followed two moves in one year. On March 27 the department moved its offices and programs from the Our Lady of Mercy rented space. The former parish hall served the COA and seniors well for nine years, allowing programs and services to be coordinated in one building for the first time in the history of the department. However, the move out of the OLM was necessary to save on rent during a critical budgetary year. The staff and volunteers worked very hard to maintain the highest degree of service and continuity during the seven months of operations in the modular unit behind the high school. This state of limbo was stressful for seniors as well, given that the move in date to the Beech Street Center remained uncertain during that period of time. While at the modular unit it was necessary to spread out many programs throughout the Town. The COA is especially indebted to All Saints' and the First Church Unitarian for generously donating their space for programs. Their contribution enabled the large fitness classes and some recreational programs to continue uninterrupted during all those months. While at the modular location the staff and board took the opportunity to prepare for systems and program changes for when the doors of the new center open. Through the efforts of the COA board and partner agency, Springwell, a variety of surveys were conducted asking for senior preferences related to such needs as a new meal site, transportation services and fitness programs. The results of two of the surveys revealed a strong interest in a meal site, and requests for new fitness programs, such as line dancing, have now been implemented at the center. The main finding of the transportation survey was that most seniors prefer to drive, but if they give up their cars they would want to use the transportation system in place through the COA. The board also worked on developing policies and procedures for the moment that the designated fitness room at the Beech Street Center is fully equipped with exercise machines. The COA was integrated into the Town's phone system at that time, and a new database system, with senior friendly design features, was purchased and installed. The COA director worked closely with the Senior Center Building Committee to carefully plan for the furnishings and equipment for the new center, paying close attention to issues of cost, durability, the specific needs of seniors and aesthetics.

The Friends of the COA continued to lend invaluable support over the past year. Most notably they provided the extraordinary gift of organizing, funding and coordinating the dedication ceremony of the building held on Sept. 25, in addition to hosting tours on that opening weekend. Over 1,000 visitors came through the building for the open house weekend and dedication, and all were accommodated comfortably thanks to the thoughtful planning of the Friends' organizing committee and volunteers. The Friends spear-headed a buy-a-brick campaign which also proved to be a substantial fund-raising activity. Although orders continue to be taken on an on-going basis, the already purchased, engraved bricks will be installed when the ground thaws this coming spring. Over the Thanksgiving weekend the Friends held their annual crafts fair in the new center. Over 500 visitors attended, and the money raised was used to purchase selected items needed for the new center. Through the auspices of the Friends grants were written to expand funding sources for programs. Cambridge Savings Bank renewed its grant which helps needy seniors obtain home safety alert devices. The Cambridge Savings Bank also sponsored the Town-wide newsletter the Friends produced, which informed Town residents of the Council on Aging and Beech Street Center progress. In addition, the Friends declared their willingness to fund needed furniture should no budget remain for such purchases through the Senior Center Building Committee appropriation.

Since the opening of the new center programming has changed and expanded. Whereas the average number of visitors to the former center at Oakley Road was roughly 110 a day, by this year's end the average number of daily visitors to the center at Beech Street hovered at 225. The Springwell funded meal-site was open to serve the senior aged public in early November. An average of 40 people has been served for the regular daily lunch program. The annual holiday party luncheon drew the maximum number of seatings allowed in the multi-purpose room. Fitness programs expanded to include an additional Tai Chi class and Body Basics. A senior Chinese group began using space to rehearse for special cultural events they provide at the center. The walls of the center are used to hang rotating art exhibits of local artists. The conference room has been used during the day for a variety of Town group meetings. Thanks to the generosity of Leo and Arline Davis ping pong became available for public use. While plans for installing equipment are in process for the fitness room the space has been used for programming as well. The Council on Aging worked with the Town administrative staff and Buildings and Grounds to develop guidelines for outside use of the center during and after hours, as demand for such usage has been high.

The budget for FY'10 was reduced from FY'09 by \$48556. As a result of the hiring freeze instituted in the fall and the planned elimination of a part time position taken over by Springwell, the total number of FTEs (combined Town and state grant funded) was reduced from 8.1 to 6.8. Efforts intensified to address an increased need for staffing in the new center -where the overall workload has increased due to greater usage of programs and the facility. As a result of creative workforce development vital administrative and social service functions have been carried out by non-Town paid personnel, amounting to the equivalent of 7 FTEs. However, the reduction in driver positions did have a negative impact and led to a reduction in the availability of rides to seniors.

The tight budget and lean staffing makes the COA ever more grateful to the 120 volunteers who graciously and diligently assist in most every way. Without them the programs and services would not be possible.

Despite the budget challenges in the coming year the COA board and staff look forward to making the Beech Street Center an exceptionally vital and well maintained asset to the community.

Respectfully submitted,

Nava Niv-Vogel  
Director

## **DISABILITY ACCESS COMMISSION**

During the year the membership of the Disability Commission had one meeting, for the purpose of electing Officers. The current members include: Ray Glazier, Janet Macdonald, Carole Williams and Nan Donald. The Alternate member is Patricia Livingstone.

The Disability Access Commission continues to participate in Town building projects with representation on the Senior Center Building Committee and the Wellington School Building Committee.

Continuing with our advocacy to the Community Development Office we are able to see the installation of textured red warning panels for blind white cane users in curb ramps throughout the town on reconstructed streets.

On January 19th, The Disability Access Commission was one of the co-sponsors of the 15<sup>th</sup> annual Martin Luther King Breakfast held at Belmont High School. The Commission provided funding for the American Sign Language interpreters, and Commission members assisted with tasks prior-to and after as well as being in attendance for the event.

In August members represented the Disability Access Commission at the Annual Meet Belmont event held at the Belmont High School. At this event Disability Assistance Program brochures were distributed and members were able to communicate with Town residents, in addition to members of community organizations. Special thanks to Ray Glazier for his assistance at this event.

The Disability Access Commission continues to monitor its Disability Assistance Program phone – line in order to match up callers with needs and able bodied volunteers. In addition members are encouraged to make brochures available at local places of business and Town Departments.

Respectfully submitted,  
Janet H. Macdonald, Chair

## **HOUSING AUTHORITY**

The Belmont Housing Authority continues to manage a total of four developments including Belmont Village, Sherman Gardens Apartments, Waverley Oaks Apartments, and Clark Lane. Belmont Village is the authority's family and veteran's housing development that was originally built in 1950 and has a total of 100 apartments that include fifty two-bedroom and fifty three-bedroom apartments. Sherman Gardens Apartments, which was built in 1971, has a total of 80 one-bedroom apartments and provides housing for elderly, handicapped and disabled residents. Similarly, Waverley Oaks Apartments, built in 1976, also provides housing for disabled residents and has a total of 74 one-bedroom apartments. The residential property located on Clark Lane is a two-family accessible home that was built in 1988 and provides housing with a 24-hour support staff for eight people with developmental disabilities.

In addition to the state-aided conventional housing programs, the Authority also administers two rental assistance programs that include 47 Federal Section 8 Housing Choice Vouchers and 2 Massachusetts Rental Vouchers. Both rental assistance programs provide rent subsidies to private landlords on behalf of income eligible households. This year, the Authority has also continued the process of incorporating project-based assistance through our federally funded Section 8 Voucher Program. In accordance with our contract, the Dedham Housing Authority continues to handle the day-to-day operations for the Section 8 Voucher Program that include maintaining the waiting lists and issuing Certificates to applicants.

The Belmont Housing Authority has six employees including an Executive Director, Administrative Assistant, Tenant Selection Coordinator, Maintenance Superintendent, and two additional maintenance employees. A five member Board is responsible for establishing policies.

Applications for all programs including family, elderly/disabled and the Section 8 Voucher Program may be obtained Monday through Thursday between the hours of 8:00 A.M. and 4:00 P.M. or Friday between 8:00 A.M. and 12:00 noon at the main office located at 59 Pearson Road or by calling (617) 484-2160. Applications may also be downloaded from our website at [www.belmontha.org](http://www.belmontha.org). In order to make information more easily accessible to the general public, our website provides more detailed information about our programs, regulations, policies, geography, transportation and minutes of meetings. Under the current income guidelines, the annual income limits for state-aided housing developments are:

<u>Household size</u>	<u>Income</u>
One Person	\$46,300.00
Two People	\$52,950.00
Three People	\$59,550.00
Four People	\$66,150.00
Five People	\$71,450.00
Six People	\$76,750.00
Seven People	\$82,050.00
Eight People	\$87,350.00

Rents for the elderly/disabled developments are set at 30% of net income and include heat and electricity. Rents at Belmont Village are set at 27% of net income but do not include heat and electricity. During 2009, the authority concluded a number of property improvements that had been funded by the Department of Housing and Community Development. These projects included the replacement of fire alarms at Sherman Gardens Apartments, an upgrade of the fire alarms at Waverley Oaks Apartments and the completion of a new parking area for Waverley Oaks Apartments that will provide additional resident and visitor parking for our residents. Furthermore, the authority has just received funding approval in the amount of \$815,720.00 through the American Recovery & Reinvestment Act for heating system replacement at Belmont Village and we also received further confirmation of funding in the amount of \$75,000.00 for an exterior stair and pavement upgrade for Sherman Gardens Apartments.

The Authority would like to express special thanks to State Representative Will Brownsberger and Legislative Aide Barbara Miranda as well as some of the Town Departments including the Board of Selectmen, Police and Fire Departments, Community Development Office, Department of Public Works, Health Department and the Council on Aging.

Respectfully submitted,  
Leo J. Saidnawey, Chair

## **HUMAN RIGHTS COMMISSION**

The Board of Selectmen appointed the Human Rights Commission ('the Commission') in September, 2004, to address issues related to the fair and equal treatment of all individuals in Belmont and to create a mechanism for addressing complaints arising from these issues. The Commission is a permanent commission with the following members: Lisa Bernt (Co-chair), Carl Brauer, Julie Cicalese, Nan Donald, Chuck Laverty, Laura Panos, Paul Solomon, Connie Williams, and Fran Yuan (Co-chair). Dan LeClerc is the liaison from the Board of Selectmen. Capt. Peter Hoerr is the liaison from the Police Department and attends all monthly meetings.

The Commission met monthly convening ten duly posted meetings during the 2009 calendar year. Meetings were held on January 8, February 5, March 5, April 2, May 7, June 4, September 10, October 1, November 5, and December 3.

In February, Judie Feins did a presentation about the Fair Practices Committee and its role in the community during the 1960's at Diversity Day at Belmont High School.

At the March meeting, Sunila Thomas-George, Commissioner at Massachusetts Commission Against Discrimination (MCAD) spoke to the Commission about its history, the 16 classes of people protected by the law, and their process of investigating and adjudicating discrimination cases.

Also in March, Commission members attended a Board of Selectmen meeting to seek a change to the Charge originally assigned to the Commission by the Selectmen. As a result, the original charge to "receive and investigate allegations of discrimination against individuals...." was dropped and changed to "receive allegations of violations of human rights laws and related legislation, and refer matters to relevant Town, State, and Federal authorities for disposition of matters within their respective jurisdictions." The Commission will no longer be charged with formally investigating allegations but refer them to other appropriate agencies that have the resources and expertise to investigate discrimination claims. In addition, the composition of the Commission was reduced from 11 members to 9 members.

In June, Judie Feins, Rosalind Kabrhel, and Janet Cudmore-Boswell resigned from the Commission. They were replaced by Carl Brauer, Paul Solomon, and Chuck Laverty. Other openings were filled by Julie Cicalese and Laura Panos.

In September, Julie Cicalese and Fran Yuan attended a Massachusetts Commission against Discrimination (MCAD) training to help commission members identify and address areas of discrimination. Laura Panos' article about employment law, "Leaving Lawfully", was published in the Belmont Citizen Herald.

At the November 5<sup>th</sup> meeting, Laura Maslow-Armand of Lawyers' Committee for Civil Rights Under Law of the Boston Bar Association spoke to the Commission about her pro bono work in the Boston area.

At the December 3<sup>rd</sup> meeting, Samer Balbaky of the U.S. Census Bureau spoke to the Commission about importance of encouraging Belmont residents to participate in the 2010 Census. He proposed that we become a community partner in publicizing and facilitating participation in the Census.

At Commission meetings, Capt. Hoerr of the Police Department reported about relevant incidents (possible hate crimes and other incidents involving discrimination) that occurred in Belmont, and Kathryn Bonfiglio of Belmont Against Racism reported about BAR's activities.

A Commission member was assigned each month to check the Commission telephone line.

The Commission once again co-sponsored two annual events, the Martin Luther King, Jr. Breakfast in January, and the Belmont Gay Straight Alliance Committee's Ice Cream Social in May. The Commission was also represented at Belmont Town Day in May and at Meet Belmont in August.

Lisa Bernt attended monthly meetings of the Massachusetts Association of Human Rights Commission and reported about them to the Commission.

The Commission continued to discuss outreach efforts to the community. Members distributed Commission brochures and aim to identify other avenues through which to publicize the Commission's role in the community.

Respectfully submitted,  
Fran Yuan, Co-Chair

## **VISION 21 IMPLEMENTATION COMMITTEE**

The Vision Implementation Committee is a permanent Committee with 7 current members and 2 vacancies. The Town's Planning and Economic Development Manager serves as advisor to the Committee. The Committee's charge is to "facilitate, enable, and help the Town of Belmont realize the Working Vision adopted by the Town Meeting on April 23, 2001."

The Committee's areas of involvement for 2009 include the following:

**WELCOMING NEWCOMERS:** The Committee continues to conduct "Meet Belmont" in the late summer, an annual event since 2003 that attracts approximately 100 exhibitors including many Town departments. Both new and long time residents gain valuable information on what is available to and required of them as Belmont residents.

**TOWN WEBSITE:** Working collaboratively with the Town's information manager, the Committee has contributed a number of suggestions for the "newcomers" section of the Town's recently renovated website.

**TOWN WIDE EVENTS:** Members of the Committee were active participants in the task forces formed by the Planning Board to address different aspects of the Comprehensive Plan. Members also participated in the School Superintendent's Community Dialog. In both instances, members viewed their role as helping to articulate to the broader community the values inherent in the Vision. The Committee was also a co-sponsor of the Martin Luther King breakfast in January.

**SUSTAINABLE BELMONT** is a task force of the Vision Implementation Committee, charged with helping the town become an "environmentally responsible community." After three years of hard work and four months of intensive community outreach in early 2009, Sustainable Belmont completed the revised draft of the Climate Action Plan (CAP) with input from the Belmont community. In the fall, the Board of Selectmen and Town Meeting adopted the Climate Action Plan Resolution (Article 6), which will create a Town Energy Committee to work with the community toward achievement of reducing the community's carbon emissions eighty percent by 2050. Sustainable Belmont also continued its partnership with the Belmont Police Department and Public Schools as part of the "Cleaning the Air" campaign. This included an education and outreach training with Belmont High School seniors on the benefits of not idling one's vehicle. The Belmont Police Department has continued support of the campaign by encouraging parents to not idle their vehicles and used their web site and Amber Alert sign to remind residents that Belmont is idle free.

**"BUDGETS AND TAXES":** This is a new initiative. The Committee is preparing a long range program to educate and engage the citizens of Belmont in the Town's financial challenges and decisions.

The Town's Vision Statement includes the following: "foster and maintain an open and inclusive decision-making process," and "support citizen involvement in our town affairs."

Working with town officials and a pro bono consultant (a town resident), the program will include public forums, both town wide and group specific, articles in the local newspaper, and collaboration with the developer of a new website: [Belmontbudget.org](http://Belmontbudget.org).

Respectfully submitted,  
Paul Solomon, Acting Chair

# ◀ CULTURE, LEISURE AND COMMUNICATION ▶

## BOARD OF LIBRARY TRUSTEES

*The Belmont Public Library mission:*

- *Serve as a resource for equal and open access to information, ideas and technology to enrich the lives of all.*
- *Provide services that address the diverse needs and interests of the citizens of Belmont.*
- *Promote and support a strong sense of community.*

The Belmont Public Library continued to meet and promote its mission to the extent possible given the last budget cycle which forced reductions in library staffing, hours open to the public, collection development and technology maintenance. Library staff worked diligently to offer quality services to the community.

The library has seen an increase in overall use with the down turn in the economy, despite the reduction in resources (such as open hours). We expect that demand for all library services will continue to grow until the economy has stabilized. This trend has been reported nationally. Keeping up with steady increases in demand for resources and services has been very challenging.

Some of the highlights for 2009: the second One Book One Belmont was a huge success; Belmont was the first library in Minuteman to circulate Kindles due to a generous donation; and the library now offers Overdrive - Downloadable audiobooks for your iPod.

### **Staff Development**

To keep up with the latest developments in the field, staff participated in offsite and online training during the year. All members of the Reference staff attended at least one workshop, covering such topics as social networking; taking apart and rebuilding a PC; finding full text of books online; maintaining the community information database; finding online genealogy resources; and creating lists to help with collection development. Reference staff also participated in Webinars – online training sessions – to better help patrons navigate the library's electronic resources, including databases added this year (OverDrive downloadable audio and ebooks, Credo Reference, Literature Resource Center, and Mango Languages) as well as more familiar ones (the business resource ReferenceUSA). Representatives of the Circulation Department attended an informational meeting on ways to deal with the increased volume in the delivery service.

New technologies were the focus of the annual staff day on June 5. Rita Gavelis of Metrowest, the regional office for library support services, taught a session on Microsoft Word 2007 to prepare for a gradual installation of this software on library computers, and young adult librarian Deborah Borsuk taught staff how to use the social networking site Twitter. Staff also reviewed police and fire procedures and worked in small groups to get ready for One Book One Belmont 2009, featuring Barbara Kingsolver's *Animal, Vegetable, Miracle: A Year of Food Life*.

### **Library Usage Remains High**

The number of items borrowed for library patrons from other libraries and loaned to other libraries for their patrons continued to increase. Despite the fact that the public can request items electronically, the staff must still locate the materials and process them for loan and return. The Adult, Young Adult, Children's and Technical Services Departments selected, ordered, cataloged and processed 10,767 new items including books, magazines, music compact discs, books on CD, DVDs, and CD-ROMs. The Circulation Department checked out and returned 566,872 items to the shelves. This is a 2% increase over last year, notwithstanding the reduction in open hours at the library.

Internet access remains an important service that the library provides to the town, leveling the playing field for job hunters, students, and others who do not have internet access at home. There were 34,007 Internet sessions in 2009, up from 31,909 in 2008. A growing number of patrons are bringing their laptops to the library and using the wireless service; we have been working with Comcast to improve the service and extend its reach throughout the building.

### **Library Building Grant**

In November the Board of Library Trustees applied for and was awarded a sixth month extension for the Massachusetts Public Library Construction Program grant award. However, the extended deadline of July 2010 will not be enough time to garner support for a new building and secure local funding. The Board of Library Trustees will have to turn back the provisional grant award which was \$5,323,564.

The Massachusetts Board of Library Commissioners (MBLC) has announced a new Public Library Construction Grant round for 2010-2011.

### ***Kindles Arrive***

As of July 20, the Belmont Public Library was the first library in the Minuteman Library Network (MLN) to circulate Kindles thanks to a generous donation. Liz and Graham Allison donated \$6,000 to the library to purchase ten Kindles with leather covers, and then an additional \$3,000 in December to purchase six more. About half of the money was donated to purchase books for the Kindles. MLN was quick to work out the cataloging procedures and within a few weeks the Kindles were in circulation.

The Kindles circulate with ninety-two titles in all. There are two sets of Kindles (eight Kindles in a set) and each kindle within a set has the same forty-six titles. On the very first day of circulating the Kindles, all were checked out within half an hour and their popularity continues.

Even though the Kindle is the current rage, most patrons tell us their first preference will still be a book.

### ***Museum Pass Software and Book News***

Tough economic times, and new technology, combined to increase usage of the museum passes provided by the Friends of the Library. Passes were checked out 2,656 times last year, an 11% increase over 2008 (2,288 check-outs) and a 48% increase over 2007 (1,790 check-outs). As of the beginning of February, 2,479 town residents had signed up to use our museum pass software, which enables patrons to reserve passes themselves online. In 2009, 51% of the passes were reserved by the patrons themselves and the rest with staff assistance.

Patrons continued to enjoy book chapters and newsletters with book recommendations provided by the readers' advisory service BookNews; 431 patrons are signed up to receive a book excerpt every weekday by email. Staff also used the BookNews software to create their own lists of recommended books, and posted new lists on the library Web site each month.

### ***Downloadable Audio, Playaways, and Games***

On October 14, MLN went live with OverDrive, a new resource which provides a large selection of recent, popular titles of downloadable audiobooks and ebooks (electronic books) to all the MLN libraries. OverDrive allows you to download audiobooks to your home computer and play them on your iPod, MP3 player or other portable devices, and is compatible with both Microsoft and Mac computers.

Keeping abreast with new technologies, the library added ninety-eight playaways, small pre-loaded digital audio devices that play a single book. Patrons have enjoyed the convenience of the playaways; all they need to do is plug in their earphones and hit the play button. The library is now circulating two FM wireless transmitters with car adapters, which patrons can plug into the cigarette lighter in their car so that they can hear the book over their car radio.

The library has also continued to expand the electronic games collection because of high demand and popularity. We have added video games for four new systems including Nintendo Wii, Nintendo DS, PlayStation 3 and XBOX 360. We have also continued to purchase new educational CD-ROMs and computer games.

### ***Electronic Resources (Online Databases)***

As patrons become increasingly comfortable with the Internet, they become accustomed to retrieving information quickly, 24 hours a day, from computers at home or the workplace. Our collection of online resources, or databases, provides this kind of easy access, but with a greater degree of accuracy and authority than a Google search. Articles in the databases are often taken from books, magazines, and journals, and are subject to the same kind of fact-checking as these print sources. In 2009 the library added to its online collection a database called Credo Reference, with articles from 473 encyclopedias, dictionaries, and other reference works. Credo Reference is a good first stop for an overview of topics from history to business to food and beverages.

The library continued its search for the best replacement possible for Rosetta Stone, a language-learning program no longer available to public libraries. After several patrons complained that Tell Me More, a rigorous and structured program, was too difficult to use, the library switched to Mango Languages in April, 2009. Focused on building conversational skills, Mango offers instruction in twenty-two languages, including Chinese, Vietnamese, Hindi, and Turkish, and ESL for speakers of fourteen different languages. In December, the library signed up for a six-month subscription with Powerspeak, a program that uses a variety of teaching methods to help patrons learn French, Spanish, Mandarin Chinese, and German. Patrons are encouraged to try both programs and share their reactions with the reference staff.

Overall, use of the databases remained strong. Patrons conducted 40,535 searches using InfoTrac, a suite of databases with newspaper, magazine, and journal articles. They also conducted 2,638 searches in the Historic New York Times, with articles dating back to 1851; 1,214 searches in the online Boston Globe and other Massachusetts newspapers; 929 searches in the Wall Street Journal; and 371 searches in the Belmont Citizen. Also popular this year were Reference USA, a comprehensive company directory; the ABC-Clio databases offering American history, world history, and geography; and CQ Researcher and Global Researcher, covering current events around the world.

Because of very low usage and high cost, the library cancelled its subscription to the Westlaw online database and to several law publications, including Massachusetts Digest, after monitoring use of the law books for a year. In their place, the library subscribed to Loislaw, a database with comprehensive coverage of state and federal primary law and case law as well as legal forms. Positive comments from patrons suggest that Loislaw has an accessible format appropriate for the general public. Reference staff is continuing to explore whether new reference works should be purchased in print or electronic format to best serve patrons needs and keep costs down.

Showing adult and teen patrons how to use the databases, both in classes and through one-on-one instruction, is an important responsibility for the reference librarians. This year reference staff fielded 39,865 reference questions by phone, email, and in person.

**One Book One Belmont**

The library celebrated its second town-wide read, One Book One Belmont (OBOB), by featuring the book *Animal, Vegetable, Miracle: A Year of Food Life*, by Barbara Kingsolver with husband Steven Hopp and daughter Camille Kingsolver. The book describes the family's adventures growing and eating locally produced food for one year. It was selected by the OBOB planning committee, made up of representatives of different town departments and commissions, to highlight Belmont's farming heritage during the town's 150<sup>th</sup> anniversary year.



**On Sept. 9, Belmont resident Frances Moore Lappé, author of the pioneering “Diet for a Small Planet,” launched a month of events celebrating One Book One Belmont, the town-wide reading program.**



Measured by attendance, OBOB 2009 was a great success. About 1,100 people attended a total of 13 events and book discussion groups held mostly between Sept. 9 and Oct. 8. Co-sponsorships by a wide range of civic groups – 13 organizations in addition to the primary donor, the Friends of the Library – show that the entire Belmont community was working together on this effort.

**Joh Kokubo, chef/owner of Kitchen on Common, prepares a fall vegetable salad with spelt berries and a butternut squash vinaigrette at the OBOB cooking demonstrations program held at the Farmer's Market.**

*Animal, Vegetable, Miracle* proved to be an excellent vehicle for exploring different facets of Belmont, past and present. World food expert and Belmont resident Frances Moore Lappé, whose best-selling book *Diet for a Small Planet* challenged conventional thinking about food and hunger, kicked off the program. Writer Jane Sherwin gave a presentation on the history of farms and farming families in Belmont and prepared a slide show, using photographs collected by the Belmont Historical Society that is now posted on the library Web site. Roger Wrubel, director of Mass Audubon's Habitat Wildlife Refuge, led a three-mile walk from Habitat to Rock Meadow and back, pointing out stone walls, barn foundations, and other clues to Belmont's agricultural past. Henry Ogilby and Sal Sergi of Belmont's last working farm, known as Sergi Farms, were joined by gardener and beekeeper Joan Teebagy and Kent Lage of the Massachusetts Farm Bureau to discuss "Farming in Belmont Today."

Other programs included an herbal soap-making workshop at the Cheney Middle School led by Phyl Solomon of the Habitat Intergenerational Program; a composting workshop for children ages five and up at Habitat; a "food for fines" drive benefiting the Belmont Food Pantry; and three book discussions, one co-sponsored by Sustainable Belmont. Belmont World Film showed a documentary, "HomeGrown," about a family that grows 6,000 pounds of produce a year on their quarter-acre property in downtown Pasadena. The Belmont Gallery of Art hosted an exhibit entitled "From the Garden to the Kitchen to the Table" that featured an impressive variety of work by thirty-two Belmont artists. Adrienne Landry, artist and elementary school art teacher, exhibited her paintings of Sergi Farm in the library lobby and reference room. The Belmont Public Schools served locally-grown food in the cafeterias during the statewide Mass. Harvest for Students Week, Sept. 21 – 25. Volunteer graphic designer Adine Storer created gorgeous posters of Belmont gardeners, chefs, and other "celebrities" reading *Animal, Vegetable, Miracle* and local videomaker Ian Scully captured many of the events on video, for broadcast by the Belmont Media Center.

The program ended with an afternoon at the Belmont Farmers' Market featuring cooking demonstrations by three local chefs known for preparing dishes with local ingredients: Dante de Magistris of il Casale, Joh Kokubo of Kitchen on Common, and Michael Ehlenfeldt of Stone Hearth Pizza. In addition to the civic groups already mentioned, OBOB co-sponsors included the Belmont Citizen-Herald, the Belmont Library Foundation, Charlesbank Bookshop, the Council on Aging, and the Human Rights Commission. The library would like to thank the other organizations and businesses that made this program possible: the Belmont Cultural Council, which provided a generous grant; the Belmont Garden Club; Angelato Foods; Belmont Studio Cinema; Hillside Garden Supply; il Casale; Kitchen on Common; Patou Thai; Pemberton Farms; Samira's Homemade; Sergi Farms; Shaw's Supermarkets; Stone Hearth Pizza; and Vicki Lee's.

### **More Adult Programs**

In honor of the town's 150<sup>th</sup> anniversary, the popular Music on Sunday concert series featured Belmont musicians in five concerts held from January through May. The series opened with a review of 150 years of American music by the Blue Ridge Brothers (Jim Wooster, Richard Curzi, Mark Caddell, and Paul Judge), led by Roger Brown, president of Berklee College of Music. Other programs featured the faculty of Belmont's Powers Music School; the Carter Creek Revival (Scott Sandvik and Chris Hersch); the Be-Bop Guitars led by John Baboian; and cellist Kate Bennett Haynes and her husband Justin Haynes. The free concerts attracted nearly 450 people and were sponsored by the Friends of the Library.

In response to popular interests, a variety of programs covering job searching, genealogy research, astronomy, internet and social networking, opera, and Massachusetts facts were given in 2009. Genealogy research on the internet has increased so the hands-on classes on how to use the Ancestry Library, one of the library's many databases, were well attended. "My Grandfather's House," a film and genealogy talk given by the Jewish Genealogical Society of Greater Boston drew over sixty people to watch an American woman's successful search for her Lithuanian ancestors. With social networking on the rise, the Cyberteens program was updated to include social networking on the internet and renamed the Teen Tech program. During the summer seven teen volunteers introduced sixty adult students to Yahoo E-Mail, Facebook, Flickr, and Twitter. The summer "Star Quest," program brought over fifty people to the Harvard-Smithsonian Center for Astrophysics for moon and star viewing through their telescopes. The popularity of simulcasts from the Metropolitan Opera prompted our opera series. Opera fans could come and learn about the opera before the simulcast. For Halloween, author Jeff Belanger spoke about his book "Weird Massachusetts," a collection all sorts of Massachusetts facts and myths. Career Resources @Your Library and Online, covering job searching techniques, was presented by technology librarian, Emily Smith and career counselor, Anna Whitcomb.

2009 was another great year for Books and Bites, the book review series featuring presentations by local residents, Library staff, and local authors. The series is coordinated by reference librarian Miriam MacNair.

The Books and Bites programs included several author visits. Xujun Ebelein discussed her book Apologies Forthcoming, a collection of stories centered on China's Cultural Revolution and its aftermath. Dorothy Stephens discussed her book Kwa Heri Means Goodbye, a memoir of her time in Kenya from 1957 to 1959. Jody Lisberger discussed her collection of short stories Remember Love. Her book was nominated for a National Book Award and one of the stories in the collection, "Crucible," was also nominated for a Pushcart Prize.

Local residents and Library librarians also gave excellent presentations on a variety of books.

Among the books discussed by the book discussion group at the Beech Street Center in 2009 were Vanity Fair by William Makepeace Thackeray, Mary Barton by Elizabeth Gaskell, The Way We Live Now by Anthony Trollope, Animal, Vegetable, Miracle by Barbara Kingsolver (in conjunction with One Book One Belmont), King Lear by William Shakespeare, and Little Dorrit by Charles Dickens. The discussions were stimulating and engaging, with a wide variety of viewpoints represented. The discussions were led by reference librarian Miriam MacNair.

### **Young Adults Year in Review**

The Library's commitment to the young adult population was again evidenced in 2009 by the wide variety of programs and classes held for students in grades 6 through 12. From bibliographic instruction to cupcake making, the library provided enrichment for Belmont youth both during and after school hours, with a total number of approximately 798 students attending fifty programs and classes.

Bibliographic instruction included workshops on how to research literary criticism for Belmont High School seniors working on their senior thesis. Sophomores were given help and support researching an essay exploring current and controversial issues. Sixth grade classes were introduced to the library's Young Adult Room and its valuable resources for researching their history projects on ancient civilizations. Approximately 435 students attended these classes.

***The Young Adult department held a cup cake decorating workshop for teens.***



National History Day was the main focus for October and November. Four workshops a week were offered from mid October to early November to assist eighth graders with finding appropriate primary and secondary sources. Along with the group sessions, individual appointments were available for the students. Approximately seventy-two students participated in these workshops, and many others asked for assistance at the reference desk. Eighteen 8th graders who participated in the library workshops have advanced to the regionals set for Spring 2010.

As for recreational activities, the Childcare & Babysitting Workshops were in high demand so that two were held, one in the fall and one in the spring. An Herbal Soap Making Workshop taught by Phyl Solomon gave teens an opportunity to participate in the library's One Book, One Belmont events surrounding the book *Animal, Vegetable, Miracle*. Trivia and board games were played in the Young Adult Room as part of Family Night @ the Library. The library held its first Cupcake Decorating Party where teens used frosting, candy, cookies, and many other sweet ingredients to turn ordinary cupcakes into anything from a monkey to Mickey Mouse. Approximately seventy teens participated in these activities.

Rain kept the eighth annual Band Bash indoors this year, but the event still attracted three fantastic bands and thirty audience members, and kicked off the Belmont Library's summer reading program for teens. It was co-sponsored by the Belmont Police Department and DARE. Forty-eight teens signed up to participate in the summer reading program. Between all the participants, 517 books were read, and 388 book reviews were written and posted to the library's web page, where they are still linked to help teens with choosing a good book. Summer concluded with fourteen teens attending the End of Summer Party which included a pizza taste test, games, a movie, and a raffle drawing.

Throughout the year, teens have continued to help their community by volunteering their time and expertise at the library. During the summer and school year, teen volunteers shelved books in the teen room, and made sure that the books were on the shelf in the correct order. The library participated in the Belmont High School Day of Service in both the spring and in the fall. Twelve students came in the spring and ten came in the fall. These students helped clean computers, shelve library books, suggest music for the collection, create decorations for the Children's Room, and reorganize the Young Adult Room. The Teen Tech Program (previously called Cyberteens) was launched over the summer. Seven high school students from grades 9 through 12 applied to participate and gain community service credit towards graduation. Instead of offering general computer help, the Teen Tech Program was designed for teen volunteers to teach classes for adult students on how to use Yahoo E-Mail, Flickr, Facebook, and Twitter. Two sessions were held in a week; the first involved a lecture and some hands-on time; the second session was just for hands-on-time and extra help. Sixty adult students attended the classes. The library received positive and constructive feedback both from the adult students and teen volunteers.

#### ***Jane Gray Dustan Children's Room Year in Review***

2009 was a busy year for the Jane Gray Dustan Children's Room. A total of 215 programs were offered, with 8,375 children and caregivers in attendance. Although, by necessity, the number of programs decreased by sixteen this calendar year, attendance increased by a modest sum of sixty-eight.



It was also a wonderful year for the Children's Department staff, who celebrated one marriage, the arrival of one son, and the arrival of one granddaughter. The children's room has unfortunately been somewhat short-staffed due to budget reductions and a six month maternity leave. Ellen Girouard, a part-time children's librarian has been covering some of the maternity leave hours. Naomi Schmidt was named Acting Head of Children's Department as of December 16<sup>th</sup>.

Registration for the Summer Reading Program *Starship Adventure @ Your Library* began on June 22 and ran for nine weeks. Over the course of the summer, 751 children, ranging in ages from three to twelve, participated – just a bit more than last year's 745.

***At this Make Way for Ducklings storytime, after hearing the story, all children received a duck rain coat and made yellow ducks***

Total attendance at the thirty summer programs was 2,307. The weekly daytime programming followed the same winning format as previous years. Movies for preschoolers were shown every Tuesday at noon, while performers of all types visited on Wednesdays at 2 p.m. and on Thursdays at 10:30 a.m. The Wednesday programs were geared toward our older children, while the Thursday programs were for our younger participants. Due to budget cuts, we had to eliminate our Tuesday evening hours in the children's room, and with them went our incredibly popular evening storytimes. The only evening programs offered this summer were for older children, and included a visit with author Julie Berry, and a series of creative writing classes with Yetti Frenkel, held in collaboration with the YA department. Both of these programs were very well received.

Our Summer Reading performances were funded by Jane Gray Dustan Trust. Highlights included: a performance of traditional Brazilian music; singalongs with local musician Liz Buchanan, Hugh Hanley, and the award winning Peter and Ellen Allard; a visit from Robo the Friendly Robot with Gary Pozzato's multimedia space show; and a presentation by the Mountain Musers, a real live team of sled dogs from Montana. Friends of the Library generously supported the summer reading program by providing funding for the decorations, as well as for the prizes, which were again purchased locally at Belmont Toys.

We continued our "Genre Challenge" incentive this year, encouraging children entering grades 4-6 to read books from seven different genres. This continued to be an exciting option for older children. The Pizza Party for those who completed the challenge was well attended and greatly enjoyed, and included Bingo, board games, and a movie.

Librarians offered the following weekly story programs for young children: Book Babies, for children 24 months and under; Storytime for 2's and 3's; and a Story-Craft for children ages 4 and 5. Total attendance at these programs was 3,137, is down from last year. This decrease can be safely attributed to the low attendance of the 4-and-5 year old Story-Craft, a decrease first seen in the fall of 2008, when Belmont switched to full-day kindergarten. The continuation of this storytime in its present form will be evaluated for 2010. Book Babies and the two weekly Storytime sessions for the 2- and 3- year continue to be well attended. The Storytime for grades K-2 continued through May of this year, but, with low attendance the program was discontinued. The weekly Friday Playtimes, first begun in 2003, continued. The Jane Gray Dustan Trust continues to fund the always popular Sing-alongs of Julie Goetze and Liz Buchanan, who each perform monthly at the Library.

The Book Discussion for children in grades 4-6, which began in 2002, remains popular with both girls and boys, with an average monthly attendance of ten to eleven very enthusiastic students.

During the school year, the Jane Dustan Trust made possible the following special programs: a Chinese New Year Program, a visit with Abe Lincoln during February break, a workshop on Family History Art as part of Belmont Unplugged, a performance of a musical presentation of Munro Leaf's *The Story of Ferdinand* presented by the Solar Winds woodwind quintet during Spring recess, the Hampstead Stage's version of Greek Mythology in honor of Children's Book Week, and the return of the Solar Winds to perform Sergei Prokofiev's *Peter and the Wolf* during Winter Break.

In preparation for with the 2009 One Book One Belmont program, the children's department offered free seeds in May, encouraging patrons to grow their own food along with Barbara Kingsolver in *Animal, Vegetable, Miracle*. Also in conjunction with One Book One Belmont, which ran in September and October, the Library arranged an after-school workshop on composting at Habitat.

This year, thanks to a grant from the Belmont Cultural Council, a local agency supported by the Massachusetts Cultural Council, the Powers Music School was able to present four Musical Storytimes. These performances feature picture books set to original music and performed by Powers Music School instructors. These Storytimes are very popular with the public, and Library's patrons have been thrilled to have these exciting Saturday morning programs made available through the Library. The average attendance for these programs has been about 115 children and caregivers. The Jane Gray Dustan Trust pays a small honorarium for each performance.

### **Technical Services**

During 2009 several thousand items (books, periodicals, audiovisuals, etc.) were processed. 10,761 items were added to the collection and 10,615 items were withdrawn. Staff continued to work on re-evaluating and updating the classics. To keep up-to-date, staff attended a Serials Training workshop and a web design workshop which was held at MLN Central site. Staff also attended a Book Binding and Mending workshop held at Metrowest.

### **Meetings and Volunteers**

The library's meeting rooms were heavily booked in 2008. The library hosted 668 programs and meetings with 17,697 people in attendance. Of these events, 299 programs were sponsored by the library, with 11,165 people attending.

The library Director and Trustees attended Meet Belmont and registered new residents for library cards and distributed "Libraries Build Community" bags filled with informational brochures, program flyers and bookmarks. The evening was held at the high school and was well attended.

Library volunteers served the library and community by shelving books, making home deliveries, and giving book reviews at "Books and Bites." Volunteer indexing of the Belmont Herald obituaries from 1945 continues. Twenty-two adult volunteers gave a total of 1,229 volunteer hours to the library.

Thirty-five high school students earned credits toward their community service requirement for graduation. They gave 438 volunteer hours shelving books, teaching computer and social networking skills in the new Tech Teens summer workshops, and helping with clerical tasks.

The library is fortunate to have the support of many community groups, most notably the Friends of the Library, the Belmont Library Foundation, the Rotary Club, the Garden Club, the Wildflower Garden Committee and the Historical Society.

The Friends of the Belmont Public Library continued to provide strong support for the library in 2009. The Friends sponsored a number of library programs, including the One Book One Belmont community-wide read program featuring the book Animal, Vegetable, Miracle by Barbara Kingsolver. Shelagh Meier coordinated the Friends Author Series which featured two authors. Author Wendy Murphy discussed and signed her book And Justice for Some, a book about the victims' rights movement. Author Alfred Alcorn discussed and signed his book The Love Potion Murders in the Museum of Man and also discussed his career as a writer, journalist and travel guide. At their Annual Meeting in June, the guest speaker was author Dick Lehr who discussed and signed his book The Fence, a book about a cover-up by the Boston Police Department. The Annual Book Sale in October was very successful, as was the Friends' Everyday Book Sale. Proceeds help support library programs and reading incentives. The Friends continued to fund the library's popular museum pass program. The museum pass program offers free and discount passes to many museums and parks. In November, the Friends held a "Friend raising" event and over eighty people attended.

The Garden Club continues to help maintain the library grounds and adorn the library circulation desks in the children's and adult areas with beautiful floral arrangements. The Wildflower Garden committee continues to beautify the garden by weeding and planting new wildflower offerings making the garden a wonderful place to visit.

The Historical Society graciously allowed use of their historical photos for the OBOB program and sponsored the Jane Sherwin OBOB lecture series.

Respectfully submitted,  
Matthew B. Lowrie, Chairman

## CULTURAL COUNCIL

Due to a delay in the state budget, the Belmont Cultural Council sent out its 2009 award letters in March, 2009. The Belmont Cultural Council awarded \$4500 in grant dollars from the state agency, the Massachusetts Cultural Council. Grantees included the Belmont Public Library's program *Creative Writing for Children*; quilting equipment and John Root's program *Edible Wild Plants* for the Belmont Council on Aging; *Photographing Your Art Workshop* at the Belmont Media Center; *Inspired by Nature*; a collaboration between the Chenery Middle School art students and the Habitat Education Center; *Tanglewood Marionettes* at the Wellington School; *An American Journey* at Burbank; *Funk Dance* for area middle schoolers at the Waldorf High School; *Musical Story Hour* for the Powers Music School; *Belmont in Bloom* for the Belmont 150<sup>th</sup> Committee; and *One Book One Belmont* through the Belmont Public Library.

During the summer, Cultural Council member Juliet Jenkins developed an on-line survey for community input, for which we received 27 responses. We also had surveys and grant information at the annual "Meet Belmont" event.

This fall the committee welcomed several new members: Sara Bruya, Rebecca Richards, Christine Sandvik, Kenneth Stahlberg and Anne Quirk joined the Belmont Cultural Council. Anne Quirk took on the role of secretary. Our new members and our existing members, Sarah Ellison (chair), Juliet Jenkins (treasurer) and Laura Northridge, met with a representative from the state agency to review our granting procedures and learn the new financial reporting requirements.

Our committee met throughout the fall. We created a public service announcement to publicize our fall application deadline, which aired on Belmont Cable TV. We placed signs around town and publicized our application process through the public library, the newspaper *The Belmont Citizen Herald* as well as *Blogging Belmont* and *The Belmont Advertiser*.

Following the October 15th deadline the committee reviewed the applications; we received 22 applications for the 2010 grant cycle, totaling \$14502 in requested monies. After four meetings, we declined nine grant requests and agreed to fund thirteen of the applications. With \$4000.00 awarded from the Massachusetts Cultural Council and \$2658.00 in unencumbered funds from the Belmont Cultural Council's coffers, we had \$6658.00 to disperse among the applications. Reasons for rejection mostly included applications with no local partner and mistaken applications for the PASS program for school field trips, which our Council does not run. Our accepted grants range from in-school programs, library programs, visual arts exhibits and performing arts programs. First time grant recipients include the Marble Collection, the Plymouth Nursery School, the Record Players and the Belmont and Watertown Open Studios. The complete list of 2010 grantees: *Marble Collection Magazine* at the High School; John Root's *Songbirds of the Northeast* for the Council on Aging; *Music for Young Children* at the Plymouth Nursery School; *Art Workshop* at the Wellington School; Belmont Drama Club performance at the Beech Street Center; *Clarence Darrow* at the Beech Street Center; *Writing Workshop* at the Belmont Public Library; *Collage Exhibit* at the Belmont Public Library; Powers School Community Outreach—*Musical Story Hour and Faculty Concert*; Record Players *Concert for Belmont, Celebrating 150 Years of Belmont*; *Musical Instrument Engagement Project* for the Belmont Council on Aging; *Wildlife Education* at the Waldorf High School, and Belmont & Watertown Open Studios.

Respectfully submitted,  
Sarah Ellison, Chair



## INFORMATION TECHNOLOGY ADVISORY COMMITTEE

The Information Technology Advisory Committee (ITAC) serves at the request of the Board of Selectmen but also acts as an advisor to specific Town departments and other Town committees on an as-needed basis. In this capacity, ITAC provides guidance on a variety of information technology (IT) and education technology (ET) issues. The Committee concerns itself with matters of information delivery; ensuring access to appropriate communications technology; increasing the efficiency of transactions involving the Town departments; and working to ensure the proper deployment of infrastructure and technology for the Town departments and citizenry. In addition, ITAC provides, as necessary, strategic IT planning advice for the Town's departments and committees.

### Changes in Membership

The ITAC consists of 9 members, 4 of whom are appointed by the Board of Selectmen, 4 of whom are appointed by the School Committee, and 1 of whom is appointed by the Board of Trustees of the Belmont Public Library. As of 12/31/2008, committee members were Philip Lawrence (Co-Chair), James Berets (Co-Chair), David Goldberg (Secretary/Clerk), Daniel Ellard, Jonathan Green, Ray Hanna, Matthew McGovern, Karen Polvino, and Charles Smart.

### Summary of Activities

ITAC meeting participants also included Mr. Stephen Mazzola, Director of Technology, Belmont Public Schools; Mr. David Petto, Manager of Information Technology, Town of Belmont; Phil Sullivan, Network Manager, Town of Belmont; and Monty Hitschler, Assistant Network Manager, Town of Belmont. Mr. Mazzola and Mr. Petto regularly update the Committee on Information Technology issues facing the school system and Town respectively, and solicit feedback on issues of concern. The broad perspective and technically diverse background of the committee members provide Mr. Mazzola and Mr. Petto with information and resources to assist them with their projects as well as relating Town and School needs and projects to non-governmental and non-educational implementations.

The committee met eight times over the year to discuss the progress and status of many of the Town's and School's key Information and Education Technology initiatives. Some of those initiatives included:

- Server Virtualization and Network Based Storage implementation and maintenance
- Fiber Redundancy plans
- Cogsdale and MUNIS implementation progress
- Upgrading of the SCADA system.
- Upgrading of the Town web page
- The integration of Geographic Information Systems into Town processes
  
- IT and ET needs for the transitional plans for the Wellington School relocation
- High School Foreign Language Lab
- Municipal Wireless Taskforce
- Fiber service to the Media Center and Senior Center.
- Internet Safety
- Town Telephone System Configurations
- School Energy Management Program.
- Transitioning of School report cards to PDF format

ITAC continues to monitor and provide input to the Town/School's efforts to save money by server virtualization.

ITAC made recommendations regarding the plans for the separation of Town/School/BMLD network in order to save the town money and meet town IT and school ET needs.

ITAC's input into the town-wide Service Level Agreements (SLA) were incorporated and the SLA has proven useful in situations such as coordination of IT and ET needs related to getting fiber set up in the new Senior Center.

In addition, ITAC continues to monitor the status of the "Old Light Building", 450 Concord Ave. and the effects of any plans for the Town's disposition of said property. A major piece of the Town's network is housed in this building. Relocating the infrastructure in the building would entail a multi-year plan.

Respectfully submitted,  
Philip Lawrence, Co-Chairman, James Berets, Co-Chairman

## **RECREATION COMMISSION**

The Belmont Recreation Department promotes opportunities for Town residents to participate in a variety of healthy and enjoyable activities year round, which satisfy the diverse interests of Belmont residents.

The Department provides this by providing the following:

1. Offering public recreation programs for all ages.
2. Sponsoring special event and special interest programs.
3. Assisting community groups in recreation oriented activities.
4. Assisting in the maintenance of public playground and recreation areas and facilities.

In presenting our accomplishments of 2009 and our thoughts for the future, our areas of interest will be:

- A. Areas, Facilities and Maintenance
- B. Recreation Programs
- C. Long Range Planning

### **A. AREAS, FACILITIES AND MAINTENANCE**

The Recreation Department continued to work closely with the Department of Public Works to implement needed improvements at the Town's playgrounds, athletic fields and recreation facilities.

The Higginbottom Pool at Belmont High School is maintained by the Belmont School Department and provides space for all of the Recreation Department's swimming programs and time for residents to enjoy swimming for pleasure and exercise. The pool is the home location for our Dolphins swim team and the location of our children's swimming lessons programs. We are grateful to the staff at Belmont High School who works closely with us to maintain a quality facility for residents to enjoy throughout the year.

The Wenner Field House at Belmont High School is home to most of our adult programs during the week and is utilized by residents on a regular basis. Basketball, volleyball, soccer, weight training and exercise programs are all available throughout the school year.

The Vigliolo Skating rink is open from late October through mid-March for our recreation hockey programs, offered for all ages and skill levels. It is also the home rink for the Belmont Youth Hockey Association and Belmont High School teams. Skating lessons for ages 3 and over are available for 16 weeks during the winter months.

The Underwood Pool continues to be the coolest spot in Town during the summer months. Thanks to the staff of the Department of Public Works, this historical facility provides an oasis for residents all summer long.

Field use is at an extremely high level with more and more youth sports needing space. Thank you to all of these groups for their contributions. The quality condition of these fields is made possible in part by donations from youth groups, including Belmont Soccer Association, Second Soccer Association, Belmont Youth Baseball and Belmont Youth Lacrosse groups and again, maintained beautifully by DPW staff.

Goosebuster permits are available to residents and their dogs to enjoy the fields and to keep the pesky geese at bay.

### **B. RECREATION PROGRAMS**

#### **SCHOOL YEAR PROGRAMS**

Recreation programs sponsored by the Recreation Commission, during the School Year are divided into the following categories:

- **Children's Programs**
- **Teen Programs**
- **Adult Programs**
- **James "Skip" Viglirolo Ice Skating Facility**
- **Field House and Indoor Pool Complex**
- **Special Needs Programs**

## ***CHILDREN'S PROGRAMS***

### ***CONLEY LEAGUE BASEBALL***

The Conley League Baseball program again provided an opportunity for all Belmont youngsters ages 5 - 12 to participate in organized baseball this spring. No players sit on the bench in this program, offering players of all skill levels the opportunity to play. The Department appreciates the volunteer assistance of parents who generously donate their time and experience to coach and umpire. The Department provides baseball caps and T-shirts for all of the players in the League. The program is open to all Belmont children not in the Little League Baseball Program. Games are played at the Belmont Hill School fields thanks to the generosity of the Belmont Hill School.

### ***CONLEY LEAGUE SOFTBALL***

This weeknight program is held at the Washington Street and Winn Brook playgrounds. Girls ages 6 - 12 enjoy this program, which includes instruction on the fundamentals of the sport and a full schedule of games. Parent volunteers who coordinate and coach this program are a true asset to the Recreation Department. T-shirts and caps are provided for all of the players in the league.

### ***CONLEY LEAGUE MIDDLE SCHOOL SOFTBALL***

This weeknight program is held at Washington Street and Concord Avenue fields and includes girls in grades 5 through 8. A full schedule of games was completed during May and June. The Department provided tee shirts for all of the players in the program.

### ***YOUTH T-BALL***

This popular program for young boys and girls is growing with each season. This, its 16<sup>th</sup> consecutive season was hugely successful. Open to children 4 and 5 years old, games were held at the Wellington School Playground and the Payson Park Playground. The basic fundamentals of batting and base running are provided with the use of special batting tees. Caps and T-shirts were provided to all of the children who participated. Thanks and appreciation to all of the parents who volunteer their time and effort.

### ***EARLY RELEASE DAY ACTIVITIES***

We added some activities for elementary school children in 2009 including movies at Belmont Studio Cinema and arts and craft projects. Children enjoyed doing seasonal projects which they could bring home to share with their families. We hope to continue these types of activities in the future.

### ***VACATION WEEK SPECIALS***

During the major school vacations, the Department sponsors a full schedule of varied activity. Additional afternoon hours at the Skating Rink and Wenner Field House were offered and enjoyed by many

## ***TEENAGE PROGRAMS***

### ***SATURDAY NIGHT SKI PROGRAM***

The Nashoba Valley Ski Program offered by the Department continues to be one of the most popular teenage activities in Belmont. Five coach buses filled with Belmont teenagers traveled to Nashoba Valley each Saturday evening for the first six weeks of the year. Over two hundred boys and girls were registered for the program of skiing, snowboarding and instruction. The Department thanks all of the parents who volunteer to chaperone these trips each season.

### ***SNOW TUBING AT NASHOBA VALLEY***

Over ninety Belmont teens and young adults journeyed to Nashoba Valley Ski Area for a night of fun on their fabulous snow tubing trails. This annual outing continues to grow in popularity each year.

### ***LIFEGUARD & WATER SAFETY INSTRUCTOR TRAINING***

These important training programs offer an opportunity for the Department to maintain the highest quality on our lifeguarding and teaching staff. Opportunities for teens to obtain employment throughout their high school and college careers are made possible through these programs. We are fortunate to have Sara Varella work with us in these programs. Sara is certified through the American Red Cross for lifeguard training, water safety instructor, CPR and AED training. Sara also works with our staff throughout the year by conducting emergency drills and re-certifying our staff on an annual basis.

## **ADULT PROGRAMS**

### **VOLLEYBALL**

This popular recreation sport continued to be held on Tuesday and Thursday evenings as part of the Field House program. The Field House Supervisor organizes informal games among those in attendance. The competition is friendly and players look forward to these games each week and attendance grew significantly last season

### **SCULPTING, STRENGTHENING AND AEROBICS**

Classes are designed to meet the needs of all levels! Using weights, bands, balls and your own body, participants develop aerobic endurance, muscular strength and endurance, a strong/supple core, as well as flexibility and body awareness. Each class includes an aerobic warm up, cardio section (dance and athletic movement), weight work, balance training, and abdominals. Class concludes with a final stretch and relaxation. Through practice with proper form and breathing techniques you learn to deepen the mind body connection and improve all aspects of your health!

Classes meet Monday and Wednesday evenings in the Belmont High School Upper Gym and are led by certified trainer Louise Cocuzzo.

### **ADULT SOCCER LEAGUE**

In this, the second season with the Recreation Department, this program provides the opportunity for adults to play all year. Played at the Wenner Field House and at the Winn Brook School, this has proved to be a popular addition to the Recreation Department's programs and was filled to capacity this past season

### **PICK UP BASKETBALL**

The Field House Supervisor organizes games Monday through Wednesday evenings at the Field House. These games continue to be very popular and fun for everyone.

### **BENEFITS FOR BELMONT SENIORS**

The Recreation Department offers Belmont Seniors, aged 65+ memberships at no charge to enjoy all the Dept.'s facilities throughout the year. Many seniors enjoy the quiet time at the skating rink during the early afternoon and the lap swimming offered at the Higginbottom Pool.

## **JAMES "SKIP" VIGLIROLO SKATING RINK**

### **SPECIAL EVENTS**

The rink opened with a Trick or Treating event on Halloween featuring a costume parade and prizes, music provided by DJ Vinny O'Connell and treat bags for all children in attendance. This event was held in cooperation with Belmont Youth Hockey's Ice Breaker event. In November we held the 2<sup>nd</sup> Annual benefit for the Belmont Food Pantry. We especially appreciate Disc Jockey Vinny O'Connell who donated his time and talent to the event which helped to raise awareness and lots of donations for Belmont's Pantry.



Music selections ranged from top 40 to family favorites from the past. The following merchants donated raffle prizes for the event: Champions Sporting Goods, Belmont Toys, Nick's II Pizza and Seafood, Brother's Pizza, Brine's Sporting Goods, Studio Cinema, Wheel Works, Gregory's House of Pizza, Belmont Shaw's Supermarket, A Chocolate Dream, Rancatore's Ice Cream, An Elegant Affair and Stone Hearth Pizza. Raffle ticket sales were high and all proceeds benefited the Food Pantry. John Madden, operator of the snack bar at the rink donated bottomless cups of hot chocolate for the event as well as a gift certificate for a future purchase. For the second year, Belmont Youth Hockey made a very generous donation to the Food Pantry on behalf of their organization. These types of events not only allow us to have a lot of fun but offer the opportunity to come together as a community and we hope to be able to add more events like these in the future.

### **CHILD BEGINNER SKATING INSTRUCTION**

By popular demand, sessions were extended to eight weeks for beginner and advanced lessons for children grades K through 4 are held on Saturday mornings. Children are taught the fundamentals of skating in this class and earn badges as part of the U.S.F.S.A. program. Membership in the U.S.F.S.A. is a part of this program at no cost to residents.

### **PRE-SCHOOL INSTRUCTION**

These classes were held on Saturday mornings or Tuesday afternoons at the rink. Basic instruction for boys and girls ages 3-4 is provided. The focus is on fun and learning to love skating.

### **TEEN AND ADULT LESSONS**

These classes, held on Sunday evenings offer an opportunity for young and older adults to learn the basics or improve their skills in a relaxed, informal atmosphere. No pressure and fun for everyone. Many parents and children enjoy this time together.

### **FIGURE SKATE LESSONS**

This class allows more serious, advanced skaters the opportunity to improve their ice skating skills and figure skating techniques.

### **RECREATION HOCKEY**

This 18 week program, held on Saturday afternoons and Sunday mornings, provides instruction in the fundamentals of the game to boys and girls ages 4 and over. This is one of the programs that benefits from valuable volunteer assistance throughout the season. The Saturday program focuses on learning to skate and learning to play hockey with youngsters divided by age and skill level. The Sunday program is for more advanced players to improve their skills and have valuable practice time. We appreciate the efforts of Rick Chruciel and Dan Kelleher on behalf of this program. Their enthusiasm for the sport of hockey is unparalleled and translates into a great experience for all the children who participate. The Department once again co-sponsored an Annual Invitational Tournament, the Belmont Mite Holiday Classic, during the Christmas vacation week. Large crowds were in attendance at the skating Facility to enjoy the action.

The season ended with a family cookout and the presentation of Memorial Awards. These include the Duncan Lyons Memorial, the Frank D. Napoli Memorial, the Richard Leonard Memorial Trophy, the Richard Pomer Memorial Trophy, and the Richard Fitzgerald Memorial. Youngsters are chosen for these awards by the supervisors based on their improvement, team play and good sportsmanship. All youngsters in the Saturday program received a souvenir hockey medal. We especially would like to acknowledge the many volunteers who offer their help with this program.

### **WOMEN'S HOCKEY LEAGUE**

This program continued on Sunday evenings at the rink and is proving to be very popular with registration increasing each year. Belmont High School Coach Mark Haley offers his time and talent to work with this group of enthusiastic women.

### **ADULT HOCKEY**

The Recreation No-Check Hockey Program continued to be a big draw this season. Adult men meet Monday evenings throughout the season for fun, friendly competition and exercise. Thanks to Jeff Giordano for his many years of service coordinating this program. The Senior Hockey League which meets 3 mornings a week for adults 50 years and over is in its second full season and enjoyed by many residents.

### **VACATION ICE SKATING**

During the major school vacations the Department schedules public sessions of ice skating, mostly during the weekday afternoons. These sessions offer the opportunity for a safe activity for children or families and continue to be well attended.

### **FIELD HOUSE & INDOOR POOL COMPLEX**

The Department sponsors a wide variety of recreational programming at the Wenner Field House and Higginbottom Swimming Pool at Belmont High School. The Field House and fitness room are open on week nights during the school year and the Higginbottom Pool is utilized for lessons, practices or public swimming. The facilities at the High School have fulfilled the "Community School" concept through this programming. Thursday's Family Night/Open Gym continues to be extremely well attended at the Field House. The following programs are offered at the pool.

### **LAP SWIMMING**

Lap swimming for all ages continues giving the opportunity for competitive swimmers to keep in shape. This time also offers the chance for people to swim for enjoyment and therapeutic exercise.

### **ADULT SWIM**

This public swimming session is set aside for use by adults who like to enjoy some quiet time at the pool. These sessions are generally less crowded than other public swimming times.

## **PUBLIC SWIM**

Public Swimming sessions are held on Monday, Wednesday and Friday evenings, Saturday and Sunday afternoons, offering an enjoyable and healthy activity for Belmont families.

## **PARENT/TODDLER SWIM LESSONS**

Children 18 months to 4 years old and their parents participate in several guided practice sessions with a focus of building a foundation for future instruction. Bubble blowing, kicking and underwater exploration is introduced. This program offers a fun bonding experience for children and their parents.

## **CHILDREN'S INSTRUCTION**

Both group and private swimming instruction for children in American Red Cross Levels 2 through 7 is offered at the Higginbottom Pool during the school year. In the group classes, experienced and certified instructors work with children in small class groups to ensure maximum benefit and growth as they progress through the levels. Private lessons are provided throughout the year for those who choose more individualized instruction.

## **COMPETITIVE SWIMMING (Belmont Dolphins Swim Team)**

The Recreation Department sponsors the Belmont Dolphins Swim Team, a competitive swim team that is part of the Middlesex League. Instruction in all of the basic competitive swim strokes is practiced and a series of swim meets are held throughout the fall and winter. One hundred fifty four boys and girls participated on this team in 2008-09. Emphasis is on working as part of a team as well as personal achievement. We are fortunate to have a well qualified, dedicated coaching staff to work with the team. Parents are an important part of the success of this program, volunteering their time and effort at swim meets and hosting an annual banquet for swimmers. Thank you PODS (Parents of Dolphin Swimmers)

## **WENNER FIELD HOUSE**

Adults utilize the facilities for a variety of activities including jogging, walking, weight lifting, basketball, volleyball, handball, paddleball and exercising. It can also be used for participation in the Basketball League, Adult Soccer League and the Fitness and Aerobics classes. The Field House and Fitness Room continued to be a popular center for recreational activity for adults throughout the season.

## **SPECIAL NEEDS PROGRAMS**

The Belmont S.P.O.R.T. (Special Programs Organized for Recreation Time) Program had another very successful year. Activities that included competitive and non-competitive sports training with the option of Special Olympics competition, as well as art and social programs, drew participants of all ages. Growth continued in all of our programs, especially in social programs, as well as in programs that offered lessons in various sports, such as swimming and skating.

## **S.P.O.R.T. ACTIVITIES**



Overall, Special Olympics training and competition continued to involve the largest percent of S.P.O.R.T. participants. Individual and team sports welcomed athletes of all ability levels in our year round program. The Belmont S.P.O.R.T. Program proudly continues to send the largest delegations of athletes, coaches and volunteers to all state events. Athletes Wynne Morrow (Aquatics) and Tom McCarter (Power Lifting) were both chosen to compete in the Special Olympics National Games, which will be held in Lincoln, Nebraska in July, 2010. Both were gold medal winners at Massachusetts Special Olympics Summer Games in 2009.

Social events and other noncompetitive activities offered participants further opportunities for recreation and personal growth. Friday night social events included movies, outings to Boston, a holiday mystery ride to view festive lighting displays, a variety of restaurants, plays, local sporting events and much more.

Younger children continued to enroll in both our swimming and skating lessons, bowling and other activities. While many of our older participants continue moving into group homes in Belmont, they are now bringing their housemates to many of our social programs, as well as other activities.

S.P.O.R.T. participants and their families enjoyed a week long cruise to Bermuda. While parents had time to relax, socialize and share information, S.P.O.R.T. participants swam, danced and enjoyed nightly entertainment.

The S.P.O.R.T. program provided transportation and the opportunity for parents to attend the Down Syndrome Alzheimer's Conference in November, 2009. This conference focused on recent research regarding a possible link between people with Down Syndrome and the early onset on Alzheimer's. Valuable information for these parents was provided and has led to more opportunities for support for people with family members living with this condition. Subsequent informational seminars have been held to continue to gather and share information.

The success of the S.P.O.R.T. Program continues to be an attribute to a caring and supportive community. Timeless and tireless commitments from dedicated volunteers remain our greatest asset. Resources from local civic organizations and merchants further enhance our program. The S.P.O.R.T. program is truly grateful to everyone in the community for supporting special needs recreation.

## **SUMMER PROGRAMS**

### **"KIDS" AND PRE-SCHOOL SUMMER DAY PROGRAMS**

These two programs were held at the Wellington Elementary School. Seven one-week sessions were offered with the option of full or half day attendance. The Pre School Program is for children ages 4 through entering kindergarten and "KIDS" is for children entering 1<sup>st</sup> grade through age 8.

The summer of 2009 was extremely well attended and parents enjoyed the swimming lesson option for the second successful year. Children and staff simply walked to the Underwood Pool for their morning lessons and returned to the Wellington to enjoy endless activities for the rest of the day

A variety of activities, planned by director David Blake and Assistant Directors Sharon Howell, Debbie Giordano and Kathleen Kennedy included arts and crafts, fitness, sports and special events. On Fridays, all children enjoy the opportunity for a morning of swimming at the Underwood Pool. These long-running, popular children's programs continue to be a positive summer experience for Belmont children.

### **SUMMER SPORTS PROGRAMS/CLINICS**

A full schedule of instructional sport programs were once again held during the summer. These long running, popular programs are held for boys and girls ages 7-14 at Belmont High School. Local college age and high school athletes serve as instructors at these programs and many of Belmont's high school coaches directed their respective sports. This year's schedule featured four weeks of tennis, four weeks of basketball, two weeks each of soccer, Junior soccer and baseball and one week of field hockey. Participants enjoy a full day of sports from 9 a.m. to 4 p.m., with a lunch break that includes swimming at the B.H.S. indoor pool.

### **PRE-TEEN PROGRAM**

This popular program, held at Belmont High School for boys and girls ages 8-12, was very successful and was held for seven

weeks this summer. The program was led by Staci Marino, Debbie Giordano and Lyndsay Freeman and offered a wide variety of daily activities. "Field Trip Thursdays" included visits to Fenway Park, the Omni Theatre at Boston's Museum of Science, Crane's Beach in Ipswich, MA, a movie at the Fresh Pond Cinema, Kimballs Amusement Center in Westford and a day of bowling and arcade fun at Lanes and Games in Cambridge.



### **RED SOX FANTASY CAMP**

In the summer of 2009, the Recreation Department partnered with the Boston Red Sox for two 2-day fantasy camps for children from around Town and around New England. In addition to receiving instruction from some of the best coaches in the Major Leagues, every child received a ticket to a home game at Fenway Park and a visit from Red Sox players and Wally, the Green Monster.

## **UNDERWOOD SWIMMING POOL**

The season began, on likely the best day in the month of a very rainy and cool June, with our 1<sup>st</sup> ever 'Summer Blast Off'. Hundreds of people came out to celebrate summer with a day of swimming, music, games and a barbecue. Children played games or took a turn dunking or being dunked in the dunk tank. Thanks to our camp counselors and staff for volunteering to help and to the Commission members for their assistance in cooking and serving food. A special thanks to our Summer Coordinator Ernie D'Agnelli and John Madden for manning the grills to feed a lot of hungry people. Music was provided by DJ Vinny O'Connell featuring summertime favorites past and present.

During the rest of the summer, Director Lorraine Benoit and her staff of lifeguards and instructors supervised a full schedule, featuring day, evening and week-end hours from mid-June through the end of August. Caring and experienced instructors offer swimming lessons to children ages 2 and over. These lessons continue to be well-attended and offer children a positive learning experience. The management team at the Underwood Pool conducts training sessions and emergency drills throughout the season to ensure the quality of staff and safety of residents and guests. As part of the schedule this year, we added the opportunity for competitive swim clinics and diving lessons. These were held at the Higginbottom Pool at Belmont High School. They were very well attended on short notice and will be added to the regular schedule in coming years.



*The season concluded with a celebration of Belmont's 150<sup>th</sup> Anniversary which was very well attended with games, music, a dunk tank and raffles. That evening featured an outdoor movie on the hill behind the pool at the Underwood Playground. Families enjoyed a showing of a summertime favorite, 'Grease'. Thanks to Jim Bramante of the Belmont Studio Cinema for his help with this new event.*



### **ADULT TENNIS INSTRUCTION**

Two sessions of tennis instruction for beginners and intermediates were held in July and August at the High School Courts and were very well attended. These classes are a fun and informal way to be introduced to the game or to improve your skills.

### **INDOOR SWIMMING**

As well as being the site of recreation swim for the Department's summer programs and training classes, the Higginbottom Pool at Belmont High School was utilized for indoor swimming on evenings during the summer months. Hours were allocated for family and adult swimming sessions on Monday through Thursday evenings.

### **ADULT SOFTBALL LEAGUE**

The Department continued to sponsor two Men's Slow-Pitch Softball Leagues in 2009. Thirteen teams and over 200 players participated in this league. We appreciate the enormous contribution that Curtis Cancian makes to coordinate this league each year. The Bombers were victorious in the A League Championship and the Orchard Park Grill won the AA League championship.

## **C. LONG RANGE PLANNING**

The Department will continue to support local youth groups by assisting them in every way possible including scheduling, publicity and much more. We will continue to expand programming to accommodate the needs and wants of residents. We are enjoying the opportunity to add more special events for the community to come together and appreciate the support of some community groups in making this possible.

The Department completed the first full year running the Youth Center at the Butler School Friday nights throughout the school year. Special events and dances were part of the schedule as well as open activity nights which offer the opportunity to get together with friends in a fun, safe and supervised environment.

March Unplugged events serve as an opportunity to allow families to re-connect without all the electronic gadgets that have become such a part of our everyday lives. We encourage everyone to unplug your electronics and plug into your family each March.

We have added more early release activities during the school year to give children and parents alike more options for these free afternoons.

We will work to improve the collaborative relationship we have with the Belmont School Department and the Department of Public Works to utilize areas and spaces efficiently and safely.

Respectfully submitted,  
Recreation Commission:

Stephanie King, Chair, Betsy Lipson, Vice Chair, Dennis Rocha, Lee Slap, Ann Bere, Laurie Carlson, David Kane, John Owens and Andrew Levin

Staff:

William D. McKenney, Director, June Howell, Program Supervisor, Jennifer Floyd, Program Coordinator, Susan Weiner, Special Needs Program Coordinator, Ernest D'Agnelli, Summer Programs Coordinator

**Other Recreation Commission sponsored activities**

